

Posting Date: December 4, 2015

**NOTICE OF A REGULAR MEETING  
BONDURANT CITY COUNCIL  
DECEMBER 7, 2015**

**NOTICE IS HEREBY GIVEN** that a Regular Meeting of the City Council will be held at 6:00 p.m. on Monday, December 7, 2015, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

**AGENDA**

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Pledge of Allegiance
4. Abstentions declared
5. Perfecting and Approval of the Agenda
6. Consent Agenda:  
*All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.*
  - a. Approval of the City Council Meeting Minutes of November 16, 2015
  - b. Receive and File – Parks and Recreation Board Minutes of September 17, 2015
  - c. Tax Abatement Applications
  - d. Claims Report
7. Polk County Sheriff's Report
8. Guests requesting to address the City Council
9. **PRESENTATION** - Pam Bormann, Office of Auditor of State
10. **PRESENTATION** - Bondurant Little League Executive Board
11. **RESOLUTION NO. 15-158** - Resolution approving the FY 2015 Audit Report for the City of Bondurant
12. **RESOLUTION NO. 15-159** – Resolution approving the Section 125 Plan for benefit of the City of Bondurant participating employees
13. **RESOLUTION NO. 15-160** – Resolution appointing Shelby Hagan as City Clerk for the City of Bondurant
14. **RESOLUTION NO. 15-161** - Resolution approving the addendum to Agreement 01-14-SRTS-038 between the City of Bondurant and the Iowa Department of Transportation for the Federal-aid Agreement for a Transportation Alternatives Program (TAP) Project and Safe Routes to School Program (SRTS) Project
15. **RESOLUTION NO. 15-162** - Resolution appointing City Council Member Bob Peffer to Eastern Polk Regional Development
16. **RESOLUTION NO. 15-163** - Resolution approving the submittal of the MPO Main Street Streetscape Funding application.
17. **RESOLUTION NO. 15-164** - Resolution approving the submittal of the MPO Oleson Street Underpass grant application.

18. **RESOLUTION NO. 15-165** - Resolution approving the bid from Modular Connections, LLC for the Lake Petocka Restrooms Project.
19. **RESOLUTION NO. 15-166** - Resolution amending the Bondurant Emergency Services Officer Wages for Fiscal Year 2016
20. **ORDINANCE 15-219** - Ordinance amending Chapter 122, Peddlers, Solicitors and Transient Merchants
21. **ORDINANCE 15-220** - Ordinance amending Chapter 70, Traffic Code Enforcement Procedures
22. Discussion Items –
  - a. Rental of 100 Second Street, Northeast
  - b. Requiring installation of water service lines in property dedicated for park purposes
  - c. Tax Abatement Review
  - d. Shirley Lloyd Property Cleanup
  - e. Self Supporting Municipal Improvement District
  - f. Mower Replacement
23. Reports / Comments and appropriate action thereon:
  - a. Mayor
  - b. City Administrator
  - c. Council Members
24. Adjournment

City Council Meetings:

- Goal Setting Session, December 14, 2015 5:00 p.m.
- Regular Meeting, December 21, 2015
- Regular Meeting, January 4, 2016

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

BONDURANT CITY COUNCIL  
Minutes  
November 16, 2015 6:00 P.M.  
Bondurant City Center

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Brian Lohse, Council Member Bob Peffer, Council Member West Enos, Council Member Jennifer Keeler, Council Member Doug Elrod

City Officials

Present: City Administrator Mark Arentsen, City Clerk Shelby Hagan, Library Director Jill Sanders, Finance Director Lori Dunham, City Engineer Bob Veenstra, Street Superintendent Ken Grove, BRSC Facility Manager Jason McGrann

2. Call to Order and Declaring a Quorum

Mayor Curt Sullivan called the meeting to order at 6:01 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared

Council Member Brian Lohse abstained from Agenda Item 19.

5. Perfecting and Approval of the Agenda

Moved by Lohse, seconded by Elrod, to approve the Agenda. Vote on Motion 4-0. motion declared carried unanimously.

6. Consent Agenda:

*All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.*

- a. Approval of the City Council Meeting Minutes of November 02, 2015
- b. Receive and File – Planning and Zoning Commission Minutes of October 22, 2015
- c. Receive and File –Library Board Meeting Minutes of October 2015 and Librarian Report
- d. Claims Report and City of Bondurant Financial Statements (emailed 11/10/15)
- e. Tax Abatement Applications

Moved by Lohse, seconded by Keeler, to approve the Consent Agenda. Vote on Motion 4-0. Motion declared carried unanimously.

Council Member Enos joined the meeting at 6:02 p.m.

Moved by Lohse, seconded by Keeler, to close regular meeting at 6:02 p.m. and open the public hearing. Vote on Motion 5-0. Motion declared carried unanimously.

7. **PUBLIC HEARING** – Relative to the issuance of revenue bonds for Luther Park Apartments, Inc., pursuant to Chapter 419 of the Code of Iowa, 2015, as amended

David Grossklaus, Dorsey & Whitney, Des Moines, said he had nothing new to add. There were no public comments.

Moved by Enos, seconded by Pepper, to close the public hearing at 6:04 p.m. and open the regular meeting. Vote on Motion 5-0. Motion declared carried unanimously.

8. **RESOLUTION NO. 15-152** - Resolution approving the issuance of revenue bonds for Luther Park Apartments, Inc., pursuant to Chapter 419 of the Code of Iowa, 2015, as amended

Moved by Lohse, seconded by Enos, to adopt RESOLUTION NO. 15-152. Roll Call Vote: Ayes: Lohse, Pepper, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

9. Polk County Sheriff's Report - Bondurant has been quiet. Commends Bondurant Emergency Services for their professionalism.

10. Guests requesting to address the City Council - None

11. **PRESENTATION** - Iowa State University Engineer Students

Students presented results of their Transportation Systems Development and Management study. A Comprehensive Plan will be provided to the City.

12. **PRESENTATION** - Library Annual Report

Library Director Jill Sanders presented the 2014-2015 Annual Report.

13. **MOTION** - 2015 Merry and Bright Parade Route

Moved by Pepper, seconded by Enos, to approve the 2015 Merry and Bright Parade Route. Vote on Motion 5-0. Motion declared carried unanimously.

14. **MOTION** - Approving Library Board Trustee

Moved by Pepper, seconded by Elrod, to appoint Stacy Klinker to the Library Board. Vote on Motion 5-0. Motion declared carried unanimously.

15. **RESOLUTION NO. 15-153** - Resolution approving the proposed HMA resurfacing of NE 94th Avenue in 2016

Moved by Lohse, seconded by Enos, to amend the Resolution to state the estimated cost to the City is \$45,000. Roll Call Vote: Ayes: Lohse, Pepper, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

Moved by Enos, seconded by Pepper, to approve RESOLUTION NO. 15-153, as amended. Roll Call Vote: Ayes: Lohse, Pepper, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

16. **RESOLUTION NO. 15-154** - Resolution approving designated signers on behalf of the City of Bondurant, Iowa, for Legacy Bank Accounts

Moved by Lohse, seconded by Enos, to approve RESOLUTION NO. 15-154. Roll Call Vote: Ayes: Lohse, Pepper, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

17. **RESOLUTION NO. 15-155** - Resolution approving the addition of the Class B Native Wine Permit to the existing Class C Beer Permit for Casey's General Store #1861, 1455 Grant Street, South, Bondurant

Moved by Lohse, seconded by Pepper, to approve RESOLUTION NO. 15-155. Roll Call Vote: Ayes: Lohse, Pepper, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

18. **RESOLUTION NO. 15-156** - Resolution approving the revision of the Administrative Assistant position's job description

Moved by Enos, seconded by Elrod, to approve RESOLUTION NO. 15-156. Roll Call Vote: Ayes: Lohse, Pepper, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

19. **RESOLUTION NO 15-157** - Resolution supporting an application for development of Bondurant Senior Housing

Moved by Enos, seconded by Pepper, to amend RESOLUTION NO. 15-157, striking the word annual from paragraph eight. Roll Call Vote: Ayes: Pepper, Enos, Keeler, Elrod. Nays: None. Abstentions: Lohse. Motion Carried. 4-0.

Moved by Enos, seconded by Pepper, to approve RESOLUTION NO. 15-157, as amended. Roll Call Vote: Ayes: Pepper, Enos, Keeler, Elrod. Nays: None. Abstentions: Lohse. Motion Carried 4-0.

20. **ORDINANCE 15-219** - Ordinance amending Chapter 122, Peddlers, Solicitors and Transient Merchants

Moved by Lohse, seconded by Enos, to table ORDINANCE 15-216. Vote on Motion 5-0. Motion declared carried unanimously.

## 21. Discussion Items –

- a. Rental of 100 Second Street, Northeast - The City has received numerous inquiries regarding the rental of 100 Second Street, Northeast. Council would like to discuss the building for the usage of City business.
- b. Appointments to Eastern Polk Regional Development - Council Member Bob Pepper was appointed to the Board and will attend the monthly meetings.
- c. Downtown Parking - Options were discussed to improve downtown parking.
- d. City Mowers - The status and replacement plan was discussed.
- e. Pickup Trucks - The status and replacement plan was discussed.
- f. Recreation Coordinator Job Description - Mayor Curt Sullivan would like to put a committee together to evaluate the position.
- g. Review of FY 2016 Revenue/Expenses for Enterprise Funds - Finance Director Lori Dunham reviewed these accounts with Council.

## 22. Reports / Comments and appropriate action thereon:

- a. Mayor - MIALG meeting was at Brick Street Market, roundtable discussion on Senior Housing, looking forward to the report from the ISU Engineer students
- b. City Administrator  
Special Census - Supposed to have final figure certified by 12/27, but that is very close to the 12/31 deadline.

Tax Abatement Review Committee - Meets Wednesday. Should act on first ordinance reading at the 12/7 meeting, communicate the plan to builders/developers, have the third reading at the 1/4 meeting and have the new schedule take effect on 7/1.

Received the draft collector street plan on Friday. Hope to have this at the 12/10 Planning & Zoning meeting.

Applications for Admin. Asst. position due 11/30. Hope to have someone in place prior to 12/31.

Nice article in the Register about Reclaimed Rails and the Log Ride.

BDI Infrastructure Review Committee

Continuing to pursue Sponsored Projects for Mud Creek relocation.

Gone next week to use up vacation time.

c. Council Members

- Council Member Lohse - Possibility of new logo, submitted application for Jazz in July, new display for Porch Swings & Fireflies, Bondurant sign will be installed by the end of the year, discussed installing a Veterans Park
- Council Member Pepper - None
- Council Member Enos - None
- Council Member Keeler - Community Visioning meeting was November 12, received a book which included a list of grants
- Council Member Elrod - Will be absent from the December 7 Council meeting

23. Adjournment

Moved by Pepper, seconded by Lohse, to adjourn the meeting at 9:16 p.m. Vote on Motion 5-0. Motion declared carried unanimously.

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Shelby Hagan, City Clerk

ATTEST:

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Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on September 21, 2015, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Curt Sullivan, Mayor

Meeting No. 15-10

**CITY OF BONDURANT  
PARKS AND RECREATION BOARD  
MINUTES**

**September 17, 2015**

A Regular meeting of the City of Bondurant Parks and Recreation Board was held at City Hall, 200 2nd Street, Northeast, Polk County, Iowa on September 17, 2015, at 6:00 p.m.

Present:            Board Chair Joe Van Horn  
                      Board Member Marian Collison  
                      Board Member Kari Gipple  
                      Board Member Bryant Arns  
                      Board Member Jessi Cassler  
                      Board Member Jason Holst  
                      City Administrator Mark Arentsen  
                      Administrative Assistant Misty Richardson-Kugler  
                      Recreation Coordinator Shelby Hagan

Absent:            Board Member Michelle Hartzler

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the Bondurant Post Office on September 10, 2015. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Board Chair Joe Van Horn called the meeting to order at 6:00 p.m.

Motion made by Board Member Arns, seconded by Board Member Collison, to approve the Parks and Recreation Board Agenda from August 20, 2015. Roll call: Ayes: 6. Nays: 0. Motion carried. Motion made by Board Member Holst, seconded by Board Member Gipple, to approve the Parks and Recreation Board Agenda from September 17, 2015. Roll call: Ayes: 6. Nays: 0. Motion carried.

Motion made by Board Member Holst, seconded by Board Member Collison, to approve the Parks and Recreation Board Minutes from July 16, 2015. Roll call: Ayes: 6. Nays: 0.

Motion made by Board Member Arns, seconded by Board Member Cassler, to approve Resolution No. PRB15-01, a Resolution approving the Public Art Display at Lake Petocka and along the Chichaqua Valley Trail. Roll Call: Ayes: 6. Nays: 0. Motion carried. City Administrator Arentsen suggested an idea from Council Member Lohse on displaying art around town. Artists may display their art piece on a 4'x4' City provided concrete for one year and then possibly sell their piece. Parks and Rec. Board would like to know of the possible locations and suggests the Depot. Board Member Collison would like to know if the BDI Arts and Rec. committee will provide the Board with more information like, locations, liability, and list of interested artists.

Potential Veterans Memorial Park- City Administrator Arentsen discussed establishing another park for veteran's recognition; he would like to look into an electric kiosk at City Park. Recreation Coordinator Hagan suggested using Eagle Park since it was in the vicinity of the Legion Hall, close to the Freedom Rock and it is also along the bike trail.

BRSC- Recreation Coordinator Hagan discussed the season end of co-ed softball and stated that there was not enough interest in the men's league. BRSC Manager Jason McGrann will be writing new policies for 2016 season. Board Member Arns would like to know how much field four cost and if that field can be made into a little league field. If the fences were moved on field four it would be utilized more. Board discussed cost of establishing the practice field.

Shelter Reservations- Parks and Rec. Board suggested keeping the \$100.00 deposit. They suggest having two time frames per day for rental of all shelters with a two hour gap for proper amount of time for cleaning. Time frames will be 6:00am to 1:00pm and 3:00pm to 10pm. Prices for a resident is \$50 for ½ day or \$100 for all day. Non-residents will be charged \$60 for ½ day or \$120 for all day.

City Playground installation- City Administrator Arentsen discussed the completion of the neighborhood park shelters. Wolf Creek Park has been completed and Lincoln Estates, Renaud Ridge and Wisteria Heights completion date is by the end of October. Sidewalks will be done when shelters are done. He also discussed the expenditures for parks capital project funds, the restrooms at Lake Petocka including the \$20,000 grinder pump and the park at Efnor Estates.

Recreational Programming- Recreation Coordinator Hagan informed the Board on outcome of events. She is waiting on Founders Irish Pub to approve their location for some events. Youth basketball registration is being finalized.

**The following items were discussed as part of the Board Chair's comments:**

- No Comment

**The following items were discussed as part of the Board Member's comments:**

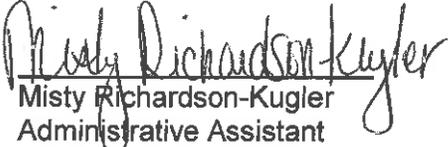
- Board Member Gipple can help with Bondu Spook-Tacular
- Board Member Collison questioned the hills at Gateway park

**The following items were discussed as part of the Recreation Coordinator's comments:**

- The hills represent Iowa Landscape. The trees and stone will be installed this year. Bondurant sign with time capsule is going up north of the High school.

Board Chair Van Horn adjourned the meeting at 7:05 p.m.

A Regular meeting will be held on Thursday, October 15, 2015, at 6:00 p.m.

  
Misty Richardson-Kugler  
Administrative Assistant

ATTEST:

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Joe Van Horn  
Board Chair



CHECK NO	DATE	EMP NO	PAY TO THE ORDER OF	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
1			LEGACY BANK				
48325	12/04/2015	8402	MARK J ARENTSEN	2358.57			
48326	12/04/2015	3129	MARGARET L CHRISTIAN	426.14			
48327	12/04/2015	5103	PATRICK COLLISON	1791.89			
48328	12/04/2015	4128	JOHN A DOUGLAS	34.56			
48329	12/04/2015	3106	SHELLEY KESLING	464.42			
48330	12/04/2015	5109	MICHELLE WELLS	1287.41			
				-----			
				6362.99			
			ACH TRANSACTIONS				
116701	12/04/2015	7104	BOYCE E BAILEY	1141.84			
116801	12/04/2015	3118	JENNIFER CAMPBELL	936.16			
116901	12/04/2015	5113	LORI DUNHAM	1407.25			
117001	12/04/2015	7101	KENNETH E GROVE	1786.86			
117101	12/04/2015	5118	SHELBY HAGAN	1112.08			
117201	12/04/2015	7105	DAVID HIGGINS	1177.34			
117301	12/04/2015	1441	AARON M KREUDER	1693.83			
117401	12/04/2015	7106	JASON L MCGRANN	1156.97			
117501	12/04/2015	3130	MARILYN M O'BRIEN	905.50			
117601	12/04/2015	5119	MISTY L RICHARDSON-KUGLER	200.00			
117602	12/04/2015	5119	MISTY L RICHARDSON-KUGLER	5.00			
117603	12/04/2015	5119	MISTY L RICHARDSON-KUGLER	749.26			
117701	12/04/2015	3128	JILL C SANDERS	1345.55			
117801	12/04/2015	1478	PATRICIA E SMITH	241.65			
117901	12/04/2015	4132	JANETTE L YOUNG	120.96			
				-----			
				13980.25			
			BANK TOTAL	20343.24			
			REPORT TOTAL	20343.24			

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
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				LEGACY BANK					
				1715 A KING'S THRONE					
A-27422	1	12/08/15	12/08/15	KYBO	50.00	001		001-430-6415	1
				INVOICE TOTAL	50.00				
A-27606	1	12/08/15	12/08/15	KYBO	50.00	001		001-430-6415	1
				INVOICE TOTAL	50.00				
				VENDOR TOTAL	100.00				
				1473 ACCESS SYSTEMS LEASING					
17842485	1	12/08/15	12/08/15	COPIER	317.66	001		001-410-6499	1
	2			SERVER, THIN CLIENT SUPPO	382.00	001		001-410-6725	1
				INVOICE TOTAL	699.66				
				VENDOR TOTAL	699.66				
				1516 ACCESS SYSTEMS					
INV352499	1	12/08/15	12/08/15	RECONFIG PC RESERVATION-	110.00	001		001-410-6419	1
				INVOICE TOTAL	110.00				
INV373697	1	12/08/15	12/08/15	THIN CLIENT ISSUES-PDF	412.50	001		001-410-6419	1
				INVOICE TOTAL	412.50				
				VENDOR TOTAL	522.50				
				1128 ACCURATE HYDRAULICS & MACH SRV					
44315	1	12/08/15	12/08/15	REPAIR LADDER SYS POWER	470.00	001		001-150-6332	1
				INVOICE TOTAL	470.00				
				VENDOR TOTAL	470.00				
				11 ALTOONA FIRE DEPT					
1115/12155	1	12/08/15	12/08/15	AMBULANCE ADMIN	350.00	001		001-160-6413	1
				INVOICE TOTAL	350.00				
				VENDOR TOTAL	350.00				
				1899 MATTHEW AMADEO					
11142015	1	12/08/15	12/08/15	REFEREE 9 GMS 11/14/15	225.00	001		001-430-6598	1
				INVOICE TOTAL	225.00				
				VENDOR TOTAL	225.00				
				1056 MARK ARENTSEN					
12072015	1	12/08/15	12/08/15	MILEAGE ALLOW DEC 2015	165.00	001		001-621-6240	1
	2			MILEAGE ALLOW DEC 2015	165.00	600		600-812-6240	1
	3			MILEAGE ALLOW DEC 2015	170.00	610		610-817-6240	1
				INVOICE TOTAL	500.00				
				VENDOR TOTAL	500.00				
				1303 MICHELE BAILEY					
12022015	1	12/08/15	12/08/15	COMMUNITY BEAUTIFIC 2015	500.00	001		001-430-6499	1

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
				INVOICE TOTAL	500.00				
				VENDOR TOTAL	500.00				
0002728748	1	12/08/15	12/08/15	48 BAKER & TAYLOR BOOK CREDIT	5.49-	001		001-410-6502	1
				INVOICE TOTAL	5.49-				
2031165820	1	12/08/15	12/08/15	BOOKS-19	254.55	001		001-410-6502	1
				INVOICE TOTAL	254.55				
2031211650	1	12/08/15	12/08/15	BOOKS-18	264.34	001		001-410-6502	1
				INVOICE TOTAL	264.34				
2031268127	1	12/08/15	12/08/15	BOOKS-22	308.71	001		001-410-6502	1
				INVOICE TOTAL	308.71				
2031285984	1	12/08/15	12/08/15	BOOKS-36	429.73	001		001-410-6502	1
				INVOICE TOTAL	429.73				
				VENDOR TOTAL	1,251.84				
270074262	1	12/08/15	12/08/15	1742 BAUER BUILT TIRE WHEEL BALANCE 4180	80.00	001		001-160-6332	1
				INVOICE TOTAL	80.00				
				VENDOR TOTAL	80.00				
11212015	1	12/08/15	12/08/15	1893 BRANDON BOND REFEREE 4 GMS 11/21/15	100.00	001		001-430-6598	1
				INVOICE TOTAL	100.00				
				VENDOR TOTAL	100.00				
12012015	1	12/08/15	12/08/15	1003 BONDURANT CHAMBER OF COMMERCE ANNUAL DUES	650.00	001		001-520-6210	1
				INVOICE TOTAL	650.00				
				VENDOR TOTAL	650.00				
81966521	1	12/08/15	12/08/15	1537 BOUND TREE MEDICAL LLC SAFETY VESTS	85.16	001		001-160-6507	1
				INVOICE TOTAL	85.16				
81969128	1	12/08/15	12/08/15	SUPPLIES	214.00	001		001-160-6507	1
				INVOICE TOTAL	214.00				
				VENDOR TOTAL	299.16				
93125	1	12/08/15	12/08/15	1718 BRICK STREET MARKET NAPKINS,ORV BUTTER OIL-3	21.96	001		001-410-6506	1
				INVOICE TOTAL	21.96				
				VENDOR TOTAL	21.96				

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK	SQ
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2015162.00	1	12/08/15	12/08/15	81 CALHOUN-BURNS & ASSOC INC. BRIDGE INSPECTION	350.00	110		110-210-6499	1	
				INVOICE TOTAL	350.00					
				VENDOR TOTAL	350.00					
1000	1	12/08/15	12/08/15	1905 LORIE CARROLL ABUSE REPORTER TRAINING	69.50	001		001-160-6230	1	
				INVOICE TOTAL	69.50					
				VENDOR TOTAL	69.50					
56588064	1	12/08/15	12/08/15	1907 CENGAGE LEARNING - GALE BOOKS	257.95	001		001-410-6502	1	
				INVOICE TOTAL	257.95					
				VENDOR TOTAL	257.95					
227777	1	12/08/15	12/08/15	1903 CENTRAL SALT LLC SALT 50 TON	3,472.76	110		110-210-6417	1	
				INVOICE TOTAL	3,472.76					
				VENDOR TOTAL	3,472.76					
9578653883	1	12/08/15	12/08/15	1515 CENTURYLINK SERVICES	13.39	001		001-622-6580	1	
				INVOICE TOTAL	13.39					
9670082#11	1	12/08/15	12/08/15	SERVICES	66.99	610		610-816-6373	1	
				INVOICE TOTAL	66.99					
9672418#11	1	12/08/15	12/08/15	SERVICES	296.62	001		001-650-6373	1	
				INVOICE TOTAL	296.62					
9672668#11	1	12/08/15	12/08/15	SERVICES	63.83	001		001-410-6373	1	
	2			SERVICES	162.94	001		001-410-6419	1	
				INVOICE TOTAL	226.77					
9674790#11	1	12/08/15	12/08/15	SERVICES	229.48	001		001-410-6373	1	
				INVOICE TOTAL	229.48					
9674902#11	1	12/08/15	12/08/15	SERVICES	107.56	001		001-150-6373	1	
	2			SERVICES	107.55	001		001-160-6373	1	
				INVOICE TOTAL	215.11					
9675778#11	1	12/08/15	12/08/15	SERVICES	78.98	110		110-210-6373	1	
				INVOICE TOTAL	78.98					
				VENDOR TOTAL	1,127.34					
762414212	1	12/08/15	12/08/15	1228 CINTAS CORPORATION #762 LAUNDRY 11/3/15	25.30	001		001-650-6409	1	
	2			LAUNDRY 11/3/15	25.41	110		110-210-6499	1	
	3			LAUNDRY 11/3/15	12.04	001		001-150-6499	1	

