

**CITY OF BONDURANT**  
**PLANNING AND ZONING COMMISSION**  
**MINUTES**

A meeting of the City of Bondurant Planning and Zoning Commission was held in the Community Room at the Bondurant City Center on February 24, 2011, at 6:00 p.m.

Present:                   Commission Chair David Higgins  
                                Commission Member Jennifer Keeler  
                                Commission Member Brian Lohse  
                                Commission Member Roland Mark  
                                Commission Member Jolyn Meehan  
                                Commission Member Judi Mendenhall  
                                City Administrator Mark J. Arentsen  
                                Finance Director Lori Dunham  
                                City Council Member Mike Adams, Sr.

Absent:                    Commission Member Roy McCleary

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the Bondurant Post Office on February 18, 2011. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Commission Chair Higgins called the meeting to order at 6:00 p.m. Roll call was taken and a quorum was declared. Motion made by Commission Member Mark, seconded by Commission Member Mendenhall, to approve the agenda as presented. Roll call: Ayes: 5. Nays: 0. Motion carried.

Motion made by Commission Member Mendenhall, seconded by Commission Member Mark, to approve the Planning and Zoning Commission Minutes of November 11, 2010. Roll call: Ayes: 5. Nays: 0. Motion carried.

City Administrator Arentsen led a discussion about expanding the Bondurant Urban Renewal Area to include Lake Petocka and Kinney Park. By doing so, this will allow leftover 2008 TIF Bond Proceeds to be used for the new playground equipment and siding and roofing for the south shelter at Lake Petocka and new parking lot arrangement at Kinney Park. The Parks and Recreation Board will meet on March 17 to select the playground equipment. The City will buy the materials for the shelter refurbishing and the Lion's Club will provide the labor.

Commission Member Meehan arrived at 6:18 p.m.

City Administrator Arentsen led a discussion about the upcoming Comprehensive Plan proposal reviews. He suggested that the Commission should review the proposals and then determine which respondents should be interviewed. The Commission would then conduct the interviews and recommend one of the firms to the City Council for the Council's consideration. Commission Chair Higgins suggested that the members review the last Comprehensive Plan for the City so they become familiar with what is in the plan. There is \$50,000 available to develop the plan along with \$10,000 for the assistance of the City Engineer.

City Council Member Adams stated that RAGBRAI will be coming through town en route to Altoona. City Council Member Sullivan has volunteered to head up the committee. Commission Member Mark stated that he assisted then City Council Member Bailey in 2006 and would be available to answer any questions about the planning.

**The following items were discussed as part of Commission Members' comments:**

- Commission Member Keeler – No Comment.
- Commission Member Mendenhall – No Comment.
- Commission Member Meehan – As a nurse, she would be available to assist at the RAGBRAI first aid station.
- Commission Member Mark – RAGBRAI is a lot of fun and if you have the time, please volunteer.
- Commission Member Lohse – No Comment.

**The following items were discussed as part of City Administrator Arentsen's comments:**

- Informed the Commission of approved projects funded with the July 2011 G.O. borrowing.

**The following items were discussed as part of Commission Chair Higgins' comments:**

- New Census numbers were released. Population at 3,860 as of Spring 2010.
- Attending fire department training through the end of April. Will try to attend as many Planning and Zoning meetings as possible.

Motion made by Commission Member Mark, seconded by Commission Member Mendenhall, to adjourn the meeting. Roll call: Ayes: 6. Nays: 0. Motion carried. Commission Chair Higgins declared the meeting adjourned at 6:45 p.m.

Planning and Zoning Commission Meeting  
February 24, 2011  
Page Three

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David Higgins  
Chair

ATTEST:

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Lori Dunham  
Finance Director