

NOTICE OF A REGULAR MEETING BONDURANT CITY COUNCIL

April 07, 2014

Meeting 14-08

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 p.m., on Monday, April 07, 2014, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

AGENDA

- 1) Roll Call
- 2) Call to Order and Declaring a Quorum
- 3) Pledge of Allegiance
- 4) Abstentions declared
- 5) Perfecting and Approval of the Agenda
- 6) Consent Items:
 - a) Approval of the City Council Meeting Minutes of March 17, and March 24, 2014
 - b) Receive and File - Library Board Meeting Minutes of March 05, 2014, March Statistics, Library Meeting Room Policy and Library Privacy of Records Policy
 - c) Claims Report
 - d) Tax Abatements - Brad and Lori Comegys, 1250 Northeast Morgan Drive, and Tim and Holly Figenshaw, 521 Sycamore Drive, Northwest, Bondurant, Polk County, Iowa
- 7) Polk County Sheriff's Report
- 8) Guests requesting to address the City Council
- 9) **PUBLIC HEARING** - For consideration of proposed plans, specifications, form of contract and estimate of cost for the U.S. Highway 65 and 32nd Street, Southwest, Intersection Improvements Project
RESOLUTION NO. 14-47a - A Resolution adopting plans, specifications, form of contract and estimate of cost for the U.S. Highway 65 and 32nd Street, Southwest, Intersection Improvements Project
RESOLUTION NO. 14-47b - A Resolution approving the bid submitted by Absolute Concrete Construction in the amount \$898,574 for the U.S. Highway 65 and 32nd Street, Southwest, Intersection Improvements Project (Plans available at City Hall - too large to transmit)
- 10) **PUBLIC HEARING** - For consideration of proposed plans, specifications, form of contract and estimate of cost for the Chichaqua Valley Trail Project
RESOLUTION NO. 14-48a - A Resolution adopting plans, specifications, form of contract and estimate of cost for the Chichaqua Valley Trail Project
RESOLUTION NO. 14-48b - A Resolution approving the bid submitted by Howrey Construction, Inc., in the amount of \$744,472 for the Chichaqua Valley Trail Project (Plans available at City Hall - too large to transmit)
- 11) **RESOLUTION NO. 14-49** - A Resolution approving an Agreement between the City of Bondurant and Shive-Hattery for Chichaqua Valley Trail Construction Inspection Work
- 12) Report on Live Healthy Iowa 5K scheduled for April 12
RESOLUTION NO. 14-50 - A Resolution approving certain street closures for the Live Healthy Iowa 5K event on April 12, 2014

- 13) **RESOLUTION NO. 14-51** - A Resolution approving certain street closures for Celebrate Bondurant event on May 30, 2014
- 14) **RESOLUTION NO. 14-52** - A Resolution approving the appointment of Marian Collison, 99 Blaine Street, Northwest, Bondurant, Iowa, to the Parks and Recreation Board
- 15) **RESOLUTION NO. 14-53** - A Resolution approving the Job Description for the Recreation Coordinator
- 16) **RESOLUTION NO. 14-54** - A Resolution approving the Job Description for the Assistant to the City Administrator
- 17) **RESOLUTION NO. 14-55** - A Resolution approving the Ingress and Egress Easement between the City of Bondurant and 902 2nd Street, NE, LLC
- 18) **RESOLUTION NO. 14-56** - A Resolution approving the Sanitary Sewer Easement between the City of Bondurant and 902 2nd Street, NE, LLC
- 19) **RESOLUTION NO. 14-57** - A Resolution approving the Agreement between the City of Bondurant and the Iowa Department of Transportation pertaining to Use of Local Agency Roads as Detours
- 20) **RESOLUTION NO. 14-58** - A Resolution approving a request to obtain bids for work related to construction of the City Park shelter pertaining to framing and related items and request bids for bathroom interior finishes
- 21) **ORDINANCE NO. 14-204** - An Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 4, Section 4.04, Civil Citations (first reading)
- 22) Discussion item(s)
 - a) Status of 1002 / 1006 2nd Street, NE
 - b) Request to raise chickens at 103 3rd Street, NE
- 23) Reports / Comments and appropriate action thereon:
 - a) Mayor
 - b) City Administrator
 - c) Council Members
 - d) City Attorney Brick
- 24) Adjournment

