

**NOTICE OF A REGULAR MEETING
BONDURANT CITY COUNCIL
March 23, 2015**

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 p.m. on Monday, March 23, 2015, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

AGENDA

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Pledge of Allegiance
4. Abstentions declared
5. Perfecting and Approval of the Agenda
6. Consent Items:
 - a. Approval of the City Council Meeting Minutes of March 02, 2015, and March 05, 2015
 - b. Receive and File – Library Board Meeting Minutes of February 4, 2015 and Librarian Report
 - c. Receive and File – Parks and Recreation Board Meeting Minutes of February 19, 2015
 - d. Claims Report and January 2015 Financial Statements (e-mailed 3/04/2015)
 - e. Tax Abatement Applications – David George, 1309 Caitlin Court, Southeast, John Waldrop, 529 Sycamore Drive, Northwest, Bondurant
7. Polk County Sheriff's Report
8. Guests requesting to address the City Council
9. Presentation – Capital Crossroads Team Report by Shelby Hagan, Recreation Coordinator, Bondurant and John Schmitz, Parks Director, Johnston
10. **RESOLUTION NO. 15-37** – Resolution approving the Street Closing Application for Live Healthy Iowa 5K closing the Railroad Street, Southeast, and Main Street, Northeast, intersection on April 11, 2015
11. **RESOLUTION NO. 15-38** – Resolution approving the Street Closing Application submitted by Molly Suarez, Bondurant Chamber of Commerce and Nicki Romare, Founders Irish Pub, for Celebrate Bondurant, closing First Street directly in front of Founders Irish Pub on May 29, 2015

12. **RESOLUTION NO. 15-39** – Resolution approving the 28E Agreement with Metro Home Improvement Program (MHIP)
13. **RESOLUTION NO. 15-40** – Resolution awarding the bid for the City Park Shelter construction project to Nisley Construction, Seymour, Iowa, in the amount of \$132,826
14. **RESOLUTION NO. 15-41** – Resolution approving Pay Application #8 for the US 65/NE 64th Street Construction Project for Absolute Concrete in the amount of \$3,489.48
15. **RESOLUTION NO. 15-42** – Resolution approving the purchase of 3.6 acres of Dave Higgins' property on the west side of Grant Street by the City of Bondurant in the amount of \$20,000
16. Discussion Items –
 - a. On-street Parking Setbacks from Driveways
 - b. Sidewalk Snow Removal Accumulation Requirement
17. Reports / Comments and appropriate action thereon:
 - a. Mayor
 - b. City Administrator
 - c. Council Members
18. Adjournment

BONDURANT CITY COUNCIL
Minutes
March 02, 2015 6:00 P.M.
Bondurant City Center

1. Roll Call

Present: Mayor Pro-Tem Brian Lohse, Council Member Wes Enos,
Council Member Robert Peffer, Council Member Curt Sullivan
Absent: Mayor Keith Ryan, Council Member Mike Reed
City Officials
Present: City Administrator Mark Arentsen, Assistant to City Administrator Mary Rork-Watson
Library Director Jill Sanders, Finance Director Lori Dunham, City Attorney David Brick

2. Call to Order and Declaring a Quorum

Mayor-Pro Tem Lohse called the meeting to order at 6:00 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared — Mayor Pro-Tem Lohse abstains from voting on Resolutions 15-32, 15-33 and 15-34.

5. Perfecting and Approval of the Agenda

Motion made by Council Member Enos, seconded by Council Member Sullivan, to approve the agenda as presented. Roll Call: Ayes: 4. Nays: 0. Motion carried.

6. Consent Items:

- a. Approval of the City Council Meeting Minutes of February 17, 2015
- b. Receive and File – Parks and Recreation Committee Minutes of January 15, 2015 and January 19, 2015
- c. Receive and File – Planning and Zoning Commission Minutes of January 8, 2015
- d. Claims Report
- e. Tax Abatement Applications –

TJ Hartmann	1312 Caitlin Court, SE, Bondurant
Eric Carpenter	218 Tailfeather Drive, NE, Bondurant
Edward Courtney	1305 Joshua Court, SE, Bondurant
Shawn Dougherty	504 Sycamore Drive, NW, Bondurant

Motion made by Council Member Enos, seconded by Council Member Sullivan, to approve the Consent Items. Roll Call: Ayes: 4. Nays: 0. Motion carried.

7. Polk County Sheriff's Report — Chief Joe Simon, Polk County Sheriff's Department, reported the City had 237 calls in February including 1 possession with intent to deliver and tax stamp violation on marijuana. Other calls were traffic calls and weather-related incidents. He asked if the Council Members had questions about the annual report he handed out at the last meeting. Council Members didn't have any questions and thanked him for the thorough information.

8. Guests requesting to address the City Council – none

9. Presentation – Wally Pelds, Pelds Engineering Company, Des Moines, addressed the Council regarding a possible lighting project at the City Center. The project would be similar to the work

completed at Bondurant Community Library. Currently, the City Center uses T-12 bulbs which manufacturers are phasing out and are very difficult to obtain. Mr. Pelds suggested upgrading to LED lighting which offers a 62.4 percent savings in lighting costs. Additionally, the City would receive a rebate from MidAmerican. This project is tentatively scheduled for September 2015 and is included in the budget.

10. Public Hearing – Proposed City of Bondurant Municipal Budget for Fiscal year 2015/2016 and Certification of City Taxes

Motion made by Council Member Enos, seconded by Council Member Peffer, to close the regular City Council meeting at 6:19 p.m., and open the Public Hearing for consideration of the proposed City of Bondurant Municipal Budget for Fiscal Year 2015/2016 and Certification of Taxes. Roll Call: Ayes: 4. Nays: 0. Motion carried.

No one from the public addressed the Council regarding this matter.

City Administrator Arentsen presented a report showing that Bondurant tax rates had lowered from \$14.08 in FY2013 to \$13.93 in FY2016 and dropped from third highest in the metro to fifth highest.

Motion made by Council Member Enos, seconded by Council Member Peffer, to close the Public Hearing at 6:20 p.m., and open the regular City Council meeting. Roll Call: Ayes: 4. Nays: 0. Motion carried.

11. RESOLUTION NO. 15-27 – Resolution adopting City of Bondurant Municipal Budget for Fiscal Year 2015/2016 and Certification of City Taxes

Motion made by Council Member Enos, seconded by Council Member Sullivan, to approve. Roll Call: Ayes: 4. Nays: 0. Motion carried.

12. Public Hearing – Bondurant City Park Shelter Plans, Specifications, Form of Contract, Estimated Cost

Motion made by Council Member Enos, seconded by Council Member Sullivan, to close the regular City Council meeting at 6:22 p.m., and open the Public Hearing for consideration of the Bondurant City Park Shelter Plans, Specifications, Form of Contract, Estimated Cost. Roll Call: Ayes: 4. Nays: 0. Motion carried.

No one from the public addressed the Council concerning this matter.

Thad Long, SVPA Architects, West Des Moines, offered to answer any questions regarding the project. He said 12 contractors had checked out the project plans and a pre-bid meeting was scheduled for March 3 at the City Center.

City Administrator Mark Arentsen said he had met with Polk County Supervisor Steve Van Oort and Lisa Tunks-Moody, grant administrator, about a \$20,000 Polk County Development Grant opportunity that could be used to fund part of the Shelter cost.

Council Member Sullivan asked about expected cost overruns. Mr. Long said he built in 3-5 percent for overruns; however, the Trail Depot which is a similar project, had minimal change orders. Council Member Sullivan asked if any funding would be used for shelters at other parks and City Administrator Arentsen said shelters at the neighborhood parks could be installed if there were funds.

Motion made by Council Member Enos, seconded by Council Member Sullivan, to close the Public Hearing at 6:23 p.m., and open the regular Council meeting. Roll Call: Ayes: 4. Nays: 0. Motion carried.

13. RESOLUTION NO. 15-28 — Resolution adopting the Plans, Specifications, Form of Contract and Estimated Cost of Bondurant City Park Shelter

Motion made by Council Member Peffer, seconded by Council Member Enos, to approve. Roll Call: Ayes: 4. Nays: 0. Motion carried.

14. RESOLUTION NO. 15-29 — Resolution approving the vacation of easements in Bondurant owned by Helena Farms LLC, 3509 Franklin Street, SW and legally described as Commencing at the Southwest Corner of the NW ¼ of the NW ¼ of Section 12, Township 79 North, Range 23 West of the 5th P.M., thence East a distance of 416 feet; thence North a distance of 210 feet; thence West a distance of 416 feet; thence South parallel and along the center of the public highway a distance of 210 feet to the point of beginning, Polk County, Iowa

Wally Pelds, Pelds Engineering, Des Moines, told the Council Helena Farms LLC purchased the land as investment property and needed the title cleared so the property could be sold.

Motion made by Council Member Peffer, seconded by Council Member Enos, to approve. Roll Call: Ayes: 4. Nays: 0. Motion carried.

15. RESOLUTION NO. 15-30 — Resolution approving the Plat of Survey for 10178 NE 70th Avenue, Mitchellville, Polk County, Iowa, which falls within two miles of Bondurant city limits and the City is entitled to review

Motion made by Council Member Enos, seconded by Council Member Sullivan, to approve. Roll Call: Ayes: 4. Nays: 0. Motion carried.

16. RESOLUTION NO. 15-31 – Resolution approving the Preliminary Plat of Rolling Woods Plat 2 which lies in unincorporated Polk County, Iowa, which falls within two miles of Bondurant city limits and the City is entitled to review

Mark McMurphy, ABACI Consulting, explained the lot owner purchased a part of an outlot to increase his existing lot in order to build a shed which required the lot to be replatted.

Motion made by Council Member Enos, seconded by Council Member Peffer, to approve. Roll Call: Ayes: 4. Nays: 0. Motion carried.

17. RESOLUTION NO. 15-32 – Resolution approving the Street Closing Application for 2015 St. Baldrick's Event on March 7, 2015, closing 1st Street SE (in front of Founders Irish Pub to Biking Bondu Way)

Mayor Pro-Tem Lohse, speaking on behalf of BDI Arts and Recreation Committee, explained a tent would be erected on Saturday morning and would be used for the event which begins at 5 p.m. The tent would remain at its location until Sunday noon.

Motion made by Council Member Enos, seconded by Council Member Peffer, to amend Resolution No. 15-32 to approve the additional street closing hours of Saturday 2 a.m. to Sunday noon. Roll Call: Enos: Yes, Peffer: Yes, Sullivan: Yes, Lohse: Abstain. Motion carried.

Motion made by Council Member Enos, seconded by Council Member Peffer to approve Resolution 15-32 as amended. Roll Call: Enos: Yes, Peffer: Yes, Sullivan: Yes, Lohse: Abstain. Motion carried.

18. RESOLUTION NO. 15-33 – Resolution approving the City of Bondurant sponsorship of Jazz in July on July 10, 2015, and be responsible for providing liability coverage for the event

Mayor Pro-Tem Lohse, speaking on behalf of BDI Arts and Recreation Committee, said the jazz concert would be held at the Trail Depot. The City would be responsible for the liability policy because BDI doesn't have an insurance policy.

Motion made by Council Member Peffer, seconded by Council Member Enos, to approve. Roll Call: Peffer: Yes, Enos: Yes, Sullivan: Yes, Lohse: Abstain. Motion carried.

19. RESOLUTION NO. 15-34 – Resolution supporting and encouraging the BDI Arts and Recreation Committee's efforts to pursue grants and other funding for a Public Art Installation at Gateway Park, Grant Street, S

Mayor Pro-Tem Lohse, speaking on behalf of BDI Arts and Recreation Committee, explained the committee will seek funding for the project but needed the support of the City Council to apply for grants.

Motion made by Council Member Peffer, seconded by Council Member Enos, to approve. Roll Call: Peffer: Yes, Enos: Yes, Sullivan: Yes, Lohse: Abstain. Motion carried.

20. RESOLUTION NO. 15-35 – Resolution Levying Assessment for Cost of Curb Valve Replacement at 103 Third Street, Southeast, Bondurant

Motion made by Council Member Enos, seconded by Council Member Sullivan, to approve. Roll Call: Ayes: 4. Nays: 0. Motion carried.

21. Discussion Item – Appointment of Residents to Tax Abatement Review Committee

City Administrator Arentsen presented a list of suggested organizations and community members to participate in the review committee. He also said he would arrange for Rich Colgrove of the Polk County Assessor's office to meet with the committee to answer questions regarding tax abatement.

Council members suggested Jason Lozano, a commercial real estate agent and Alex Lynch of East Polk Regional Development be asked to participate. The committee will be appointed on March 23 by the City Council but deadlines have not been determined.

22. Reports / Comments and appropriate action thereon:

- a. Mayor — Absent
- b. City Administrator — BRSC Facility Manager, Jason McGrann, began his position on Monday.
 - Work on BRSC bathrooms will be completed by the end of March.
 - Meeting with Alex Lynch, EPRD, regarding the Iowa Economic Development program, Certified Sites which provides information to developers regarding development sites. An Iowa Certified Site has relevant site-related data and documentation accumulated and is designated as "development ready."
 - Gas tax bill became effective on March 1 and is expected to add \$60-70,000 to Bondurant's Road Use Fund annually.

- The MPO has recommended the Gay Lea East trail connection that will extend from the Main Street Trail Depot to Brick Street for funding. The final vote still needs to take place but results should be known by April. The grant requires matching funds which were donated by the Lohse Family Foundation. If the project is approved, construction on the trail could begin in 2016.
- c. Council Members
- Council Member Sullivan — Asked about the funding for the incentive money given to Live Healthy Iowa teams. Finance Director Dunham explained the money was from a Live Healthy Iowa grant not city funds. He also asked about street improvements on Lincoln Street. City Administrator Arentsen said that the improvements could only be temporary until the storm sewer connection was finished. The next opportunity for bonding for street improvement projects is in 2019.
 - Council Member Enos — No comment
 - Council Member Pepper — No comment
 - Council Member Lohse — No comment

23. Adjournment

Motion made by Council Member Pepper, seconded by Council Member Enos, to adjourn the meeting at 7:19 p.m. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Mary Rork-Watson, Asst. to City Administrator

ATTEST:

Keith Ryan, Mayor

(SEAL)

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on March 02, 2015, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Keith Ryan, Mayor

BONDURANT CITY COUNCIL
Minutes
March 05, 2015 5:15 P.M.
Bondurant City Center

1. Roll Call

Present: Mayor Keith Ryan, Council Member Wes Enos, Council Member Brian Lohse,
Council Member Robert Peffer, Council Member Mike Reed, Council Member Curt
Sullivan

City Officials

Present: Assistant to City Administrator Mary Rork-Watson

2. Call to Order and Declaring a Quorum

Mayor Ryan called the meeting to order at 5:15 p.m. and declared a quorum.

3. Perfecting and Approval of the Agenda

Motion made by Council Member Enos, seconded by Council Member Reed, to approve the agenda as presented. Roll Call: Ayes: 5. Nays: 0. Motion carried.

4. RESOLUTION NO. 15-36 — Resolution approving the license for Class C Liquor License (LC) Commercial and Outdoor Service, pending Dram Shop Certification for Founders Irish Pub, 110 First Street, Southeast, Bondurant

Joe and Nicki Romare, Founders Irish Pub, were present to answer questions regarding the temporary license that would allow service to the tent that will be set up for the St. Baldrick's fundraiser.

Motion made by Council Member Enos, seconded by Council Member Reed, to approve. Roll Call: Ayes: 5. Nays: 0. Motion carried.

15. Adjournment

Motion made by Council Member Peffer, seconded by Council Member Sullivan, to adjourn the meeting at 5:17 p.m. Roll Call: Ayes: 5. Nays: 0. Motion carried.

