

Posting Date: January 29, 2016

**NOTICE OF A REGULAR MEETING
BONDURANT CITY COUNCIL
February 2, 2016**

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 p.m. on Tuesday, February 2, 2016, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

AGENDA

1. Roll Call
2. Call to Order and Declaring a Quorum
3. Pledge of Allegiance
4. Abstentions declared
5. Perfecting and Approval of the Agenda
6. Consent Agenda:
All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.
 - a. Approval of the City Council Meeting Minutes of January 18, 2016
 - b. Receive and File - Planning and Zoning Commission Minutes of January 14, 2016
 - c. Receive and File - Parks and Recreation Board Minutes of November 19, 2015 and December 17, 2015
 - d. Claims Report
 - e. Utility Delinquent Listing
 - f. Tax Abatement Applications
7. Polk County Sheriff's Report
8. Guests requesting to address the City Council
9. **PRESENTATION** - Leslie Irlbeck, Metro Waste Authority
10. **RESOLUTION NO. 16-18** - Resolution approving the Site Plan for Concrete Technologies at 3507 Grant Street, South
11. **RESOLUTION NO. 16-19** - Resolution approving the Site Plan for Personal Attention Leasing at 3507 Grant Street, South
12. **PRESENTATION** - Sankey Summit Subdivision Proposal
13. **PRESENTATION** - England Property Subdivision Proposal
14. **PUBLIC HEARING** - Relative to the proposal to enter into a loan agreement and to borrow money thereunder in a principal amount not to exceed \$1,130,000
15. **RESOLUTION NO. 16-20** - Resolution taking additional action to enter into a Loan Agreement and awarding the sale of \$1,065,000 General Obligation Urban Renewal Refunding Bonds, Series 2016A
16. **RESOLUTION NO. 16-21** - Resolution approving the Water Utility, Sewer Utility, Storm Water Utility, and Garbage Utility FY17 Budgets

17. **RESOLUTION NO. 16-22** – Resolution approving the Information Systems Disaster Prevention and Recovery Plan
18. **RESOLUTION NO. 16-23** – Resolution approving the revised Recreation Coordinator Job Description
19. **RESOLUTION NO. 16-24** - Resolution approving the Faller, Kincheloe and Co, PLC to perform the City Audits for FY16, FY17 & FY18
20. **RESOLUTION NO. 16-25** - Resolution setting March 07, 2016, as a Public Hearing Date to receive public comment on the proposed City of Bondurant Municipal Budget for Fiscal Year 2016-2017
21. **RESOLUTION NO. 16-26** - Resolution authorizing the Dissolution of the Iowa Cities E-Payment Aggregation System ("iCash") Established Under an Intergovernmental Agreement Pursuant to Iowa Code Chapter 28E
22. **RESOLUTION NO. 16-27** - Resolution encouraging Polk County Conservation Board to remove snow from Chichaqua Valley Trail
23. **ORDINANCE 16-201** - (First Reading) Ordinance amending Chapter 122, Peddlers, Solicitors, and Transient Merchants
24. **ORDINANCE 16-202** - (First Reading) Ordinance amending Chapter 115, Cemetery, that the City of Bondurant hereby states its willingness and intention to act as the trustee for the perpetual maintenance of interment spaces in the Bondurant Cemetery
25. Discussion Items –
 - a. City Sanitary Sewer Extension Policy OR Sewer Extension Priorities
 - b. Monthly Chipping Service
26. Reports / Comments and appropriate action thereon:
 - a. Mayor
 - b. City Administrator
 - c. Council Members
 - d. City Attorney
27. Adjournment

City Council Meetings:

- Special Meeting, February 8, 2016
- Regular Meeting, February 16, 2016 (Tuesday)
- Regular Meeting, March 7, 2016
- Regular Meeting, March 21, 2016

The Bondurant City Council maintains the right to waive the first and second readings of ordinances presented and may pass the third and final reading of the same ordinance within the same council meeting.

BONDURANT CITY COUNCIL
Minutes
January 18, 2016 6:00 P.M.
Bondurant City Center

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Bob Pepper, Council Member Wes Enos,
Council Member Jennifer Keeler

Absent: Council Member Brian Lohse, Council Member Doug Elrod

City Officials

Present: City Administrator Mark Arentsen, City Clerk Shelby Hagan, Finance Director
Lori Dunham

2. Call to Order and Declaring a Quorum

Mayor Curt Sullivan called the meeting to order at 6:00 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared - None.

5. Perfecting and Approval of the Agenda

Motion made by Enos, seconded by Pepper, to approve the agenda. Vote on Motion 3-0. Motion declared carried unanimously.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of the City Council Meeting Minutes of January 04, 2016
- b. Receive and File - Planning and Zoning Commission Minutes of December 17, 2015
- c. Receive and File - Library Board Meeting Minutes of December 2015 and Librarian Report
- d. Claims Report and December 2015 City of Bondurant Financial Statements (emailed 01/12/16)
- e. Utility Delinquent Listing as of 12/31/15
- f. Tax Abatement Applications

Moved by Pepper, seconded by Enos, to amend the City Council Meeting Minutes of January 04, 2016 striking the last sentence of the discussion on item #18. Vote on Motion 3-0. Motion declared carried unanimously.

Moved by Enos, seconded by Pepper, to approve the Consent Agenda as amended. Vote on Motion 3-0. Motion declared carried unanimously.

7. Polk County Sheriff's Report - Due to the absence of Chief Joe Simon, Polk County Sheriff's Department, Enos moved to table the Sheriff's Report, seconded by Pepper.

8. Guests requesting to address the City Council - None.

9. **LEGISLATIVE UPDATE** - State Representative, Zach Nunn

State Representative Zach Nunn discussed topics being addressed during this legislative session, which began on January 11, 2016. A main topic of discussion is education and the amount of money the state is going to invest. Other items addressed between Council and State Representative Nunn were as follows: Bondurant's Census count, the school bond, Mediacom access, the Governor's Water Quality Initiatives, emergency services communication, and college tuition.

10. **RESOLUTION NO. 16-08** - Resolution setting the date for public hearing on proposal to enter into a Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$1,130,000 and setting the date for the sale of General Obligation Urban Renewal Refunding Bonds, Series 2016A and authorizing the use of a preliminary official statement in connection therewith

Moved by Pepper, seconded by Enos, to approve RESOLUTION NO. 16-08. Roll Call Vote: Ayes: Pepper, Enos, Keeler. Nays: None. Absent: Lohse, Elrod. Motion Carried 3-0.

11. **RESOLUTION NO. 16-09** - Resolution providing for notice of hearing on proposed amendment to the revitalization plan for Bondurant Commercial/Residential Urban Revitalization Area

Moved by Enos, seconded by Keeler, to approve RESOLUTION NO. 16-09. Roll Call: Ayes: Pepper, Enos, Keeler. Nays: None. Absent: Lohse, Elrod. Motion Carried 3-0.

12. **RESOLUTION NO. 16-10** - Resolution approving the Letter of Engagement from Dorsey & Whitney, LLP regarding their role as special legal counsel for the City of Bondurant

Moved by Enos, seconded by Pepper, to approve RESOLUTION NO. 16-10. Roll Call: Ayes: Pepper, Enos, Keeler. Nays: None. Absent: Lohse, Elrod. Motion Carried 3-0.

13. **RESOLUTION NO. 16-11** - Resolution authorizing adoption of Policies and Procedures Regarding Municipal Securities Disclosure

Moved by Pepper, seconded by Enos, to approve RESOLUTION NO. 16-11. Roll Call: Ayes: Pepper, Enos, Keeler. Nays: None. Absent: Lohse, Elrod. Motion Carried 3-0.

14. **RESOLUTION NO. 16-12** - Resolution approving the purchase of two pickup trucks from Stivers Ford Lincoln, 1450 Hickman Rd, Waukee, Iowa 50263

Moved by Pepper, seconded by Enos, to approve RESOLUTION NO. 16-12. Roll Call: Ayes: Pepper, Enos, Keeler. Nays: None. Absent: Lohse, Elrod. Motion Carried 3-0.

15. **RESOLUTION NO. 16-13** - Resolution authorizing and directing the City Administrator to Write Off Certain Emergency Services Accounts

Moved by Enos, seconded by Peffer, to approve RESOLUTION NO. 16-13. Roll Call: Ayes: Peffer, Enos, Keeler. Nays: None. Absent: Lohse, Elrod. Motion Carried 3-0.

16. **RESOLUTION NO. 16-14** - Resolution approving the Tax Parcel Limits Change, Charles & Donna Speas, 9001 NE 80th Street

Moved by Enos, seconded by Keeler, to approve RESOLUTION NO. 16-14. Roll Call: Ayes: Peffer, Enos, Keeler. Nays: None. Absent: Lohse, Elrod. Motion Carried 3-0.

17. **RESOLUTION NO. 16-15** - Resolution approving the Arbor Ridge Villas Building Renderings

Travis Sisson of Peak Development Corporation explained the renderings presented to the Council. Sisson informed the Council of the timeline and the changes to the multi-level buildings that will be closest to Grant Street North. Work is set to begin in March or April.

Moved by Enos, seconded by Peffer, to approve RESOLUTION NO. 16-15. Roll Call: Ayes: Peffer, Enos, Keeler. Nays: None. Absent: Lohse, Elrod. Motion Carried 3-0.

18. **RESOLUTION NO. 16-16** - Resolution appreciating Michelle Wells for her time of service

Moved by Enos, seconded by Peffer, to approve RESOLUTION NO. 16-16. Roll Call: Ayes: Peffer, Enos, Keeler. Nays: None. Absent: Lohse, Elrod. Motion Carried 3-0.

19. **RESOLUTION NO. 16-17** - Resolution recognizing Kaylee Seitzer for her accomplishments at the 2015 National Championship for the NFL Punt, Pass and Kick Competition

Mayor Sullivan sends his congratulations to Kaylee for her success. Council Member Keeler questioned publication on media. City Clerk Hagan informed the Council the news was on our media and will be in the Altoona-Herald.

Moved by Peffer, seconded by Keeler, to approve RESOLUTION NO. 16-17. Roll Call: Ayes: Peffer, Enos, Keeler. Nays: None. Absent: Lohse, Elrod. Motion Carried 3-0.

20. Discussion Items –

- a. FY17 Budget - Finance Director Lori Dunham sent the budget via email to Council. Council had no questions regarding the budget for the upcoming fiscal year.
- b. Monthly Chipping Service - City Administrator Arentsen would like to offer a drop off to the residents of Bondurant rather than the door-to-door service. This would prolong the life of equipment. The Iowa Department of Transportation are also changing their rules for CDLs, and hauling the chipper would require a Class A CDL. Council Member Enos mentioned that this topic could be discussed at an upcoming meeting when Metro Waste Authority Executive Director Reo Menning is present. City Administrator Arentsen mentioned that Altoona burns quarterly at their drop site. The City would still offer Spring and Fall Clean Up.

- c. Council/Library Liaison Exchange - Library Board Member Michelle Klinker-Feld discussed that the Board is interested in having a liaison. Council Member Keeler volunteered to serve.

21. Reports / Comments and appropriate action thereon:

- a. Mayor - Reported on the Bondurant Chamber of Commerce Annual Dinner, would like to have more conversations regarding sewer rate reduction.
- b. City Administrator - New employee status update, the site for the restrooms at Lake Petocka have been scraped, the DNR will be stocking trout on January 30, 2016, the City received \$250 from MidAmerican Energy for the Merry & Bright Parade
- c. Council Members

Lohse - Absent

Peffer - Attending the EPRD meeting on Thursday at Prairie Meadows.

Enos - Due to the CVB meetings are the same night as MWA meetings, the City of Bondurant needs a different representative to serve on the board. Council Member Keeler and Council Member Peffer are both interested.

Keeler - Attended the Bondurant Chamber of Commerce Annual Dinner, enjoyed Mark's presentation during the event, encourage the Council to vote prior to next meeting regarding the school bond referendum.

Elrod - Absent

22. Adjournment

Moved by Peffer, seconded by Keeler, to adjourn the meeting at 6:52 p.m. Vote on Motion 3-0. Motion declared carried unanimously.

Shelby Hagan, City Clerk

ATTEST:

Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on January 18, 2016, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Curt Sullivan, Mayor

**CITY OF BONDURANT
PLANNING AND ZONING COMMISSION
January 14, 2016
MINUTES**

1. Call to Order

Commission Chair Dave Higgins called the meeting to order at 6:32 p.m.

2. Roll Call

Roll call was taken and a quorum was declared.

Present: Commission Chair Dave Higgins
Commission Member Brian Clayton
Commission Member Jeff Kromrie
Commission Member Laura Wood
Commission Member Tamara Russell

Absent: Commission Member Karen Hudson
Commission Member Roy McCleary

City Officials

Present: City Administrator Mark Arentsen, City Clerk Shelby Hagan

3. Perfecting and Approval of the Agenda

City Administrator Arentsen suggested to delete items #10, #12a and #12b from the Agenda.

Motion made by Kromrie, seconded by Wood, to approve the agenda with changes. Vote on Motion 5-0. Motion declared carried unanimously.

4. Approval of the Commission Minutes

Motion made by Kromrie, seconded by Clayton, to approve the minutes of December 17, 2015. Vote on Motion 5-0. Motion declared carried unanimously.

5. Guests requesting to address the Commission – None

6. RESOLUTION PZ-16-01 - Resolution approving the Tax Parcel Limits Change, Charles & Donna Speas, 9001 NE 80th Street

Mike Brooner, Civil Design Advantage explained to the Commission the changes the Speas would like to do to their property.

Motion made by Clayton, seconded by Russell, to approve RESOLUTION PZ-16-01 and forward it to the City Council with a recommendation for approval of same. Roll Call Vote: Ayes: Kromrie, Higgins, Russell, Wood, Clayton. Nays: None. Absent: Hudson, McCleary. Motion Carried 5-0.

7. **RESOLUTION PZ-16-02** - Resolution approving the Arbor Ridge Villas Building Renderings

Travis Sisson, Peak Development Corporation, explained to the Commission the timeline of the Arbor Ridge Villas, as well as the architectural change to the two apartment buildings that will be close to Grant Street, North.

Motion made by Clayton, seconded by Wood, to approve RESOLUTION PZ-16-02 and forward it to the City Council with a recommendation for approval of same. Roll Call Vote: Ayes: Kromrie, Higgins, Russell, Wood, Clayton. Nays: None. Absent: Hudson, McCleary. Motion Carried 5-0.

8. **RESOLUTION PZ-16-03** - Resolution approving the Site Plan for Outlot "X" Meadow Brook North, Plat 18, John Wright, 600 3rd Street, Southeast

John Wright, 1008 15th Street, Southeast, described his plans to the Commission. City Administrator Arentsen explained the Commission needs more information, such as materials, to approve his Site Plan.

Commission Chair Higgins tabled RESOLUTION PZ-16-03 due to missing materials, and asked Mr. Wright to attend the January 28, 2016 Planning and Zoning Commission meeting.

9. **RESOLUTION PZ-16-04** - Resolution approving the Site Plan Consideration for 3507 Grant Street, South

John Johansen, the property contact, presented a Site Plan to the Commission. Rob Etzel is the property owner of the 23 acres. Three businesses are temporarily using the property and renting from the family. Commission Member Kromrie explained his concerns with the property. City Administrator Arentsen stated that the property is in a C2 zoning. Johansen explained he has been working with Alex Lynch, Eastern Polk Regional Development, on selling the property. Commission Chair Higgins explained the Commission needs Site Plan from the three businesses, and that they need to attend the next meeting.

Motion made by Kromrie, seconded by Wood, to reject RESOLUTION PZ-16-04. Roll Call Vote: Ayes: Kromrie, Higgins, Russell, Wood, Clayton. Nays: None. Absent: Hudson, McCleary. Motion Carried 5-0.

10. **RESOLUTION PZ-16-05** - Resolution recommending Amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by Amending Chapter 122, Peddlers, Solicitors, and Transient Merchants

This item was deleted from the Agenda.

11. **PRESENTATION** - Community Visioning Presentation

Jen Keeler and Jeff Cook, Bondurant Development, Inc. Arts and Recreation Committee Members presented a short report on the conclusion for the Community Visioning Program. The Committee identified five main projects from the community's input. The final report can be found on the City's website.

12. Discussion

a. Tree Installation Requirement in New Subdivisions - Deleted from the Agenda.

b. Downtown Development Issues - Deleted from the Agenda.

13. Reports and Comments

a. Commission Member Comments

Commission Member Kromrie- Questioned nuisance properties in town

Commission Member Wood - None.

Commission Member Clayton- Questioned the property north of Arbor Ridge Villas

Commission Member Russell - Resident comment regarding beautification on the east and north side of town.

b. Commission Chair Comments - None.

c. City Administrator Comments - Developers are still inquiring about building in Bondurant regardless of the Tax Abatement change.

14. Adjournment

Moved by Kromrie, seconded by Wood, to adjourn the meeting at 7:41 p.m.

_____	_____
Commission Chair, David Higgins	City Clerk, Shelby Hagan

**CITY OF BONDURANT
PARKS AND RECREATION BOARD
MINUTES**

November 19, 2015

A Regular meeting of the City of Bondurant Parks and Recreation Board was held at City Hall, 200 2nd Street, Northeast, Polk County, Iowa on November 19, 2015, at 6:00 p.m.

Present: Board Chair Joe Van Horn
 Board Member Marian Collison
 Board Member Michele Hartzer
 Board Member Bryant Arns
 Board Member Jessi Cassler
 Board Member Jason Holst
 City Administrator Mark Arentsen
 Administrative Assistant Misty Richardson-Kugler
 City Clerk Shelby Hagan

Absent: Board Member Kari Gipple

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the Bondurant Post Office on November 17, 2015. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Board Chair Joe Van Horn called the meeting to order at 6:00 p.m.

Motion made by Board Member Arns, seconded by Board Member Hartzer, to approve the Parks and Recreation Board Agenda from November 19, 2015. Roll call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Board Member Holst, seconded by Board Member Hartzer, to approve the Parks and Recreation Board Minutes from September 17, 2015. Roll call: Ayes: 4. Nays: 0.

Curt Sullivan, Mayor, 909 14th St. SE, discussed the Recreation Coordinator position; he is looking into replacing the position and reshaping job description. Jason McGrann will be running BRSC like last year.

Administrative Assistant Richardson-Kugler proposed access to trail from Efnor Estates Park. Possibly a 1000 feet of concrete work will need to be done to connect the park and the trail, not including the concrete work needing to be done on the front and east side of park. City of Bondurant will need to ask Polk County's permission to clear this part of the trail since it is in their jurisdiction. Board Chair Van Horn would like this on the May agenda.

BRSC update- Bondurant Little League has formed an executive little league board with a baseball and softball committee. Jason McGrann- BRSC manager has been looking into reconstructing field 4 and resizing to little league fields. Projected cost will be \$50-\$60 thousand. Board Member Arns questioned the parking and the fields becoming more ADA compliant. Board Member Holst questioned the funds for these changes. City Administrator Arentsen stated that in July 2018 we could borrow \$1.2 million; BRSC will be discussed at the annual goal setting session.

Neighborhood shelter installation- City Administrator Arentsen informed the Board that all shelters and park equipment installation is complete. All shelters need some paving work done and come spring the tables will be installed.

City Park- The shelter at City Park is 99.9% complete. A vent system will be going in on Monday. Spikes on the rafters will also need to be installed. Board Member Arns questioned the rough cut timber that makes up the pillars.

Lake Petocka Restrooms- City Administrator Arentsen would like a recommendation from the Park Board to take to Council regarding the use of Modular Connection LLC as the bid winner for the prefab restrooms. Bid cost was the lowest out of five at \$85,370 not including delivery. Restrooms should be in by May. Motion made by Board Member

Collison, seconded by Board Member Hartzler, to recommend Modular Connection LLC to build the prefab restrooms at Lake Petocka. Roll call: Ayes: 6. Nays: 0. Motion carried.

Event Report- City Clerk Hagan would like to move Bondu Spook-Tacular to City Park for 2016.

Recreational Programming- City Clerk Hagan informed the Board on outcome of events. Youth basketball is underway with 160 kids. Merry & Bright Parade route was approved and will be starting to collect registrations. Trout stocking event will be January 30 at noon. Bricks 4 Kidz camp is December 6.

The following items were discussed as part of the Board Chair's comments:

- Veterans Park?

The following items were discussed as part of the Board Member's comments:

- Board Member Arns questioned the location of the playground at BlueJay Landing.
- Board Member Cassler questioned the comment from the school about the city taking over the sports?

The following items were discussed as part of the Recreation Coordinator's comments:

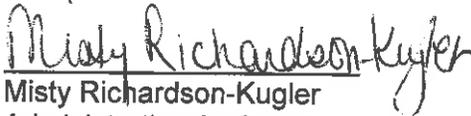
- Can the shelter from Gateway Park go up at the freedom rock or at Eagle Park?

The following items were discussed as part of the City Administrator's comments:

- Veterans Park is part of the porch swings and fireflies. A commitment was made to the legion to replace the shelter that was at Gateway Park. Suggested area to rebuild along the trail is the lift station at 811 Grant St. S.
- BlueJay Landing Park will be at the north end of the lot.

Board Chair Van Horn adjourned the meeting at 7:15 p.m.

A Regular meeting will be held on Thursday, December 17, 2015, at 6:00 p.m.


Misty Richardson-Kugler
Administrative Assistant

ATTEST:

Joe Van Horn
Board Chair

Meeting No. 15-12

**CITY OF BONDURANT
PARKS AND RECREATION BOARD
MINUTES**

December 17, 2015

A Regular meeting of the City of Bondurant Parks and Recreation Board was held at City Hall, 200 2nd Street, Northeast, Polk County, Iowa on December 17, 2015, at 6:00 p.m.

Present: Board Member Marian Collison
Board Member Michele Hartzler
Administrative Assistant Misty Richardson-Kugler

Absent: Board Member Kari Gipple
Board Chair Joe Van Horn
Board Member Bryant Arns
Board Member Jessi Cassler
Board Member Jason Holst
City Administrator Mark Arentsen
City Clerk Shelby Hagan

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the Bondurant Post Office on December 11, 2015. All proceedings hereafter shown were taken while the convened meeting was open to the public.

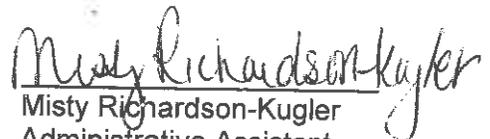
A quorum was not present.

Administrative Assistant Richardson-Kugler informed the Parks Board that there is no update regarding BRSC at this time. The city is waiting on Mayor Sullivan to look over correspondence for the Recreation Coordinator position. The city is waiting on Modular Restrooms to accept bid for the restrooms at Lake Petocka. There will be a grand opening for City Park on April 16, 2016.

The following items were discussed as part of the Board Member's comments:

- o No comment

Administrative Assistant Kugler adjourned the meeting at 6:30 p.m.
A Regular meeting will be held on Thursday, January 21, at 6:00 p.m.


Misty Richardson-Kugler
Administrative Assistant

ATTEST:

Marian Collison
Board Member

CHECK NO	DATE	EMP NO	PAY TO THE ORDER OF	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
1			LEGACY BANK				
48661	1/29/2016	3129	MARGARET L CHRISTIAN	369.58			
48662	1/29/2016	5103	PATRICK COLLISON	1265.01			
48663	1/29/2016	4128	JOHN A DOUGLAS	120.96			
48664	1/29/2016	3106	SHELLEY N KESLING	132.71			
				1888.26			
			ACH TRANSACTIONS				
122801	1/29/2016	8402	MARK J ARENTSEN	2294.99			
122901	1/29/2016	7104	BOYCE E BAILEY	992.71			
123001	1/29/2016	3118	JENNIFER CAMPBELL	936.07			
123101	1/29/2016	5113	LORI DUNHAM	1407.15			
123201	1/29/2016	7101	KENNETH E GROVE	1568.44			
123301	1/29/2016	5118	SHELBY HAGAN	1222.90			
123401	1/29/2016	7105	DAVID HIGGINS	960.20			
123501	1/29/2016	1441	AARON M KREUDER	1694.31			
123601	1/29/2016	7106	JASON L MCGRANN	1156.87			
123701	1/29/2016	3130	MARILYN M O'BRIEN	929.54			
123801	1/29/2016	5119	MISTY L RICHARDSON-KUGLER	200.00			
123802	1/29/2016	5119	MISTY L RICHARDSON-KUGLER	5.00			
123803	1/29/2016	5119	MISTY L RICHARDSON-KUGLER	787.96			
123901	1/29/2016	3128	JILL C SANDERS	1345.93			
124001	1/29/2016	1478	PATRICIA E SMITH	237.20			
124101	1/29/2016	5121	NICOLE M VAN HOUTEN	958.34			
124201	1/29/2016	4132	JANETTE L YOUNG	172.80			
				16870.41			
			BANK TOTAL	18758.67			
			REPORT TOTAL	18758.67			

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ

A-28323	1	2/03/16	2/03/16	LEGACY BANK 1715 A KING'S THRONE KYBO	50.00	001 001-430-6415	1
				INVOICE TOTAL	50.00		
				VENDOR TOTAL	50.00		
18141297	1	2/03/16	2/03/16	1473 ACCESS SYSTEMS LEASING COPIER	317.66	001 001-410-6499	1
	2			COPIER-COLOR USAGE	149.51	001 001-410-6499	1
	3			SERVER;THIN CLIENT SUPPO	382.00	001 001-410-6419	1
				INVOICE TOTAL	849.17		
				VENDOR TOTAL	849.17		
352395	1	2/03/16	2/03/16	20 ALTOONA ACE HARDWARE HANGING HARDWARE	6.84	001 001-650-6507	1
				INVOICE TOTAL	6.84		
				VENDOR TOTAL	6.84		
02022016	1	2/03/16	2/03/16	1056 MARK ARENTSEN MILEAGE ALLOW FEB 2016	165.00	001 001-621-6240	1
	2			MILEAGE ALLOW FEB 2016	165.00	600 600-812-6240	1
	3			MILEAGE ALLOW FEB 2016	170.00	610 610-817-6240	1
				INVOICE TOTAL	500.00		
				VENDOR TOTAL	500.00		
2031468261	1	2/03/16	2/03/16	48 BAKER & TAYLOR BOOKS-102	1,374.38	001 001-410-6502	1
				INVOICE TOTAL	1,374.38		
2031521880	1	2/03/16	2/03/16	BOOKS-9	106.08	001 001-410-6502	1
				INVOICE TOTAL	106.08		
2031558724	1	2/03/16	2/03/16	BOOKS-62	877.29	001 001-410-6502	1
				INVOICE TOTAL	877.29		
2753363	1	2/03/16	2/03/16	BOOK CREDIT	9.59-	001 001-410-6502	1
				INVOICE TOTAL	9.59-		
2753364	1	2/03/16	2/03/16	BOOK CREDIT	15.09-	001 001-410-6502	1
				INVOICE TOTAL	15.09-		
2754943	1	2/03/16	2/03/16	BOOK CREDIT	4.79-	001 001-410-6502	1
				INVOICE TOTAL	4.79-		
2754944	1	2/03/16	2/03/16	BOOK CREDIT	11.19-	001 001-410-6502	1
				INVOICE TOTAL	11.19-		
2760683	1	2/03/16	2/03/16	BOOK CREDIT	5.99-	001 001-410-6502	1
				INVOICE TOTAL	5.99-		

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
2760684	1	2/03/16	2/03/16	BOOK CREDIT-2	48.16-	001		001-410-6502	1
				INVOICE TOTAL	48.16-				
				VENDOR TOTAL	2,262.94				
103043	1	2/03/16	2/03/16	1718 BRICK STREET MARKET SUPPLIES	54.35	001		001-410-6507	1
				INVOICE TOTAL	54.35				
				VENDOR TOTAL	54.35				
15842	1	2/03/16	2/03/16	577 CAPITAL CITY EQUIPMENT BOSS BOX BLADE SN257998	2,950.00	110		110-210-6504	1
				INVOICE TOTAL	2,950.00				
				VENDOR TOTAL	2,950.00				
9670082116	1	2/03/16	2/03/16	1515 CENTURYLINK SERVICES	66.99	610		610-816-6373	1
				INVOICE TOTAL	66.99				
9672418116	1	2/03/16	2/03/16	SERVICES	297.48	001		001-650-6373	1
				INVOICE TOTAL	297.48				
9672668116	1	2/03/16	2/03/16	SERVICES	64.24	001		001-410-6373	1
	2			SERVICES	162.94	001		001-410-6419	1
				INVOICE TOTAL	227.18				
9674790116	1	2/03/16	2/03/16	SERVICES	229.69	001		001-410-6373	1
				INVOICE TOTAL	229.69				
9674902116	1	2/03/16	2/03/16	SERVICES	105.61	001		001-150-6373	1
	2			SERVICES	105.61	001		001-160-6373	1
				INVOICE TOTAL	211.22				
9675778116	1	2/03/16	2/03/16	SERVICES	78.98	110		110-210-6373	1
				INVOICE TOTAL	78.98				
				VENDOR TOTAL	1,111.54				
762427202	1	2/03/16	2/03/16	1228 CINTAS CORPORATION #762 LAUNDRY 1/12/16	25.30	001		001-650-6409	1
	2			LAUNDRY 1/12/16	25.41	110		110-210-6499	1
	3			LAUNDRY 1/12/16	12.04	001		001-150-6499	1
				INVOICE TOTAL	62.75				
762429790	1	2/03/16	2/03/16	LAUNDRY 1/26/16	25.30	001		001-650-6409	1
	2			LAUNDRY 1/26/16	25.41	110		110-210-6499	1
	3			LAUNDRY 1/26/16	12.04	001		001-150-6499	1
				INVOICE TOTAL	62.75				
				VENDOR TOTAL	125.50				

