

BONDURANT CITY COUNCIL
Minutes
December 15, 2014 6:00 P.M.
Bondurant City Center

1. Roll Call

Present: Mayor Keith Ryan, Council Member Wes Enos, Council Member Brian Lohse,
Council Member Bob Peffer, Council Member Michael Reed, Council Member Curt
Sullivan

City Officials

Present: City Administrator Mark Arentsen, Assistant to City Administrator Mary Rork-Watson
City Engineer Bob Veenstra

2. Call to Order and Declaring a Quorum

Mayor Ryan called the meeting to order at 6:04 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared — none

5. Perfecting and Approval of the Agenda

Motion made by Council Member Lohse, seconded by Council Member Enos, to approve the agenda as presented. Roll Call: Ayes: 5. Nays: 0. Motion carried.

6. Consent Items:

- a. Approval of the City Council Meeting Minutes of December 01, 2014
- b. Receive and File – Planning and Zoning Commission Meeting Minutes of November 13, 2014
- c. Receive and File – Library Board Meeting Minutes of November 5, 2014 and Librarian's Report
- d. Claims Report and November 2014 Financial Statements (emailed 12/1/2014)
- e. Tax Abatement Applications

Adam Criswell	1301 Joshua Court, SE
Chad Tanke	3201 Birch Street, SW

Motion made by Council Member Sullivan, seconded by Council Member Enos, to approve the Consent Items. Roll Call: Ayes: 5. Nays: 0. Motion carried.

7. Polk County Sheriff's Report — Chief Schneider, Polk County Sheriff's Department, reported there were 124 calls for service so far in December. He reminded the Council that Chief Joe Simon will represent the Sheriff's Department in Bondurant beginning at the January meeting.

Mayor Ryan and City Administrator Arentsen thanked Chief Schneider for his work in Bondurant.

8. Presentations:

- a. **RESOLUTION 14-206** — Resolution of appreciation for Michele Bailey for her years of service to the community as a member of the Planning and Zoning Commission

Motion made by Council Member Sullivan, seconded by Council Member Enos, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

- b. **RESOLUTION 14-207** — Resolution of appreciation for Judi Mendenhall for her years of service to the community as a member of the Planning and Zoning Commission

Motion made by Council Member Reed, seconded by Council Member Lohse, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

- c. Representative Zach Nunn, Iowa House District 30 — Representative Nunn introduced himself to the Council and said he is visiting civic and community organizations in District 30 to identify concerns and to build a partnership with citizens and leaders.

9. Discussion Items

- a. BRSC Tournament Schedule for 2015 — Council Members addressed the need to determine the exact revenue that will be generated by tournaments and concessions at BRSC. Council members expressed concern about hiring a full-time employee until more information about the BRSC budget is available. Further discussion will continue at the next meeting when information regarding the concession RFP and the BRSC tournament schedule should be available.
- b. Proposed FY 2016 Budget Calendar — City Administrator Arentsen said the schedule is similar to other years' and Council agreed to proceed.
- c. Bondurant Post Office Relocation — After discussion, Council agreed to leave this matter to the U.S. Postal Service without the City getting involved.

10. **RESOLUTION NO. 14-195** — Resolution approving the FY 2014 Audit Report on the City of Bondurant

Motion made by Council Member Pepper, seconded by Council Member Enos, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

11. **RESOLUTION NO. 14-196** — Resolution approving the adoption of National Interoperability Channels (Metro Interoperability Communication System)

Motion made by Council Member Lohse, seconded by Council Member Reed, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

12. **RESOLUTION NO. 14-197** — Resolution approving the reappointment of Mayor Ryan as the Metro Waste Authority Primary Board Representative and City Administrator Arentsen as Alternate Representative for CY 2015

Motion made by Council Member Enos, seconded by Council Member Sullivan, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

13. RESOLUTION NO. 14-198 — Resolution approving the reappointment of City Administrator Arentsen as the Des Moines Metropolitan WRA Primary Board Representative and Mayor Ryan as Alternate Representative and Water Superintendent Pat Collison as WRA Technical Committee Primary and City Administrator Arentsen as WRA Technical Committee Alternate for CY 2015

Motion made by Council Member Enos, seconded by Council Member Sullivan, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

14. RESOLUTION NO. 14-199 — Resolution approving reappointment of City Administrator Arentsen as Primary Representative to the Polk County E911 Service Board and Council Member Sullivan as First Alternate for CY 2015

Motion made by Council Member Sullivan, seconded by Council Member Enos, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

15. RESOLUTION NO. 14-200 — Resolution approving the reappointments of City Administrator Arentsen as Primary Representative and Mayor Ryan as Alternative to Des Moines Area MPO and Finance Director Lori Dunham as Primary Representative and Street Department Superintendent Ken Grove as Alternate to the MPO Transportation Technical Committee for CY 2015