BONDURANT CITY COUNCIL

REGULAR MEETING

March 17, 2014

Meeting No. 14-06

A regular meeting of the City Council of the City of Bondurant, Polk County, Iowa, was held in the Community Room at the Bondurant City Center on the 17th day of March 2014, at 6:00 p.m.

Present: Mayor Keith Ryan
Council Member Wes Enos
Council Member Eric Johnson
Council Member Curt Sullivan
City Engineer Bob Veenstra
City Administrator Mark Arentsen
Deputy City Clerk Michelle Wells

Absent: Council Member Amy Bogaards
Council Member Brian Lohse

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the United States Post Office on March 14, 2014. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Roll Call was taken and a quorum was declared. Mayor Ryan called the meeting to order at 6:00 p.m.

Mayor Ryan led the pledge of allegiance.

Motion made by Council Member Enos, seconded by Council Member Sullivan, to approve the agenda as presented. Roll Call: Ayes: 3. Nays: 0. Motion carried.

Motion made by Council Member Sullivan, seconded by Council Member Johnson, to approve the Consent Items consisting of the City Council Meeting Minutes of March 03, 2014, Parks and Recreation Board Meeting Minutes of February 06, 2014, Library Board of Trustees Meeting Minutes of February 06, 2014, Library iPad Checkout Policy and User Agreement, Planning and Zoning Commission Meeting Minutes of February 27, 2014, the Claims Report, February 2014 Financial Statements (e-mailed 03-05-14) and Tax Abatement Applications for Amanda Caffrey, 305 Mulberry Drive, Northwest; Susan and Jeff Voll, 504 3rd Street, Southeast; and Kelly Nunn, 1304 13th Street, Southeast, Bondurant, Polk County, Iowa. Roll Call: Ayes: 3. Nays: 0. Motion carried.

Motion made by Council Member Enos, seconded by Council Member Johnson, to table the Polk County Sheriff's Department report until a representative arrived.

Zachary Nunn, 1304 13th Street, Southeast, Bondurant, Iowa, thanked the Mayor and Council for the three proposed neighborhood parks. He complimented the Council Members for their work in beautifying the longevity in Bondurant and for taking the time to receive residents' input.

Joe Riding, 3rd District Supervisor, presented an update on legislative issues.

Cristina Kuhn, Dorsey & Whitney, LLP, presented a request from Valley View Village for the City of Bondurant to issue tax exempt bonds for the purpose of constructing a new nursing facility, located at 2571 Guthrie Avenue, in Des Moines.

Motion made by Council Member Enos seconded by Council Member Johnson, to approve Resolution No. 14-40, a Resolution of Appreciation to John Hodges for his dedicated service on the Parks and Recreation Board. Roll Call: Ayes: 3. Nays: 0. Motion carried.

Motion made by Council Member Enos, seconded by Council Member Sullivan, to approve Resolution No. 14-41, a Resolution of Appreciation to Nicole Bruce for her dedicated service on the Parks and Recreation Board. Roll Call: Ayes: 3. Nays: 0. Motion carried.

Lori Vermie, Parks and Recreation Board, updated the Mayor and Council on the Live Healthy Iowa 5K scheduled for April 12. Street closures for the event will be discussed at the April 07, City Council meeting.

Jon Peterson, Farmers National Company, representing the Freeland family, presented a Plat of Survey for property located north of 1000 Grant Street, North, and south of 86th Avenue, Northeast, Bondurant, Polk County, Iowa. Motion made by Council Member Sullivan, seconded by Council Member Enos, to approve Resolution No. 14-42, a Resolution approving a Plat of Survey for Parcel "N" in the Northwest Quarter of the Northwest Quarter of Section 30, Township 80 North, Range 22 West of the 5th P.M., and Parcel "O" in the Northwest Quarter of the Northwest Quarter of Section 30, Township 80 North, Range 22 West of the 5th P.M., Bondurant, Polk County, Iowa. Roll Call: Ayes: 3. Nays: 0. Motion carried.

