

**PLANNING AND ZONING COMMISSION**  
**December 11, 2014**  
**MINUTES**

1. Call to Order

Commission Chair Dave Higgins called the meeting to order at 6:03 p.m.

2. Roll Call

Roll call was taken and a quorum was declared.

Present: Commission Chair Dave Higgins  
Commission Member Michele Bailey  
Commission Member Brian Clayton  
Commission Member Jennifer Keeler  
Commission Member Jeff Kromrie  
Commission Member Roy McCleary  
Commission Member Judi Mendenhall

City Officials

Present: City Administrator Mark Arentsen  
Assistant to City Administrator Mary Rork-Watson

3. Perfecting and Approval of the Agenda

Motion made by Commission Member McCleary, seconded by Commission Member Bailey, to approve the agenda as presented. Roll Call: Ayes: 7. Nays: 0. Motion carried.

4. Approval of Planning & Zoning Commission Minutes – November 13, 2014

Motion made by Commission Member McCleary, seconded by Commission Member Bailey, to approve the minutes as presented. Roll Call: Ayes: 7. Nays: 0. Motion carried.

5. Guests requesting to address the Planning and Zoning Commission

6. Interviews for Planning and Zoning Commission Vacancies – Each candidate was asked to respond to the following questions:

- What do you know of the City's planning efforts over the last several years?
- Which would you consider to be the major projects in Bondurant over the last several years?
- Do you believe these projects were well planned or not?
- What do you believe are the major issues facing Bondurant?
- Do you believe that Bondurant is growing too slowly, too fast or at the right pace?
- What do you believe are the right questions to ask developers when they bring in new projects?
- Are you willing to commit to reading the City's Comprehensive Plan and Park, Trail & Greenway Master Plan in the next month or two?

- In which direction would you like to see the City grow?
- What types of activities that cities normally fund would you like to see Bondurant emphasize over the next ten years?
- Name two or three things that you believe are Bondurant's best attributes and two or three things that you believe are Bondurant's worst liabilities.
  - a. Laura Wood, 312 Evergreen Drive, Northwest, was the first candidate interviewed. Ms. Wood has lived in the community for four years. Commission Chair Higgins asked the questions listed above to Ms. Woods. Ms. Woods' interview session ended at 6:30 p.m.
  - b. Tamara Russell, 505 Lincoln Street, Northeast, was the second candidate interviewed. Ms. Russell has lived in the community for 11 years. Commission Chair Higgins asked the questions listed above to Ms. Russell. Ms. Russell's interview session ended at 7:00 p.m.

The Commission Members discussed each candidate's responses to the questions.

7. **RESOLUTION NO. PZ-14-17** – Resolution recommending appointments to the Bondurant Planning and Zoning Commission for a 5-year term beginning January 1, 2015 and ending December 31, 2019, and for a term beginning January 1, 2015, and ending December 31, 2016

Motion made by Commission Member McCleary, seconded by Commission Member Clayton to appoint Ms. Woods and Ms. Russell to the Bondurant Planning and Zoning Commission.

Motion made by Commission Member Bailey, seconded by Commission Member McCleary to amend the original motion to appoint Laura Wood to a five-year term beginning January 1, 2015, and ending December 31, 2019, and Tamara Russell for a term beginning January 1, 2015, and ending December 31, 2016. Roll Call: Ayes: 7. Nays: 0. Motion carried.

Motion made by Commission Member McCleary, seconded by Commission Member Clayton with amendment, to appoint Ms. Woods and Ms. Russell to the Planning and Zoning Commission. Roll Call: Ayes: 7. Nays: 0. Motion carried.

8. Reports / Comments and appropriate action thereon:
  - a. Commission Member Comments

Commission Member Kromrie asked if the car mechanic on Henry Street was selling cars or just repairing them? Also asked if the 65 Bypass project was going to happen and inquired about the Union 76 property. City Administrator Arentsen said the DOT had cancelled the Bypass project and the sale of the Union 76 property was moving at a snail's pace.

Commission Member Clayton said the feed mill at the coop is being demolished and there is a molasses pit underneath.

Commission Member Keeler reported that the BDI Arts and Rec subcommittee was awarded the Trees Forever Visioning Grant and that the members have written grants to pay for an art commission. BDI is also searching for a part-time executive director.

Commission Member Mendenhall thanked everyone for letting her serve with them.

Commission Member Bailey thanked everyone also. Asked about the cleanup on the Garfield property. City Administrator Arentsen said he is working with the property owner to get it into compliance.

Commission Member McCleary asked about the progress of the WRA project and Lucille's goats. City Administrator Arentsen said the WRA is still working on some punchlist items.

b. Commission Chair Comments

Commission Chair Higgins reminded everyone that a new chair and vice chair need to be selected at the next meeting.

c. City Administrator Comments

Discussed the MPO street report and thanked Commission Members Bailey and Mendenhall for their service. He said the Commission will have more projects to review in 2015.

9. Adjournment

Motion made by Commission Member Kromrie, seconded by Commission Member McCleary, to adjourn the meeting at 7:12 p.m. Roll Call: Ayes: 7. Nays: 0. Motion carried.