465 DATA TECHNOLOGIES

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL ACCOUNT	CK SQ
40895	1	2/03/16	2/03/16	465 DATA TECHNOLOGIES W-2S,1099S	94.86	001	001-621-6506	1
				INVOICE TOTAL	94.86			
				VENDOR TOTAL	94.86			
S6635445.1	1	2/03/16	2/03/16	1627 ECHO ELECTRIC SUPPLY LIGHT BULBS	90.29	001	001-650-6310	1
				INVOICE TOTAL	90.29			
				VENDOR TOTAL	90.29			
4250 116	1	2/03/16	2/03/16	1069 FIRST NATIONAL BANK OMAHA NORTHERN TOOL EQUIP-CARR	275.59	110	110-210-6504	1
	2			AMAZON-BOOKS	316.95	001	001-410-6502	1
				INVOICE TOTAL	592.54			
				VENDOR TOTAL	592.54			
120075	1	2/03/16	2/03/16	193 HAWKEYE TRUCK EQUIPMENT PLOW BLADES	882.00	110	110-210-6350	1
				INVOICE TOTAL	882.00			
				VENDOR TOTAL	882.00			
177904	1	2/03/16	2/03/16	230 IOWA ONE CALL LOCATES	55.80	600	600-812-6490	1
				INVOICE TOTAL	55.80			
				VENDOR TOTAL	55.80			
30815	1	2/03/16	2/03/16	224 IOWA DEPT OF TRANSPORTATION VERIFICATION TESTING COS HWY65/32ND TRAFFIC LIGHT	1,306.26	327	327-210-6799	1
				INVOICE TOTAL	1,306.26			
				VENDOR TOTAL	1,306.26			
12049377:1	1	2/03/16	2/03/16	1402 INTERSTATE POWER SYSTEMS INC. SERVICE AMBULANCE 4180	612.54	001	001-160-6332	1
				INVOICE TOTAL	612.54			
12049378:1	1	2/03/16	2/03/16	SERVICE AMBULANCE 4181	512.82	001	001-160-6332	1
				INVOICE TOTAL	512.82			
12049379:1	1	2/03/16	2/03/16	SERVICE SPARTAN FIRE 413	595.29	001	001-150-6332	1
				INVOICE TOTAL	595.29			
				VENDOR TOTAL	1,720.65			
2015240109	1	2/03/16	2/03/16	1862 MORRISON KENNEDY EMT TESTING	225.00	001	001-160-6250	1
				INVOICE TOTAL	225.00			

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST GL ACCOUNT	CK SQ
					VENDOR TOTAL	225.00	
13050000	1	2/03/16	2/03/16	999999999 2943 LINDA LAMB REFUND OVERPYMT 8225 88T	113.64	600 600-811-6450	1
					INVOICE TOTAL	113.64	
					VENDOR TOTAL	113.64	
241 116	1	2/03/16	2/03/16	40 MEDIACOM INTERNET	115.90	001 001-621-6373	1
					INVOICE TOTAL	115.90	
					VENDOR TOTAL	115.90	
97291	1	2/03/16	2/03/16	842 MENARDS POSTER CASE SUPPLIES	27.96	001 001-650-6507	1
	2			WORK GLOVES	3.99	110 110-210-6507	1
					INVOICE TOTAL	31.95	
97467	1	2/03/16	2/03/16	WATER PITCHERS	5.98	001 001-650-6507	1
					INVOICE TOTAL	5.98	
97755	1	2/03/16	2/03/16	KICKPLATES-CH UTILITY RM	54.42	001 001-650-6310	1
					INVOICE TOTAL	54.42	
98044	1	2/03/16	2/03/16	SHELVING	239.97	167 167-410-6506	1
					INVOICE TOTAL	239.97	
					VENDOR TOTAL	332.32	
18021 116	1	2/03/16	2/03/16	291 MIDAMERICAN ENERGY SERVICES	46.45	001 001-210-6371	1
	2			SERVICES	996.79	110 110-210-6371	1
	3			SERVICES	774.99	610 610-816-6371	1
	4			SERVICES	480.14	001 001-150-6371	1
	5			SERVICES	480.13	001 001-160-6371	1
	6			SERVICES	618.48	001 001-430-6371	1
	7			SERVICES	525.00	001 001-410-6371	1
	8			SERVICES	526.49	001 001-650-6371	1
	9			SERVICES	4,075.83	110 110-210-6372	1
	10			SERVICES	25.82	001 001-440-6371	1
	11			SERVICES	10.00	741 741-865-6371	1
					INVOICE TOTAL	8,560.12	
					VENDOR TOTAL	8,560.12	
01312016	1	2/03/16	2/03/16	1153 JILL MOLAND CLEANING	400.00	001 001-650-6499	1
					INVOICE TOTAL	400.00	
					VENDOR TOTAL	400.00	
225	1	2/03/16	2/03/16	1656 MUNICIPAL FLEET SOLUTIONS LIGHT REPLACEMENT 4181 4	371.50	001 001-150-6332	1

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
				INVOICE TOTAL	371.50				
				VENDOR TOTAL	371.50				
0612983-IN	1	2/03/16	2/03/16	308 MUNICIPAL SUPPLY 1" METER	229.80	600		600-811-6727	1
				INVOICE TOTAL	229.80				
				VENDOR TOTAL	229.80				
70006568	1	2/03/16	2/03/16	286 METRO WASTE AUTHORITY RESIDENTIAL GARBAGE SRVC	14,188.95	670		670-840-6499	1
				INVOICE TOTAL	14,188.95				
				VENDOR TOTAL	14,188.95				
7175531001	1	2/03/16	2/03/16	322 OFFICE DEPOT INC PAPER, BINDER, TAPE, MARKER	94.61	001		001-410-6506	1
				INVOICE TOTAL	94.61				
7287219001	1	2/03/16	2/03/16	BADGE HOLDERS	15.62	001		001-410-6506	1
				INVOICE TOTAL	15.62				
7287324001	1	2/03/16	2/03/16	BINDERS	53.98	001		001-410-6506	1
				INVOICE TOTAL	53.98				
7669493001	1	2/03/16	2/03/16	TONER, PAPER	67.52	600		600-812-6506	1
	2			TONER, PAPER	67.52	610		610-817-6506	1
	3			TONER, PAPER	67.51	001		001-621-6506	1
	4			PAPER	82.50	001		001-410-6506	1
	5			PAPER	27.50	001		001-160-6506	1
				INVOICE TOTAL	312.55				
7669690001	1	2/03/16	2/03/16	FOLDERS	66.98	001		001-160-6506	1
				INVOICE TOTAL	66.98				
				VENDOR TOTAL	543.74				
01262016	1	2/03/16	2/03/16	1134 PETTY CASH POSTAGE	112.75	001		001-410-6508	1
				INVOICE TOTAL	112.75				
				VENDOR TOTAL	112.75				
H15082 216	1	2/03/16	2/03/16	982 PRINCIPAL LIFE LIFE INS FEB 2016	87.02	112		112-621-6150	1
	2			LIFE INS FEB 2016	41.17	112		112-210-6150	1
	3			LIFE INS FEB 2016	21.37	600		600-811-6150	1
	4			LIFE INS FEB 2016	21.37	610		610-816-6150	1
	5			LIFE INS FEB 2016	8.59	741		741-865-6150	1
	6			LIFE INS FEB 2016	27.39	112		112-430-6150	1
	7			LIFE INS FEB 2016	64.44	112		112-410-6150	1
	8			LIFE INS FEB 2016	24.38	112		112-170-6150	1
	9			LIFE INS FEB 2016	10.69	112		112-440-6150	1

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
	10			LIFE INS FEB 2016	9.54	112		112-150-6150	1
	11			LIFE INS FEB 2016	9.54	112		112-160-6150	1
				INVOICE TOTAL	325.50				
				VENDOR TOTAL	325.50				
IN065553	1	2/03/16	2/03/16	1293 PROTEX CENTRAL REPLACE HORN STROBE	147.00	001		001-410-6310	1
				INVOICE TOTAL	147.00				
				VENDOR TOTAL	147.00				
RI-160152	1	2/03/16	2/03/16	619 RACOM CORPORATION EDACS ACCESS	470.00	001		001-150-6373	1
	2			EDACS ACCESS	470.00	001		001-160-6373	1
				INVOICE TOTAL	940.00				
SB113891	1	2/03/16	2/03/16	BATTERY	105.00	001		001-150-6373	1
				INVOICE TOTAL	105.00				
				VENDOR TOTAL	1,045.00				
1489	1	2/03/16	2/03/16	1404 RJ MARTIN EXCAVATING & TRUCK EXCAVATE BLDG PAD-RESTRO	750.00	335		335-430-6797	1
				INVOICE TOTAL	750.00				
				VENDOR TOTAL	750.00				
01262016	1	2/03/16	2/03/16	1701 JILL SANDERS MILEAGE REIMB 1/5/16	17.28	001		001-410-6240	1
				INVOICE TOTAL	17.28				
				VENDOR TOTAL	17.28				
012716BFD	1	2/03/16	2/03/16	1451 SIGN PRO TRUCK NUMBERS	42.00	001		001-150-6331	1
	2			TRUCK NUMBERS	42.00	001		001-160-6331	1
				INVOICE TOTAL	84.00				
				VENDOR TOTAL	84.00				
6167 116	1	2/03/16	2/03/16	452 STAPLES CREDIT PLAN FRAMES	51.97	001		001-410-6506	1
	2			PENCILS	10.98	001		001-410-6599	1
				INVOICE TOTAL	62.95				
				VENDOR TOTAL	62.95				
13201	1	2/03/16	2/03/16	1534 STRATUS BUILDNG SOLUTIONS IOWA CLEANING	443.39	001		001-410-6499	1
				INVOICE TOTAL	443.39				
				VENDOR TOTAL	443.39				

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ

6028007448	1	2/03/16	2/03/16	387 TREASURER - STATE OF IOWA SALES TAX JAN 2016	4,021.00	600		600-050-2140	1
	2			SALES TAX JAN 2016	318.00	610		610-050-2140	1
	3			SALES TAX JAN 2016	245.00	741		741-050-2140	1
				INVOICE TOTAL	4,584.00				
				VENDOR TOTAL	4,584.00				
67848	1	2/03/16	2/03/16	1086 TRUCK EQUIPMENT, INC. OIL LEAK REPAIR 4111	328.06	001		001-150-6332	1
				INVOICE TOTAL	328.06				
				VENDOR TOTAL	328.06				
0100010811	1	2/03/16	2/03/16	770 UNITED HEALTHCARE-RIVER VALLEY HEALTH INS FEB 2016	3,113.57	112		112-621-6150	1
	2			HEALTH INS FEB 2016	1,501.33	0124		001-050-2124	1
	3			HEALTH INS FEB 2016	441.83	1024		110-050-2124	1
	4			HEALTH INS FEB 2016	182.89	6024		600-050-2124	1
	5			HEALTH INS FEB 2016	182.88	6124		610-050-2124	1
	6			HEALTH INS FEB 2016	135.00	7424		741-050-2124	1
	7			HEALTH INS FEB 2016	670.60	112		112-430-6150	1
	8			HEALTH INS FEB 2016	2,625.56	112		112-410-6150	1
	9			HEALTH INS FEB 2016	1,778.75	112		112-210-6150	1
	10			HEALTH INS FEB 2016	970.88	600		600-811-6150	1
	11			HEALTH INS FEB 2016	970.88	610		610-816-6150	1
	12			HEALTH INS FEB 2016	480.64	741		741-865-6150	1
	13			HEALTH INS FEB 2016	374.02	112		112-170-6150	1
	14			HEALTH INS FEB 2016	175.45	112		112-440-6150	1
	15			HEALTH INS FEB 2016	449.41	112		112-150-6150	1
	16			HEALTH INS FEB 2016	449.41	112		112-160-6150	1
				INVOICE TOTAL	14,503.10				
				VENDOR TOTAL	14,503.10				
190340	1	2/03/16	2/03/16	1813 UNITYPOINT CLINIC-OCCUPA MEDIC DATA MEMBERSHIP	30.00	110		110-210-6488	1
				INVOICE TOTAL	30.00				
				VENDOR TOTAL	30.00				
01272016	1	2/03/16	2/03/16	1861 USED BUSINESS SOLUTIONS LLC FILE CABINET	160.00	167		167-410-6506	1
				INVOICE TOTAL	160.00				
				VENDOR TOTAL	160.00				
42811 19	1	2/03/16	2/03/16	1161 VEENSTRA & KIMM, INC. BUILDING INSPECTIONS DEC	229.61	001		001-170-6490	1
				INVOICE TOTAL	229.61				
42817 6	1	2/03/16	2/03/16	CITY MAPPING	2,871.36	001		001-540-6407	1
				INVOICE TOTAL	2,871.36				

INVOICE#	LINE	DUE DATE	INVOICE DATE	REFERENCE	PAYMENT AMOUNT	DIST	GL	ACCOUNT	CK SQ
4284 28	1	2/03/16	2/03/16	ENGINEERING FEES	1,098.10	001		001-540-6407	1
				INVOICE TOTAL	1,098.10				
4285-034 4	1	2/03/16	2/03/16	WISTERIA HTS PLT5 CONSTR	94.50	001		001-540-6407	1
				INVOICE TOTAL	94.50				
4285-040 2	1	2/03/16	2/03/16	WOLF CRK PLT7,8 CONSTR P	158.00	001		001-540-6407	1
				INVOICE TOTAL	158.00				
				VENDOR TOTAL	4,451.57				
37707	1	2/03/16	2/03/16	433 WILLIAMSONS REPAIR WIPER BLADES;BULB-4140,4	29.80	001		001-150-6332	1
				INVOICE TOTAL	29.80				
				VENDOR TOTAL	29.80				
				LEGACY BANK TOTAL	64,808.11				
				TOTAL MANUAL CHECKS	.00				
				TOTAL E-PAYMENTS	.00				
				TOTAL PURCH CARDS	.00				
				TOTAL ACH PAYMENTS	.00				
				TOTAL OPEN PAYMENTS	64,808.11				
				GRAND TOTALS	64,808.11				

ACCOUNT NO ALPHA ID	DEPOSIT DATE	PEN TIMES	DEPOSIT AMOUNT	INTEREST AMOUNT	TOTAL AMOUNT	DEPOSIT REFUND CODE
1165741 WYANT BRYAN C	6/24/05	5	72.79	.00	72.79	Check
2370800 ANDERSON HENRY	8/06/02	3	177.51	.00	177.51	Check
2696002 LONG HEIDI	8/29/13	5	170.84	.00	170.84	Check
3000010 GARFIELD JUSTIN	12/01/15	1	28.24	.00	28.24	Check
5194004 WEST JORDAN	7/15/14		74.73	.00	74.73	Check
5352006 KJH RESIDENTIAL	11/06/15		79.25	.00	79.25	Check
5600004 KASTLER MONTE E JR	8/29/13		70.85	.00	70.85	Check
6593415 VAN ROSSUM MICHAEL	7/10/13		64.91	.00	64.91	Check
6594318 SKINNER DARCEE A	11/06/14	7	81.21	.00	81.21	Check
6594612 WAGNER MEGAN	5/09/14		79.27	.00	79.27	Check
6721701 BRANT JUSTIN	3/06/13	12	59.82	.00	59.82	Check
6725400 HAPPE HOMES LLP	11/06/15		74.73	.00	74.73	Check
7245740 BIG LC	9/23/15		73.44	.00	73.44	Check
7321003 T2 HOLDINGS LLC	5/09/14	3	18.10	.00	18.10	Check
9008004 WIDMER STEVE	11/06/15	2	44.71	.00	44.71	Check
10113001 AVERY STEPHANIE	2/15/12	2	172.78	.00	172.78	Check
10155501 ATCHISON RYAN	10/15/07	3	61.66	.00	61.66	Check
10178501 MCKINNEY MICHAEL	7/01/08	2	6.50	.00	6.50	Check
12008000 CSI HOMES & DEVELOPMENT	7/31/14		71.49	.00	71.49	Check
12025001 MAGUIRE BRIAN	10/15/14		144.16	.00	144.16	Check
16004200 IOWA BUILT HOMES	12/01/15		72.14	.00	72.14	Check
REPORT TOTAL			1699.13	.00	1699.13	
WATER			1699.13	.00	1699.13	

-SERVICE TOTAL-

SERVICE CHARGES 1000000 14464.57
 FEDERAL TAX 00 669.51 15134.08 450 4202

**CITY OF BONDURANT
INTERIM WARRANT LIST
February 2, 2016**

DATE	VENDOR - REFERENCE	ACCOUNT CODE	TOTALS
01/22/16	Shirley Newton or City of Bondurant	600-810-6420	3.40
01/29/16	IRS USA tax payment - Federal/FICA		7,650.62
01/28/16	Postmaster - Utility bill mailing	600-812-6508	132.53
		610-817-6508	132.53
		670-840-6508	132.53
		741-865-6508	132.52
			<hr/> 530.11
		Total	8,184.13

GRAND TOTALS-A/P	64,808.11
UTILITY DEPOSIT REFUNDS	1,699.13
INTERIM WARRANT LIST	8,184.13
TOTAL	<u>\$74,691.37</u>

ACCOUNT NO/CUSTOMER NAME CUSTOMER ADDRESS	LAST PMT DATE	PERIOD 1	PERIOD 2	PERIOD 3	PERIOD 4	AMOUNT DUE	ACTUAL AMT DUE (BGT)	TIME DELQ
1200005F	67.05							
1260004F	82.98							
1310000F	116.28							
2220004F	181.35							
2220008F	342.04							
2708001F	7.32	12014000F	583.69					
2813001F	255.94	14000703F	120.52					
2906101F	211.74	14000901F	216.22					
3000008F	84.05	14001103F	220.74					
3005000F	54.76	14001703F	69.38					
3065001F	44.65	14003506F	115.57					
3065002F	64.40	14004203F	82.22					
3080006F	248.96	14004301F	241.79					
3275006F	70.72	14004302F	112.46					
3340011F	218.67	14004603F	64.32					
4350004F	51.12	14004803F	22.32					
4400002F	16.38	14006203F	259.35					
4550008F	130.28	14006603F	59.75					
5120003F	94.61	16001400F	524.86					
5193001F	160.06							
5565006F	194.42							
5710000F	448.09							
5820006F	78.72							
6193002F	60.56							
6285016F	226.64							
6593311F	411.72							
6593411F	42.59							
6595017F	104.00							
6595022F	13.11							
6596109F	87.28							
6596609F	18.17							
6597606F	186.35							
6598109F	22.04							
6598208F	77.85							
6598812F	127.44							
6599305F	48.15							
6599314F	36.81							
6599317F	56.65							
6605501F	57.48							
6605502F	20.75							
6724600F	63.37							
7310002F	121.22							
7320000F	128.48							
7550001F	25.51							
8155000F	125.73							
8493002F	73.71							
9056002F	102.59							
9442001F	88.81							
9446009F	28.44							
9448005F	35.94							
10143001F	158.16							
10175003F	31.00							

MK

AMOUNT
DUE

7962.52
106.85
195.98
232.98
.00
.00
8498.33

* LAST 12 MONTH

71
12/15/15 1A
12/31/15 12

**Tax Abatement Applications
February 2, 2016
City of Bondurant**

Name	Address	Completion Date	Cost
Allen Fleener	509 Cleveland Ave SE	October 01, 2015	\$207,500.00
Michelle Harban	200 6th St NE	January 22, 2016	\$208,000.00
Lisa Roush	430 7th St SE	January 22, 2016	\$241,000.00
Daryl Bailey	101 Main St SE	December 31, 2015	\$75,000.00
Peter Wilson	1412 13th St SE	February 01, 2016	\$263,400.00
Joel & Sandra Wendel	89 Mallard Pointe Dr NW	February 02, 2016	\$259,978.00
Zachary Swanson	3421 Hawthorn Dr SW	January 28, 2016	\$217,000.00
Phillip & Maleah Mier	708 James St NE	January 22, 2016	\$238,000.00

CITY OF BONDURANT
RESOLUTION NO. 16-18

RESOLUTION APPROVING THE SITE PLAN CONSIDERATION FOR CONCRETE
TECHNOLOGIES AT 3507 GRANT STREET, SOUTH

WHEREAS, the property is zoned for General Commercial District (C2); AND

WHEREAS, Robert F. Etzel Living has owned the property since September 4, 2013; AND

WHEREAS, Concrete Technologies is an active business temporarily renting space while this property is being actively marketed for sale by Black Acre Realty; AND

WHEREAS, Concrete Technologies agreed to abide by the requests of the City of Bondurant's Planning and Zoning Commission,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Site Plan for Concrete Technologies, is hereby approved as presented.

Passed this 02nd day of February, 2016,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the city Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Lohse				
Peffer				
Enos				
Keeler				
Elrod				

**PLANNING AND ZONING COMMISSION
RESOLUTION NO. PZ-16-06**

**RESOLUTION APPROVING THE SITE PLAN CONSIDERATION FOR CONCRETE
TECHNOLOGIES AT 3507 GRANT STREET, SOUTH**

WHEREAS, the property is zoned for General Commercial District (C2); AND

WHEREAS, Robert F. Etzel Living has owned the property since September 4, 2013; AND

WHEREAS, Concrete Technologies is an active business temporarily renting space while this property is being actively marketed for sale by Black Acre Realty; AND

WHEREAS, Concrete Technologies agreed to abide by the requests of the City of Bondurant's Planning and Zoning Commission,

NOW, THEREFORE, BE IT RESOLVED, by the Planning and Zoning Commission of the City of Bondurant, Iowa, that the Site Plan for Concrete Technologies, is approved and forwarded to the City Council with a recommendation for approval of same.

Moved by _____, Seconded by _____ to adopt.

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the Planning and Zoning Commission held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Action	Yay	Nay	Abstain	Absent
Kromrie				
Hudson				
Higgins				
Russell				
Wood				
Clayton				
McCleary				

Dave Higgins, Commission Chair

CITY OF BONDURANT
RESOLUTION NO. 16-19

RESOLUTION APPROVING THE SITE PLAN CONSIDERATION FOR PERSONAL
ATTENTION LEASING AT 3507 GRANT STREET, SOUTH

WHEREAS, the property is zoned for General Commercial District (C2); AND

WHEREAS, Robert F. Etzel Living has owned the property since September 4, 2013; AND

WHEREAS, Personal Attention Leasing is an active business temporarily renting space while this property is being actively marketed for sale by Black Acre Realty; AND

WHEREAS, Personal Attention Leasing agreed to abide by the requests of the City of Bondurant's Planning and Zoning Commission,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Site Plan for Personal Attention Leasing, is hereby approved as presented.

Passed this 02nd day of February, 2016,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the city Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Lohse				
Peffer				
Enos				
Keeler				
Elrod				

**PLANNING AND ZONING COMMISSION
RESOLUTION NO. PZ-16-07**

**RESOLUTION APPROVING THE SITE PLAN CONSIDERATION FOR PERSONAL
ATTENTION LEASING AT 3507 GRANT STREET, SOUTH**

WHEREAS, the property is zoned for General Commercial District (C2); AND

WHEREAS, Robert F. Etzel Living has owned the property since September 4, 2013; AND

WHEREAS, Personal Attention Leasing is an active business temporarily renting space while this property is being actively marketed for sale by Black Acre Realty; AND

WHEREAS, Personal Attention Leasing agreed to abide by the requests of the City of Bondurant's Planning and Zoning Commission,

NOW, THEREFORE, BE IT RESOLVED, by the Planning and Zoning Commission of the City of Bondurant, Iowa, that the Site Plan for Personal Attention Leasing, is approved and forwarded to the City Council with a recommendation for approval of same.

Moved by _____, Seconded by _____ to adopt.

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the Planning and Zoning Commission held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Action	Yay	Nay	Abstain	Absent
Kromrie				
Hudson				
Higgins				
Russell				
Wood				
Clayton				
McCleary				

Dave Higgins, Commission Chair

1/8/16

Site Plan

Robert F. Etzel Living Trust
3507 S. Grant Street
Bondurant, Iowa
N.E. Corner of I-80 & Grant St. / NE 72nd Street

Reference Property: This property is Zoned C2 – General Commercial District. This property is owned by Robert F. Etzel Living Trust since September 4, 2013. There are three (3) active businesses temporarily renting space while this property is being actively marketed for sale by Black Acre Realty.

Description of Business(es):

1. Concrete Technologies (NW Corner of Property) – Operating a temporary concrete plant for road repair on Interstate 80 between Colfax and Bondurant. Contract ends in May 2016, but may go month to month pending weather and completion of project along Interstate 80. Local contact @ Business is Justin Coenen – 515-208-2889.
2. Personal Attention Leasing (NE Portion of Property) – Storing Semi Trailers up to 53' feet in length on approximately 3 acres. Contract ends 6th of May. Tenant is using this space temporarily as they are looking to relocate within the State of Iowa. Personal Attention Leasing has 15 locations throughout the Midwest. Local Contact is Mike Felton – 515-330-3587.
3. Mobil Mini, Inc. – (South Portion of Property) – Mobile Mini, Inc. – (South Portion of Property) – Storing empty storage containers on site. Containers are from 10 feet to 40 feet long. Mobile Mini rents these containers out through their nationwide network. Current Contract ends June 2016. They have 135 facilities throughout the USA and Canada and are a NASDAQ traded company. Mobile Mini is expanding in the Des Moines market from a 2 acre yard to a 5 acre facility. Mobile Mini would like to place one (1) modular office on site and hook it up to electrical power for heat. Local contact is Chris Wickman (515) 401-7467

Following is a Map of where designated businesses will operate on property.



Property contact c/o Robert F Etzel Living Trust: Jason Johansen, 1609 90th Street, West Des Moines, Iowa 515-444-6291

Mark Arentsen

From: Steve Kines [skines@your-pal.com]
Sent: Monday, January 25, 2016 12:41 PM
To: marentsen@cityofbondurant.com
Cc: Sarah Johnson; Mike Felton
Subject: Site Plan
Attachments: SITE PLAN.docx

Dear Mr. Arentsen,

Attached is a draft of the Site Plan as requested for submission prior to the meeting of the City of Bondurant's Planning and Zoning Committee meeting on January 28, 2016. It is my intention to be present at that meeting to represent Milestone Equipment Holdings, LLC dba Personal Attention Leasing.

I simply referenced the general format and some of the content of Mr. Jason Johanson's site plan on the same property, but made it unique to information pertaining to Personal Attention Leasing.

Please let me know if the attached meets your requirements to be added to the agenda on the January 28 meeting.

Regards,

Steve Kines – Division Business Executive
Personal Attention Leasing / www.your-pal.com
4400 E. Holmes Rd.
Memphis, TN. 38118
Office: 901-360-9732
Cell: 901-490-9023
Fax: 901-360-8858

SITE PLAN

MILESTONE EQUIPMENT HOLDINGS, LLC dba PERSONAL ATTENTION LEASING

Reference Property: This property is Zoned C2 – General Commercial District. This property is owned by Robert F. Etzel Living Trust since September 4, 2013.