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
INVOICE TOTAL					62.75			
762416803	1	12/08/15	12/08/15	LAUNDRY 11/17/15	25.30	001	001-650-6409	1
	2			LAUNDRY 11/17/15	25.41	110	110-210-6499	1
	3			LAUNDRY 11/17/15	12.04	001	001-150-6499	1
INVOICE TOTAL					62.75			
762419376	1	12/08/15	12/08/15	LAUNDRY 12/1/15	25.30	001	001-650-6409	1
	2			LAUNDRY 12/1/15	25.41	110	110-210-6499	1
	3			LAUNDRY 12/1/15	12.04	001	001-150-6499	1
INVOICE TOTAL					62.75			
VENDOR TOTAL					188.25			
255436915	1	12/08/15	12/08/15	939 OCCUPATIONAL HEALTH CTR OF SW PRE-EMPLOY PHYSICAL-DICK	252.50	001	001-160-6230	1
INVOICE TOTAL					252.50			
VENDOR TOTAL					252.50			
40131	1	12/08/15	12/08/15	465 DATA TECHNOLOGIES 2016 SUMMIT LICENSE;SUPP	1,400.00	001	001-621-6419	1
	2			2016 SUMMIT LICENSE;SUPP	1,400.00	600	600-812-6419	1
	3			2016 SUMMIT LICENSE;SUPP	1,400.00	610	610-817-6419	1
	4			2016 SUMMIT LICENSE;SUPP	873.48	670	670-840-6419	1
	5			2016 SUMMIT LICENSE;SUPP	873.47	741	741-865-6419	1
INVOICE TOTAL					5,946.95			
VENDOR TOTAL					5,946.95			
209781	1	12/08/15	12/08/15	1678 DEERY BROTHERS CHEVROLET SUSPENSION;STEERING KIT ALIGNMENT;OIL CHANGE SIL	534.82	001	001-150-6332	1
INVOICE TOTAL					534.82			
VENDOR TOTAL					534.82			
3240257	1	12/08/15	12/08/15	1022 DORSEY & WHITNEY LLP STONER DVLPMT AGRMT LEGA	551.25	001	001-640-6411	1
INVOICE TOTAL					551.25			
VENDOR TOTAL					551.25			
11212015	1	12/08/15	12/08/15	1778 DRAKE UNIVERSITY DRAKE MENS BB TICKETS 11	28.00	001	001-430-6598	1
INVOICE TOTAL					28.00			
VENDOR TOTAL					28.00			
83611	1	12/08/15	12/08/15	998 EMERGENCY APPARATUS MAINTENANC INVERTER;ALTERNATOR REPA	2,747.75	001	001-160-6332	1
INVOICE TOTAL					2,747.75			
VENDOR TOTAL					2,747.75			

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
-----									
11142015	1	12/08/15	12/08/15	1896 GLENN FARRAND REFEREE 6 GMS 11/14/15	150.00	001		001-430-6598	1
				INVOICE TOTAL	150.00				
				VENDOR TOTAL	150.00				
42-84032	1	12/08/15	12/08/15	1079 FAST SIGNS STORMWATER INLET SIGN	27.80	741		741-865-6507	1
				INVOICE TOTAL	27.80				
				VENDOR TOTAL	27.80				
4250 1115	1	12/08/15	12/08/15	1069 FIRST NATIONAL BANK OMAHA BOOKS	90.27	001		001-410-6502	1
	2			SUPPLIES	236.72	001		001-410-6599	1
	3			SUPPLIES	90.16	001		001-410-6310	1
				INVOICE TOTAL	417.15				
				VENDOR TOTAL	417.15				
11142015	1	12/08/15	12/08/15	1897 MICHAEL FOOKS REFEREE 6 GMS 11/14/15	150.00	001		001-430-6598	1
				INVOICE TOTAL	150.00				
11212015	1	12/08/15	12/08/15	REFEREE 5 GMS 11/21/15	125.00	001		001-430-6598	1
				INVOICE TOTAL	125.00				
				VENDOR TOTAL	275.00				
102624498	1	12/08/15	12/08/15	772 FRANCO TYP-POSTALIA INC POSTAGE METER	348.00	001		001-650-6499	1
				INVOICE TOTAL	348.00				
102641643	1	12/08/15	12/08/15	POSTAGE METER INK	37.21	001		001-621-6506	1
	2			POSTAGE METER INK	37.21	600		600-812-6506	1
	3			POSTAGE METER INK	37.20	610		610-817-6506	1
				INVOICE TOTAL	111.62				
				VENDOR TOTAL	459.62				
1510131	1	12/08/15	12/08/15	769 FRASER TRANSPORTATION SRVCS AMBULANCE DOS 10/15/15	200.00	001		001-160-6499	1
				INVOICE TOTAL	200.00				
1510217	1	12/08/15	12/08/15	AMBULANCE DOS 10/24/15	200.00	001		001-160-6499	1
				INVOICE TOTAL	200.00				
1510231	1	12/08/15	12/08/15	AMBULANCE DOS 10/26/15	200.00	001		001-160-6499	1
				INVOICE TOTAL	200.00				
				VENDOR TOTAL	600.00				
41004 1015	1	12/08/15	12/08/15	1363 GIT-N-GO CONVENIENCE STORES FUEL	46.92	110		110-210-6331	1

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
	2			FUEL	22.77	001		001-150-6331	1
	3			FUEL	22.76	001		001-160-6331	1
				INVOICE TOTAL	92.45				
				VENDOR TOTAL	92.45				
17865				193 HAWKEYE TRUCK EQUIPMENT					
	1	12/08/15	12/08/15	DUMP BOX-2006 INTL	16,395.00	110		110-210-6799	1
				INVOICE TOTAL	16,395.00				
				VENDOR TOTAL	16,395.00				
E723398				1142 HD SUPPLY WATERWORKS LTD					
	1	12/08/15	12/08/15	LOCATOR	900.00	600		600-811-6504	1
				INVOICE TOTAL	900.00				
E815373				1142 HD SUPPLY WATERWORKS LTD					
	1	12/08/15	12/08/15	LOCATOR REBATE-TRADE IN	300.00-	600		600-811-6504	1
				INVOICE TOTAL	300.00-				
				VENDOR TOTAL	600.00				
S4-09613				1906 HENDERSON PRODUCTS INC					
	1	12/08/15	12/08/15	SANDER CHAINS	1,102.00	110		110-210-6350	1
				INVOICE TOTAL	1,102.00				
				VENDOR TOTAL	1,102.00				
01012016				233 IOWA RURAL WATER ASSOCIATION					
	1	12/08/15	12/08/15	2016 DUES	325.00	600		600-812-6210	1
				INVOICE TOTAL	325.00				
				VENDOR TOTAL	325.00				
INV59637				210 IMWCA					
	1	12/08/15	12/08/15	WORK COMP PREM 15-16 #6	3,430.00	112		112-621-6160	1
				INVOICE TOTAL	3,430.00				
				VENDOR TOTAL	3,430.00				
0071164-IN				1602 JERICO SERVICES INC					
	1	12/08/15	12/08/15	LIQUID CALCIUM 800 GAL	720.00	110		110-210-6417	1
				INVOICE TOTAL	720.00				
				VENDOR TOTAL	720.00				
15/16				641 KEEP IOWA BEAUTIFUL					
	1	12/08/15	12/08/15	MEMBERSHIP 12/2015-11/20	100.00	001		001-430-6210	1
				INVOICE TOTAL	100.00				
				VENDOR TOTAL	100.00				
1Y06969				251 KEYSTONE LABORATORIES					
	1	12/08/15	12/08/15	COLIFORM;LEAD&COPPER SAM	722.00	600		600-811-6389	1
				INVOICE TOTAL	722.00				

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
				VENDOR TOTAL	722.00		
11212015	1	12/08/15	12/08/15	1891 BLAKE KRUGER REFEREE 5 GMS 11/21/15	125.00	001 001-430-6598	1
				INVOICE TOTAL	125.00		
				VENDOR TOTAL	125.00		
11212015	1	12/08/15	12/08/15	1771 RANDALL J LORE REFEREE 4 GMS 11/21/15	100.00	001 001-430-6598	1
				INVOICE TOTAL	100.00		
				VENDOR TOTAL	100.00		
11212015	1	12/08/15	12/08/15	1902 JOSEPH MELENDEZ REFEREE 5 GMS 11/21/15	125.00	001 001-430-6598	1
				INVOICE TOTAL	125.00		
				VENDOR TOTAL	125.00		
92794	1	12/08/15	12/08/15	842 MENARDS SUPPLIES	17.85	001 001-410-6310	1
				INVOICE TOTAL	17.85		
				VENDOR TOTAL	17.85		
594310	1	12/08/15	12/08/15	599 MICROMARKETING LLC CDS	234.16	001 001-410-6502	1
				INVOICE TOTAL	234.16		
595002	1	12/08/15	12/08/15	CDS	264.94	001 001-410-6502	1
				INVOICE TOTAL	264.94		
595600	1	12/08/15	12/08/15	CDS	144.99	001 001-410-6502	1
				INVOICE TOTAL	144.99		
597196	1	12/08/15	12/08/15	CDS	334.95	001 001-410-6502	1
				INVOICE TOTAL	334.95		
				VENDOR TOTAL	979.04		
12062015	1	12/08/15	12/08/15	1153 JILL MOLAND CLEANING	500.00	001 001-650-6499	1
				INVOICE TOTAL	500.00		
				VENDOR TOTAL	500.00		
11142015	1	12/08/15	12/08/15	1898 MICHAEL R MORRISON REFEREE 9 GMS 11/14/15	225.00	001 001-430-6598	1
				INVOICE TOTAL	225.00		
				VENDOR TOTAL	225.00		

286 METRO WASTE AUTHORITY

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
-----								
70006390	1	12/08/15	12/08/15	286 METRO WASTE AUTHORITY RESIDENTIAL GARBAGE SRVC	14,188.95	670	670-840-6499	1
				INVOICE TOTAL	14,188.95			
70006420	1	12/08/15	12/08/15	CURB-IT FEE	4,263.14	670	670-840-6435	1
				INVOICE TOTAL	4,263.14			
				VENDOR TOTAL	18,452.09			
11212015	1	12/08/15	12/08/15	1901 DARREN O'BRIEN REFEREE 9 GMS 11/21/15	225.00	001	001-430-6598	1
				INVOICE TOTAL	225.00			
				VENDOR TOTAL	225.00			
659-283170	1	12/08/15	12/08/15	1457 O'REILLY AUTO PARTS ANTIFREEZE-CP;DEPOT REST	71.88	001	001-430-6310	1
				INVOICE TOTAL	71.88			
				VENDOR TOTAL	71.88			
5359935001	1	12/08/15	12/08/15	322 OFFICE DEPOT INC PLANNER;BINDER;PAPER	76.14	001	001-410-6506	1
				INVOICE TOTAL	76.14			
				VENDOR TOTAL	76.14			
101547	1	12/08/15	12/08/15	325 P & P SMALL ENGINES REWIND STRING-GENERATOR	36.68	001	001-430-6350	1
				INVOICE TOTAL	36.68			
				VENDOR TOTAL	36.68			
11212015	1	12/08/15	12/08/15	1667 JOHN PARSONS REFEREE 4 GMS 11/21/15	100.00	001	001-430-6598	1
				INVOICE TOTAL	100.00			
				VENDOR TOTAL	100.00			
12012015	1	12/08/15	12/08/15	1134 PETTY CASH METRO MGR LUNCH;PARKING	32.95	001	001-621-6240	1
	2			DOLLAR TREE-SPOONS	2.12	001	001-650-6507	1
	3			CASEY'S-FUEL MOSQ SPRAYE	9.26	001	001-350-6507	1
	4			POSTAGE-UB MAILING	4.01	600	600-812-6508	1
	5			MAILING ENVELOPE;STAPLES	6.58	001	001-621-6506	1
	6			CASH SHORT-WATER CHANGE	6.10	600	600-812-6580	1
	7			CARQUEST-BATTERY BOX-MOS	16.31	001	001-350-6350	1
				INVOICE TOTAL	77.33			
11242015	1	12/08/15	12/08/15	POSTAGE	106.80	001	001-410-6508	2
				INVOICE TOTAL	106.80			
				VENDOR TOTAL	184.13			

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
-----								
337 POLK COUNTY TREASURER								
6250	1	12/08/15	12/08/15	ANIMAL CONTROL OCT 2015	774.40	001	001-190-6413	1
				INVOICE TOTAL	774.40			
				VENDOR TOTAL	774.40			
967 PRAIRIE AG SUPPLY								
01-54259	1	12/08/15	12/08/15	BLADES;DECK PUSH ARM;SER	401.89	001	001-430-6350	1
				INVOICE TOTAL	401.89			
01-54267	1	12/08/15	12/08/15	SERVICE;PLUGS;MOUNTS	444.97	001	001-430-6350	1
				INVOICE TOTAL	444.97			
				VENDOR TOTAL	846.86			
348 PRAXAIR								
54370467	1	12/08/15	12/08/15	CYLINDER RENTAL	266.16	001	001-160-6507	1
				INVOICE TOTAL	266.16			
				VENDOR TOTAL	266.16			
982 PRINCIPAL LIFE								
H150821215	1	12/08/15	12/08/15	LIFE INS DEC 2015	73.28	112	112-621-6150	1
	2			LIFE INS DEC 2015	41.17	112	112-210-6150	1
	3			LIFE INS DEC 2015	21.37	600	600-811-6150	1
	4			LIFE INS DEC 2015	21.37	610	610-816-6150	1
	5			LIFE INS DEC 2015	8.59	741	741-865-6150	1
	6			LIFE INS DEC 2015	27.39	112	112-430-6150	1
	7			LIFE INS DEC 2015	64.44	112	112-410-6150	1
	8			LIFE INS DEC 2015	9.54	112	112-170-6150	1
	9			LIFE INS DEC 2015	10.69	112	112-440-6150	1
	10			LIFE INS DEC 2015	9.54	112	112-150-6150	1
	11			LIFE INS DEC 2015	9.54	112	112-160-6150	1
				INVOICE TOTAL	296.92			
				VENDOR TOTAL	296.92			
619 RACOM CORPORATION								
2B112639	1	12/08/15	12/08/15	SET UP PROFILES;PROGRAMM	411.25	001	001-150-6373	1
				INVOICE TOTAL	411.25			
RI-151923	1	12/08/15	12/08/15	EDACS ACCESS	458.25	001	001-150-6373	1
	2			EDACS ACCESS	458.25	001	001-160-6373	1
				INVOICE TOTAL	916.50			
				VENDOR TOTAL	1,327.75			
1702 RECORDED BOOKS INC								
75239801	1	12/08/15	12/08/15	CDS-3	334.11	001	001-410-6502	1
				INVOICE TOTAL	334.11			
				VENDOR TOTAL	334.11			

764 ROAD READY SERVICES INC

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
-----									
15028	1	12/08/15	12/08/15	764 ROAD READY SERVICES INC THERMOSTAT HOUSING	214.13	110		110-210-6350	1
				INVOICE TOTAL	214.13				
15030	1	12/08/15	12/08/15	REPLC COOLANT LINE;SURGE PLOW TRK 202	533.50	110		110-210-6350	1
				INVOICE TOTAL	533.50				
				VENDOR TOTAL	747.63				
12052015	1	12/08/15	12/08/15	9999999999 2903 RUSS RISIUS SANTA CLAUS	50.00	001		001-430-6599	1
				INVOICE TOTAL	50.00				
				VENDOR TOTAL	50.00				
11112015	1	12/08/15	12/08/15	1701 JILL SANDERS MILEAGE REIMB	62.10	001		001-410-6240	1
	2			ADULT COLOR BOOKS	29.97	001		001-410-6599	1
				INVOICE TOTAL	92.07				
				VENDOR TOTAL	92.07				
49222	1	12/08/15	12/08/15	1666 SANDRY FIRE SUPPLY LLC HELMET FRONT-4	165.34	001		001-150-6507	1
				INVOICE TOTAL	165.34				
49234	1	12/08/15	12/08/15	BOOTS	137.50	001		001-150-6507	1
				INVOICE TOTAL	137.50				
49259	1	12/08/15	12/08/15	HELMETS;BOOTS	2,131.57	001		001-150-6507	1
				INVOICE TOTAL	2,131.57				
				VENDOR TOTAL	2,434.41				
9853	1	12/08/15	12/08/15	850 STEWART ELECTRIC, INC. STOPLIGHT SNOW REMOVAL	125.00	110		110-210-6499	1
				INVOICE TOTAL	125.00				
				VENDOR TOTAL	125.00				
12710	1	12/08/15	12/08/15	1534 STRATUS BUILDNG SOLUTIONS IOWA CLEANING	443.39	001		001-410-6499	1
				INVOICE TOTAL	443.39				
				VENDOR TOTAL	443.39				
940413-000	1	12/08/15	12/08/15	1014 STRAUSS LOCK COMPANY UNLOCK UTILITY RM-100 2N	99.00	001		001-650-6399	1
				INVOICE TOTAL	99.00				
941205-000	1	12/08/15	12/08/15	KEYS-CP BATHROOMS	18.00	335		335-430-6790	1
				INVOICE TOTAL	18.00				

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
VENDOR TOTAL					117.00			
387 TREASURER - STATE OF IOWA								
5329000557	1	12/08/15	12/08/15	SALES TAX NOV 2015	27.90	001	001-050-2140	1
	2			SALES TAX NOV 2015	245.00	741	741-050-2140	1
	3			SALES TAX NOV 2015	360.10	610	610-050-2140	1
	4			SALES TAX NOV 2015	3,775.00	600	600-050-2140	1
INVOICE TOTAL					4,408.00			
VENDOR TOTAL					4,408.00			
1156 JOSH TROUT								
11252015	1	12/08/15	12/08/15	ANTI-VIRUS UPGRADE	112.50	001	001-621-6419	1
INVOICE TOTAL					112.50			
VENDOR TOTAL					112.50			
770 UNITED HEALTHCARE-RIVER VALLEY								
1100008832	1	12/08/15	12/08/15	HEALTH INS DEC 2015	3,067.17	112	112-621-6150	1
	2			HEALTH INS DEC 2015	1,496.76	0124	001-050-2124	1
	3			HEALTH INS DEC 2015	430.87	1024	110-050-2124	1
	4			HEALTH INS DEC 2015	167.81	6024	600-050-2124	1
	5			HEALTH INS DEC 2015	167.80	6124	610-050-2124	1
	6			HEALTH INS DEC 2015	135.00	7424	741-050-2124	1
	7			HEALTH INS DEC 2015	663.75	112	112-430-6150	1
	8			HEALTH INS DEC 2015	2,625.56	112	112-410-6150	1
	9			HEALTH INS DEC 2015	1,762.30	112	112-210-6150	1
	10			HEALTH INS DEC 2015	948.26	600	600-811-6150	1
	11			HEALTH INS DEC 2015	948.26	610	610-816-6150	1
	12			HEALTH INS DEC 2015	480.64	741	741-865-6150	1
	13			HEALTH INS DEC 2015	377.44	112	112-170-6150	1
	14			HEALTH INS DEC 2015	175.45	112	112-440-6150	1
	15			HEALTH INS DEC 2015	449.40	112	112-150-6150	1
	16			HEALTH INS DEC 2015	449.40	112	112-160-6150	1
INVOICE TOTAL					14,345.87			
VENDOR TOTAL					14,345.87			
525 US CELLULAR								
111445506	1	12/08/15	12/08/15	CELL PHONES	21.88	001	001-621-6373	1
	2			CELL PHONES	80.76	600	600-812-6373	1
	3			CELL PHONES	22.54	610	610-817-6373	1
	4			CELL PHONES	58.88	610	610-816-6373	1
	5			CELL PHONES	111.07	110	110-210-6373	1
	6			CELL PHONES	12.02	001	001-430-6373	1
	7			CELL PHONES	193.46	001	001-150-6373	1
	8			CELL PHONES	193.47	001	001-160-6373	1
	9			CELL PHONES	24.03	741	741-865-6373	1
	10			CELL PHONES	24.56	001	001-440-6373	1
INVOICE TOTAL					742.67			
VENDOR TOTAL					742.67			

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
-----								
1161 VEENSTRA & KIMM, INC.								
42811	17	12/08/15	12/08/15	BUILDING INSPECTIONS OCT	3,807.91	001	001-170-6490	1
				INVOICE TOTAL	3,807.91			
42819	1	12/08/15	12/08/15	NORTH COLLECTOR STREET S	2,700.13	001	001-540-6407	1
				INVOICE TOTAL	2,700.13			
42822	2	12/08/15	12/08/15	USA CONNECTION FEE DISTR	829.50	610	610-816-6407	1
				INVOICE TOTAL	829.50			
4284	27	12/08/15	12/08/15	ENGINEERING SRVC	316.00	001	001-540-6407	1
				INVOICE TOTAL	316.00			
4285-039	2	12/08/15	12/08/15	BLUEJAY LANDING CONSTRUC	474.00	001	001-540-6407	1
				INVOICE TOTAL	474.00			
				VENDOR TOTAL	8,127.54			
433 WILLIAMSONS REPAIR								
37265	1	12/08/15	12/08/15	TRANSMISSION SRVC 87084	241.08	110	110-210-6332	1
				INVOICE TOTAL	241.08			
37295	1	12/08/15	12/08/15	REPLC FUEL TANK FILLER P	478.81	600	600-811-6332	1
				REPLC PURGE VALVE 87082				
	2			REPLC FUEL TANK FILLER P	478.80	610	610-816-6332	1
				REPLC PURGE VALVE 87082				
				INVOICE TOTAL	957.61			
37327	1	12/08/15	12/08/15	OIL CHANGE 103850	16.90	001	001-440-6332	1
	2			OIL CHANGE 103850	16.90	110	110-210-6332	1
				INVOICE TOTAL	33.80			
37347	1	12/08/15	12/08/15	OIL CHANGE 61134	19.04	600	600-811-6332	1
	2			OIL CHANGE 61134	19.04	610	610-816-6332	1
				INVOICE TOTAL	38.08			
				VENDOR TOTAL	1,270.57			
991 ZIEGLER INC.								
500174730	1	12/08/15	12/08/15	REPLC SHATTERED WINDOW 4	500.00	110	110-210-6350	1
	2			REPLC SHATTERED WINDOW 4	230.35	001	001-430-6350	1
	3			REPLC SHATTERED WINDOW 4	230.34	741	741-865-6350	1
	4			REPLC SHATTERED WINDOW 4	230.34	600	600-811-6350	1
				INVOICE TOTAL	1,191.03			
				VENDOR TOTAL	1,191.03			
				LEGACY BANK TOTAL	105,984.90			
				TOTAL MANUAL CHECKS	.00			
				TOTAL E-PAYMENTS	.00			
				TOTAL PURCH CARDS	.00			

HKMESSAGE  
10.30.14

Thu Dec 3, 2015 3:40 PM

\*\*\*\*

City of Bondurant  
SCHEDULED CLAIMS LIST

\*\*\*\*

OPER: LD

PAGE 13

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
-----					TOTAL ACH PAYMENTS	.00	
					TOTAL OPEN PAYMENTS	105,984.90	
					GRAND TOTALS	105,984.90	

ACCOUNT NO ALPHA ID	DEPOSIT DATE	PEN TIMES	DEPOSIT AMOUNT	INTEREST AMOUNT	TOTAL AMOUNT	DEPOSIT REFUND CODE
2807001 KINDSCHUH ANTHO	8/09/06	12	45.11	.00	45.11	Check
3005002 FERRIS LORI	10/13/15		78.61	.00	78.61	Check
3085001 SCHMITT DORIS	6/22/00		81.94	.00	81.94	Check
5352005 SCHIRA NICOLE	1/31/13	1	37.75	.00	37.75	Check
6145001 RIES RANDY	11/12/04		30.40	.00	30.40	Check
6205005 NATIONSTAR MORTGAGE	7/14/15	2	79.25	.00	79.25	Check
6545004 ODOM KIM & WILLIAM	11/09/12	3	32.24	.00	32.24	Check
6598816 MULBERRY POINTE LLC	10/13/15		79.92	.00	79.92	Check
6614153 WEBSTER TARYN	9/15/15	2	54.41	.00	54.41	Check
6725700 EASTON HOMES	9/10/15		61.66	.00	61.66	Check
7613000 BAILEY MARCI	9/09/14	12	8.15	.00	8.15	Check
10181002 MUZZELL RYAN	10/02/12	5	48.79	.00	48.79	Check
10214000 CHATEAU HOMES LLC	10/13/15		155.97	.00	155.97	Check
14003403 SNYDER CORY	4/15/15	3	45.11	.00	45.11	Check
14004303 KADING PROPERTIES	9/10/15		79.25	.00	79.25	Check
16000400 SAGE HOMES INC	11/06/15		168.26	.00	168.26	Check
16003000 BERKEY HOME BUILDERS INC	11/04/15		81.62	.00	81.62	Check
REPORT TOTAL			1168.44	.00	1168.44	
WATER			1168.44	.00	1168.44	

