

Meeting No. 15-11

**CITY OF BONDURANT  
PARKS AND RECREATION BOARD  
MINUTES**

**November 19, 2015**

A Regular meeting of the City of Bondurant Parks and Recreation Board was held at City Hall, 200 2nd Street, Northeast, Polk County, Iowa on November 19, 2015, at 6:00 p.m.

Present: Board Chair Joe Van Horn  
Board Member Marian Collison  
Board Member Michele Hartzler  
Board Member Bryant Arns  
Board Member Jessi Cassler  
Board Member Jason Holst  
City Administrator Mark Arentsen  
Administrative Assistant Misty Richardson-Kugler  
City Clerk Shelby Hagan

Absent: Board Member Kari Gipple

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the Bondurant Post Office on November 17, 2015. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Board Chair Joe Van Horn called the meeting to order at 6:00 p.m.

Motion made by Board Member Arns, seconded by Board Member Hartzler, to approve the Parks and Recreation Board Agenda from November 19, 2015. Roll call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Board Member Holst, seconded by Board Member Hartzler, to approve the Parks and Recreation Board Minutes from September 17, 2015. Roll call: Ayes: 4. Nays: 0.

Curt Sullivan, Mayor, 909 14<sup>th</sup> St. SE, discussed the Recreation Coordinator position; he is looking into replacing the position and reshaping job description. Jason McGrann will be running BRSC like last year.

Administrative Assistant Richardson-Kugler proposed access to trail from Efnor Estates Park. Possibly a 1000 feet of concrete work will need to be done to connect the park and the trail, not including the concrete work needing to be done on the front and east side of park. City of Bondurant will need to ask Polk County's permission to clear this part of the trail since it is in their jurisdiction. Board Chair Van Horn would like this on the May agenda.

BRSC update- Bondurant Little League has formed an executive little league board with a baseball and softball committee. Jason McGrann- BRSC manager has been looking into reconstructing field 4 and resizing to little league fields. Projected cost will be \$50-\$60 thousand. Board Member Arns questioned the parking and the fields becoming more ADA compliant. Board Member Holst questioned the funds for these changes. City Administrator Arentsen stated that in July 2018 we could borrow \$1.2 million; BRSC will be discussed at the annual goal setting session.

Neighborhood shelter installation- City Administrator Arentsen informed the Board that all shelters and park equipment installation is complete. All shelters need some paving work done and come spring the tables will be installed.

City Park- The shelter at City Park is 99.9% complete. A vent system will be going in on Monday. Spikes on the rafters will also need to be installed. Board Member Arns questioned the rough cut timber that makes up the pillars.

Lake Petocka Restrooms- City Administrator Arentsen would like a recommendation from the Park Board to take to Council regarding the use of Modular Connection LLC as the bid winner for the prefab restrooms. Bid cost was the lowest out of five at \$85,370 not including delivery. Restrooms should be in by May. Motion made by Board Member

Collison, seconded by Board Member Hartzler, to recommend Modular Connection LLC to build the prefab restrooms at Lake Petocka. Roll call: Ayes: 6. Nays: 0. Motion carried.

Event Report- City Clerk Hagan would like to move Bondu Spook-Tacular to City Park for 2016.

Recreational Programming- City Clerk Hagan informed the Board on outcome of events. Youth basketball is underway with 160 kids. Merry & Bright Parade route was approved and will be starting to collect registrations. Trout stocking event will be January 30 at noon. Bricks 4 Kidz camp is December 6.

**The following items were discussed as part of the Board Chair's comments:**

- Veterans Park?

**The following items were discussed as part of the Board Member's comments:**

- Board Member Arns questioned the location of the playground at BlueJay Landing.
- Board Member Cassler questioned the comment from the school about the city taking over the sports?

**The following items were discussed as part of the Recreation Coordinator's comments:**

- Can the shelter from Gateway Park go up at the freedom rock or at Eagle Park?

**The following items were discussed as part of the City Administrator's comments:**

- Veterans Park is part of the porch swings and fireflies. A commitment was made to the legion to replace the shelter that was at Gateway Park. Suggested area to rebuild along the trail is the lift station at 811 Grant St. S.
- BlueJay Landing Park will be at the north end of the lot.

Board Chair Van Horn adjourned the meeting at 7:15 p.m.

A Regular meeting will be held on Thursday, December 17, 2015, at 6:00 p.m.

---

Misty Richardson-Kugler  
Administrative Assistant

ATTEST:

---

Joe Van Horn  
Board Chair