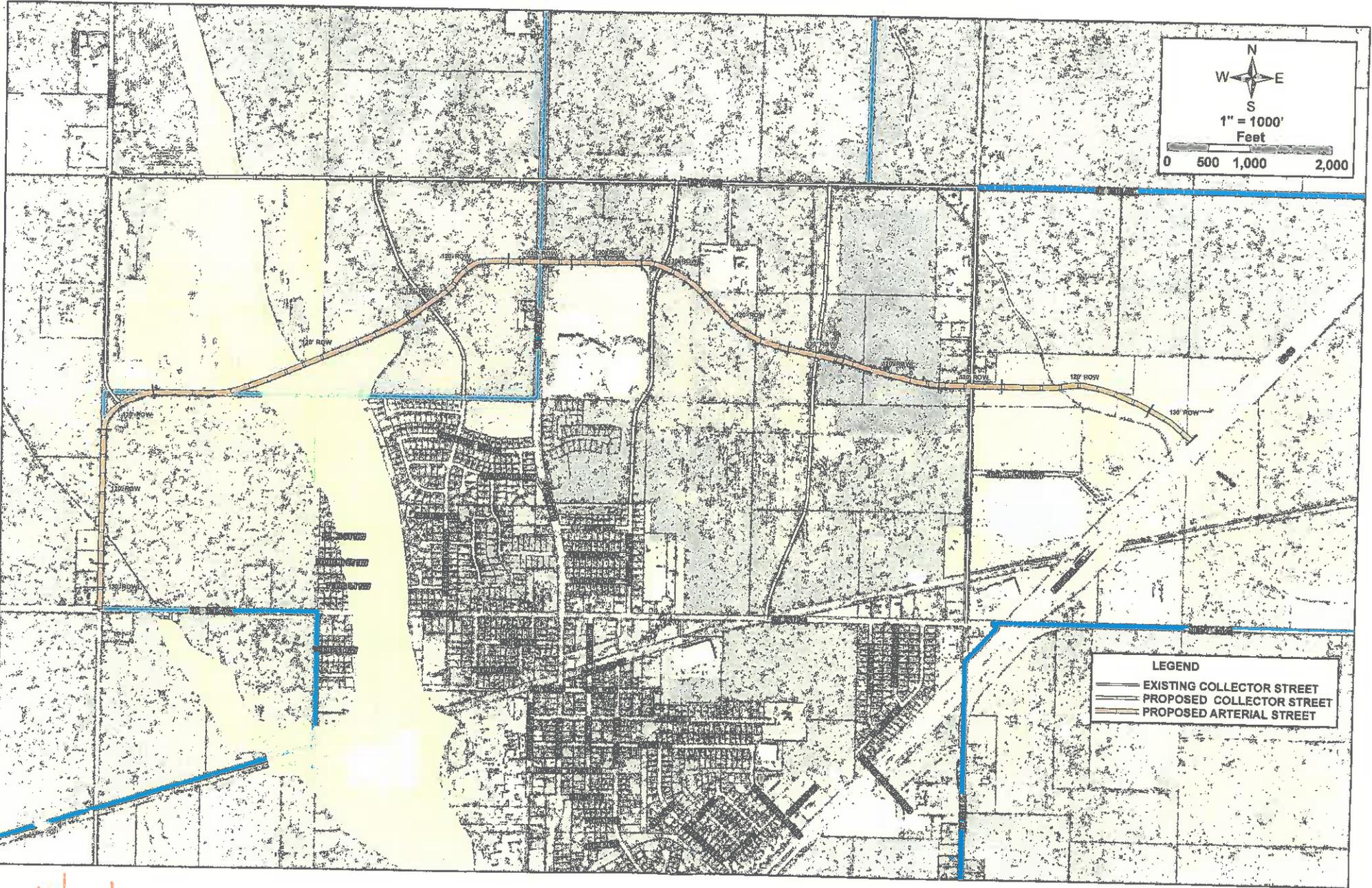
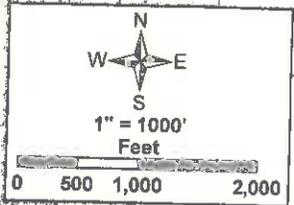
Description of Business:

Tenant: Milestone dba Personal Attention Leasing (NE Portion of Property) –

Currently renting parking space only for empty, currently non-utilized semi-trailers up to 53' feet in length on approximately 3 acres.

Contract to rent the space ends 6th of May. Milestone/PAL (tenant) is using this space temporarily only to park trailers in anticipation of permanently relocating its' Des Moines branch operation elsewhere within the State of Iowa. No office will be involved and no PAL branch personnel will reside at the referenced property. The trailers will be removed as they are either placed with rental or lease customers, or as they are transferred to our future permanent branch location.

Personal Attention Leasing has 19 branch locations nationally. Local Contact is Mike Felton – 515-330-3587; Division Business Executive: Steve Kines 901-490-9023 Memphis, TN office. Corporate offices are at 40 Karydan Court, St. Charles, MO 63301. 1-866-706-1144



LEGEND

- EXISTING COLLECTOR STREET
- PROPOSED COLLECTOR STREET
- PROPOSED ARTERIAL STREET

11/30/15

Shelby Hagan

From: Eric Cannon [ecannon@snyder-associates.com]
Sent: Monday, January 25, 2016 3:51 PM
To: Mark Arentsen; 'Bob Veenstra'
Cc: 'Dave Harmeyer'; 'Scott Temple'; csullivan@cityofbondurant.com; shagan@cityofbondurant.com; 'Brian Lohse'; 'Brad Scheib'
Subject: RE: Sandra Miller Property Development
Attachments: 100SCL_Vista Real Estate Bondurant_1-25-16.pdf; 200SCL_Vista Real Estate Bondurant_1-25-16.pdf

Mark,

Please find attached the updated concept plans for the Sankey Summit Development (note the new name) that we met on last week. Some of the changes from the previous concept are that we have removed the roadway connection on the west end of Phase 1 to allow for the expanded park ground to create connectivity between the two parks previously shown and provided park frontage to the public street on the north end Phase 1. The parkland requirement for Phases 1/2/3 would be $(97+121+111)*3 \text{ people/lot} * .005 = 4.94 \text{ Ac}$. We are proposing 6.4 Ac which would exceed this requirement but we did consider that some of the southern portion would be in the pond. We do show the 5.5 Ac pond encroaching into the existing City Park and at this time do not show it connecting to the existing one but that is an easy revision should the City feel this is desirable. Their appears to be a lot of opportunity on the west side of both Phase 3 and 4 for future park ground as well but considering those areas aren't part of the current property that we are looking at I didn't want to get to detailed with that portion of the development. We did also remove the cul-de-sac on the north side of the pond to provide the connection into Phase 3. Let me know if you have any questions or comments on anything and please place this on the upcoming P&Z agenda for 1/28 and City Council agenda for 2/2 for the presentation and open discussion of the conceptual plan for the development. Thanks.

Eric D. Cannon, P.E.

Civil Engineer

SNYDER & ASSOCIATES, INC.

2727 SW Snyder Blvd. | Ankeny, IA 50023

P: 515.964.2020 ext. 2556 | F: 515.964.7938

C: 515.577.2451

ecannon@snyder-associates.com

From: Mark Arentsen [mailto:marentsen@cityofbondurant.com]

Sent: Monday, January 25, 2016 11:35 AM

To: Eric Cannon; 'Bob Veenstra'

Cc: 'Dave Harmeyer'; 'Scott Temple'; csullivan@cityofbondurant.com; shagan@cityofbondurant.com; 'Brian Lohse'; 'Brad Scheib'

Subject: FW: Sandra Miller Property Development

Please see the comments below from the City's planning consultant, Brad Scheib.

Mark Arentsen

City Administrator

City of Bondurant, Pop. 5,493

200 Second St., NE, PO Box 37

Bondurant, IA 50035

515-967-2418

515-971-6855 (Cell)

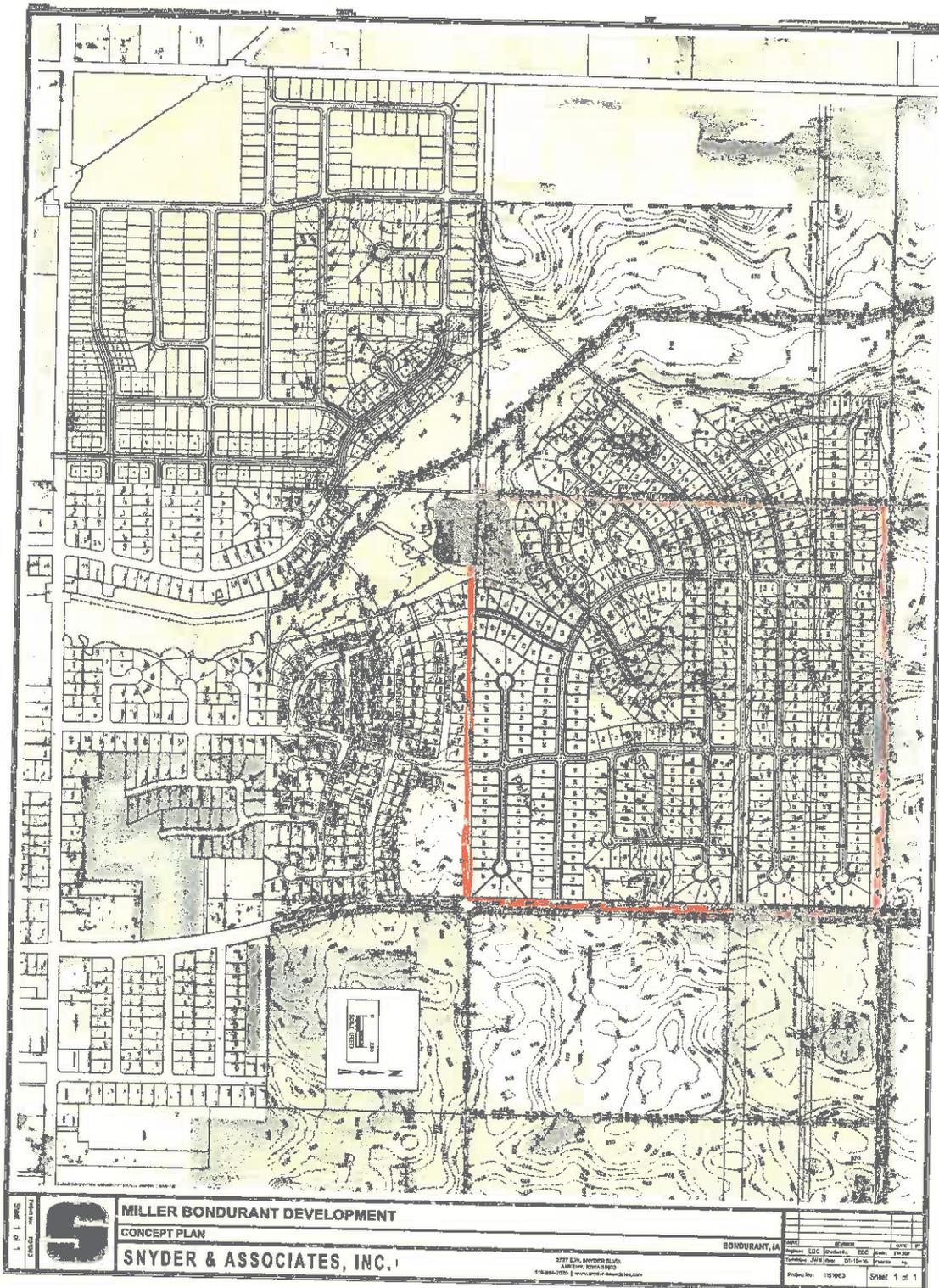
515-967-5732 (Fax)

marentsen@cityofbondurant.com

www.cityofbondurant.com

1/21/16

Sandra
Miller
property



MILLER BONDURANT DEVELOPMENT
CONCEPT PLAN
SNYDER & ASSOCIATES, INC.

277 S.W. 10TH ST.
MIAMI, FL 33135
305.371.1111

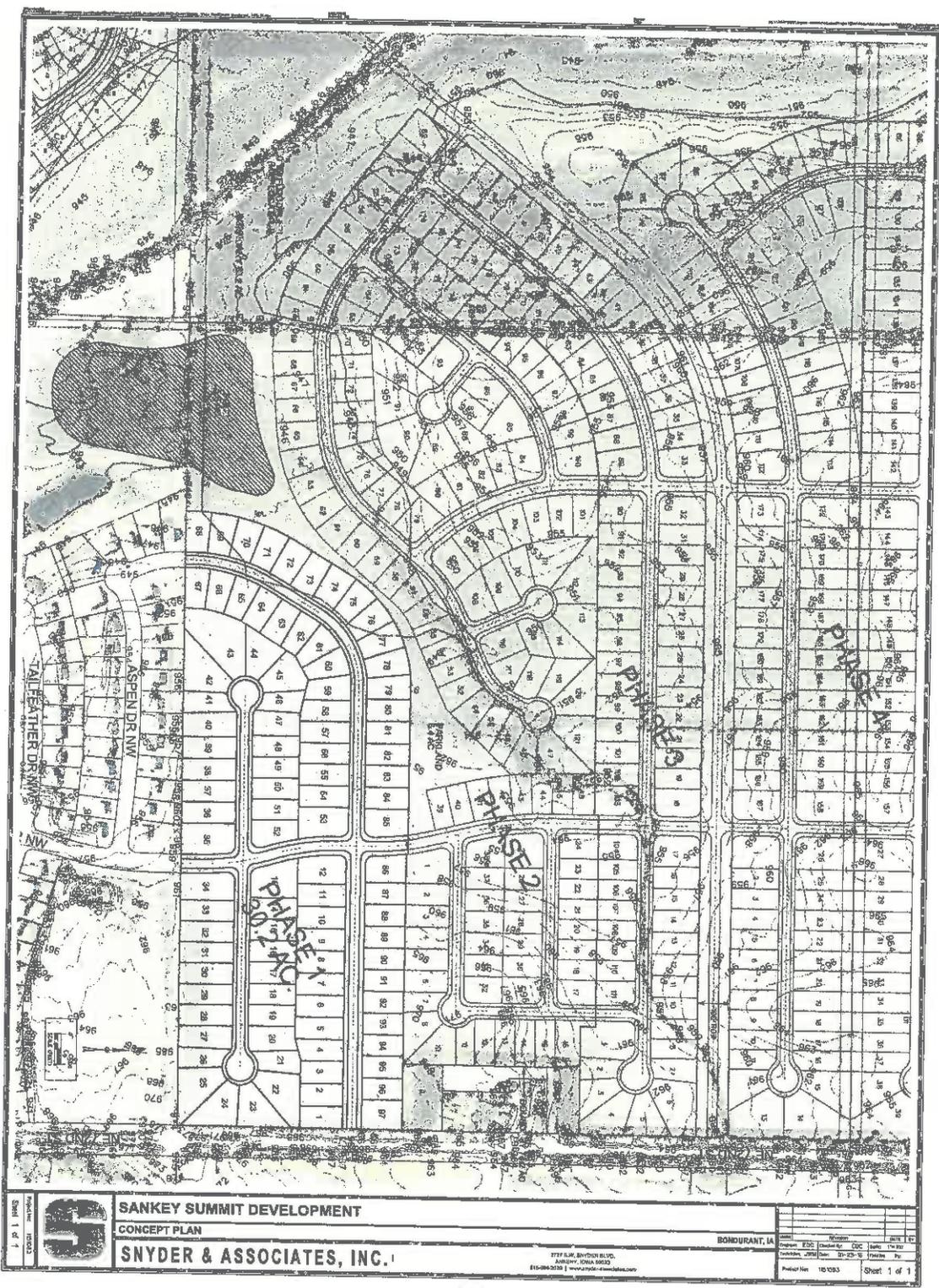
BONDURANT, IA

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Production: 10/03 Sheet 1 of 1

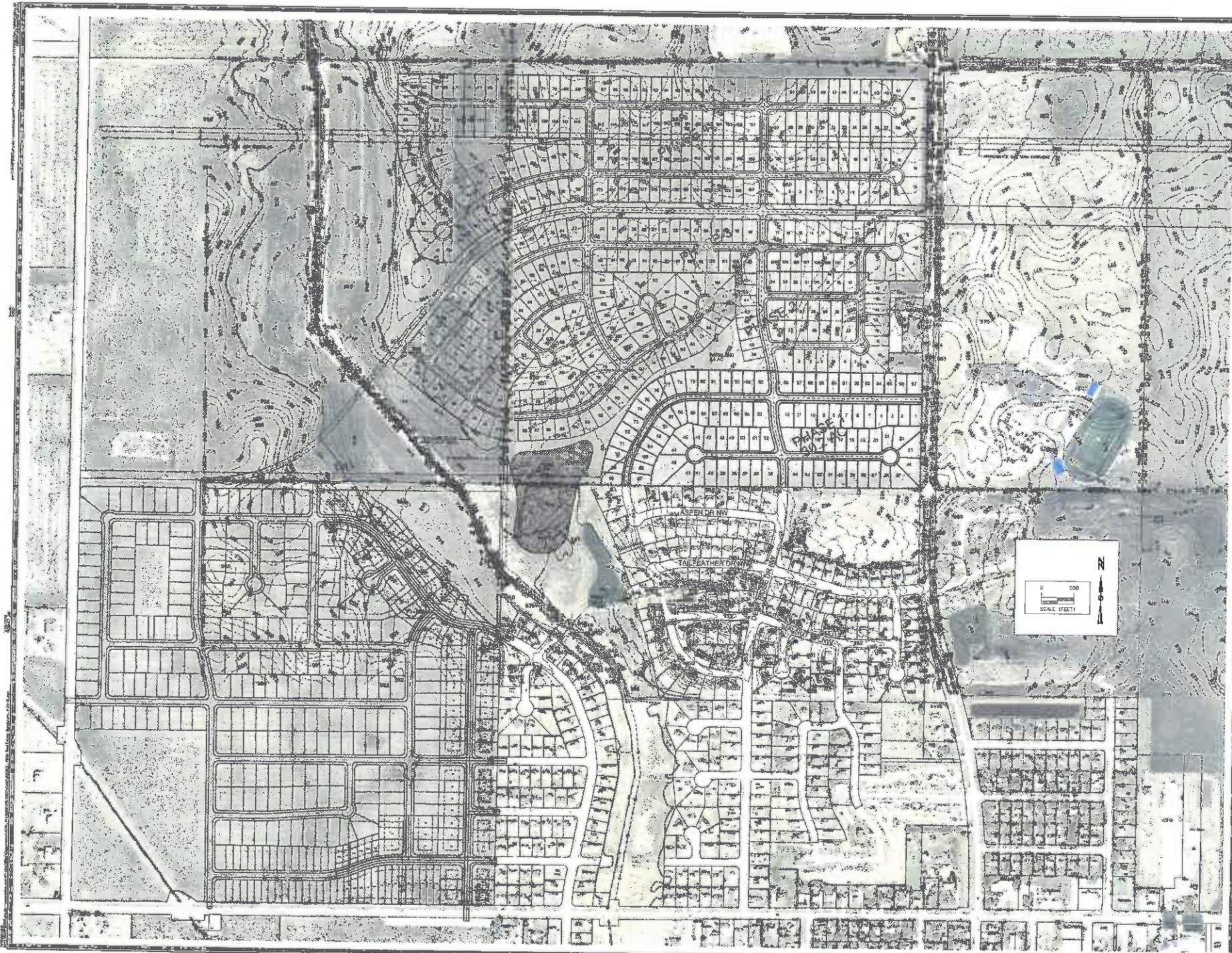
1/25/16

Sandra
Miller
property



	SANKEY SUMMIT DEVELOPMENT		BONDURANT, IA													
	CONCEPT PLAN		<table border="1"> <tr> <td>Author</td> <td>EDS</td> <td>Checker</td> <td>EDC</td> <td>Date</td> <td>1/16/16</td> </tr> <tr> <td>Designer</td> <td>EDS</td> <td>Reviewer</td> <td>EDC</td> <td>Scale</td> <td>1" = 100'</td> </tr> </table>		Author	EDS	Checker	EDC	Date	1/16/16	Designer	EDS	Reviewer	EDC	Scale	1" = 100'
	Author	EDS	Checker	EDC	Date	1/16/16										
Designer	EDS	Reviewer	EDC	Scale	1" = 100'											
SNYDER & ASSOCIATES, INC.		777 E. BONDURANT BLVD. AMES, IOWA 50010 515-261-2222 www.snyderandassociates.com														

Sheet 1 of 1

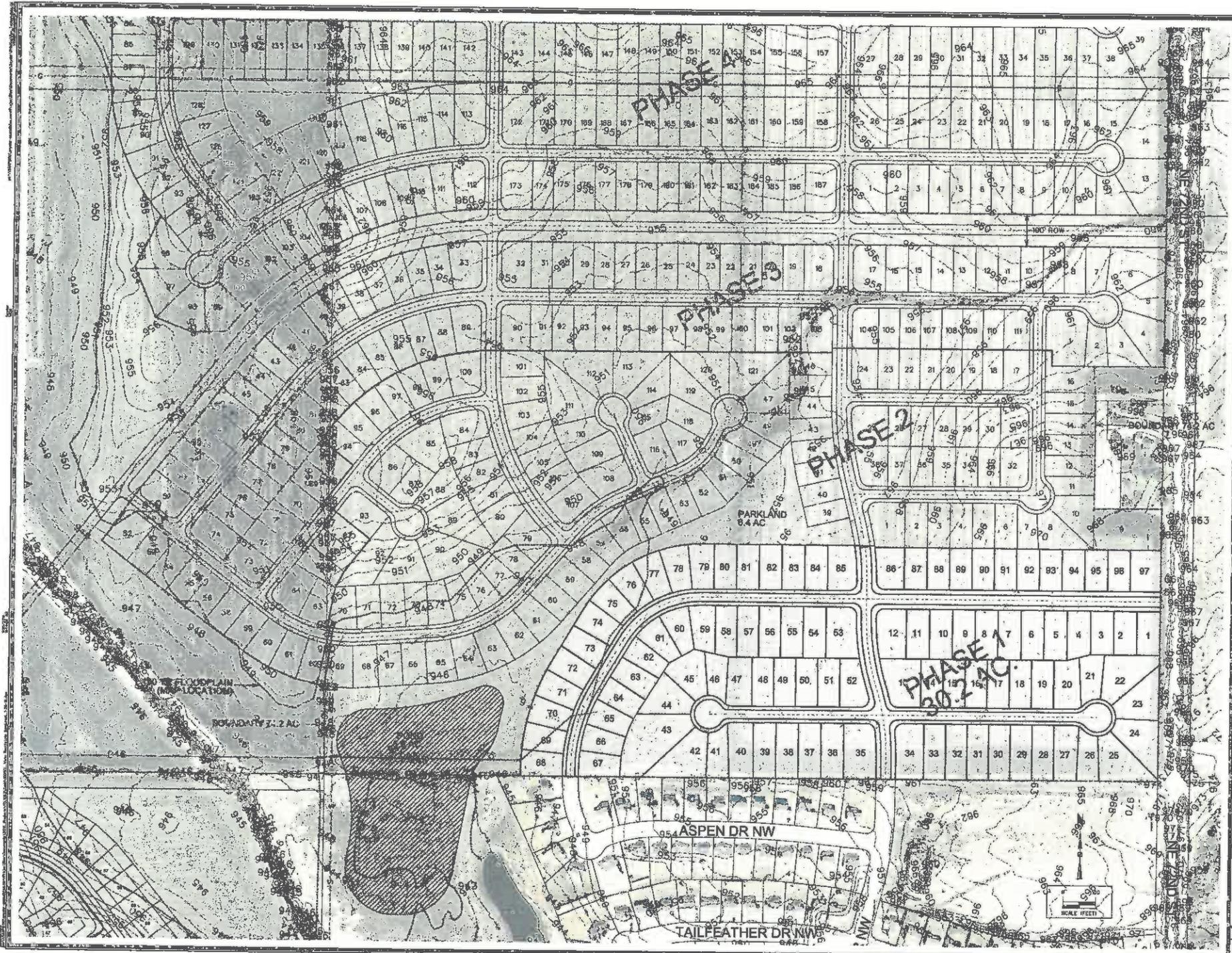


DATE	1/1/08
BY	...
REVISION	...
DATE	1/1/08
BY	...
REVISION	...
DATE	1/1/08
BY	...
REVISION	...
DATE	1/1/08
BY	...
REVISION	...

BONDURANT, IA
 PROJECT NO. 151003
 SHEET 1 OF 1
 SNYDER & ASSOCIATES, INC.
 615-340-0200 | www.snyder-assocs.com

SANKEY SUMMIT DEVELOPMENT
CONCEPT PLAN
SNYDER & ASSOCIATES, INC.

 Project No: 151003
 Sheet 1 of 1



DATE: 11/11/10	SCALE: 1" = 50'
PROJECT: 1151083	SHEET: 1 of 1
<p>SANKEY SUMMIT DEVELOPMENT CONCEPT PLAN SNYDER & ASSOCIATES, INC.</p>	
<p>Project No: 1151083 Sheet 1 of 1</p>	

2722 B.W. Riverside Blvd.
 918-984-3000 | www.snyderassociates.com

Mark Arentsen

From: Dave Harmeyer [dave@vistarei.com]
Sent: Monday, January 25, 2016 12:40 PM
To: Mark Arentsen; 'Eric Cannon'; 'Bob Veenstra'
Cc: Scott Temple; csullivan@cityofbondurant.com; shagan@cityofbondurant.com; 'Brian Lohse'; 'Brad Scheib'
Subject: RE: Sandra Miller Property Development

Mark,

We are glad to discuss these comments and some items are already addressed in the latest draft that Eric will be sending your way. Some of the ideas are cost prohibitive given the marketplace and some of the financial challenges this project already faces. Once Eric forwards the latest concept, please let us know when you want to get together to discuss.

Thank you,

Dave Harmeyer
Vista Real Estate and Investment Corp.
2400 86th St, Suite 24
Des Moines, IA 50322
dave@vistarei.com
Office 515-276-3456
Fax 515-276-2337
Mobile 515-554-4151

From: Mark Arentsen [mailto:marentsen@cityofbondurant.com]
Sent: Monday, January 25, 2016 11:35 AM
To: 'Eric Cannon'; 'Bob Veenstra'
Cc: Dave Harmeyer; Scott Temple; csullivan@cityofbondurant.com; shagan@cityofbondurant.com; 'Brian Lohse'; 'Brad Scheib'
Subject: FW: Sandra Miller Property Development

Please see the comments below from the City's planning consultant, Brad Scheib.

Mark Arentsen

City Administrator
City of Bondurant, Pop. 5,493
200 Second St., NE, PO Box 37
Bondurant, IA 50035
515-967-2418
515-971-6855 (Cell)
515-967-5732 (Fax)
marentsen@cityofbondurant.com
www.cityofbondurant.com

Shelby Hagan

From: Mark Arentsen [mailto:marentsen@cityofbondurant.com]
Sent: Monday, January 25, 2016 11:35 AM
To: 'Eric Cannon'; 'Bob Veenstra'
Cc: 'Dave Harmeyer'; 'Scott Temple'; csullivan@cityofbondurant.com; shagan@cityofbondurant.com; 'Brian Lohse'; 'Brad Scheib'
Subject: FW: Sandra Miller Property Development

Please see the comments below from the City's planning consultant, Brad Scheib.

Mark Arentsen

City Administrator
City of Bondurant, Pop. 5,493
200 Second St., NE, PO Box 37
Bondurant, IA 50035
515-967-2418
515-971-6855 (Cell)
515-967-5732 (Fax)
marentsen@cityofbondurant.com
www.cityofbondurant.com

From: Brad Scheib [mailto:Brad@hkgi.com]
Sent: Sunday, January 24, 2016 9:55 PM
To: Mark Arentsen
Subject: RE: Sandra Miller Property Development

There are certainly a lot of comments I could offer on this mark.

I would challenge the designer of this to try and reduce the long block lengths and break up the really long streets somehow. This is for both aesthetic reasons as well as walkability. How does the area get served by parks? What is the pedestrian system plan (how are some of the long cul-de-sac streets connected to key pedestrian destinations, particularly the high school but also future park and regional trails?)

The collector street is good in that it does not have private drives accessing it; however, we also don't want really long stretches of back yards without having the ability to have additional landscaping, berming, or at the very least larger setbacks. Typically, these conditions end up with a bunch of private fences that over time are challenging to maintain and again do not present the best aesthetic appearance for a collector street. I am not sure how marketable those lots will be that are double fronted and appear to be the same as all the other lots. Consider mixing in deeper lots that back onto the collector street or a mix of side lots or cul-de-sacs (in places we have cul-de-sacs we need to make sure we understand the larger pedestrian system plan).

The biggest challenge of course to all these comments will be that they end up adding more infrastructure (if we shorten block lengths and end up adding more cross streets) which add costs...and probably lose lots unless they mix up the housing product...this appears to be a lot of the same single family lot type.

I can be available to chat tomorrow sometime if you would like me to do anything more.

It appears you met last week on this with the developer and others???

From: Mark Arentsen [mailto:marentsen@cityofbondurant.com]
Sent: Friday, January 22, 2016 4:12 PM

To: Brad Scheib
Subject: FW: Sandra Miller Property Development

Brad, The collector street is shown on a 100' ROW on the attached proposed project.