**CITY OF BONDURANT  
INTERIM WARRANT LIST  
December 7, 2015**

DATE	VENDOR - REFERENCE	ACCOUNT CODE	TOTALS
11/13/15	Josh Trout - Replace staledated check 47835 - IT support	001-621-6419	75.00
11/13/15	Kendra Cridlebaugh - Rplc staledated check 47513 - Utility deposit refund	600-810-6420	2.76
11/13/15	Karen Hudson - Rplc staledated check 47688 - Utility deposit refund	600-810-6420	72.84
11/18/15	Kugler Construction - Shelter construction - final	335-430-6794	1,006.84
		335-430-6793	2,132.69
		335-430-6791	1,065.42
		335-430-6795	2,234.53
			<u>6,439.48</u>
11/18/15	Boyce Bailey - Generator rental	335-430-6794	27.50
		335-430-6793	27.50
		335-430-6791	27.50
		335-430-6795	27.50
			<u>110.00</u>
11/20/15	IRS USA tax payment - Federal/FICA		7,958.01
12/01/15	Bankers Trust - Semi-annual interest; bond fee for GO debt	200-210-6851	17,236.25
		200-210-6899	250.00
		200-125-6855	11,450.00
		200-125-6896	250.00
		200-410-6852	8,167.50
		200-410-6898	250.00
		200-811-6852	13,342.50
		200-811-6898	250.00
		200-125-6853	26,076.25
		200-125-6897	250.00
			<u>77,522.50</u>
12/01/15	Iowa Finance Authority - Semi-annual interest for SRF loan	610-817-6851	752.50
12/01/15	Iowa Finance Authority - Semi-annual interest for SRF loan	610-817-6851	560.00
12/01/15	Postmaster - Utility bill mailing	600-812-6508	131.53
		610-817-6508	131.53
		670-840-6508	131.53
		741-865-6508	131.52
			<u>526.11</u>
12/01/15	Craig Goheen - Replace staledated check 47769 - softball umpire	001-430-6599	50.00
12/01/15	Mediacom - Internet service	001-621-6373	115.90
12/01/15	Walmart - Spooktacular supplies	001-430-6599	148.09
	- Library program supplies	001-410-6599	5.91
	- Library DVDs	001-410-6502	138.64
	- Library DVD	001-410-6502	24.96
	- Library office supplies	001-410-6506	35.82
			<u>353.42</u>
12/01/15	Staples - Library monitor cables	001-410-6419	91.47
12/01/15	Central Iowa Christian School - Youth basketball tournament	001-430-6598	150.00
		Total	94,779.99

GRAND TOTALS-A/P	105,984.90
UTILITY DEPOSIT REFUNDS	1,168.44
INTERIM WARRANT LIST	<u>94,779.99</u>
TOTAL	<u><u>\$201,933.33</u></u>

July 2015- Sept. 2015

NAME	DISCRETIONARY OT HOURS	DESCRIPTION OF OT	OT COMPENSATION	TOTAL COMPENSATION
Boyce Bailey	3.5	mosquito spray	\$29.70	\$ 103.95
Dave Higgins	12	mosquito spray, lift station	\$25.68	\$ 308.16
Ken Grove	5	locate, sewer	\$34.85	\$ 174.25
Pat Collison	2	bact to DSM	\$39.32	\$ 78.64
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
7/1-9/30/2015	22.5			\$ 665.00

**Tax Abatement Applications**  
**December 7, 2015**  
**City of Bondurant**

<b>Name</b>	<b>Address</b>	<b>Completion Date</b>	<b>Cost</b>
Sybil Poage	107 Tailfeather Dr NE	11/30/2015	\$316,300
Matt Fell & Krista Coughlon	103 Tailfeather Dr NE	11/30/2015	\$321,400
Susan Robertson	127 Aspen Dr NE	12/3/2015	\$245,000
William & Jennfer Ledvina	417 Eva Point Dr SW	11/16/2015	\$275,085
Mitchell Turner	1320 Caitlin Ct SE	10/25/2015	\$227,260
Bryan Pinnick	3409 Hawthorn Dr SW	11/20/2015	\$237,000
Carrie Johnston	85 Mallard Pointe Dr NW	11/10/2015	\$269,000
David Schroer	508 4th St SE	11/30/2015	\$250,000
Chad Agans	115 Tailfeather Dr NE	11/20/2015	\$255,700

CITY OF BONDURANT  
RESOLUTION NO. 15-158

RESOLUTION APPROVING THE FY 2015 AUDIT REPORT FOR THE CITY OF  
BONDURANT

WHEREAS, the Office of Auditor of State has audited the financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of Bondurant; AND

WHEREAS, the Office of the Auditor of State has completed an Independent Auditor's Report and this report is available to the City of Bondurant Council and residents; AND

WHEREAS, Pam Bormann, Office of Auditor of State, presented this report at the December 07, 2015, City Council meeting

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the FY 2015 Audit Report for the City of Bondurant, is hereby approved as presented.

Passed this 7th day of December, 2015,

By: \_\_\_\_\_  
Curt Sullivan, Mayor

ATTEST: I, Mark J. Arentsen, City Administrator of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

\_\_\_\_\_  
Mark J. Arentsen, City Administrator

Council Action	Ayes	Nays	Abstain	Absent
Enos				
Lohse				
Peffer				
Elrod				
Keeler				



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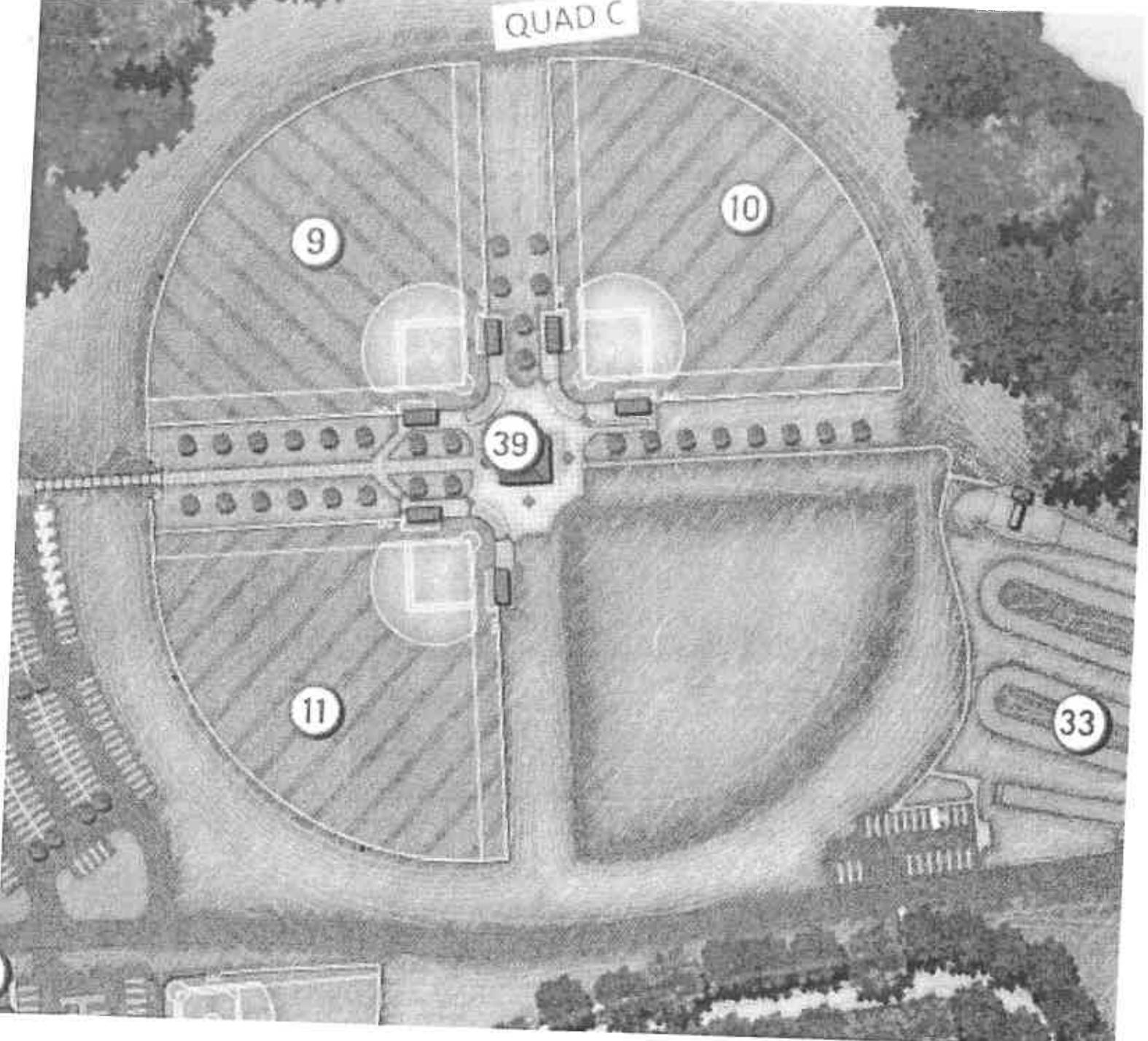
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CITY OF BONDURANT  
RESOLUTION NO. 15-159

RESOLUTION APPROVING THE SECTION 125 PLAN FOR BENEFIT OF THE CITY OF  
BONDURANT PARTICIPATING EMPLOYEES

WHEREAS, the City of Bondurant provides health insurance benefits to current full time employees;  
AND

WHEREAS, the employees contribute to the cost of the health insurance premium for spouse and  
dependent coverage; AND

WHEREAS, the employees are able to have those contributions towards certain employee benefits on  
a pretax basis, realizing savings of income taxes and Social Security taxes

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the  
Section 125 Plan for City of Bondurant participating employees is hereby approved as presented.

Passed this 07th day of December, 2015,

\_\_\_\_\_  
Curt Sullivan, Mayor

ATTEST:

\_\_\_\_\_  
Mark J. Arentsen, City Administrator

Council Action	Ayes	Nays	Abstain	Absent
Enos				
Lohse				
Peffer				
Elrod				
Keeler				

## City of Bondurant

### Section 125 Plan

City of Bondurant (the employer) has adopted a Section 125 Plan for the exclusive benefit of its participating Employees. Its purpose is to enable its employees to receive certain employee benefits on a pretax basis. If employees elect to use the benefits of this Plan, they may realize savings of income taxes and Social Security taxes.

A Section 125 Plan allows employees to choose among taxable benefits (such as salary) and the qualified benefits described in this document. Qualified benefits are excludable from an employee's gross income through pre-salary reduction.

#### **Eligibility**

Employees are eligible to participate in the Plan if they:

- Have completed 30 days of service (eligible on the first day of the month the employee is eligible for insurance coverage), unless otherwise stated in the governing documents for each individual component plan ;
- Are regularly scheduled to work at least 30 hours per week; and
- Make a timely election as defined by City of Bondurant.

The following are considered excluded employees and are *not* eligible to participate in the Plan because of requirements of law and the terms of the Plan:

- Part-time employees, seasonal employees, sole proprietors, self-employed individuals, partners of a partnership, 2% shareholders of an S corporation, and individuals classified by the Employer as independent contractors.

Waiting periods and eligibility requirements vary depending on the benefit. Employees should refer to the individual benefit program's plan documents to determine eligibility for each benefit offered.

#### **Coverage and Election Period**

***Coverage Period/Plan Year:*** A twelve-month period beginning December 1 and ending the following November 30.

***Election Period:*** Eligible Employees will receive election forms along with the necessary information to make an election regarding benefit options. City of Bondurant will designate a period during which employees may elect options under the Plan. Employees will be given advance notice of this election period, including any applicable deadlines. New employees who become eligible after the beginning of a Plan Year will be provided with information regarding elections.

Election forms must be completed and returned to City of Bondurant prior to the end of the election period designated. The election will be effective following receipt of a completed election form. If in the first year of eligibility, an employee fails to complete and return the election form on or before the date specified, the employee will be deemed to have elected not to participate in benefits under the Plan. Once enrolled, elections made will remain in effect from year to year unless changed or revoked. Employees will, however, be given an opportunity to make new elections prior to the start of each new Plan Year.

Once an election is made, that decision is in effect throughout the Plan Year, unless a modification is made under the provision described below under the heading "Mid-Year Changes in Plan Election."

### **Contributions (Employer and Employee)**

**Employer:** City of Bondurant may, under certain circumstances, make contributions to the Plan; these contributions may be suspended, increased or decreased at the employer's sole discretion. The Employer will advise you of its contributions, if any, prior to the beginning of a Plan Year.

**Employee:** Employee premium contributions will be made by payroll deduction using pre-tax dollars. The Employer shall determine the amount and timing of any employee contributions and any contributions required to be made by the Employer.

The maximum amount of employee contribution is limited to the difference between the total plan costs and the amount contributed by the organization. Since this amount may change periodically, the employer does not specify an annual maximum in this document. City of Bondurant will automatically increase or decrease the amount of the salary reduction to correspond with changes in the cost of premiums. Employees will be notified of any change in premium cost as soon as possible.

Employees will be asked to make their choices on the Election Form provided by City of Bondurant. At this time they agree to finance their share of the cost by salary reduction. Employees may select a combination of qualified benefits that best suit their individual needs. City of Bondurant will then pay contribution amounts as premiums to the relevant plan(s).

### **Component Benefit Plans**

The Cafeteria Plan provides benefits to eligible employees and their dependents through qualified Component Plans (see below). This document does not describe the group medical plans(s) or other welfare plans for which the option is available to pay premiums pre-tax under this Plan. Consult the Plan documents and Summary Plan Description for those benefit Plans. The qualified Component Plans in which employees may elect to participate and which premiums may be paid with pre-tax dollars are:

#### ***Pre-tax benefits***

- **Group Medical/Prescription Drug Benefit Plan**
  - United Healthcare

### **Mid-Year Changes in Plan Election**

The Internal Revenue Code Section 125 and the regulations thereunder allow the qualified benefits which employees may elect to be eligible for exclusion from income. Because of this favorable tax-treatment, there are certain restrictions on when a participant can revoke their election or make changes to their elections. As a general rule, the election for benefits under the Plan may not be changed during the Plan Year. However, under certain circumstances a participant may be able to modify their election during the Plan Year.

#### **Plan required to allow mid-year changes following these qualifying events**

- Change in Employee marital status;
- Change in number of dependents, including through adoption or placement for adoption;

- Change in employment status of Employee, spouse or dependent that discontinues benefits;
- Dependent satisfies or ceases to satisfy eligibility requirements (age, student status, eligibility for other coverage, or similar circumstance);
- Change in residence of the employee, spouse, or dependent (if benefit eligibility is affected);
- Employee, or spouse or Dependent becoming eligible for, and participating in, or ceasing to be eligible for Medicare or Medicaid or State Children's Health Insurance Program (SCHIP);
- Court order, such as a QMCSO or NMSM that mandates coverage for an eligible dependent child.

If a judgment, decree, or order ("Order") from a divorce, separation, annulment, or custody change (including a Qualified Medical Child Support Order) requires a child, including a foster child who is a Dependent, to be covered under the Employer's group medical plan, the participant may change their election to provide coverage for the child. If the Order requires another individual, such as a spouse or ex-spouse, to cover the child, then the participant may change their election to revoke coverage for the child, provided that coverage, is, in fact, provided for the child.

**Plan may recognize event and allow mid-year changes**

- Employee's spouse's open enrollment period differs and employee needs to make changes to account for other coverage for participant and dependents;
- In addition, the plan may recognize enrollment in the exchange, either during open enrollment or as a special enrollment event, as a change in status event. Exchange coverage must begin on the day after coverage under the employer's plan ends;
- If due to application of measurement and stability periods an employee remains eligible for group medical coverage, even though he or she is now working fewer than 30 hours per week, the employee may revoke the group medical coverage election mid-year to enroll themselves (and any covered dependents) in either the exchange or other employer-provided coverage. The employee may not discontinue all medical coverage, and the new coverage must provide minimum essential coverage. The new coverage must be effective no later than the first day of the second month following the month that includes the date the original coverage is discontinued.

Any modification of an election must be consistent with the change which allows the modification to be made, and must be completed and returned to the Employer within 30 days of the event permitting the change. The employer may request that participants provide documentation of the change.

Any new election will be effective on the date prescribed by City of Bondurant, but generally not earlier than the first pay period beginning after the election form is completed and returned. City of Bondurant may request that participants provide documentation of the change.

**Termination/Amendment**

***Termination Dates***

The benefits under the Plan will terminate at the end of the insurance month in which one of these dates occur:

- the date the participating employee terminates employment;

- the date the participating employee no longer meets the eligibility requirements;
- the date the participating employee is placed on lay-off, takes an approved leave of absence, or begins to receive Long Term Disability benefits;
- the date the participating employee retires;
- the date this Section 125 Plan Arrangement is terminated.

***Right to Terminate/Amend the Plan***

The right is reserved for the Plan Administrator to terminate, suspend, withdraw or modify the Plan or the benefits under the Plan in whole or in part at any time. Any failure of insurance benefits for which premiums may be paid in whole or in part under this Plan, whether due to the Employer's negligence, gross neglect, or otherwise, including but not limited to failure to enroll a participant or pay premiums, shall not result in any liability by the Employer to a participant.

CITY OF BONDURANT  
RESOLUTION NO. 15-160

RESOLUTION APPOINTING SHELBY HAGAN AS CITY CLERK FOR THE CITY OF  
BONDURANT

*IN THE NAME AND BY THE AUTHORITY OF THE CITY OF BONDURANT, IOWA*

WHEREAS, the City of Bondurant Iowa is a duly organized municipality within Polk County;  
AND,

WHEREAS, the City has newly created the appointed position of City Clerk; AND,

WHEREAS, the City Council has appointed Shelby Hagan to be the City Clerk for the City of  
Bondurant, effective November 2, 2015.

NOW THEREFORE BE IT RESOLVED by the City of Bondurant City Council in session this 7<sup>th</sup>  
day of December 2015 that it hereby appoints Shelby Hagan as the City Clerk for the City of  
Bondurant and that said appointment shall be effective as of November 2, 2015.

Passed this 7th day of December, 2015,

\_\_\_\_\_  
Curt Sullivan, Mayor

ATTEST:

\_\_\_\_\_  
Mark Arentsen, City Administrator

CITY OF BONDURANT  
RESOLUTION NO. 15-161

RESOLUTION APPROVING THE ADDENDUM TO THE AGREEMENT 01-14-SRTS-038 BETWEEN THE CITY OF BONDURANT AND THE IOWA DEPARTMENT OF TRANSPORTATION FOR THE FEDERAL-AID AGREEMENT FOR A TRANSPORTATION ALTERNATIVES PROGRAM (TAP) PROJECT AND SAFE ROUTES TO SCHOOL PROGRAM (SRTS) PROJECT

WHEREAS, the City of Bondurant and the Iowa Department of Transportation have a previous agreement for a Transportation Alternatives Program (TAP) and Safe Routes to School Program (SRTS); AND

WHEREAS, this is an addendum to the agreement between the City of Bondurant and the Iowa Department of Transportation; AND

WHEREAS, subsequent to the execution of Agreement No. 01-14-SRTS-038 it was determined that the project location was changed.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the addendum to the Agreement No. 01-14-SRTS-038, is hereby approved.

Passed this 7th day of December, 2015,

By: \_\_\_\_\_  
Curt Sullivan, Mayor

ATTEST: I, Mark J. Arentsen, City Administrator of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

\_\_\_\_\_  
Mark J. Arentsen, City Administrator

Council Action	Ayes	Nays	Abstain	Absent
Enos				
Lohse				
Peffer				
Elrod				
Keeler				

**ADDENDUM TO  
AGREEMENT 01-14-SRTS-038 FOR  
Federal-aid Agreement for a  
Transportation Alternatives Program (TAP) Project  
Safe Routes to School Program (SRTS) Project**

Recipient City of Bondurant  
SRTS-U-0747(609)--8V-77  
Project No. TAP-T-0747(610)--8V-77  
Iowa DOT  
Addendum No. 01-14-SRTS-038A

This is an addendum to the agreement between the city of Bondurant, Iowa (hereinafter referred to as the Recipient) and the Iowa Department of Transportation (hereinafter referred to as the Department). Iowa Code Sections 306A.7 and 307.44, provide for the Recipient and the Department to enter into agreements with each other for the purpose of financing transportation improvement projects on streets and highways in Iowa with Federal funds.

The Recipient and the Department previously entered into Agreement No. 01-14-SRTS-038 for the above referenced project.

Subsequent to the execution of Agreement No. 01-14-SRTS-038 it was determined that the project location was changed. Previously executed Agreement 01-14-SRTS-038 shall remain in effect except as amended herein.

Now, therefore, it is agreed as follows:

1. The Recipient shall be responsible for the development and completion of the following described project:

In the City of Bondurant: Pedestrian/Bicycle Underpass under U.S. 65/Oleson Drive SE.
2. This Addendum is not assignable without the prior written consent of the DOT.
3. It is the intent of both (all) parties that no third party beneficiaries be created by this Addendum.
4. If any section, provision, or part of this Addendum shall be found to be invalid or unconstitutional, such finding shall not affect the validity of the Addendum as a whole or any section, provision, or part thereof not found to be invalid or unconstitutional, except to the extent that the original intent of the Addendum cannot be fulfilled.
5. This Addendum may be executed in two counterparts, each of which so executed will be deemed to be an original.
6. This document, as well as the unaffected provisions of previously executed Agreement 01-14-SRTS-038 referenced herein, represents the entire Agreement between the Recipient and DOT regarding this project. Any subsequent change or modification to the terms of this Addendum will be in the form of a duly executed amendment to this document.

**IN WITNESS WHEREOF**, each of the parties hereto has executed Addendum No. 01-14-SRTS-038A as of the date shown opposite its signature below.

**City of Bondurant, Iowa:**

By: \_\_\_\_\_ Date \_\_\_\_\_, 20\_\_\_\_

Title: \_\_\_\_\_

I, \_\_\_\_\_, certify that I am the Clerk of the City, and that \_\_\_\_\_, who signed said Agreement for and on behalf of the City was duly authorized to execute the same by virtue of a formal Resolution duly passed and adopted by the City, on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signed \_\_\_\_\_ Date \_\_\_\_\_, 20\_\_\_\_.  
City Clerk of Bondurant, Iowa

**IOWA DEPARTMENT OF TRANSPORTATION:**

By: \_\_\_\_\_ Date \_\_\_\_\_, 20\_\_\_\_.

Gregg Durbin, P.E.  
Local Systems Engineer  
District 1

CITY OF BONDURANT  
RESOLUTION NO. 15-162

RESOLUTION APPOINTING CITY COUNCIL MEMBER BOB PEFFER TO EASTERN  
POLK REGIONAL DEVELOPMENT

WHEREAS, the Eastern Polk Regional Development requests the City of Bondurant to appoint or reappoint a representative to serve on the Board; AND,

WHEREAS, the Eastern Polk Regional Development requests appointees to attend Board meetings; AND,

WHEREAS, City Council Member Bob Peffer has agreed to represent the City of Bondurant.

NOW THEREFORE BE IT RESOLVED by the City of Bondurant City Council in session this 7<sup>th</sup> day of December 2015 that it hereby appoints Bob Peffer to the Eastern Polk Regional Development for the City of Bondurant.

Passed this 7th day of December, 2015,

---

Curt Sullivan, Mayor

ATTEST:

---

Mark Arentsen, City Administrator

CITY OF BONDURANT  
RESOLUTION NO. 15-163

RESOLUTION APPROVING THE SUBMITTAL OF THE MPO MAIN STREET  
STREETSCAPE FUNDING APPLICATION

WHEREAS, the Surface Transportation Program (STP) provides flexible funding that may be used by states and localities for transportation projects; AND,

WHEREAS, these projects are to preserve and improve the conditions and performance on any federal-aid highway, bridge, public road, pedestrian and bicycle infrastructure and transit capital projects; AND,

WHEREAS, the City of Bondurant requested \$500,000 for the Federal Fiscal Year 2020.

NOW THEREFORE BE IT RESOLVED by the City of Bondurant City Council in session this 7<sup>th</sup> day of December 2015 that it hereby approves the submittal of the MPO Main Street Streetscape Funding Application.

Passed this 7th day of December, 2015,

---

Curt Sullivan, Mayor

ATTEST:

---

Mark Arentsen, City Administrator

CITY OF BONDURANT  
RESOLUTION NO. 15-164

RESOLUTION APPROVING THE SUBMITTAL OF THE MPO OLESON STREET  
UNDERPASS GRANT APPLICATION

WHEREAS, the Transportation Alternatives Program (TAP) provides funding for programs and projects defined as transportation alternatives; AND,

WHEREAS, transportation alternatives includes on- and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation, environmental mitigation, and safe routes to school projects; AND,

WHEREAS, the City of Bondurant requested \$500,000 for the Federal Fiscal Year 2020.

NOW THEREFORE BE IT RESOLVED by the City of Bondurant City Council in session this 7<sup>th</sup> day of December 2015 that it hereby approves the submittal of the MPO Oleson Street Underpass Grant Application.

