

Meeting No. 14-6

CITY OF BONDURANT
PARKS AND RECREATION BOARD
MINUTES

June 19, 2014

A Regular meeting of the City of Bondurant Parks and Recreation Board was held at City Hall, 200 2nd Street, Northeast, Polk County, Iowa on June 19, 2014, at 6:00 p.m.

Present: Board Chair Jeff Cook
Board Member Joe Van Horn
Board Member Lori Vermie
Board Member Amie Johnson
Recreation Coordinator Shelby Hagan
Administrative Assistant Misty Richardson-Kugler
City Administrator Mark Arentsen

Absent: Board Member Eric Johnson
Board Member Marian Collison

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the Bondurant Post Office on June 16, 2014. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Board Chair Cook called the meeting to order at 6:00 p.m.

Motion made by Board Member Vermie, seconded by Board Member Van Horn, to approve the agenda as presented, Roll call: Ayes 4. Nays: 0 Motion carried.

Motion made by Board Member Van Horn, seconded by Board Member Vermie, to approve the Parks and Recreation Board Minutes from April 17, 2014. Roll call: Ayes: 4. Nays: 0. Motion carried.

BRSC Update- No one present

Budget Review- Board Member Van Horn questioned the \$30.00 profit from bowling and what expenses were included for tot t-ball. Board Chair Cook inquired about two different amounts for the Depot reservation dated March 27, 2014 and April 8, 2014. Recreation Coordinator Hagan stated the \$30 profit for bowling was half the registration from Premier Bowling for the City to promote their summer event. Expenses for Tot t-ball included t-shirts, hats, medals, bats and balls. Administrative Assistant Kugler will be looking into the discrepancy for the Depot reservation.

Motion made by Board Member Vermie, seconded by Board Member Van Horn, to approve Resolution No. PRB 14-03, a Resolution approving the Parks and Recreation Ordinance. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Board Member A. Johnson led a discussion on safety concerns around the pond for Wolf Creek Park. City Administrator Arentsen stated that Wolf Creek owns the pond. Putting the shelter on the North end is a neighbor friendly gesture. Board Chair Cook inquired about landscaping and thinks we should get the equipment in and see if there are issues with the pond. City Administrator Arentsen questioned the configuration of the trail at Lincoln Estates. Board Chair Cook suggests getting a bid for the trail and the landscaping. Park and Rec. Board approved the layout for Renaud Ridge. Board Chair Cook would like to flip the shelter 180 degrees at Wisteria Park to save on sidewalk costs. City Administrator Arentsen asked the Board if there were any objections to change the sidewalk to 6 ft. instead of 8ft. Board approved Wisteria Heights Park pending changes. Motion made by Board Member Van Horn, seconded by Board Member Vermie, to approve with changes Resolution No. PRB 14-04, a

Resolution approving the park facilities plan for Renaud Ridge, Lincoln Estates, Wisteria Heights, and Wolf Creek parks. Roll Call: Ayes: 4. Nays: 0. Motion carried.

City Administrator Arentsen gave an update on the City Park shelter and stated that it was on schedule. The City has not received much interest in moving the house. The asbestos testing quotes are due on Friday June 20. The approach in the driveway is in good shape so it should probably stay. Board Chair Cook inquired about a controlled burn for the house in City Park. He would like to know about angle parking and finalizing the lighting positions. City Administrator Arentsen asked about proceeds from Biking Bondu. Board Chair Cook stated the proceeds will not be going towards the lighting but towards something else for the Depot.

Recreation Coordinator Hagan presented event reports and gave a brief summary of each event. A discussion was held regarding the need for volunteers to assist the Rec. Coordinator in holding events.

2014 Recreation Programming was discussed. Recreation Coordinator Hagan stated that the first Saturday for Yoga went well with 10 people. Touch-A-Truck is the next big event. She asked the Board to be thinking about what they want to offer for the fall and winter activities. The Board suggested increasing adult activities such as trivia, salsa dancing, painting classes and a Valentine's Day dance.

The following items were discussed as part of the Recreation Coordinator's comments:

- No Comment

The following items were discussed as part of the Board Chair's comments:

- Board Member E. Johnson sent out an email regarding park benches with plaques, what are everyone's thoughts?
- He would also like to know where the Council is with the Recreation Coordinator's job description.

The following items were discussed as part of the Board Member's comments:

- Board Member Van Horn inquired about the Boy Scout sign project, Pergola swing, requirements for hedges in Wolf Creek Park and setting 2015 goals for Rec. Coordinator.

The following items were discussed as part of the City Administrator's comments:

- He will get with Dan for suggestions on hedges for Wolf Creek Park, he was thinking like what is in front of City Hall.
- He will check with Council on the job description, possibly next council agenda.

Board Chair Cook adjourned the meeting at 7:10 p.m.

The next meeting will be held on Thursday, July 17, 2014, at 6:00 p.m.

Misty Richardson-Kugler
Administrative Assistant

ATTEST:

Joe Van Horn
Board Chair