Motion made by Council Member Enos, seconded by Council Member Reed, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

16. RESOLUTION NO. 14-201 — Resolution approving appointments to the City Boards, Commissions, Offices and Committees

Motion made by Council Member Enos, seconded by Council Member Peffer, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

17. RESOLUTION NO. 14-202 — Resolution designating the Official Newspapers of Record for 2015

Motion made by Council Member Enos, seconded by Council Member Sullivan, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

18. RESOLUTION NO. 14-203 — Resolution designating the Official Depositories for 2015

Motion made by Council Member Enos, seconded by Council Member Lohse, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

19. RESOLUTION NO. 14-204 — Resolution approving the City's Investment Policy

Motion made by Council Member Lohse, seconded by Council Member Sullivan, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

20. RESOLUTION NO. 14-205 — Resolution reappointing City Administrator Arentsen and Council Member Sullivan to the Polk County Emergency Management Commission

Motion made by Council Member Sullivan, seconded by Council Member Enos, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

21. RESOLUTION NO. 14-208 — Resolution approving payment of Partial Payment Application #6 for U.S. Highway 65 and NE 64th Street, SW, PCC Widening and Traffic Signals for \$4,420.29 to Absolute Concrete

Motion made by Council Member Enos, seconded by Council Member Sullivan, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

22. RESOLUTION NO. 14-209 — Resolution approving Change Order #2 from Howrey Construction for work on Chichaqua Valley Trail reducing the contract amount by \$13,055.82

Motion made by Council Member Enos, seconded by Council Member Reed, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

23. RESOLUTION NO. 14-210 — Resolution approving Pay Request #5 from Howrey Construction for work on Chichaqua Valley Trail in the amount of \$2,583.49

Motion made by Council Member Lohse, seconded by Council Member Sullivan, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

24. RESOLUTION NO. 14-211 — Resolution approving Pay Request #6 from Howrey Construction for work on Chichaqua Valley Trail in the amount of \$28,154.84

Motion made by Council Member Lohse, seconded by Council Member Enos, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

25. ORDINANCE NO. 14-213 — Ordinance approving Amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by Amending Chapter 175, General Provisions; Chapter 176, Nonconforming Uses; Chapter 177, General Regulations; Chapter 178, District Regulations; and Chapter 180, Subdivision Regulations (third and final reading)

Motion made by Council Member Enos, seconded by Council Member Reed, to approve the third and final reading of Ordinance 14-213. Roll Call: Ayes: 5. Nays: 0. Motion carried.

26. Guests requesting to address the City Council — none

27. Reports / Comments and appropriate action thereon:

a. Mayor — No comments

b. City Administrator — Council Member Lohse had suggested sharing the cost of a table with the City of Altoona at the BRAVO Gala. Council agreed this would be a good idea.

- The Greater Des Moines Partnership Annual Dinner is January 25 and the Council agreed City Administrator Arentsen should represent the City at the event.
- Sewer connection to Concession Stand should be finished this week. The cost of the connection was \$2,500 and Public Works employees will work on the bathrooms during the winter so they will be ready by spring.
- Proposed locations for benches, tables, shelters, and sidewalks are tentatively set for Wisteria Heights, Renaud Ridge and Lincoln Estates Parks. The proposed locations will be sent to the Parks and Recreation Board which meets this week. Will also begin getting purchase and installation costs.

- Trail signage grant application has been submitted to Prairie Meadows in the amount of \$1.5 million for the entire Central Iowa area. Communities can elect to participate in the local match and then determine locations of signs.
- Met with Jeff Mark, City of Altoona and Don Sandor, City of Pleasant Hill about potentially creating an Eastern Polk Regional Emergency Service comprised of Bondurant, Altoona, and Pleasant Hill. If the communities are interested, a study committee would be formed that would investigate costs, staffing and other issues which will require some time which means asking the City of Altoona to extend their current 28E agreement for six months to a year. He would like to send a letter expressing interest in appointing a committee to study and extend the agreement.

Mayor Ryan would like to explore other options with Chief Kreuder. He is concerned that past issues between Altoona and Pleasant Hill would make it advisable for Bondurant to examine all options.

Council agreed that the City of Bondurant should agree to participate in a study and extend the 28E agreement with the City of Altoona while examining any other possible options.

c. Council Members

Council Member Lohse — asked to be included on the agenda for the January 19 meeting for a BDI report.

Council Member Peffer — no comment

Council Member Enos — asked about Kevin Meredith's drainage issue and the Dakota Pipeline.

Council Member Reed — no comment

Council Member Sullivan — no comment

28. Adjournment

Motion made by Council Member Enos, seconded by Council Member Sullivan, to adjourn the meeting at 7:10 p.m. Roll Call: Ayes: 5. Nays: 0. Motion carried.