Mark Arentsen

City Administrator
City of Bondurant, Pop. 5,493
200 Second St., NE, PO Box 37
Bondurant, IA 50035
515-967-2418
515-971-6855 (Cell)
515-967-5732 (Fax)
marentsen@cityofbondurant.com
www.cityofbondurant.com

From: Eric Cannon [<mailto:ecannon@snyder-associates.com>]
Sent: Wednesday, January 20, 2016 4:13 PM
To: Bob Veenstra; Mark Arentsen
Cc: 'Dave Harmeyer'; 'Scott Temple'
Subject: RE: Sandra Miller Property Development

Bob and Mark,

Please find attached the current concept plan for the Sandra Miller property (and a small portion to the west to represent the development up to the floodplain). We wanted to get this out to you to allow for a chance to take a look at it prior to the meeting tomorrow. Obviously this is still conceptual in nature but we wanted to get this out for your initial review and comment. We have shown the highlighted area for the initial "Phase 1" portion of the development as we believe based on the preliminary review of the existing sanitary sewer and grades that we can make this area work with the current sanitary sewer. We have also shown the subsequent future phases of the project that would follow but those would be dependent upon the trunk sewer availability from the south that we have shown a preliminary routing on up through the parkland to the south. We are also showing the 100' ROW Collector Street through the development as we discussed routing westerly from the access location by the school then curving southerly and crossing the creek and tying back into the Moulton project on the west side of the creek. Please let us know your thoughts on this alignment and if this is something that you could support as it is a bit north of where your comp plan had shown the alignment. We are also showing a pond for the development to provide storm water management as well as fill material for the site. Note that a portion of the pond we do show into the existing park ground to the south and we would also propose to fill a portion of the existing floodplain that encroaches into the southwestern portion of the site that would be accomplished with a LOMR-F so please let me know if this is something that the City would also support. Thanks again for working with us on this and your willingness to provide some guidance from the City on the project as this stage of the project. I will bring a couple full size prints to review tomorrow as well. See you tomorrow. Thanks.

Eric D. Cannon, P.E.
Civil Engineer
SNYDER & ASSOCIATES, INC.
2727 SW Snyder Blvd. | Ankeny, IA 50023
P: 515.964.2020 ext. 2556 | F: 515.964.7938
C: 515.577.2451
ecannon@snyder-associates.com

From: Bob Veenstra [<mailto:bveenstra@v-k.net>]
Sent: Tuesday, January 19, 2016 8:58 AM
To: Eric Cannon; Mark Arentsen

Shelby Hagan

From: Mark Arentsen [mailto:marentsen@cityofbondurant.com]
Sent: Monday, January 25, 2016 11:32 AM
To: shagan@cityofbondurant.com
Subject: FW: England Property

Shelby, Please include the 2 e-mails below in the P&Z packet.

Mark Arentsen

City Administrator
City of Bondurant, Pop. 5,493
200 Second St., NE, PO Box 37
Bondurant, IA 50035
515-967-2418
515-971-6855 (Cell)
515-967-5732 (Fax)
marentsen@cityofbondurant.com
www.cityofbondurant.com

From: Brad Scheib [mailto:Brad@hkgl.com]
Sent: Sunday, January 24, 2016 10:15 PM
To: Mark Arentsen
Subject: RE: England Property

Tough site here. Erin has her work cut out for her. With a road connection to 65 we definitely need that street to have minimal access. This might be a case where some access will have to be allowed simply because of the challenges with the site. What can they do to minimize it?

Hopefully the outlot is not intended as a park. If so, it is highly inaccessible and not something that I would recommend the city accept as a city park. It needs frontage so that it benefits the neighborhood, is highly accessible, and allows views into the park from a public right of way to promote safety.

From: Mark Arentsen [mailto:marentsen@cityofbondurant.com]
Sent: Sunday, January 24, 2016 4:47 PM
To: 'Erin Ollendike'; 'Bob Veenstra'
Cc: 'Bill Spencer'; csullivan@cityofbondurant.com; 'Shelby Hagan'; Brad Scheib
Subject: RE: England Property

Erin, Attached is a map from the City's planning consultant showing a proposed collector street in red. The proposed Petocka Lake layout shows a street in approximately the same location on the England property but it looks like it's the same ROW width as the other subdivision streets. It also shows lots and driveways fronting on this street. I believe it's unlikely that the City will approve a plat which shows less than a 100' ROW with driveways connecting to the collector street. The City is currently considering another proposal for a residential subdivision on the proposed collector street alignment. This location is directly west of the high school. This proposal shows the collector street location with a 100' ROW and no driveways connecting to the collector street. We will keep the Petocka Lake proposal on the agenda for the 1/28 P&Z meeting, but you should be aware that there will probably be some discussion of the collector street issue.

Mark Arentsen

City Administrator
City of Bondurant, Pop. 5,493
200 Second St., NE, PO Box 37
Bondurant, IA 50035
515-967-2418
515-971-6855 (Cell)
515-967-5732 (Fax)
marentsen@cityofbondurant.com
www.cityofbondurant.com

From: Erin Ollendike [<mailto:ErinO@cda-eng.com>]
Sent: Friday, January 22, 2016 3:30 PM
To: Mark Arentsen; 'Bob Veenstra'
Cc: 'Bill Spencer'
Subject: RE: England Property

Mark,
For your review attached is a drawing showing lot dimensions and a breakdown of the width of lots that we would be proposing for the property for your review. Please let me know if you need hard copies and I can have those delivered to you first thing on Monday. We would like to be on the 1/28 P&Z meeting agenda as a discussion item. Let me know if you have any questions. Thanks.

Erin Ollendike, P.E. | *project manager*
CIVIL DESIGN ADVANTAGE LLC
3405 SE Crossroads Drive, Suite G Grimes, IA 50111
d 515.369.4429 o 515.369.4400 c 515.208.9188
ErinO@cda-eng.com www.CDA-eng.com

From: Mark Arentsen [<mailto:marentsen@cityofbondurant.com>]
Sent: Wednesday, January 13, 2016 8:14 PM
To: Erin Ollendike; 'Bob Veenstra'
Cc: 'Bill Spencer'
Subject: RE: England Property

Erin, Thank you for your e-mail. I'm happy to hear you're continuing to work on this and I'll do what I can to help. It's great that you've been able to work out a sewer configuration to serve the entire site. I support the parkland dedication being used for parking. At some point I'd need to see your calculations to confirm that the parkland area shown meets the required standard. I'm fine with preventing access to the subdivision from the parking lot. I don't think headlights will be an issue as there are no lights at the ball fields and there no plans to install them. We considered adding lights, but have decided against it. They're expensive and don't really increase the available field use time very much. Summer days are long enough to get the games in during daylight. Lights would more likely be used in spring or fall and there is little demand for later games at these times because school is in session. I understand the need for the 65' lots. Council member comments to me about this is that they don't expect all larger sized lots, but would like to see some.

Let me know what the next step is. I'd suggest running the general concept through the P&Z and City Council before a significant amount of effort or expense goes into this. The next P&Z meeting is 1/28. To make the 1/28 P&Z meeting we'd need to have your submittal by 1/21 or 1/22. That should give Bob V and the City staff enough time to look it over and get comments back to you for the 1/28 meeting. I'm gone from 2/8 - 2/19 and would like to be there when this goes to P&Z, so the next opportunity would be the 2/25 P&Z meeting if 1/28 is too soon. You're welcome to try the 2/11 P&Z meeting, but I won't be there. If P&Z give a general approval of the concept it would go to the next City Council meeting. This would either be the 2/2 Council meeting which follows the 1/28 P&Z or the 3/7 Council meeting which follows the 2/25 P&Z.

Mark Arentsen

City Administrator

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marentsen@cityofbondurant.com

www.cityofbondurant.com

From: Erin Ollendike [<mailto:ErinO@cda-eng.com>]

Sent: Monday, January 11, 2016 1:25 PM

To: Mark Arentsen <marentsen@cityofbondurant.com> (marentsen@cityofbondurant.com); Bob Veenstra

Subject: England Property

Mark & Bob,

Attached is a revised exhibit showing a 10-inch sanitary sewer line at 0.15% through most of the development in order to service the area west of the creek. At this slope it appears that the area west of the creek can be reasonably serviced. Mark, we have also shown a 1.03 acre park area in the southeast corner of the property and also sketched in some additional parking which we are hoping would satisfy the parkland requirement for the development. However, the developer wants to make sure that if there is a parking lot put in at this location that it won't tie into the development and that landscaping/berming can be placed around the lot to shield surrounding lots from headlights. Bill Spencer mentioned that there might be the potential to talk with City Council about the proposed lot size and layout prior to the project moving forward to get their feedback. We are still showing the development of 65' wide lots as switching to all 70-75' wide lots would really reduce the density of lots and may make the development not feasible. With the construction of a 10-inch sanitary sewer line and the need for a 12'x8' box culvert this development needs density to pencil out. The developer needs to have the ability to provide some 65' wide lots. Please let me know your thoughts. Thanks.

Erin Ollendike, P.E. | *project manager*

CIVIL DESIGN ADVANTAGE LLC

3405 SE Crossroads Drive, Suite G Grimes, IA 50111

d 515.369.4429 o 515.369.4400 c 515.208.9188

ErinO@cda-eng.com

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This message has been scanned for viruses and dangerous content by [MailScanner](#), and is believed to be clean.

MINUTES TO HOLD HEARING ON ENTERING INTO A LOAN AGREEMENT, TO RECEIVE BIDS AND SELL BONDS

420886-38

Bondurant, Iowa

February 2, 2016

The City Council of the Bondurant, Iowa, met on February 2, 2016, at _____ o'clock _____.m., at the _____, Bondurant, Iowa.

The meeting was called to order by the Mayor, and the roll was called showing the following Council Members present and absent:

Present: _____

Absent: _____.

This being the time and place specified by the City Council for taking action on the proposal to enter into Loan Agreement in a principal amount not to exceed \$1,130,000, the City Clerk announced that no written objections had been placed on file. Whereupon, the Mayor called for any written or oral objections, and there being none, the Mayor closed the public hearing.

This also being the time and place fixed by the City Council for the consideration of bids for the purchase of the City's General Obligation Urban Renewal Refunding Bonds, Series 2016A the Mayor announced that bids had been received and canvassed on behalf of the City at the time and place fixed therefore.

Whereupon, such bids were placed on file, and the substance of such bids was noted in the minutes, as follows:

<u>Name and Address of Bidder</u>	<u>Final Bid</u> (interest cost)
-----------------------------------	-------------------------------------

(ATTACH BID TABULATION)

After due consideration and discussion, Council Member _____ introduced the resolution next hereinafter set out and moved its adoption, seconded by Council Member _____. The Mayor put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as hereinafter set out.

RESOLUTION NO. 16-20

Resolution taking additional action to enter into a Loan Agreement and awarding the sale of \$1,065,000 General Obligation Urban Renewal Refunding Bonds, Series 2016A

WHEREAS, the City of Bondurant (the "City"), in the County of Polk, State of Iowa, previously issued its \$2,300,000 General Obligation Urban Renewal Corporate Purpose Bonds, Series 2008, dated September 2, 2008 (the "Series 2008 Bonds"), a portion of which currently remains outstanding, maturing on such dates and in such amounts and bearing interest at such rates as follows:

<u>Year</u>	<u>Principal Installment</u>	<u>Interest Rate</u>
2016	\$255,000	4.00%
2017	\$265,000	4.00%
2018	\$275,000	4.05%
2019	\$240,000	4.10%
2020	\$250,000	4.15%

; and

WHEREAS, pursuant to the resolution (the "2008 Bond Issuance Resolution") authorizing the issuance of the Series 2008 Bonds, the City reserved the right to prepay part or all of the Series 2008 Bonds maturing in each of the years 2017 to 2020 (the "Callable 2008 Bonds"), inclusive, prior to and in any order of maturity on June 1, 2016 or on any date thereafter, subject to the provisions of the 2008 Bond Issuance Resolution; and

WHEREAS, the City heretofore proposed to enter into a General Obligation Urban Renewal Refunding Loan Agreement (the "Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$1,130,000 pursuant to the provisions of Section 384.24A of the Code of Iowa for the purpose of paying the cost, to that extent, of current refunding the Callable 2008 Bonds, and has published notice of the proposed action and has held a hearing thereon on February 2, 2016; and

WHEREAS, a Preliminary Official Statement (the "P.O.S.") has been prepared to facilitate the sale of \$1,065,000 General Obligation Urban Renewal Refunding Bonds, Series 2016A (the "Bonds") in evidence of the obligation of the City under the Loan Agreement, and the City Council has made provision for the approval of the P.O.S. and to authorize its use by Public Financial Management, Inc. (the "Financial Advisor"); and

WHEREAS, pursuant to advertisement of sale, bids for the purchase of the Bonds to be issued in evidence of the City's obligation under the Loan Agreement were received and canvassed on behalf of the City and the substance of such bids noted in the minutes; and

WHEREAS, upon final consideration of all bids, the bid of _____, _____ (the "Purchaser"), is the best, such bid proposing the lowest interest cost to the City for the Bonds;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Bondurant, Iowa, as follows:

Section 1. The City Council hereby determines to enter into the Loan Agreement in the future and orders that the Bonds be issued at such time, in evidence thereof. The City Council further declares that this resolution constitutes the "additional action" required by Section 384.24A of the Code of Iowa.

Section 2. The bid of the Purchaser referred to in the preamble is hereby accepted, and the Bonds are hereby awarded to the Purchaser at the price specified in such bid, together with accrued interest.

Section 3. The form of agreement of sale (the "Sale Agreement") of the Bonds to the Purchaser is hereby approved, and the Mayor and City Clerk are hereby authorized to execute the Sale Agreement for and on behalf of the City.

Section 4. The City shall enter into the Loan Agreement with the Purchaser in substantially the form as will be placed on file with the City Council, providing for a loan to the City in the principal amount of \$1,065,000 for the purpose or purposes set forth in the preamble hereof.

The Mayor and City Clerk are hereby authorized and directed to sign the Loan Agreement on behalf of the City, and the Loan Agreement is hereby approved.

Section 5. Further action with respect to the approval of the Loan Agreement and the issuance of the Bonds is hereby adjourned to the City Council meeting to be held on February 15, 2016.

Section 6. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 7. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved February 2, 2016.

Mayor

Attest:

City Clerk

• • • •

Upon motion and vote, the meeting was adjourned.

Mayor

Attest:

City Clerk

ATTESTATION CERTIFICATE:

STATE OF IOWA
COUNTY OF POLK
CITY OF BONDURANT

SS:

I, the undersigned, City Clerk of the City of Bondurant, do hereby certify that as such City Clerk I have in my possession or have access to the complete corporate records of the City and of its Council and officers and that I have carefully compared the transcript hereto attached with those corporate records and that the transcript hereto attached is a true, correct and complete copy of all the corporate records in relating to a public hearing and additional action on a loan agreement and the sale of General Obligation Urban Renewal Refunding Bonds, Series 2016A of the City evidencing the City's obligation under a certain Loan Agreement and that the transcript hereto attached contains a true, correct and complete statement of all the measures adopted and proceedings, acts and things had, done and performed up to the present time with respect thereto.

WITNESS MY HAND this ____ day of _____, 2016.

City Clerk

(Attach here a copy of the bid of the successful bidder.)

January 27, 2016

Mark Arentsen
City Administrator/City Hall
Bondurant, Iowa
Via Email

Re: General Obligation Urban Renewal Refunding Bonds, Series 2016A
Our File No. 420886-38

Dear Mark:

We have prepared and attach the necessary proceedings to be used at the City's February 2nd Council meeting to hold the public hearing, report the bids received and to adopt the resolution approving the sale of the General Obligation Urban Renewal Refunding Bonds, Series 2016A to the best bidder.

The attached resolution must be completed with the name of the purchaser, and Public Financial Management, Inc. will tabulate the bid results and provide that name to you.

The proceedings attached include the following items:

1. Minutes of the meeting covering the public hearing and sale, followed by the resolution awarding the sale of the Bonds and providing for the adjournment of action on the Loan Agreement to February 15, 2016 for adoption of the issuance resolution.
2. Attestation Certificate attesting to the validity of the transcript.

The City Council should meet on February 2nd as scheduled to hold the hearing on the General Obligation Urban Renewal Refunding Loan Agreement. The minutes as drafted assume that no objections will be made regarding entering into the Loan Agreement. Following the hearing, the City Council should award the sale of the Bonds based upon Susanne Gerlach's recommendations.

As these proceedings are completed, please return one fully executed copy to our office.

If you have any questions, please contact Rebecca Donaldson or me.

Best regards,

John P. Danos

Attachments

cc: Shelby Hagan
Susanne Gerlach
Diana VanVleet

CITY OF BONDURANT
RESOLUTION NO. 16-21

RESOLUTION APPROVING THE WATER UTILITY, SEWER UTILITY, STORM WATER
UTILITY, AND GARBAGE UTILITY FY17 BUDGETS

WHEREAS, the City's financial consultant, Public Financial Management (PFM), prepared the financial summaries for the Water Utility and Sewer Utility; AND

WHEREAS, the Sewer Fund could establish a \$300,000 sewer construction fund; AND

WHEREAS, the water rate is unchanged for FY17; AND

WHEREAS, there is a twenty-five cent (\$0.25) decrease in the sewer rate; AND

WHEREAS, the FY17 Water Utility budget includes a 10% increase from Des Moines Water Works; AND

WHEREAS, PFM predicts that the City will need 8% annual water rate increases beginning in FY18.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, that the Utility FY17 Budgets, is hereby approved as presented.

Passed this 02nd day of February, 2016,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the city Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Lohse				
Peffer				
Enos				
Keeler				
Elrod				

Shelby Hagan

From: Mark Arentsen [mailto:marentsen@cityofbondurant.com]
Sent: Tuesday, January 26, 2016 8:50 AM
To: csullivan@cityofbondurant.com; 'Brian Lohse'; Wes Enos; 'Bob Pepper'; 'Jen Keeler'; 'Doug Elrod'
Cc: 'Lori Dunham'; pcollison@cityofbondurant.com; shagan@cityofbondurant.com; 'Bob Veenstra'
Subject: FW: Updated Water & Sewer Cashflows
Attachments: Bondurant_Sewer_Cashflow_01-25-2016.pdf; Bondurant_Water_Cashflow_01-25-2016.pdf

Attached are the Water Utility and Sewer Utility financial summaries prepared by the City's financial consultant, Public Financial Management.

The Sewer Fund is in good financial condition. This will allow for establishing a \$300,000 sewer construction fund that could be used to assist with sewer extensions to areas currently not served with sewer. Any assistance provided by the City would be repaid with connection fee districts which require developers to repay the City as connections to the new city funded sewers are made. The sewer rate is also recommended for a reduction of \$.25/thousand gallons of usage effective 7/1/16. The current rate of \$11.92/thousand gallons would decrease to \$11.67.

The Water Fund is also in good financial condition but is pressured by increasing charges from Des Moines Waterworks (DMWW). The water rate is unchanged for FY17 but it may be difficult to retain the existing water rate in future years. PFM predicts that DMWW will increase charges to its customers, including many suburban cities, by 10%/year for an undetermined number of years. The FY17 Water Utility budget includes a 10% increase from DMWW. The 10% increase takes effect 4/1/16. The water rate was raised 7.5% 7/1/15 in response to costs resulting from the City's acquisition of additional water purchased capacity from the City of Pleasant Hill. With the predicted annual increases from DMWW, it appears that the City made a good choice in purchasing the additional capacity in 2014. Other cities will likely see even higher increases from DMWW as they grow past their contracted volumes. PFM predicts that the City will need 8% annual water rate increases beginning in FY18.

We will revisit utility rates each year and will do our best at this time next year to minimize or eliminate any FY18 water rate increase and evaluate the potential for an additional sewer rate decrease.

Mark Arentsen

City Administrator
City of Bondurant, Pop. 5,493
200 Second St., NE, PO Box 37
Bondurant, IA 50035
515-967-2418
515-971-6855 (Cell)
515-967-5732 (Fax)
marentsen@cityofbondurant.com
www.cityofbondurant.com

From: Susanne Gerlach [mailto:GERLACHS@pfm.com]
Sent: Monday, January 25, 2016 3:32 PM
To: Lori Dunham (ldunham@cityofbondurant.com); marentsen@cityofbondurant.com
Subject: Updated Water & Sewer Cashflows

Mark & Lori:

Attached are the revised water and sewer cashflows that should include all of the changes we discussed. Please let me know if I missed anything.

Thank you!
Susanne

Susanne Gerlach | Senior Managing Consultant | Public Financial Management | www.pfm.com |
801 Grand Avenue | Suite 3300 | Des Moines, IA 50309 |
Phone: (515) 724-5734 | Fax: (515) 243-6994 Fax | E-mail: gerlachs@pfm.com |

 **Please consider the environment before printing this email and any attachments.**

CITY OF BONDURANT, IOWA

Sewer Enterprise Fund
Cash-Basis Cashflow Analysis

1/20/2016

WRA Expenses Updated

EXHIBIT 1

Growth Assumptions	
Operating Expenses	8.00%
Interest Rate	0.25%
Water Usage	1.00%

Historical / Proposed Sewer Rate Adjustments					
07/01/11	8.00%	07/01/15	0.00%	07/01/19	0.00%
07/01/12	0.00%	07/01/16	(2.10%)	07/01/20	0.00%
07/01/13	0.00%	07/01/17	0.00%	07/01/21	0.00%
07/01/14	0.00%	07/01/18	0.00%	07/01/22	-

	Audited Financial Statements			Re-Estimated							
	FY 2012-13	FY 2013-14	FY 2014-15	Budget FY 2015-16	Budget FY 2016-17	Projected FY 2017-18	Projected FY 2018-19	Projected FY 2019-20	Projected FY 2020-21	Projected FY 2020-21	
Monthly Usage Charge/ 1,000 gal	\$11.92	\$11.92	\$11.92	\$11.92	\$11.67	\$11.67	\$11.67	\$11.67	\$11.67	\$11.67	
Monthly Rate per Minimum Usage	\$11.03	\$11.03	\$11.03	\$11.03	\$10.78	\$10.78	\$10.78	\$10.78	\$10.78	\$10.78	
Average Rate / 1,000 gallons	\$11.11 1.81%	\$10.91 8.26%	\$10.71 4.70%	\$10.71 2.00%	\$10.48 1.00%	\$10.48 1.00%	\$10.48 1.00%	\$10.48 1.00%	\$10.48 1.00%	\$10.48 1.00%	
WATER (1,000 gallons)	72,326	78,300	81,980	86,079	86,940	87,809	88,687	89,574	90,470	91,375	
OPERATING REVENUES	5.64%	4.52%	3.32%	4.03%	(1.17%)	0.96%	0.96%	0.96%	0.96%	0.96%	
Sewer Usage Charge Revenues	\$803,482	\$854,351	\$877,931	\$921,828	\$911,519	\$920,635	\$929,841	\$939,139	\$948,531	\$958,016	
Miscellaneous Revenues	55,274	43,243	49,481	43,000	42,000	42,000	42,000	42,000	42,000	42,000	
Total Operating Revenues	\$858,756	\$897,593	\$927,413	\$964,828	\$953,519	\$962,635	\$971,841	\$981,139	\$990,531	\$1,000,016	
OPERATING EXPENSES	8.30%	(4.92%)	(7.62%)	9.70%	10.67%	9.28%	7.62%	6.32%	6.33%	6.34%	
Plant	\$183,725	\$117,218	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Collection	42,878	31,582	86,953	101,200	106,040	114,523	123,685	133,580	144,266	155,808	
WRA O & M	0	57,950	111,767	109,849	130,215	143,971	154,396	161,588	169,064	176,838	
Administrative & General	18,475	26,269	16,541	25,100	25,100	27,108	29,277	31,619	34,148	36,880	
Total Operating Expense	\$245,078	\$233,019	\$215,261	\$236,149	\$261,355	\$285,602	\$307,358	\$326,786	\$347,479	\$369,526	
OPERATING INCOME	\$613,678	\$664,574	\$712,152	\$728,679	\$692,164	\$677,032	\$664,483	\$654,353	\$643,052	\$630,490	
Investment Interest	0	52	51	0	0	0	0	0	0	0	
Sale of Assets	0	1,000	400	0	0	0	0	0	0	0	
Revenue available for D/S	\$613,678	\$665,626	\$712,603	\$728,679	\$692,164	\$677,032	\$664,483	\$654,353	\$643,052	\$630,490	
Sewer Debt Service											
SRF Loan, Series 1998A	\$16,233	\$15,650	\$16,398	\$65,128	0	0	0	\$0	\$0	\$0	
SRF Loan, Series 1998B	22,362	21,217	21,875	87,515	0	0	0	0	0	0	
Polk County	0	0	0	66,399	69,002	72,908	75,512	79,418	83,324	87,229	
Subtotal Local Debt	\$38,595	\$36,867	\$38,273	\$219,041	\$69,002	\$72,908	\$75,512	\$79,418	\$83,324	\$87,229	
Total WRA Debt	\$191,572	\$203,990	\$179,540	\$198,582	\$237,821	\$252,847	\$278,298	\$290,469	\$303,962	\$314,978	
Total Sewer Debt	\$230,167	\$240,857	\$217,813	\$417,623	\$306,823	\$325,755	\$353,810	\$369,887	\$387,285	\$402,208	
Debt Service Coverage	<i>SRF loans requires 1.10 times debt service coverage.</i>										
Net Revenues/ Revenue Debt	2.67	2.76	3.27	1.74	2.26	2.08	1.88	1.77	1.66	1.57	
Net Revenues/ All Debt	2.67	2.76	3.27	1.74	2.26	2.08	1.88	1.77	1.66	1.57	

CITY OF BONDURANT, IOWA

Sewer Enterprise Fund
Cash-Basis Cashflow Analysis

1/20/2016

WRA Expenses Updated

EXHIBIT 1

Growth Assumptions	
Operating Expenses	8.00%
Interest Rate	0.25%
Water Usage	1.00%

Historical / Proposed Sewer Rate Adjustments					
07/01/11	8.00%	07/01/15	0.00%	07/01/19	0.00%
07/01/12	0.00%	07/01/16	(2.10%)	07/01/20	0.00%
07/01/13	0.00%	07/01/17	0.00%	07/01/21	0.00%
07/01/14	0.00%	07/01/18	0.00%	07/01/22	-

	Audited Financial Statements			Re-Estimated		Projected				
	FY 2012-13	FY 2013-14	FY 2014-15	Budget FY 2015-16	Budget FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21
NET INCOME AFTER DEBT 25	\$383,512	\$424,769	\$494,790	\$311,056	\$385,341	\$351,277	\$310,673	\$284,466	\$255,766	\$228,282
Capital Outlays 26	(\$59,257)	(\$41,143)	(\$35,625)	(\$155,000)	(\$251,000)	(\$51,000)	(\$51,000)	(\$51,000)	(\$51,000)	(\$51,000)
Transfer to General Fund (PILOT) 27	(41,000)	(26,500)	(89,223)	(92,770)	(135,540)	(92,770)	(75,000)	(81,000)	(87,480)	(94,478)
Transfer (to)/from Other Funds 28	0	0	0	0	0	0	0	0	0	0
Transfers (to)/from Restricted Funds 29	(45)	(2,631)	(70)	0	0	0	0	0	0	0
Transfers (to)/from Designated 30	0	0	0	(300,000)	0	0	0	0	0	0
Other (Uses)/Sources 31	(24,356)	(57)	(83)	0	0	0	0	0	0	0
Bond Proceeds 32	0	0	0	0	0	0	0	0	0	0
WRA Capital 33	(21,846)	(23,485)	(22,788)	(24,282)	(30,791)	(37,752)	(40,964)	(40,964)	(40,964)	(40,964)
WRA Equip. & Ins. Replacement 34	(461)	(426)	(13,454)	207	(4,208)	(4,245)	(2,923)	(1,140)	(1,231)	(1,330)
Surcharge 35	(68,178)	(75,199)	(82,126)	(91,551)	(100,976)	(111,343)	(122,819)	(135,478)	(149,398)	(164,778)
WRA O&M Reserve Funding 36	0	0	(950)	(256)	(300)	(343)	(372)	(372)	(372)	(372)
Prior Year Adjustments 37	16,148	18,050	0	0	0	0	0	0	0	0
Annual Surplus/ (Deficit) 38	\$184,517	\$273,380	\$250,472	(\$352,597)	(\$137,475)	\$53,824	\$17,595	(\$25,489)	(\$74,679)	(\$124,640)
UNRESTRICTED CASH										
Beginning Cash 39	\$534,111	\$718,628	\$992,008	\$1,242,480	\$889,883	\$752,408	\$806,232	\$823,827	\$798,339	\$723,660
Ending Cash 40	\$718,628	\$992,008	\$1,242,480	\$889,883	\$752,408	\$806,232	\$823,827	\$798,339	\$723,660	\$599,019
Cash as % of Expenses 41	293.22%	425.72%	577.20%	376.83%	287.89%	282.29%	268.04%	244.30%	208.26%	162.10%
DESIGNATED CASH										
Sewer Construction Fund 42	\$0	\$0	\$0	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
RESTRICTED CASH										
Sinking Fund 43	\$4,699	\$7,330	\$7,400	\$7,400	\$7,400	\$7,400	\$7,400	\$7,400	\$7,400	\$7,400
Bond Reserve Fund 44	0	0	0	0	0	0	0	0	0	0
Total Restricted Cash 45	\$4,699	\$7,330	\$7,400	\$7,400	\$7,400	\$7,400	\$7,400	\$7,400	\$7,400	\$7,400
Capital Improvement Plan										
Manhole Repair/Sewer Line Work (I&I)	\$58,036	\$0	\$0	\$50,000	\$250,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Operation Equipment Repair	0	0	0	0	0	0	0	0	0	0
Utility System & Structure	560	0	0	0	0	0	0	0	0	0
Capital Equipment	661	1,000	5,007	45,000	1,000	1,000	1,000	1,000	1,000	1,000
Removal of lift stations	0	26,143	0	0	0	0	0	0	0	0
Closing the lagoon	0	0	30,618	60,000	0	0	0	0	0	0
Creek Realignment	0	0	0	400,000	0	0	0	0	0	0
Other	24,375	14,000	0	0	0	0	0	0	0	0
Total	59,257	27,143	35,625	155,000	251,000	51,000	51,000	51,000	51,000	51,000