Mary Rork-Watson, Asst. to City Administrator

ATTEST:

Keith Ryan, Mayor

(SEAL)

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on March 05, 2015, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the

Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Keith Ryan, Mayor

Minutes of the Bondurant Community Library Board Meeting
On Wednesday February 4, 2015

MEMBERS PRESENT: Josh Bryant, Craig Campbell, Patricia Kaura, Craig Kinrade, Michell Klinker-Feld, Amanda Pitts and Mary Thomas

- 1.) Meeting called to order at 6:58 PM
- 2.) Guests Present: Susan Ugulini
- 3.) Minutes of the January 7, 2015 meeting were reviewed. Motion by Campbell, second by Kaura to approve the minutes as presented. Motion carried unanimously.
- 4.) FINANCIAL REPORT: A.) The financial report was reviewed.
- 5.) WARRANT LIST: A.) The expenditures were reviewed. Motion by Kinrade, second by Campbell to approve the warrant list. Motion carried unanimously.
- 6.) STATISTICS: A.) The total circulation for January was 3600. B.) Tumblebook downloads was 302. C.) Project Gutenberg-Audio books downloads was 503. D.) There were 880 library cards, not used in the past five years, deleted from the system.
- 7.) STAFF: A.) The Library staff is working on CD labels. B.) The Youth Services Librarian has been working on "Take Your Child to the Library" day on February 7 and Dr. Seuss's birthday on March 2. She is also ordering supplies for the 2015 summer reading program. C.) The magazines have been weeded back to 6 months. D.) Staff is letting patrons know about the ILL policy change. E.) The Adult Services Librarian attended the online class, "All Iowa Reads". F.) The Lego table is set up and appears to be very popular. G.) January programs included: 12 story times, 8 outreach programs, 4 Monday early out programs, 2 open craft events and 2 adult programs.
- 8.) LIBRARIAN ITEMS: A.) The Open Access and Interlibrary Loan Reimbursement check, in the amount of \$1304.56, has arrived. B.) The library director is working on the Easter event with Parks & Rec and the Men's Club. C.) Literacy Push had about 310 children participating this past month. D.) The trees will be trimmed in March. E.) The library director and assistant director enjoyed the chamber dinner.
- 9.) OLD BUSINESS: A.) The Fines and Fees Policy was reviewed. Motion by Kinrade second by Campbell to accept the policy as presented. Motion carried unanimously. B.) The budget request was approved by the City Council.
- 10.) NEW BUSINESS: A.) The Hours Open Policy was reviewed. Motion by Kaura, second by Pitts to approve the policy as presented. Motion carried unanimously. B.) The Lost/Damaged Materials Policy was reviewed. Motion by Bryant, second by Kinrade to approve the policy as amended. Motion carried unanimously. C.) A discussion was held on the Loan Period Policy. Motion by Kinrade, second by Pitts to approve the policy as amended. Motion carried unanimously. D.) A discussion was held on the Confidentiality of Records Policy. Motion by Kaura, second by Kinrade to approve the policy as amended. Motion carried unanimously. E.) The Youth Services Librarian Job Description was reviewed. The Library Director will make changes and present the job description at the March meeting. F.) The library will be featured in the "Bondurant Living" magazine in April. G.) A Trustee training video was presented, "Trustee Orientation".
- 11.) BOARD PRESIDENT ITEMS: None
- 12.) Motion by Kaura, second by Bryant to adjourn. Motion carried unanimously.

Meeting adjourned 7:53 PM
Next meeting Wednesday March 4, 2015 7PM.

Respectfully submitted,
Mary Thomas
Secretary

Librarian Report- March 2015

- The Easter Event has expanded into one big event with the Bondurant Men's Club and Brick Street Market, Parks & Rec and the Library. It will be held at the Legion Hall from 10-noon on Sat. April 4th. There will be many, many activities for all ages and the Easter Bunny. It is nice we are all able to get together with this project what fun for the community.
- Literacy Push is the collaborative effort with the Morris Elementary Media Specialist to promote literacy and both the school library and the Public Library. Librarian Julie Barnett from Morris and I develop a half hour program that is presented to all the Developmental Kindergarten, Kindergarten and First Grade classrooms. We are able to reach 304 children in the one day. March 5th was the last one scheduled for the year.
- The Library Foundation has received word that they will awarded \$4000.00 in a Facebook Grant. The monies will be used for comfortable seating that is wired so patrons can plug in their devices while at the library as well as several charging stations. This amount was half of the amount that was requested. Librarian Jenny Campbell and Foundation President Robin McNichols did a great job putting this grant together with great results.
- Jenny is also working on a grant with Kohls for additional funding for the Summer Reading program. Kohls has already made a significant donation of stuffed Disney animals that will be used this summer as prizes.
- Stats for February
- Total Circulation for the month 2937 up 788 check outs from last year at this time.
- On-line usage (e-Books, Downloadable music, Tumblebooks, Freegal (music), Reference USA, EBSCO, Learning Express and Zinio (magazines) 779.
- Door Count 2286 almost the same as last year.
- Assisting patrons by phone, with the catalog, computers, etc. 348 down 106 from last year.
- Story times 12 were held with 125 in attendance.
- Outreach to Daycare and preschools in community reached 479 children this month
- Total programming attendance for adults, youth and children 752.
- Website visits 546.
- Internet usage in house 193, last year 228, 53 Wi-Fi users, 9 iPad users.
- Meeting room usage 22 (does not include library programs) last year 20.
- Issued 16 new library cards and deleted 436 library cards that have not been used in the past five years. Last year we issued 22 cards during the month of January. Library staff is currently going through library cards and deleting those not used in the past five years or more as part of the Accreditation Process.
- The library did 23 requests for materials from other libraries and provided 20 to other libraries.
- 67 items were added to the collection and 579 were removed.

Meeting No. 15-3

CITY OF BONDURANT
PARKS AND RECREATION BOARD
MINUTES

February 19, 2015

A Regular meeting of the City of Bondurant Parks and Recreation Board and City Council was held at City Hall, 200 2nd Street, Northeast, Polk County, Iowa on February 19, 2015, at 6:00 p.m.

Present: Board Member Jessi Cassler
Board Member Bryant Arns
Board Member Marian Collison
Board Member Jason Holst
Board Member Kari Gipple
Administrative Assistant Misty Richardson-Kugler
Recreation Coordinator Shelby Hagan
City Administrator Mark Arentsen

Absent: Board Chair Joe Van Horn
Board Member Michele Hartzler

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the Bondurant Post Office on February 13, 2015. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Board Member Collison called the meeting to order at 6:00 p.m.

Motion made by Board Member Holst, seconded by Board Member Gipple, to approve the February 19, 2015 agenda as presented, Roll call: Ayes 5. Nays: 0 Motion carried.

Motion made by Board Member Holst, seconded by Board Member Gipple, to approve the Parks and Recreation Board Minutes from January 15, 2015. Roll call: Ayes: 5. Nays: 0. Motion carried. Motion made by Board Member Arns, seconded by Board Member Cassler, to approve the Parks and Recreation Board Minutes from January 19. Roll call: Ayes: 5. Nays: 0. Motion carried.

Allen Knuth, 7525 NE 80th St., Bondurant, Iowa, and Eric Johnson, 607 Evergreen CR NW., Bondurant, Iowa, presented to the Board an update on the Bondurant Soccer Club. The soccer club would like to see about getting five acres of flat land for additional soccer fields. Board Member Gipple questioned if the U19 could use the fields at the new stadium. Eric Johnson stated that the High School uses the fields in the spring for soccer and for football in the fall.

BRSC Update- Jason McGrann was hired for the BRSC facility manager starting March 2, 2015. Restrooms shall be done before season starts. Brick Street Market will be taking over concession with 10% gross coming back to the City.

City Park Shelter- City Administrator Arentsen stated that the process for sealed bids has started, bids are due by March 12 at 2pm. He is hoping the shelter will be done by Labor Day. Board Member Arns would like to move forward with the other parks.

Event Report- Recreation Coordinator Hagan stated that thirteen people, some new, showed up for the cribbage tournament. This event was also posted in the Des Moines Register. Easter event this year will be collaborated with the Library and the Men's club. Bunny and crafts will be at the Library and the egg hunt will be on City Hall's

property. Chichaqua Valley Trail grand opening will be April 25, the ride will be from Berwick to Baxter with many stops along the way to include refreshments, food, and games.

The following items were discussed as part of the Board Chair's comments:

- No Comment

The following items were discussed as part of the Board Member's comments:

- Board Member Cassler would like to know the difference between the Park and Rec. Board and the BDI Arts and Recreation Committee.

The following items were discussed as part of the City Administrator's comments:

- BDI Arts and Recreation Committee was formed as a 501(3)c and they are eligible to apply and receive grant funds
- New city maps are hung, take a look

The following items were discussed as part of the Recreation Coordinator's comments:

- No Comment

Board Member Collison adjourned the meeting at 6:50 p.m.
A Regular meeting will be held on Thursday, March 19, 2015, at 6:00 p.m.

Misty Richardson-Kugler
Administrative Assistant

ATTEST:

Joe Van Horn
Board Chair

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ

A-22560	1	3/24/15	3/24/15	LEGACY BANK 1715 A KING'S THRONE KYBOS	168.00 INVOICE TOTAL 168.00	001	001-430-6415	1
A-22561	1	3/24/15	3/24/15	KYBOS	218.00 INVOICE TOTAL 218.00	001	001-440-6415	1
				VENDOR TOTAL	386.00			
3220583	1	3/24/15	3/24/15	1230 ACME ELECTRIC COMPANIES STARTER ROPE	11.14 INVOICE TOTAL 11.14	001	001-150-6507	1
3234420	1	3/24/15	3/24/15	TORCH HEAD;CYLINDER	48.98 INVOICE TOTAL 48.98	600	600-811-6507	1
				VENDOR TOTAL	60.12			
02262015	1	3/24/15	3/24/15	11 ALTOONA FIRE DEPT AMBULANCE DOS02262015	225.00 INVOICE TOTAL 225.00	001	001-160-6413	1
304/111486	1	3/24/15	3/24/15	AMBULANCE ADMIN	1,300.00 INVOICE TOTAL 1,300.00	001	001-160-6413	1
				VENDOR TOTAL	1,525.00			
31 215	1	3/24/15	3/24/15	20 ALTOONA ACE HARDWARE RAZOR BLADES	11.97 INVOICE TOTAL 11.97	110	110-210-6310	1
				VENDOR TOTAL	11.97			
03122015	1	3/24/15	3/24/15	1423 BOYCE BAILEY MILEAGE REIMB-HEARING TE	9.78	001	001-430-6450	1
	2			MILEAGE REIMB-HEARING TE	9.77	741	741-865-6450	1
				INVOICE TOTAL	19.55			
				VENDOR TOTAL	19.55			
344984-5	1	3/24/15	3/24/15	1585 BIG GREEN UMBRELLA MEDIA INC FEB 2015 BONDURANT LIVIN	408.34	670	670-840-6414	1
	2			FEB 2015 BONDURANT LIVIN	291.66	001	001-621-6402	1
				INVOICE TOTAL	700.00			
				VENDOR TOTAL	700.00			
191948	1	3/24/15	3/24/15	73 BRICK GENTRY P.C. LEGAL FEES	1,023.75	001	001-640-6411	1
	2			SNOW STORAGE LIABILITY	402.50	110	110-210-6411	1
	3			HIGGINS LAND PURCHASE	113.75	323	323-210-6411	1
				INVOICE TOTAL	1,540.00			

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
VENDOR TOTAL					1,540.00			
38714	1	3/24/15	3/24/15	1718 BRICK STREET MARKET WATER-2 CS	9.98	001	001-650-6507	1
INVOICE TOTAL					9.98			
VENDOR TOTAL					9.98			
762359028	1	3/24/15	3/24/15	1228 CINTAS CORPORATION #762 LAUNDRY 02/24/15	22.55	001	001-650-6409	1
	2			LAUNDRY 02/24/15	20.11	110	110-210-6499	1
	3			LAUNDRY 02/24/15	10.00	001	001-150-6499	1
INVOICE TOTAL					52.66			
762362495	1	3/24/15	3/24/15	LAUNDRY 03/10/15	36.18	001	001-650-6409	1
	2			LAUNDRY 03/10/15	20.11	110	110-210-6499	1
	3			LAUNDRY 03/10/15	10.00	001	001-150-6499	1
INVOICE TOTAL					66.29			
VENDOR TOTAL					118.95			
74899	1	3/24/15	3/24/15	1284 COMMUNICATION INNOVATORS IP ADDRESS ISSUE-POSTAGE	127.50	001	001-621-6419	1
INVOICE TOTAL					127.50			
VENDOR TOTAL					127.50			
255231417	1	3/24/15	3/24/15	939 OCCUPATIONAL HEALTH CTR OF SW PHYSICAL-JMCGRANN	84.75	001	001-440-6580	1
	2			PHYSICAL-JMCGRANN	84.75	110	110-210-6488	1
INVOICE TOTAL					169.50			
VENDOR TOTAL					169.50			
04152015	1	3/24/15	3/24/15	465 DATA TECHNOLOGIES SPRING USER GROUP MEETIN	57.00	001	001-621-6240	1
	2			SPRING USER GROUP MEETIN	19.00	600	600-812-6240	1
	3			SPRING USER GROUP MEETIN	19.00	610	610-817-6240	1
INVOICE TOTAL					95.00			
VENDOR TOTAL					95.00			
03132015	1	3/24/15	3/24/15	145 DIAM PEST CONTROL PEST CONTROL-BLAINE SHOP	75.00	110	110-210-6499	1
INVOICE TOTAL					75.00			
VENDOR TOTAL					75.00			
44148	1	3/24/15	3/24/15	146 DES MOINES AREA COMM COLLEGE TEXTBOOK-4 ESSENTIALS OF	300.00	001	001-150-6230	1
INVOICE TOTAL					300.00			
44258	1	3/24/15	3/24/15	HEALTHCARE PROVID CPR CA	130.00	001	001-160-6230	1
INVOICE TOTAL					130.00			

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
44259	1	3/24/15	3/24/15	DRUGS OF ABUSE TRAINING- INVOICE TOTAL	15.00 15.00	001	001-160-6230	1
				VENDOR TOTAL	445.00			
3300020215	1	3/24/15	3/24/15	144 DES MOINES WATER WORKS WHOLESALE WATER COST	8,593.79	600	600-812-6413	1
	2			BOOSTER ST JAN/FEB	1,400.00	600	600-812-6413	1
	3			4TH QTR 2014 BOOSTER TRU	10,178.96	600	600-812-6413	1
	4			REVENUE BOND-PRINCIPAL	4,101.42	600	600-812-6802	1
	5			REVENUE BOND-INTEREST	1,422.90	600	600-812-6852	1
				INVOICE TOTAL	25,697.07			
3300030215	1	3/24/15	3/24/15	WHOLESALE WATER COST INVOICE TOTAL	9,882.53 9,882.53	600	600-812-6413	1
85430830/2	1	3/24/15	3/24/15	AVAIL FEE-7950 NE 70TH INVOICE TOTAL	22.00 22.00	600	600-812-6413	1
				VENDOR TOTAL	35,601.60			
BUNNY	1	3/24/15	3/24/15	1705 DES MOINES THEATRICAL SHOP BUNNY COSTUME RENTAL INVOICE TOTAL	100.00 100.00	001	001-410-6599	1
				VENDOR TOTAL	100.00			
2-160676	1	3/24/15	3/24/15	913 G & L CLOTHING HI-VIS T-SHIRTS;JEANS-MC	48.57	001	001-440-6181	1
	2			HI-VIS T-SHIRTS;JEANS-MC	48.57	110	110-210-6181	1
				INVOICE TOTAL	97.14			
				VENDOR TOTAL	97.14			
41004 215	1	3/24/15	3/24/15	1363 GIT-N-GO CONVENIENCE STORES FUEL INVOICE TOTAL	339.35 339.35	110	110-210-6331	1
				VENDOR TOTAL	339.35			
DM3473	1	3/24/15	3/24/15	1819 HARRISON TRUCK CENTERS CONVEX MIRROR-FREIGHTLIN INVOICE TOTAL	92.72 92.72	110	110-210-6350	1
				VENDOR TOTAL	92.72			
2015	1	3/24/15	3/24/15	840 IOWA FIRE CHIEF'S ASSN 2015 DUES INVOICE TOTAL	50.00 50.00	001	001-150-6210	1
				VENDOR TOTAL	50.00			
14006905	1	3/24/15	3/24/15	1717 KADING PROPERTIES UTILITY OVERPYMT-1214 KA	9.89	600	600-811-6450	1

