

Meeting No. 13-12 (1)

CITY OF BONDURANT
PARKS AND RECREATION BOARD
MINUTES

December 5, 2013

A Regular meeting of the City of Bondurant Parks and Recreation Board was held at City Hall, 200 2nd Street, Northeast, Polk County, Iowa on December 5, 2013, at 6:00 p.m.

Present: Board Chair Jeff Cook
Board Vice Chair John Hodges
Board Member Lori Vermie
Board Member Joe Van Horn
Board Member Amie Johnson
Recreation Coordinator Shelby Hagan
Administrative Assistant Misty Richardson-Kugler
City Administrator Mark Arentsen

Absent: Board Member Eric Johnson

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the Bondurant Post Office on November 27, 2013. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Board Vice Chair Hodges called the Board meeting to order at 6:00 p.m. Roll call was taken and a quorum was present. Motion made by Board Member Hodges, seconded by Board Member Vermie, to approve the agenda as presented. Roll call: Ayes 5. Nays: 0 Motion carried.

Motion made by Board Member Hodges, seconded by Board Member Van Horn, to approve the Parks and Recreation Board Minutes from November 21, 2013. Roll call: Ayes: 5. Nays: 0. Motion carried.

City Administrator Arentsen handed out copies of the highlighted plat South of HS. Outlot 4 shows where the playground will be. He would like the Board to review park location before we get to plat approval process. This will be on the agenda for the next meeting. Since park is smaller than required size per our code, owner would like to make a cash payment in lieu of dedicating more property. A handout from the City's Comprehensive Plan shows that the area east of the high school is designated for North Park east of this plat. If money was accepted, City would need to buy additional ground as necessary. There is no money available right now but if the Board wants to do this, we will need to figure it out. He does not have a problem accepting ground and money. Board Member Hodges asked if we have ever been in a situation where we took the money instead of land, and is the Board setting a bad precedence for developers? Would like to know what it says in the City ordinance. Does ordinance give the City the right to wave that formula? Board Chair Cook would like to know what lot 29 is worth and what calculation would it be based on. Could developer tell us? City Administrator Arentsen would like to see Park Board approve future park land dedications prior to Planning and Zoning and City Council consideration of the plat. Board Chair Cook would like to know what outlot Z is and if the developer is ready to move forward. City Administrator Arentsen is meeting with developer on December 9 to discuss Collector Street and move it north of high school. Board Chair Cook discussed

shelter price with Menards, he would like to use this price as the budget for future neighborhood shelters.

Three playground vendors will be meeting with the school on December 19 starting at 3:30. Board was asked to attend. Board to possibly draft an RFP out of the presentations. This could go to Council on January 6. Board approved.

Council member Sullivan suggested at Council to take another look at reducing the cost for the shelters. He suggested using only concrete for the interior walls instead of tile. Board Member Hodges would like to know the cost difference. If Thad Long was involved to redesign, it would cost money, that money could be spent on the shelter. City Administrator Arentsen will talk to Thad Long for lower cost interior finishes. He will also get with him on the position of the Petocka South shelter and see what the best option would be for the doors. Board Chair Cook will follow up with Kyle Hammes from the school on constructing the shelters.

Parks and Recreation Board went over multiple changes to the Parks and Recreation Board ordinance. They will be sending over more suggestions to Board Member Van Horn. Board Chair Cook would like for BRSC to look at the proposed ordinance. Council Member Johnson would like to incorporate BRSC bylaws into our ordinance. Board Member Hodges would like the BRSC Board to adopt their own bylaws and not put it in this ordinance. City Administrator Arentsen stated BRSC would be a subcommittee and will report to Parks and Rec Board. Should the Parks and Rec Board approve bill payments prior to their consideration and approval by the City Council? He does not believe that Parks and Rec Board approval is necessary as long as the charges are within the established budget and people are doing what makes sense. All expenditures will then be approved by City Council. He will send ordinance to City Attorney when updates are completed.

The following items were discussed as part of the Recreation Coordinator's comments:

- Santa Social on Saturday December 7 from 1-3.

The following items were discussed as part of the Board Chair's comments:

- Nicole Bruce has resigned from Parks and Rec Board.

The following items were discussed as part of the Board Member's comments:

- Hodges stated to follow Iowa Code on gender balance.
- A. Johnson- no comment.
- Van Horn- no comment.
- Vermie- brought in 12volt power supply cameras donated from Casey's. She will be checking into DVR's to work the cameras.

The following items were discussed as part of the City Administrator's comments:

- City Council appoints Parks Board, if anyone interested they can contact Mayor.

Board Chair Cook adjourned the meeting at 7:25 p.m.

The next meeting will be held on Thursday, December 19, 2013, at 7:00 p.m.

Misty Richardson-Kugler
Administrative Assistant

ATTEST:

Jeff Cook
Board Chair