CITY OF BONDURANT, IOWA

EXHIBIT 1w

Water Enterprise Fund Cashflow Analysis

Growth Assumptions	
Gallons Sold	1.00%
Number of Customers (Urban)	100
Operating Expenses	8.00%
Interest Rate	0.25%
Water Supply Rate Growth	2.00%

Historical/Proposed Water Rate Adjustments					
07/01/06	0.00%	07/01/13	0.00%	07/01/18	8.00%
07/01/09	0.00%	07/01/14	0.00%	07/01/19	8.00%
07/01/10	0.00%	07/01/15	7.50%	07/01/20	8.00%
07/01/11	0.00%	07/01/16	0.00%	07/01/21	8.00%
07/01/12	0.00%	07/01/17	8.00%	07/01/22	-

	Audited Financial Statements			Re-Est FY 2015-16	Budget FY 2016-17	Projected FY 2017-18	Projected FY 2018-19	Projected FY 2019-20	Projected FY 2020-21	Projected FY 2021-22
	FY 2012-13	FY 2013-14	FY 2014-15							
WATER SALES	4.76%	5.98%	(1.5%)	1.0%	4.7%	1.0%	1.0%	1.0%	1.0%	1.0%
Urban Gallons Sold 1	82,116,626	86,169,400	83,867,200	84,705,872	88,941,166	89,830,577	90,728,883	91,636,172	92,552,534	93,478,059
Rural Gallons Sold 2	4,673,060	5,813,990	6,759,200	6,826,792	6,895,060	6,964,011	7,033,651	7,103,987	7,175,027	7,246,777
Total Water Gallons Sold 3	86,789,686	91,983,390	90,626,400	91,532,664	95,836,226	96,794,588	97,762,534	98,740,159	99,727,561	100,724,836
WATER RATES										
Urban Rate per 1,000 Gallons per Month 4	\$5.67	\$5.67	\$5.67	\$6.10	\$6.10	\$6.58	\$7.11	\$7.68	\$8.29	\$8.96
Rural Rate per 1,000 Gallons per Month 5	\$8.51	\$8.51	\$8.51	\$9.15	\$9.15	\$9.88	\$10.67	\$11.52	\$12.45	\$13.44
Availability Fee for Senior Citizens 6	\$3.32	\$3.32	\$3.32	\$3.57	\$3.57	\$3.85	\$4.16	\$4.50	\$4.86	\$5.24
Availability Fee for Other Urban 7	\$5.67	\$5.67	\$5.67	\$6.10	\$6.10	\$6.58	\$7.11	\$7.68	\$8.29	\$8.96
Availability Fee for Rural 8	\$8.51	\$8.51	\$8.51	\$9.15	\$9.15	\$9.88	\$10.67	\$11.52	\$12.45	\$13.44
AVERAGE # OF CUSTOMERS										
Avg Number of Senior Citizen Customers 9	61	64	63	63	63	63	63	63	63	63
Avg Number of Other Urban Customers 10	1,496	1,667	1,808	1,908	2,008	2,108	2,208	2,308	2,408	2,508
Avg Number of Rural Customers 11	87	91	81	81	81	81	81	81	81	81
Avg Number of Customers 12	1,644	1,821	1,952	2,052	2,152	2,252	2,352	2,452	2,552	2,652
Avg Revenue per 1,000 Gallons 13	\$7.25	\$7.21	\$7.39	\$7.94	\$7.94	\$8.57	\$9.26	\$10.00	\$10.80	\$11.67
OPERATING REVENUES	14.1%	6.5%	1.9%	4.1%	3.3%	7.6%	7.7%	7.8%	7.9%	8.0%
Water Usage Revenues 14	\$629,212	\$662,863	\$669,296	\$726,688	\$760,855	\$829,940	\$905,299	\$987,500	\$1,077,165	\$1,174,972
Bulk Water Sales 15	4,932	28,268	16,515	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Miscellaneous Revenues 16	145,546	139,541	160,470	139,000	134,000	134,000	134,000	134,000	134,000	134,000
Total Operating Revenues 17	\$779,690	\$830,671	\$846,281	\$880,688	\$909,855	\$978,940	\$1,054,299	\$1,136,500	\$1,226,165	\$1,323,972

CITY OF BONDURANT, IOWA

Water Enterprise Fund Cashflow Analysis

EXHIBIT 1w

Growth Assumptions	
Gallons Sold	1.00%
Number of Customers (Urban)	100
Operating Expenses	8.00%
Interest Rate	0.25%
Water Supply Rate Growth	2.00%

Historical/Proposed Water Rate Adjustments					
07/01/06	0.00%	07/01/13	0.00%	07/01/18	8.00%
07/01/09	0.00%	07/01/14	0.00%	07/01/19	8.00%
07/01/10	0.00%	07/01/15	7.50%	07/01/20	8.00%
07/01/11	0.00%	07/01/16	0.00%	07/01/21	8.00%
07/01/12	0.00%	07/01/17	8.00%	07/01/22	-

	Audited Financial Statements			Re-Est	Budget	Projected	Projected	Projected	Projected	Projected
	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
	2.8%	38.6%	2.2%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
DMWW Rate/1,000 Gallons 18	\$1.41	\$1.62	\$1.67	\$1.57	\$1.73	\$1.90	\$2.09	\$2.30	\$2.53	\$2.78
Average Cost Per 1,000 Gallons 19	\$1.43	\$1.54	\$1.68	\$1.57	\$1.73	\$1.90	\$2.09	\$2.30	\$2.53	\$2.78
SEP Rate per 1,000 Gallons 20	\$0.30	\$0.29	\$0.29	\$0.29	\$0.29	\$0.29	\$0.29	\$0.29	\$0.29	\$0.29
Total Water Purchased 21	103,993,911	144,149,235	147,328,447	150,275,016	153,280,516	156,346,127	159,473,049	162,662,510	165,915,760	169,234,076
OPERATING EXPENSES	8.6%	49.8%	(9.8%)	9.7%	6.5%	8.4%	8.6%	8.8%	8.9%	9.0%
Salaries 22	\$48,830	\$50,259	\$47,777	\$52,300	\$54,500	\$58,860	\$63,569	\$68,654	\$74,147	\$80,078
FICA & IPERS 23	7,867	8,241	7,809	8,670	9,105	9,833	10,620	11,470	12,387	13,378
Group Insurance 24	8,779	8,556	9,983	10,830	13,035	14,078	15,204	16,420	17,734	19,153
Professional Fees 25	4,398	63,128	21,758	9,600	9,600	10,368	11,197	12,093	13,061	14,106
Utilities 26	649	733	1,011	1,000	1,000	1,080	1,166	1,260	1,360	1,469
Repairs and Maintenance 27	23,173	66,155	29,596	81,800	81,800	88,344	95,412	103,044	111,288	120,191
Equipment & Supplies 28	5,983	3,929	3,011	5,100	5,100	5,508	5,949	6,425	6,938	7,494
Meter Deposit Refunds 29	29,187	41,690	41,510	45,000	45,000	48,600	52,488	56,687	61,222	66,120
Contract Services 30	2,872	3,252	3,122	3,300	3,300	3,564	3,849	4,157	4,490	4,849
Administrative Expenses 31	15,761	18,083	14,965	20,830	20,830	22,496	24,296	26,240	28,339	30,606
Des Moines Waterworks-Water 32	149,009	222,175	247,929	235,669	264,420	296,680	332,875	373,485	419,051	470,175
Des Moines Waterworks-Other 33	31,542	41,207	40,377	42,958	43,817	44,693	45,587	46,499	47,429	48,377
DMWW Rev Ref Bonds, Series 2012B 34	68,662	68,165	68,755	72,400	76,048	76,035	76,447	76,883	77,181	77,350
Other Operating Expenses 35	1,522	787	522	1,100	1,100	1,188	1,283	1,386	1,497	1,616
Total Operating Expense 36	\$398,233	\$596,358	\$538,125	\$590,557	\$628,655	\$681,328	\$739,941	\$804,703	\$876,123	\$954,961
OPERATING INCOME	\$381,457	\$234,313	\$308,156	\$290,132	\$281,199	\$297,613	\$314,357	\$331,797	\$350,042	\$369,010
Investment Interest 37	413	387	14	286	282	267	263	264	271	282
Special Assessment 38	150	2,923	6,054	1,315	0	0	0	0	0	0
Reimbursements 39	0	170	333	8	0	0	0	0	0	0
NET REVENUE FOR DEBT 40	\$382,020	\$237,794	\$314,557	\$291,741	\$281,482	\$297,879	\$314,620	\$332,061	\$350,313	\$369,292

CITY OF BONDURANT, IOWA

Water Enterprise Fund Cashflow Analysis

EXHIBIT 1w

Growth Assumptions	
Gallons Sold	1.00%
Number of Customers (Urban)	100
Operating Expenses	8.00%
Interest Rate	0.25%
Water Supply Rate Growth	2.00%

Historical/Proposed Water Rate Adjustments					
07/01/06	0.00%	07/01/13	0.00%	07/01/18	8.00%
07/01/09	0.00%	07/01/14	0.00%	07/01/19	8.00%
07/01/10	0.00%	07/01/15	7.50%	07/01/20	8.00%
07/01/11	0.00%	07/01/16	0.00%	07/01/21	8.00%
07/01/12	0.00%	07/01/17	8.00%	07/01/22	-

	Audited Financial Statements			Re-Est FY 2015-16	Budget FY 2016-17	Projected FY 2017-18	Projected FY 2018-19	Projected FY 2019-20	Projected FY 2020-21	Projected FY 2021-22
	FY 2012-13	FY 2013-14	FY 2014-15							
NET REVENUE FOR DEBT 41	\$382,020	\$237,794	\$314,557	\$291,741	\$281,482	\$297,879	\$314,620	\$332,061	\$350,313	\$369,292
WATER DEBT SERVICE										
State Revolving Loan, Series 2000 42	\$99,815	\$204,039	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
City of Pleasant Hill 43	0	0	57,478	55,686	55,654	55,704	55,634	55,646	55,638	55,610
Total Water Revenue Debt 44	\$99,815	\$204,039	\$57,478	\$55,686	\$55,654	\$55,704	\$55,634	\$55,646	\$55,638	\$55,610
G.O. DEBT SERVICE										
2014A G.O. Bonds 45	\$0	\$0	\$83,369	\$76,685	\$76,435	\$75,885	\$75,335	\$74,485	\$78,635	\$77,425
Total G.O. Debt Abated by Water 46	\$0	\$0	\$83,369	\$76,685	\$76,435	\$75,885	\$75,335	\$74,485	\$78,635	\$77,425
TOTAL WATER DEBT SERVICE 47	\$99,815	\$204,039	\$140,847	\$132,371	\$132,089	\$131,589	\$130,969	\$130,131	\$134,273	\$133,035
Debt Service Coverage										
Net Revenues/ Revenue Debt 48	3.83	1.17	5.47	5.24	5.06	5.35	5.66	5.97	6.30	6.64
Net Revenues/ All Debt 49	3.83	1.17	2.23	2.20	2.13	2.26	2.40	2.55	2.61	2.78
NET REVENUE AFTER DEBT 50	\$282,205	\$33,755	\$173,710	\$159,370	\$149,393	\$166,290	\$183,651	\$201,930	\$216,040	\$236,257
Bond Proceeds 51	0	1,125,480	0	0	0	0	0	0	0	0
PILOT payment 52	0	(94,000)	(89,223)	(92,770)	(50,000)	(75,000)	(81,000)	(87,480)	(94,478)	(102,037)
Other (Uses)/Sources 53	0	2,475	(500)	0	0	0	0	0	0	0
Changes in Improvement Fund 54	(148)	59,308	0	0	0	0	0	0	0	0
Changes in Sinking Fund 55	(26)	10,154	0	0	0	0	0	0	0	0
Changes in Water Main Fund 56	0	0	0	0	0	0	0	0	0	0
Changes in Customer Deposits 57	(13,313)	(16,110)	(13,840)	(10,000)	(10,000)	0	0	0	0	0
Changes in Escrow Fund/DSRF 58	(265)	106,447	0	0	0	0	0	0	0	0
Capital Outlays 59	(60,044)	(1,324,746)	(85,652)	(75,000)	(130,000)	(100,000)	(100,000)	(100,000)	(100,000)	(100,000)
Annual Surplus/ (Deficit) 60	\$208,410	(\$97,237)	(\$15,505)	(\$18,400)	(\$40,607)	(\$8,710)	\$2,651	\$14,450	\$21,561	\$34,220
UNRESTRICTED CASH										
Beginning Cash 61	\$339,716	\$548,127	\$450,889	\$435,384	\$416,984	\$376,377	\$367,667	\$370,318	\$384,768	\$406,329
Ending Cash 62	\$548,127	\$450,889	\$435,384	\$416,984	\$376,377	\$367,667	\$370,318	\$384,768	\$406,329	\$440,549
Cash as % of Expenses 63	137.64%	75.61%	80.91%	70.61%	59.87%	53.96%	50.05%	47.81%	46.38%	46.13%

CITY OF BONDURANT, IOWA

Water Enterprise Fund Cashflow Analysis

EXHIBIT 1w

Growth Assumptions	
Gallons Sold	1.00%
Number of Customers (Urban)	100
Operating Expenses	8.00%
Interest Rate	0.25%
Water Supply Rate Growth	2.00%

Historical/Proposed Water Rate Adjustments					
07/01/06	0.00%	07/01/13	0.00%	07/01/18	8.00%
07/01/09	0.00%	07/01/14	0.00%	07/01/19	8.00%
07/01/10	0.00%	07/01/15	7.50%	07/01/20	8.00%
07/01/11	0.00%	07/01/16	0.00%	07/01/21	8.00%
07/01/12	0.00%	07/01/17	8.00%	07/01/22	-

	Audited Financial Statements			Re-Est FY 2015-16	Budget FY 2016-17	Projected FY 2017-18	Projected FY 2018-19	Projected FY 2019-20	Projected FY 2020-21	Projected FY 2021-22
	FY 2012-13	FY 2013-14	FY 2014-15							
RESTRICTED ASSETS										
Escrow Fund/Bond Reserve Fund 64	\$106,447	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sinking Fund 65	10,154	0	0	0	0	0	0	0	0	0
Customer Deposits 66	107,423	123,533	137,373	147,373	157,373	157,373	157,373	157,373	157,373	157,373
Water Main Fund 67	0	0	0	0	0	0	0	0	0	0
Improvement Fund 68	59,308	0	0	0	0	0	0	0	0	0
Total Restricted Assets 69	\$283,332	\$123,533	\$137,373	\$147,373	\$157,373	\$157,373	\$157,373	\$157,373	\$157,373	\$157,373
Total Cash 70	\$831,459	\$574,422	\$572,757	\$564,357	\$533,750	\$525,040	\$527,691	\$542,141	\$563,702	\$597,922
Capital Improvement Plan										
Heavy Equipment 71	0	0	0	0	20,000	0	0	0	0	0
Vehicle Replacement 72	0	0	0	15,000	0	0	0	0	0	0
Meters 73	0	0	0	0	0	0	0	0	0	0
Upgrade to 12' Water Main 74	0	0	0	0	0	0	0	0	0	0
Water Main - Arbor Ridge / Mallard Pointe 75	0	0	0	0	0	0	0	0	0	0
Paine Heights Storm Sewer Project 76	0	0	0	0	0	0	0	0	0	0
Other 77	39,874	67,746	85,652	60,000	60,000	0	0	0	0	0
Utility System & Structure 78	20,170	0	0	0	50,000	100,000	100,000	100,000	100,000	100,000
Purchase Capacity from Pleasant Hill 79	0	1,257,000	0	0	0	0	0	0	0	0
Total 80	60,044	1,324,746	85,652	75,000	130,000	100,000	100,000	100,000	100,000	100,000

**CITY OF BONDURANT
FISCAL YEAR 2016 / 2017 BUDGET REVIEW - REVENUES**

					BUDGET AMOUNT FY 15/16	ACTUAL AMOUNT 1/7/2016	UNCOLLECTED	RE-EST REVENUES FY 15/16	PROPOSED BUDGET FY 16/17	
		FY 11/12	FY 12/13	FY 13/14	FY 14/15					
GENERAL FUND										
	CAPITAL PROJECTS FUND TOTAL	253,257.80	2,585,839.95	557,035.00	1,482,375.31	135,400.00	39,534.55	95,865.45	225,850.00	10,900.00
PROPRIETARY FUND										
600-810-4300	INTEREST - WATER	852.05	412.88	387.17	14.28	0.00	16.78	(16.78)	0.00	0.00
600-810-4433	PROCEEDS-SRF REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-810-4500	REVENUE-RESIDENTIAL-WATER	590,824.06	629,211.96	662,862.90	669,296.06	670,000.00	400,409.41	269,590.59	720,000.00	720,000.00
600-810-4501	REVENUE-BULK-WATER	1,657.91	4,931.53	28,267.71	16,514.94	10,000.00	10,215.04	(215.04)	15,000.00	15,000.00
600-810-4530	PENALTY RECEIPTS - WATER	7,395.50	7,236.83	8,349.28	8,846.98	8,000.00	4,407.34	3,592.66	9,000.00	9,000.00
600-810-4540	WATER-CONNECT/RE-CONNECT FEES	9,550.00	23,500.00	10,600.00	16,800.00	10,000.00	13,700.00	(3,700.00)	20,000.00	15,000.00
600-810-4550	MISC RECEIPTS - WATER	38,699.48	72,309.15	62,791.58	78,997.61	35,000.00	38,113.37	(3,113.37)	50,000.00	50,000.00
600-810-4730	METER DEPOSITS	35,250.00	42,500.00	57,800.00	55,350.00	60,000.00	35,400.00	24,600.00	60,000.00	60,000.00
600-811-4600	SPECIAL ASSESSMENTS	0.00	149.87	2,923.40	6,054.05	0.00	1,315.06	(1,315.06)	1,315.00	0.00
600-811-4705	PRIVATE CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-811-4710	REIMBURSEMENTS-WATER	0.00	0.00	170.00	333.21	0.00	7.92	(7.92)	0.00	0.00
600-811-4820	PROCEEDS OF DEBT	0.00	0.00	1,125,480.00	0.00	0.00	0.00	0.00	0.00	0.00
600-812-4550	MISC RECEIPTS - WATER	0.00	0.00	0.00	475.00	0.00	0.00	0.00	0.00	0.00
600-910-4830	TRANSFER IN	175,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL WATER REVENUE	859,229.00	780,252.22	1,959,632.02	852,682.13	793,000.00	503,584.92	289,415.08	875,315.00	869,000.00
610-815-4300	INTEREST - SEWER	0.00	0.00	52.23	50.84	0.00	12.11	(12.11)	0.00	0.00
610-815-4500	REVENUE-SEWER FEES	770,496.56	803,482.33	854,350.59	877,931.49	846,000.00	471,267.78	374,732.22	880,000.00	880,000.00
610-815-4530	PENALTY RECEIPTS - SEWER	10,215.33	9,777.61	11,618.85	11,988.51	7,000.00	5,675.41	1,324.59	11,000.00	12,000.00
610-815-4540	SEWER-CONNECT/RE-CONNECT FEES	17,400.00	44,700.00	29,700.00	36,900.00	15,000.00	16,500.00	(1,500.00)	30,000.00	30,000.00
610-815-4550	MISC RECEIPTS - SEWER	14,765.58	719.89	1,923.69	592.55	0.00	1,775.03	(1,775.03)	2,000.00	0.00
610-815-4600	SPECIAL ASSESSMENTS	0.00	75.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-815-4720	INSURANCE PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-815-4810	SALE OF PERSONAL PROPERTY	0.00	0.00	1,000.00	400.00	0.00	0.00	0.00	0.00	0.00
610-910-4830	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL SEWER REVENUE	812,877.47	858,755.57	898,645.36	927,863.39	868,000.00	495,230.33	372,769.67	923,000.00	922,000.00
670-840-4300	INTEREST - GARBAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670-840-4500	REVENUE-RESIDENTIAL-GARBAGE	111,705.71	125,268.98	153,428.64	161,484.03	166,000.00	87,758.40	78,241.60	176,000.00	181,000.00
670-840-4530	PENALTY RECEIPTS - GARBAGE	1,957.14	2,098.14	2,709.55	2,962.76	2,000.00	1,483.28	516.72	2,000.00	3,000.00
670-840-4550	MISC RECEIPTS - GARBAGE	1,754.35	1,500.10	2,749.03	7,744.44	1,400.00	1,774.50	(374.50)	3,000.00	3,000.00
670-840-4551	REVENUE - CURB IT	37,763.31	43,283.34	47,757.52	50,879.93	51,600.00	27,015.25	24,584.75	54,000.00	54,000.00
670-840-4600	SPECIAL ASSESSMENTS	0.00	24.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670-840-4700	PUBLIC CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL GARBAGE REVENUE	153,180.51	172,174.95	206,644.74	223,071.16	221,000.00	118,031.43	102,968.57	235,000.00	241,000.00
741-865-4500	REVENUE-STORM WATER FEES	90,569.75	110,825.73	126,046.88	131,867.34	132,000.00	68,966.81	63,033.19	132,000.00	138,000.00
741-865-4530	PENALTY RECEIPTS-STORM WATER	839.48	794.33	1,822.28	1,290.15	1,000.00	604.18	395.82	1,000.00	1,000.00
741-865-4550	MISCELLANEOUS RECEIPTS-STORM	2,840.00	6,420.00	2,736.50	5,741.75	1,400.00	2,570.00	(1,170.00)	4,000.00	4,000.00
741-865-4600	SPECIAL ASSESSMENTS	0.00	11.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
741-865-4710	REIMBURSEMENTS-STORM WATER	8,650.50	71.51	0.00	1,881.25	0.00	0.00	0.00	0.00	0.00
741-865-4720	INSURANCE PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
741-865-4820	PROCEEDS OF DEBT	100,920.00	105,591.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00
741-910-4830	TRANSFER IN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL STORM WATER REVENUE	203,819.73	223,713.88	130,605.66	140,780.49	134,400.00	72,140.99	62,259.01	137,000.00	143,000.00
	PROPRIETARY FUND TOTAL	2,029,106.71	2,034,896.62	3,195,527.78	2,144,397.17	2,016,400.00	1,188,987.67	827,412.33	2,170,315.00	2,175,000.00
	REVENUE REPORT TOTAL	5,829,476.55	8,427,015.71	7,556,257.96	7,535,115.57	6,260,946.00	3,188,388.66	3,067,054.74	6,671,377.00	6,627,001.00

**CITY OF BONDURANT
FISCAL YEAR 2016 / 2017 BUDGET REVIEW - EXPENSES**

						BUDGET AMOUNT	ACTUAL AMOUNT	VARIANCE AMOUNT	RE-EST EXPENSES	PROPOSED BUDGET
		FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	01/07/16		2016	FY 16/17
PROPRIETARY FUND										
WATER PLANT										
600-810-6420	METER DEPOSIT REFUNDS	26,818.48	29,186.84	41,690.15	41,509.60	45,000.00	24,918.53	20,081.47	45,000.00	45,000.00
600-810-6780	UTILITY SYSTEMS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	WATER PLANT TOTAL	26,818.48	29,186.84	41,690.15	41,509.60	45,000.00	24,918.53	20,081.47	45,000.00	45,000.00
PROPRIETARY FUND										
WATER DISTRIBUTION										
600-811-6010	SALARIES	44,340.72	48,829.91	50,259.14	47,777.32	52,300.00	27,612.86	24,687.14	52,300.00	54,500.00
600-811-6040	SALARIES-OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-811-6110	FICA	3,285.04	3,633.01	3,752.37	3,542.84	4,000.00	2,039.91	1,960.09	4,000.00	4,200.00
600-811-6120	MEDICARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-811-6130	IPERS	3,578.33	4,233.61	4,488.30	4,266.55	4,670.00	2,465.84	2,204.16	4,670.00	4,905.00
600-811-6150	GROUP INSURANCE	8,019.20	7,800.39	8,132.64	9,753.59	10,435.00	6,219.81	4,215.19	10,435.00	12,980.00
600-811-6170	UNEMPLOYMENT	477.06	978.63	423.41	229.29	395.00	9.34	385.66	395.00	55.00
600-811-6181	UNIFORMS	187.18	268.24	347.32	254.88	700.00	198.55	501.45	700.00	700.00
600-811-6230	TRAINING	640.00	325.00	180.00	852.67	720.00	0.00	720.00	720.00	720.00
600-811-6240	MEETINGS & CONFERENCES	0.00	0.00	0.00	0.00	20.00	0.00	20.00	20.00	20.00
600-811-6250	EDUCATION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-811-6298	LICENSES	0.00	0.00	0.00	40.00	40.00	0.00	40.00	40.00	40.00
600-811-6310	BUILDING & GROUND MAINTENANCE	202.95	330.51	1,553.33	814.86	500.00	1,161.59	(661.59)	500.00	500.00
600-811-6331	VEHICLE OPERATIONS	2,627.21	3,005.34	3,315.68	2,332.68	3,400.00	968.40	2,431.60	3,400.00	3,400.00
600-811-6332	VEHICLE REPAIRS	632.42	1,299.10	415.96	3,326.63	2,000.00	691.47	1,308.53	2,000.00	2,000.00
600-811-6350	MAINTENANCE/EQUIPMENT REPAIR	874.59	506.30	56.54	687.48	800.00	2,807.51	(2,007.51)	800.00	800.00
600-811-6373	TELECOMMUNICATION EXPENSE	0.00	0.00	0.00	0.00	0.00	19.96	(19.96)	0.00	0.00
600-811-6375	WATER MAIN MAINTENANCE	15,116.89	18,001.30	60,813.59	22,434.78	75,000.00	726.80	74,273.40	75,000.00	75,000.00
600-811-6389	TESTING & ANALYSIS	390.15	3,001.79	2,347.95	2,429.50	3,000.00	2,177.06	822.94	3,000.00	3,000.00
600-811-6407	ENGINEERING EXPENSE	2,766.75	690.50	22,977.16	0.00	3,000.00	526.11	2,473.89	3,000.00	3,000.00
600-811-6413	PAYMENT TO OTHER AGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-811-6450	OVERPYMT REIMBURSEMENT	389.90	409.09	1,188.88	342.61	200.00	0.00	200.00	200.00	200.00
600-811-6488	DRUG TESTING	0.00	0.00	0.00	0.00	100.00	55.25	44.75	100.00	100.00
600-811-6490	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-811-6499	CONTRACT SERVICES	0.00	0.00	279.75	0.00	0.00	0.00	0.00	0.00	0.00
600-811-6504	MINOR EQUIPMENT	200.88	184.71	89.99	93.18	300.00	1,500.00	(1,200.00)	300.00	300.00
600-811-6507	OPERATING SUPPLIES	1,054.78	2,414.37	1,459.34	972.79	2,000.00	521.46	1,478.54	2,000.00	2,000.00
600-811-6580	MISCELLANEOUS	45.50	1.00	0.00	0.00	200.00	0.00	200.00	200.00	200.00
600-811-6599	OTHER SUPPLIES	0.00	0.00	0.00	0.00	300.00	0.00	300.00	300.00	300.00
600-811-6710	VEHICLE REPLACEMENT	0.00	13,180.51	0.00	0.00	0.00	0.00	0.00	15,000.00	0.00
600-811-6723	HEAVY EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00
600-811-6727	CAPITAL OUTLAY	15,365.96	26,693.16	40,193.57	47,042.08	40,000.00	31,318.41	8,681.59	60,000.00	60,000.00
600-811-6780	UTILITY SYS & STRUC	24,147.50	20,170.00	27,552.46	38,609.90	0.00	0.00	0.00	0.00	100,000.00
	WATER DISTRIBUTION TOTAL	124,243.01	155,956.47	229,827.38	185,803.63	204,080.00	81,020.13	123,059.87	239,080.00	348,920.00