Passed this 7th day of December, 2015,

---

Curt Sullivan, Mayor

ATTEST:

---

Mark Arentsen, City Administrator



**TRANSPORTATION ALTERNATIVES PROGRAM APPLICATION  
FEDERAL FISCAL YEAR 2020**

**1. Contact Information**

Primary Sponsor:	Bondurant	Date Submitted:	11/30/2015
Contact Person:	Mark Arentsen	Phone Number:	5159672418
		Email Address:	marentsen@cityofbondurant.com
Secondary Sponsor:	Polk County	Phone Number:	
		Email Address:	

**2. Project Description**

Project Title:	Oleson Street Underpass		
Termini Description:	Oleson Street across Highway 65		
Estimated Project Cost:	\$2,100,000	STP Request:	\$500,000
Seeking Funding in Multiple Years:	Yes	How Many Years:	3 Years
Total Request for Multiple Years:	\$1,500,000		
Total Funding Secured:	\$330,000		
Source of Additional Funds:	MPO - SRTS DOT - SRTS		

Project previously applied for TAP funds:	Yes	Project TPMS Number:	SRTS-U-0747(609)-8V-77
Project previously awarded TAP funds:	Yes		

**Itemized Costs:**

Land Acquisition:	\$0
Preliminary Engineering:	\$100,000
Construction Engineering:	\$50,000
Construction:	\$2,000,000
Other:	\$0

**Project Development Timeline:**

Design & Planning:	0
Land Acquisition:	0
Utility Relocation:	0
Preliminary Engineering:	100000
Construction Engineering:	50000
Construction:	2000000
Other:	0

Does the project require land acquisition:	No
If yes, how many acres:	0

Will the project be open to the public:	Yes
Will a user fee be charged:	No
If yes, how much:	0

**3. Project Type**

Project Type:	Safe Routes to School
---------------	-----------------------

**Trail/Shared-Use Path Design Elements**

Pavement Material: 0  
Trail width (feet): 0

Pavement depth (inches): 0

Sub-base material: 0  
Project length (miles): 0

Sub-base depth (inches): 0

Is the Segment Located on an identified trail gap in the LRTP: 0

**On-Street Facility Design Elements**

Type of bicycle lane: 0  
Project length (miles): 0  
Existing bicycle signals: 0

Bicycle lane width: 0

Proposed bicycle signals: 0

**Streetscape Design Elements**

Existing street trees: 0

Proposed street trees: 0

Variety of trees planted: 0

Spacing of trees (feet): 0

Additional landscaping: 0

**3. Project Type (Continued)**

Does the project use green infrastructure to manage 1 1/4 inches of rainfall? 0

Describe how the project uses green infrastructure to manage 1 1/4 inches of rainfall?  
0

Does the project use traffic calming measures? 0

Describe how the project uses traffic calming measures?  
0

### Environmental Design Elements

Does the project use green infrastructure to manage 1 1/4 inches of rainfall?

0

Describe how the project uses green infrastructure to manage 1 1/4 inches of rainfall?

0

### 4. Project Need

---

Describe the local support for the project.

The City of Bondurant has acquired letters of support that will also be submitted.

Describe the multipurpose aspects of the project.

Safe Route to School, safe crossing across a major highway, connecting neighborhoods to the City, recreation, bike/pedestrian.

Describe the project's financial plan.

The City plans to continue accumulating grant funds through 2020. Total estimated project cost is \$22.1 million. \$330,000 has already been allocated to the project. The 20% match required is approximately \$400,000. This amount will be provided as part of the City's 2020 General Obligation debt issue. Construction could occur in 2020. the City may request advanced release of any MPO funds allocated after 2020.

#### 4. Project Need (Continued)

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Describe the maintenance plans for this project.

Maintenance will be performed by the City of Bondurant, although minimal maintenance is anticipated.

Describe the quality/significance of the site.

Out of all the possible intersections on Highway 65, this site is the safest and has the lowest overall cost.

Please describe the need for the project.

The City is disconnected from neighborhoods on the east side of Highway 65. This project would provide a safe connection for all residents and would be the beginning of the connection to Altoona.

Describe the relationship to other regional plans/projects.

This project would be the beginning of the connection to the trail to Altoona which would connect Easter Polk County to the Metro.

**4. Project Need (Continued)**

---

If applicable, please describe the status of the facility right-of-way.

0

Explain any urgency with the implementation of the project.

With Bondurant's growing community of young families, a safe connection is a high priority for the City. A Safe Route to School from the east side of Highway 65 is much needed for the City.

Describe the impact to regional economic development and tourism.

This would aid in the connection to the City of Altoona which would increase visitors to the area.

The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. By applying to receive these funds the applicant is acknowledging that they understand and adhere to the principles of Title VI when performing activities related to the funding they receive from the Des Moines Area Metropolitan Planning Organization.

Agree

To the best of my knowledge all information included in this application is true and accurate, including the commitment of all design features, physical and financial resources. This application has been duly authorized by participating local authority(s). I understand the FORMAL RESOLUTION binds the participating local governments to provide the required matching funds, design features according to those listed in the application and to assume responsibility for adequate maintenance of any new or improved facilities. I understand that, although this information is sufficient to secure a commitment of funds, an executed contract between the applicant and the Iowa Department of Transportation is required prior to the authorization of funds.

Yes

A GIS shapefile has been sent to the MPO:

No

A city resolution has been emailed to the MPO:

If proposed project is on an existing or future DART transit line, has a letter of review from DART been emailed to the MPO

No

Additional information you would like to share:

0

**Certification**

To the best of my knowledge and belief, all information included in this application is true and accurate, including the commitment of all physical and financial resources. This application has been duly authorized by participating local authority(s). I understand the attached FORMAL RESOLUTION binds the participating local governments to provide the required matching funds, and to assume responsibility for adequate maintenance of any new or improved facilities.

I understand that, although this information is sufficient to secure a commitment of funds, an executed contract between the applicant and the Iowa Department of Transportation is required prior to the authorization of funds.

Representing the

[Redacted]

[Redacted]

Signature

[Redacted]

Date

[Redacted]

Typed Name and Title

[Redacted]

Date





**EASTERN POLK  
REGIONAL DEVELOPMENT  
INCORPORATED**

**November 25, 2015**

**Todd Ashby  
Executive Director  
Des Moines Area MPO  
420 Watson Powell, Jr., Way, Suite 200  
Des Moines, IA 50309**

**Mr. Ashby,**

**I am writing to express support for the City of Bondurant's application for Transportation Alternative Program funding. This funding would facilitate growth in the region.**

**If received, the City of Bondurant would use the funds to complete an underpass project for Highway 65. With the population of Bondurant doubling over the past ten years, unprecedented growth is occurring on both sides of the highway. This completed project would ensure safety for students, bicyclists and residents of the city.**

**Thank you for your consideration. Please feel free to contact me if you have any questions or concerns.**

**Sincerely,**

**Alex Lynch  
Executive Director  
Eastern Polk Regional Development**



**BONDURANT  
DEVELOPMENT INC**

November 23, 2015

Sir or Madam  
Des Moines Area MPO  
420 Watson Powell, Jr., Way, Suite 200  
Des Moines, Iowa 50309

Dear Sir or Madam:

Bondurant Development Inc. would like to express its full support for the underpass at Oleson Street in Bondurant which the Des Moines MPO TAP funds would assist the completion of this project.

Completion of an underpass is a key piece to the mobility of Bondurant citizens and future visitors to the city via the proposed recreational trail. The trail would connect to Altoona and the recently expanded Gay Lea Wilson Trail, which itself is a vital link in the regional bike trail system that enhances the entire Des Moines metropolitan region.

The completion of this project will provide a safe connection to cross Highway 65. Due to the growth of Bondurant, the underpass would help connect the neighborhoods east of Highway 65 to the amenities on the west side and provide residents a safe and accessible way to travel throughout Bondurant. Your contribution will positively impact the City of Bondurant and its stakeholders tremendously.

Sincerely,

Brian Lohse  
President



# Bondurant – Farrar

*Community School District*

www.bondurant.k12.ia.us

July 1, 2015

Mr. Mark Arentsen, City Administrator  
City of Bondurant  
200 Second Street  
Bondurant, IA 50035

Dear Mr. Arentsen,

As the superintendent of the Bondurant-Farrar Community School District serving the Bondurant community, we support the city's application to designate the Gay Lea Wilson (GLW) Trail as a National Recreational Trail. This trail, and the associated Highway 65 underpass, aligns with our school district's efforts to have additional options for safe travel to our schools for students and families as well as offering additional learning opportunities for our students and families in and around our school district.

Bondurant-Farrar schools will directly benefit from the GLW Trail because it helps teachers bring the classroom outdoors and allows students, families and communities a safe and easily accessible route to our buildings. The trails offer hands on learning experiences to youth and teach skills that are difficult to learn in an indoor classroom. Specifically, our science and social studies, health and physical education classes are often looking for fun and creative ways to incorporate the outdoors into lesson plans, and this trail makes that possible.

The GLW Trail provides a great opportunity to get families on their feet and bicycles by linking our community with surrounding towns. This trail improves the quality of life and promotes active living within the Bondurant area, as well as Central Iowa. Community members have direct accesses to a trail that stretches many miles and connects Bondurant, Altoona, Pleasant Hill, Ankeny, Des Moines, and many smaller communities in the Des Moines metro area.

In conclusion, the Bondurant-Farrar Community School District enthusiastically supports the City of Bondurant's application to name the Gay Lea Wilson Trail a National Recreational Trail. We thank you for your consideration.

Sincerely,

Rich Powers, Ed. D.  
Superintendent  
Bondurant-Farrar Community School District

**DISTRICT OFFICE**  
300 Garfield St. SW  
Bondurant, IA 50035  
515-967-7819

**MORRIS ELEM.**  
700 Garfield St. SW  
Bondurant, IA 50035  
515-967-6361

**ANDERSON ELEM.**  
400 Garfield St. SW  
Bondurant, IA 50035  
515-967-7494

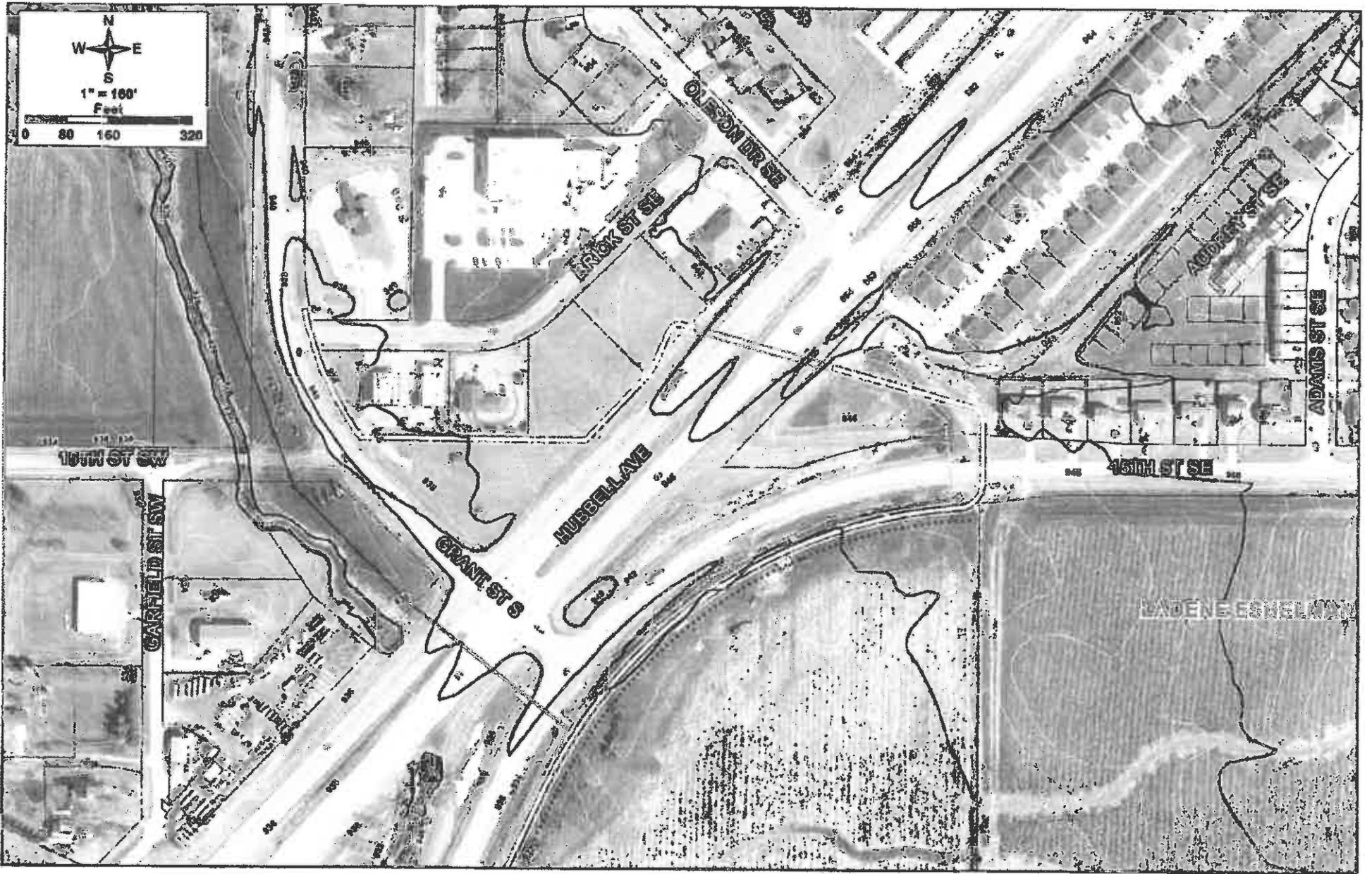
**MIDDLE SCHOOL**  
300 Garfield St. SW  
Bondurant, IA 50035  
515-967-3711

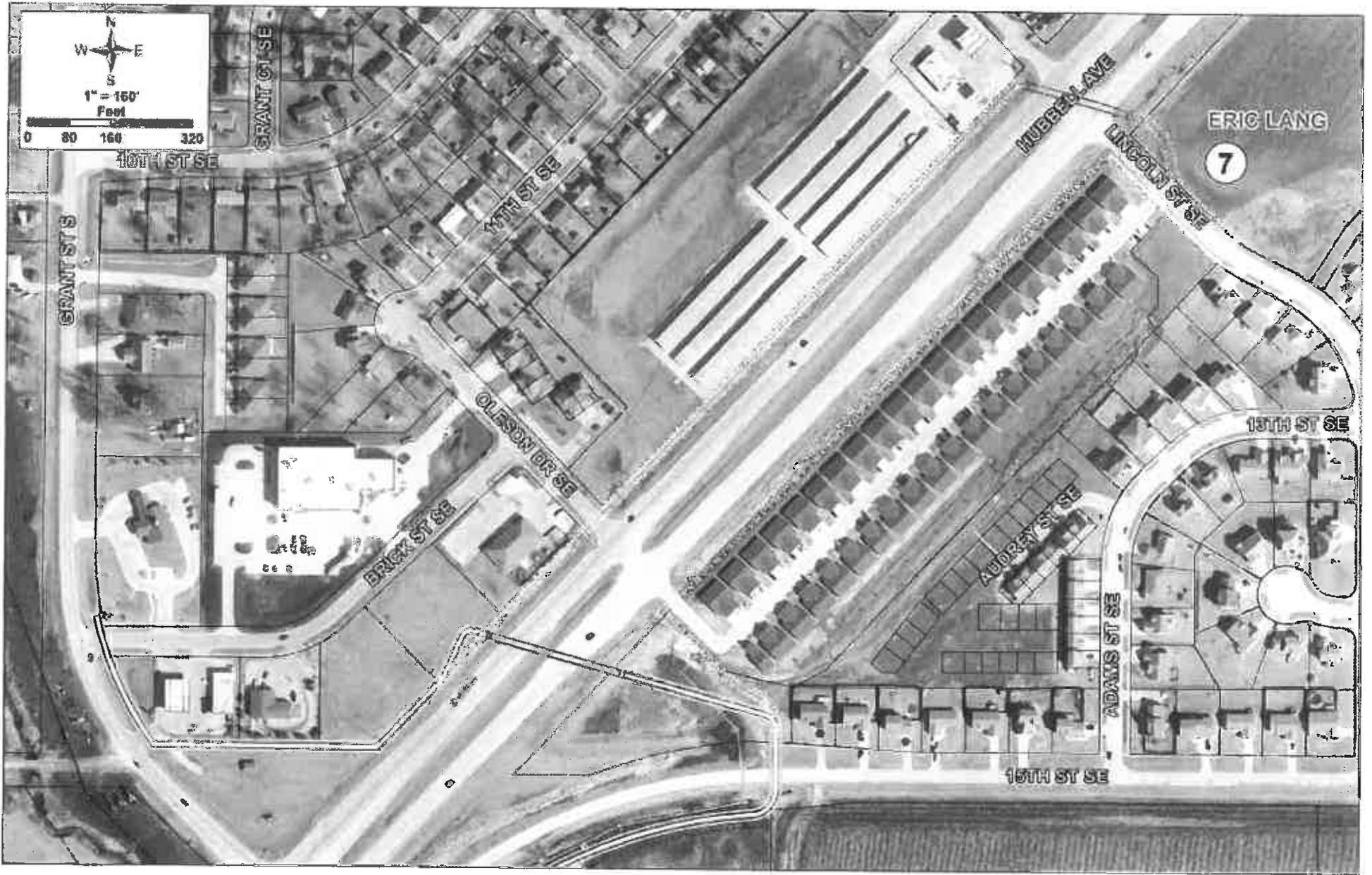
**HIGH SCHOOL**  
1000 Grant St. N  
Bondurant, IA 50035  
515-957-8191

**BASE BID**

Item No.	Item	Unit	Quantity	Unit Price	Extended
1	CLEAR+GRUBB	LS	1	12000.00	\$12,000.00
2	EXCAVATION, CL 10, RDWY+BORROW	CY	13000	12.00	\$156,000.00
3	TOPSOIL, FURN+SPREAD	CY	600	10.00	\$6,000.00
4	COMPACT BACKFILL ADJ TO BRDG/CULV/STRUCT	CY	2100	5.00	\$10,500.00
5	COMPACTION W/MOISTURE+DENSITY CONTROL	SY	4200	5.00	\$21,000.00
6	GRANULAR SUBBASE	SY	2400	12.00	\$28,800.00
7	GRANULAR SHLD,	TON	1700	23.50	\$39,950.00
8	SHLD FINISH, EARTH	STA	15	500.00	\$7,500.00
9	STD/S-F PCC PAVT, CL C CL 3, 9"	SY	2000	90.00	\$180,000.00
10	PCC PAVT SAMPLE	LS	1	7500.00	\$7,500.00
11	QUALITY MANAGEMENT - CONCRETE (QM-C)	LS	1	25000.00	\$25,000.00
12	HMA COMMERCIAL MIX (INCL ASPH BINDER)	TON	180	150.00	\$27,000.00
13	TEMPORARY PAVT	SY	1200	55.00	\$66,000.00
14	STRUCTURAL CONCRETE	CY	850	350.00	\$297,500.00
15	REINFORCING STEEL	LBS	125000	1.50	\$187,500.00
16	RMVL OF LIGHT POLE	EACH	6	700.00	\$4,200.00
17	RMVL OF SIGN	EACH	6	50.00	\$300.00
18	EXCAVATE+DEWATER	LS	1	15000.00	\$15,000.00
19	MANHOLE, STORM SWR, SW-402	EACH	3	3500.00	\$10,500.00
20	INTAKE, SW-501	EACH	3	3500.00	\$10,500.00
21	CONNECTION TO EXIST INTAKE	EACH	3	1000.00	\$3,000.00
22	SUBDRAIN, STD, PERFORATED, 6"	LF	10000	8.00	\$80,000.00
23	SUBDRAIN OUTLET, RF-19E	EACH	15	350.00	\$5,250.00
24	STORM SWR G-MAIN, TRENCHED, RCP 2000D, 24"	LF	300	75.00	\$22,500.00
25	RMVL OF PAVT	SY	2000	12.00	\$24,000.00
26	RECREATIONAL TRAIL, PCC, 6"	SY	1850	50.00	\$92,500.00
27	SPECIAL COMPACTION OF SUBGRADE/REC TRAIL	STA	15	150.00	\$2,250.00
28	SIDEWALK, PCC, 7"	SY	80	50.00	\$4,000.00
29	DETECTABLE WARNING - CURB RAMP	SF	80	60.00	\$4,800.00
30	SAFETY CLOSURE	EACH	10	450.00	\$4,500.00
31	ELECTRICAL CIRCUIT	LS	1	18500.00	\$18,500.00
32	HANDHOLE+JUNCTION BOX	EACH	5	250.00	\$1,250.00
33	CONTROL CABINET	EACH	1	12000.00	\$12,000.00
34	CONSTRUCTION SURVEY	LS	1	20000.00	\$20,000.00

35 TRAFFIC CONTROL	LS	1	60000.00	\$60,000.00
36 FLAGGER	EACH	5	500.00	\$2,500.00
37 PATCH, FULL-DEPTH FINISH, BY AREA	SY	160	120.00	\$19,200.00
38 PATCH, FULL-DEPTH FINISH, BY COUNT	EACH	10	15.00	\$150.00
39 MOBILIZATION	LS	1	165000.00	\$165,000.00
40 ROCK EXCAVATION	CY	200	45.00	\$9,000.00
41 FIRE HYDRANT ADJUSTMENT	EACH	2	500.00	\$1,000.00
42 TUNNEL LIGHT	EACH	4	1200.00	\$4,800.00
43 CHAIN LINK FENCE	STA	3	1800.00	\$5,400.00
44 DELIVER + STOCKPILE SALVAGED MATERIAL	LS	1	10000.00	\$10,000.00
45 LIGHTING, EXTERIOR	EACH	3	4500.00	\$13,500.00
46 LIGHTING FOOTING,	EACH	3	750.00	\$2,250.00
47 TREES	EACH	12	500.00	\$6,000.00
48 TRENCH GRATE	LF	60	80.00	\$4,800.00
49 STORMWATER POLLUTION PREVENTION PLAN	LS	1	15000.00	\$15,000.00
50 SEED	AC	15	1000.00	\$15,000.00
51 WATER-SOD/SPEC DITCH CNTL/SLOPE PROTECT	M GAL	3	2500.00	\$7,500.00
52 SILT FENCE	LF	4000	3.00	\$12,000.00
53 SILT BASIN	EACH	4	500.00	\$2,000.00
54 RMVL OF SILT FENCE	LF	3000	2.00	\$6,000.00
SUBTOTAL				\$1,768,400.00
CONTINGENCY (15%)				\$265,260.00
TOTAL				\$2,033,660.00





CITY OF BONDURANT  
RESOLUTION NO. 15-165

RESOLUTION APPROVING THE BID FROM MODULAR CONNECTIONS, LLC FOR  
THE LAKE PETOCKA RESTROOMS PROJECT

WHEREAS, the City of Bondurant requested bids for the Lake Petocka Restrooms Project;  
AND,

WHEREAS, Modular Connections, LLC submitted the lowest quote of \$85,370; AND,

WHEREAS, the Parks and Recreation Board recommends that City Council pursue the Modular  
Connections, LLC quotation for the Lake Petocka Restrooms Project.

NOW THEREFORE BE IT RESOLVED by the City of Bondurant City Council in session this 7<sup>th</sup>  
day of December 2015 that it hereby approves the bid for Modular Connections, LLC for the  
Lake Petocka Restrooms Project.

Passed this 7th day of December, 2015,

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Curt Sullivan, Mayor

ATTEST:

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Mark Arentsen, City Administrator

# City OF Bondurant

200 Second Street, Northeast  
Post Office Box 37  
Bondurant, Iowa 50035-0037

Phone: (515) 967-2418  
FAX: (515) 967-5732

E-mail: [info@cityofbondurant.com](mailto:info@cityofbondurant.com)

Website: [www.cityofbondurant.com](http://www.cityofbondurant.com)

**Mayor:**

Curt Sullivan

**City Administrator:**

Mark Arentsen

**Council Member:**

Doug Elrod

Wes Enos

Jen Keeler

Brian Lohse

Bob Pepper

**City Attorney:**

David E. Brick

**City Engineer:**

Bob Veenstra Jr.

November 20, 2015

Bondurant City Council  
200 Second Street, Northeast  
Bondurant, IA 50035

RE: Lake Petocka Restrooms

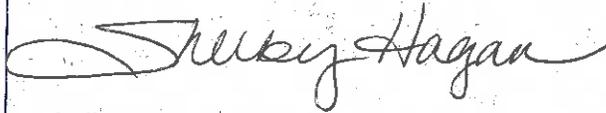
Dear Bondurant City Council,

The City of Bondurant Parks and Recreation Board met during their regularly scheduled meeting held on the 19th day of November, 2015. City Administrator Mark Arentsen presented the Board with quotations from five different vendors for restroom installation at Lake Petocka. Modular Connections, LLC submitted the lowest quote of \$85,370. City Administrator Arentsen contacted the list of references they provided, and there were no negative comments regarding the product.

The City's building inspector, Jason VanAusdall, approved of the Modular Connections quotation, and stated that it is code compliant.

Motion by Board Member Marian Collison, seconded by Board Member Michele Hartzer, recommending that City Council pursue the Modular Connections, LLC quotation for the Lake Petocka Restrooms Project. Motion declared carried unanimously.

