

Meeting No. 12-11

CITY OF BONDURANT
PARKS AND RECREATION BOARD
MINUTES

November 15, 2012

A meeting of the City of Bondurant Parks and Recreation Board was held in the Community Room at the Bondurant City Center on November 15, 2012, at 6:00 p.m.

Present: Board Member Nicole Bruce
Board Member Eric Johnson
Board Member Joe Van Horn
Board Member Lori Vermie
Board Vice Chair John Hodges
Board Chair Jeff Cook
Recreation Coordinator Shelby Hagan
Administrative Assistant Misty Richardson-Kugler

Absent: Board Member Amie Johnson

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the Bondurant Post Office on November 8, 2012. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Recreation Coordinator Hagan called the meeting to order at 6:00 p.m. Roll call was taken and a quorum was present.

The agenda from November 15, 2012 was reviewed and approved. The minutes from October 18, 2012 were also reviewed and approved.

Discussion and Appointment of Chair person- welcome Jeff Cook as Chair and John Hodges as Vice Chair.

Board Chair Cook handed out a budget review for the FY12/13 and dates from July 1, 2012 to June 30, 2013. \$3000.00 is left in this year's budget. Board Member Bruce suggested a monthly breakdown. Board Member Van Horn would like to see how the budget was spent for the last two years. Board Chair Cook asked to see if anything else was taken out of the park budget.

Board Chair Cook led a discussion on the update for the Regional Trailhead. Replacing a tree with a Christmas tree from the landscaping plan come spring was approved through the

Bondurant Regional Trailhead Committee. Bravo grant is for arts and culture; we can only apply for 30% of our total project budget. Board thought it was a good idea to make up a project team to figure signage with high pressure laminate, examples were shown from the Chair of locator map, rail history, and regional history. The project committee could work with schools and get other groups involved, example being art class to design sign, wood class to create stand, history class to investigate the rail and regional history. Recreation Coordinator Hagan asked about fading and price; \$4000.00 for 4 signs. Approval for this grant will be held in January. Idea from Board Chair would be the train tracks for display with Railroad Crossing Sign. Board Chair attended the Prairie Meadows Legacy Grant Meeting with City Administrator Mark Arentsen and Mayor Keith Ryan. Grant could add up to \$1 million.

Master Plan Resolution & RFP was approved by Council for the amount of \$15,000. Board Member Van Horn suggested we come up with some goals for the next five years. Changes were made to the RFP, Board Chair Cook will be updating after board revises each section.

Recreation Coordinator Hagan took pictures of all parks around town and asked all members at last meeting to take an inventory of the parks, what needs updated, what needs fixed, what each park needs to be uniform, etc. Mallard Pointe- shelter does not look done, peak is not finished, needs picnic tables and garbage can under shelter, no signage, trees, or bike racks from Board Member Bruce. Soccer Field- needs more space. Eagle Park- Recreation Coordinator Hagan let everyone know the City received a \$2500 grant, and would like to see about getting a sponsor for each hole at the Disc golf course to help with funding. City Park- In the spring we are getting a new shelter with restrooms, Board Chair Cook suggested swing set should get a coat of paint. Administrative Assistant Richardson-Kugler looked into repair of the bench on the west side. Gateway- needs work, it is an eye sore and there is no parking. Lake Petocka- signs needed for distance of the path, signs on information when park was established and lighting are needed. Board Member Bruce suggested running water. BRSC- Recreation Coordinator Hagan is looking into a grant for a handicap accessible path.

Board Chair Cook led a discussion on having a list of Grant donations, so we can apply for the grants. We need to first find out information about what grants, how much money, when to apply and due dates.

2012/2013 Recreation Programming: (As discussed by all Board Members present)

Bricks 4 Kidz- Winter Session One is Laws of Motion held on Thursdays from 3:45pm-4:45pm November 29, December 6, December 13, and December 20. Winter Session Two is Space Adventures also held on Thursdays starting January 10 and ending February 7.

Magic Camp- over Christmas break on December 31, 2012 and January 2, 2013 from 9:00am-11:45am, couple kids have signed up as of 11-20-12.

Lighting of the tree – December 1, 2012 from 4-6 p.m. Recreation Coordinator Hagan has looked into getting a Santa, Jeff Palmer volunteered. The library will be reading a story, crafts, and letters to Santa, pictures with Santa and coloring contest

Cribbage Tournament- In January

Snowball Tournament- In January or February- slow pitch co-ed.

Dodgeball- In February

The following items were discussed as part of the Board Members' comments:

- No Comment

The following items were discussed as part of the Board Chair's comments:

- Park and Recreation meeting time at 6 p.m.
- Take a look at other towns for their spring and summer programs.
- Would like to see examples of events and what was spent in previous years.

The following items were discussed as part of the Recreation Coordinator's comments:

- Partnering with Chamber for Annual Dinner- Community Awards Night, Friday January 18 at 7:00 p.m. at Griffieon's Lodge. Three categories- Citizen of the year, Business person of the year and student of the year along with their teacher of the year. Plaques and gift certificates are awarded.

Recreation Coordinator Hagan adjourned the meeting at 8:10 p.m.

The next meeting will be held on Wednesday, December 12, 2012, at 6:00 p.m.

Shelby Hagan
Recreation Coordinator

ATTEST:

Jeff Cook
Board Chair