Motion made by Council Member Sullivan, seconded by Council Member Johnson, to approve Resolution No. 14-43, a Resolution approving a Water Conservation Plan. Roll Call: Ayes: 3. Nays: 0. Motion carried.

Motion made by Council Member Enos, seconded by Council Member Johnson, to approve Resolution No. 14-44, a Resolution approving an Agreement between the City of Bondurant and Veenstra & Kimm, Inc., for building inspection services. Roll Call: Ayes: 3. Nays: 0. Motion carried. City Engineer Bob Veenstra answered questions from the Mayor and Council.

Motion made by Council Member Sullivan, seconded by Council Member Enos, to approve Resolution No. 14-45, a Resolution approving the following appointments to various boards commissions or committees: Leo Kolo, Board of Adjustment; Megan McCallister, Tree Board; Roy McCleary, Stormwater Advisory and Leon Von Stein, Stormwater Advisory. Roll Call: Ayes: 3. Nays: 0. Motion carried.

The following item(s) were discussed as part of Mayor Ryan's comments:

- DART update.
- Metro Waste Authority will have a new Executive Director by the end of May.

The following item(s) were discussed as part of City Administrator Arentsen's comments:

- Trail Project and Traffic Signal Project bids are due March 18.
- Public information meeting scheduled for March 20, for 2013 / 2014 parks projects.
- Update letter sent to Wolf Creek residents.
- Enhanced 911 system later this year.
- A short, Special Council meeting scheduled for March 24.
- Morris Elementary School tour scheduled for March 24, at 4:30 p.m.

The following item(s) were discussed as part of Council Member's comments:

- Council Member Enos - No comment
- Council Member Sullivan - Asked the status of the proposed Lincoln Street, Southeast, underground tunnel.
- Council Member Johnson - No comment.

Motion made by Council Member Sullivan, seconded by Council Member Enos, to adjourn said meeting at 6:45 p.m. Roll Call: Ayes: 3. Nays: 0. Motion carried.

Michelle Wells, Deputy City Clerk

ATTEST:

Keith Ryan, Mayor

(SEAL)

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on March 17, 2014, that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting, and the said minutes from which the foregoing proceedings have been extracted were written from and available for public inspection within ten business days and prior to the next convened meeting of said body.

Keith Ryan, Mayor

BONDURANT CITY COUNCIL
SPECIAL MEETING

March 24, 2014

Meeting No. 14-07

A special meeting of the City Council of the City of Bondurant, Polk County, Iowa, was held in the Community Room at the Bondurant City Center on the 24th day of March 2014, at 6:00 p.m.

Present: Mayor Keith Ryan
Council Member Amy Bogaards
Council Member Wes Enos
Council Member Eric Johnson
Council Member Curt Sullivan
City Administrator Mark Arentsen

Absent: Council Member Brian Lohse

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the United States Post Office on March 21, 2014. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Roll Call was taken and a quorum was declared. Mayor Ryan called the meeting to order at 6:00 p.m.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to approve the agenda as presented. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve Resolution No. 14-46, a Resolution approving the new license application submitted by The Brick Street Market, LLC, 114 Brick Street, Southeast, Bondurant, Polk County, Iowa, for a Class B Wine and Class C Beer Permit. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to adjourn said meeting at 6:01 p.m. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Mark Arentsen, City Administrator

ATTEST:

Keith Ryan, Mayor

(SEAL)

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on March 24, 2014, that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting, and the said minutes from which the foregoing proceedings have been extracted were written from and available for public inspection within ten business days and prior to the next convened meeting of said body.

