

**CITY OF BONDURANT  
PLANNING AND ZONING COMMISSION  
March 24, 2016  
MINUTES**

**1. Call to Order**

Commission Chair Dave Higgins called the meeting to order at 6:01 p.m.

**2. Roll Call**

Roll call was taken and a quorum was declared.

Present: Commission Chair Dave Higgins  
Commission Member Brian Clayton  
Commission Member Jeff Kromrie  
Commission Member Tamara Russell  
Commission Member Roy McCleary  
Commission Member Karen Hudson

Absent: Commission Member Laura Wood

City Officials Present: City Administrator Mark Arentsen, City Clerk Shelby Hagan, City Council Member Doug Elrod

**3. Perfecting and Approval of the Agenda**

Motion made by McCleary, seconded by Kromrie, to approve the agenda. Vote on Motion 6-0. Motion declared carried unanimously.

**4. Approval of the Commission Minutes**

Motion made by Russell, seconded by McCleary, to approve the minutes of February 25, 2016. Vote on Motion 6-0. Motion declared carried unanimously.

**5. Guests requesting to address the Commission – None**

**6. RESOLUTION PZ-16-11 - Resolution approving the Plat of Survey of Parcel "2016-47" and Parcel "2016-48" of Lot 2, McCleary Meadows Industrial Park, City of Bondurant, Polk County, Iowa**

Motion made by Clayton, seconded by Hudson, to approve RESOLUTION PZ-16-11. Roll Call: Ayes: Kromrie, Hudson, Higgins, Russell, Clayton. Absent: Wood. Abstain: McCleary. Motion Carried 5-0.

**7. RESOLUTION PZ-16-10 - Resolution approving the Sankey Summit Plat 1 Rezoning**

Two letters were submitted by adjacent property owners in support of the rezoning.

Motion made by Hudson, seconded by McCleary, to approve RESOLUTION PZ-16-10. Roll Call: Ayes: Kromrie, Hudson, Higgins, Russell, Clayton, McCleary. Absent: Wood. Motion Carried 6-0.

**8. RESOLUTION PZ-16-12** - Resolution approving the Sankey Summit Plat 1 Preliminary Plat

The plat includes 100 lots; 36 R-1 and 65 R-2 lots. Eric Cannon, Snyder & Associates, questioned a few comments from City Engineer Bob Veenstra. Commission discussed the connectivity between the presented plat and future plats. Commission plans to meet in one week, March 31 to finalize the preliminary plat after conversations with Brad Scheib and Bob Veenstra regarding the connectivity.

Motion made by McCleary, seconded by Hudson, to table RESOLUTION PZ-16-12. Roll Call: Ayes: Kromrie, Hudson, Higgins, Russell, Clayton, McCleary. Absent: Wood. Motion Carried 6-0.

**9. Reports and Comments**

**a. Commission Member Comments**

Commission Member Kromrie – Questioned clean up at Road Ready due to ownership change, timeline of three businesses at 3507 Grant Street, South, and businesses at old carwash on Lincoln Street, Southeast.

Commission Member Hudson - Add Brad Scheib to standard procedure with Preliminary Plats, requesting map of City to show connectivity when plats are presented to Commission.

Commission Member Clayton–Questioned the development on the property North of the High School.

Commission Member Russell - None.

Commission McCleary - Questioned financial responsibility for the sidewalk on Grant Street, South.

**b. Commission Chair Comments – None.**

**c. City Administrator Comments – None.**

**10. Adjournment**

Moved by McCleary, seconded by Hudson, to adjourn the meeting at 6:55 p.m.

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Commission Chair, David Higgins	City Clerk, Shelby Hagan