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				INVOICE TOTAL	9.89			
				VENDOR TOTAL	9.89			
10315 215				1167 KEY COOPERATIVE				
	1	3/24/15	3/24/15	FUEL	143.52	001	001-150-6331	1
	2			FUEL	143.51	001	001-160-6331	1
	3			FUEL	107.12	600	600-811-6331	1
	4			FUEL	107.12	610	610-816-6331	1
	5			FUEL	1,437.63	110	110-210-6331	1
	6			FUEL	68.32	001	001-430-6331	1
	7			FUEL	68.31	741	741-865-6331	1
				INVOICE TOTAL	2,075.53			
				VENDOR TOTAL	2,075.53			
1Y01411				251 KEYSTONE LABORATORIES				
	1	3/24/15	3/24/15	COLIFORM SAMPLES	264.00	600	600-811-6389	1
				INVOICE TOTAL	264.00			
				VENDOR TOTAL	264.00			
9001192079				1340 KMBS U.S.A., INC.				
	1	3/24/15	3/24/15	COPIER	127.15	001	001-621-6499	1
	2			COPIER	127.15	001	001-650-6499	1
	3			COPIER	63.59	600	600-812-6499	1
	4			COPIER	63.60	610	610-817-6499	1
				INVOICE TOTAL	381.49			
				VENDOR TOTAL	381.49			
J80415				1364 LOGAN CONTRACTORS SUPPLY INC.				
	1	3/24/15	3/24/15	MEASURING WHEEL	40.00	001	001-430-6507	1
	2			MEASURING WHEEL	40.00	110	110-210-6507	1
	3			MEASURING WHEEL	40.00	600	600-811-6507	1
	4			MEASURING WHEEL	40.00	741	741-865-6507	1
				INVOICE TOTAL	160.00			
				VENDOR TOTAL	160.00			
73646				842 MENARDS				
	1	3/24/15	3/24/15	LUMBER-BATHROOM TRIM	86.60	324	324-440-6799	1
				INVOICE TOTAL	86.60			
73988								
	1	3/24/15	3/24/15	BATHROOM PARTS	85.95	324	324-440-6799	1
				INVOICE TOTAL	85.95			
74079								
	1	3/24/15	3/24/15	BATHROOM PARTS	71.02	324	324-440-6799	1
				INVOICE TOTAL	71.02			
				VENDOR TOTAL	243.57			
RD13862				750 MIDWEST UNDERGROUND SUPPLY LLC				
	1	3/24/15	3/24/15	CHIPPER REPAIR-FLIP KNIV	2,147.20	110	110-210-6350	1

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				RE-THREAD DRUM HOLE;GREA				
				INVOICE TOTAL	2,147.20			
				VENDOR TOTAL	2,147.20			
0583986-IN	1	3/24/15	3/24/15	308 MUNICIPAL SUPPLY MXU	115.00	600	600-811-6727	1
				INVOICE TOTAL	115.00			
0584632-IN	1	3/24/15	3/24/15	1'METER	248.80	600	600-811-6727	1
				INVOICE TOTAL	248.80			
				VENDOR TOTAL	363.80			
70005256	1	3/24/15	3/24/15	286 METRO WASTE AUTHORITY CURB-IT FEE	4,176.40	670	670-840-6435	1
				INVOICE TOTAL	4,176.40			
70005289	1	3/24/15	3/24/15	EXTRA ITEM STICKER-25	25.00	670	670-840-6580	1
				INVOICE TOTAL	25.00			
70005299	1	3/24/15	3/24/15	RESIDENTIAL GARBAGE SRVC	13,376.23	670	670-840-6499	1
				INVOICE TOTAL	13,376.23			
				VENDOR TOTAL	17,577.63			
16449	1	3/24/15	3/24/15	1745 NAGLE SIGNS INC BONDU WAY SIGN	1,863.39	321	321-210-6799	1
				INVOICE TOTAL	1,863.39			
				VENDOR TOTAL	1,863.39			
6313374X	1	3/24/15	3/24/15	1268 NFPA DUES-3 YR	430.00	001	001-150-6210	1
				INVOICE TOTAL	430.00			
				VENDOR TOTAL	430.00			
SI-108595	1	3/24/15	3/24/15	1623 NOBLE INDUSTRIAL SUPPLY CORP VEHICLE SOAP	1,172.01	001	001-150-6507	1
	2			VEHICLE SOAP	1,172.00	001	001-160-6507	1
				INVOICE TOTAL	2,344.01			
				VENDOR TOTAL	2,344.01			
659-224808	1	3/24/15	3/24/15	1457 O'REILLY AUTO PARTS PLOW PARTS	44.97	110	110-210-6350	1
				INVOICE TOTAL	44.97			
659-231782	1	3/24/15	3/24/15	MOTOR OIL	15.96	001	001-440-6331	1
				INVOICE TOTAL	15.96			
				VENDOR TOTAL	60.93			

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
				1134 PETTY CASH				
03132015	1	3/24/15	3/24/15	METRO MANAGER LUNCHES	56.04	001	001-621-6240	1
	2			WALMART-TABLECLOTHS;DG-T	4.20	001	001-650-6507	1
	3			WATER CHANGE FUND-CASH S	20.00	600	600-812-6580	1
				INVOICE TOTAL	80.24			
				VENDOR TOTAL	80.24			
				337 POLK COUNTY TREASURER				
5846	1	3/24/15	3/24/15	JAN 2015 ANIMAL CONTROL	221.50	001	001-190-6413	1
				INVOICE TOTAL	221.50			
				VENDOR TOTAL				
				348 PRAXAIR				
51988458	1	3/24/15	3/24/15	CYLINDER RENTAL	39.33	001	001-160-6507	1
				INVOICE TOTAL	39.33			
				VENDOR TOTAL	39.33			
				1196 QUILL				
1653392	1	3/24/15	3/24/15	PAPER	45.87	001	001-621-6506	1
	2			PAPER	45.87	600	600-812-6506	1
	3			PAPER	45.87	610	610-817-6506	1
	4			PAPER	15.94	001	001-150-6506	1
	5			PAPER	15.94	001	001-160-6506	1
				INVOICE TOTAL	169.49			
				VENDOR TOTAL	169.49			
				1525 REGISTER MEDIA				
8490092	1	3/24/15	3/24/15	LOAN AGRMT NOTICE OF PRO	39.77	001	001-621-6402	1
				INVOICE TOTAL	39.77			
				VENDOR TOTAL				
				1404 RJ MARTIN EXCAVATING & TRUCK				
1350	1	3/24/15	3/24/15	HAUL CRUSHED CONCRETE TO	180.00	001	001-430-6320	1
				INVOICE TOTAL	180.00			
				VENDOR TOTAL	180.00			
				1368 S V P A ARCHITECTS INC.				
0031121	1	3/24/15	3/24/15	SHELTER CONSTRUCTION DOC	2,869.00	335	335-430-6790	1
				INVOICE TOTAL	2,869.00			

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
					VENDOR TOTAL			2,869.00
0631951241	1	3/24/15	3/24/15	1584 SAM'S CLUB/CE CRB MEMBERSHIP RENEWAL	45.00	001	001-621-6580	1
					INVOICE TOTAL			45.00
					VENDOR TOTAL			45.00
47184	1	3/24/15	3/24/15	1666 SANDRY FIRE SUPPLY LLC RENOLIN HRE	72.00	001	001-150-6507	1
					INVOICE TOTAL			72.00
					VENDOR TOTAL			72.00
913422-000	1	3/24/15	3/24/15	1014 STRAUSS LOCK COMPANY KEYS	17.00	001	001-430-6507	1
	2			KEYS	17.00	110	110-210-6507	1
	3			KEYS	17.00	600	600-811-6507	1
					INVOICE TOTAL			51.00
					VENDOR TOTAL			51.00
03032015	1	3/24/15	3/24/15	1156 JOSH TROUT EMAIL BLACKLIST;ROUTER S FOR STATIC IP ADDRESS	150.00	001	001-621-6419	1
					INVOICE TOTAL			150.00
					VENDOR TOTAL			150.00
74199441	1	3/24/15	3/24/15	525 US CELLULAR CELL PHONES	17.62	001	001-621-6373	1
	2			CELL PHONES	68.67	600	600-812-6373	1
	3			CELL PHONES	18.14	610	610-817-6373	1
	4			CELL PHONES	51.04	610	610-816-6373	1
	5			CELL PHONES	75.01	110	110-210-6373	1
	6			CELL PHONES	48.22	001	001-430-6373	1
	7			CELL PHONES	187.52	001	001-150-6373	1
	8			CELL PHONES	187.52	001	001-160-6373	1
	9			CELL PHONES	20.84	741	741-865-6373	1
					INVOICE TOTAL			674.58
					VENDOR TOTAL			674.58
35575	1	3/24/15	3/24/15	433 WILLIAMSONS REPAIR OIL CHANGE-61134	16.90	600	600-811-6332	1
	2			OIL CHANGE-61134	16.90	610	610-816-6332	1
					INVOICE TOTAL			33.80
					VENDOR TOTAL			33.80
22620	1	3/24/15	3/24/15	957 CITY OF DES MOINES WRA EXPENSE	34,287.40	610	610-817-6413	1
					INVOICE TOTAL			34,287.40

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
					VENDOR TOTAL	34,287.40	
					LEGACY BANK TOTAL	145,805.96	
					TOTAL MANUAL CHECKS	.00	
					TOTAL E-PAYMENTS	.00	
					TOTAL PURCH CARDS	.00	
					TOTAL ACH PAYMENTS	.00	
					TOTAL OPEN PAYMENTS	145,805.96	
					GRAND TOTALS	145,805.96	
					Interim Warrants	7,679.18	
						<u>\$153,485.14</u>	

**CITY OF BONDURANT
INTERIM WARRANT LIST
March 16, 2015**

DATE	VENDOR - REFERENCE	ACCOUNT CODE	TOTALS
02/27/15	Postmaster - Utility bill mailing	600-812-6508	263.00
		610-817-6508	177.02
		670-840-6508	<u>65.75</u>
			505.77
03/13/15	IRS USA tax payment - Federal/FICA		7,173.41
		Total	7,679.18

Tax Abatement Applications
March 23, 2015

Name	Address	Completion Date	Construction Cost
David George	1309 Caitlin Court, SE	3/2/15	\$239,000
John Waldrop	529 Sycamore Drive, NW	3/3/15	\$275,500

Parks & Rec

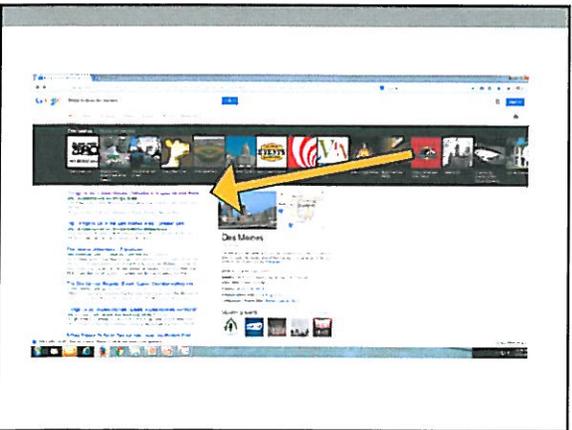
Capital Crossroads Team
Reports to City Councils

Parks and Recreation Marketing Team

Heath Ellis	Pleasant Hill
Rick Courcier	Pleasant Hill
Shelby Hagan	Bondurant
Greg Hansen	West Des Moines
Jan Herke	
Urbandale	
Matt Jermier	Waukee
Nancy Kuehl	City of
Norwalk	
Kandi Reindl	Des Moines
Todd Seaman	City of Clive

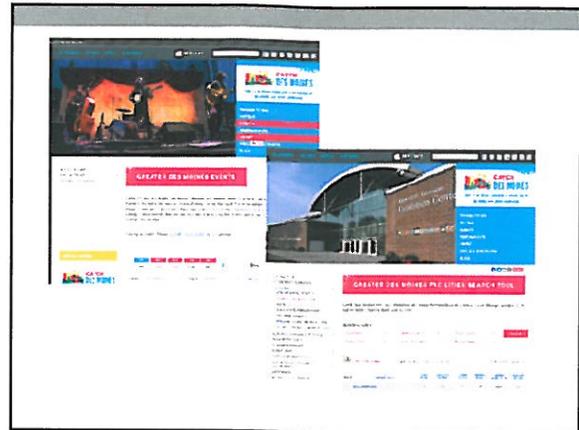
Project Purpose

- To educate, reinforce, and emphasize the positive impacts Parks and Recreation has on our communities.
 - quality of life
 - economic impact



Best Solution Implementation

- To establish and/or leverage the partnership with the Greater Des Moines Convention and Visitors Bureau especially through their CatchDesMoines marketing campaign.



Benefits

- Opportunity to raise profile of metro Parks and Recreation Departments at no additional cost.
- Leverage the investment of the CVB's marketing campaign
- Existing Search Engine Optimization (SEO) for the website and a strong presence in the social media markets.
- Increase the ROI on hotel/motel tax investment.
- One stop shop for metro residents to learn about activities, facilities and other resources throughout the metro.
- Attraction of additional and potentially larger, regional and/or national events.

Positive Outcomes-

- Have developed an enhanced relationship with CVB
- Have been involved in the planning and development of the CatchDMActive.com website
- CVB will have links to each city program site and in return each city will have a link and logo to the CatchDM site
- Other ideas are to collaborate on regional activities (regional play date, tour of parks)
- Using the capabilities of the CVB website - market facilities, events and programs from each City

Key Implementation Step	Activities	Responsible Party(ies)	Timeline/Milestones	Resources Needed	Desired Outcomes
Request a meeting of CVB to discuss technical capabilities of the website features (calendar scrubbing)	Call CVB (Kate) to set up meeting at the CVB offices. Discuss with CVB the addition of League (Adult Youth) on the DMActive website and include a feature that highlights when each community program guides come out. Discuss what events you want to have highlighted.	Met	Call this week, 3/13/15		Meeting date and time. Hoping to have a demo of the scrubbing software the month of Feb. Visually present provided the logo and link for cities to put in their guides to promote CatchDM
Report to group on the work of the Regional Marketing of the Parks-Rec and Trails group	Bethany to keep the group informed on how the show looks	Bethany Todd			
All communities enter facilities data onto the website	Review and add data as needed by communities - need to update	Each community	By 3/1/15	Staff	Market events on CatchDM
Enter events and activities on CVB calendar	Manually input the "Special Events" into the CVB	Each community	By 3/1/15	Staff	Market on CatchDM
PRM Meeting on February 19th @ Civic from 10-2	Report work of the team to the larger group	Todd			Inform the other metro communities about the efforts of the group
CVB provides community specific ROI data	Have made a specific and personal request to Greg Edwards to include this as all his presentations to city councils. CVB staff has agreed to run the data on a large spreadsheet and to provide local	Team	2/3		Quantify the value of Park and Recreation as our communities

PARK & RECREATION TRAILS TEAM

Nick Lenox Loren Lown Deb Naby Brandi Preul John Schmitz Gary Scott Vern Willey	Ankeny Polk County Polk City Carlisle Johnston West Des Moines Altoona
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Resources to the Team:
 Gay Lea Wilson, Iowa Heartland Resource, Conservation & Development
 Emily Naylor, Shive-Hattery

Project Purpose:

To research and develop standardized trail wayfinding and maintenance for the metro area.