Keith Ryan, Mayor

Minutes of the Bondurant Community Library Board Meeting
Wednesday, March 5, 2014

MEMBERS PRESENT: Craig Kinrade, Pat Kaura, Michell Klinker-Feld, Mary Thomas, Josh Bryant, Craig Campbell

Call to order at 7:00 PM

Guests Present: Henry Bryant

Minutes of the February meeting were reviewed. A request was made to move the names of the people at the meeting from the top of the page to the end of the report in order not to confuse who attended the pre-meeting celebration and who attended the board meeting. Jill will make changes to the official copy. Motion by Kinrade to approve minutes as amended, second by Bryant. Motion carried.

- 1.) FINANCIAL REPORT: The financial report was reviewed. Craig Kinrade questioned information on last page of report: Checking account balance and Library State Aid monies should have been added together rather than subtracted. Jill will bring this to Lori's attention and report back to the board via email when correction is made. Library State Aid received was \$1205.65 more than anticipated.
- 2.) WARRANT LIST: Expenditures were reviewed. We're splitting the cost of a subscription to the magazine *Book Page* with the Elkader Library for a cost of \$197.28, which includes postage. Motion by Kaura second by Kinrade to approve the warrant list. Motion carried.
- 3.) STATISTICS: A statistics report showing all months for 2013 and February 2014 was presented. Literary Push attendance lower because of snow days; Circulation, Door Count, Story Time and Electronic resource use all up from last year. Jill has added statistics for use of some databases such as Library Express and EBSCO Host. The report will be reformatted next year to make it easier to compare items.
- 4.) STAFF REPORT: Staff has been very busy. Shelley has resumed visits to Courtyard Estates the 2nd Tuesday every month. Margaret will be going out to Courtyard to work with the Alzheimer's patients two times a month on Fridays, bringing books and music to them. Attendance was good at the Earl May gardening program; the book club read *Act of Racing in the Wind*; Dan Wardell from IPTV will bring a program on the Reading Road Trip on June 30.
- 5.) LIBRARIAN ITEMS: Librarian report reviewed. Staff printer installed; Century Link upgraded broadband (20M/5M); trustee letter delivered to City Administrator outlining our salary plans for 2014-15; a motorcycle club using the meeting room donated \$35; Amanda Pitts will be the new non-resident member of the board beginning in April. Her appointment was approved by the Polk County Board of Supervisors this week and she will receive orientation from Jill about her duties in March. House File 2055 was defeated in the legislature. We will review our policy on privacy next month to determine whether we should make any changes to it.

Librarian Requests:

- a. Jill inquired about the possibility of becoming a notary so we could offer that service to patrons. Board approved her request and will pay the application fee. If approved, notary service will be free to patrons; \$5 charge for non-patrons.
- b. Jill was contacted by the Chamber of Commerce asking if we wanted to continue to include Library Brochures in their welcome bags. She asked for permission to print brochures and book marks that will be placed in the bags and be available to patrons at the library. Board approved request to have book marks printed commercially.

- c. Jill has applied for a grant to the Humanities Speakers Bureau. Larry Stone will speak on May 6 at 7:00 p.m. Fee will be \$50. Board approved expenditure for the fee.
- d. Jill asked if she could pursue moving one current staff member to full time status as outlined in our letter to the City Council. She will talk with staff to determine who will be moved to full-time status in the 2014 budget year; who will be moved to full time in the 2015 budget year. Jill will provide the board with a salary budget proposal for the rest of 2014 at the April meeting.

6.) NEW BUSINESS.