Sincerely,



Shelby Hagan  
City Clerk



**REQUEST FOR QUOTATIONS**  
**PREFABRICATED PARK REST ROOM BUILDING**

**SEPTEMBER 16, 2015**

The City of Bondurant, Iowa is requesting quotations for construction of a public restroom building which would be built off site and delivered to the City. The proposed building should include the following;

1. Must meet ADA requirements for public restrooms.
2. 2 toilets for the women's side and 1 toilet and 1 urinal for the men's side.
3. 1 multi-roll toilet paper holders for each stall and one sanitary napkin holder for each women's stall.
4. 1 electric hand dryer in each restroom.
5. 1 baby changing station for each restroom. Please show location in each restroom.
6. 1 mirror in each restroom.
7. Motion activated lighting in each restroom. Switch activated lighting for mechanical room.
8. 1 sink with hot/cold water in each restroom.
9. 6 Gallon/110V Water heater installed to serve both restrooms.
10. 1 electric forced air heater for each restroom and mechanical room.
11. 1 floor drain for each restroom and mechanical room connected to sanitary sewer.
12. 2 awning style insulated windows for each restroom at a minimum of 7' above grade.
13. 1 utility sink located in the mechanical room with a hose bib faucet connection.
14. Exterior ADA compliant high/low drinking fountains.
15. ADA compliant signage for the Men's Restroom and Women's Restroom.

**BUILDING EXTERIOR** - The City prefers a rough cut cedar type siding with a complimentary stone wainscot for the exterior. The siding should have a natural finish tone. Shingles should be minimum 35 year warranty and should be complimentary to the stone and siding. An exterior LED light on a photocell switch, shall be installed by each door.

**INTERIOR** - Walls should be insulated to a minimum of R-19 and the ceiling should be insulated to a minimum of R-35. The City requires a durable and cleanable non-drywall interior wall finish up to 7' above the floor for the two restrooms. Walls in the mechanical room should be a sealed A/C plywood. Please specify the type of interior stall partitions to be provided. Again, the City prefers a durable and cleanable surface. Please specify the type of flooring provided. Flooring should be waterproof and cleanable.

The City will provide all on site building footings and plumbing and electrical connections.

The City realizes that some vendors may not be able to exactly match these specifications. Reasonable modifications to these requirements will be considered so long as the structure meets ADA minimum standards. Any deviation from these specifications should be noted in the submittal.

Please include the cost for delivering the finished product to Bondurant, IA. The City reserves the right to arrange for its own trucking, but is interested in knowing the vendor's cost for delivery.

Submittals should include payment terms and product warranties.

Questions or requests for clarification can be addressed to Mark Arentsen, City Administrator, City of Bondurant, 200 2nd St. NE, P.O. Box 37, Bondurant, IA 50035, 515-967-2418, [marentsen@cityofbondurant.com](mailto:marentsen@cityofbondurant.com).

Responses are due by 5:00 p.m. October 30, 2015. Responses can be mailed to City of Bondurant, P.O. Box 37, Bondurant, IA 50035, e-mailed to [info@cityofbondurant.com](mailto:info@cityofbondurant.com), faxed to 515-967-5732 or delivered to City of Bondurant, 200 2nd St. NE, Bondurant, IA 50035.

The City hopes to select a vendor by December 7. The City expects the finished product to be delivered by April 15, 2016.

**RECOMMENDED EXPENDITURES FOR  
PARKS CAPITAL PROJECTS FUNDS**

**NOVEMBER 30, 2015**

<u>CURRENT FUND BALANCE</u>	\$154,907
Plus 2013 REAP Grant	<u>+37,203</u>
<u>TOTAL REVENUES AVAILABLE</u>	\$192,110

EXPENSES

City Park Shelter balance due	-10,403	
One additional City Park light	-3,200	
Add Mulch, City Park, Lake Petocka, Mallard Pointe	-7,000	
Renaud Ridge, Lincoln Estates, Wolf Creek Sidewalks	-5,000	
Seeding neighborhood parks	-2,500	
Lake Petocka Restroom Est.	-133,370	
Lake Petocka Other Work	<u>-14,000</u>	
	\$175,473	<u>-\$175,473</u>
<u>TOTAL UNALLOCATED FUNDS</u>		\$ 16,637

Bench, table, trash can, bike rack, dog station at neighborhood parks – Accounted for in balance

## LAKE PETOCKA RESTROOM QUOTATIONS

OCTOBER 30, 2015

<u>VENDOR</u>	<u>PRICE</u>
Public Restroom Co.	\$123,803 includes delivery
Huffcutt Concrete Inc.	\$111,300 building only
Biological Mediation Sysys.	\$106,806 building only
UBC Precast Concrete	\$90,420 building only
Modular Connections LLC	\$85,370 building only



**MODULAR CONNECTIONS, LLC**

1090 Industrial Blvd.  
Bessemer, AL 35022  
205-980-4565  
Fax 877-903-6335

November 9, 2015

City of Bondurant  
200 Second St. NE  
Bondurant, IA 50035

Quotation #: RR-SG-15950R1  
Rep: Steve Grefseng  
sgrefseng@modularconnections.com

Mark Arentsen  
(515) 967-2418  
marentsen@cityofbondurant.com

**Project Reference: Prefabricated Restroom Structure**

This document outlines the production details and pricing for the supply of a prefabricated concrete restroom structure by Modular Connections, LLC. This proposal is contingent upon the items disclosed in the General Product Information Section A, the Response Exceptions & Clarifications Section D below and the Proposal Terms & Conditions Section E below.

**A) General Product Information**

Please refer to the Modular Connections, LLC General Specifications for Prefabricated Concrete Restrooms supplied as a separate document.

**B) Structure Production Summary**

**Two Area, Four Position ADA Compliant Restroom**

- to consist of a single 13'8" WOD x 26'0" LOD concrete module with side-wall gable roof profile and insulated interior;
- to house segregated ADA compliant restroom areas with one (1) ADA toilet station, one (1) urinal station and one (1) lavatory station on Men's side and two (2) toilet stations (1 ADA & 1 standard) and one (1) lavatory station on Women's side;
- to have a usable interior height above finished floor dimension of not less than 7'0" at the eave level;
- interior partition walls to be treated wood stud construction;
- to have two (2) 4" thick concrete roof panels for gable roof configuration;
- estimated single module transportation weight - 84,000 lbs.;
- to have 60 PSF roof load uniformly distributed, 150 PSF floor load uniformly distributed, 150 MPH wind load and a Seismic rating of Category D;
- utility service to enter via service area through cast opening in module floor panel;
- to have two (2) 3' x 7' size entry doorways with standard restroom hardware package and heavy duty hydraulic door closer with hold open feature;
- to have one (1) 2'7" x 7' size service area entry doorway with standard restroom hardware package and hydraulic door closer with hold open feature;

- to have two (2) natural lighting arrays consisting of eight (8) 6"x6"opaque glass blocks in each restroom area end-wall.

**Finish (Exterior & Interior)**

- of exposed roof to be 24 gauge ribbed metal roof attached over a sealing membrane to concrete roof panels (purchaser selection of color from manufacturer standards);
- of exterior wall panels to be paint over architectural feature formed concrete (cedar planking above stone wainscot);
- of interior walls, partition walls and ceiling to be ¾" HDPE plywood over rigid foam board insulation and wood lathes to yield R19 wall insulation factor and R36 ceiling insulation factor;
- of door frames and doors to be paint over primed metal;
- of floor to be urethane paint over form smoothed concrete with non-slip texture added.

**Electrical Equipment**

- to consist of one (1) 120/240 volt, single phase, 60 Hz, 100 amp main breaker load panel with enclosure and required breakers;
- distribution of electrical service to consist of surface mounted PVC conduit, boxes, fittings and clamps with conductor to service convenience receptacles, switches and equipment;
- to consist of concealed 20 amp GFCI duplex receptacles at lavatory stations.

**Heating, Cooling & Ventilation Equipment**

- to consist of a single appropriately sized, motion/occupancy activated in-line electric fan with entry door mounted inverted Y style intake vents and ducting to a common gravity operated louvered exhaust vent in the service/chase area;
- to consist of two (2) wall mounted electric forced fan heater with thermostat control for restroom areas;
- to consist of one (1) wall mounted electric forced fan heater with thermostat control for service area freeze protection.

**Lighting Equipment**

- for interior of restroom areas to be motion controlled dual bulb 48" fluorescent, damp location interior fixtures;
- for interior of service area to be same style fixtures except switch controlled;
- for exterior to be two (2) 100 watt photocell controlled LED fixtures.

**Sanitary Equipment**

- toilet stations to be wall mounted siphon jet style, rear spud, elongated bowl in Vitreous china finish with hinged plastic seat and 1.6 GPF low consumption, concealed, sensor operated flush valves;
- urinal station to be wall mounted siphon jet style, rear spud with anti-backsplash wall in Vitreous china finish with low consumption, concealed, sensor operated flush valves;
- lavatory stations to consist of wall mounted lavatory with 4" centers in Vitreous china finish with sensor controlled metering faucets;
- hot water supply to consist of one (1) 4.8 kW electric tank-less hot water unit.

**Accessories & Amenities**

- to consist of required building signage 8"x 8" size ADA w/Braille;
- to consist of ADA support bars and hardware where required;
- to consist of floor braced solid phenolic, door access privacy enclosures and wall mounted privacy screens;
- to consist of wall mounted multiple roll capacity vandal resistant toilet tissue dispensers in stainless steel finish - Royce Rolls CTP Series or equivalent for each toilet station;
- to consist of wall mounted 40 oz. stainless steel finish pushbutton actuated liquid soap dispensers for each lavatory station;
- to consist of two (2) wall mounted sensor operated forced air hand dryers;
- to consist of wall mounted 18"x36" stainless steel framed, tilt style mirror - BOBRICK B-293 series or equivalent for each lavatory station;
- to consist of two (2) wall mounted fold-down baby changing stations - Bradley or equivalent;
- to consist of two (2) wall mounted sanitary napkin disposal receptacles for toilet stations in Women's area;
- to consist of three (3) 2" PVC floor drains with grill covers;
- to consist of one (1) floor standing, single bowl mop sink in service area with hose bib style faucet;
- to consist of one (1) exterior 2 station ADA compliant chilled water fountain in stainless steel finish.

**C) Pricing Information**

<b>Two ADA, Two Position Structure as outlined above</b>	<b>\$ 85,370.00</b>
<b>Logistics Coordination Fee</b>	<b>\$ 400.00</b>
<b>Estimate of delivery freight cost</b>	<b>\$ 8,100.00</b>

**Other Services**

<b>Off-load Crane services at building site</b>	<b>by others</b>
<b>Field installation at building site</b>	<b>by others</b>

**D) Response Exceptions & Clarifications**

- a) Hot water supply. Modular Connections, LLC proposes a tank-less, 4.8 kW electric hot water supply unit as a suitable alternative to the tank water heater specified.
- b) Awning style windows. Modular Connections, LLC proposes natural lighting windows comprised of opaque glass blocks in the upper portion of the wall panels as a suitable alternative to the windows specified.
- c) Exterior finish. Modular Connections, LLC proposes the architectural feature form liner products by Dayton Superior to simulate the cedar planking and stone wainscot desired by purchaser.
- d) Exposed roof. Modular Connections, LLC proposes a 24 gauge, R-panel style metal roof system as a suitable alternative to the shingle roof specified.

e) Interior walls. Modular Connections, LLC proposes 3/4" HDPE plywood with plastic trim components as a suitable alternative to the wall finish materials

The items proposed as alternatives have been field proven as suitable for their intended usage through the submission and approval process of numerous Modular Connections restroom structures currently in service.

#### **E) Proposal General Terms and Qualifiers**

**Scope of Work.** The scope of work covered under this proposal is limited exclusively to the following:

- 1) manufacture of the structure module(s)
- 2) supply of an approved foundation design
- 3) transportation of module(s) to a site designated by purchaser

All site preparation, foundation construction/installation, structure installation and on-site utility terminations to be supplied by purchaser.

**Certifications.** Modular Connections, LLC will comply with State Building Programs where applicable and required. Local/municipal inspections and approvals, including site inspections, building permits, and zoning approvals, are purchaser's responsibility. If additional engineering, engineer seals or drawings are required for permitting or other purposes, please contact Modular Connections for availability and price.

**Completion & Delivery.** Estimated delivery date is 16 weeks from date of final approval of design/engineering drawings by purchaser. Please allow 6-8 weeks for generation of purchaser approval drawings. Delays due to state regulatory agency approvals are beyond the control of Modular Connections, LLC and may extend estimated lead time.

**Engineering.** Preliminary plans and drawings will be submitted to purchaser for their approval as a prerequisite to the manufacture of the building and will not be PE stamped materials. Upon receipt of purchaser approval of floor plans, equipment configurations and finish selections, up to three (3) PE sealed Engineering Analysis packages will be provided to purchaser. Additional packages are available for \$650.00 each.

**Freight.** The freight/delivery charges provided are budgetary estimates only and assume the normal hiway/road conditions necessary for the transport of over-dimensional and over-weight loads. They also assume purchaser's site is accessible by long-haul transportation equipment and is capable of supporting heavy load conditions and will allow adequate turning radius for transport equipment to enter and exit the site. Any additional cost incurred due to inadequate or impassable site conditions and/or fuel pricing fluctuations will be charged to purchaser at actual cost.

**Payment.** Should purchaser and Modular Connections, LLC enter into a binding sales agreement, specific payment terms will be established upon a review of purchaser credit, however progress payments will be required. A third of the contract amount will be due at submittal, another third of the contract amount will be due upon building completion with the contract balance due 30 days from the date of delivery. Late charges will accrue for

payments not received according to the final terms agreed upon. Freight/delivery, crane rental, field support and storage charges (where applicable) will be invoiced separately and will be due upon receipt.

**Taxes.** All pricing is exclusive of sales tax, use tax, excise taxes, contractor taxes or any other taxes not specifically detailed in this quote. If a purchase is subject to any such taxes or other fees, purchaser will reimburse Modular Connections, LLC for all such taxes or fees, together with any interest and penalties that may be imposed by any taxing or fee collecting authority. If this purchase is exempt from such taxes and fees, the purchaser must provide Modular Connections, LLC with proof of any exemption (such as an exemption certificate) at the time the purchaser places the order.

**Warranty.** Concrete module(s) carry a one (1) year structural warranty. All peripheral components, equipment and accessories included will carry their original manufacturers' warranties.

**Validity.** This pricing proposal is valid for a period of sixty (60) days from the date of this letter.

**Purchasing Information**  
**Modular Connections, LLC**  
**Attn: Illia Ayers**  
**1090 Industrial Blvd.**  
**Bessemer, AL 35022**  
**PH: 205-980-4565**  
**FX: 877-903-6335**

**Quotation Prepared by**

---

**Steve Grefseng**  
**OF: 205-980-4565**  
**FAX: 877-903-6335**  
[sgrefseng@ModularConnections.com](mailto:sgrefseng@ModularConnections.com)



# DuraLine® COMPACT LAMINATE (SOLID PHENOLIC) PARTITIONS AND SCREENS

# 1080 SERIES

### Specify Product Application:

- Toilet Partitions
- Dressing Compartments
- Shower Dividers
- Urinal Screens
- Entrance Screens
- With Outswing Door
- With Institutional Hardware (.67)

### Specify Series Required:

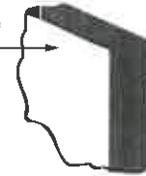
- Floor-Anchored
- Overhead-Braced
- Post-to-Ceiling (Screens only)
- Wall-Hung (Screens only)
- Floor-to-Ceiling Anchored
- Ceiling-Hung  
for 8' 0" (244cm) Ceilings or  
as required up to 10' 0" (305cm) Ceilings

- 1081 Series
- 1082 Series
- 1083 Series
- 1085 Series
- 1086 Series
- 1088 Series

### Gap-Free:

- 1081G Series
- 1082G Series
- 1086G Series
- 1088G Series

Melamine  
Surfaces



Compact  
Laminate  
Core Edges  
are Black

### STANDARD-SIZE COMPONENTS:

**Stiles:** For compartments — 3", 4", 5", 6", 7", 8", 10", 12", 16", 18", 20", or 24" (8, 10, 13, 15, 18, 20, 25, 30, 41, 46, 51, or 61cm) wide; for screens — 6" (15cm) wide. **Floor-anchored** — 69" (175cm) high; **overhead-braced** — 83" (211cm) high; **floor-to-ceiling anchored** — height as required; **ceiling-hung** — 83" (211cm) high for 8' 0" (244cm) ceilings or as required up to 10' 0" (305cm) ceilings.

**Doors:** 58" (147cm) high. **Inswing doors** are standard for 22" to 37" (56-94cm) widths in whole-inch increments. **Outswing doors** are standard for 25" to 37" (64-94cm) widths in whole-inch increments.

**Wall Posts:** — 1-1/2" wide x 58" high (4 x 147cm).

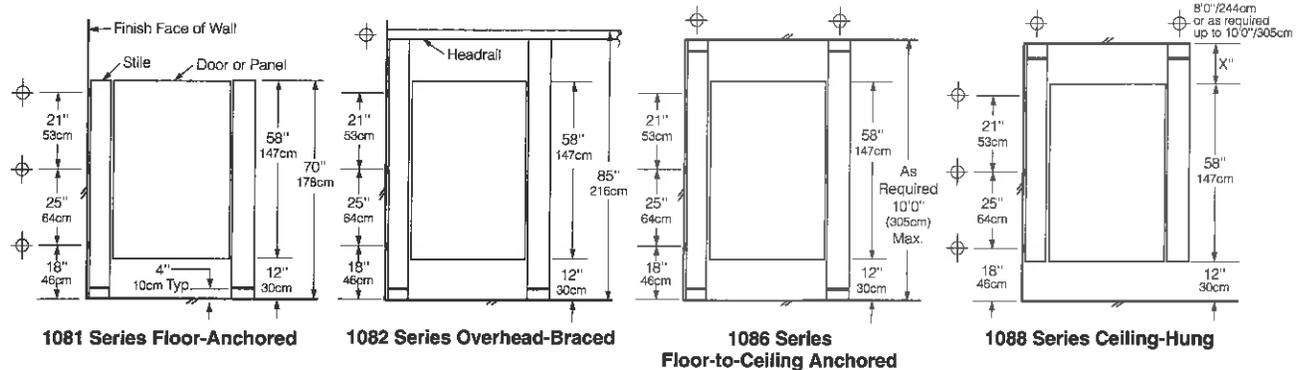
**Panels:** For compartments — Up to 84" (213cm) wide; 58" (147cm) high. For wall-hung screens — 18" or 24" (46 or 61cm) wide; 42" or 48" (107 or 122cm) high. For ceiling-hung and post-to-ceiling screens — 24", 36", 48", or 60" (61, 91, 122, or 152cm) wide; 58" (147cm) high.

**Posts:** For 1083 Series post-to-ceiling screens only 1-1/4" (3cm) square. 10 ft (305cm); cut to required height in field.

<sup>a</sup> Minimum 8" (20cm) wide stile recommended for ceiling-hung and floor-anchored compartments.

<sup>b</sup> Use outswing doors to comply with local codes requiring access for physically disabled persons.

### COMPARTMENT AND SCREEN ELEVATIONS

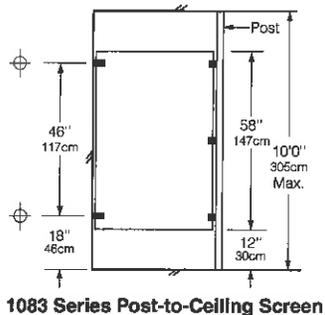


1081 Series Floor-Anchored

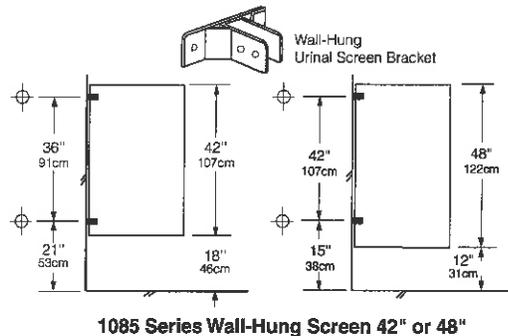
1082 Series Overhead-Braced

1086 Series  
Floor-to-Ceiling Anchored

1088 Series Ceiling-Hung



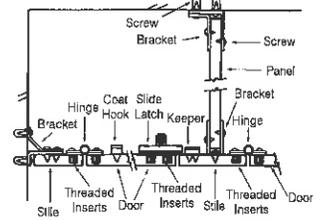
1083 Series Post-to-Ceiling Screen



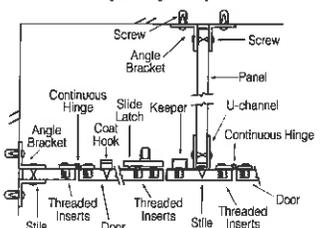
1085 Series Wall-Hung Screen 42" or 48"

### TYPICAL HARDWARE DETAILS

#### Commercial Hardware (standard on all compartments)



#### Institutional Hardware (.67 option)

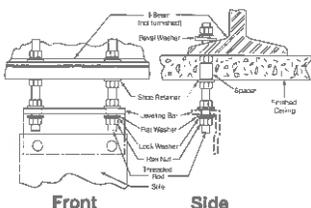


Standard gaps are provided at all walls and between components to allow for hardware attachment.

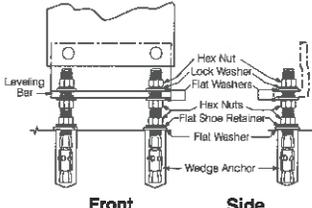
Wall gaps are standard 1/2" to 1"

### TYPICAL INSTALLATION DETAILS

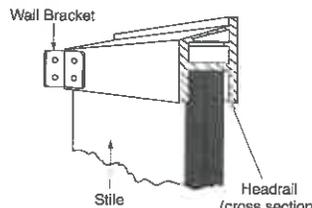
#### Ceiling Leveling Device



#### Floor Leveling Device



#### Overhead-Bracing



The illustrations and descriptions herein are applicable to production as of the date of this Technical Data Sheet. The manufacturer reserves the right to, and does from time to time, make changes and improvements in designs and dimensions.

Revised 10/17/14 Printed in U.S.A.  
© 2014 by Bobrick Washroom Equipment, Inc.

## MATERIALS:

**Stiles** — 3/4" (19mm) thick, solidly fused plastic laminate with matte-finish melamine surfaces, colored face sheets, and black phenolic-resin core that are integrally bonded. Edges are black. **Leveling Device:** 3/16" (5mm) thick, corrosion-resistant, chromate-treated, double zinc-plated steel angle leveling bar bolted to stile; furnished with 3/8" (10mm) diameter threaded rods, hex nuts, lock washers, flat washers, spacer sleeves, expansion anchors, and shoe retainers. **Shoe:** 18-8, type-304, 22-gauge (0.8mm) stainless steel with satin finish; 4" (102mm) high.

\*Stiles for 1086 Series floor-to-ceiling anchored have a leveling device at each end.

**Panels** — 1/2" (13mm) thick, solidly fused plastic laminate with matte-finish melamine surfaces, colored face sheets, and black phenolic-resin core that are integrally bonded. Edges are black.

**Urinal Screens** — 1/2" (13mm) thick, solidly fused plastic laminate with matte-finish melamine surfaces, colored face sheets, and black phenolic-resin core that are integrally bonded. Edges are black.

**Doors** — 3/4" (19mm) thick, solidly fused plastic laminate with matte-finish melamine surfaces, colored face sheets, and black phenolic-resin core that are integrally bonded. Edges are black.

**Posts (for 1083 Series screens only)** — 1-1/4" (32mm) square tubing; 18-8, type-304, 18-gauge (1.2mm) stainless steel with satin finish. Floor and ceiling connections are constructed of 18-8, type-304, heavy-gauge stainless steel. Furnished in 10-ft (305-cm) lengths; to be cut in field to job specifications.

**Headrail (for 1082 Series compartments only)** — Extruded anodized aluminum with satin finish. Enclosed construction with sloping top. Face has raised grip-resistant edge.

**Designer's Notes:** Headrails with integral curtain tracks and hooks are available for compartments without doors. Optional vinyl curtains are available. Benches are available as an optional accessory for dressing compartments and shower dividers: 1/2" (13mm) thick, solidly fused plastic laminate with matte-finish melamine surfaces, colored face sheets, and black phenolic-resin core that are integrally bonded, 10" (25cm) deep, 18" or 24" (46 or 61cm) wide; furnished with two stainless steel support brackets for mounting to wall or divider panel.

**Wall Posts** — 1" x 1-1/2" (25 x 38mm) tubing; 18-8, type-304, 16-gauge (1.6mm) stainless steel with satin-finish. 58" (147cm) high, pre-drilled for door hardware.

**Commercial Hardware (standard)** — Hinges, door latches, door keepers, clothes hooks, and mounting brackets are constructed of 18-8, type-304, heavy-gauge stainless steel with satin finish. Threaded inserts are factory installed for securing hinges and door latches. Theft-resistant, stainless steel pin-in-head, torx screws are furnished for door hardware and all mounting brackets. Black rubber bumper on the latch serves as door bumper for inswing door. Balanced hinge is adjustable to hold door of unoccupied toilet compartment partially open or fully closed. Toilet compartment door is locked from inside by sliding door latch into keeper. A locked compartment may be opened from outside by lifting door to disengage latch from keeper. Track of door latch prevents inswing door from swinging out beyond stile; on outswing door, the door keeper prevents it from swinging in beyond stile.

