

**CITY OF BONDURANT
PLANNING AND ZONING COMMISSION
August 25, 2016
MINUTES**

1. Call to Order

Commission Chair Dave Higgins called the meeting to order at 6:00 p.m.

2. Roll Call

Roll call was taken and a quorum was declared.

Present: Commission Chair Dave Higgins, Commission Member Jeff Kromrie, Commission Member Roy McCleary, Commission Member Brian Clayton

Absent: Commission Member Karen Hudson, Commission Member Laura Wood, Commission Member Tamara Russell

City Officials

Present: City Administrator Mark Arentsen, Utility Clerk Misty Richardson-Kugler

3. Perfecting and Approval of the Agenda

Moved by McCleary, seconded by Kromrie, to approve the agenda. Vote on Motion 4-0. Motion declared carried unanimously.

4. Approval of the Commission Minutes

Moved by McCleary, seconded by Kromrie, to approve July 28, 2016 Commission Minutes. Vote on Motion 4-0. Motion declared carried unanimously.

5. Guests requesting to address the Commission – None.

6. RESOLUTION PZ-16-28 – Resolution approving the Plat of Survey for the Cell Tower

Sue Ugulini, 105 Main St. SE, Bondurant, IA was present to represent Leon and Joan Von Stein. Cell tower is already in place.

Moved by Kromrie, seconded by McCleary, to approve RESOLUTION PZ-16-28. Roll Call: Ayes: Kromrie, Higgins, Clayton, McCleary. Nays: None. Absent Hudson, Wood, Russell. Motion Carried 4-0.

7. RESOLUTION PZ-16-29 – Resolution approving the Site Plan for Iowa Erosion Control

Randy Miller, Vice President of Iowa Erosion Control stated this will be a temporary site for 30 days to stage vehicles and equipment while doing repair work on I-80/35 for the Iowa Department of Transportation.

Moved by Clayton, seconded by McCleary, to approve RESOLUTION PZ-16-29. Roll Call: Ayes: Kromrie, Higgins, Clayton, McCleary. Nays: None. Absent: Hudson, Wood, Russell. Motion Carried 4-0.

8. RESOLUTION NO-16-30 – Resolution recommending approval of rezoning the property at 600 3rd Street, Southeast from C-2 to R-2

Commission Chair Higgins suggested getting approval letters from nearby residents to change zoning to an R-2. A variance will be needed to build a house on specified location.

Moved by McCleary, seconded by Clayton, to approve RESOLUTION PZ-16-30. Roll Call: Ayes: Kromrie, Higgins, Clayton, McCleary. Nays: None. Absent: Hudson, Wood, Russell. Motion Carried 4-0.

9. RESOLUTION NO-16-31 – Resolution approving the Final Plat for Renaud Heights Plat 3.

Moved by Kromrie, seconded by Clayton, to approve RESOLUTION PZ-16-31. Roll Call: Ayes: Kromrie, Higgins, Clayton, McCleary. Nays: None. Absent: Hudson, Wood, Russell. Motion Carried 4-0.

10. Discussion Items

- a. Kossack Dealer- Dealer was not present to explain and answer questions from the Commission.
- b. Bulk Regulations- Joint meeting on October 24, 2016 with the Planning & Zoning Commission and City Council.

11. Reports and Comments

a. Commission Member Comments

Commission Member Kromrie – Would like to take a field trip on September 8, 2016 to Grimes and have Commission look at new development with collector streets. Kromrie is providing the van.

Commission Member McCleary – Commented on the over grown grass at Porch Swings and Fireflies

Commission Member Clayton - Suggested letting residents know on mass media that PS&FF is going to be prairie grasses. Sankey Summit has filled in the ditch on the Westside of Grant and is using it as parking, ditch fill was not in plan and they need to find another way of taking care of traffic control. Questioned the height of the fire hydrant in the west part of Blue Jay Landing, and inquired about the stop sign placement on the corner of 5th St. NE and Lincoln St. NE

b. Commission Chair Comments – Reminder that there is an opening with the Planning and Zoning Commission.

c. City Administrator Comments – Informed the Commission that the trail paving down Main should start in mid September and be completed by end of October.

12. Adjournment

Moved by McCleary, seconded by Clayton, to adjourn the meeting at 6:50 p.m. Vote on Motion 4-0.
Motion declared carried unanimously.

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| Commission Chair, David Higgins | Utility Clerk, Misty Richardson-Kugler |