

**CITY OF BONDURANT
PLANNING AND ZONING COMMISSION
September 22, 2016
MINUTES**

1. Call to Order

Commission Chair Dave Higgins called the meeting to order at 6:00 p.m.

2. Roll Call

Roll call was taken and a quorum was declared.

Present: Commission Chair Dave Higgins, Commission Member Jeff Kromrie, Commission Member Brian Clayton, Commission Member Karen Hudson, Commission Member Laura Wood, Commission Member Roy McCleary

Absent: Commission Member Tamara Russell

City Officials

Present: City Administrator Mark Arentsen, City Clerk Shelby Hagan

3. Perfecting and Approval of the Agendas

Moved by McCleary, seconded by Wood, to approve September 8, 2016 and September 22, 2016 agenda. Vote on Motion 6-0. Motion declared carried unanimously.

4. Approval of the Commission Minutes

Moved by McCleary, seconded by Kromrie, to approve August 25, 2016 and September 8, 2016 minutes. Vote on Motion 6-0. Motion declared carried unanimously. Commission Member Hudson arrived at 6:01 p.m.

5. Guests requesting to address the Commission – None.

6. RESOLUTION NO. PZ-16-32 – Resolution approving the Site Plan Revision for Arbor Ridge Villas Plat 2

Moved by McCleary, seconded by Clayton, to amend RESOLUTION PZ-16-32 adding that the Site Plan Revision must meet the hard surface requirements. Roll Call: Ayes: Kromrie, Hudson, Higgins, Wood, Clayton, McCleary. Nays: None. Absent: Russell. Motion Carried 6-0.

7. RESOLUTION NO. PZ-16-33 – Resolution approving the Site Plan for 85 Paine Street, Southeast

Moved by McCleary, seconded by Clayton, to approve RESOLUTION PZ-16-33. Roll Call: Ayes: Kromrie, Hudson, Higgins, Wood, Clayton, McCleary. Nays: None. Absent: Russell. Motion Carried 6-0.

8. RESOLUTION NO. PZ-16-34 – Resolution approving the Site Plan for 1200 Prairie Drive, Southwest

Moved by Kromrie, seconded by Hudson, to approve RESOLUTION PZ-16-34. Roll Call: Ayes: Kromrie, Hudson, Higgins, Wood, Clayton, McCleary. Nays: None. Absent: Russell. Motion Carried 6-0.

9. RESOLUTION NO. PZ-16-35 – Resolution approving the Plat of Survey for Hawthorne Crossing Lot 1

Moved by Hudson, seconded by Wood, to approve RESOLUTION PZ-16-35. Roll Call: Ayes: Kromrie, Hudson, Higgins, Wood, Clayton, McCleary. Nays: None. Absent: Russell. Motion Carried 6-0.

10. RESOLUTION NO. PZ-16-36 – Resolution approving the Final Plat for Payton Ridge Plat 2

Moved by McCleary, seconded by Clayton, to approve RESOLUTION PZ-16-36. Roll Call: Ayes: Kromrie, Hudson, Higgins, Wood, Clayton, McCleary. Nays: None. Absent: Russell. Motion Carried 6-0.

Mike Kossack presented the Commission with a letter from his attorney. The Mayor requested the Council address this request as well. This will be discussed at the October 3 City Council meeting.

11. Reports and Comments

a. Commission Member Comments

Commission Member Clayton – None.

Commission Member Kromrie – None.

Commission Member Hudson – None.

Commission Member Wood – None.

Commission Member McCleary – None.

b. Commission Chair Comments – None.

c. City Administrator Comments – Site Plan for High School addition next meeting.

12. Adjournment

Moved by McCleary, seconded by Hudson, to adjourn the meeting at 6:41 p.m. Vote on Motion 6-0. Motion declared carried unanimously.

Commission Chair, David Higgins	City Clerk, Shelby Hagan