**Institutional Hardware (.67 option)** — Hinges, door latches, door keepers, clothes hook, U-channels, and angle brackets are constructed of 18-8, type-304, heavy-gauge stainless steel with satin finish: one-piece, full-height hinge is 16 gauge (1.6mm); one-piece door keeper is 11 gauge (3.2mm); one-piece, full-height U-channels and angle brackets are 18 gauge (1.2mm). U-channels secure panels to stiles, and angle brackets secure panels and stiles to walls. Optional two door stops (#1002510) prevent door from being kicked in/out beyond stile by vandals. A locked compartment may be opened from outside by lifting door to disengage latch from keeper. Theft-resistant, stainless steel pin-in-head, torx screws are furnished for door hardware, U-channels, and angle brackets. Doors are equipped with a self-closing hinge. Threaded inserts are factory installed to secure door hinge and latch. Track of door latch prevents inswing door from swinging out beyond stile; on outswing door, the door keeper prevents it from swinging in beyond stile.

To specify institutional hardware, add suffix .67 to series number. Example: specify 1082.67 for overhead-braced partitions furnished with institutional hardware, including factory-installed threaded inserts for door hardware attachment.

## INSTALLATION:

Bobrick installation instructions are packed with each shipment and are available also in advance on request.

### Notes:

1. Ceiling-hung and floor-to-ceiling toilet compartments require structural members (not furnished by Bobrick) in ceiling. For suggested types of ceiling support systems, see Bobrick Advisory Bulletin TB-32.
2. Wall backing is required to secure the mounting brackets of panels, stiles, and wall posts. For suggested wall backing, see Bobrick Advisory Bulletin TB-46.
3. Floor-anchored stiles are furnished with expansion shields and threaded rods. The expansion shields require minimum 2" (50mm) penetration into minimum 3" (75mm) thick structural concrete.
4. Bobrick stainless steel partition-mounted washroom accessories are available for mounting in panels between two compartments. See current Bobrick Catalog for description of accessories. Cutouts in panels can be pre-cut for Bobrick models at factory if location and size of all cutouts and Bobrick model numbers are furnished at time of order.
5. When the cam has been set at the desired free resting position, "either closed or open" the top of the affixed components will be aligned.

## GUARANTEE:

Bobrick toilet partitions including all hardware and mounting brackets are guaranteed to be free from defects in material and workmanship for a period of one year from date of purchase. Any products returned to Bobrick under this guarantee will be repaired or replaced at no charge. **25-Year Warranty:** Bobrick extends a twenty-five-year limited warranty from date of purchase for DuraLineSeries Compact Laminate partition panels, doors, and stiles against breakage, corrosion, delamination, and defects in factory workmanship when materials are properly installed, then used and serviced normally.

## SPECIFICATION:

Compact Laminate (Solid Phenolic) \_\_\_\_\_ (insert one: toilet partitions, dressing compartments, shower dividers, urinal screens, entrance screens) shall be \_\_\_\_\_ (insert one: floor-anchored, overhead-braced, floor-to-ceiling anchored, ceiling-hung, wall-hung, post-to-ceiling). Stiles, panels and doors shall be constructed of solidly fused plastic laminate with matte-finish melamine surfaces, colored face sheets, and black phenolic-resin core that are integrally bonded; and covered by a 25-year limited warranty against breakage, corrosion, and delamination. Stiles and doors shall be 3/4" (19mm) thick; panels shall be 1/2" (13mm) thick. All units shall meet ICC, NFPA Class B, ASTM E-84 Interior Wall and Ceiling Finish Classification: flame spread 30, smoke development 55. Stiles shall have leveling device that is concealed by a one-piece, type-304, satin-finish stainless steel shoe that is 4" (102mm) high. Stiles, panels and doors shall be \_\_\_\_\_ (insert color name and number from current Bobrick Catalog). Headrails for overhead-braced compartments shall be anodized aluminum with satin finish. \*\*All door hardware and mounting brackets shall be type-304 stainless steel with satin finish. No door hardware or mounting brackets shall be exposed on exterior of compartments, except on outswing doors. All doors shall be supplied with two hinges. Threaded inserts shall be factory installed for securing hinges and door latches. Theft-resistant, stainless steel pin-in-head, torx screws shall be furnished for door hardware and all mounting brackets. A clothes hook shall be furnished for each door. Hinges shall be adjustable to hold doors of unoccupied compartments partially open or fully closed, and shall allow a locked compartment to be opened from outside by lifting door to disengage latch from keeper.

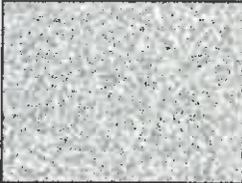
\*\*To specify Institutional hardware, replace end of specification paragraph with: .67 option All door hardware, U-channels, and angle brackets shall be type-304 stainless steel with satin finish: one-piece, full-height hinges shall be 16 gauge (1.6mm); one-piece door keepers shall be 11 gauge (3.2mm); one-piece, full-height U-channels and angle brackets shall be 18 gauge (1.2mm). U-channels shall be furnished to secure panels to stiles, and angle brackets furnished to secure panels and stiles to walls. Theft-resistant, stainless steel pin-in-head, torx screws shall be furnished for door hardware, U-channels, and angle brackets. A clothes hook shall be furnished for each door. Hinges shall allow locked compartment to be opened in emergency from outside by lifting door to disengage latch from keeper. Doors shall be equipped with a self-closing hinge. Threaded inserts shall be factory installed to secure all door hinges and latches.

\_\_\_\_\_ (insert one: Toilet Partitions, Dressing Compartments, Shower Dividers, Urinal Screens, Entrance Screens) shall be \_\_\_\_\_ Series (insert series number) of Bobrick Washroom Equipment, Inc., Clifton Park, New York; Jackson, Tennessee; Los Angeles, California; Bobrick Washroom Equipment Company, Scarborough, Ontario; Bobrick Washroom Equipment Pty. Ltd., Australia; and Bobrick Washroom Equipment Limited, United Kingdom.



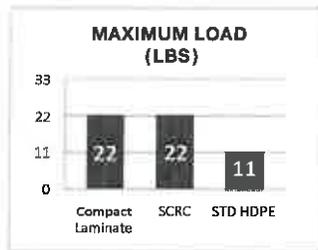
### COMPACT LAMINATE (SOLID PHENOLIC)

MATERIAL DESCRIPTION: MULTIPLE LAYERS OF RESIN-IMPREGNATED KRAFT PAPER WITH COLOR AND CLEAR ULTRA HARD MELAMINE SURFACE SHEETS.

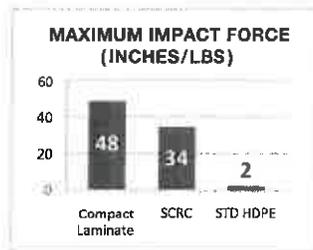
WHITE 949-58 ANTIQUE WHITE S-463-CA ALMOND S-445-CA SAND S-436-CA				
WILLOW GREY S-431-CA NATURAL CANVAS 7022-58 BEIGE GRIT P-887-CA EVENING TIGRIS 4674-60				
WESTERN STORM 4872-60 GREY GRIT P-886-CA FLINT CRYSTALL 3518-58 PEWTER MESH 4878-60				
LIMOUSINE GREY S-542-CA DENIM BLUE S-513-CA SPECTRUM BLUE 851-58 GRAPHITE GRAFIX 515-58				
BLACK STAR P-500-CA BLACK 909-58				

## SCRC/Compact Laminate Partition Collection

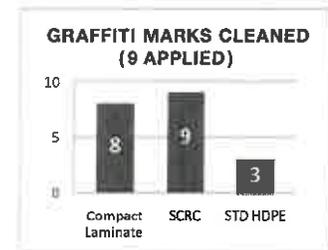
### **DURABLE** ROBUST/VANDAL-RESISTANT



**SCRATCH RESISTANCE\***



**IMPACT RESISTANCE\***



**GRAFFITI RESISTANCE\***

\*PER ASTM TEST METHODOLOGY, RESULTS ON FILE.

### **DESIGN** INTEGRATED PRIVACY/SUPERIOR FIT AND FINISH



**STANDARD CONCEALED  
HARDWARE**



**GAP-FREE INTERLOCKING  
DOORS AND STILES**



**MAXIMUM-HEIGHT**

### **COMPLIANT** FIRE CODE/ACCESSIBILITY

- MEETS THE MOST CURRENT FIRE CODE REQUIREMENTS (ASTM E 84 INTERIOR WALL FINISH).
- ADA COMPLIANCE: OPERABLE WITH ONE HAND, WITHOUT TIGHT GRASPING, PINCHING OR TWISTING OF THE WRIST, AND WITHOUT EXCEEDING FIVE POUNDS OF FORCE.
- REFER TO BULLETINS TB-73 AND TB-90, AND BOBRICK'S PLANNING GUIDE FOR ACCESSIBLE RESTROOMS.
- ALL BOBRICK REFERENCE MATERIALS ARE AVAILABLE FOR DOWNLOAD ON BOBRICK.COM.

### FEATURES/BENEFITS SUMMARY

- **DURABLE:** ENGINEERED AND FABRICATED FOR YEARS OF SERVICE, BACKED BY A 25-YEAR WARRANTY.
- **EXPEDITED SHIPMENTS:** 10-DAY OR LESS RAPID RESPONSE PROGRAM MEETS CUSTOMER DEADLINES.
- **MOISTURE-RESISTANT:** WITHSTANDS WET ENVIRONMENTS AND HOSE-DOWN MAINTENANCE.
- **COMPLIANT:** MEETS FIRE CODE PUBLIC SAFETY REQUIREMENTS AND ADA ACCESSIBILITY GUIDELINES.
- **ROBUST HARDWARE:** FACTORY-INSTALLED THREADED INSERTS AND OPTIONAL FULL-HEIGHT HARDWARE.
- **FLEXIBLE:** CHOICE OF FOUR MOUNTING CONFIGURATIONS MEET A VARIETY OF INSTALLATION NEEDS.
- **PRIVACY:** OPTIONAL GAP-FREE DOORS/STILES AND FULL-HEIGHT PANELS ELIMINATE SIGHT LINES.

TRESPA IS A REGISTERED TRADEMARK OF TRESPA INTERNATIONAL BV. ARBORITE IS A REGISTERED TRADEMARK OF ARBORITE, DIV. OF WILSONART CANADA ULC. WILSONART IS A REGISTERED TRADEMARK OF WILSONART LLC. FORMICA AND THE FORMICA ANVIL LOGO ARE REGISTERED TRADEMARKS OF THE DILLER CORPORATION.

FORM NO. SSCG 4/14 15M © 2014 BOBRICK WASHROOM EQUIPMENT, INC.



BUILDING VALUE SINCE 1906

# LAKE PETOCKA SOUTH SHELTER RESTROOM COST ESTIMATE

NOVEMBER 30, 2015

1. Building Cost	\$85,370
2. Transportation	8,000
3. Off-loading crane	2,500
4. Grinder pump	20,000
5. Site Preparation	4,000
6. Water/sewer extensions	2,500
7. Foundation installation	2,000
8. Electrical work	5,000
9. Sidewalks	<u>4,000</u>
TOTAL	\$133,370

Prepared by City Administrator Mark Arentsen and verified by City Building Inspector Jason Van Ausdall

## Mark Arentsen

---

**From:** Jason VanAusdall [jvanausdall123@gmail.com]  
**Sent:** Monday, November 30, 2015 9:48 AM  
**To:** Mark Arentsen  
**Subject:** Re: Call Mark

Mark,

After reviewing all of the line items included in this document, I find them all to be very conservative. Your Grinder Pump line item, after consulting with a qualified contractor, should come in closer to \$13,000. And nearly all of the other line items listed, are on the high side of the bid estimates you should receive.

Please, always feel free to contact me anytime...

Thank You,

Jason VanAusdall, CBO  
Veenstra & Kimm Engineering  
3000 Westown Parkway  
WDM, IA. 50266  
515-225-8000  
515-270-2449

On Sat, Nov 28, 2015 at 1:58 PM, Mark Arentsen <[marentsen@cityofbondurant.com](mailto:marentsen@cityofbondurant.com)> wrote:

Jason, Please give me a call about the attached cost estimate for the Lake Petocka restroom building this weekend or by the end of the day, Monday 11/30. Thank you.

*Mark Arentsen*

City Administrator

City of Bondurant, Pop. 3,860

200 Second St., NE, PO Box 37

Bondurant, IA 50035

[515-967-2418](tel:515-967-2418)

[515-971-6855](tel:515-971-6855) (Cell)

[515-967-5732](tel:515-967-5732) (Fax)

[marentsen@cityofbondurant.com](mailto:marentsen@cityofbondurant.com)

**CITY OF BONDURANT  
RESOLUTION NO. 15-166**

**RESOLUTION AMENDING THE BONDURANT EMERGENCY SERVICES OFFICER  
WAGES FOR FISCAL YEAR 2016**

WHEREAS, the City Council sets the wages for the Fire Chief and the Fire Chief sets the wages for the Emergency Services officers; AND

WHEREAS, the City Administrator sets the wages for Patty Smith, administrative assistant, with approval from the Fire Chief; AND

WHEREAS, Resolution No. 15-90 approved officer compensation on an annual basis instead of biannual basis; AND

WHEREAS, the Bondurant Emergency Services Employee/Officer wages for the 2016 Fiscal Year are amended as follows:

<b>Employee</b>	<b>FY15 Salary</b>	<b>% increase</b>	<b>FY16 Salary Annual</b>
Aaron Kreuder, Fire Chief			\$65,000
			<b>FY16 Salary Biannual</b>
Chris Poulson, Deputy Fire Chief	\$650.00	3%	\$669.50
David Higgins, Captain	\$375.00	3%	\$386.25
Chris Sickels, Captain	\$375.00	3%	\$386.25
John Alshouse, Training Officer	\$175.00	3%	\$180.25
Eric Carpenter	\$75.00	3%	\$77.25
Thomas Carroll	\$75.00	3%	\$77.25
Eric Morris	\$75.00	3%	\$77.25
Joe Phearman	\$75.00	3%	\$77.25
Patty Smith, Administrative Assistant	\$13.24 per hour	3%	\$13.64 per hour

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the wages Bondurant Emergency Services Officers for the 2016 Fiscal Year, are hereby approved as presented.

Passed this 7th day of December, 2015,

By: \_\_\_\_\_  
Curt Sullivan, Mayor

ATTEST:

\_\_\_\_\_  
Mark J. Arentsen, City Administrator

**CITY OF BONDURANT  
RESOLUTION NO. 15-90**

**RESOLUTION APPROVING THE BONDURANT EMERGENCY SERVICES  
EMPLOYEE WAGES FOR FISCAL YEAR 2016**

WHEREAS, the City Council sets the wages for the Fire Chief and the Fire Chief approves the wages for the Emergency Services employees; AND

WHEREAS, the City Administrator sets the wages for Patty Smith, administrative assistant, with approval from the Fire Chief; AND

WHEREAS, the Bondurant Emergency Services Employee wages for the 2016 Fiscal Year are set as follows:

Employee	2015 Salary (annual)	% Increase	2016 Salary (annual)
Aaron Kreuder, Fire Chief			\$65,000
Chris Poulson, Deputy Fire Chief	\$650.00	3%	\$669.50
David Higgins, Captain	\$375.00	3%	\$386.25
Chris Sickels, Captain	\$375.00	3%	\$386.25
John Alshouse, Training Officer	\$175.00	3%	\$180.25
Eric Carpenter	\$75.00	3%	\$77.25
Thomas Carroll	\$75.00	3%	\$77.25
Eric Morris	\$75.00	3%	\$77.25
Joe Phearman	\$75.00	3%	\$77.25
Patty Smith, Administrative Assistant	\$13.24 per hour	3%	\$13.84 per hour

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the wages Bondurant Emergency Services Employees for the 2016 Fiscal Year, are hereby approved as presented.

Passed this 16th day of June, 2015,

By: \_\_\_\_\_  
Curt Sullivan, Mayor

ATTEST: I, Mark J. Arentsen, City Administrator of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

\_\_\_\_\_  
Mark J. Arentsen, City Administrator

Council Action	Ayes	Nays	Abstain	Absent
Enos				
Lohse				
Pelifer				
Read				

## ORDINANCE NO. 15-219

### ORDINANCE AMENDING THE CODE OF THE CITY OF BONDURANT, IOWA, BY AMENDING CHAPTER 122–PEDDLERS, SOLICITORS, AND TRANSIENT MERCHANTS

BE IT ENACTED by the City Council of the City of Bondurant, Polk County, Iowa:

Section 1. **SECTION AMENDED.** Chapter 177, Section 177.02 of the Zoning Code of the City of Bondurant, Iowa, is repealed and the following adopted in lieu thereof:

#### CHAPTER 122

#### PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS

**122.01 PURPOSE.** The purpose of this chapter is to protect residents of the City against fraud, unfair competition and intrusion into the privacy of their homes by licensing and regulating peddlers, solicitors and transient merchants.

**122.02 DEFINITIONS.** For use in this chapter the following terms are defined:

1. “Peddler” means any person, carrying goods, merchandise, or offering services, who sells or offers for sale for immediate delivery such goods or merchandise from house to house or upon the public street.
2. “Solicitor” means any person, firm, corporation, partnership, or association who solicits or attempts to solicit from house to house or upon the public street any contribution or donation or any order for goods, services, subscriptions or merchandise to be delivered at a future date.
3. “Transient merchant” means any person, firm, corporation, partnership, or association who engages in a temporary or itinerant merchandising business and in the course of such business hires, leases or occupies any building or structure whatsoever, or who operates out of a vehicle which is parked anywhere within the City limits. Temporary association with a local merchant, dealer, trader or auctioneer, or conduct of such transient business in connection with, as a part of, or in the name of any local merchant, dealer, trader or auctioneer does not exempt any person from being considered a transient merchant.

**122.03 LICENSE REQUIRED.** Any person engaging in peddling, soliciting or in the business of a transient merchant in the City without first obtaining a license as herein provided is in violation of this chapter.

**122.04 APPLICATION FOR LICENSE.** An application in writing shall be filed with the City Administrator for a license under this chapter. Such application shall set forth the applicant’s name; e-mail address if any; permanent and local address and business address, if any. The application shall also set forth the applicant’s employer, if any, and the employer’s address, the nature of the applicant’s business, the last three places of such business and the length of time sought to be covered by the license. An application fee of ten dollars (\$10.00) shall be paid at the time of filing such application to cover the cost of investigating the facts stated therein.

122.05 LICENSE FEES. The following license fees shall be paid to the City Administrator prior to the issuance of any license.

1. Solicitors. In addition to the application fee for each person actually soliciting (principal or agent) referenced above in 122.04, a fee for the principal of ten dollars (\$10.00) per year shall also be due.

2. Peddlers or Transient Merchants. In addition to the application fee for each person actually Peddling or acting as a transient merchant referenced above in 22.04, the following fee schedule shall also apply:

A. For one day \$ 5.00

B. For one week.....\$10.00

C. For up to six (6) months..... \$25.00

D. For one year or major part thereof ..\$ 50.00

122.06 BOND REQUIRED. Before a license under this chapter is issued to a transient merchant, an applicant shall provide to the City Administrator evidence that the applicant has filed a bond with the Secretary of State in accordance with Chapter 9C of the Code of Iowa.

122.07 LICENSE ISSUED. A waiting period of not less than three (3) business days from the date of the application shall be in effect to provide sufficient time for the City Administrator to complete a background check, which shall be completed in a reasonable period. If the City Administrator finds the application is completed in conformance with the requirements of this chapter, the facts stated therein are found to be correct and the license fee paid, a license shall be issued immediately.

122.08 DISPLAY OF LICENSE. Each solicitor or peddler shall keep such license in possession at all times while doing business in the City and shall, upon the request of prospective customers, exhibit the license as evidence of compliance with all requirements of this chapter. Each transient merchant shall display publicly such merchant's license in the merchant's place of business.

122.09 LICENSE NOT TRANSFERABLE. Licenses issued under the provisions of this chapter are not transferable in any situation and are to be applicable only to the person filing the application.

122.10 TIME RESTRICTION. All peddler's and solicitor's licenses shall provide that said licenses are in force and effect only between the hours of eight o'clock (8:00) a.m. and seven o'clock (7:00) p.m.

122.11 REVOCATION OF LICENSE. After notice and hearing, the City Administrator may revoke any license issued under this chapter for the following reasons:

1. Fraudulent Statements. The licensee has made fraudulent statements in the application for the license or in the conduct of the business.

2. Violation of Law. The licensee has violated this chapter or has otherwise conducted the business in an unlawful manner.

3. Endangered Public Welfare, Health or Safety. The licensee has conducted the business in such manner as to endanger the public welfare, safety, order or morals.

122.12 NOTICE. The City Administrator shall send a notice to the licensee at the licensee's local address or any other address provided on licensee's application, not less than ten (10) days before the date set for a hearing on the possible revocation of a license. Such notice shall contain particulars of the complaints against the licensee, the ordinance provisions or State statutes allegedly violated, and the date, time and place for hearing on the matter.

122.13 HEARING. The City Administrator shall conduct a hearing at which both the licensee and any complainants shall be present to determine the truth of the facts alleged in the complaint and notice. Should the licensee, or authorized representative, fail to appear without good cause, the City Administrator may proceed to a determination of the complaint.

122.14 RECORD AND DETERMINATION. The City Administrator shall make and record findings of fact and conclusions of law, and shall revoke a license only when upon review of the entire record the City Administrator finds clear and convincing evidence of substantial violation of this chapter or State law.

122.15 APPEAL. If the City Administrator revokes or refuses to issue a license, the City Administrator shall make a part of the record the reasons therefore. The licensee, or the applicant, shall have a right to a hearing before the Council at its next regular meeting. The Council may reverse, modify or affirm the decision of the City Administrator by a majority vote of the Council members present and the City Administrator shall carry out the decision of the Council.

122.16 EFFECT OF REVOCATION. Revocation of any license shall bar the licensee from being eligible for any license under this chapter for a period of one year from the date of the revocation.

122.17 REBATES. Any licensee, except in the case of a revoked license, shall be entitled to a rebate of part of the fee paid if the license is surrendered before it expires. The amount of the rebate shall be determined by dividing the total license fee by the number of days for which the license was issued and then multiplying the result by the number of full days not expired. In all cases, at least five dollars (\$5.00) of the original fee shall be retained by the City to cover administrative costs.

122.18 LICENSE EXEMPTIONS. The following are excluded from the application of this chapter.

1. Newspapers. Persons delivering, collecting for or selling subscriptions to newspapers.
2. Club Members. Members of local civic and service clubs, Boy Scout, Girl Scout, 4-H Clubs, Future Farmers of America and similar organizations.
3. Local Residents and Farmers. Local residents and farmers who offer for sale their own products.
4. Students. Students representing the Bondurant-Farrar Community School District conducting projects sponsored by organizations recognized by the school.
5. Route Sales. Route delivery persons who only incidentally solicit additional business or make special sales.
6. Resale or Institutional Use. Persons customarily calling on businesses or institutions for the purposes of selling products for resale or institutional use.

122.19 CHARITABLE AND NONPROFIT ORGANIZATIONS. Authorized representatives of charitable or nonprofit organizations operating under the provisions of Chapter 504A of the Code of Iowa desiring to solicit money or to distribute literature are exempt from the operation of Sections 122.04 and

122.05. All such organizations are required to submit in writing to the City Administrator the name and purpose of the cause for which such activities are sought, names and addresses of the officers and directors of the organization, the period during which such activities are to be carried on, and whether any commissions, fees or wages are to be charged by the solicitor and the amount thereof. If the City Administrator finds that the organization is a bona fide charity or nonprofit organization the City Administrator shall issue, free of charge, a license containing the above information to the applicant. In the event the City Administrator denies the exemption, the authorized representatives of the organization may appeal the decision to the Council, as provided in Section 122.15 of this chapter.

Section 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. SEVERABILITY. If any section, provisions, sentence, clause, phrase or part of this ordinance shall be adjudicated, invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any provision, section, subsection, sentence clause, phrase or part thereof not adjudged invalid or unconstitutional.

Section 4. EFFECTIVE DATE. This ordinance shall be in full force and effect following its passage, adoption and publication as required by law.

**PASSED AND APPROVED** by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

CITY OF BONDURANT, POLK COUNTY, IOWA

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CURT SULLIVAN, MAYOR

ATTEST:

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MARK J. ARENTSEN, CITY CLERK

## CHAPTER 122

### PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS

122.01 Purpose	122.11 Revocation of License
122.02 Definitions	122.12 Notice
122.03 License Required	122.13 Hearing
122.04 Application for License	122.14 Record and Determination
122.05 License Fees	122.15 Appeal
122.06 Bond Required	122.16 Effect of Revocation
122.07 License Issued	122.17 Rebates
122.08 Display of License	122.18 License Exemptions
122.09 License Not Transferable	122.19 Charitable and Nonprofit Organizations
122.10 Time Restriction	

**122.01 PURPOSE.** The purpose of this chapter is to protect residents of the City against fraud, unfair competition and intrusion into the privacy of their homes by licensing and regulating peddlers, solicitors and transient merchants.

