

Meeting No. 15-8

**CITY OF BONDURANT
PARKS AND RECREATION BOARD
MINUTES**

July 16, 2015

A Regular meeting of the City of Bondurant Parks and Recreation Board was held at City Hall, 200 2nd Street, Northeast, Polk County, Iowa on July 16, 2015, at 6:00 p.m.

Present: Board Chair Joe Van Horn
Board Member Marian Collison
Board Member Michele Hartzler
Board Member Jessi Cassler
Administrative Assistant Misty Richardson-Kugler
Recreation Coordinator Shelby Hagan

Absent: Board Member Kari Gipple
Board Member Bryant Arns
Board Member Jason Holst
City Administrator Mark Arentsen

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the Bondurant Post Office on July 13, 2015. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Board Chair Joe Van Horn called the meeting to order at 6:00 p.m.

Motion made by Board Member Cassler, seconded by Board Member Collison, to approve the Parks and Recreation Board Agenda from June 18, 2015. Roll call: Ayes: 4. Nays: 0. Motion carried. Motion made by Board Member Collison, seconded by Board Member Cassler, to approve the Parks and Recreation Board Agenda from July 16, 2015. Roll call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Board Member Collison, seconded by Board Member Hartzler, to approve the Parks and Recreation Board Minutes from May 21, 2015. Roll call: Ayes: 4. Nays: 0. Motion carried. Motion made by Board Member Cassler, seconded by Board Member Hartzler, to approve the Parks and Recreation Board Minutes from June 18, 2015. Roll call: Ayes: 4. Nays: 0. Motion carried.

BRSC- Board Chair Van Horn questioned if decisions were need to be made with the Parks and Rec Board if no BRSC committee was available. He would like to know if Parks and Rec. or the City general fund gets a portion of the funds from the concession stand.

Shelter Reservations- Board Chair Van Horn stated what was discussed in June with the Board. City Staff would like to have a \$100.00 deposit, raise the rental fees and have a clean-up checklist for future shelter reservations. He would like to discuss this in August. Board Member Collison thinks it would be a good idea to raise the price even higher for the reservations at night, 6:00pm-10:00pm because of vandalism and no staff to clean up after reservation. Board Member Hartzler questioned the reasoning for the Depot no longer being reservable and the increase of the fees. Board Member Cassler believes it is a good idea to have a different policy for shelters with running water and electricity. Board needs to decide on time increments, deposit amount, reservation amounts per shelter, verbiage in agreement and a checklist for cleaning, one for the renter and another one for City staff. Board Member Hartzler agrees with the half hour to an hour to clean between reservations. Board Member Cassler suggested cameras at Lake Petocka South shelter.

City Playground installation- Board Chair Van Horn asked about the setup of the park equipment. Administrative Assistant Misty Richardson-Kugler stated that City Administrator Arentsen sent out an email regarding the new shelters, stating who won the bid and when they should be completed.

City Park- Administrative Assistant Misty Richardson-Kugler informed the Board when the window and doors will be arriving and the completion date of the shelter.

Recreational Programming- Recreation Coordinator Hagan informed the Board on outcome events. Touch A Truck is July 31, Bags Tournament is August 1, Movie by the Lake- Hotel Transylvania, is August 6, Lake Petockathon and Battle of the Bands are both August 7

The following items were discussed as part of the Board Chair's comments:

- Questioned coordinating with the school on youth activities. He will not be here in August.

The following items were discussed as part of the Board Member's comments:

- Board Member Cassler suggested one youth activity at a time.

The following items were discussed as part of the Recreation Coordinator's comments:

- It would be nice if we had online registration.

Board Chair Van Horn adjourned the meeting at 6:45 p.m.

A Regular meeting will be held on Thursday, August 20, 2015, at 6:00 p.m.

Misty Richardson-Kugler
Administrative Assistant

ATTEST:

Joe Van Horn
Board Chair