

Meeting No. 14-9

**CITY OF BONDURANT  
PARKS AND RECREATION BOARD  
MINUTES**

**September 18, 2014**

A Regular meeting of the City of Bondurant Parks and Recreation Board was held at City Hall, 200 2nd Street, Northeast, Polk County, Iowa on September 18, 2014, at 6:00 p.m.

Present: Board Chair Joe Van Horn  
Board Member Jessi Cassler  
Board Member Bryant Arns  
Board Member Jason Holst  
Board Member Marian Collison  
Board Member Kari Gipple  
Recreation Coordinator Shelby Hagan  
City Administrator Mark Arentsen

Absent: Board Member Megan McCallister  
Administrative Assistant Misty Richardson-Kugler

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the Bondurant Post Office on September 12, 2014. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Board Chair Van Horn called the meeting to order at 6:00 p.m.

Board Member Collison agreed to the elected position of Board Vice Chair.

Motion made by Board Member Holst, seconded by Board Member Cassler, to approve the agenda as presented, Roll call: Ayes 6. Nays: 0 Motion carried.

Motion made by Board Member Arns, seconded by Board Member Gipple, to approve the Parks and Recreation Board Minutes from August 21, 2014. Roll call: Ayes: 6. Nays: 0. Motion carried.

City Administrator Arentsen reported that the BRSC operations for 2015 should be finalized by Thanksgiving. Registrations are usually held at the beginning of the year for the ball season. Recreation Coordinator Hagan updated the Board on the tournaments held at the Complex. Board Member Arns questioned the operation of the Complex. City Administrator Arentsen would like a full time Public Works employee as a Park Supervisor who would assist with snow removal in the winter. Brick Street Market has expressed interest in the concession operations.

Board Chair Van Horn questioned the expenses for the basketball club. Board Member Arns explained we will need to purchase basketballs and jerseys for the players. Board Vice Chair Collison questioned where games will be played and if there will be concessions. Board Member Arns responded that concessions have not been discussed, and games will be played at the school free of charge.

City Administrator Arentsen updated the Board on the playground installation progress. Lincoln Estates and Wisteria Heights Park are nearly finished. Tiling has yet to be done for drainage. Parks should be complete by mid-October. The discussion of Wolf Creek Park is on the next City Council Agenda regarding the lot split. The Homeowner's Association and residents of Wolf Creek are encouraged to attend. Board Member Holst questioned the placement of the sidewalk at Wisteria Heights Park. City Administrator Arentsen explained there is

a MidAmerican Energy post where the sidewalk was mapped out originally in the Parks Master Plan. This will be discussed more in the Spring.

City Administrator Arentsen reported that the site has been cleared at City Park for the new shelter. Discussion of the newsletter will be an agenda item for the next City Council meeting. The plan is to have Jim Weston pour a slab of concrete this Fall. Board Member Holst questioned if we need to go through a winter prior to the slab being poured; City Administrator Arentsen responded with the help of excavating the area and good dirt, the concrete should be okay.

Recreation Coordinator Hagan reported on the past activities and events since the last meeting. Tot T-Ball, Slow Pitch, and NFL Punt, Pass and Kick were all successful.

City Administrator Arentsen reported that the Chichaqua Valley Trail paving is complete, and the Grand Opening Ceremony is set for Wednesday, September 24 at 5:00 p.m. at the 88th ST Trailhead.

City Administrator Arentsen stated that we are soliciting funds for the Gay Lea Wilson Trail East. The Altoona connection may take a few years to complete. The plan is to have a trail, with the help from the MPO, from the Trailhead to Brick Street Market next year.

Recreation Coordinator Hagan explained upcoming events and activities, and assistance is needed if available.

**The following items were discussed as part of the Recreation Coordinator's comments:**

- No Comment

**The following items were discussed as part of the Board Chair's comments:**

- Eagle Park Sign Installation
- Pergola Swing at Lake Petocka Installation

**The following items were discussed as part of the Board Member's comments:**

- No Comment

**The following items were discussed as part of the City Administrator's comments:**

- Nicole Bruce - Live Healthy Iowa 5K

Board Chair Van Horn adjourned the meeting at 6:42 p.m.  
The next meeting will be held on Thursday, October 16, 2014, at 6:00 p.m.

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Shelby Hagan  
Recreation Coordinator

ATTEST:

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Joe Van Horn  
Board Chair