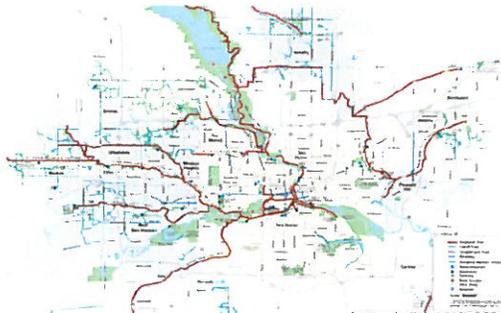
Metro Trails Planning Background

- Area governments have had some form of a metro area trails plan and a group that manages it since 1992.
- Current trails plan managed by the Bike Pedestrian Roundtable through the Des Moines MPO.
- Original wayfinding plan was an outcome of working together and seeing the area trails offerings as one system.
- The wayfinding plan applies to Level 1(state/national) and Level 2 (regional) trails.

Level 1 Trails - State and National



Level 2 Trails - Regional

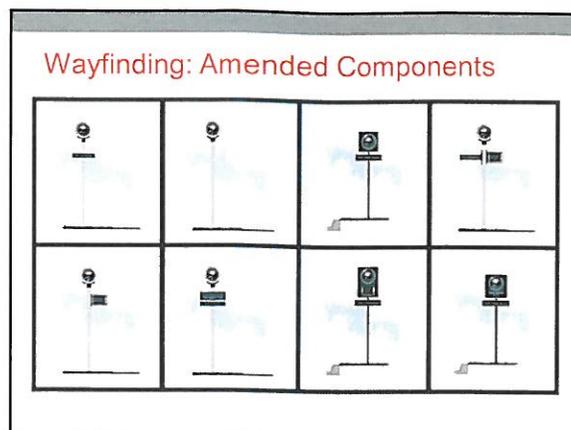
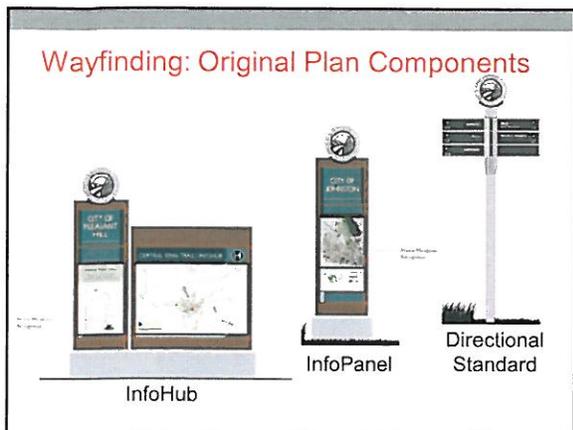


Purpose #1: Standardized Wayfinding



Wayfinding: Master Plan

- Iowa Natural Heritage Foundation & DM MPO organized 20 central Iowa communities to develop a communication master plan.
- Shive-Hattery prepared the 2006 *Communication Master Plan for Central Trails of Iowa* which became a reference guide for:
 - Trail System Name
 - Web Site Structure
 - Trail Signage: Iconic/recognizable logo, vandal-resistant, 50-year life span, consistent color palette
 - Signage Goals: Uniformity, comprehensiveness, attractiveness, cost-effectiveness, trail identity and community identity, overarching theme.

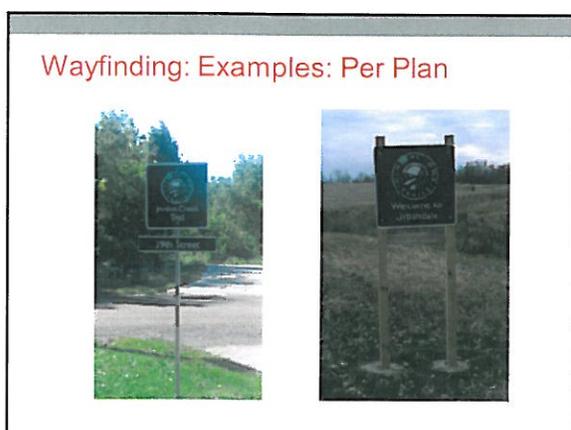
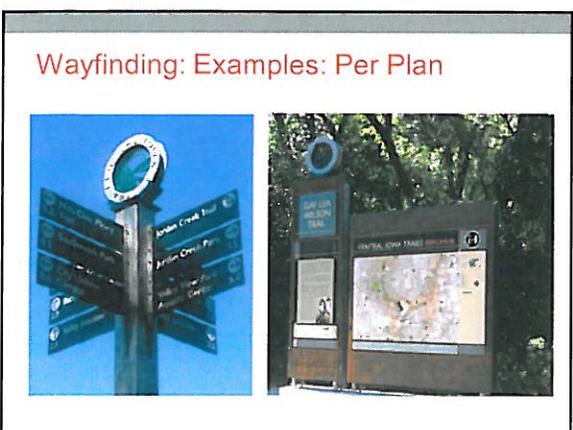
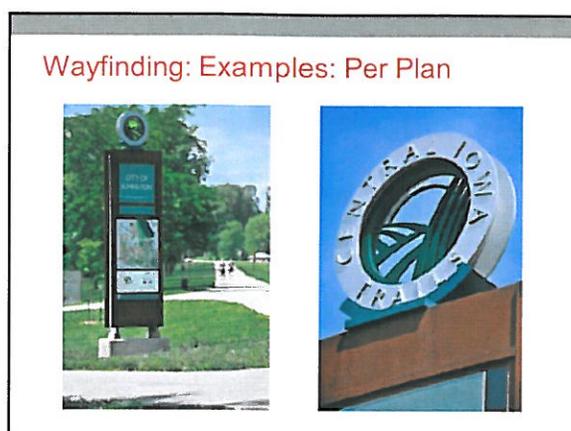


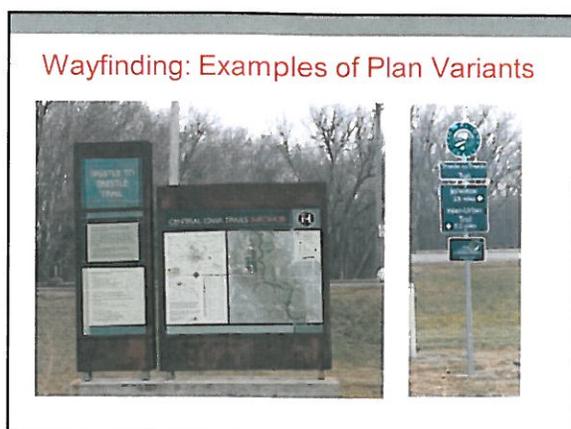
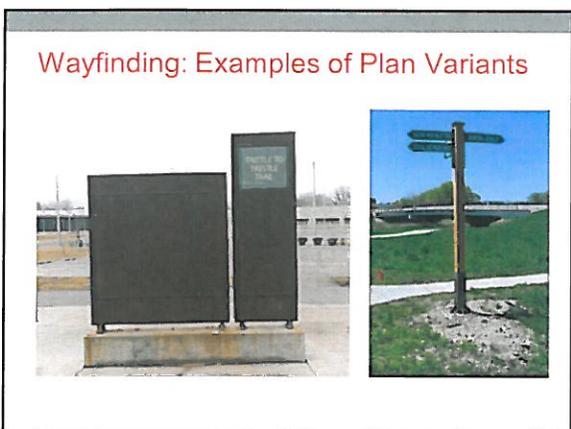
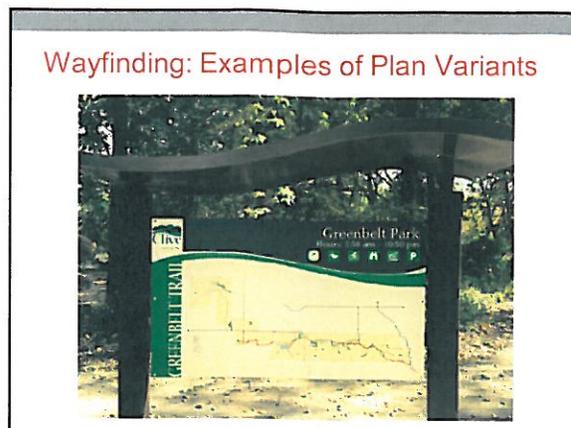
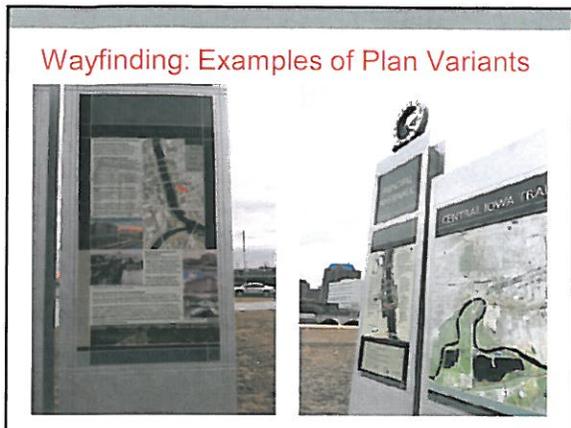
Wayfinding: Committee Discussion

So if we have a plan, why isn't everyone using it?

- 25% Implementation
- Placement Confusion
- Cost
- Accommodate Community Identity

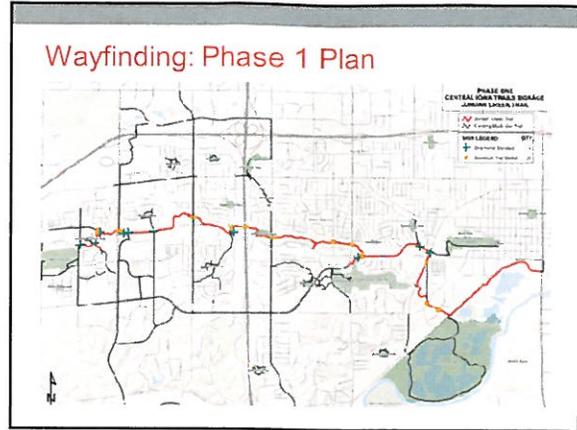
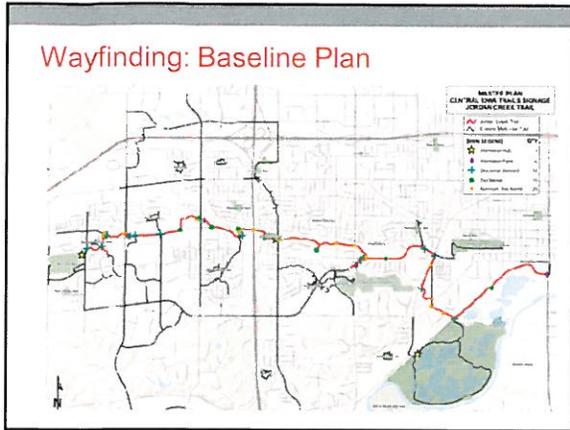
The cover of the 'Communication Master Plan for the Central Trails of Iowa' is shown, featuring a circular logo and several images of wayfinding signs.





- Wayfinding: Recommendations
1. Update signage portion of CIT Master Plan
 - a. Redefine master plan to support a baseline plan
 - b. Accommodate individuality/community identity
 2. Continue implementation of revised CIT master plan
 3. Establish community-specific implementation plans
 - a. Develop a "baseline" plan and associated costs
 - b. Consider phased implementation
 4. Streamline ordering and procurement processes
 5. Lobby to include signage in trail construction projects
 6. Continue to seek joint funding opportunities

- Standard Components of Revised Plan
1. All signage on Level 1 and Level 2 trails will use the standard icon of the Central Iowa Trails Plan.
 - a. Graphics, text and color will be consistent
 - b. A cast or painted icon may be used
 - c. A community will use a minimum of two cast icons within their geographic limits.
 1. The icon will be mounted on the top of directional standard and information panel type signs, and painted in a consistent location on rectangular signs.
 1. A community will install the minimum number of signs according to their phased baseline plan.



Goal: To research and develop standards for wayfinding and maintenance for the metro area.

Key Implementation Step	Activities	Responsible Party(ies)	Timeframes/ Milestones	Resources Needed	Desired Outcomes
Enhance CI Master Plan	Define the specifics of a limited 1 & 2 hrs to start with flexibility. (work start post) Meeting was held and understanding was reached on the need to enhance the CI master plan (create an addendum). I only agreed to create 1 page addendum at no charge. Recommended minimum placement of signs and require a standard model.	Share and coordinate representation	Early March		What resources it would take to get the plan updated. Charge or no charge, grant administration.
Review each community to create plan for a minimum number of signs at critical points	Meet with each community representative. Share draw up plan for minimum signs, cost estimate for minimum plan.	Share and each specific community		\$1000-\$500 per community of funds works with them to set up	To create plans for communities to implement signage plan
Streamline Signage Purchase	Over standard form, goal is to do a bid for 1-3 years to look in price to buy and install sign.	Share Jeffrey & BHS/DO	March	Share Jeffrey base	Streamline signage purchase. Relationship building.
Coordinate meeting of the Parks & Rec Directors	Informal gathering of the Parks & Rec Directors	Jeffrey	Ongoing		
Discuss common & best practices on maintenance	Share at Regional Conference February 2015	Jeff going to call Todd about sharing at the regional meeting			Ask if others are willing to get together and discuss
Share maintenance standards	if a meeting on maintenance is set up, have a committee submit maintenance standards prior to meeting		After the regional conference		

Parks & Rec Trails Group

- Help reinforce the overall need and plan for consistent trail signage
- Help in creating flexibility around signage to meet needs of the communities
- Regionalism and collaboration
- Strengthened regional relationships – we are better and stronger together vs. separately

Future Issues to be Discussed

- Funding
 - Local Government Capital Improvement Plans
- Grants:
 - State and Federal Grants: SRT, Fed Rec, REAP
 - Iowa Heartland R, C, and D
- Compliance
 - Self-regulating
 - Renewed agreement

CITY OF BONDURANT
RESOLUTION NO. 15-37

RESOLUTION APPROVING THE STREET CLOSING APPLICATION FOR LIVE HEALTHY IOWA 5K CLOSING THE RAILROAD STREET, SE AND MAIN STREET, NE INTERSECTION ON APRIL 11, 2015

WHEREAS, Shelby Hagan, Recreation Coordinator, City of Bondurant, has submitted a Street Closing Application for the Railroad Street, Southeast, and Main Street, NE intersection for the Live Healthy Iowa 5K on April 11, 2015, from 7 a.m. to noon; AND

WHEREAS, the Street Closing Application required by the City of Bondurant has been properly completed and submitted in a timely manner

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, the Street Closing Application for the Live Healthy Iowa 5K on April 11 from 7 a.m. to noon, is hereby approved as presented.

Passed this 23rd day of March, 2015,

By: _____
Keith Ryan, Mayor

ATTEST: I, Mark J. Arentsen, City Administrator of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Mark J. Arentsen, City Administrator

Council Action	Ayes	Nays	Abstain	Absent
Enos				
Lohse				
Peffer				
Reed				
Sullivan				

Street Closing Application

Purpose of Street Closing: Live Healthy Iowa 5K

Date of Application: February 26, 2015

Name of Contact Person: Shelby Hagan

Address of Contact Person: 200 2nd St NE

Contact Phone # 9167-2418 Cell Phone # 971-2929

Email: Shagan@cityofbondurant.com

Date of Street Closing: April 11, 2015

Time: From 7:00 a.m. To Noon (no earlier than 8:00 a.m., and no later than 12 midnight)

Optional Rain Date —

Street(s) to block off:

Railroad St SE, Main St

Intersections: Railroad St SE AND Main St

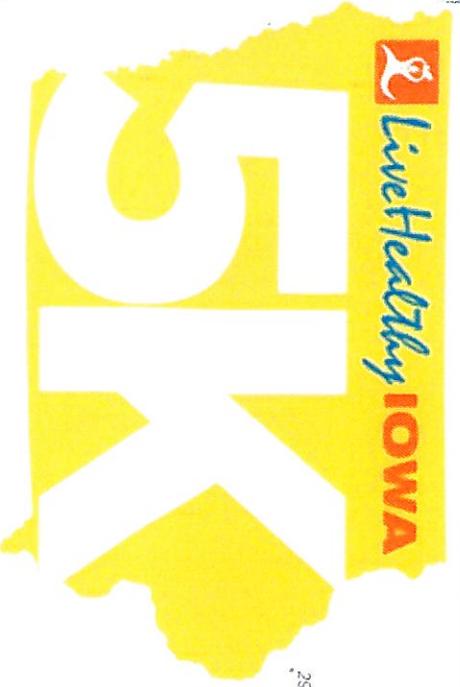
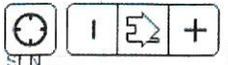
Will the block party involve entertainment: Yes No

If yes, please describe: (i.e.: music, inflatables, etc) Zumba

The applicant must make a reasonable attempt to obtain the signatures of everyone in the affected area.

