

CITY OF BONDURANT
PLANNING AND ZONING COMMISSION
MINUTES

A meeting of the City of Bondurant Planning and Zoning Commission was held in the Community Room at the Bondurant City Center on January 26, 2012, at 6:00 p.m.

Present: Commission Chair David Higgins
 Commission Member Michele Bailey
 Commission Member Brian Clayton
 Commission Member Jennifer Keeler
 Commission Member Roy McCleary
 Commission Member Jolyn Meehan
 Commission Member Judi Mendenhall
 City Administrator Mark J. Arentsen
 Finance Director Lori Dunham

Absent: None

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the Bondurant Post Office on January 20, 2012. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Commission Chair Higgins called the meeting to order at 6:01 p.m. Roll call was taken and a quorum was declared. Motion made by Commission Member McCleary, seconded by Commission Member Mendenhall, to approve the agenda as presented. Roll call: Ayes: 7. Nays: 0. Motion carried.

Motion made by Commission Member Mendenhall, seconded by Commission Member Keeler, to approve the Planning and Zoning Commission Minutes of December 08, 2011. Roll call: Ayes: 7. Nays: 0. Motion carried.

Motion made by Commission Member McCleary, seconded by Commission Member Meehan, recommending Commission Chair Higgins by acclamation to continue to serve as Chair for the Planning and Zoning Commission for another two year period or until he resigns. Commission Chair Higgins' term expires December 31, 2012. If he is reappointed with another term, the next Chair selection will be January 2014. Roll call: McCleary-Yes, Meehan-Yes, Clayton-Yes, Bailey-Yes, Mendenhall-Yes, Keeler-Yes, Higgins-Yes.

Motion made by Commission Member Mendenhall, seconded by Commission Member Keeler, recommending Commission Vice Chair McCleary by acclamation to continue to serve as Vice Chair for the Planning and Zoning Commission for another two year period or

until he resigns. The next Vice Chair selection will be January 2014. Roll call: Mendenhall-Yes, Keeler-Yes, Bailey-Yes, Clayton-Yes, Meehan-Yes, McCleary-Abstain, Higgins-Yes.

Commission Member Keeler volunteered to represent the Planning and Zoning Commission at the Bondurant Development, Inc., meetings. Motion made by Commission Member Meehan, seconded by Commission Member Mendenhall, to accept Commission Member Keeler's offer to represent the Planning and Zoning Commission at the Bondurant Development, Inc., meetings. Roll call: Ayes: 6. Nays: 0. Abstain: 1. Motion carried.

City Administrator Mark Arentsen acknowledged the two new Planning and Zoning Commission Members, Michele Bailey and Brian Clayton. Introductions were made.

Mr. Brad Scheib, Project Manager, Hoisington Koegler Group Inc., led a discussion on the draft of the Comprehensive Plan. He asked that as the Commission Members read through it, they think about the implementation of the Plan. Any comments to the Plan should be conveyed to City Administrator Arentsen by February 06, so the comments can be relayed to Mr. Scheib. The Commission will meet again on February 09, to review all comments.

The following items were discussed as part of Commission Members' comments:

- Commission Member Meehan – No comment.
- Commission Member Clayton – No comment.
- Commission Member McCleary – Inquired as to why the Christmas lights were still up throughout the City, need to review the Code book this year, suggested looking into grant money to assist with the cost of modifying the Bondurant Recreational Sports Complex fields.
- Commission Member Bailey – Excited to be here, love politics and have a lot to learn.
- Commission Member Mendenhall – No comment.
- Commission Member Keeler – No comment.

The following item was discussed as part of Commission Chair Higgins' comments:

- Welcome to new members.

The following item was discussed as part of City Administrator Arentsen's comments:

- Annual Goal Setting Session was held on January 09, 2012. Priorities include the old Legion Building and the lot across the street, Community Center, COVE connection, ball field and green space maintenance equipment, and modification to the Bondurant Recreational Sports Complex fields.

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Motion made by Commission Member Bailey, seconded by Commission Member McCleary, to adjourn the meeting. Roll call: Ayes: 7. Nays: 0. Motion carried. Commission Chair Higgins declared the meeting adjourned at 7:40 p.m.

David Higgins
Chair

ATTEST:

Lori Dunham
Finance Director