

Meeting No. 13-3-3

CITY OF BONDURANT
PARKS AND RECREATION BOARD
MINUTES

March 21, 2013

A meeting of the City of Bondurant Parks and Recreation Board was held in the Community Room at the Bondurant City Center on March 21, 2013, at 6:30 p.m.

Present: Board Chair Jeff Cook
Board Vice Chair John Hodges
Board Member Lori Vermie
Board Member Eric Johnson
Board Member Amie Johnson
Board Member Joe Van Horn
Recreation Coordinator Shelby Hagan
Administrative Assistant Misty Richardson-Kugler

Absent: Board Member Nicole Bruce

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the Bondurant Post Office on March 14, 2013. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Recreation Coordinator Hagan called the Board meeting to order at 6:30 p.m. Roll call was taken and a quorum was present.

The agendas from March 5, 2013, March 19, 2013 and March 21, 2013 were reviewed and approved. The minutes from February 21, 2013, March 5, 2013 and March 19, 2013 were reviewed and approved. Roll call: Ayes: 6. Nays: 0. Motion carried.

Ms. Emily Smid, Program Coordinator, American Lung Association, 2530 73rd Street, Des Moines, Iowa, and Jenalee Williams presented a folder containing free resource pamphlets about smoke free parks. They talked about how they would like to promote a tobacco-free partnership with Bondurant. They would provide an unlimited amount of signage, general education, and newspaper inserts at their own expense. Board Chair Cook informed them that we will discuss the partnership and contact them.

Rita Rostenbach, 112 Blaine St NW, Bondurant, Iowa, brought in original designs done by Tom Dunbar in 2009 of what the landscaping could look like at the intersection of Hwy. 65 and Grant St. Bondurant Trees forever also wants to buy the new Christmas tree located at the Trailhead.

City of Bondurant Finance Director Lori Dunham explained budget timelines, how much can be spent, and what happens to donations. Budget is done by late December for the upcoming fiscal year starting July 1. The budget amendment is done by the end of March. No budgets are adjusted between April 1 and June 30. Board Member Van Horn would like the budget to be emailed to Board once a month.

Board Chair Cook led an update on the Regional Trailhead, \$20,000 for all black furniture. Most benches will be backless except for two in the middle of the park. Garbage receptacles will be positioned close to park benches. Round picnic tables will be stationed along the trail and some are handicap accessible. Shepard hook lighting will be placed in the park with an acorn light on the path to Founders. Options for bike racks were also discussed.

Recreation Coordinator Hagan discussed shelter reservations and time frame blocks, using the example from the City of Indianola. Time frame blocks would include 6-10 AM, 10-2PM, 2-6PM and 6-10PM. This will be a resolution for the Board on the April 18 agenda. Depot rental was discussed.

Community Garden- Board agreed to spread grass seed for this year.

Resolution 13-01- resolution approving the Mission Statement was motioned by Board Member A. Johnson and seconded by Board Member Hodges. Roll Call: Cook-Yes, Hodges-Yes, E. Johnson-Yes, Vermie-Yes, Van Horn-Yes, A. Johnson. Motion carried.

Resolution 13-02- resolution approving the goals was motioned by Board Member Vermie and seconded by Board Member Hodges. Roll Call: Cook-Yes, Hodges-Yes, E. Johnson-Yes, Vermie-Yes, Van Horn-Yes, A. Johnson. Motion carried.

Facebook Page review- Board Member A. Johnson gave the Board an update on the Parks and Rec Facebook page, 109 people so far. She would like to keep moving forward with it and add additional administrators.

Summer flyer- Board approved of layout.

Summerfest Bingo- Recreation Coordinator Hagan will figure out prices for sets with extra cards, and will apply for the 14 day qualified organization license for \$15.00. She asked if Parks and Rec would like to be included in the Men's Club poster for Summerfest. Board Member Vermie asked if we were going to charge to play and also give cash out for prizes. Recreation Coordinator Hagan will research how other organizations run bingo.

Slow Pitch- Parks and Rec will not be providing balls this year and is waiting on BRSC for field rental request approval. Concession stand plans to be open.

The following items were discussed as part of the Board Chair's comments:

- Have work orders been made up for branches at City Park and for chicken wire around new shrubs because of the rabbits keep eating them. Inquired about the packet being posting on the website.

The following items were discussed as part of the Board Member's comments:

- Board Member A. Johnson inquired about making Parks and Rec information easier to find on the City's website.

Recreation Coordinator Hagan adjourned the meeting at 8:30 p.m.

The next meeting will be held on Thursday, April 18, 2013, at 6:30 p.m.

Misty Richardson-Kugler
Administrative Assistant

ATTEST:

Jeff Cook
Board Chair