- a. iPad Use Policy was reviewed; recommended to change wording from “check” to “check out” in the first paragraph. Policy approved as amended.
- b. Meeting Room Policy reviewed. Much discussion about moving a dumpster closer to the library for use by people renting the meeting room; whether we should charge a \$35 deposit and if so, to whom; how the policy should be worded to ensure people understand their responsibilities and liabilities as meeting room renters; whether room should be available for commercial use. Jill will find out how the policy covering meeting space at City Hall is worded. Motion to approve this policy tabled at this time.
- c. Election of officers was held. Kaura nominated the following slate: Michell Klinker-Feld, President; Craig Kinrade, Vice President; Mary Thomas, Secretary. Entire slate elected; new officers will assume their roles effective April 2.
- d. Craig Kinrade questioned ThinkLite’s proposal to replace all library lights at once. Would like to explore possibility of purchasing lights from ThinkLite and replacing them as needed by hiring an independent licensed electrician. Discussion ensued about costs of multiple visits by an electrician, how doing that would affect the possible rebate from Mid American, impact on the electric costs, ability to store all of the lights in the library building. A question was asked if we could donate current baffles and lights to a nonprofit agency rather than just dispose of them. In any case, we still need to replace the emergency light battery backups. Jill will do some research on these topics and will report back at our April meeting.

7.) BOARD PRESIDENT ITEMS: None.

8.) Motion by Kinrade second by Klinker-Feld to adjourn the meeting. Meeting adjourned at 8:20 p.m.

Next meeting **Wednesday, April 2, 2014 7:00 PM**

Respectfully submitted,
Pat Kaura
Secretary

Library Statistics Report

Library Board Meeting

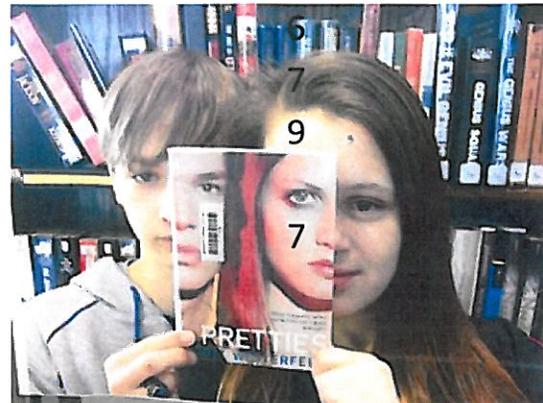
April 2nd, 2014

March Statistics

In Library Circulation	2414
WILBOR Audio Circulation, downloadable	52
WILBOR E-books Circulation, downloadable	62
WILBOR Kindle Circulation, downloadable	55
Freegal Music Downloads	14
Tumblebooks Downloads, animated talking children's books	42
Ebsco Database, downloads, magazine and journal articles	90
Learning Express, downloads, on-line educational courses	0
Reference USA, downloads, on-line business/career help	4
Total Circulation for the month	2733
Traffic for the month	2958
Patron assists for the month	544
Programming	
Story Times held in March	8
Attendance	128
Outreach	
Kid's Academy	44
Kelsi Christianson's Class Visits	22
Bondurant Christina Preschool	32
Courtyard Estates Alzheimer Unit	13
Courtyard Estates Books Discussion Group	3

Afterschool Programming

Xbox & Wii Gaming
 Board Games/Popcorn
 Movie Day
 Teen Tech Week Programming-Face
 Booking



Face Booking at the library

Adult Programming
 Book Discussion

Essential Oils Program	8
Bingo for Courtyard Estates	7
Total Programming attendance	302
Total Fines/Fees Collected	\$183.26
Electronic Resource Usage	
Website Visits	713
Wii & Nintendo gaming system usage in library	68
Computer usage	254
Wi fi usage	81
Total electronic resource usage	1116
Meeting Room usage (non library)	23
New patron cards issued	13
Interlibrary Loans	
Borrowed for our patrons	47
Lent to other libraries	27
Collection	
Added	504
Removed	357

BONDURANT COMMUNITY LIBRARY

MEETING ROOM POLICY

Purpose

The main purpose of the Bondurant Community Library's Meeting Room is to provide facilities for library-related events and activities. Library needs will take first priority over community events with regard to use and scheduling of the Meeting Room.

As a community service, the library will make its meeting facilities available for public events and activities when not being used for the library, according to the following rules and requirements. Community programs must be open to the general public, consistent with the informational, educational, or cultural purposes of the library and must be non-soliciting in nature. Groups using the meeting room must not disrupt the normal functions of the library. Permission given to a person or public group for use of the meeting room by the library does not constitute an endorsement of the views espoused by that person, public group, or organization.