*loop - Paine Hts to
Courtland Estates*

**CITY OF BONDURANT
FISCAL YEAR 2016 / 2017 BUDGET REVIEW - EXPENSES**

						BUDGET AMOUNT	ACTUAL AMOUNT	VARIANCE AMOUNT	RE-EST EXPENSES	PROPOSED BUDGET
		FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	01/07/16		2016	FY 16/17
PROPRIETARY FUND										
WATER ADMINISTRATION										
600-812-6010	SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-812-6040	SALARIES-OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-812-6110	FICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-812-6120	MEDICARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-812-6130	IPERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-812-6150	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-812-6170	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-812-6210	ASSOCIATION DUES	982.75	1,008.48	1,032.24	1,065.77	1,100.00	325.00	775.00	1,100.00	1,100.00
600-812-6220	SUBSCRIPTIONS & ED MATERIALS	311.89	321.21	327.67	337.50	600.00	347.63	252.37	600.00	600.00
600-812-6230	TRAINING	0.00	0.00	0.00	0.00	150.00	0.00	150.00	150.00	150.00
600-812-6240	MEETINGS & CONFERENCES	2,220.46	2,294.40	2,323.99	2,186.23	3,000.00	1,396.30	1,603.70	3,000.00	3,000.00
600-812-6250	EDUCATION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-812-6298	LICENSES	553.63	612.15	1,228.94	571.28	1,300.00	450.55	849.45	1,300.00	1,300.00
600-812-6331	VEHICLE OPERATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-812-6340	EQUIPMENT REPAIRS	0.00	30.00	0.00	0.00	100.00	0.00	100.00	100.00	100.00
600-812-6371	ELECTRIC / GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-812-6373	TELECOMMUNICATION EXPENSE	766.34	649.06	733.11	1,010.76	1,000.00	545.53	454.47	1,000.00	1,000.00
600-812-6379	OTHER UTILITY EXPENSE	0.00	0.00	1,257,000.00	0.00	0.00	0.00	0.00	0.00	0.00
600-812-6402	ADVERTISING-PUBLICATIONS	157.50	287.23	287.15	370.84	300.00	289.44	10.56	300.00	300.00
600-812-6405	RECORDING FEE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-812-6407	ENGINEERING EXPENSE	0.00	509.25	0.00	0.00	1,000.00	0.00	1,000.00	1,000.00	1,000.00
600-812-6411	LEGAL EXPENSE	0.00	0.00	2,663.75	18,340.65	2,000.00	0.00	2,000.00	2,000.00	2,000.00
600-812-6413	DSM WATER WORKS	162,823.00	180,551.25	263,381.26	288,305.65	275,000.00	141,045.67	133,954.33	275,000.00	308,237.00
600-812-6414	PRINTING SERVICES	1,941.39	1,837.52	1,796.16	876.79	2,500.00	414.01	2,085.99	2,500.00	2,500.00
600-812-6415	EQUIPMENT & VEHICLE RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-812-6419	COMPUTER SUPPORT	2,056.87	2,421.84	3,199.33	2,405.25	3,200.00	2,208.72	991.28	3,200.00	3,200.00
600-812-6490	PROFESSIONAL SERVICES	3,156.54	3,198.47	37,487.24	3,416.92	3,600.00	3,001.16	598.84	3,600.00	3,600.00
600-812-6499	CONTRACT SERVICES	2,964.03	2,871.51	2,972.37	3,121.86	3,300.00	3,406.19	(106.19)	3,300.00	3,300.00
600-812-6506	OFFICE SUPPLIES	1,176.06	2,724.79	2,218.11	1,850.27	2,500.00	694.70	1,805.30	2,500.00	2,500.00
600-812-6507	OPERATING SUPPLIES	0.00	659.34	161.20	95.00	0.00	0.00	0.00	0.00	0.00
600-812-6508	POSTAGE-SHIPING	2,992.82	3,382.92	3,823.11	3,574.76	4,000.00	1,031.32	2,968.68	4,000.00	4,000.00
600-812-6580	MISCELLANEOUS	401.70	917.17	924.65	738.96	800.00	6.10	793.90	800.00	800.00
600-812-6727	CAPITAL OUTLAY	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-812-6801	ICURA BOND-PRINCIPAL	89,000.00	91,000.00	198,000.00	0.00	0.00	0.00	0.00	0.00	0.00
600-812-6802	PRINCIPAL - DSM WATERWORKS	38,057.34	40,820.10	46,431.78	49,408.60	52,500.00	24,608.52	27,891.48	52,500.00	57,815.00
600-812-6803	PURCHASE CAPACITY-PLEASANT HILL	0.00	0.00	0.00	45,700.00	46,600.00	0.00	46,600.00	46,600.00	47,500.00
600-812-6851	ICURA BOND-INTEREST	11,340.00	8,670.00	3,465.00	0.00	0.00	0.00	0.00	0.00	0.00
600-812-6852	INTEREST - DSM WATERWORKS	34,887.48	27,841.80	21,732.84	19,346.36	19,900.00	8,537.40	11,362.60	19,900.00	18,233.00
600-812-6853	PURCH CAP INTEREST-PLEASANT HILL	0.00	0.00	0.00	11,778.00	9,086.00	4,543.00	4,543.00	9,086.00	8,154.00
600-812-6899	ICURA BOND-AGENT FEE	189.00	144.50	99.00	0.00	0.00	0.00	0.00	0.00	0.00
	WATER ADMINISTRATION TOTAL	357,478.80	372,752.99	1,851,288.90	454,501.45	433,536.00	192,851.24	240,684.76	433,536.00	470,389.00
PROPRIETARY FUND										
WATER-TRANSFERS										
600-910-6910	TRANSFERS OUT	270,393.89	0.00	94,000.00	173,092.47	169,455.00	40,000.00	129,455.00	169,455.00	127,035.00
	TRANSFERS TOTAL	270,393.89	0.00	94,000.00	173,092.47	169,455.00	40,000.00	129,455.00	169,455.00	127,035.00
	WATER TOTAL	778,934.18	557,896.30	2,216,806.43	854,907.15	852,071.00	338,789.90	513,281.10	887,071.00	991,344.00

**CITY OF BONDURANT
FISCAL YEAR 2016 / 2017 BUDGET REVIEW - EXPENSES**

						BUDGET AMOUNT	ACTUAL AMOUNT	VARIANCE AMOUNT	RE-EST EXPENSES	PROPOSED BUDGET
		FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	01/07/16		2016	FY 16/17
PROPRIETARY FUND										
SEWER PLANT										
610-815-6010	SALARIES	44,340.56	48,829.76	50,258.88	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6040	SALARIES-OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6110	FICA	3,284.75	3,632.71	3,752.13	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6120	MEDICARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6130	IPERS	3,578.20	4,233.48	4,488.07	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6150	GROUP INSURANCE	8,019.14	7,800.39	8,132.64	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6160	WORKER'S COMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6170	UNEMPLOYMENT	474.59	1,001.82	423.41	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6210	ASSOCIATION DUES	24.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6220	SUBSCRIPTIONS & ED MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6230	TRAINING	0.00	0.00	170.00	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6240	MEETINGS & CONFERENCES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6250	EDUCATION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6331	VEHICLE OPERATIONS	585.68	81.00	586.91	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6332	VEHICLE REPAIRS	21.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6350	OPERATIONAL EQUIPMENT REPAIR	9,086.11	9,474.19	6,334.12	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6371	ELECTRIC / GAS	15,467.09	17,359.04	13,920.93	1,393.63	0.00	0.00	0.00	0.00	0.00
610-815-6373	TELECOMMUNICATION EXPENSE	1,073.38	1,010.69	1,136.14	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6389	ANALYSIS & TESTING	13,548.34	15,796.67	8,280.00	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6407	ENGINEERING EXPENSE	1,268.00	0.00	0.00	28,014.00	0.00	0.00	0.00	0.00	0.00
610-815-6413	PAYMENT TO OTHER AGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6414	PRINTING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6419	COMPUTER SUPPORT	24.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6450	OVERPYMT REIMBURSEMENT	0.00	494.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6488	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6490	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6499	CONTRACT SERVICES	0.00	3,500.00	130.00	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6504	MINOR EQUIPMENT	0.00	1,073.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6506	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6507	OPERATING SUPPLIES	55,590.17	56,178.15	19,395.02	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6508	POSTAGE-SHIPPING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6580	MISCELLANEOUS	144.54	240.00	210.00	210.00	0.00	0.00	0.00	0.00	0.00
610-815-6599	OTHER SUPPLIES	119.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6710	VEHICLE REPLACEMENT	0.00	13,019.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6727	CAPITAL OUTLAY	14,180.00	24,375.00	15,000.00	1,000.00	400,000.00	0.00	400,000.00	400,000.00	400,000.00
610-815-6767	SANITARY SEWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-815-6780	UTILITY SYSTEMS & STRUCTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	SEWER PLANT TOTAL	170,830.49	208,100.42	132,218.25	30,617.63	400,000.00	0.00	400,000.00	400,000.00	400,000.00

**CITY OF BONDURANT
FISCAL YEAR 2016 / 2017 BUDGET REVIEW - EXPENSES**

						BUDGET AMOUNT	ACTUAL AMOUNT	VARIANCE AMOUNT	RE-EST EXPENSES	PROPOSED BUDGET
		FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	01/07/16		2016	FY 16/17
PROPRIETARY FUND										
SEWER COLLECTION										
610-816-6010	SALARIES	0.00	0.00	0.00	47,777.31	52,300.00	27,612.74	24,687.26	52,300.00	54,500.00
610-816-6040	SALARIES-OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-816-6110	FICA	0.00	0.00	0.00	3,542.57	4,000.00	2,039.69	1,960.31	4,000.00	4,200.00
610-816-6120	MEDICARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-816-6130	IPERS	0.00	0.00	0.00	4,266.46	4,670.00	2,465.85	2,204.15	4,670.00	4,905.00
610-816-6150	GROUP INSURANCE	0.00	0.00	0.00	9,753.62	10,435.00	6,219.81	4,215.19	10,435.00	12,980.00
610-816-6170	UNEMPLOYMENT	0.00	0.00	0.00	229.29	395.00	9.34	385.66	395.00	55.00
610-816-6181	UNIFORMS	187.16	268.23	347.33	254.87	600.00	198.54	401.46	600.00	600.00
610-816-6230	TRAINING	210.00	180.00	764.83	327.66	1,000.00	190.00	810.00	1,000.00	1,000.00
610-816-6240	MEETINGS & CONFERENCES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-816-6250	EDUCATION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-816-6310	BUILDING MAINTENANCE & REPAIR	257.95	320.00	1,553.33	765.36	500.00	270.13	229.87	500.00	500.00
610-816-6320	GROUPS MAINTENANCE & REPAIR	992.99	241.12	1,499.74	0.00	1,000.00	874.77	125.23	1,000.00	1,000.00
610-816-6331	VEHICLE OPERATIONS	3,121.06	3,005.34	3,315.68	2,380.68	3,000.00	1,016.40	1,983.60	3,000.00	3,000.00
610-816-6332	VEHICLE REPAIRS	586.17	1,278.08	332.81	3,308.77	1,000.00	691.44	308.56	1,000.00	1,000.00
610-816-6350	OPERATIONAL EQUIPMENT REPAIR	22,470.00	11,803.87	5,324.94	5,277.63	10,000.00	3,997.31	6,002.69	10,000.00	10,000.00
610-816-6371	ELECTRIC / GAS	7,177.22	7,292.68	8,006.48	5,444.20	2,200.00	2,257.89	(57.89)	2,200.00	2,200.00
610-816-6373	TELECOMMUNICATION EXPENSE	0.00	0.00	0.00	1,559.64	1,600.00	872.37	727.63	1,600.00	1,600.00
610-816-6389	ANALYSIS & TESTING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-816-6407	ENGINEERING EXPENSE	10,771.82	15,291.55	3,635.18	444.65	5,000.00	2,714.48	2,285.52	5,000.00	5,000.00
610-816-6413	PAYMENT TO OTHER AGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-816-6414	PRINTING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-816-6415	EQUIPMENT & VEHICLE RENTAL	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
610-816-6419	COMPUTER SUPPORT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-816-6421	SECTION 29 EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-816-6488	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-816-6490	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-816-6499	CONTRACT SERVICES	3,256.00	1,656.00	3,898.94	552.00	2,000.00	978.00	1,022.00	2,000.00	2,000.00
610-816-6504	MINOR EQUIPMENT	9.49	67.26	0.00	363.25	300.00	595.00	(295.00)	300.00	300.00
610-816-6506	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-816-6507	OPERATING SUPPLIES	970.20	1,335.89	832.00	705.29	1,000.00	232.65	767.35	1,000.00	1,000.00
610-816-6508	POSTAGE-SHIPING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-816-6580	MISCELLANEOUS	0.60	0.00	1,071.00	0.00	100.00	0.00	100.00	100.00	100.00
610-816-6599	OTHER SUPPLIES	0.00	0.00	0.00	0.00	100.00	0.00	100.00	100.00	100.00
610-816-6710	VEHICLE REPLACEMENT	0.00	137.47	0.00	0.00	0.00	0.00	0.00	15,000.00	0.00
610-816-6727	CAPITAL EQUIPMENT	0.00	660.50	0.00	5,007.00	1,000.00	0.00	1,000.00	30,000.00	1,000.00
610-816-6767	SANITARY SEWER	19,668.77	58,036.04	26,142.79	0.00	50,000.00	0.00	50,000.00	50,000.00	250,000.00
610-816-6780	UTILITY SYS & STRUC-MALLARD PT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-816-6781	UTILITY SYS & STRUC-W WOLF CRK	0.00	560.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-816-6782	UTILITY SYS & STRUC-GRANT ST S	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-816-6783	CAPITAL OUTLAY-WRA CONNECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	SEWER COLLECTION TOTAL	69,679.43	102,134.03	57,725.05	91,960.25	152,200.00	53,236.41	98,963.59	196,200.00	357,040.00

line same HHS sewer

**CITY OF BONDURANT
FISCAL YEAR 2016 / 2017 BUDGET REVIEW - EXPENSES**

						BUDGET AMOUNT	ACTUAL AMOUNT	VARIANCE AMOUNT	RE-EST EXPENSES	PROPOSED BUDGET
		FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	01/07/16		2016	FY 16/17
PROPRIETARY FUND										
SEWER ADMINISTRATION										
610-817-6010	SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-817-6040	SALARIES-OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-817-6110	FICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-817-6120	MEDICARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-817-6130	IPERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-817-6150	GROUP INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-817-6170	UNEMPLOYMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-817-6210	ASSOCIATION DUES	0.00	0.00	0.00	0.00	100.00	0.00	100.00	100.00	100.00
610-817-6220	SUBSCRIPTIONS & ED MATERIALS	311.89	321.21	327.67	337.50	400.00	347.62	52.38	400.00	400.00
610-817-6230	TRAINING	0.00	0.00	0.00	0.00	250.00	0.00	250.00	250.00	250.00
610-817-6240	MEETINGS & CONFERENCES	2,281.39	2,358.20	2,386.23	2,246.22	3,000.00	1,435.74	1,564.26	3,000.00	3,000.00
610-817-6250	EDUCATION REIMBURSEMENT	0.00	0.00	0.00	0.00	100.00	0.00	100.00	100.00	100.00
610-817-6298	LICENSES	0.00	160.00	0.00	60.00	75.00	0.00	75.00	75.00	75.00
610-817-6331	VEHICLE OPERATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-817-6332	VEHICLE REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-817-6350	EQUIPMENT REPAIRS	0.00	30.00	0.00	0.00	100.00	0.00	100.00	100.00	100.00
610-817-6371	ELECTRIC / GAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-817-6373	TELECOMMUNICATION EXPENSE	260.94	270.26	253.48	250.22	575.00	144.26	430.74	575.00	575.00
610-817-6402	ADVERTISING-PUBLICATIONS	157.50	112.50	247.54	87.50	250.00	65.96	184.04	250.00	250.00
610-817-6405	RECORDING FEES/EASEMENTS	0.00	0.00	8,214.38	0.00	50.00	0.00	50.00	50.00	50.00
610-817-6411	LEGAL EXPENSES	0.00	175.00	2,190.00	227.50	4,000.00	227.50	3,772.50	4,000.00	4,000.00
610-817-6413	PAYMENT TO OTHER AGENCIES-WRA	240,021.00	265,909.20	341,048.00	410,624.41	493,831.00	247,516.50	246,314.50	493,831.00	504,312.00
610-817-6414	PRINTING SERVICES	1,941.39	1,837.52	1,691.17	876.79	2,000.00	414.01	1,585.99	2,000.00	2,000.00
610-817-6415	EQUIPMENT & VEHICLE RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-817-6419	COMPUTER SUPPORT	2,056.87	2,421.84	3,099.33	2,367.75	3,000.00	2,208.73	791.27	3,000.00	3,000.00
610-817-6488	DRUG TESTING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610-817-6450	REFUNDS/REIMBURSEMENTS	0.00	0.00	0.00	600.00	0.00	0.00	0.00	0.00	0.00
610-817-6490	PROFESSIONAL SERVICES	2,178.03	2,166.67	2,166.67	2,172.32	2,400.00	2,166.67	233.33	2,400.00	2,400.00
610-817-6499	CONTRACT SERVICES	2,744.03	2,871.50	2,972.36	3,121.89	3,200.00	3,406.19	(206.19)	3,200.00	3,200.00
610-817-6506	OFFICE SUPPLIES	1,176.02	2,645.79	1,835.34	1,577.46	2,000.00	666.11	1,333.89	2,000.00	2,000.00
610-817-6507	OPERATING SUPPLIES	1,500.00	659.32	21.39	0.00	0.00	0.00	0.00	0.00	0.00
610-817-6508	POSTAGE-SHIPING	2,151.12	2,445.33	2,777.56	2,615.56	3,400.00	1,028.14	2,371.86	3,400.00	3,400.00
610-817-6580	MISCELLANEOUS	30.00	0.00	0.00	0.00	200.00	0.00	200.00	200.00	200.00
610-817-6801	SRF LOAN-PRINCIPAL	31,000.00	31,000.00	33,000.00	35,000.00	35,000.00	0.00	35,000.00	35,000.00	37,000.00
610-817-6802	POLK CO USA DEBT	0.00	0.00	0.00	0.00	66,399.00	0.00	66,399.00	66,399.00	69,003.00
610-817-6851	SRF LOAN-INTEREST	8,400.00	7,470.00	3,815.00	3,237.50	2,625.00	1,312.50	1,312.50	2,625.00	2,013.00
610-817-6899	SRF LOAN-AGENT FEES	140.00	124.50	109.00	92.50	75.00	0.00	75.00	75.00	58.00
	SEWER ADMINISTRATION TOTAL	296,350.18	322,978.84	406,155.12	465,495.12	623,030.00	260,939.93	362,090.07	623,030.00	637,486.00
PROPRIETARY FUND										
SEWER-TRANSFERS										
610-910-6910	TRANSFERS OUT	80,000.00	41,000.00	26,500.00	89,223.00	152,770.00	40,000.00	112,770.00	152,770.00	135,540.00
	TRANSFERS TOTAL	80,000.00	41,000.00	26,500.00	89,223.00	152,770.00	40,000.00	112,770.00	152,770.00	135,540.00
	SEWER TOTAL	616,860.10	674,213.29	622,598.42	677,296.00	1,328,000.00	354,176.34	973,823.66	1,372,000.00	1,530,066.00

**CITY OF BONDURANT
FISCAL YEAR 2016 / 2017 BUDGET REVIEW - EXPENSES**

						BUDGET AMOUNT	ACTUAL AMOUNT	VARIANCE AMOUNT	RE-EST EXPENSES	PROPOSED BUDGET
		FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	01/07/16		2016	FY 16/17
PROPRIETARY FUND										
GARBAGE DEPARTMENT										
670-840-6250	EDUCATION REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670-840-6310	BUILDING MAINTENANCE & REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670-840-6373	TELECOMMUNICATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670-840-6402	ADVERTISING-PUBLICATIONS	0.00	0.00	0.00	0.00	0.00	843.34	(843.34)	2,000.00	2,000.00
670-840-6407	ENGINEERING EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670-840-6411	LEGAL EXPENSE	0.00	0.00	0.00	0.00	0.00	241.25	(241.25)	0.00	0.00
670-840-6413	PAYMENT TO OTHER AGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670-840-6414	PRINTING SERVICES	141.59	189.14	688.70	1,721.30	300.00	414.00	(114.00)	1,000.00	1,000.00
670-840-6419	COMPUTER SUPPORT	1,205.88	708.96	943.61	766.30	900.00	873.48	26.52	900.00	900.00
670-840-6435	RECYCLING/CURB IT	39,990.95	42,207.99	46,385.85	49,824.65	55,000.00	25,267.49	29,732.51	55,000.00	58,000.00
670-840-6440	CITY CLEAN UP	2,227.44	4,463.01	1,258.49	1,614.72	1,500.00	531.55	968.45	1,500.00	1,500.00
670-840-6450	REFUNDS/REIMBURSEMENTS	0.00	0.00	55.00	0.00	0.00	0.00	0.00	0.00	0.00
670-840-6499	CONTRACT SERVICES	114,656.52	117,419.09	149,550.35	160,624.68	159,000.00	84,870.83	74,129.17	171,200.00	175,000.00
670-840-6506	SUPPLIES/OFFICE	8.50	0.00	0.00	0.00	25.00	0.00	25.00	25.00	25.00
670-840-6507	OPERATING SUPPLIES	920.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
670-840-6508	POSTAGE	642.99	776.98	918.94	921.65	850.00	790.31	59.69	1,600.00	1,600.00
670-840-6580	MISCELLANEOUS	0.00	1,022.42	3,060.00	4,106.00	3,425.00	1,049.00	2,376.00	3,425.00	3,425.00
670-840-6799	CAPITAL OUTLAY	297.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	GARBAGE TOTAL	160,090.87	166,787.59	202,860.94	219,579.30	221,000.00	114,881.25	106,118.75	236,650.00	243,450.00
	GARBAGE TOTAL	160,090.87	166,787.59	202,860.94	219,579.30	221,000.00	114,881.25	106,118.75	236,650.00	243,450.00

**CITY OF BONDURANT
FISCAL YEAR 2016 / 2017 BUDGET REVIEW - EXPENSES**

						BUDGET AMOUNT	ACTUAL AMOUNT	VARIANCE AMOUNT	RE-EST EXPENSES	PROPOSED BUDGET
		FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	01/07/16		2016	FY 16/17
PROPRIETARY FUND										
STORM WATER DEPARTMENT										
741-865-6010	SALARIES	13,605.02	14,264.63	14,181.08	14,879.85	16,000.00	9,418.54	6,581.46	16,000.00	20,000.00
741-865-6040	SALARIES-OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
741-865-6110	FICA	955.99	1,011.20	999.60	1,051.55	1,225.00	663.41	561.59	1,225.00	1,530.00
741-865-6130	IPERS	1,097.86	1,236.73	1,266.22	1,328.76	1,430.00	841.02	588.98	1,430.00	1,800.00
741-865-6150	GROUP INSURANCE	4,101.21	3,994.95	4,234.14	4,847.88	5,300.00	3,091.20	2,208.80	5,300.00	6,400.00
741-865-6160	WORKERS COMP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
741-865-6170	UNEMPLOYMENT	259.06	202.85	174.40	117.73	165.00	7.57	157.43	165.00	22.00
741-865-6181	UNIFORMS	123.83	116.61	104.74	49.31	120.00	48.00	72.00	120.00	120.00
741-865-6210	ASSOCIATION DUES	0.00	0.00	850.00	1,734.00	0.00	1,769.00	(1,769.00)	0.00	0.00
741-865-6230	TRAINING	100.00	0.00	0.00	65.00	0.00	0.00	0.00	0.00	0.00
741-865-6298	LICENSES	210.00	0.00	1,250.00	0.00	250.00	0.00	250.00	250.00	250.00
741-865-6331	VEHICLE OPERATIONS	954.57	1,708.56	1,399.31	1,201.50	1,200.00	495.67	704.33	1,200.00	1,200.00
741-865-6332	VEHICLE REPAIRS	112.14	361.27	0.00	27.60	500.00	0.00	500.00	500.00	500.00
741-865-6350	STORM SEWER REPAIR	22,783.29	11,122.78	2,026.20	4,492.00	43,000.00	34,119.26	8,880.74	43,000.00	200,000.00
741-865-6371	ELECTRIC/GAS	0.00	0.00	0.00	105.82	0.00	110.30	(110.30)	0.00	0.00
741-865-6373	TELECOMMUNICATIONS EXPENSE	210.08	102.15	193.61	361.88	120.00	157.06	(37.06)	120.00	120.00
741-865-6402	ADVERTISING-PUBLICATIONS	38.65	63.81	50.00	720.99	300.00	630.09	(330.09)	300.00	300.00
741-865-6405	COURT/RECORDING FEES	0.00	0.00	32.00	0.00	0.00	0.00	0.00	0.00	0.00
741-865-6407	ENGINEERING EXPENSE	8,061.85	18,030.70	55,876.68	12,614.26	10,000.00	1,197.50	8,802.50	10,000.00	10,000.00
741-865-6411	LEGAL EXPENSE	3,889.75	446.25	2,338.75	3,001.25	2,000.00	240.00	1,760.00	2,000.00	2,000.00
741-865-6414	PRINTING SERVICES	117.53	189.13	251.02	159.11	600.00	384.03	215.97	600.00	600.00
741-865-6419	COMPUTER SUPPORT	0.00	608.95	971.11	728.80	625.00	873.47	(248.47)	625.00	625.00
741-865-6450	MILEAGE REIMBURSEMENT	70.89	0.00	0.00	9.77	0.00	0.00	0.00	0.00	0.00
741-865-6451	REIMBURSEMENTS/REFUNDS	0.00	471.80	125.00	196.25	0.00	0.00	0.00	0.00	0.00
741-865-6499	CONTRACT SERVICES	1,656.30	4,341.09	11,904.70	2,951.00	0.00	2,372.43	(2,372.43)	0.00	0.00
741-865-6506	OFFICE SUPPLIES	0.00	0.00	0.00	255.50	125.00	0.00	125.00	125.00	125.00
741-865-6507	OPERATING SUPPLIES	866.62	459.34	250.81	683.25	1,000.00	273.83	726.17	1,000.00	1,000.00
741-865-6508	POSTAGE	0.00	0.00	0.00	130.47	300.00	790.27	(490.27)	300.00	300.00
741-865-6580	MISCELLANEOUS	920.00	591.31	250.00	0.00	250.00	0.00	250.00	250.00	250.00
741-865-6727	OTHER CAPITAL OUTLAY	0.00	660.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
741-865-6765	STORM DRAINAGE	22,266.58	80,685.11	7,551.26	2,012.88	25,000.00	0.00	25,000.00	25,000.00	25,000.00
741-865-6767	CAPITAL OUTLAY	872.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	DRAINAGE TOTAL	83,273.22	140,669.72	106,280.63	53,726.41	109,510.00	57,482.65	52,027.35	109,510.00	272,142.00
	STORM WATER TOTAL	83,273.22	140,669.72	106,280.63	53,726.41	109,510.00	57,482.65	52,027.35	109,510.00	272,142.00
	EXPENSE REPORT TOTAL	5,165,489.97	5,291,689.58	7,855,877.05	9,415,837.67	7,746,657.00	3,110,980.85	4,635,676.15	7,982,608.00	7,780,976.00

CITY OF BONDURANT
RESOLUTION NO. 16-22

RESOLUTION APPROVING THE INFORMATION SYSTEMS DISASTER
PREVENTION AND RECOVERY PLAN

WHEREAS, the City of Bondurant is committed to being prepared in times of emergency; AND

WHEREAS, procedures are established to facilitate staff in the event of disaster; AND

WHEREAS, the procedures are periodically reviewed to ensure reliable information is included in this plan

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa, that the Information Systems Disaster Prevention and Recovery Plan is approved as presented.

Passed this 02nd day of February, 2016,

By: _____
Curt Sullivan, Mayor

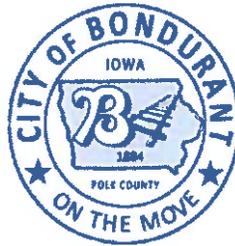
ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Lohse				
Peffer				
Enos				
Keeler				
Elrod				

**INFORMATION SYSTEMS DISASTER
PREVENTION and RECOVERY PLAN
City of Bondurant**



February 2014

Acceptable Usage Policy

For E-Mail and Faxing

Statement of Policy:

It is the City of Bondurant's policy that the e-mail, Internet e-mail (including the calendar functions and contact lists), as well as faxes (collectively known as "electronic systems"), are similar to other city assets, and are to be used in conducting city business. Violations of this policy will be evaluated on a case-by-case basis and may result in disciplinary action including termination. All e-mail messages and faxes are subject to all state and federal laws and rules applicable to the use of the electronic systems. In addition, violations of this policy or misuse of the electronic systems, which are of a criminal nature, may be referred to the appropriate authorities for criminal prosecution. Employees or any authorized user should be aware that if they use the electronic systems to transmit personal messages, such messages will be treated no differently than any other transmission and may be accessed, reviewed, copied, deleted, or disclosed by the City of Bondurant and may be used in disciplinary proceedings.

