

Meeting No. 16-03

**CITY OF BONDURANT
PARKS AND RECREATION BOARD
MINUTES**

March 17, 2016

A Regular meeting of the City of Bondurant Parks and Recreation Board was held at City Hall, 200 2nd Street, Northeast, Polk County, Iowa on March 17, 2016, at 6:00 p.m.

Present: Board Chair Joe Van Horn
Board Member Marian Collison
Board Member Michele Hartzler
Board Member Jessi Cassler
Utility Billing Clerk Misty Richardson-Kugler
City Administrator Mark Arentsen

Absent: Board Member Jason Holst
Board Member Kari Gipple
Board Member Bryant Arns

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the Bondurant Post Office on March 15, 2016. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Board Chair Van Horn called the meeting to order at 6:00 p.m. A quorum was present.

Motion made by Board Member Hartzler, seconded by Board Member Collison, to approve the Parks and Recreation Board Agenda from March 17, 2016. Roll call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Board Member Collison, seconded by Board Member Hartzler, to approve the Parks and Recreation Board Minutes from February 18, 2016. Roll call: Ayes: 4. Nays: 0.

Access to Chichaqua Trail from Efnor Estates Park- City Administrator Arentsen stated that the west end is more flat; he passed out handouts that explained the location. It will cost \$5-\$10,000 to put in the connector along with the sidewalk in front of the park.

BRSC update- Fencing for the quad field was completed this week. BRSC Manager Jason McGrann will be running the fields this year and he has hired the seasonal staff. Brick Street Market is running the concession stand. First tournament at the fields is in April.

Recreation Coordinator Position- City Administrator Arentsen informed the Board that Molly Rupert has been hired and will start Monday March 21, 2016.

Lake Petocka Restrooms- City received the engineering plans on Wednesday and is checking in with the inspectors on the building codes to install the foundation. City Administrator Arentsen stated that the door to the utility room has been moved to the back of the building.

Veterans Park- Jeff cook is taking over this plan and has been requesting proposals from design firms for a site plan for this project.

Smoke-free park request- Board Member Collison asked about enforcement and to see if the signs could read tobacco free instead of smoke-free. Board Member Cassler wanted to make sure that it was not going to cost the city anything. A Policy will be written up for the Board to approve at the April meeting.

Event Reports- Grand opening for City Park shelter is April 16 at 10:00am

2016 Recreation Programming- Utility Billing Clerk Richardson-Kugler stated that once the new Recreation Coordinator gets here then things should start forming again. There will be something on the next agenda.

The following items were discussed as part of the Board Chair's comments:

- No Comment

The following items were discussed as part of the Board Member's comments:

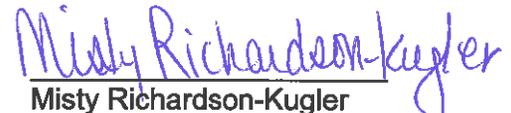
- No Comment

The following items were discussed as part of the City Administrator's comments:

- No Comment

Board Chair Van Horn adjourned the meeting at 6:25 p.m.

A Regular meeting will be held on Thursday, April 21, 2016, at 6:00 p.m.


Misty Richardson-Kugler
Administrative Assistant

ATTEST:

Joe Van Horn
Board Chair