

Meeting No. 12-10

**CITY OF BONDURANT**  
**PARKS AND RECREATION BOARD**  
**MINUTES**

**October 18, 2012**

A meeting of the City of Bondurant Parks and Recreation Board was held in the Community Room at the Bondurant City Center on October 18, 2012, at 6:00 p.m.

Present:        Board Member Nicole Bruce  
                  Board Member Eric Johnson  
                  Board Member John Hodges  
                  Board Member Amie Johnson  
                  Board Member Joe Van Horn  
                  Board Member Jeff Cook  
                  Board Member Lori Vermie  
                  Recreation Coordinator Shelby Hagan

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the Bondurant Post Office on October 11, 2012. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Recreation Coordinator Hagan called the meeting to order at 6:00 p.m. Roll call was taken and a quorum was present.

The agendas from October 18, 2012 was reviewed and approved. The minutes from September 20, 2012 were also reviewed and approved.

Park Tour was cancelled due to inclement weather. Recreation Coordinator Hagan asked for ideas and times everyone could meet, maybe even a Saturday. Board Member Eric Johnson and Board Member Nicole Bruce commented that it is getting to dark to see at 6:00 p.m. and trying to get everyone together on a Saturday may not be easy. Suggestion was for people to go on their own time and write down any idea, upgrades and /or additions needed, please let Recreation Coordinator Hagan know.

Board Member Jeff Cook led a discussion on Trail Master Plan. He stated this was a 5 year plan needed for inventory, improvements, to drive future budgets and grants and also to receive support from other clubs. This master plan is for parks, trails and greenways and needs Council approval for \$15,000 at the November 5, 2012 meeting. Board Member Nicole Bruce asked if the plan was included in the Comprehensive Plan. Board Member Joe Van Horn would like to know immediate plans. Board Member Eric Johnson would like to know if City has the funds. Board Member Cook will look into the budget and says our plans need to

focus on the trails. He also mentioned that once the trail is connected thousands of people will be going past Lake Petocka, with a 110 mile loop around Baxter, Woodward, Waukee, Des Moines, to Bondurant. Board member Nicole Bruce motioned to approve the Trail Master Plan, Board Member Amie Johnson seconded. Roll call: Ayes 7, Nays 0. Motion carried. Trail Master Plan will go to Council November 5, 2012.

Board member Jeff Cook gave the Board a presentation on the Regional Trailhead Update. There were two bids for landscaping, Northside Landscaping and Country Landscapes, Country Landscapes bid was \$10,000. Board Member Amie Johnson asked for the completion date for the rest of the landscaping on the Northside of the trail. Cook said in the Spring of 2013. Pictures were shown of the Depot that we are hoping to be done by June for Biking Bondu and Summerfest, Which will take about \$ 237,000 to complete. Grant was written to BRAVO to help with signs, entryway, art and culture for the Depot.

Recreation Coordinator Shelby Hagan gave all members an update on BRSC, starting the build of concession stand next week. All supplies are bought and stored within the saferoom. Shelby explained the vandalism with the stolen lock box and camera. Board member Eric Johnson said there was vandalism at the soccer field concession stand as well.

Talk about the community garden, Recreation Coordinator Shelby Hagan asked if the Park and Recreation board would like to take this over. Board Member Nicole Bruce said yes or getting Master gardeners of Polk County or even forming a garden club. Board member Eric Johnson suggested retirees to do it. Board Member Jeff Cook suggested getting all groups together to take it over.

**2012/2013 Recreation Programming:** (As discussed by all Board Members present)

Bricks 4 Kidz- New classes- Two free classes are available November 1, 2012 from 3:45pm-4:45pm at the Anderson Elementary Library and from 6:30pm-7:30pm at City Hall. Winter Session One is Laws of Motion held on Thursdays from 3:45pm-4:45pm November 29, December 6, December 13, December 20. Winter Session Two is Space Adventures also held on Thursdays starting January 10 and ending February 7.

Magic Camp- Over Christmas break on December 31, 2012 and January 2, 2013 from 9:00am- 11:45am

Lighting of the tree – Board Member John Hodges said he will play Santa. Board Member Eric Johnson suggested doing it at Gateway Park. Board Member Amie Johnson is going to see about using the Fire Station. It was agreed with all members to keep it like we have done it in the past for this year, and next year see about changing it. The Board suggested planting an evergreen on the North side of the trailhead so next year we can use the Depot and Fire station.

**The following items were discussed as part of the Board Members' comments:**

- Fall and winter programs, activity books, work into a budget

**The following items were discussed as part of the Board Chair's comments:**

- No Comment.

**The following items were discussed as part of the Recreation Coordinator's comments:**

- Merry & Bright Contest, Open gym basketball

Recreation Coordinator Hagan adjourned the meeting at 7:18 p.m.

The next meeting will be held on Thursday, November 15, 2012, at 6:00 p.m.

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Shelby Hagan  
Recreation Coordinator

ATTEST:

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Board Chair