

Meeting No. 14-11

**CITY OF BONDURANT  
PARKS AND RECREATION BOARD  
MINUTES**

**November 20, 2014**

A Regular meeting of the City of Bondurant Parks and Recreation Board was held at City Hall, 200 2nd Street, Northeast, Polk County, Iowa on November 20, 2014, at 6:00 p.m.

Present: Board Chair Joe Van Horn  
Board Member Jessi Cassler  
Board Member Bryant Arns  
Board Member Jason Holst  
Board Member Marian Collison  
Board Member Kari Gipple  
Recreation Coordinator Shelby Hagan  
Administrative Assistant Misty Richardson-Kugler  
City Administrator Mark Arentsen

Absent: Board Member Megan McCallister

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the Bondurant Post Office on November 14, 2014. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Board Chair Van Horn called the meeting to order at 6:00 p.m.

Motion made by Board Member Holst, seconded by Board Member Collison, to approve the agenda as presented, Roll call: Ayes 6. Nays: 0 Motion carried.

Motion made by Board Member Arns, seconded by Board Member Holst, to approve the Parks and Recreation Board Minutes from October 16, 2014. Roll call: Ayes: 6. Nays: 0. Motion carried.

Bondurant Recreational Sports Complex received no update from Council on November 17. City Administrator Arentsen would like to see the concession stand managed by a third party and a full-time maintenance person hired. He would like to see restrooms in the concession stand finished before the 2015 season starts. The restrooms in the concession stand building still need to be connected to the sewer line.

Board Member Arns stated that an invoice will be coming to the City from Athena Strotman for the jerseys.

City Administrator Arentsen updated the Board on the City playgrounds. Equipment and sidewalk is installed at Wisteria Heights Park. Sidewalk is almost completed at Renaud Ridge Park. Lincoln Estates Park needs to become ADA compliant between the swing set and the park equipment. Pad is installed at Wolf Creek and the equipment is at the City shop. Installation will take place come spring. Efnor Estates Park may be ready come spring. City Administrator Arentsen is hoping to mark out where all other amenities will go before snow fall. Board Chair Van Horn questioned the inventory list and if there was anything not needed.

City park shelter will need to be reevaluated at the first part of 2015. Work will need to be bid out for entire project instead of subbing out to different vendors.

Recreation Coordinator Hagan updated Board on event reports and upcoming programs. CPR/First Aid class may need to be done quarterly because of demand. Five people attended the freezer meal workshop and were glad

they did. Board Chair Van Horn stated that a food workshop is also available at Wolf Creek and wondered if it was a possibility to combine both workshops. Poker is this Saturday at Founders. Santa Social starts with the choir singing Christmas carols at 6:30 on December 5 at the Christmas tree in front of the Depot. Activities will resume at the library once the tree is lit. The event will include a drum line performance by the band, crafts, photos with Santa and treats. Civic club donated \$75 for the treats and Brian Curnes from Integrity Homes donate 250 candy canes. Board Member Collison will be getting treat bags donated from her work. Board Member Arns inquired about volunteers for the poker tournament and Santa Social. Board Chair Van Horn would like to know recreational plans for the winter. Recreation Coordinator Hagan is planning a trivia night, mother/son dance, cribbage tournament, cookies & canvas and ballroom dancing lessons.

**The following items were discussed as part of the Recreation Coordinator's comments:**

- No Comment

**The following items were discussed as part of the Board Chair's comments:**

- No Comment

**The following items were discussed as part of the Board Member's comments:**

- No Comment

**The following items were discussed as part of the City Administrator's comments:**

- Asked all Board Members with a term expiring in December 2014 to accept a three year term.

Board Chair Van Horn adjourned the meeting at 6:30 p.m.

The next meeting will be held on Thursday, December 18, 2014, at 6:00 p.m.

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Misty Richardson-Kugler  
Administrative Assistant

ATTEST:

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Joe Van Horn  
Board Chair