The library will provide tables and chairs for public events, but the responsibility for setup and cleanup will remain with the requestor. Users of the meeting room will be responsible for providing their own audio/visual, computer and associated equipment; however, the library does provide Internet access, depending on service availability. Each group is required to set up tables and chairs for their meeting and are required to return these items to their original position after the meeting is concluded if changed from library setup.

Reservation and Scheduling of the Meeting Room

The Library Staff will collect a \$35.00 deposit in cash or check at the time the reservation is made. Non profits will be required one \$35.00 deposit for one year of use of the community room. These organizations will still be liable for any damages to the room. The deposit will be held for 5 days after the meeting room's use. Once garbage is removed from the premises and the room is set back in its original condition, the deposit will be refunded to the rentee by either mail or in person. City of Bondurant Policy concerning non sufficient funds applies.

Applicants must submit a meeting Room Application form. Reservations for use of the meeting room may be made in person, by e-mail, or over the telephone with the library staff members in charge of the meeting room schedule. Registration for the room is not complete until the deposit has been received by the library. In order to reserve use of the meeting room for library programming, groups may not schedule the meeting room more than two months ahead of the date when the request is made. The person making the reservation request must be at least 18 years of age, and that person will be responsible for the use, care, and supervision of the facility during the scheduled event. Reservations are made on a first come, first served basis.

Reservations for the meeting room are done only for single events. Ongoing exhibitions or regular meetings will not be accepted, except when specifically requested for each occasion, unless permission is given by the library director.

Meeting room reservations may be scheduled during open library hours, after the closure of the library building, and on holidays when the library is closed. When the meeting room is reserved during closed hours, the requestor agrees to sign a key checkout form, to lock the library building when finished, and return the meeting room key during the next open day.

Emergency Contact Information

In Case of emergency please contact the following:

1. Jill Sanders, Director, Bondurant Community Library
563-880-8611

or

2. Michell Klinker-Feld, Bondurant Community Library Board of Trustees President
515-314-0846

Rules and Regulations Regarding Use of the Meeting Room

1. Events and activities taking place in the library's meeting room must be open to the public at all times, and must serve the public interest in some way.
2. Groups and individuals using the meeting room may not charge for goods or services, nor may they charge admission for access to the meeting room, except with the permission of the library director for educational or library events. Commercial and for-profit use of the meeting room is forbidden.
3. Advertisements or flyers for events taking place in the meeting room must clearly identify the person, group, or organization sponsoring the meeting, and must include a disclaimer that the event does not imply that the library endorses the views of or supports the beliefs of the group in any way. Signs used by a group may be placed within the confines of the meeting room only, not within the main area of the library or its lobby.
4. Cancellations of the meeting room must be made at least 72 hours before the scheduled event by contacting the staff scheduling the meeting room directly, unless weather related.
5. Kitchen facilities are available for use for preparing refreshments, snacks and uncooked meals. No cooking is allowed, according to city regulations.
6. The library is not responsible for lost, stolen or damaged property within the meeting room, and cannot store a group's property or materials.
7. Alcoholic beverages and smoking are not permitted on library premises.
8. Each group will be admitted to and must vacate the room at the appointed times.
9. All garbage must be removed from the library premises by the group/individual using the room. Garbage is not to be left at adjoining properties to the Library (ie Post Office, Dental Office or City Hall).
10. Each group is responsible for any damages or vandalism to the community room.
11. Each group is responsible for leaving the community room in an orderly and clean condition, and may be held liable for replacement costs or repair for damage. Failure to comply with any of these rules may result in immediate or future denial of permission to use the library's meeting room.