Acceptable Usage of E-Mail and Fax:

E-mail, faxes and other computer files provided by the City of Bondurant are to be used for business purposes only. As such, the City of Bondurant reserves the right to enter, search, and monitor the computer files, or faxes, or e-mail of any employee, without advance notice, for purposes such as investigating theft, disclosure of confidential or proprietary information, monitoring workflow or productivity, or personal abuse of the system. Further, all e-mail, faxes and other computer files on City of Bondurant systems are considered public information and subject to disclosure under the Freedom of Information Act.

Unacceptable uses of E-mail, Internet e-mail and Fax:

The electronic systems may not be used for transmitting, retrieving or storage of any communications of a discriminatory or harassing nature or materials that are obscene. Harassment of any kind is prohibited. Prohibited uses include, but are not limited to:

- Intercepting, eavesdropping, recording, or altering another person's e-mail or fax with malicious intent.
- Adopting the identity of another person on any e-mail message or fax, attempting to send e-mail or fax anonymously, or using another person's sign on.
- Composing, or transmitting an e-mail message or fax which contains racial, religious, sexual slurs or jokes or otherwise contains harassing, intimidating, abusive, or offensive material to or about others.
- Use of e-mail or fax for any commercial, promotional, or business purpose not relating to the City of Bondurant.
- Use of e-mail or fax to conduct unauthorized employee organization or association business.
- Sending or receiving software or any material that violates any copyright law.
- Any attempt at damaging, or disrupting any computer, computer system, or computer network.
- Use of electronic systems to communicate any message of a political, religious, obscene, or derogatory nature.
- Composing or transmitting e-mail known as "spam". This includes, but is not limited to, chain letters, jokes, get rich quick schemes, or advertising.

Communications:

Each employee is responsible for the content of all text, audio, or images that they place or send via e-mail or Internet e-mail, or fax. No electronic communications may be sent which hides the identity of the sender or represents the sender as someone else, which includes using someone's e-mail or sign on.

Any messages or information sent to an outside entity via an electronic network (e.g., bulletin board, online service or Internet) are statements that reflect on the city. While some users include personal "disclaimers" in electronic messages, there is still a connection to the City of Bondurant. All communications sent by employees via e-mail or Internet e-mail, or fax must comply with all city policies.

Precautions:

If you receive an unexpected attachment via e-mail from someone you know but do not know why you received it, contact them to verify its legitimacy.

If you receive an unexpected, unusual attachment via e-mail from someone you do not know, delete it immediately.

If you receive any attachment with an .exe, .vbs, .com, or .bat extension, delete it immediately unless you specifically requested the file and know the sender.

If you receive any e-mail that meets any description of malicious e-mail about which you were previously notified, delete it immediately.

In all cases, if you delete suspicious e-mail, be certain it is permanently deleted from the *Deleted Items*.

E-Mail Etiquette:

Like any other privilege, access to our electronic systems comes with certain responsibilities. Please consider the following as you make use of the city's electronic systems:

- ❑ Confidential and sensitive information should not be sent via e-mail. The privacy and integrity of an e-mail message cannot be guaranteed. Also, once created, there is no guarantee that attempts to erase or delete e-mail will be effective. Remember that it's very easy for someone else to forward messages you thought were confidential.
- ❑ ALWAYS include a subject line in your message. Make the subject line meaningful. If you are replying to a message but are changing the subject of the conversation, change the subject line too.
- ❑ Do not type your message in all uppercase this is considered SHOUTING and is impolite.
- ❑ Pay careful attention to where your reply is going. Do not "reply all" unless there is a very specific need for everyone to receive the message. It wastes disk space, clutters up inboxes and can be annoying. Flooding people with unnecessary messages may cause others to ignore all messages from you.
- ❑ Use the Carbon copy (cc) feature just as you would with postal mail.
- ❑ Specifically identify the intended recipients of your e-mail. Do not broadcast to all departments when the e-mail pertains only to a specific location or department.
- ❑ Follow chain of command procedures for corresponding with superiors. For example, do not send e-mail directly to the "top" just because you can.
- ❑ Do not say anything in an e-mail that you would not say face-to-face. On that note, do not forward an e-mail sent to you, as a way of "tattling" on someone, unless the document you received violates city policy, in which case your supervisor should be notified.
- ❑ When you compose an e-mail message, read it over before sending it and ask yourself what your reaction would be if you received it.
- ❑ Do not send chain letters through e-mail. This includes any message that contains a request to forward the information to other people.
- ❑ Know when to use the phone. Some issues can be resolved with one phone call instead of sending multiple e-mails back and forth.

Remember that you cannot communicate as broad a range of information in e-mail as you can in a face-to-face meeting, or even in a telephone call. Your words come across, but all the non-verbal signals - facial expressions, eye contact, body language, tone of voice, are lost. We usually do not think about it, but we depend on those signals for information about the context of what is said; we need the signals to help us interpret the meaning beneath the words. Without them, we are often left to guess at the other person's intent. These non-verbal signals are the main reason that most people prefer to handle sensitive issues in face-to-face meetings. It is hard to say something "with a smile" in electronic mail, and it is all too easy to misinterpret an offhand, joking remark as a personal attack.

E-MAIL and FAX User Agreement

Sign and Return to Department Supervisor

Employee Agreement:

I hereby acknowledge that I have received a copy of the City of Bondurant's Policy on the Acceptable Usage of E-mail and Faxing. I understand that all electronic systems, including faxes, and all information transmitted by, received from, or stored in the City's computer system are the property of the City, and that I have no expectation of privacy in connection with the use of this equipment or with the transmission, receipt, or storage of the information on this equipment. I acknowledge and consent to the City monitoring my e-mail, or faxes at any time as provided by the above-referenced policy. Such monitoring may include printing and reading all electronic mail, or faxes, entering, leaving, or stored on the city's equipment. I further recognize and understand that the City's e-mail, Internet e-mail, or faxes are for conducting the City's business.

I have read the aforementioned document and agree to follow all policies and procedures set forth therein. I further agree to abide by the standards set in this document for the duration of my employment with the City of Bondurant.

I acknowledge violations of this guideline regarding e-mail, Internet e-mail, or fax may subject me to disciplinary action, up to and including discharge from employment and that law enforcement may be contacted if the situation warrants.

I understand that my communications via e-mail, Internet e-mail, or fax, is a reflection on the City of Bondurant, and all communications should be handled in a professional manner.

I further acknowledge that I have read and understood the E-Mail Etiquette Form provided to me.

Employee Name Printed

Employee Signature

Date

Acceptable Usage Policy

For Internet Services

Acceptable uses of the Internet and Internet e-mail:

The City provided Internet and Internet e-mail access is intended to be for business use only. Internet service and Internet e-mail are City property, and their purpose is to facilitate City business. Every staff member has a responsibility to maintain and enhance the City's public image and to use Internet and Internet e-mail and in a professional and productive manner. To ensure that all employees are responsible and accountable, the following guidelines have been established for using the Internet and Internet e-mail. Improper use of the Internet or Internet e-mail is not acceptable and will not be tolerated.

Unacceptable uses of the Internet and Internet e-mail:

Internet access and Internet e-mail may not be used for transmitting, retrieving or storage of any communications of a discriminatory or harassing nature or materials that are obscene or X-rated. Harassment of any kind is prohibited. No messages with derogatory or inflammatory remarks about an individual's race, age, disability, religion, national origin, physical attributes or sexual preference shall be transmitted. No abusive, profane, or offensive language is to be transmitted through the Internet, Internet e-mail, or internal e-mail system. Electronic media may not be used for any purpose that is illegal, against City policy, or contrary to the City's best interests. Use of the Internet or Internet e-mail for personal gain is prohibited. Transferring of movies or videos from equipment similar to MP3's **personal communication devices** is prohibited.

Communications:

Each employee is responsible for the content of all text, audio or images that they place or send over the Internet and Internet e-mail. No electronic communications may be sent which hides the identity of the sender or represents the sender as someone else, which includes using someone's e-mail or sign on. Any messages or information sent to an outside entity via an electronic network (e.g., bulletin board, online service or Internet) are statements that reflect on the City. While some users include personal "disclaimers" in electronic messages, there is still a connection to the City of Bondurant. All communications sent by employees via the Internet or Internet e-mail must comply with all City policies, and may not disclose any confidential information.

Software:

To prevent computer viruses from being transmitted through out the City's system, downloading of any files must be authorized through department managers. All software downloaded must be registered to the City. Employees should contact their department manager to schedule software installation.

Copyright Issues:

Employees obtaining access to copyrighted materials must respect all copyrights laws, and may not copy, retrieve, modify or forward without permission. Failure to observe copyright or license agreements may result in prosecution under the law.

Security:

The City may routinely monitor usage patterns of the Internet and Internet e-mail communications. The reasons for this monitoring are many, including cost analysis, resource allocation, and the sizing of the Internet gateway. All messages created, sent, or retrieved over the Internet or Internet e-mail are the property of the City of Bondurant and as such are considered public information and subject to disclosure under the Freedom of Information Act. The City reserves the right to access and monitor all messages and files on the City's systems. Employees should not assume electronic communications are totally private and should communicate confidential data in other ways.

Violations:

Any employee, who abuses the privilege of Internet access or Internet e-mail, may be subject to disciplinary action up to and including termination. If necessary, the City of Bondurant reserves the right to advise appropriate legal officials of any illegal violations.

Internet User Agreement

Sign and Return to Department Supervisor

Employee Agreement:

I have received a copy of the City of Bondurant's policy on Internet and Internet e-mail usage. I recognize and understand that the City's Internet and Internet e-mail is for conducting the city's business only. I understand that use of this equipment for personal purposes is strictly prohibited.

As an employee of the City of Bondurant and a user of the City's gateway to the Internet and Internet e-mail system, I understand that this policy applies to me.

I have read the aforementioned document and agree to follow all policies and procedures set forth therein. I further agree to abide by the standards set in the document for the duration of my employment with the City of Bondurant.

I acknowledge violations of this policy regarding Internet and Internet e-mail use may subject me to disciplinary action, up to and including discharge from employment, and where appropriate, notification of law enforcement officials.

I understand that my communications on the Internet and Internet e-mail are a reflection on the City of Bondurant.

Employee Name Printed

Employee Signature

Date

Supervisor Approval to Internet Access:

Supervisor Name Printed

Supervisor Signature

Date

System Security

Access:

Users are assigned software and computer hardware devices deemed necessary to perform their duties. Access to specific directories and files may be limited based on the sensitivity or confidentiality of the information in the files. Limitations may include denial of access to certain staff, read-only access, etc. Department Supervisors and the City Administrator authorize access rights and limitations.

Passwords:

Passwords are currently set to expire every 60 days. There is a minimum password length of 6 characters.

System Time Out and Log Off:

Users will set their systems to lock and password protect if the system is inactive for more than 15 minutes. All computers should be shut down at the end of the workday to allow for the most complete backup.

Anti-Virus:

We are currently using Malwarebytes Anti-Malware. Real-time protection is running all the time and there is a scheduled scan that runs daily. Malwarebytes provides protection for files, email, web activity, anti-spy and anti-hacker protection. A firewall can be modified to high security.

Weekly Maintenance:

Performed by the Finance Director. Tape **External hard drive** backups are tested by completing test restores of files. Disk size is evaluated.

Software Licensing:

The City of Bondurant is committed to limiting installation of software by users. This is controlled through Microsoft's native security on personal computers, as well as by the Acceptable Usage policy referenced in this document. All software installations are performed by authorized personnel, and only after approval of the City Administrator. Software and license keys are kept in the locked server room located at City Hall. All software installs are recorded. Recorded information includes the workstation or server name, the user ID (if applicable), the license key used, and the date of installation.

External Hard Drive Backups:

Financial system (Summit) backups are performed nightly. A full system back up, including Summit, is performed nightly on an external hard drive and internet backup provider iDrive. Server backups are also performed nightly, and there is a monthly backup performed on the last weekday of the month. An external hard drive backup is stored off site at the City's bank and is accessible during banking hours. Users are advised to save their work to their file on the server. The Finance Director is assigned to change backup drives semimonthly and check the daily error logs to ensure successful backups.

Other precautions:

Avoid having food or beverages near your computer that could be spilled. Protect electronic devices from extreme environmental conditions. Computers should not be left in vehicles in extreme heat or cold.

The City will annually conduct an information risk assessment of our policy and procedures. We will periodically complete vulnerability scans and security awareness training.

Disaster Recovery Procedures

In the event of a disaster that makes City Hall unusable for City business, City Hall staff will meet at the Bondurant Public Safety Building. The public safety building is located at 101 Grant St., North. If an alternate site is needed the City Administrator or his/her designee will contact staff and advise them of the alternate location.

This plan addresses the need for the continuity of:

1. Fire and ambulance service
2. Water and sewer service to the community
 - o Includes billing and processing payments, as well as work orders
3. Accounts Payable and Receivable including payroll
4. Functionality of the City Council

In the event of a disaster, the first priority will be restoration of services necessary for the continuation of public safety communication and services. Then priority will be given to the needs listed above.

If needed, six (6) replacement computers and/or two (2) printers will be purchased or obtained from the vendor offering the quickest turnaround time. One of the replacement computers will serve as an authentication/network operating system server to provide LAN access for the remaining five PCs. In addition, Data Technologies will be contacted to provide a replacement Summit system. The necessary software will also be purchased if not found in the bank's lock box. Network cabling and one hub will also be procured to provide network capability for staff tasked with the continuity of the services listed above. City staff and/or our technology vendor(s) will be contacted to assist in setting up the required systems. An external hard drive Backup will be retrieved from the City's bank as soon as possible or from the iDrive file server online and files will be restored, allowing staff to continue to provide the City Council with the support needed to conduct the city's business.

Data Technologies in Omaha, NE, will be contacted to assist in bringing the Summit system back online with the most complete data available from the stored backup external hard drive. This will facilitate the water, payroll, and accounts payable and receivable functionality.

A supply of checks will be kept in the lock box at the local bank so that payroll and other accounts payable commitments can be made in a timely manner. Basic procedures manuals with all applicable passwords will be stored in the lock box at the local bank along with all software not required to be on site on a regular basis. Copies of all current charge cards used by the City will be stored in the bank lock box, along with pertinent information to ensure rapid replacement. The City Administrator, in a secure location off-site, will retain the second key to the bank lock box. A supply of other pertinent forms will be kept in the records room of the Public Works building located at 306 First Street, Northwest.

Once the severity of the disaster has been established and an assessment of available resources has taken place, the City Administrator or his/her designee will determine what additional hardware, software, and other IS needs will need to be procured for operations to return to pre-disaster levels. At this time, if needed, the decision of physical location will also be addressed.

The City Administrator or his/her designee will be responsible for the implementation of the recovery and will assign duties as required. The City Administrator or his/her designee will be responsible for any communication to the public during such a disaster.

Immediately following the adoption of this plan, all department heads will meet with the City Administrator for review and implementation.

This Disaster Recovery Plan and Computer Security Policy shall be reviewed every one year or more frequently as appropriate.

CITY OF BONDURANT
RESOLUTION NO. 16-23

RESOLUTION APPROVING THE REVISED RECREATION COORDINATOR JOB
DESCRIPTION

WHEREAS, the Parks and Recreation Board met during their regularly scheduled meeting on Thursday, January 21, 2016; AND

WHEREAS, the Recreation Coordinator Job Description was discussed; AND

WHEREAS, the Board agreed on the proposed revised Job Description for the full time Recreation Coordinator position.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa, that the revised Recreation Coordinator Job Description, is hereby approved as presented.

Passed this 02nd day of February, 2016,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Lohse				
Peffer				
Enos				
Keeler				
Elrod				

CITY OF BONDURANT

JOB DESCRIPTION

Name _____ Department: Parks
Title: Full Time Recreation Coordinator FLSA: Non-Exempt
Date: December 1, 2011 Reports to: City Administrator
Revised December, 2013
Revised January, 2016

PURPOSE OF POSITION / SUMMARY

Under general to direct supervision, this position plans and organizes recreation programs for youth and adults. This includes scheduling events at City park facilities. This work does not include scheduling or work for youth baseball or soccer programs. This full time position is compensated on an hourly basis.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The following duties are normal for this position. They are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

Example of Essential Duties and Responsibilities:

1. Responsible for day-to-day operation of recreational activities for all ages.
2. Organizes, executes and reports on recreational activities as approved by the Park & Recreation Board.
3. Maintains positive relationships with staff, residents and Boards.
4. Presents clear and accurate information to City staff, Park & Recreation Board and residents.
5. Maintains recreational activity Standard Operating Procedures.
6. Maintains detailed recreational activity event history.
7. Maintains the safety and beautification of parks, trails and greenways.
8. Actively pursues fund raising efforts for recreational activities.
9. Publishes recreational activities to residents as approved by the Park & Recreation Board.
10. Supports and adheres to Park Department policies.
11. Adheres to policies as listed in the City Employee Handbook.
12. Accountable for Park Department budget.
13. **Develop an on-line registration process for City sponsored recreation programs.**
14. **Organizes & executes City youth programs including but not limited to Blue Jay Basketball Club, Bricks for Kids, SNAP and Tot T Ball**
15. Other duties as assigned by the City Administrator.

PHYSICAL AND ENVIRONMENTAL CHARACTERISTICS

Required Physical Activities: Carrying, Climbing, Balancing, Stooping, Kneeling, Crouching, Crawling, Reaching, Standing, Walking, Pushing, Pulling, Lifting, Grasping, Fingering, Talking, Hearing and Typing.

Physical Characteristics of the Job: Occasional work requiring exertion of up to 50 pounds of force.

Environmental Conditions: The work is performed both indoors and outside and includes potential exposure to heat, wind, rain, snow, sleet, and other weather conditions.

EQUIPMENT AND MATERIALS USED:

Sports equipment and light duty landscaping tools such as rakes and shovels. Also office related equipment such as computers, typewriters, copy machines, telephones, etc.

EMPLOYMENT STANDARDS:

Required Knowledge, Skills, and Abilities:

- Ability to follow one or two-step verbal or demonstrated instructions.
- Ability to perform simple addition and subtraction, copy figures, count, and record numbers.
- Ability to read and write identifying information; request supplies verbally or in writing.
- Ability to learn basic computer functions such as MS Office and basic city utility billing functions
- Ability to use a cellular telephone.
- Knowledge of traffic laws and regulations.
- Knowledge of occupational hazards and safety precautions associated with group and individual recreation activities.
- Ability to establish and maintain an effective working relationship with co-workers and the public.
- Ability to pass a pre-employment physical.
- Must maintain a valid Iowa driver's license.

Education, Training and Experience:

Education Preferred: Graduation from an accredited college with an emphasis in health or recreation programming, or a lesser degree with substantial experience in recreation related work.

Experience Preferred: Familiarity with adult and youth recreation activities and programming.

I have carefully read and understand the contents of this job description. I understand the responsibilities, requirements and duties expected of me. I understand that this is not necessarily an exhaustive list of responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this list is intended to be an accurate reflection of the current job, the Employer reserves the right to revise the functions and duties of the job or to require that additional or different tasks be performed as directed by the Employer. I understand that I may be required to work overtime, different shifts or hours outside the normally defined workday or workweek. I also understand that this job description does not constitute a contract of employment nor alter my status as an at-will employee. I have the right to terminate my employment at any time and for any reason, and the Employer has a similar right. This position involves a 6 month probationary period. An evaluation of the employee's performance will be conducted at the end of the probationary period.

Date

Employee's Signature

Date

City Administrator's Signature

The City of Bondurant is an Equal Opportunity Employer. In compliance with the American with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

January 28, 2016

Bondurant City Council
200 Second Street, Northeast
Bondurant, IA 50035

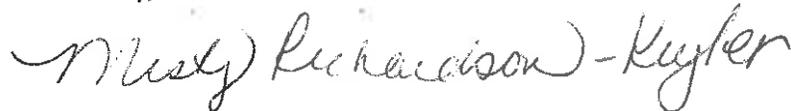
RE: Recreation Coordinator Position

Dear Bondurant City Council,

The City of Bondurant Parks and Recreation Board met during their scheduled meeting held on the 21st day of January, 2016. The Board discussed the job description for the full-time Recreation Coordinator Position.

The Parks and Recreation Board agreed to fully support moving forward with the job opening for a full-time Recreation Coordinator.

Sincerely,

A handwritten signature in black ink that reads "Misty Richardson-Kugler". The signature is written in a cursive style with a large initial "M" and a long, sweeping underline.

Misty Richardson-Kugler
Parks and Recreation Board

RECREATION COORDINATOR JOB TIMELINE

JANUARY 23, 2016

Job Description Approval	February 2, 2016
Job Ads Placed	Week of February 8
Application Deadline	February 24
Interviews	March 2 - 4
Start Date	March 21 or earlier if possible

RECREATION COORDINATOR WAGE

FEBRUARY 1, 2016

BONDURANT Current \$18.03/hr. Recreation Coordinator

BONDURANT Proposed \$16/hr. Recreation Coordinator

ALTOONA No position

PLEASANT HILL \$30.27/hr. Recreation Manager

NORWALK \$17.31/hr. Aquatics related position

WAUKEE \$21.34/hr. Recreation Supervisor

GRIMES \$13.46/hr. No job description

CARLISLE \$12.02/hr. Part time possibly - Currently no position

CITY OF BONDURANT
RESOLUTION NO. 16-24

RESOLUTION APPROVING THE FALLER, KINCHELOE AND CO, PLC FOR AUDIT
SERVICES FOR FY 2016, 2017 AND 2018

WHEREAS, on December 29, 2015, the City of Bondurant mailed request for audit service proposals for the fiscal years ending June 30, 2016, 2017 and 2018 to thirteen CPA firms in central Iowa; AND

WHEREAS, the City received three responses to our request from the Office of Auditor of State, Martens and Company, CPA, LLP and Faller, Kincheloe & Co, PLC, as of the January 27 deadline; AND

WHEREAS, the proposal from Faller, Kincheloe & Co, PLC is over \$2,000 less than the other two responses for each year of the three year proposal

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa, that the services of Faller, Kincheloe & Co, PLC, be retained for audit services for fiscal years 2016, 2017 and 2018.

Passed this 02nd day of February, 2016,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Lohse				
Peffer				
Enos				
Keeler				
Elrod				

Attachment E Bid Price

Estimated hours for audit of the financial statements:	200
Estimated out-of-pocket costs for report production, postage, etc.	\$500
Frequency and timing of billings	Monthly (last day of month)

The hourly rates and all-inclusive maximum fees for the audits will be:

	Audit Fee Maximum
Year ended June 30, 2016	\$ 9,600
Year ended June 30, 2017	\$ 9,800
Year ended June 30, 2018	\$10,000

FEEES AND COMPENSATION

AUDIT PROPOSAL - FISCAL YEAR 2016, 2017, 2018

Martens & Company, CPA, LLP

4949 Pleasant St., Suite 104
West Des Moines, Iowa 50266

ESTIMATED HOURLY RATES FOR INDIVIDUALS CONDUCTING AUDIT

<u>POSITION</u>	<u>HOURLY RATE</u>
Partner	\$124
Manager	100
Clerical	38

Estimated total hours 150.

Estimated out of pocket expenses \$500.

Maximum Total Fees	<u>2016</u>	<u>2017</u>	<u>2018</u>
Financial audit	\$12,000	\$12,500	\$13,000
A-133 if required	1,700	1,700	1,700

Billing shall be done monthly with final billing at the time of the audit report delivery. Payment shall be made within 30 days after receipt of invoice.

In the event that possible additional fees might become necessary, approval will be requested before commencement of the work. Examples of possible additional costs are as follows:

POSSIBLE ADDITIONAL COST - AUDIT SCOPE CHANGES

Examples of scope changes include:

- Federal funding sufficient to require a single audit
- Addition of new entities or funds to audit
- Addition of new debt and debt account activity to audit
- Significant difficulties encountered due to lack of adequate accounting records, incomplete records, turnover in staff, illegal activities, or fraudulent activities
- Passage of new auditing standards that would require additional auditing procedures

Will be billed at hourly audit rates for individual involved for hours required. Current rates:

Partner	\$124
Manager	\$100
Clerical	\$38

Office of Auditor of State

Our estimated hourly rates by staff classification are as follows:

Director/Manager	\$85.50-75.75
Senior Auditor II	69.00
Senior Auditor	58.00
Staff Auditor	52.75
Assistant Auditor	50.25

While these hourly rates may change from year to year, any changes in the hourly rates will not affect the total fees proposed by year.

Based upon the information available, we estimate the cost to perform the audit for the three years ending June 30, 2016, June 30, 2017 and June 30, 2018 will not exceed the following, except as specifically agreed by the City of Bondurant and the Office of the Auditor of State.

	Fiscal Year		
	2016	2017	2018
Estimated hours	180	180	180
Estimated fee	\$ 11,900	12,325	12,750
Estimated out-of-pocket expenses	50	50	50
Total	\$ 11,950	12,375	12,800

This estimate does not include the required filing fee of \$625 as provided for under Iowa Code section 11.5, subsection 10.

The estimate above does not include the cost of a Single Audit, if required. If it is determined a Single Audit in accordance with Office of Management and Budget (OMB) Circular A-133 is required, an additional estimate will be provided.

In addition to performing an audit of the City of Bondurant's financial statements and its compliance with laws and regulations, the Office of Auditor of State routinely provides management advisory services, including technical assistance, staff consultation and assistance with procedural matters, such as reconciliations of various accounting records and assistance with year-end accruals. We believe that these are important services that can provide both a current and a continuing benefit to the City, and we provide these services at the same hourly rates previously noted. The extent to which these services are necessary or desirable is largely dependent upon your decision to utilize the resources that we can provide for the benefit of your City.

We recognize that the City may be able to contract for this audit at a lower fee. However, as previously stated, we believe that the Office of Auditor of State is the leading authority to help assure the proper conduct of City affairs, which is the ultimate obligation of all City officials. We would fulfill our joint responsibilities in the most cost-effective manner possible.

Thank you for your consideration.

AEN/gjp

CITY OF BONDURANT
RESOLUTION NO. 16-25

RESOLUTION SETTING MARCH 07, 2016, AS A PUBLIC HEARING DATE TO RECEIVE
PUBLIC COMMENT ON THE PROPOSED CITY OF BONDURANT MUNICIPAL BUDGET FOR
FISCAL YEAR 2016-2017

WHEREAS, the City has completed the City of Bondurant Budget Estimate for Fiscal year beginning July 1, 2016 ending June 30, 2017; AND

WHEREAS, the Budget Estimate Summary of proposed receipts and expenditures is attached and copies of the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk and at the Library.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Iowa, as follows:

Section 1. The City Council shall meet March 07, 2016, at the City Center, Bondurant, Iowa at six o'clock p.m. at which time and place to receive public comment on the proposed City of Bondurant Municipal Budget for Fiscal Year 2016/2017.

Section 2. The City Clerk is hereby directed to give notice of the proposed action on the Public Hearing setting forth the time when and place where said meeting will be held by publication at least once and not less than 10 nor more than 20 days before the date selected for the meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in the following form:

Passed this 02nd day of February, 2016,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the city Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Lohse				
Peffer				
Enos				
Keeler				
Elrod				

RESOLUTION NO. 16-26

**A RESOLUTION AUTHORIZING THE DISSOLUTION OF THE IOWA
CITIES E-PAYMENT AGGREGATION SYSTEM (“iCash”)
ESTABLISHED UNDER AN INTERGOVERNMENTAL AGREEMENT
PURSUANT TO IOWA CODE CHAPTER 28E**

WHEREAS Iowa Code section 28E.1 permits political subdivisions to make efficient use of their powers by enabling them to provide joint services with other Public Agencies and to cooperate in other ways of mutual advantage, and to exercise and enjoy jointly any powers, privileges or authority exercised or capable of being exercised by one Public Agency of this state or private agencies for the joint or cooperative action; and

WHEREAS on October 16, 2007, pursuant to an Intergovernmental Agreement under Iowa Code chapter 28E, the Iowa Cities E-payment Aggregation System (also known as “iCash”) was formed by Public Agencies; and

WHEREAS Bondurant (“Public Agency”) currently is a member of iCash; and

WHEREAS the Board of Directors of iCash have concluded after consideration and investigation by staff that it is in the best interest of its members to dissolve iCash effective at 11:59:59 p.m. on June 30, 2016 pursuant to Article X of the Intergovernmental Agreement under Iowa Code chapter 28E establishing iCash; and

WHEREAS this Governing Body also finds it in its best interests and that of its constituents to affirm the dissolution of icash as of 11:59:59 p.m. on June 30, 2016.