**122.02 DEFINITIONS.** For use in this chapter the following terms are defined:

1. "Peddler" means any person carrying goods or merchandise who sells or offers for sale for immediate delivery such goods or merchandise from house to house or upon the public street.
2. "Solicitor" means any person, firm, corporation, partnership, or association who solicits or attempts to solicit from house to house or upon the public street any contribution or donation or any order for goods, services, subscriptions or merchandise to be delivered at a future date.
3. "Transient merchant" means any person, firm, corporation, partnership, or association who engages in a temporary or itinerant merchandising business and in the course of such business hires, leases or occupies any building or structure whatsoever, or who operates out of a vehicle which is parked anywhere within the City limits. Temporary association with a local merchant, dealer, trader or auctioneer, or conduct of such transient business in connection with, as a part of, or in the name of any local merchant, dealer, trader or auctioneer does not exempt any person from being considered a transient merchant.

**122.03 LICENSE REQUIRED.** Any person engaging in peddling, soliciting or in the business of a transient merchant in the City without first obtaining a license as herein provided is in violation of this chapter.

**122.04 APPLICATION FOR LICENSE.** An application in writing shall be filed with the City Administrator for a license under this ordinance. Such application shall set forth the applicant's name; e-mail address if any; permanent and local address; business address, if any;

local and permanent telephone number. The application also shall set forth applicant's employer, if any, and the employer's address; telephone number; the nature of the applicant's business, the last three places of such business and the length of time sought to be covered by the license. An application fee A non-refundable fee of ten dollars (\$10.00) (\$15.00) shall be paid at the time of filing such application to cover the cost of investigating the facts stated therein.

Comment [MK1]: In original ordinance and would like to keep

Comment [MK2]: In original ordinance and would like to keep

Comment [MK3]: In original ordinance and would like to keep

Comment [MK4]: In original ordinance and would like to keep

*(Ordinance No. 12-208)*

**122.05 LICENSE FEES.** The following license fees shall be paid to the City Administrator prior to the issuance of any license, plus applicant for a license shall also provide a copy of a current Department of Criminal Investigations (DCI) background check.

Comment [MK5]: In original ordinance and would like to keep

1. Solicitors. In addition to the application fee for each person actually soliciting (principal or agent) referenced above in 122.04, a fee for the principal of ten dollars (\$10.00) per year. The following fee schedule shall also apply:

2. Peddlers or Transient Merchants. In addition to the application fee for each person actually Peddling or acting as a transient merchant referenced above in 122.04, fee for the principal of ten dollars (\$10.00) per year. The following fee schedule shall also apply:

2. Peddlers or Transient Merchants.

- |    |                                    |          |
|----|------------------------------------|----------|
| A. | For one day                        | \$ 5.00  |
| B. | For one week                       | \$ 10.00 |
| C. | For up to six (6) months           | \$ 25.00 |
| D. | For one year or major part thereof | \$ 50.00 |

**122.06 PERMIT BOND REQUIRED.** Before a license under this chapter is issued to a transient merchant, an applicant shall provide to the City Administrator evidence that the applicant has filed a \$2000.00 permit bond with the Secretary of State in accordance with Chapter 9C of the Code of Iowa.

~~122.07 PERMIT BOND REQUIRED. Before a license under this chapter is issued to a Peddler or Solicitor, an applicant shall provide to the City Administrator evidence that the applicant has filed a \$2000.00 bond to the City of Bondurant.~~

~~122.07 LICENSE ISSUED. If the City Administrator finds the application made out in conformance with Section 122.04 of the ordinance and the facts stated therein are correct, and the applicant has not previously committed a felony or any crime of dishonesty, theft, burglary, or robbery, he shall issue a license and charge a fee, therefore, as determined by Section 122.05. A waiting period of not less than three (3) business days from the date of the application shall be in effect to provide sufficient time for the City Administrator to complete a background check, which shall be completed in a reasonable period. If the City Administrator finds the application~~

is completed in conformance with the requirements of this chapter, the facts stated therein are found to be correct and the license fee paid, a license shall be issued immediately.

The Permit Badge must be displayed and visible to all applicants at all times.

*(Ordinance No. 12-208)*

**122.08 DISPLAY OF LICENSE.** Each solicitor or peddler shall keep such license in possession at all times while doing business in the City and shall, upon the request of prospective customers, exhibit the license as evidence of compliance with all requirements of this chapter. Each transient merchant shall display publicly such merchant's license in the merchant's place of business.

**122.09 LICENSE NOT TRANSFERABLE.** Licenses issued under the provisions of this chapter are not transferable in any situation and are to be applicable only to the person filing the application.

**122.10 TIME RESTRICTION.** All peddler's and solicitor's licenses shall provide that said licenses are in force and effect only between the hours of eight o'clock (8:00) a.m. and seven o'clock (7:00) p.m.

**122.11 REVOCATION OF LICENSE.** After notice and hearing, the City Administrator may revoke any license issued under this chapter for the following reasons:

1. **Fraudulent Statements.** The licensee has made fraudulent statements in the application for the license or in the conduct of the business.
2. **Violation of Law.** The licensee has violated this chapter or has otherwise conducted the business in an unlawful manner.
3. **Endangered Public Welfare, Health or Safety.** The licensee has conducted the business in such manner as to endanger the public welfare, safety, order or morals.

**122.12 NOTICE.** The City Administrator shall send a notice to the licensee at the licensee's local address, not less than ten (10) days before the date set for a hearing on the possible revocation of a license. Such notice shall contain particulars of the complaints against the licensee, the ordinance provisions or State statutes allegedly violated, and the date, time and place for hearing on the matter.

**122.13 HEARING.** The City Administrator shall conduct a hearing at which both the licensee and any complainants shall be present to determine the truth of the facts alleged in the complaint and notice. Should the licensee, or authorized representative, fail to appear without good cause, the City Administrator may proceed to a determination of the complaint.

**122.14 RECORD AND DETERMINATION.** The City Administrator shall make and record findings of fact and conclusions of law, and shall revoke a license only when upon review of the entire record the City Administrator finds clear and convincing evidence of substantial violation of this chapter or State law.

**122.15 APPEAL.** If the City Administrator revokes or refuses to issue a license, the City Administrator shall make a part of the record the reasons therefore. The licensee, or the applicant, shall have a right to a hearing before the Council at its next regular meeting. The Council may reverse, modify or affirm the decision of the City Administrator by a majority vote of the Council members present and the City Administrator shall carry out the decision of the Council.

**122.16 EFFECT OF REVOCATION.** Revocation of any license shall bar the licensee from being eligible for any license under this chapter for a period of one year from the date of the revocation.

**122.17 REBATES.** Any licensee, except in the case of a revoked license, shall be entitled to a rebate of part of the fee paid if the license is surrendered before it expires. The amount of the rebate shall be determined by dividing the total license fee by the number of days for which the license was issued and then multiplying the result by the number of full days not expired. In all cases, at least five dollars (\$5.00) of the original fee shall be retained by the City to cover administrative costs.

**122.18 LICENSE EXEMPTIONS.** The following are excluded from the application of this chapter.

1. Newspapers. Persons delivering, collecting for or selling subscriptions to newspapers.
2. Club Members. Members of local civic and service clubs, Boy Scout, Girl Scout, 4-H Clubs, Future Farmers of America and similar organizations.
3. Local Residents and Farmers. Local residents and farmers who offer for sale their own products.
4. Students. Students representing the Bondurant-Farrar Community School District conducting projects sponsored by organizations recognized by the school.
5. Route Sales. Route delivery persons who only incidentally solicit additional business or make special sales.
6. Resale or Institutional Use. Persons customarily calling on businesses or institutions for the purposes of selling products for resale or institutional use.

**122.19 CHARITABLE AND NONPROFIT ORGANIZATIONS.** Authorized representatives of charitable or nonprofit organizations operating under the provisions of Chapter 504A of the

Code of Iowa desiring to solicit money or to distribute literature are exempt from the operation of Sections 122.04 and 122.05. All such organizations are required to submit in writing to the City Administrator the name and purpose of the cause for which such activities are sought, names and addresses of the officers and directors of the organization, the period during which such activities are to be carried on, and whether any commissions, fees or wages are to be charged by the solicitor and the amount thereof. If the City Administrator finds that the organization is a bona fide charity or nonprofit organization the City Administrator shall issue, free of charge, a license containing the above information to the applicant. In the event the City Administrator denies the exemption, the authorized representatives of the organization may appeal the decision to the Council, as provided in Section 122.15 of this chapter.

**Section 2. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 3. SEVERABILITY.** If any section, provisions, sentence, clause, phrase or part of this ordinance shall be adjudicated, invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any provision, section, subsection, sentence clause, phrase or part thereof not adjudged invalid or unconstitutional.

**Section 4. EFFECTIVE DATE.** This ordinance shall be in full force and effect following its passage, adoption and publication as required by law.

PASSED AND APPROVED by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

CITY OF BONDURANT, POLK COUNTY, IOWA

CURT SULLIVAN, MAYOR

ATTEST:

MARK J. ARENTSEN, CITY CLERK

## CHAPTER 122

### PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS

122.01 Purpose	122.11 Revocation of License
122.02 Definitions	122.12 Notice
122.03 License Required	122.13 Hearing
122.04 Application for License	122.14 Record and Determination
122.05 License Fees	122.15 Appeal
122.06 Bond Required	122.16 Effect of Revocation
122.07 License Issued	122.17 Rebates
122.08 Display of License	122.18 License Exemptions
122.09 License Not Transferable	122.19 Charitable and Nonprofit Organizations
122.10 Time Restriction	

**122.01 PURPOSE.** The purpose of this chapter is to protect residents of the City against fraud, unfair competition and intrusion into the privacy of their homes by licensing and regulating peddlers, solicitors and transient merchants.

**122.02 DEFINITIONS.** For use in this chapter the following terms are defined:

1. "Peddler" means any person carrying goods or merchandise who sells or offers for sale for immediate delivery such goods or merchandise from house to house or upon the public street.
2. "Solicitor" means any person who solicits or attempts to solicit from house to house or upon the public street any contribution or donation or any order for goods, services, subscriptions or merchandise to be delivered at a future date.
3. "Transient merchant" means any person who engages in a temporary or itinerant merchandising business and in the course of such business hires, leases or occupies any building or structure whatsoever, or who operates out of a vehicle which is parked anywhere within the City limits. Temporary association with a local merchant, dealer, trader or auctioneer, or conduct of such transient business in connection with, as a part of, or in the name of any local merchant, dealer, trader or auctioneer does not exempt any person from being considered a transient merchant.

**122.03 LICENSE REQUIRED.** Any person engaging in peddling, soliciting or in the business of a transient merchant in the City without first obtaining a license as herein provided is in violation of this chapter.

**122.04 APPLICATION FOR LICENSE.** An application in writing shall be filed with the City Administrator for a license under this ordinance. Such application shall set forth the applicant's name; permanent and local address; business address, if any; local and permanent telephone number; physical description and recent photograph. The application also shall set forth applicant's employer, if any, and the employer's address; telephone number; the length of

time sought to be covered by the license, and criminal background of the applicant. A non-refundable fee of \$15 per applicant, plus applicant for a license shall also provide a copy of a current Department of Criminal Investigations (DCI) background check.

*(Ordinance No. 12-208)*

**122.05 LICENSE FEES.** The following license fees shall be paid to the City Administrator prior to the issuance of any license.

1. Solicitors. In addition to the application fee for each person actually soliciting (principal or agent), a fee for the principal of ten dollars (\$10.00) per year.
2. Peddlers or Transient Merchants.
  - A. For one day \$ 5.00
  - B. For one week \$ 10.00
  - C. For up to six (6) months \$ 25.00
  - D. For one year or major part thereof \$ 50.00

**122.06 BOND REQUIRED.** Before a license under this chapter is issued to a transient merchant, an applicant shall provide to the City Administrator evidence that the applicant has filed a bond with the Secretary of State in accordance with Chapter 9C of the Code of Iowa.

**122.07 LICENSE ISSUED.** If the City Administrator finds the application made out in conformance with Section 122.04 of the ordinance and the facts stated therein are correct, and the applicant has not previously committed a felony or any crime of dishonesty, theft, burglary, or robbery, he shall issue, a license and charge a fee, therefore, as determined by Section 122.05.

The Permit Badge must be displayed and visible on said applicant at all times.

*(Ordinance No. 12-208)*

**122.08 DISPLAY OF LICENSE.** Each solicitor or peddler shall keep such license in possession at all times while doing business in the City and shall, upon the request of prospective customers, exhibit the license as evidence of compliance with all requirements of this chapter. Each transient merchant shall display publicly such merchant's license in the merchant's place of business.

**122.09 LICENSE NOT TRANSFERABLE.** Licenses issued under the provisions of this chapter are not transferable in any situation and are to be applicable only to the person filing the application.

**122.10 TIME RESTRICTION.** All peddler's and solicitor's licenses shall provide that said licenses are in force and effect only between the hours of eight o'clock (8:00) a.m. and seven o'clock (7:00) p.m.

**122.11 REVOCATION OF LICENSE.** After notice and hearing, the City Administrator may revoke any license issued under this chapter for the following reasons:

1. **Fraudulent Statements.** The licensee has made fraudulent statements in the application for the license or in the conduct of the business.
2. **Violation of Law.** The licensee has violated this chapter or has otherwise conducted the business in an unlawful manner.
3. **Endangered Public Welfare, Health or Safety.** The licensee has conducted the business in such manner as to endanger the public welfare, safety, order or morals.

**122.12 NOTICE.** The City Administrator shall send a notice to the licensee at the licensee's local address, not less than ten (10) days before the date set for a hearing on the possible revocation of a license. Such notice shall contain particulars of the complaints against the licensee, the ordinance provisions or State statutes allegedly violated, and the date, time and place for hearing on the matter.

**122.13 HEARING.** The City Administrator shall conduct a hearing at which both the licensee and any complainants shall be present to determine the truth of the facts alleged in the complaint and notice. Should the licensee, or authorized representative, fail to appear without good cause, the City Administrator may proceed to a determination of the complaint.

**122.14 RECORD AND DETERMINATION.** The City Administrator shall make and record findings of fact and conclusions of law, and shall revoke a license only when upon review of the entire record the City Administrator finds clear and convincing evidence of substantial violation of this chapter or State law.

**122.15 APPEAL.** If the City Administrator revokes or refuses to issue a license, the City Administrator shall make a part of the record the reasons therefore. The licensee, or the applicant, shall have a right to a hearing before the Council at its next regular meeting. The Council may reverse, modify or affirm the decision of the City Administrator by a majority vote of the Council members present and the City Administrator shall carry out the decision of the Council.

**122.16 EFFECT OF REVOCATION.** Revocation of any license shall bar the licensee from being eligible for any license under this chapter for a period of one year from the date of the revocation.

**122.17 REBATES.** Any licensee, except in the case of a revoked license, shall be entitled to a rebate of part of the fee paid if the license is surrendered before it expires. The amount of the rebate shall be determined by dividing the total license fee by the number of days for which the license was issued and then multiplying the result by the number of full days not expired. In all

cases, at least five dollars (\$5.00) of the original fee shall be retained by the City to cover administrative costs.

**122.18 LICENSE EXEMPTIONS.** The following are excluded from the application of this chapter.

1. Newspapers. Persons delivering, collecting for or selling subscriptions to newspapers.
2. Club Members. Members of local civic and service clubs, Boy Scout, Girl Scout, 4-H Clubs, Future Farmers of America and similar organizations.
3. Local Residents and Farmers. Local residents and farmers who offer for sale their own products.
4. Students. Students representing the Bondurant-Farrar Community School District conducting projects sponsored by organizations recognized by the school.
5. Route Sales. Route delivery persons who only incidentally solicit additional business or make special sales.
6. Resale or Institutional Use. Persons customarily calling on businesses or institutions for the purposes of selling products for resale or institutional use.

**122.19 CHARITABLE AND NONPROFIT ORGANIZATIONS.** Authorized representatives of charitable or nonprofit organizations operating under the provisions of Chapter 504A of the Code of Iowa desiring to solicit money or to distribute literature are exempt from the operation of Sections 122.04 and 122.05. All such organizations are required to submit in writing to the City Administrator the name and purpose of the cause for which such activities are sought, names and addresses of the officers and directors of the organization, the period during which such activities are to be carried on, and whether any commissions, fees or wages are to be charged by the solicitor and the amount thereof. If the City Administrator finds that the organization is a bona fide charity or nonprofit organization the City Administrator shall issue, free of charge, a license containing the above information to the applicant. In the event the City Administrator denies the exemption, the authorized representatives of the organization may appeal the decision to the Council, as provided in Section 122.15 of this chapter.

## ORDINANCE NO. 15-220

### ORDINANCE AMENDING THE CITY CODE OF THE CITY OF BONDURANT, IOWA, BY AMENDING CHAPTER 70 – TRAFFIC CODE ENFORCEMENT PROCEDURES

**BE IT ENACTED** by the City Council of the City of Bondurant, Polk County, Iowa:

Section 1. **SECTION AMENDED.** Chapter 70, Section 70.03 of the Code of Ordinances of the City of Bondurant, Iowa, is repealed and the following adopted in lieu thereof:

**70.03 PARKING VIOLATIONS: ALTERNATE.** Admitted violations of parking restrictions imposed by this Code of Ordinances may be charged upon a simple notice of a fine payable at the office of the City Administrator. The simple notice of a fine shall be in the amount of fifteen dollars (\$15.00) for all violations except snow route parking violations and improper use of a person with disabilities parking permit. If such fine is not paid within thirty (30) days, it shall be increased by an additional five dollars (\$5.00). The simple notice of a fine for snow removal parking violations as stated in Section 69.10, shall be twenty-five dollars (\$25.00), and the simple notice of a fine for improper use of a person with disabilities parking permit is one hundred dollars (\$100.00). If such fine is not paid within thirty (30) days, it shall be increased by an additional five dollars (\$5.00). Failure to pay the simple notice of a fine shall be grounds for the filing of a complaint in District Court.

However, the provisions of this chapter shall not be deemed to prevent local authorities, with respect to streets and highways under their jurisdiction and within the reasonable exercise of the police power, from doing any of the following:

1. Regulating the standing or parking of vehicles.
2. Parking meter, snow route, and overtime parking violations which are contested shall be charged and proceed before a court the same as other traffic violations. Filing fees and court costs shall be assessed as provided in section 602.8106, subsection 1, and section 805.6, subsection, 1, paragraph "a" for parking violation cases.

Section 2. **REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. **SEVERABILITY.** If any section, provisions, sentence, clause, phrase or part of this ordinance shall be adjudicated, invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any provision, section, subsection, sentence clause, phrase or part thereof not adjudged invalid or unconstitutional.

Section 4. **EFFECTIVE DATE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

**PASSED AND APPROVED** by the City Council this 7th day of December, 2015.

ATTEST:

CITY OF BONDURANT, POLK COUNTY, IOWA

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MARK J. ARENTSEN, CITY CLERK

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CURT SULLIVAN, MAYOR

FIRST CONSIDERATION:

SECOND CONSIDERATION:

THIRD CONSIDERATION:

**CHAPTER 70**  
**TRAFFIC CODE ENFORCEMENT PROCEDURES**

70.01 Arrest or Citation	70.04 Parking Violations: Vehicle Unattended
70.02 Scheduled Violations	70.05 Presumption in Reference to Illegal Parking
70.03 Parking Violations: Alternate	70.06 Impounding Vehicles

**70.01 ARREST OR CITATION.** Whenever a peace officer has reasonable cause to believe that a person has violated any provision of the Traffic Code, such officer may:

1. Immediate Arrest. Immediately arrest such person and take such person before a local magistrate, or
2. Issue Citation. Without arresting the person, prepare in quintuplicate a combined traffic citation and complaint as adopted by the Iowa Commissioner of Public Safety, or issue a uniform citation and complaint utilizing a State-approved computerized device.

(Code of Iowa, Sec. 805.6 & 321.485)

**70.02 SCHEDULED VIOLATIONS.** For violations of the Traffic Code which are designated by Section 805.8 of the Code of Iowa to be scheduled violations, the scheduled fine for each of those violations shall be as specified in Section 805.8 of the Code of Iowa.

(Code of Iowa, Sec. 805. &, 805.8)

**70.03 PARKING VIOLATIONS: ALTERNATE.** Admitted violations of parking restrictions imposed by this Code of Ordinances may be charged upon a simple notice of a fine payable at the office of the City Administrator. The simple notice of a fine shall be in the amount of fifteen dollars (\$15.00) for all violations except snow route parking violations and improper use of a person with disabilities parking permit. If such fine is not paid within thirty (30) day, it shall be increased by an additional five dollars (\$5.00). The simple notice of a fine for snow removal parking violations as stated in Section 69.10, shall be twenty-five dollars (\$25.00), and the simple notice of a fine for improper use of a person with disabilities parking permit is one hundred dollars (\$100.00).

Failure to pay the simple notice of a fine shall be grounds for the filing of a complaint in District Court.

(Code of Iowa, Sec. 321.236 [1a] & 321L.4[2])

*(Ordinance No. 09-210)*

*(Ordinance No. 10-207)*

However, the provisions of this chapter shall not be deemed to prevent local authorities, with respect to streets and highways under their jurisdiction and within the reasonable exercise of their police power, from doing any of the following:

1. Regulation of the standing or parking of vehicles;
2. Parking meter, curb zone, and overtime parking regulations which are collected shall be charged and processed before a court the same as other traffic violations. Filing fees and court costs shall be assessed as provided in section 402.4106, subsection 1, and section 502.6, subsection 1, paragraph "a" for parking violation cases.

(Code of Iowa, Sec. 321.236)

**Comment [MK1]:** Can we add this to the code so Public Works may also write out citations?

**70.04 PARKING VIOLATIONS: VEHICLE UNATTENDED.** When a vehicle is parked in violation of any provision of the Traffic Code, and the driver is not present, the notice of fine or citation as herein provided shall be attached to the vehicle in a conspicuous place.

**70.05 PRESUMPTION IN REFERENCE TO ILLEGAL PARKING.** In any proceeding charging a standing or parking violation, a prima facie presumption that the registered owner was the person who parked or placed such vehicle at the point where, and for the time during which, such violation occurred, shall be raised by proof that:

1. Described Vehicle. The particular vehicle described in the information was parked in violation of the Traffic Code, and
2. Registered Owner. The defendant named in the information was the registered owner at the time in question.

**70.06 IMPOUNDING VEHICLES.** A peace officer is hereby authorized to remove, or cause to be removed, a vehicle from a street, public alley, public parking lot or highway to the nearest garage or other place of safety, or to a garage designated or maintained by the City, under the circumstances hereinafter enumerated:

1. Disabled Vehicle. When a vehicle is so disabled as to constitute an obstruction to traffic and the person or persons in charge of the vehicle are by reason of physical injury incapacitated to such an extent as to be unable to provide for its custody or removal.

(Code of Iowa, Sec. 321.236 [1])

2. Illegally Parked Vehicle. When any vehicle is left unattended and is so illegally parked as to constitute a definite hazard or obstruction to the normal movement of traffic.

(Code of Iowa, Sec. 321.236 [1])

3. Snow Removal. When any vehicle is left parked in violation of a ban on parking during snow removal operations.

4. Parked Over Forty-eight Hour Period. When any vehicle is left parked for a continuous period of forty-eight (48) hours or more. If the owner is found, the owner shall be given an opportunity to remove the vehicle.

(Code of Iowa, Sec. 321.236 [1])

5. Costs. In addition to the standard penalties provided, the owner or driver of any vehicle impounded for the violation of any of the provisions of this chapter shall be required to pay the reasonable cost of towing and storage.

(Code of Iowa, Sec. 321.236 [1])

**321.236 POWERS OF LOCAL AUTHORITIES.**

Local authorities shall have no power to enact, enforce, or maintain any ordinance, rule, or regulation in any way in conflict with, contrary to, or inconsistent with the provisions of this chapter, and no such ordinance, rule, or regulation of said local authorities heretofore or hereafter enacted shall have any force or effect. However, the provisions of this chapter shall not be deemed to prevent local authorities, with respect to streets and highways under their jurisdiction and within the reasonable exercise of the police power, from doing any of the following:

1. Regulating the standing or parking of vehicles.

a. Parking meter, snow route, and overtime parking violations which are contested shall be charged and proceed before a court the same as other traffic violations. Filing fees and court costs shall be assessed as provided in section 602.8106, subsection 1, and section 805.6, subsection 1, paragraph "a" for parking violation cases.

b. Parking violations which are uncontested shall be charged and collected upon a simple notice of a fine payable to the city clerk. The fine for each violation charged under a simple notice of a fine shall be established by ordinance. The fine may be increased by five dollars if the parking violation is not paid within thirty days of the date upon which the violation occurred. Violations of section 321L.4, subsection 2, shall be charged and collected upon a simple notice of a one hundred dollar fine payable to the city clerk. Costs or other charges shall not be assessed. All fines collected by a city pursuant to this paragraph shall be retained by the city and all fines collected by a county pursuant to this paragraph shall be retained by the county, except as provided by an agreement between a city and a county treasurer for the collection of fines pursuant to section 331.553, subsection 8.

c. (1) If the local authority regulating the standing or parking of vehicles under this subsection is located in a county where the renewal of registration of a vehicle shall be refused for unpaid restitution under section 321.40, the simple notice of fine under paragraph "b" shall contain the following statement:

"FAILURE TO PAY RESTITUTION OWED BY YOU CAN BE GROUNDS FOR REFUSING TO RENEW YOUR MOTOR VEHICLE'S REGISTRATION."