The City of Bondurant has the right to deny street closure applications. Closure of all streets requires City Council approval. The City Clerk's Office will advise you of the date City Council will consider your street closure request – this may affect the date of your block party. Returning this application at least 60 days prior to the requested date(s) is recommended.

Applicant Signature: Shelby Hagan



APRIL 11, 2015 BONDURANT, IA

PACKET PICKUP
Friday, 4/10
4-7 p.m.
Saturday, 4/11
7-7:45 a.m.
City Hall

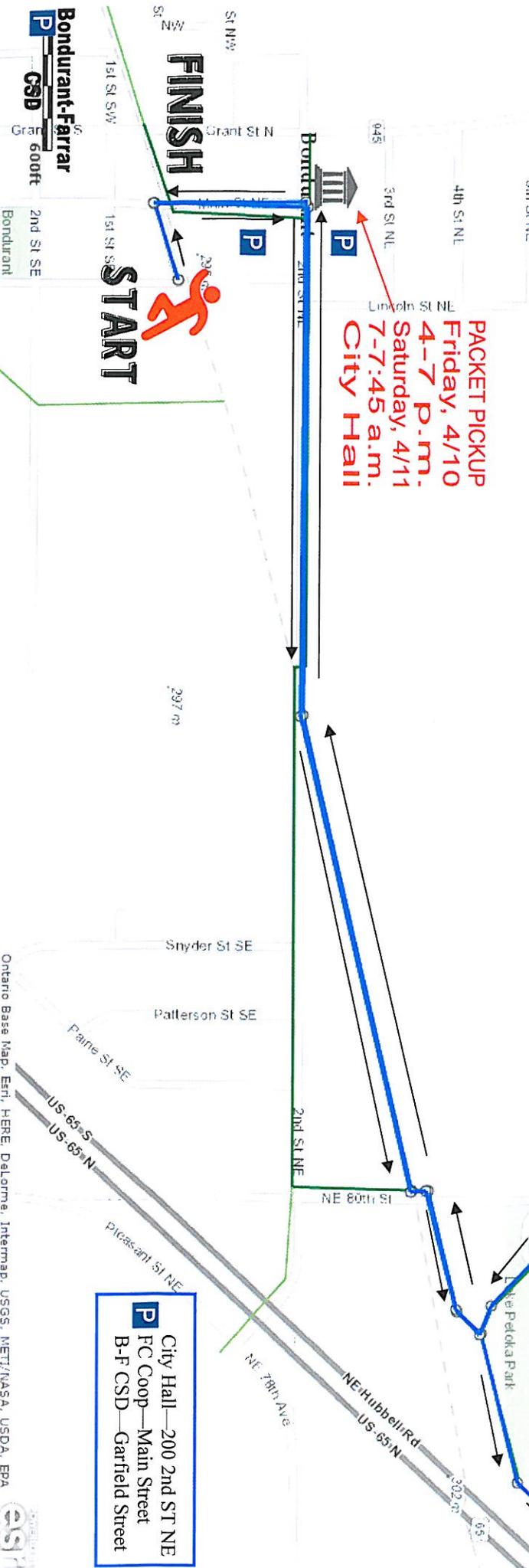
FINISH
START

P City Hall—200 2nd ST NE
P FC Coop—Main Street
B-F CSD—Garfield Street

Find area, length, or location

Measurement Result

3.11 Miles



CITY OF BONDURANT
RESOLUTION NO. 15-38

RESOLUTION APPROVING THE STREET CLOSING APPLICATION FOR CELEBRATE
BONDURANT CLOSING 110 FIRST STREET, SE ON MAY 29, 2015

WHEREAS, Molly Suarez, Bondurant Chamber of Commerce, and Nicki Romare, Founders Irish Pub, have submitted a Street Closing Application for 110 First Street, SE, (in front of Founders) for Celebrate Bondurant, a community event from 4 p.m. to 9 p.m. on May 29, 2015; AND

WHEREAS, the Street Closing Application required by the City of Bondurant has been properly completed and submitted in a timely manner

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, the Street Closing Application for Celebrate Bondurant on May 29, 2015, from 4 p.m. to 9 p.m., is hereby approved as presented.

Passed this 23rd day of March, 2015,

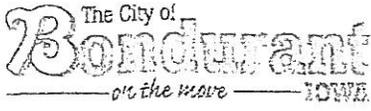
By: _____
Keith Ryan, Mayor

ATTEST: I, Mark J. Arentsen, City Administrator of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Mark J. Arentsen, City Administrator

Council Action	Ayes	Nays	Abstain	Absent
Enos				
Lohse				
Peffer				
Reed				
Sullivan				



Block Party # _____

Street Closing Application

Purpose of Street Closing: Celebrate Bondurant - community event

Date of Application: 3/9/15

Name of Contact Person: Molly Suarez (Chamber) Nicki Remare (Founders)

Address of Contact Person: 110 First St SE, Bondurant IA

Contact Phone # 771-8316 Molly Cell Phone # 419-7124 Nicki

Email: info@bondurantchamber.com

Date of Street Closing: May 29, 2015 (Friday)

Time: From 4 pm To 9 pm (no earlier than 8:00 a.m., and no later than 12 midnight)

Optional Rain Date: _____

Street(s) to block off:
First Street - directly in front of Founders

Intersections: _____ AND _____

Will the block party involve entertainment: Yes No

If yes, please describe: (i.e.: music, inflatables, etc) Live Band

The applicant must make a reasonable attempt to obtain the signatures of everyone in the affected area.

The City of Bondurant has the right to deny street closure applications. Closure of all streets requires City Council approval. The City Clerk's Office will advise you of the date City Council will consider your street closure request - this may affect the date of your block party. Returning this application at least 60 days prior to the requested date(s) is recommended.

Applicant Signature: Molly Suarez

CITY OF BONDURANT
RESOLUTION NO. 15-39

RESOLUTION APPROVING THE 28E AGREEMENT WITH METRO HOME
IMPROVEMENT PROGRAM (MHIP)

WHEREAS, the Metro Home Improvement Program is a collaborative effort of ten metro cities, including the City of Bondurant, with the purpose to preserve affordable housing stock in these communities; AND

WHEREAS, the City of Bondurant is willing to share certain costs for MHIP and finds that MHIP will benefit its citizens; AND

WHEREAS, the City of Bondurant is a municipal organization and exists under the laws of the State of Iowa and is a public agency as defined by Iowa Code Chapter 28E

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the 28E Agreement between the City of Bondurant and the Metro Home Improvement Program, is hereby approved as presented.

Passed this 23rd day of March, 2015,

By: _____
Keith Ryan, Mayor

ATTEST: I, Mark J. Arentsen, City Administrator of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Mark J. Arentsen, City Administrator

Council Action	Ayes	Nays	Abstain	Absent
Enos				
Lohse				
Peffer				
Reed				
Sullivan				

Model Home Improvement Program

MHIP Waiting List (continued)

Client	Address	City	File No	Apply Date Inc.	%Elderly	Year Built	Child U6	Repairs Request
9	Seymour, Margaret	511 SW Southlawn Drive Ankeny		4/28/14	17 Yes	1948	No	siding, fascia, electrical, fixtures, insulation, plumbing, brick steps
10	Maile, Nick	1302 NW Greenwood Street Ankeny		8/7/14	52 No	1978	Yes	Windows, siding, soffits, bathroom vents, gutters
11	Arneson, Jack	1202 SW Lynn Drive Ankeny		8/18/14	77 No	1964	No	Bathrooms, windows, basement ceiling & walls
12	Waddell, Carolyn	2802 SW Glenbrooke Court Ankeny		8/28/14	0 Yes	1995	No	A/c, furnace
Ankeny	Total..						21	

Bondurant

Approved

1	Myers, Jennifer	149 Snyder Street SE Bondurant		4/11/13	35 No	1974	Yes	City Sewer/assessment, roof, weatherization
2	Pickering, Shannon	127 Patterson Street SE Bondurant		4/15/13	8 No	1971	No	Sewer-sump pump- Roof

Closed

1	Brown, Michelle	132 Patterson Street Bondurant	MHIP110212-01	3/22/13	49 No	1971	No	Sump pump/sewer system to city
2	Hunemiller, Glenn	130 Paine Street SE Bondurant	MHIP112	3/22/13	24 No	1971	No	Connect sump pump to sewer/sewer assessment fee
3	Kelley, Jim	125 Paine Street SE Bondurant	MHIP114	3/22/13	51 Yes	1971	No	Storm sewer construction - special assessment
4	Gumm, Dennis	135 Patterson Street SE Bondurant	MHIP113	3/25/13	48 No	1971	No	Doors, windows, sewer assessment
5	Dvorak-Leonard, Mary	110 Paine Street SE Bondurant	MHIP117	3/28/13	44 No	1973	No	Sewer assessment fee, weatherization-insulation, windows, siding, heating, plumbing, structural repair

Complete

1	Higgins, Dennis	116 Paine Street SE Bondurant	MHIP110212-00	3/22/13	73 Yes	1971	No	Sump pump, roof
2	Oliver, Debra	105 Paine Street SE Bondurant	MHIP110212-02	3/26/13	45 No	1975	Yes	Sump pump, gutters, back door stairs, front step

Waiting List

Medco Home Improvement Program

MHIP Waiting List (continued)

Bondurant

	Client	Address	City	File No	Apply Date	Inc. %Elderly	Year Built	Child U6	Repairs Request
1	Wyckoff, Donna	302 3rd Street SE	Bondurant		5/1/14	46 Yes	1965	No	Roof, windows, siding, sump pump
2	Harwood, Michael	204 Alpha Street NW	Bondurant		5/1/14	53 Yes	1974	No	furnace, insulation
3	Robben, Daniel	803 Grant Street	Bondurant		5/2/14	77 No	1971	No	Plumbing, windows, flooring, electrical
4	Bensley, Deborah	114 Blaine St. NW - PO Box	Bondurant		5/5/14	65 No	1978	No	electrical, 2 windows, insulation, sump pump
5	Fuller, Jeanne	102 2nd Street SW	Bondurant		10/20/14	44 Yes	1920	No	
		Total..							
									14

Grimes

Approved

1	Jones, Charles	309 Se Jacob Street - Box	Grimes	MHIP020411-00	2/11/13	65 Yes	1962	No	Walk-in shower for handicap access, electrical, Deck door, back flow valve, metal strips on floor, laundry upstairs
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Closed

1	Gambrell, Timothy	620 N. 5th Street	Grimes	MHIP118	5/2/07	58 No	1983	No	Front steps, windows, back stairs, siding
2	Stevens, Janet	404 Sw Maplewood Drive	Grimes	MHIP119	2/27/12	79 No	1996	No	furnace, siding, windows, insulation

Complete

1	Wandrey, Anne M.	624 NE 7th Street	Grimes	MHIP110212-00	8/7/12	38 Yes	1983	No	Gutters, soffits, fascia, windows, siding
2	Jordan, Douglas	400 NW Calista Ct	Grimes	MHIP110212-01	10/4/12	44 No	1977	Yes	Water damage, siding repair, heating unit insulation, weatherization, garage door
3	Kisting, Lisa M.	404 SE Trail Ridge Road	Grimes	MHIP110212-01	12/12/13	78 No	1975	No	Furnace, windows, insulation

Waiting List

1	Dutchuk, Corey	712 NE 5th Street	Grimes		12/18/13	60 No	1983	Yes	Siding, foundation, heating
2	Menough, Nicholas	404 NW Norton Circle	Grimes		1/7/14	50 No	1976	Yes	Siding, garage door, windows

28E AGREEMENT

THIS AGREEMENT made and entered into the 1st day of April, 2015, by and between the CITY OF ALTOONA (hereinafter referred to as “Altoona”), the CITY OF ANKENY (hereinafter referred to as “Ankeny”), the CITY OF BONDURANT (hereinafter referred to as “Bondurant”), the CITY OF GRIMES (hereinafter referred to as “Grimes”), the CITY OF JOHNSTON (hereinafter referred to as “Johnston”), the CITY OF PLEASANT HILL (hereinafter referred to as “Pleasant Hill”), the CITY OF POLK CITY (hereinafter referred to as “Polk City”), the CITY OF URBANDALE (hereinafter referred to as “Urbandale”), the CITY OF WEST DES MOINES (hereinafter referred to as “West Des Moines”), and the CITY OF WINDSOR HEIGHTS (hereinafter referred to as “Windsor Heights”): The above-named cities will be referred to individually as an “Authority Member” and collectively referred to as “Authority Members”. This Agreement shall replace the previously filed 28E Agreement, which was made on February 12, 2007, and filed with the Polk County recorder on April 19, 2007 (Book 12154, Page 45).

WHEREAS, the cities of Altoona, Ankeny, Bondurant, Grimes, Johnston, Pleasant Hill, Polk City, Urbandale, West Des Moines, and Windsor Heights are municipal corporations organized and existing under the laws of the State of Iowa and are public agencies as defined by Iowa Code Chapter 28E; and

WHEREAS, each city is willing to share certain costs for the operation of a Metro Home Improvement Program for housing rehabilitation within their respective communities (hereinafter referred to as “Metro Home Improvement Program”); and

WHEREAS, public agencies may enter into an agreement for joint and cooperative action pursuant to Iowa Code Chapter 28E; and

WHEREAS, all cities find that joint and cooperative action will be to their mutual advantage; and

WHEREAS, all cities believe that an agreement pursuant to Chapter 28E of the Iowa Code should be entered into with regard to the Metro Home Improvement Program, which agreement will be to their mutual advantage.

NOW, THEREFORE, in consideration of the premises and the mutual covenants and agreements hereinafter contained, it is hereby agreed by and between Altoona, Ankeny, Bondurant, Grimes, Johnston, Pleasant Hill, Polk City, Urbandale, West Des Moines, and Windsor Heights that:

1. DEFINITIONS:

- A. PROGRAM: For the purposes of this Agreement, the term “Program” shall mean creation of office facilities for and operation of the Metro Home Improvement Program.
- B. SERVICE AREA: For the purpose of this Agreement, the term “Service Area” shall mean the geographical area within the Authority Members’ combined corporate limits within Polk County as they exist on the effective date of this Agreement and as they may change in the future, as well as the geographical area of new Authority Members that may join the Agreement in the future.
- C. COORDINATING AGENCY: For purposes of this Agreement, the term “Coordinating Agency” shall mean West Des Moines.

2. MANAGEMENT COMMITTEE:

- A. POWERS. The Agreement shall be administered by the Management Committee, which, except where this Agreement delegates or reserves powers to one or all cities, or to an Authority Member, shall make the managerial decisions necessary to accomplish the purposes of this Agreement. In addition to powers thus implied, the Management Committee shall by means of the budget procedures provided in paragraph B below, recommend to each Council the initial levels of staffing and equipping of the Program and future staffing, equipment and budget. The Management Committee shall establish written policies pertaining to the operational procedures of the Program. The City of West Des Moines shall be responsible for daily operational decisions.
- B. BUDGET. Except for the initial year of operation, annually, at least 120 days prior to date City budgets are required to be filed with the County Auditor, the Coordinating Agency shall deliver to the City Manager/City Administrator of each Member for their review and approval a proposed Budget for the next fiscal year which shall be subject to the approval of the respective Authority Member City Councils. In the event the proposed Budget is not approved by all Authority Member City Councils, the Authority Budget for the current year, adjusted for inflation (Consumer Price Index for the U.S. average for all Midwest urban consumers) shall remain in effect until approval of the new Budget is given by all Authority Members' councils. The Budget may be amended with the approval of all Authority Members' councils.
- C. COMPOSITION. The Management Committee shall consist of one (1) representative from each Authority Member. Each Authority Member may designate alternate representative(s) to serve in the absence of management

Committee members.