NOW THEREFORE BE IT RESOLVED

Section One: This Governing Body hereby votes to affirmatively dissolve iCash effective as of 11:59:59 p.m. on June 30, 2016, pursuant to Article X(A) of the Iowa Code Chapter 28E Intergovernmental Agreement which established iCash. The authorized officials of this Public Agency are authorized to take all action necessary to carry out the intent and purpose of this Resolution.

Section Two: This Public Agency is authorized to receive any assets and proceeds of iCash, once all liabilities and obligations of iCash have been paid or discharged pursuant to a Plan of Distribution approved by the Board of Directors of iCash.

Section Three: Unless otherwise expressly defined, words that are capitalized in the Resolution have meanings defined in the Intergovernmental Agreement.

PASSED AND APPROVED this _____ day of _____, 2016

Bondurant

Name of Public Agency

Signature of Presiding Officer

ATTEST:

Clerk/Secretary

*Please mail one original copy **NO LATER THAN MARCH 15, 2016** to: Iowa League of Cities, Attention: Heather Roberts, 500 SW 7th St, Suite 101, Des Moines, IA 50309*

01206699-1\20273-004



January 27, 2016

In 2015, the iCash board undertook an extensive review of the payment processing market, assessing its own capabilities and purpose, along with active vendors in the market. The board has reached the conclusion that multiple vendors are active in the Iowa market that enable cities to process electronic payments without absorbing payment card merchant fees. It became obvious that iCash would need significant investment to provide the level of technology and capabilities now available in the market. Such an investment would effectively price the iCash offering well above the current market rates. After careful consideration, the iCash board has opted to begin the dissolution of the iCash 28E. The board's intent would be stop processing in the existing iCash portal on May 27, 2016, to allow full closure of the program by June 30, 2016. A proposed timeline for the process follows this letter.

In order to help smooth the transition to a new vendor, iCash has negotiated on behalf of its membership with Iowa Interactive to assume payment processing. This is a voluntary transition, intended to allow cities to transition quickly with a 1-year contract that has been reviewed by iCash legal counsel to reflect the nuances of Iowa government public fund protection. Iowa Interactive will begin reaching out to iCash member cities in the coming weeks. Information about their product offering is available online at <https://www.iowai.org/getting-started/icash-members>.

The dissolution process requires approval from two-thirds of the iCash member cities. Enclosed with this letter is a ballot resolution for iCash cities to pass as a way to cast their vote. A copy of the certified resolution should be returned to the following address once the resolution is passed by the city council.

Return a copy of your certified resolution by March 1 to:

iCash
c/o Iowa League of Cities
500 SW 7th St, Ste 101
Des Moines, IA 50309

As required by the iCash governing documents, the iCash Board of Directors will approve and implement a "Plan of Distribution" to distribute any remaining iCash assets, if any, once all iCash liabilities and obligations have been satisfied.

For further questions about the iCash dissolution process, please contact Heather Roberts at the Iowa League of Cities at heatherroberts@iowaleague.org or any of the iCash board members list at bottom right.

[Faint, illegible text, likely a list of board members]

CITY OF BONDURANT
RESOLUTION NO. 16-27

RESOLUTION ENCOURAGING POLK COUNTY CONSERVATION BOARD TO
REMOVE SNOW FROM CHICHAQUA VALLEY TRAIL

WHEREAS, the City of Bondurant removes snow along the trail due to the Safe Route to Schools; AND

WHEREAS, the Polk County Conservation Board offered to remove snow along the Chichaqua Valley Trail west of Bondurant; AND

WHEREAS, the City of Bondurant supports Polk County's decision to encourage travel to and from Bondurant.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa, that the support for snow removal along Chichaqua Valley Trail, is hereby approved.

Passed this 02nd day of February, 2016,

By: _____
Curt Sullivan, Mayor

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Shelby Hagan, City Clerk

Name	Yay	Nay	Abstain	Absent
Lohse				
Peffer				
Enos				
Keeler				
Elrod				

ORDINANCE NO. 16-01

ORDINANCE AMENDING THE CODE OF THE CITY OF BONDURANT, IOWA, BY AMENDING CHAPTER 122-PEDDLERS, SOLICITORS, AND TRANSIENT MERCHANTS

BE IT ENACTED by the City Council of the City of Bondurant, Polk County, Iowa:

Section 1. **SECTION AMENDED.** Chapter 177, Section 177.02 of the Zoning Code of the City of Bondurant, Iowa, is repealed and the following adopted in lieu thereof:

CHAPTER 122

PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS

122.01 PURPOSE. The purpose of this chapter is to protect residents of the City against fraud, unfair competition and intrusion into the privacy of their homes by licensing and regulating peddlers, solicitors and transient merchants.

122.02 DEFINITIONS. For use in this chapter the following terms are defined:

1. "Peddler" means any person, carrying goods, merchandise, or offering services, who sells or offers for sale for immediate delivery such goods or merchandise from house to house or upon the public street.

2. "Solicitor" means any person, firm, corporation, partnership, or association who solicits or attempts to solicit from house to house or upon the public street any contribution or donation or any order for goods, services, subscriptions or merchandise to be delivered at a future date.

3. "Transient merchant" means any person, firm, corporation, partnership, or association who engages in a temporary or itinerant merchandising business and in the course of such business hires, leases or occupies any building or structure whatsoever, or who operates out of a vehicle which is parked anywhere within the City limits. Temporary association with a local merchant, dealer, trader or auctioneer, or conduct of such transient business in connection with, as a part of, or in the name of any local merchant, dealer, trader or auctioneer does not exempt any person from being considered a transient merchant.

122.03 LICENSE REQUIRED. Any person engaging in peddling, soliciting or in the business of a transient merchant in the City without first obtaining a license as herein provided is in violation of this chapter.

122.04 APPLICATION FOR LICENSE. An application in writing shall be filed with the City Administrator for a license under this chapter. Such application shall be in compliance with the City of Bondurant's requirements as set forth in its Application for License for Peddlers, Solicitors, and Transient Merchants Application Requirements that have been approved by the Council and shall be available upon request and a copy of said Requirements shall also be available and maintained at City Hall. An application fee of fifteen dollars (\$15.00) shall be paid at the time of filing such application to cover the cost of investigating the facts stated therein.

122.05 LICENSE FEES. The following license fees shall be paid to the City Administrator prior to the issuance of any license.

1. Solicitors, Peddlers, or Transient Merchants License Fees. In addition to the application fee for each person actually soliciting, peddling, or acting as a transient merchant referenced above in 22.04, the following fee schedule shall also apply:

- A. For one day..... \$ 20.00
- B. For one week.....\$30.00
- C. For up to six (6) months..... \$50.00
- D. For one year or major part thereof ..\$ 100.00

122.06 PERMIT BOND REQUIRED. Before a license under this chapter is issued to a transient merchant, peddler, or solicitor, an applicant shall provide to the City Administrator evidence that the applicant has filed a \$2,000.00 bond to the City of Bondurant with the Secretary of State in accordance with Chapter 9 of the Code of Iowa.

122.07 LICENSE ISSUED. A waiting period of not less than three (3) business days from the date of the application shall be in effect to provide sufficient time for the City Administrator to complete a background check, which shall be completed in a reasonable period. If the City Administrator finds the application is completed in conformance with the requirements of this chapter, the facts stated therein are found to be correct and the license fee paid, a license shall be issued immediately. The Permit Badge must be displayed and visible on said applicant at all times.

122.08 DISPLAY OF LICENSE. Each solicitor or peddler shall keep such license in possession at all times while doing business in the City and shall, upon the request of prospective customers, exhibit the license as evidence of compliance with all requirements of this chapter. Each transient merchant shall display publicly such merchant's license in the merchant's place of business.

122.09 LICENSE NOT TRANSFERABLE. Licenses issued under the provisions of this chapter are not transferable in any situation and are to be applicable only to the person filing the application.

122.10 TIME RESTRICTION. All peddler's and solicitor's licenses shall provide that said licenses are in force and effect only between the hours of eight o'clock (8:00) a.m. and seven o'clock (7:00) p.m.

122.11 REVOCATION OF LICENSE. After notice and hearing, the City Administrator may revoke any license issued under this chapter for the following reasons:

1. Fraudulent Statements. The licensee has made fraudulent statements in the application for the license or in the conduct of the business.
2. Violation of Law. The licensee has violated this chapter or has otherwise conducted the business in an unlawful manner.
3. Endangered Public Welfare, Health or Safety. The licensee has conducted the business in such manner as to endanger the public welfare, safety, order or morals.

122.12 NOTICE. The City Administrator shall send a notice to the licensee at the licensee's local

address or any other address provided on licensee's application, not less than ten (10) days before the date set for a hearing on the possible revocation of a license. Such notice shall contain particulars of the complaints against the licensee, the ordinance provisions or State statutes allegedly violated, and the date, time and place for hearing on the matter.

122.13 HEARING. The City Administrator shall conduct a hearing at which both the licensee and any complainants shall be present to determine the truth of the facts alleged in the complaint and notice. Should the licensee, or authorized representative, fail to appear without good cause, the City Administrator may proceed to a determination of the complaint.

122.14 RECORD AND DETERMINATION. The City Administrator shall make and record findings of fact and conclusions of law, and shall revoke a license only when upon review of the entire record the City Administrator finds clear and convincing evidence of substantial violation of this chapter or State law.

122.15 APPEAL. If the City Administrator revokes or refuses to issue a license, the City Administrator shall make a part of the record the reasons therefore. The licensee, or the applicant, shall have a right to a hearing before the Council at its next regular meeting. The Council may reverse, modify or affirm the decision of the City Administrator by a majority vote of the Council members present and the City Administrator shall carry out the decision of the Council.

122.16 EFFECT OF REVOCATION. Revocation of any license shall bar the licensee from being eligible for any license under this chapter for a period of one year from the date of the revocation.

122.17 LICENSE EXEMPTIONS. The following are excluded from the application of this chapter.

1. Newspapers. Persons delivering, collecting for or selling subscriptions to newspapers.
2. Club Members. Members of local civic and service clubs, Boy Scout, Girl Scout, 4-H Clubs, Future Farmers of America and similar organizations.
3. Local Residents and Farmers. Local residents and farmers who offer sales of their own products.
4. Students. Students representing the Bondurant-Farrar Community School District conducting projects sponsored by organizations recognized by the school.
5. Route Sales. Route delivery persons who only incidentally solicit additional business or make special sales.
6. Resale or Institutional Use. Persons customarily calling on businesses or institutions for the purposes of selling products for resale or institutional use.

122.18 CHARITABLE AND NONPROFIT ORGANIZATIONS. Authorized representatives of charitable or nonprofit organizations operating under the provisions of Chapter 504A of the Code of Iowa desiring to solicit money or to distribute literature are exempt from the operation of Sections 122.04 and 122.05. All such organizations are required to submit in writing to the City Administrator the name and purpose of the cause for which such activities are sought, names and addresses of the officers and directors of the organization, the period during which such activities are to be carried on, and whether any commissions, fees or wages are to be charged by the solicitor and the amount thereof. If the City Administrator finds that the organization is a bona fide charity or nonprofit organization the City Administrator shall issue, free of charge, a license containing the above information to the applicant. In the event the City Administrator denies the exemption, the authorized representatives

of the organization may appeal the decision to the Council, as provided in Section 122.15 of this chapter.

Section 2. **REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. **SEVERABILITY.** If any section, provisions, sentence, clause, phrase or part of this ordinance shall be adjudicated, invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any provision, section, subsection, sentence clause, phrase or part thereof not adjudged invalid or unconstitutional.

Section 4. **EFFECTIVE DATE.** This ordinance shall be in full force and effect following its passage, adoption and publication as required by law.

PASSED AND APPROVED by the City Council this _____ day of _____, 2016.

CITY OF BONDURANT, POLK COUNTY, IOWA

CURT SULLIVAN, MAYOR

ATTEST:

MARK J. ARENTSEN, CITY ADMINISTRATOR

REQUIREMENTS FOR APPLICATION FOR LICENSE FOR PEDDLERS, SOLICITORS, AND TRANSIENT MERCHANTS

1. Application. Application for a license pursuant to this Bondurant Code of Ordinances Chapter 122 shall be in writing on forms furnished by the City Clerk. The application shall contain the following information:

A. The full name, permanent and local address and business address, if any. The application shall also set forth the applicant's employer, if any, and the employer's address, the nature of the applicant's business, the last three places of such business, a list of any vehicles used in the business and license plate number of any such vehicle and the length of time sought to be covered by the license. The applicant shall submit a copy of current photo ID or photo driver's license, to be retained by the City Clerk.

B. Any person who applies for, or seeks a peddler, solicitor or transient merchant license must first obtain, at their own expense, his or her current DCI criminal history report, dated within one year of license application, through the state Department of Public Safety; and, if such person is engaging in soliciting by operating out of a vehicle shall provide a certified copy of his or her current driving record. If a new applicant resided outside of Iowa anytime during the five years before applying, the person must also obtain, at their own expense, a copy of his or her current criminal history report and certified copy of driving record from each state of residence during the prior five years. Any person whose license has been suspended or revoked, or has expired for more than 30 days, will be required to obtain a current criminal history report and certified driving record in the same manner as a new applicant.

C. A list of all convictions (convicted of, pled guilty to or stipulated to the facts of a criminal offense) for criminal offenses, other than traffic offenses, during the ten years immediately preceding the date of application. A list of all convictions for traffic violations for which the applicant's license was suspended, revoked or barred during the five years immediately preceding the date of application.

D. A statement that the contents of the completed application are true.

E. The date the application is filed.

F. Further information as the City Clerk may require.

G. \$20 non-refundable application fee.

At the time an application is filed, the applicant shall pay to the City Clerk the application fees in the amount set forth.

2. Qualifications of Applicant. The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

A. "Good driving record", for the purpose of engaging in soliciting by operating out of a vehicle, means all of the following:

(1) The applicant has not, within the preceding five years, been convicted of any moving traffic violation which resulted in automatic suspension or revocation of an operators or chauffeurs license under I.C. Ch. 321, 321A or 321J.

(2) The applicant's operators or chauffeurs license has not been suspended or revoked for any single moving traffic violation or combination of moving traffic violations within the preceding five years.

(3) The applicant has not, within the preceding one year, been convicted of three or more moving traffic violations.

(4) The applicant has not, within the preceding one year, been involved in more than one traffic accident in which applicant was at fault.

B. "Person of good moral character" means any person who:

(1) Has such good reputation as will satisfy the licensing authority that he or she will comply with this chapter and all other laws, ordinances and regulations applicable to the performance of his or her duties.

(2) Has not been convicted of, pled guilty to or stipulated to the facts of an offense involving moral turpitude within the preceding ten years.

(3) Has not been convicted of, pled guilty to or stipulated to the facts of an offense which is a simple misdemeanor, other than those listed in paragraph B.4., below, with in the preceding five years.

(4) Has not been convicted of, pled guilty to or stipulated to the facts of an offense involving theft, assault, drugs, public exposure, harassment or fraud within the preceding ten years, whether the offense is a misdemeanor or a felony.

(5) Has not been convicted of, pled guilty to or stipulated to the facts of an offense which is a felony other than a forcible felony within the preceding ten years.

(6) Has not been convicted of, pled guilty to or stipulated to the facts of any forcible felony, including any felonious child endangerment, assault, murder, sexual abuse, kidnapping, robbery, arson in the first degree or burglary in the first degree, or any sexual motivated crime.

C. Each applicant for a peddler, solicitor or transient merchant license must meet the requirements of this subsection before a license may be issued. The applicant shall:

(1) Have a good driving record.

(2) Be a person of good moral character.

(3) Be at least 18 years of age.

(4) Not currently on probation or parole.

3. Prior to issuance of a license, a background investigation of the applicant shall be conducted by the Police Department.

APPLICATION RULES APPROVED BY RESOLUTION BY CITY COUNCIL AT MEETING DATE XXXXXXXXX

PLANNING AND ZONING COMMISSION
RESOLUTION NO. PZ-16-05

RESOLUTION RECOMMENDING AMENDING THE CODE OF ORDINANCES OF THE CITY OF BONDURANT, IOWA, 2002, BY AMENDING CHAPTER 122, PEDDLERS, SOLICITORS, AND TRANSIENT MERCHANTS

WHEREAS, the purpose if this chapter is to protect residents of the City against fraud, unfair competition and intrusion into the privacy of their homes by licensing and regulating peddlers, solicitors and transient merchants; AND

WHEREAS, an application fee of fifteen dollars (\$15.00) shall be paid at the time of filing such application to cover the cost of investigating the facts state therein; AND

WHEREAS, any applicant shall provide to the City Administrator evidence that the applicant has filed a \$2,000.00 bond to the City of Bondurant with the Secretary of State in accordance with Chapter 9 of the Code of Iowa; AND

WHEREAS, applicants must follow the requirements for application for license for peddlers, solicitors, and transient merchants,

NOW, THEREFORE, BE IT RESOLVED, by the Planning and Zoning Commission of the City of Bondurant, Iowa, the recommendation to amend Chapter 122, is approved and forwarded to the City Council with a recommendation for approval of same.

Moved by Russell, Seconded by Clayton to adopt.

ATTEST: I, Shelby Hagan, City Clerk of Bondurant, hereby certify that at a meeting of the Planning and Zoning Commission held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.


Shelby Hagan, City Clerk

Action	Yay	Nay	Abstain	Absent
Kromrie	✓			
Hudson				✓
Higgins	✓			
Russell	✓			
Wood	✓			
Clayton	✓			
McCleary		✓		

Dave Higgins, Commission Chair

ORDINANCE NO. 16-02

**ORDINANCE AMENDING THE CITY CODE OF THE CITY OF BONDURANT, IOWA, BY AMENDING
CHAPTER 115 – CEMETERY**

BE IT ENACTED by the City Council of the City of Bondurant, Polk County, Iowa:

Section 1. SECTION AMENDED. Chapter 115 of the Code of Ordinances of the City of Bondurant, Iowa, is repealed and the following adopted in lieu thereof:

115.03 SALE OF INTERMENT RIGHTS. The sale or transfer of interment rights in the cemetery shall be evidenced by a certificate of interment rights or other instrument, signed by the City Administrator, evidencing the conveyance of exclusive rights of interment upon payment in full of the purchase price. The agreement for interment rights of all fees and charges disclose all information required by Chapter 2131 of the Code of Iowa, including the amount or percentage of money to be placed in the perpetual care cemetery fund. The payment of all fees and charges shall be made at the office of the cemetery superintendent where receipts will be issued for all amounts paid. Said fees and charges shall be based upon the charges as established by the Council. (Code of Iowa, Sec. 5231.310)

115.09 TRUSTEESHIP. Pursuant to section 5231.502 of the Code of Iowa, the City of Bondurant, Polk County, Iowa hereby states its willingness and intention to act as the trustee for the perpetual maintenance of interment spaces in the Bondurant Cemetery.

115.10 ESTABLISHMENT OF TRUST FUND. A perpetual trust is hereby established for Bondurant Cemetery in accordance with Iowa Code chapter 5231, the Iowa Cemetery Act. A restricted fund is created, to be known and designated as the "perpetual care cemetery fund," which shall be funded by the deposit of an amount equal to or greater than twenty percent of the gross selling price, or \$50.00, whichever is more, for each sale of a plot within the cemetery. The fund shall be administered in accordance with the purposes and provisions of Iowa Code chapter 5231.

Section 2. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3. SEVERABILITY. If any section, provisions, sentence, clause, phrase or part of this ordinance shall be adjudicated, invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any provision, section, subsection, sentence clause, phrase or part thereof not adjudged invalid or unconstitutional.

Section 4. EFFECTIVE DATE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED by the City Council this 02nd day of February, 2016.

ATTEST:

CITY OF BONDURANT, POLK COUNTY, IOWA

SHELBY HAGAN, CITY CLERK

CURT SULLIVAN, MAYOR

FIRST CONSIDERATION:

SECOND CONSIDERATION:

THIRD CONSIDERATION:

CLERK'S CERTIFICATE

I, Mark J. Arentsen, hereby certify that the foregoing Ordinance No. 15-220, was published as required by law on the 7th day of December, 2015.

Mark J. Arentsen

City Clerk

CHAPTER 115

CEMETERY

115.01 Definition	115.05 Cemetery Lots Without Perpetual Care
115.02 Records	115.06 Annual Care
115.03 Sale of Interment Rights	115.07 Rules and Regulations
115.04 Perpetual Care	115.08 Vandalism in Cemetery

115.01 DEFINITION. The term "cemetery" means the Bondurant Municipal Cemetery, which is a municipal cemetery under the provisions of Chapter 5231 of the Code of Iowa and which shall be operated under the provisions of Chapter 5231 of the Code of Iowa and this chapter. Pursuant to Section 5231.502 of the Code of Iowa, the City Council hereby states its willingness and intention to act as the trustee for the perpetual maintenance of the cemetery property.

(Code of Iowa, Sec. 5231.501 and Sec, 5231.502)

115.02 RECORDS. It is the duty of the City Administrator to make and keep complete records identifying the owners of all interment rights sold by the cemetery and historical information regarding any transfers of ownership. The records shall include all of the following:

1. For sales or transfers of interment rights made on or after July 01, 2005, the cemetery shall keep complete records identifying the owners of all interment rights sold by the cemetery and historical information regarding any transfer of ownership. The records shall include all of the following:
 - A. The name and last known address of each owner or previous owner of interment rights.
 - B. The date of each purchase or transfer of interment rights.
 - C. A unique numeric or alphanumeric identifier that identifies the location of each interment space sold by the cemetery.
2. For interments made on or after July 01, 2005, the cemetery shall keep a record of each interment in a cemetery. The records shall include all of the following:
 - A. The date the remains are interred.
 - B. The name, date of birth and date of death of the decedent interred, if those facts can be conveniently obtained.

C. The unique numeric or alphanumeric identifier that identifies the location of each interment space where the remains are interred.

(Code of Iowa, Sec. 5231.311)

115.03 SALE OF INTERMENT RIGHTS. The sale or transfer of interment rights in the cemetery shall be evidenced by a certificate of interment rights or other instrument, signed by the City Administrator, evidencing the conveyance of exclusive rights of interment upon payment in full of the purchase price. The agreement for interment rights shall disclose all information required by Chapter 5231 of the Code of Iowa. The payment of all fees and charges shall be made at the office of the cemetery superintendent where receipts will be issued for all amounts paid. Said fees and charges shall be based upon the charges as established by the Council.(Code of Iowa, Sec. 5231.310)

115.04 PERPETUAL CARE. The Council, by resolution, shall accept, receive and expend all moneys and property donated or left to them by bequest for perpetual care, and that portion of interment space sales or permanent charges made against interment spaces which has been set aside in a perpetual care fund. The assets of the perpetual care fund shall be invested in accordance with State law. The Council, by resolution, shall provide for the payment of interest annually to the General Fund to be used in caring for or maintaining the individual property of the donor in the cemetery, or interment spaces which have been sold with provisions for perpetual care, all in accordance with the terms of the donation or bequest, or the terms of the sale or purchase of an interment space and Chapter 5231 of the Code of Iowa.

(Code of Iowa, Sec. 5231.503, 5231.507 and 5231.508)

115.05 CEMETERY LOTS WITHOUT PERPETUAL CARE. Owners of lots or other interested persons may secure perpetual care on lots or parts of lots in the older portions of the cemetery not having perpetual care by the payment to the City of the perpetual care charges at the rates specified in the rules and regulations.

115.06 ANNUAL CARE. An annual care charge as specified in the rules and regulations shall be made by the City on those lots in the older portions of the cemetery which are not at present under perpetual or endowed care. The City reserves the right to refuse to furnish maintenance service, or to permit the erection of any monumental work on those lots not under perpetual or endowed care or when the annual care on such lot has not been paid in advance.

115.07 RULES AND REGULATIONS. Rules and regulations for the cemetery may be adopted, and may be amended from time to time, by resolution of the Council and may cover such things as the use, care, control, management, restrictions and protection of the cemetery as necessary for the proper conduct of the business of the cemetery. The rules shall specify the cemetery's obligations in the event that interment spaces, memorials or memorializations are damaged or defaced by acts of vandalism.

(Code of Iowa, Sec. 5231.304)

115.08 VANDALISM IN CEMETERY. Any person who destroys, injures or defaces any grave, vault, tombstone, or monument, or any building, fence, tree, shrub, flower, or anything in or belonging to any cemetery under the jurisdiction of the City shall be liable for any and all damage, in addition to being subject to any other penalty imposed.

(Ordinance No. 05-216)

SAMPLE ORDINANCE LANGUAGE FOR A GOVERNMENTAL SUBDIVISION

OPERATING A PERPETUAL CARE CEMETERY

TRUSTEESHIP. Pursuant to section 523I.502 of the Code of Iowa, [insert name of city/township/county] hereby states its willingness and intention to act as the trustee for the perpetual maintenance of interment spaces in [insert name of cemetery].

ESTABLISHMENT OF TRUST FUND. A perpetual trust is hereby established for [insert name of cemetery] in accordance with Iowa Code chapter 523I, the Iowa Cemetery Act. A restricted fund is created, to be known and designated as the “perpetual care cemetery fund,” which shall be funded by the deposit of an amount equal to or greater than twenty percent of the gross selling price, or \$50.00, whichever is more, for each sale of [applicable language such as interment space, lot, plot, etc.] within the cemetery. The fund shall be administered in accordance with the purposes and provisions of Iowa Code chapter 523I.

The perpetual care cemetery fund shall be maintained separate from all operating funds of the cemetery and the principal of the fund shall not be reduced voluntarily except as specifically permitted by the Iowa Cemetery Act and applicable administrative regulations.

SALE OF INTERMENT RIGHTS. The sale or transfer of interment rights in the cemetery shall be evidenced by a certificate of interment rights or other instrument evidencing the conveyance of exclusive rights of interment upon payment in full of the purchase price. The agreement for interment rights shall disclose all information required by the Iowa Cemetery Act, including the amount or percentage of money to be placed in the perpetual care cemetery fund.

PERPETUAL CARE REGISTRY. The cemetery shall maintain a registry of individuals who have purchased interment rights in the cemetery subject to the care fund requirements of the Iowa Cemetery Act, including the amounts deposited in the perpetual care cemetery fund.

Altoona Brush Collection

ALTOONA REMINDERS

SPRING CLEAN UP

Scheduled for Saturday, April 25th

Altoona's City Wide Clean up is scheduled for Saturday, April 25th, 2015. Is that ugly, green chair from the 90s still taking up space in your basement? If you haven't made that trip to the landfill, or if you keep forgetting to buy a Large Item sticker at the grocery store, then you're in luck! *To ensure collection, all small items must be contained in a bag or box.*

The following items are examples of items **NOT** accepted:

- Appliances
- Tires *see below for option on recycling*
- Vehicles or major auto parts
- Building materials
- Concrete (any size)
- Hazardous Waste

What to do with **NOT** accepted items?

Appliances Purchase Large Item Stickers from participating stores or City Hall and schedule a curbside pick-up with your hauler Waste Management 244-7336.

Hazardous Waste Visit the Metro Hazardous Waste Drop-Off in Bondurant or attend a West Side Hazardous Waste Drop-Off event. For more information about either option, visit www.WherItShouldGo.com/dropoffevents.

For additional information about how to properly dispose of items, visit www.WherItShouldGo.com, and then select the Recycling Guide.

April 2015 City newsletter



TIRE DROP OFF

Scheduled for Saturday, April 25th
8:00am - 12:00pm
Street Department
406 5th Ave. SW

(across from Altoona Elementary playground)

Residents of Altoona can drop off their used tires at 406 5th Avenue SW between 8:00am and 12:00pm. **Please present your driver's license to verify your residency.**

Rules

Each household can drop off a maximum of five tires with the rims removed. In special situations where a household may have more than five tires, please contact Metro Waste Authority to be considered for an exemption.

This program does **NOT ACCEPT** the following types of tires at the collection site:

- Tires generated businesses
- Farm or tractor tires
- Solid tires (lawnmower, forklift or golf cart tires)
- Bicycle tires

2015 BRUSH DROP OFF DATES

Residents disposing of brush can enter through the north gate of the Altoona Aquatics Park (located at 1200 Venbury Dr.) and south of the Altoona Skateboard Park.

Please have information identifying you as a City of Altoona resident ready when you drop off brush. The brush pile is open from 8:00am - 12:00pm on the following dates:

April 4th	May 2nd
June 6th	July 11th
August 1st	September 12th
October 3rd	November 7th

DRIVEWAY PARKING

Please remember to avoid parking where the sidewalk crosses your driveway. It becomes difficult and dangerous to maneuver around vehicles, especially if you are a small child on a bike or a person who has mobility limitations.



REPORT A STREET LIGHT OUT!

If a street light is out in your neighborhood, you may have the light fixed by reporting it to MidAmerican Energy at 1-888-427-5632 or at <http://www.midamericanenergy.com> (click on the button labeled "Submit a Streetlight Repair Request")