(2) This paragraph "c" does not invalidate forms for notice of parking violations in existence prior to July 1, 1980. Existing forms may be used until supplies are exhausted.

d. (1) If the local authority regulating the standing or parking of vehicles under this subsection is a county or is a city which has an agreement with a county treasurer by which the renewal of registration of a vehicle shall be refused for uncontested and unpaid parking fines under section 321.40, the simple notice of a fine under paragraph "b" shall contain the following statement:

"FAILURE TO PAY PARKING FINES OWED BY YOU CAN BE GROUNDS FOR REFUSING TO RENEW YOUR MOTOR VEHICLE'S REGISTRATION."

(2) This paragraph "d" does not invalidate forms for notice of parking violations in existence prior to July 1, 2007. Existing forms may be used until supplies are exhausted.

e. Cities that enter into chapter 28E agreements for the collection of delinquent parking fines in conjunction with renewal of motor vehicle registrations pursuant to section 321.40 shall be

responsible for computer programming costs incurred by the department to accommodate the collection and dissemination of delinquent parking ticket information to county treasurers, with each such city paying a per capita share of the costs as provided in this paragraph. The department's programming costs shall be paid by the first city to enter into such an agreement. Thereafter, cities that enter into such agreements on or before June 30, 2010, shall pay a pro rata share of the department's programming costs on or before September 30, 2010, to the city which first paid the costs, based on the respective populations of each city as of the last decennial census.

2. Regulating traffic by means of police officers or traffic-control signals.

3. Regulating or prohibiting processions or assemblages on the highways.

4. Designating particular highways as one-way highways and requiring that all vehicles thereon be moved in one specific direction.

5. Regulating the speed of vehicles in public parks.

6. Designating any highway as a through highway and requiring that all vehicles stop or yield the right-of-way before entering or crossing the same or designating any intersection as a stop intersection and requiring all vehicles to stop at one or more entrances to such intersections.

7. Licensing and regulating the operation of vehicles offered to the public for hire and used principally in intracity operation.

8. Restricting the use of highways as authorized in sections 321.471 to 321.473.

9. Regulating or prohibiting the turning of vehicles at and between intersections.

10. Regulating the operation of bicycles and requiring the registration and licensing of the same, including the requirement of a registration fee. However, the regulations shall not conflict with the provisions of section 321.234.

11. Establishing speed limits in public alleys and providing the penalty for violation thereof.

12. Designating highways or portions of highways as snow routes.

a. When conditions of snow or ice exist on the traffic surface of a designated snow route, it is unlawful for the driver of a vehicle to impede or block traffic if the driving wheels of the vehicle are not equipped with snow tires, tire chains, or a nonslip differential.

b. A person charged with impeding or blocking traffic for lack of snow tires, chains, or nonslip differential shall have the charge dismissed upon a showing to the court that the person's motor vehicle was equipped with snow tires, chains, or a nonslip differential.

13. Establishing a rural residence district.

a. The board of supervisors of a county with respect to highways under its jurisdiction may establish, by ordinance or resolution, rural residence districts and may, by ordinance or resolution, regulate the speed and parking of vehicles within the rural residence district consistent with sections 321.239, 321.285, and 321.293.

b. Before establishing a rural residence district, the board of supervisors shall hold a public hearing on the proposal, notice of which shall be published in a newspaper having a general circulation in the area where the proposed district is located at least twenty days before the date of hearing. The notice shall state the time and place of the hearing, the proposed location of the district, and other data considered pertinent by the board of supervisors.

14. Regulating or prohibiting the operation of electric personal

assistive mobility devices authorized pursuant to section 321.235A.

### Section History: Early Form

[S13, § 1571-m18, -m20; C24, 27, 31, 35, § 4992, 4995, 4997; C39, § 5018.01; C46, 50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, § 321.236; 82 Acts, ch 1111, § 1]

### Section History: Recent Form

85 Acts, ch 40, § 3; 86 Acts, ch 1056, § 2; 86 Acts, ch 1238, § 14; 90 Acts, ch 1102, § 1; 90 Acts, ch 1151, § 2; 90 Acts, ch 1170, § 2, 3; 92 Acts, ch 1122, § 1; 95 Acts, ch 169, §2; 97 Acts, ch 108, §13; 97 Acts, ch 147, §1; 2002 Acts, ch 1063, §31; 2003 Acts, ch 178, §14; 2005 Acts, ch 54, §3, 4, 12; 2009 Acts, ch 21, §1, 2; 2009 Acts, ch 41, §115, 252

Referred to in § 321.40, 321.237, 321.285, 321.449, 331.362, 364.3, 602.8103, 602.8106, 805.6, 805.8A(1a, 5a, 6a, 8, 9)

For fines applicable to offenses charged as scheduled violations, see §805.8A

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Previous Section [321.235A](#)    Next Section [321.237](#)

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 [Return  
To  
Home](#)

## Mark Arentsen

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**From:** Mark Arentsen [marentsen@cityofbondurant.com]  
**Sent:** Tuesday, December 01, 2015 4:57 PM  
**To:** 'CURT JILL SULLIVAN'; 'Brian Lohse'; Wes Enos (wes@wesenos.com); 'Bob Pepper'; 'jkeeler@cityofbondurant.com'; 'Doug Elrod'  
**Cc:** 'Lori Dunham'; 'Shelby Hagan'; 'Jill Sanders'  
**Subject:** Use of 100 2nd St. NE (Former Dentist Office)

At the 11/16 meeting we discussed future use of the former dentist office at 100 2nd St. NE. Following are 3 potential dispositions for this building. None involve future rental of the building. There may be other ideas in addition to those shown below.

1. Recreation Department Office - It seems that most people are interested in seeing the City continue to offer recreation programming. This building could be used as the office and storage area for the recreation function. Some remodeling work may be needed to deal with the holes in the walls and floor remaining from the dental equipment. A phone would be needed and utilities would need to be continued.
2. Storage for City Hall, Library & Recreation Department - The City Hall and Library do not have adequate or convenient storage space. More storage space would be a good use for this building. Utilities would need to be continued, but little if any remodeling work would be needed.
3. Remove the Building for More Parking - At some point the building will be removed to allow for reconstruction of the 2nd St./Grant St. intersection. That project appears to be numbers of years in the future. The building could be taken down now and the area paved to increase available parking. There would obviously be some cost to make this happen.

In my opinion the best use of the building at this time is additional storage. Cost to accomplish this should be minimal.

*Mark Arentsen*

City Administrator  
City of Bondurant, Pop. 3,860  
200 Second St., NE, PO Box 37  
Bondurant, IA 50035  
515-967-2418  
515-971-6855 (Cell)  
515-967-5732 (Fax)  
[marentsen@cityofbondurant.com](mailto:marentsen@cityofbondurant.com)  
[www.cityofbondurant.com](http://www.cityofbondurant.com)

## Mark Arentsen

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**From:** Dave Brick [Dave.Brick@brickgentrylaw.com]  
**Sent:** Monday, November 23, 2015 2:57 PM  
**To:** Mark Arentsen  
**Subject:** Parkland and Adding obligation for developers to add water line.

Mark,

I have been asked to give an opinion with respect to whether or not the City of Bondurant may require developers to install water lines as part of their Park Land Dedication under the City's Zoning Ordinance. The issue turns primarily upon whether or not this requirement is consistent with Iowa Code Section 354.8 and whether it provides a special benefit to the land owners of the developed property as to avoid being classified as an illegal tax.

In *Home Builder's Ass'n v. City of West Des Moines*, 644 N.W.2d 339 (Iowa 2002), the Supreme Court held that a fee charged by a City as a condition to plat approval for future parks outside of the development amounted to an illegal tax. The court distinguished this illegal tax from an actual park development, which arguably is allowed pursuant to a specific statute: Iowa Code Section 354.8 (allowing city to "require the installation of public improvements in conjunction with approval of a subdivision"). The Court stopped short of discussing park land dedication.

In *Blumenthal Inv. Trusts v. City of West Des Moines*, 636 N.W.2d 255, 266 (Iowa 2001), the Supreme Court upheld a city's right to require assessment agreements (commonly referred to as Petitions and Waiver) for the paving of a street as it amounted to a fee rather than an illegal excise tax. The Court defined the assessment requirement as a fee because it constituted a special benefit to the developed property - i.e. the paving of a street arguably benefitting the specific development. *Id.*

--Accordingly, there are two main arguments which support Bondurant's desire to require the installation of water lines: (1) The provisions of Iowa Code Section 354.8 permit a city to require the installations of public improvements such as water lines for public parks within the development; and a closely related argument should Iowa Code 354.8 be found to be inapplicable-(2) the installation of the water lines amounts to a specific benefit to the developed property and is therefore should be excluded as to be considered an illegal tax.

It does not appear to me that I can give this a complete stamp of approval, but I do believe the Statutory and Case Law give the City a good argument to support the City's position to obligate developers to install the water lines.

So, there is nothing right now that currently prohibited Bondurant adding this obligation for developers to their Code, I just can't point to anything that would definitively allow the City safe harbor or anyone were to challenge the City adding this to their Code.

David E. Brick  
Brick Gentry, P.C.  
6701 Westown Parkway, Suite 100  
West Des Moines, IA 50266  
Phone: 515-274-1450  
Fax: 515-274-1488

## Mark Arentsen

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**From:** Mark Arentsen [marentsen@cityofbondurant.com]  
**Sent:** Friday, November 27, 2015 6:24 PM  
**To:** 'Curt Sullivan'  
**Cc:** 'brian.k.lohse@gmail.com'  
**Subject:** Tax Abatement

Curt, The minutes of the 11/18/15 Tax Abatement Review Committee are attached. The Committee's recommendation is contained in item #6 at the bottom of page 1. In my opinion it is a little confusing in that the recommendation is for a 3 year plan to be reviewed in year 4 and eliminated entirely in year 5. I think the Committee's intention is that the affect of the 3 year plan be evaluated in year 4, but I'm not sure how that would be done. Would the number of new plats or building permits be found to be the result of the abatement plan? I don't think new permits is a good gauge of tax abatement's impact because once plat infrastructure is installed, the developer will do what is necessary to sell out the lots. Also, there are a number of factors that could affect whether or not new plats are installed. These include land prices, the state of the economy in general, a temporary oversupply of lots, availability of infrastructure, etc. I don't believe that a direct cause and effect determination using tax abatement as the measure is possible. Does a large number of new plats mean that tax abatement had no effect on a developer's decision to proceed? Perhaps, but then would a lack of new plats mean that tax abatement was the main reason that developers decided not to install more new lots? In my opinion building is somewhat cyclical regardless of tax abatement. If building slows down do we quick throw more tax abatement into the mix to increase activity? And then when building becomes active again do we eliminate or reduce tax abatement? I believe that jumping back and forth on tax abatement based on plat or building activity is irrational. The impact of tax abatement may never be determined to everyone's satisfaction. The survey done over the summer inquiring about reasons people moved to Bondurant is, I believe, a better measure of tax abatement's impact than trying to guess whether building activity is/was impacted by tax abatement. Bondurant's small town atmosphere and school district were cited as more important than tax abatement in people's decision to choose Bondurant. I continue to support a plan that sets abatement amounts for a predetermined period (I believe 5 to 10 years makes sense), evaluate it every year and change the plan only if it clearly obvious that a lack of tax abatement is having a negative consequence. There are many communities in the metro area that do just fine without tax abatement. I believe that Bondurant will be one of these.

*Mark Arentsen*

City Administrator

City of Bondurant, Pop. 3,860

200 Second St., NE, PO Box 37

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515-967-2418

515-971-6855 (Cell)

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[www.cityofbondurant.com](http://www.cityofbondurant.com)

TAX ABATEMENT COMMITTEE  
MINUTES  
NOVEMBER 18, 2015 6 P.M.  
BONDURANT CITY CENTER

1. **Attendees:**
  - Brian Lohse, Bondurant City Council, Committee Chair
  - Mark Arentsen, City Administrator
  - Jason Lozano, Iowa Realty Commercial
  - Mike McNichols, Bondurant Development, Inc.
  - Alex Lynch, East Polk Regional Development
  - Todd Odmunson, RE/MAX Real Estate Group
  - Creighton Cox, Greater DM Homebuilders Association
2. **Agenda approval** - Motion by Lynch, seconded by Omondson. Motion declared carried unanimously.
3. **Review minutes from September 23, 2015, meeting** – No changes or amendments
4. **Review of City Attorney comments on tax abatement**

City Attorney David Brick states that the City cannot mandate that a property abatement application be applied for immediately once the owner takes possession. The two-year "grace period," is provided explicitly by Iowa Code.
5. **Review of Rich Colgrove (Polk Co. Assessor's Office) e-mail comments on abatement timing**
  1. Property tax abatement filing deadline is February 1.
  2. If a home is complete in the fall 2015, a filing by February 1, 2016 will apply to the January 2016 assessment which is billed Fall 2017/Spring 2018.
  3. If a home is partially complete at the January 2016 assessment date and no tax abatement is filed by February 1, 2016, the partial valuation is assessed and billed Fall 2017/Spring 2018.
  4. If a home is partially complete at the January 2016 assessment date and tax abatement is filed by February 1, 2016, tax abatement is applied to the partial value. The additional value that is added when the home is completed does still qualify for the tax abatement and the year 2 tax abatement is adjusted to make up for the additional abatement. The homeowner is not penalized for applying prior to the completion of the home and the tax abatement is complete over six years, receiving full benefit.
6. **Consider recommendations to City Council on Bondurant future Tax Abatement Program**

The Committee recommends to City Council a three-year Tax Abatement Program at 90%, 70%, 50%, with a sunset provision of five years, which will be revisited in year four. Motion by Omondson, seconded by Lozano. Motion declared carried unanimously.

**7. Other committee member comments**

Discussion between committee members focused on the effect on the bonding capacity, potential of halting growth, the timeframe of the tax roll, notifying the City's developers due to long-term projects, Planning & Zoning Commission's comments, Council's comments, review of the abatement after one cycle, and the valuations of new and existing homes in Bondurant.

**8. Adjournment - 6:45 p.m.**

---

Shelby Hagan, City Clerk

BONDURANT  
TAX ABATEMENT  
As of 1-1-2013

RESIDENTIAL

75% in year 1

60% in year 2

45% in year 3

30% in year 4

15% in year 5

COMMERCIAL

OPTION 1:

100% exemption for 3 years

OPTION 2:

80% in year 1

70% in year 2

60% in year 3

50% in year 4

40% in year 5

30% in year 6

## Mark Arentsen

---

**From:** Mark Arentsen [marentsen@cityofbondurant.com]  
**Sent:** Sunday, August 23, 2015 2:11 PM  
**To:** 'David Brick'  
**Cc:** 'Brian Lohse'  
**Subject:** SSMID  
**Attachments:** SKM\_C454e15082116360.pdf

David, The area outlined in black in the center of the attached photo is one possibility for the SSMID. Does this look reasonable to you? What's the next step in the process?

*Mark Arentsen*

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[www.cityofbondurant.com](http://www.cityofbondurant.com)

8/17/2015

Google Maps



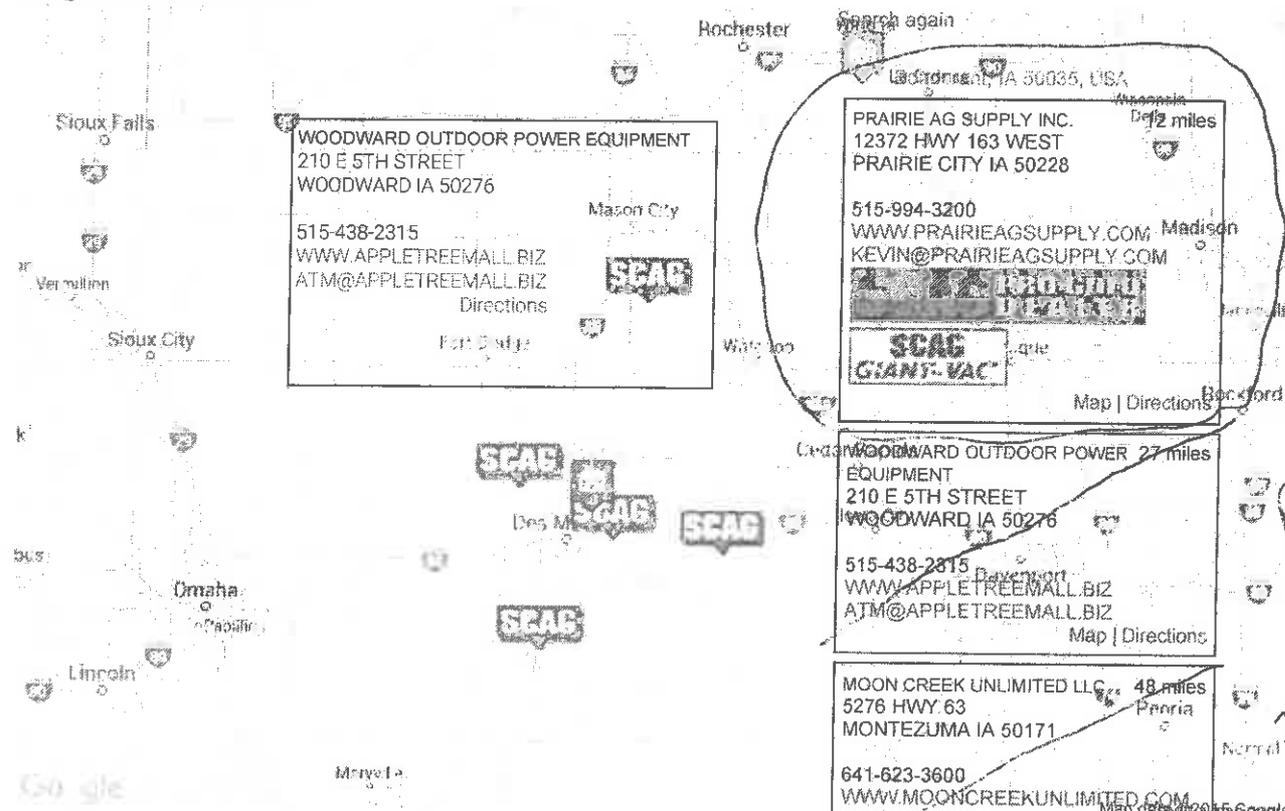
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<https://www.google.com/maps/@41.7014682,-93.4607134,714m/data=!3m1!1e3?hl=en>



Scag has authorized dealerships all over the world. They are the best place to obtain service and buy quality original equipment parts to keep your Scag product performing at the highest possible level.

Scag Dealer Search Results



**WOODWARD OUTDOOR POWER EQUIPMENT**  
 210 E 5TH STREET  
 WOODWARD IA 50276

515-438-2315  
 WWW.APPLETREEMALL.BIZ  
 ATM@APPLETREEMALL.BIZ  
 Directions

**PRAIRIE AG SUPPLY INC.** 12 miles  
 12372 HWY 163 WEST  
 PRAIRIE CITY IA 50228

515-994-3200  
 WWW.PRAIRIEAGSUPPLY.COM  
 KEVIN@PRAIRIEAGSUPPLY.COM

**SCAG GIANT-VAC**

Map | Directions

**WOODWARD OUTDOOR POWER EQUIPMENT** 27 miles  
 210 E 5TH STREET  
 WOODWARD IA 50276

515-438-2315  
 WWW.APPLETREEMALL.BIZ  
 ATM@APPLETREEMALL.BIZ  
 Map | Directions

**MOON CREEK UNLIMITED LLC** 48 miles  
 5276 HWY 63  
 MONTEZUMA IA 50171

641-623-3600  
 WWW.MOONCREEKUNLIMITED.COM  
 MOONCREEK@ZUMATEL.NET  
 Map | Directions

**CHAINSAW CLINIC** 51 miles  
 213 EAST DOLLIVER  
 OSCEOLA IA 50213

641-342-6152  
 CHAINSAW@IOWATELECOM.NET  
 Map | Directions

**HANSELL AG REPAIR INC.** 75 miles  
 1612 VINE AVENUE  
 HAMPTON IA 50441

641-456-2034  
 WWW.HANSELLAG.COM  
 DANNEK2034@GMAIL.COM  
 Map | Directions

**SCAG Pro-Gold Dealers**  
 Scag Pro-Gold Dealers consistently deliver the high level of service, sales and parts support that professional landscapers require. They stock a more comprehensive inventory of Scag mowers, accessories and parts to better serve the professional landscaper. A limited number of Scag dealers qualify for elite Pro-Gold status.

**SCAG GIANT-VAC Scag Giant-Vac Dealers**  
 Scag Giant-Vac Dealers offer the complete line of Scag products, including our industry leading leaf and debris handling equipment. High-powered wheeled blowers, truck loaders and vacuums make handling debris fast and easy.

QUI

RETIRE

ILLNESS

QUOTE



## Boyce Bailey

---

**From:** Danne Knoll [dannek2034@gmail.com]  
**Sent:** Friday, November 20, 2015 11:01 AM  
**To:** bbailey@cityofbondurant.com  
**Subject:** scag turf tiger mower bid

Hello Bruce I have a bid price listed for the scag turf tiger model ST161V-25KBD and the operator controlled discharge chute. The bid price for the mowers would be \$12,762.00 each and the bid price for the chute would be \$238.40 each. delivery and install of chute would be included. I would have to order these units in. I do not have them in stock. I hope this enough information otherwise you can call at 641-456-2034 or email me. Thank you for the opportunity to serve your needs. Danne Knoll with Hansell Ag Repair 1612 vine ave. Hampton IA. 50441 The description of the turf tiger would be a 25 horse power kubota diesel engine with a 61 in. mower deck. Look forward to hearing from you. Thanks again



B Bailey @ City of Bondurant.com

12372 Hwy. 168 West • P.O. Box 250 • Prairie City, IA 50228  
SALES • SERVICE • PARTS • RENTAL



TOM PERKINS  
Acreage Products Manager  
tom@prairieagsupply.com

Business: 515-994-3200  
800-994-3202  
www.prairieagsupply.com

City of Bondurant

2000 2nd ST NE

Bondurant IA

DATE 11-13-15

CUSTOMER PHONE NO.

QUOTE VALID FOR \_\_\_\_\_ DAYS.

SALESMAN Tom Perkins

DESCRIPTION

PRICE

5TT 61V, 25 KBD  
5000 61 Velocity Deck  
25 Horse Kubota Diesel

\$ 13355

5TT 61V 25 KBD  
5000 61 Velocity Deck  
25 Horse Kubota Diesel

13355

900T Clem Shell Basser  
Install KIT

Bid

\$ 2400

IF Purchased w/ mowers

Purchased Later or by self

\$ 3000

TRADE-IN

TRADE ALLOWANCE

## Mark Arentsen

---

**From:** Mark Arentsen [marentsen@cityofbondurant.com]  
**Sent:** Tuesday, December 01, 2015 2:46 PM  
**To:** 'CURT JILL SULLIVAN'; 'Brian Lohse'; Wes Enos (wes@wesenos.com); 'Bob Pepper'; 'jkeeler@cityofbondurant.com'; 'Doug Elrod'  
**Cc:** 'Lori Dunham'; 'Shelby Hagan'; 'pcollison@cityofbondurant.com'; 'kgrove@cityofbondurant.com'; 'bbailey@cityofbondurant.com'; 'Dave Higgins'; 'Jason McGrann'  
**Subject:** Mower Purchase

You may recall that at the 11/16 Council meeting we discussed purchasing two new Scag mowers and trading or selling the old BRSC Scag mower. The City has typically used Prairie Ag Supply near Prairie City as its vendor. Prairie Ag has provided good service and has given the City temporary replacement mowers when needed. A request was made to contact other Scag vendors for pricing. One other vendor was found in Hampton, 75 miles away. The price for the 60" cut mower at Prairie Ag is \$13,355. The price at the Hampton dealer is \$12,762. Even though there is a \$593 savings with the Hampton vendor, in my opinion the City is better off staying with Prairie Ag. The City would probably not receive the favorable service treatment at Prairie Ag that we have up to now if the mower was purchased elsewhere. I don't believe that driving a mower 75 miles one way or expecting the Hampton vendor to come on short notice when a mower is down is a good choice. This issue will be a Discussion Item on the 12/7 City Council agenda.

*Mark Arentsen*

City Administrator  
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