

Meeting No. 16-07

**CITY OF BONDURANT**  
**PARKS AND RECREATION BOARD**  
**MINUTES**

**July 7, 2016**

A Special meeting of the City of Bondurant Parks and Recreation Board was held at City Hall, 200 2nd Street, Northeast, Polk County, Iowa on July 7, 2016, at 6:00 p.m.

Present: Board Chair Joe Van Horn  
Board Member Bryant Arns  
Board Member Michele Hartzler  
Board Member Jason Holst  
Board Member Marian Collison  
Recreation Coordinator Molly Rupert  
Utility Billing Clerk Misty Richardson-Kugler  
City Administrator Mark Arentsen

Absent: Board Member Jessi Cassler

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the Bondurant Post Office on July 6, 2016. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Board Chair Van Horn called the meeting to order at 6:00 p.m. A quorum was present.

Motion made by Board Member Holst, seconded by Board Member Hartzler, to approve the Parks and Recreation Board Agenda from July 7, 2016. Roll call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Board Member Holst, seconded by Board Member Arns, to approve the Parks and Recreation Board Minutes from June 16, 2016. Roll call: Ayes: 4. Nays: 0.

Motion made by Board Member Arns, seconded by Board Member Hartzler, to recommend Dennis Lyman as the new Parks and Recreation Member. Roll call: Ayes: 4. Nays: 0.

Memorial items on City property- City Administrator Arentsen would like to establish a policy with rules and regulations for memorial items being placed on City property. This policy should contain broad guidelines for trees, benches, park naming, and other amenities. Parks and Rec. Board will approve a policy to be recommended to Council at the August meeting.

Basketball hoop- Backboards and hoops have been damaged at City Park and need replaced. Packet contained images of several options. Board Member Arns suggested looking into a 64" backboard instead of a 72" backboard.

Encroachment Policy- Bob Pepper, 508 6th Ct. SE, Council Member- presented the Board with Council's thoughts on having an encroachment policy for liability reasons. The situation was brought to Council's attention that resident's are taking care of land beyond their own property and building on City property. Council would like to have a special meeting on August 22 to discuss issues, recommendations and to draft a policy. Members of the Board should look at the proposed draft and make any changes and let City Administrator Arentsen know on attendance.

Budget Review- No comment

BRSC Update- \$10,000 worth of work to help with fields was granted to the Iowa Cubs Maintenance group by Polk County.

Lake Petocka Restrooms- Restrooms are installed and should be ready for use by the end of the month. City Administrator Arentsen will be looking into the locks for the doors, they should be timed locks like the depot; at this time they are keyed locks. Board Member Arns questioned the trail connection behind the restroom and nice drinking fountains.

Event Reports- Recreation Coordinator Rupert partnered with the library and Altoona Hy-Vee for Kids in the Kitchen. Eight children were in attendance. This activity received a lot of interest on Facebook. Fruit Kabobs, salsa and angel food cake was prepared.

2016 Recreation Programming- Touch A Truck is July 29.

**The following items were discussed as part of the Recreation Coordinators comments:**

- No Comment

**The following items were discussed as part of the Board Chair's comments:**

- No Comment

**The following items were discussed as part of the Board Member's comments:**

- Board Member Arns would like to have an indoor leisure activities center.
- Is the winter sports park going to be an official city park?

**The following items were discussed as part of the City Administrator's comments:**

- We should get bids for trail down Main to Hwy 65 from DOT on July 19.
- Grant street was closed to replace tile for the trail install.
- Jazz in July is July 8.
- BDI has received a grant for \$220,000 from Iowa Grant to do more stuff at porch swings and fireflies, trail paving, directional signs.
- REAP grant applications due August 15. The City will apply for a grant for a winter sports park. Location will be at the decommissioned lagoon. The city is eligible for \$100,000. Board Members had questions and comments and were generally supportive of the idea.

Board Chair Van Horn adjourned the meeting at 7:05 p.m.

A Regular meeting will be held on Thursday, August 18, 2016, at 6:00 p.m.

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Misty Richardson-Kugler  
Administrative Assistant

ATTEST:

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Joe Van Horn  
Board Chair