- D. MEETINGS. The Management Committee shall meet at least once each calendar year and at such other times as it deems necessary. A special meeting may be called by the Coordinating Agency or any three (3) representatives of the Committee. At any meeting, each representative shall have one (1) vote. A quorum shall consist of a number equal to fifty percent (50%) of the total Management Committee's voting representatives plus one (1). Except as otherwise provided herein, decisions of the Management Committee shall be made by a majority vote of the Committee representatives present constituting a quorum. Minutes of all meetings shall be taken by the Coordinating Agency who shall cause all minutes to be forwarded to the representative of Authority Member. Because the Management Committee and the Sub-Committees thereof are created by Authority Member City Councils, and make budget and other recommendations, the Management Committee and Sub-Committees thereof shall be deemed to constitute governmental bodies subject to the open meetings and open records law of Iowa, to wit: Chapters 21 and 22, Code of Iowa.
- E. PROFESSIONAL SERVICES: The Management Committee shall have authority within the appropriate budget to engage legal and other professional services as may be necessary.
- F. SUB-COMMITTEES: The Management Committee may establish any sub-committees it feels are necessary to operate the Program.

3. **COORDINATING AGENCY:** West Des Moines shall be the Coordinating Agency for the Program and hereby consents to such designation. Authority Members agree that:

- A. The Coordinating Agency shall act as the contracting authority for the Management Committee and will advertise for and hold the letting of all bids

required of this Project.

- B. Subject to review by the Management Committee, the Coordinating Agency shall employ under its Civil Service Rules and Procedures all regular and probationary employees needed for the operation of the Program to carry out the purposes of this Agreement.
- C. The Coordinating Agency shall manage all personnel pursuant to its employee and administrative policies and procedures, union contracts, civil service, city ordinances and other applicable laws.
- D. The Coordinating Agency shall have custody of and maintain all books and records of the Project on behalf of the individual Authority Members. Authority Members shall have the right, at any time upon reasonable notice, to review and inspect the books and records of the Project. The books and records of the Project shall be deemed to be the books and records of Authority Members individually with undivided ownership interests in proportion to their respective contributions to the Authority Budget plus original documented contributed capital, and neither the Authority nor the Coordinating Agency shall be deemed to possess an ownership interest by virtue of custody or the obligation to maintain said books and records.
- E. Pursuant to policies and procedures adopted by the Management Committee and the Authority's adopted budget, the Coordinating Agency shall, through its accounts payable system, pay all bills of the Authority.

4. **PROGRAM COSTS:**

- A. **OPERATING COSTS:** Annual operating costs shall include but not be limited to personnel, office equipment and supplies, computer and software, conferences

and training, travel and meeting expenses, financial audits, and such other costs as may be determined by the Management Committee.

- B. **GRANT FUNDS:** Any grant funds received for the Program shall be jointly shared by all communities. Each Authority Member will contribute annually to the match funds required for the grant unless they choose to use the biennial option. The match funds will be a one to one match with grant funds from the Polk County Housing Trust Fund. An Authority Member may decide to contribute biennially to the match funds and will thus receive biennial grant funds. During each year this Agreement is in place, each Authority Member will contribute one tenth (1/10) of the cost to administer the program. It is anticipated that all Authority Members will expend an equal allocation of grant funds and contribute a corresponding equal share to cover program costs. Semi-annually during the pendency of this Agreement, the Program Administrator will prepare a percentage comparison of the grant funds allocated to each of the Authority Members. If such analysis determines that any Authority Member is not utilizing its full share of grant funds; that Member may then elect to relinquish a portion of their funds to any of the other members per the direction of the Management Committee. In turn, that Member's cost assessment will be reduced and the receiving Members cost assessment will be increased by a percentage equal to the amount transferred.
- C. **INSPECTION COSTS:** Any cost incurred by any City in the preparation of work write-ups and inspection of work performed shall be the cost of each respective City.

5. DIVISION OF ANNUAL OPERATING COSTS: Each party to the Agreement shall

annually budget for operating costs. Each City will remit payment to West Des Moines on an

annual basis its share of annual operating costs; each cities' share being equal to the total operating cost divided by ten (10). Any difference between actual and budgeted expenditures shall be an adjustment to the following year's payment of costs on a pro-rata basis based on the percentage of actual dwelling units assisted in each City.

6. INDEMNIFICATION: Each party agrees to indemnify and to hold the other parties, their elected officers, agents, employees and successors and assigns, harmless from and against all claims, demands, actions and/or causes of actions, judgments, settlements, or other costs, including reasonable attorney's fees, which the other party, its successors and assigns, may incur or sustain a) by reason of the indemnifying party's breach of this Agreement or failure to legally or timely meet the responsibilities imposed herein (including, but not limited to, any fiscal obligations herein), or b) by reason of the torts of the indemnifying party. This Agreement shall not extend the liability of any Authority Member and each Authority Member and the Management Committee are authorized to insure any and all liabilities which may be incurred as a result of this Agreement or operations under it and where appropriate to accept insurance in lieu of other indemnification. West Des Moines' indemnification obligation shall not extend to actions by its personnel taken in its capacity as Coordinating Agency for or on behalf of the Authority rather than for on or behalf of West Des Moines. All actions by West Des Moines personnel in the performance of its functions as Coordinating Agency shall be the responsibility of Authority Members collectively.

7. AGREEMENT – METHOD OF APPROVAL: The parties hereto approve this Agreement by Resolution, which Resolution shall authorize the respective Mayors to execute this Agreement.

8. AGREEMENT – FILING WITH SECRETARY OF STATE: When this Agreement has been approved by the parties hereto, this Agreement shall be electronically filed with the Secretary of the State of Iowa in accordance with the provisions of Iowa Code Section 28E.8.

9. **AGREEMENT – EFFECTIVE DATE:** This Agreement shall become effective on April 1, 2015.

10. **AGREEMENT – SUBJECT TO GRANT FUNDING:** The terms of this Agreement are predicated and conditioned upon the ability of the City of West Des Moines to obtain grant funding for the Program. Should this method of financing be unavailable or unacceptable, the City of West Des Moines may so notify the Cities of Altoona, Ankeny, Bondurant, Grimes, Johnston, Pleasant Hill, Polk City, Urbandale, and Windsor Heights and this Agreement shall be null and void.

11. **DURATION AND TERMINATION:** This Agreement shall be effective from the date herein provided until terminated as herein provided. An Authority Member wishing to terminate participation must give one-year advanced notice to all other members not later than December 31st of any given year. Otherwise, this Agreement shall continue until terminated by mutual agreement of the Authority Members.

12. **NOTICES:** Any notice under this Agreement shall be in writing and shall be deemed to be given when deposited in the United States Post Office.

- A. Notices to Altoona shall be addressed: City Administrator, City of Altoona, 407 8th Street SE, Altoona, IA 50009
- B. Notices to Ankeny shall be addressed: City Manager, City of Ankeny, 410 W. 1st Street, Ankeny, IA 50023
- C. Notices to Bondurant shall be addressed: City Administrator, City of Bondurant, P.O. Box 37, Bondurant, IA 50035
- D. Notices to Grimes shall be addressed: City Administrator, City of Grimes, 101 N. Harvey Street, Grimes, IA 50111
- E. Notices to Johnston shall be addressed: City Administrator, City of Johnston,

P.O. Box 410, Johnston, IA 50131-0410

- F. Notices to Pleasant Hill shall be addressed: City Manager, City of Pleasant Hill, 5160 Maple Drive, Suite A, Pleasant Hill, IA 50327
- G. Notices to Polk City shall be addressed: City Administrator, City of Polk City, P.O. Box 426, Polk City, Iowa 50226
- H. Notices to Urbandale shall be addressed: City Manager, City of Urbandale, 3600 86th Street, Urbandale, Iowa 50322
- I. Notices to West Des Moines shall be addressed: City Manager, City of West Des Moines, P.O. Box 65320, West Des Moines, IA 50265
- J. Notices to Windsor Heights shall be addressed: City Administrator, City of Windsor Heights, 1145 66th Street, Suite 1, Windsor Heights, IA 50324
- K. If during the term of this Agreement any City shall change the address of its City Hall or seat of municipal government, it shall notify the others of said new address and the new address shall be by mutual agreement substituted for the address herein provided.

13. **ARBITRATION:** Should the parties be unable to agree upon the allocation of costs among them, or should any other dispute arise concerning the interpretation or operation of this Agreement which the parties are unable to resolve, then any such dispute shall be submitted to an arbitrator mutually agreeable to the parties; or, in the absence of such agreement, to an arbitrator chosen by the Chief Judge of the Fifth Judicial District of the State of Iowa. In either event, the determination of such arbitrator as to the dispute submitted to the arbitrator shall be final.

14. **SIGNATURE PAGES:** Each Participating Community approving this Agreement shall execute the separate signature page provided for it, and the parties hereto authorize the City

Clerk of the City of West Des Moines to assemble the signature pages and append same to

copies of this Agreement, and to electronically file the Agreement with the Secretary of State.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed by their respective officers, pursuant to full authority granted and given as of the day and year first above written.

CITY OF BONDURANT

By: _____
Mayor

STATE OF IOWA)
)ss:
COUNTY OF _____)

On this _____ day of _____, 2015, before me, the undersigned, a Notary Public in and for said County and State, personally appeared _____ to me personally known, who, being by me duly sworn, did state that they are the Mayor of the City of Bondurant, respectively, of said City; that no seal has been procured by the said City; that said instrument was signed on behalf of said City by authority of its City Council; and that the said _____ as such officer acknowledge the execution of said instrument to be the voluntary act and deed of said City, by it and by them voluntarily executed.

Notary Public

Commission Expires:

CITY OF BONDURANT
RESOLUTION NO. 15-40

RESOLUTION AWARDING THE BID FOR THE CITY PARK SHELTER
CONSTRUCTION PROJECT TO NISLEY CONSTRUCTION, SEYMOUR, IOWA, IN
THE AMOUNT OF \$132,826

WHEREAS, the City of Bondurant posted a notice of bid letting for the Bondurant City Park Shelter Project which was published February 18, 2015; AND

WHEREAS, seven bids were submitted on March 12, 2015, and were opened at the Bondurant City Center; AND

WHEREAS, Nisley Construction, Seymour, Iowa, submitted the lowest bid and met the required criteria for the bidding process

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the bid for the City Park Shelter Construction Project is awarded to Nisley Construction, Seymour, Iowa, in the amount of \$132,826.

Passed this 23rd day of March, 2015,

By: _____
Keith Ryan, Mayor

ATTEST: I, Mark J. Arentsen, City Administrator of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Mark J. Arentsen, City Administrator

Council Action	Ayes	Nays	Abstain	Absent
Enos				
Lohse				
Peffer				
Reed				
Sullivan				

PROJECT: **City of Bondurant City Park Shelter**
PR#: **13058**

DATE: **March 19, 2015**

RE: **Bid Letting Results & Recommendation to Award Contract**

PREPARED BY: **Karen Wood, CSI, CDT, LEED AP on behalf of Thad N. Long, AIA**

Bid Letting Results:

Seven (7) Bids were received on March 12, 2015 for the City of Bondurant City Park Shelter Project. The base bids ranged from \$132,826 to \$238,000. Unit prices ranged from \$35.00 to \$115.00 per cubic yard. See attached bid results summary for additional details.

The low bid was submitted by Nisley Construction, in the amount of \$132,826, however, the bid form issued in Addendum 01 was not used for the bid, and did not include the unit prices as required. All other documents were submitted and addendum receipt acknowledged. Nisley Construction has since submitted a corrected bid form with a unit price of \$48.00 per cubic yard for over-excavation and suitable fill.

Recommendation to Award Contract:

SVPA Architects Inc. recommends that the City of Bondurant accept the lowest responsive bid received in the amount of \$132,826 from Nisley Construction, 3111 Edison Road, Seymour, IA 52590.

Mary Rork-Watson

From: Mark Arentsen [marentsen@cityofbondurant.com]
Sent: Thursday, March 19, 2015 12:27 PM
To: 'Ryan Keith'; 'Curt Sullivan'; brian.k.lohse@gmail.com; Wes Enos; 'Mike Reed'; 'Bob Pepper'
Cc: civilj@hotmail.com; mariancollison@msn.com; 'Michele Hartzler'; barns@buffalowildwings.com; jjvsc1@aol.com; jcollison03@yahoo.com; gippleckb@msn.com; 'Shelby Hagan'; 'Misty Richardson-Kugler'; 'Mary Rork-Watson'; 'Thad N. Long'
Subject: City Park Shelter
Attachments: City Park Shelter Construction Bids 3-12-15.doc; SKMBT_C35315031910510.pdf

Bids were received on March 12 for the City Park Shelter construction project. A summary of the bids is attached. As you can see there is a significant gap between the low bid and the remaining bids. A cashier's check in the amount of \$6,641.30 was provided by the low bidder, Nisley Construction as bid security. The remaining bidders provided a bid bond. A cashier's check is one of the bid security options provided in the project specifications. I've had a number of conversations with Freeman Nisley of Nisley Construction about his bid and this project. He could decline to proceed with the project, but then the City could cash the bid security check. Freeman has stated that he intends to proceed with the project for the amount he bid.

Nisley Construction was the framing subcontractor for the public works shop addition a year and a half ago. Those of you who are aware of that project may recall that we had some problems with the general contractor on that project. Nisley Construction was not the general contractor. They were the framing subcontractor and did a nice job with their work. They even made suggestions for improving the project. We hired them separately to install the interior steel wall siding in the building. They completed that work in one day for a very reasonable price. I think you'd get positive comments from any of the public works guys about the work that Nisley Construction did on the shop addition. I knew the shelter project may be coming up and discussed that with Freeman while they were working on the shop addition. He said that he was interested. I encouraged him to submit a bid when the City Council approved bidding the project.

We've been discussing this project for several years and one of the concerns expressed by Council members has been the projected cost. The Architects estimate was \$200,000. We now have a bid that I believe is more in line with what the Council members were expecting. There will be some other costs, such as sidewalks to the building and security cameras, that aren't in the bid, but even with those items, this is a great outcome for the City. We have funding commitments for this project from Prairie Meadows, \$12,500 and Polk County, \$5,000. I'm hopeful that Polk County will contribute another \$20,000, but that hasn't been confirmed yet.

I received confirmation yesterday that a Performance Bond will be issued for the project if the City awards the bid to Nisley. That guarantees that the work stated in the plans and specifications will be done for the bid price unless change orders are approved. Contractors have to pay for the bond, so they typically don't obtain the bond until they are awarded the work. Attached is a letter from the Project Architect recommending awarding the bid to Nisley. I also reviewed the bids with City Attorney David Brick who stated that Nisley's bid was properly submitted and the work can be awarded to them. We should accept Nisley's bid. Awarding this project to Nisley Construction is an agenda item for the 3/23 City Council meeting.

Mark Arentsen

City Administrator
City of Bondurant, Pop. 3,860
200 Second St., NE, PO Box 37
Bondurant, IA 50035
515-967-2418
515-971-6855 (Cell)
515-967-5732 (Fax)

Mark Arentsen

From: Truett Pershy [tpershy@cookins.us]
Sent: Wednesday, March 18, 2015 9:08 AM
To: Mark Arentsen
Subject: RE: Nisley Construction Performance Bond

Bond is approved
Bond #62327969
Amount \$133,000
Performance bond for City of Bondurant City Park Shelter

Will have a sealed and notarized bond ready for you before he starts the job.

