

**CITY OF BONDURANT
PLANNING AND ZONING COMMISSION
March 31, 2016
MINUTES**

1. Call to Order

Commission Chair Dave Higgins called the meeting to order at 6:04 p.m.

2. Roll Call

Roll call was taken and a quorum was declared.

Present: Commission Chair Dave Higgins
Commission Member Brian Clayton
Commission Member Jeff Kromrie
Commission Member Tamara Russell
Commission Member Karen Hudson

Absent: Commission Member Laura Wood, Commission Member Roy McCleary

City Officials Present: City Administrator Mark Arentsen, City Clerk Shelby Hagan, City Council Member Doug Elrod

3. Perfecting and Approval of the Agenda

Motion made by Kromrie, seconded by Hudson, to approve the agenda. Vote on Motion 5-0. Motion declared carried unanimously.

4. Approval of the Commission Minutes

Motion made by Russell, seconded by Clayton, to approve the minutes of March 24, 2016. Vote on Motion 5-0. Motion declared carried unanimously.

5. Guests requesting to address the Commission – None

6. RESOLUTION PZ-16-12 - Resolution approving Sankey Summit Plat 1 Preliminary Plat

Discussion between Commission members and Eric Cannon, Snyder & Associates, included: connectivity, cul-de-sacs, water main looping, sidewalks, and parkland dedication. An agreement that the development will include a trail connection on the northwest corner of the plat was made between parties.

Motion made by Hudson, seconded by Clayton, to approve RESOLUTION PZ-16-12. Roll Call: Ayes: Kromrie, Hudson, Higgins, Russell, Clayton. Absent: Wood, McCleary. Motion Carried 5-0.

7. Reports and Comments

a. Commission Member Comments

Commission Member Kromrie – None.

Commission Member Hudson - Suggests the Commission have bullet points from the Comprehensive Plan for developers; City preferences are stated.

Commission Member Clayton–Mud from construction traffic on Lincoln Street, Northeast.

Commission Member Russell - Heavy equipment traffic on Lincoln Street, Northeast is causing damage to the road.

b. Commission Chair Comments – None.

c. City Administrator Comments – Discussed the Open Meeting Act when "reply to all" is used in emails.

8. Adjournment

Moved by McCleary, seconded by Hudson, to adjourn the meeting at 6:58 p.m.

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Commission Chair, David Higgins	City Clerk, Shelby Hagan