Thanks,

Truett Pershy
Agent
Cook Insurance
109 W Jackson St
Corydon, IA 50060
641-872-2152 office
641-895-2053 cell
641-872-2156 fax
tpershy@cookins.us

From: Mark Arentsen [<mailto:marentsen@cityofbondurant.com>]
Sent: Wednesday, March 18, 2015 9:05 AM
To: Truett Pershy
Subject: Nisley Construction Performance Bond

Please send confirmation of the Performance Bond approval for Nisley Construction for the City of Bondurant City Park Shelter construction project. The bond will need to be in the amount of \$132,826. Thank you.

Mark Arentsen
City Administrator
City of Bondurant, Pop. 3,860
200 Second St., NE, PO Box 37
Bondurant, IA 50035
515-967-2418
515-971-6855 (Cell)
515-967-5732 (Fax)
marentsen@cityofbondurant.com
www.cityofbondurant.com

City OF Bondurant

200 Second Street, Northeast
Post Office Box 37
Bondurant, Iowa 50035-0037

Phone: (515) 967-2418
FAX: (515) 967-5732

E-mail: info@cityofbondurant.com

Website: www.cityofbondurant.com

Mayor:

Keith Ryan

City Administrator:

Mark Arentsen

Council Member:

Wes Enos

Brian Lohse

Bob Pepper

Michael Reed

Curt Sullivan

City Attorney:

David E. Brick

City Engineer:

Bob Veenstra Jr.

CITY PARK SHELTER CONSTRUCTION BIDS

MARCH 12, 2015

Nisley Construction, Seymour, IA	\$132,826
Koester Construction, Grimes, IA	210,200
Core Contracting Assoc., Des Moines, IA	211,369
Lansink Construction, Johnston, IA	215,000
Storey Construction, Ames, IA	230,600
TBB&M, LLC, Indianola, IA	237,000
Bryan Crow Construction, Waukee, IA	238,000



CITY PARK SHELTER FUNDING

JANUARY 17, 2015

Estimated Cost	\$230,000
Prairie Meadows committed grant	<u>- 12,500</u>
	\$217,500
Polk County committed grant	<u>- 5,000</u>
	\$212,500
Projected Polk County grant	<u>- 20,000</u>
Unfunded Balance	\$192,500

**RECOMMENDED EXPENDITURES FOR
PARKS CAPITAL PROJECTS FUNDS
JANUARY 17, 2015**

<u>CURRENT FUND BALANCE</u>			\$331,583
Add Playground Mulch, City Park, Lake Petocka, Mallard Pointe			<u>-7,000</u>
			\$324,583
Complete Wolf Creek Playground - Installation	\$7,500		
Playground Mulch	5,200		
Drainage	500		
Sidewalk	<u>500</u>		
	\$13,700		<u>-13,700</u>
			\$310,883
Add Additional Items at Renaud Ridge, Lincoln Estates, Wisteria Heights & Wolf Creek		Mark - <u>66,450</u>	Bryant <u>-38,819</u>
		\$244,433	\$272,064
City Park Shelter cost		<u>-\$230,000</u>	<u>-\$230,000</u>
		14,433	42,064
Outside City Park Shelter Funding		<u>+ 37,500</u>	<u>+37,500</u>
Available Funds		\$51,933	\$79,564

CITY OF BONDURANT
RESOLUTION NO. 15-41

APPLICATION FOR PARTIAL PAYMENT #8 FROM ABSOLUTE CONCRETE FOR U.S.
HIGHWAY 65 & NORTHEAST 64TH STREET / 32ND STREET, SOUTHWEST, PAVEMENT
WIDENING AND TRAFFIC SIGNALS

WHEREAS, the City of Bondurant has decided to widen the Highway 65 & Northeast 64th Street / 32nd Street, Southwest, intersection and add traffic signals; AND

WHEREAS, the City of Bondurant employed Absolute Concrete to perform this work; AND

WHEREAS, Absolute Concrete has submitted an Application for Partial Payment #8 for work completed on this project for the amount of \$3,489.48; AND

WHEREAS, the Project Engineer has approved payment of the attached pay request

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Application for Partial Payment #8 submitted by Absolute Concrete for its work on U.S. Highway 65 & Northeast 64th Street / 32nd Street, Southwest, intersection in the amount of \$3,489.48, is hereby approved as presented.

Passed this 23rd day March, 2015,

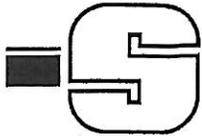
By: _____
Keith Ryan, Mayor

ATTEST: I, Mark J. Arentsen, City Administrator of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Mark J. Arentsen, City Administrator

Council Action	Ayes	Nays	Abstain	Absent
Enos				
Lohse				
Peffer				
Reed				
Sullivan				



April 6, 2015

Mr. Mark Arentsen
City of Bondurant
200 2nd Street NE
Bondurant, IA 50035

RE: PARTIAL PAYMENT APPLICATION NO. 8
US HIGHWAY 65 & NE 64th STREET / 32ND STREET SW PCC WIDENING AND
TRAFFIC SIGNALS
IOWA DOT PROJECT NO. STP-U-0747(607)—70-77
SNYDER PROJECT NO. 113.0851

Dear Mr. Arentsen:

Partial Payment Application No. 8 includes work completed between January 9, 2015 and March 31, 2015. The contractor has completed construction of the traffic signals and the new pavement. Currently the contractor is on hold until late spring at which time the seeding will be reviewed for successful establishment and the shoulders will be reviewed for settlement.

We recommend payment of \$3,489.48 to Absolute Concrete, for work completed through March 31, 2015. Approximately 97% of the total contract has been completed.

Please contact me should you have any questions on this pay application.

Sincerely,

SNYDER & ASSOCIATES, INC.

Lee Gourley E.I.
Project Engineer

APPLICATION FOR PARTIAL PAYMENT NO. 8

PROJECT: US Highway 65 & NE 64th Street/32nd Street SW PCC Pavement Widening and Traffic Signals
OWNER: City of Bondurant
CONTRACTOR: Absolute Concrete
ADDRESS: 505 1st Avenue
Slater, IA 50244
DATE: April 6, 2015

IOWA DOT PROJECT NO.: STP-U-0747(607)-70-77
S&A PROJECT NO.: 113.0851

PAYMENT PERIOD: January 9, 2015 to March 31, 2015

1. CONTRACT SUMMARY:

Original Contract Amount: \$898,573.72
Net Change by Change Order: \$ 12,672.52
Contract Amount to Date: \$911,246.24

CONTRACT PERIOD: WORKING DAYS
Original Contract Date: March 13, 2014
Original Contract Period: 55 Working Days
Extension by Change Order: none to date

2. WORK SUMMARY:

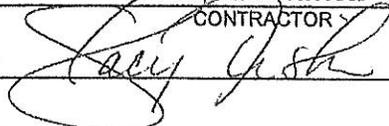
Total Work Performed to Date: \$ 883,445.93
Retainage: 3% \$26,503.38
Total Earned Less Retainage: \$856,942.55
Total Previous Payments \$853,453.07
AMOUNT DUE THIS APPLICATION: \$3,489.48

3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:

(1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for Payment.

(2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this application for Payment are free and clear of all liens, claims, security interests and encumbrances.

Absolute Concrete
CONTRACTOR
By  DATE: 3/12/15

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.
ENGINEER
By  DATE: 3/12/15

5. OWNER'S APPROVAL

City of Bondurant
OWNER
By _____ DATE: _____

6. DETAILED ESTIMATE OF WORK COMPLETED:

ITEM NO.	ITEM CODE	DESCRIPTION	CONTRACT ITEMS			COMPLETED WORK			TOTAL \$ TO DATE
			QUANTITY	UNIT	UNIT COST	TOTAL COST	PREVIOUS TOTAL	QUANTITY THIS EST.	
1	2109-2636000	EMBANKMENT IN PLACE	689	CY	\$ 20.00	\$13,780.00	689.00		\$13,780.00
2	2102-2710070	EXCAVATION CLASS 2	2,035.00	CY	\$ 2.75	\$5,596.25	2,035.00		\$5,596.25
3	2105-8425015	TOPSOIL STRIP, SALVAGE AND SPREAD	1,786	CY	\$ 4.50	\$8,037.00	1,786.00		\$8,037.00
4	2107-0876100	COMPACTION WITH MOISTURE CONTROL	2,724.00	CY	\$ 4.00	\$10,896.00	2,724.00		\$10,896.00
5	2115-0100600	MODIFIED SUBBASE	2,230	CY	\$ 33.00	\$73,590.00	1,708.82		\$56,391.06
6	2121-7425010	GRANULAR SHOULDER, TYPE A	1,866	TON	\$ 20.00	\$37,920.00	1,466.54		\$29,330.80
7	2123-7450000	SHOULDER CONSTRUCTION, EARTH	31.1	STA	\$ 250.00	\$7,775.00	28.51		\$7,127.50
8	2301-1033100	STANDARD OR SLIP FORM PCC PAVEMENT, CLASS C, CI	5555	SY	\$ 65.00	\$361,575.00	5,655.00		\$370,848.40
9	2301-6911722	PCC PAVEMENT SAMPLE	1	LS	\$ 2,500.00	\$2,500.00	1.00		\$2,500.00
10	2315-8275025	SURFACE, DRIVEWAY, CLASS A CRUSHED STONE	20	TON	\$ 35.00	\$700.00	17.05		\$596.75
11	2401-6745910	REMOVAL OF SIGN	8	EACH	\$ 180.00	\$1,440.00	8.00		\$1,440.00
12	2402-0425040	FLOODED BACKFILL	6.6	CY	\$ 110.00	\$726.00	5.00		\$550.00
13	2402-2720000	EXCAVATION, CLASS 20	45.8	CY	\$ 11.00	\$503.80	45.80		\$503.80
14	2416-010024	APRON, CONCRETE, 24 IN. DIA.	2	EACH	\$ 1,850.00	\$3,700.00	2.00		\$3,700.00
15	2416-010030	APRON CONCRETE, 30 IN. DIA.	1	EACH	\$ 1,950.00	\$1,950.00	1.00		\$1,950.00
16	2416-1180024	CULVERT, CONCRETE ROADWAY PIPE, 24 IN. DIA.	14	LF	\$ 140.00	\$1,960.00	14.00		\$1,960.00
17	2416-1180030	CULVERT, CONCRETE ROADWAY PIPE, 30 IN. DIA.	18	LF	\$ 165.00	\$2,970.00	18.00		\$2,970.00
18	2417-0225024	APRON, CORRUGATED METAL, 24 IN. DIA.	2	EACH	\$ 700.00	\$1,400.00	2.00		\$1,400.00
19	2417-1060024	CULVERT, CORRUGATED METAL ROADWAY PIPE, 24 IN. DIA.	38	LF	\$ 90.00	\$3,420.00	38.00		\$3,420.00
20	2502-8212034	SUBDRAIN, LONGITUDINAL, (SHOULDER) 4 IN. DIA.	3228.4	LF	\$ 12.00	\$38,740.80	3,358.20		\$40,268.40
21	2502-8220193	SUBDRAIN OUTLET (RP-19C)	8	EACH	\$ 500.00	\$4,000.00	8.00		\$4,000.00
22	2502-8220198	SUBDRAIN OUTLET (RP-19F)	2	EACH	\$ 420.00	\$840.00	2.00		\$840.00
23	2502-8220197	SUBDRAIN OUTLET (RP-19E)	5	EACH	\$ 380.00	\$1,900.00	5.00		\$1,900.00
24	2505-0200036	REMOVAL STORM SEWER PIPE LESS THAN OR EQUAL TO	38	LF	\$ 15.00	\$570.00	38.00		\$570.00
25	2507-37250005	ENGINEERING FABRIC	27.6	SY	\$ 20.00	\$552.00	27.60		\$552.00
26	2507-8028000	EROSION STONE	14.4	TON	\$ 60.00	\$864.00	0.00		\$0.00
27	2510-5746550	REMOVAL OF PAVEMENT	2010	SY	\$ 10.00	\$20,100.00	2,010.00		\$20,100.00
28	2518-6910000	SAFETY CLOSURE	1	EACH	\$ 200.00	\$200.00	1.00		\$200.00
29	2524-6765010	REMOVE AND REINSTALL SIGN	5	EACH	\$ 175.00	\$875.00	4.00		\$700.00
30	2525-0000100	TRAFFIC SIGNALIZATION	1	LS	\$ 175,000.00	\$175,000.00	1.00		\$175,000.00
31	2527-9263109	PAINTED PAVEMENT MARKINGS, WATERBORNE/SOLVENT	175.16	STA	\$ 42.00	\$7,356.72	175.16		\$7,356.72
32	2527-9263137	PAINTED SYMBOL AND LEGEND, WATERBORNE/SOLVENT	6	EACH	\$ 110.00	\$660.00	6.00		\$660.00
33	2527-9263189	PAVEMENT MARKINGS REMOVED	43.85	STA	\$ 31.00	\$1,359.35	34.88		\$1,059.48
34	2528-8445110	TRAFFIC CONTROL	20	LS	\$ 3,800.00	\$76,000.00	16.00		\$60,800.00
35	2528-8445113	FLAGGER	1	LS	\$ 335.00	\$335.00	1.00		\$335.00
36	2533-4690005	MOBILIZATION	1	LS	\$ 60,000.00	\$60,000.00	1.00		\$60,000.00
37	2595-9999010	STORM WATER POLLUTION PREVENTION PLAN INSPECT	25	EACH	\$ 100.00	\$2,500.00	8.00		\$800.00
38	2595-9999010	METER PIT TOP ADJUSTMENT	1	LS	\$ 12,500.00	\$12,500.00	1.00		\$12,500.00
39	2595-9999010	STORM WATER POLLUTION PREVENTION PLAN MANAGE	1	LS	\$ 2,500.00	\$2,500.00	1.00		\$2,500.00
40	2601-2634100	MULCHING	2.21	ACRE	\$ 700.00	\$1,547.00	1.52		\$1,190.00
41	2601-2635041	SEEDING AND FERTILIZING	2.21	ACRE	\$ 1,100.00	\$2,431.00	1.52		\$1,870.00
42	2602-0000020	SILT FENCE	1094	LF	\$ 1.75	\$1,914.50	165.00		\$271.25
43	2602-0000030	SILT FENCE-DITCH CHECKS	399	LF	\$ 2.50	\$997.50	386.00		\$960.00
44	2602-0000071	REMOVAL OF SILT FENCE OR SILT FENCE-DITCH CHECK	1483	LF	\$ 1.00	\$1,483.00	0.00		\$0.00
45	2602-0000101	MAINTENANCE OF SILT FENCE OR SILT FENCE-DITCH CH	150	LF	\$ 0.10	\$15.00	0.00		\$0.00
46	2602-0000309	PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9'	217.5	LF	\$ 5.00	\$1,087.50	645.00		\$3,225.00
47	2602-0000350	REMOVAL OF PERIMETER AND SLOPE SEDIMENT CONTR	217.5	LF	\$ 1.00	\$217.50	0.00		\$0.00
48	2602-0010010	MOBILIZATION, EROSION CONTROL	1	EACH	\$ 500.00	\$500.00	3.00		\$1,500.00
49	2602-0010020	MOBILIZATION, EMERGENCY EROSION CONTROL	1	EACH	\$ 1,000.00	\$1,000.00	0.00		\$0.00

TOTAL ORIGINAL CONTRACT: \$870,157.41
 CHANGE ORDER SUMMARY \$896,573.72

50	2598-9999010	SAW CUTTING	190	LF	\$ 19.60	\$3,762.00	190.00		\$3,762.00
51	2599-9999010	Ditch Grading	1	LS	\$ 1,650.00	\$1,650.00	1.00		\$1,650.00
52	2599-9999009	12" CMP Extension	20	LF	\$ 82.50	\$1,650.00	20.00		\$1,650.00
53	2598-9999010	Intake Reinstallation and Recontstruction	1	LS	\$ 1,100.00	\$1,100.00	1.00		\$1,100.00
54	2598-9999005	8-18" 4"x8" Wood Posts	8	EA	\$ 182.44	\$1,459.52	8.00		\$1,459.52
55	2598-9999005	Apron Guards	3	EA	\$ 715.00	\$2,145.00	3.00		\$2,145.00
56	2599-9999010	Ladder Rungs	1	LS	\$ 280.00	\$280.00	1.00		\$280.00
57	2599-9999004	Changeable Message Boards	7	DAY	\$ 88.00	\$616.00	14.00		\$1,232.00
TOTAL CHANGE ORDER CONTRACT:									\$ 12,672.52
TOTAL ORIGINAL CONTRACT & CHANGE ORDERS									\$911,246.24

CITY OF BONDURANT
RESOLUTION NO. 15-42

RESOLUTION APPROVING THE PURCHASE OF 3.6 ACRES OF DAVE HIGGINS'
PROPERTY BY THE CITY OF BONDURANT IN THE AMOUNT OF \$20,000

WHEREAS, the City of Bondurant has a plan to purchase floodplain property when possible to eliminate the potential for developers to submit proposals for filling and developing floodplain areas; AND

WHEREAS, the City of Bondurant's Comprehensive Plan recommends extending Brick Street across Mud Creek and extending Garfield Street south to intersect with Brick Street on the west side of Mud Creek; AND

WHEREAS, the City of Bondurant plans to replace the existing bridge on 15th Street, Southwest, with a box culvert and relocate it to the new Brick Street crossing; AND

WHEREAS, the purchase of the 3.6 acre portion of the Dave Higgins' property on the west side of Grant Street will allow the City of Bondurant to meet the recommendations of the Comprehensive Plan and protect the floodplain from development; AND

WHEREAS, the mortgage company, Seterus Inc., has agreed to a paydown of \$17,784 for the 3.6 acres with the balance of \$2,216 to be paid to David and Joyce Higgins

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the purchase of the 3.6 acre portion of the Dave Higgins' property on the west side of Grant Street in the amount of \$20,000 by the City of Bondurant, is hereby approved **pending final approval by the mortgage company.**

Passed this 23rd day of March, 2015,

By: _____
Keith Ryan, Mayor

ATTEST: I, Mark J. Arentsen, City Administrator of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Mark J. Arentsen, City Administrator

Council Action	Ayes	Nays	Abstain	Absent
Enos				
Lohse				
Peffer				
Reed				
Sullivan				

Mark Arentsen

From: Mark Arentsen [marentsen@cityofbondurant.com]
Sent: Thursday, March 19, 2015 9:53 AM
To: 'Ryan Keith'; 'Curt Sullivan'; 'brian.k.lohse@gmail.com'; Wes Enos (wes@wesenos.com); 'Mike Reed'; 'Bob Pepper'
Cc: 'David Brick'; 'Dave Higgins'; 'Lori Dunham'; 'Mary Rork-Watson'
Subject: Dave Higgins land purchase
Attachments: SKMBT_C35315031907350.pdf

Those of you who've been on the Council for a while will recall that we've been working for several years on purchasing a 3.6A portion of Dave Higgins property on the west side of Grant St. across from Legacy Bank. The area to be purchased is Parcel A on the attached map. This has taken way longer than I had imagined it would. It now appears that this purchase will be completed in the next month or so. The delay is primarily the result of dealing with mortgage companies who don't really care about this issue. The mortgage was also sold about a year ago which required that the process start all over. There have been a number of closed session meetings about this purchase, the last of which was 1/20/14. It is my recollection that the City Council agreed to a purchase price of \$20,000 at one of these meetings.

This purchase is recommended for two reasons. One is to continue the City's practice of purchasing floodplain property when possible to eliminate the potential for developers to submit proposals for filling and developing floodplain areas. Floodplain areas in Bondurant have been developed in the past which has proven to be a poor choice. Portions of the Mallard Pointe subdivision which had been floodplain experienced significant flooding in August, 2010. Even though a permit was issued to fill and develop this area, Mud Creek returned to its former floodplain resulting in significant property damage. The floodplain acquisition reasoning was used for purchase of the 1.46A property bounded by Hwy 65, the new Casey's Store, 15th St. SW and Mud Creek in 2013.

The second reason has to do with the relocation of the existing old bridge on 15th St. SW. The City's Comprehensive Plan calls for Brick St. to be extended west across Mud Creek. Garfield St. will be extended south and will intersect with Brick St. on the west side of Mud Creek. The existing bridge will be replaced probably with a box culvert at the new Brick St. crossing. Garfield will eventually become a parallel street with Grant St. This will provide another entry/exit street for elementary and middle school traffic. Without this second access point for school traffic, Grant St. will become even more congested as the school population continues to grow.

City Council members who were in office when this was last discussed agreed that the purchase made sense for these two reasons. I received an e-mail from David Brick yesterday stating that the mortgage company has finally provided a payout of \$17,784 to release the 3.6A. The balance, \$2,216, will be paid to David and Joyce Higgins. Funds have been in place for about a year to pay for this purchase.

A Resolution approving the purchase will be included on the 3/23 City Council agenda.

Mark Arentsen

City Administrator

City of Bondurant, Pop. 3,860

200 Second St., NE, PO Box 37

Bondurant, IA 50035

515-967-2418

515-971-6855 (Cell)

515-967-5732 (Fax)

marentsen@cityofbondurant.com

www.cityofbondurant.com

Mary Rork-Watson

From: Mark Arentsen [marentsen@cityofbondurant.com]
Sent: Thursday, March 19, 2015 10:01 AM
To: 'Mary Rork-Watson'
Subject: FW: HIGGINS UPDATE fwd: Higgins Loan number 25347101
Attachments: PastedGraphic-3.tiff

Mark Arentsen

City Administrator
City of Bondurant, Pop. 3,860
200 Second St., NE, PO Box 37
Bondurant, IA 50035
515-967-2418
515-971-6855 (Cell)
515-967-5732 (Fax)
marentsen@cityofbondurant.com
www.cityofbondurant.com

From: Dave Brick [mailto:Dave.Brick@brickgentrylaw.com]
Sent: Thursday, March 19, 2015 6:09 AM
To: Mark Arentsen
Subject: HIGGINS UPDATE fwd: Higgins Loan number 25347101

Mark,

Here is email we received from lender. The \$17,784 number is the amount of Higgins proceeds that will be retained by bank and used to pay down Higgins mortgage balance. He would be able to keep the rest, which, if memory serves me correct would end up being about a couple thousand dollars. I will let you know when we receive the paperwork, which should arrive this week. Thanks.

David E. Brick
Brick Gentry, P.C.
6701 Westown Parkway, Suite 100
West Des Moines, IA 50266
Phone: 515-274-1450
Fax: 515-274-1488

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Begin forwarded message:

From: Patrick Burk <Patrick.Burk@brickgentrylaw.com>

To: David Brick <davebrick@mac.com>
Subject: Fwd: Higgins Loan number 25347101
Date: March 13, 2015 at 8:20:49 AM CDT

It looks like this can get finalized contingent on getting a payment of \$17,784.00.

Begin forwarded message:

From: "Fitzgerald, Kaitlin" <Kaitlin.Fitzgerald@seterus.com>
To: 'Patrick Burk' <Patrick.Burk@brickgentrylaw.com>
Date: March 12, 2015 at 5:34:02 PM CDT
Subject: RE: Higgins Loan number 25347101

Hello Mr. Burk

We received an approval of the release of 3.60 ac from FNMA. Just to let you know, they are requiring a paydown of \$17,784.00 based on guidelines for Partial Takings.

The file will be reviewed by our management and the document executed. This process is usually only 1-2 days. I should be able to send the approval letter and document out via overnight FedEx by Tuesday.

Thank you,

Kaitlin Fitzgerald
Title Services Specialist
Seterus, Inc.
503-686-7804
kaitlin.fitzgerald@seterus.com


From: Patrick Burk [<mailto:Patrick.Burk@brickgentrylaw.com>]
Sent: Wednesday, March 11, 2015 2:41 PM
To: Fitzgerald, Kaitlin
Cc: Shelley Beers
Subject: Higgins Loan number 25347101

We spoke about three weeks ago and you indicated you are waiting on Fannie Mae. Have you heard anything further?

Patrick T. Burk
Shareholder

6701 Westown Parkway, Ste 100
West Des Moines, IA 50266-7703
Phone: 515-274-1450 x 338
Facsimile: 515-274-1488

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THIS COMMUNICATION IS FROM A DEBT COLLECTOR AS WE SOMETIMES ACT AS A DEBT COLLECTOR. WE ARE ATTEMPTING TO COLLECT A DEBT AND ANY INFORMATION OBTAINED WILL BE USED FOR THAT PURPOSE. HOWEVER, IF YOU ARE IN BANKRUPTCY OR RECEIVED A BANKRUPTCY DISCHARGE OF THIS DEBT, THIS LETTER IS NOT AN ATTEMPT TO COLLECT THE DEBT. THIS NOTICE IS BEING FURNISHED FOR YOUR INFORMATION AND TO COMPLY WITH APPLICABLE LAWS AND REGULATIONS. IF YOU RECEIVE OR HAVE RECEIVED A DISCHARGE OF THIS DEBT THAT IS NOT REAFFIRMED IN A BANKRUPTCY PROCEEDING, YOU WILL NOT BE PERSONALLY RESPONSIBLE FOR THE DEBT. This e-mail message is for the sole use of the intended recipient(s). It may contain confidential information, legally privileged information or other information subject to legal restrictions. If you are not the intended recipient, please do not read, copy, use, or disclose this message. Please notify the sender by replying to this message, and then delete or destroy all copies of this message in all media. Also, this email message is not an offer or acceptance and it is not intended to be all or part of an agreement.

COLORADO: SEE WWW.COLORADOATTORNEYGENERAL.GOV/CA FOR INFORMATION ABOUT THE COLORADO FAIR DEBT COLLECTION PRACTICES ACT. Seterus, Inc. maintains a local office at 355 Union Boulevard, Suite 250, Lakewood, CO 80228. The office's phone number is 888.738.5576. NEW YORK CITY: 1411669, 1411665, 1411662. TENNESSEE: This collection agency is licensed by the Collection Service Board of the Department of Commerce and Insurance. Seterus, Inc. is licensed to do business at 14523 SW Millikan Way, Beaverton, OR. Seterus' phone number is 866.570.5277, and our general business hours are Monday-Thursday 5 a.m. to 8 p.m., Friday 5 a.m. to 6 p.m. (Pacific Time). For borrowers having difficulty making payments, we have loan specialists available Monday-Thursday 5 a.m. to 9 p.m., Friday 5 a.m. to 6 p.m., and Saturday 9 a.m. to 12 p.m. (Pacific Time). Saturday hours may vary.

Patrick T. Burk

Shareholder

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West Des Moines, IA 50266-7703
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Mary Rork-Watson

From: Mark Arentsen [mailto:marentsen@cityofbondurant.com]
Sent: Monday, March 02, 2015 2:10 PM
To: 'Joe Simon'
Cc: 'Keith Ryan'; 'Mary Rork-Watson'
Subject: RE: On street parking setbacks from driveways

Thank you. We will probably discuss this at the 3/23 City Council meeting.

Mark Arentsen

City Administrator
City of Bondurant, Pop. 3,860
200 Second St., NE, PO Box 37
Bondurant, IA 50035
515-967-2418
515-971-6855 (Cell)
515-967-5732 (Fax)
marentsen@cityofbondurant.com
www.cityofbondurant.com

From: Joe Simon [mailto:Joe.Simon@polkcountyiowa.gov]
Sent: Monday, March 02, 2015 2:09 PM
To: 'Mark Arentsen'
Subject: RE: On street parking setbacks from driveways

Mark,

I lot of the ordinances and zoning laws that I have seen usually are in the range of 5-10 feet of the driveway edge. If I were to have an opinion on it I would say a 5ft minimum. And even 5ft really can reduce line of sight when someone is backing out of a driveway. Especially if the vehicle is a SUV or truck.

Joe

From: Mark Arentsen [mailto:marentsen@cityofbondurant.com]
Sent: Monday, March 02, 2015 1:47 PM
To: Joe Simon
Cc: 'Keith Ryan'
Subject: On street parking setbacks from driveways

stating a setback from the driveway for on street parking. I believe we should establish a 3' setback from driveways for on street parking. Do you have any particular opinion about this?

Mark Arentsen

City Administrator
City of Bondurant, Pop. 3,860
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CHAPTER 136

SIDEWALK REGULATIONS

136.01 Purpose	136.10 Failure to Repair or Barricade
136.02 Definitions	136.11 Interference with Sidewalk Improvements
136.03 Removal of Snow, Ice and Accumulations	136.12 Encroaching Steps
136.04 Responsibility for Maintenance	136.13 Openings and Enclosures
136.05 City May Order Repairs	136.14 Fires or Fuel on Sidewalks
136.06 Sidewalk Construction Ordered	136.15 Defacing
136.07 Permit Required	136.16 Debris on Sidewalks
136.08 Sidewalk Standards	136.17 Merchandise Display
136.09 Barricades and Warning Lights	136.18 Sales Stands

136.01 PURPOSE. The purpose of this chapter is to enhance safe passage by citizens on sidewalks, to place the responsibility for the maintenance, repair, replacement or reconstruction of sidewalks upon the abutting property owner and to minimize the liability of the City.

136.02 DEFINITIONS. For use in this chapter the following terms are defined:

1. “Broom finish” means a sidewalk finish that is made by sweeping the sidewalk when it is hardening.
2. “Established grade” means that grade established by the City for the particular area in which a sidewalk is to be constructed.
3. “One-course construction” means that the full thickness of the concrete is placed at one time, using the same mixture throughout.
4. “Owner” means the person owning the fee title to property abutting any sidewalk and includes any contract purchaser for purposes of notification required herein. For all other purposes, “owner” includes the lessee, if any.
5. “Portland cement” means any type of cement except bituminous cement.
6. “Sidewalk” means all permanent public walks in business, residential or suburban areas.
7. “Sidewalk improvements” means the construction, reconstruction, repair, replacement or removal, of a public sidewalk and/or the excavating, filling or depositing of material in the public right-of-way in connection therewith.
8. “Wood float finish” means a sidewalk finish that is made by smoothing the surface of the sidewalk with a wooden trowel.

136.03 REMOVAL OF SNOW, ICE AND ACCUMULATIONS. It is the responsibility of the abutting property owners to remove snow, ice and accumulations promptly from sidewalks.

If a property owner does not remove snow, ice or accumulations within twenty-four (24) hours after such accumulation, the City may do so and assess the costs against the property owner for collection in the same manner as a property tax.

(Code of Iowa, Sec. 364.12[2b & e])

(Ordinance No. 08-202)

136.04 RESPONSIBILITY FOR MAINTENANCE. It is the responsibility of the abutting property owners to maintain in a safe and hazard-free condition any sidewalk outside the lot and property lines and inside the curb lines or traveled portion of the public street.

(Code of Iowa, Sec. 364.12 [2c])

136.05 CITY MAY ORDER REPAIRS. If the abutting property owner does not maintain sidewalks as required, the City Administrator may serve notice on such owner, by certified mail, requiring the owner to repair, replace or reconstruct sidewalks within a reasonable time and if such action is not completed within the time stated in the notice, the City Administrator may require the work to be done and assess the costs against the abutting property for collection in the same manner as a property tax.

(Code of Iowa, Sec. 364.12[2d & e])

136.06 SIDEWALK CONSTRUCTION ORDERED. The Council may order the construction of permanent sidewalks upon any street or court in the City and may specially assess the cost of such improvement to abutting property owners in accordance with the provisions of Chapter 384 of the Code of Iowa.

(Code of Iowa, Sec. 384.38)

136.07 PERMIT REQUIRED. No person shall remove, reconstruct or install a sidewalk unless such person has obtained a permit from the City and has agreed in writing that said removal, reconstruction or installation will comply with all ordinances and requirements of the City for such work.

136.08 SIDEWALK STANDARDS. Sidewalks repaired, replaced or constructed under the provisions of this chapter shall be of the following construction and meet the following standards:

1. Cement. Portland cement shall be the only cement used in the construction and repair of sidewalks.
2. Construction. Sidewalks shall be of one-course construction.