Adopted by the Bondurant Community Library Board of Trustees

09/04/2008

Revised- 12/20/2010, Revised – 4/3/2014

BONDURANT COMMUNITY LIBRARY

MEETING ROOM APPLICATION

Organization Name _____

Mailing Address _____

City _____ State _____ Zip _____

Contact Person _____

Phone _____ E-mail _____

Meeting Topic _____

Expected Number of Attendees _____ Meeting Date _____

Scheduled Beginning Time _____ Ending Time _____

PLEASE NOTE: Applications are subject to confirmation by staff before bookings are official. Applications can only be placed for ONE date at a time, up to two months ahead of the current date. Regular meetings will not be accepted, except when specifically requested for each occasion. \$35.00 deposit is required before registration can be considered complete.

As an authorized adult representative of the above organization, I hereby apply for use of the meeting room as indicated above. I have read and understood the policies, rules and checklist governing the use of the meeting room and agree to follow those rules. If a meeting is canceled, I agree to give at least 72 hours notice, unless weather related. Meeting room rules have been read and agreed to.

Signed _____ Date _____

For meetings taking place outside the library's open hours: I acknowledge and accept receipt of

Key # _____ Initials _____

To be used for access to the meeting room only. I also agree to lock all facilities at the ending time, to return the key on the next open business day, and that I am responsible for all fees incurred for a lost key, including the cost of rekeying the door locks.

In case of emergency contact: Jill Sanders, Library Director 563-880-8611 or Michell Klinker-Feld, Board of Trustees President, 515-314-0846.

All trash must be removed from the premises by the group/individual using the room. Garbage is not to be left at adjoining properties to the Library (ie Post Office, Dental Office or City Hall).

Meeting Room Cleanup Checklist

- Pick up trash & remove from premise. Cannot be left at adjoining properties (ie Post Office, City Hall or Dentist Office)
- Wipe off counters

- Wipe off tables & chairs

- Leave tables & chairs as found

- Put up projector screen

- Make sure faucet and stove are turned off

- Wipe up spills and mop if necessary
(brooms and mop are located in the closet, left of the kitchen area)

- Make sure all personal items are with you

- Lock doors & return key next business day

Emergency Contact Information:

Jill Sanders, Library Director 563-880-8611

Michell Klinker-Feld, Library Board of Trustees President 515-314-0846

Organization Name: _____

Signature: _____

Date: _____

Please return this form to checkout desk or place in book drop. Thank You.

BONDURANT COMMUNITY LIBRARY

PRIVACY OF RECORDS

All records, formal and informal in the Bondurant Community Library relating to patron registration and the subsequent circulation by patron of materials are considered to be confidential in nature.

In order to prevent an unreasonable invasion of personal privacy, the contents of registration and circulation records shall not be made available to anyone except under the written order of the Librarian; such order having been issued pursuant to a proper legal process, order, or subpoena under the law.

Upon receipt of any process, order, or subpoena, the Librarian shall consult with the Library Board and legal counsel of the city to determine if such process, order, or subpoena is proper and in full compliance with proper legal authority.

This policy is based on "Policy of Confidentiality of Library Records" by the Council of the American Library Association.

CONFIDENTIALITY

Parents should be aware that as provided in Section 22.7(13) of the Code of Iowa, they cannot have access to records of what their child checks out. This code states that libraries may not reveal to another party any titles checked out by any individual. This law includes materials borrowed by children and requests by parents for this information. All borrowers, including children, may request this information from their own borrowing records.

Parents of young children may wish to check out materials for their child on the parent's card to facilitate access to this information. Parents may want to have young children give them custody of their child's card; In that case parents may present the card or the user number to the librarian.

Library accounts for which a bill for lost or overdue library materials has been sent may be revealed to parents of minor children, a collection agency, or law enforcement personnel.

Professional Ethics: "We protect each library user's right to privacy and confidentiality with respect to information sought or received and resources consulted, borrowed, acquired or transmitted." (Source: Code of Ethics of the American Library Association)

Communications not required by law, rule, procedure, or contract that are made to a government body or to any of its employees by identified persons outside of government, to the extent that the government body receiving those communications from such persons outside of government could reasonably believe that those persons would be discouraged from making them to that government body if they were available for general public examination.

Confidentiality is essential to protect the exercise of First and Fourth Amendment rights. In accordance with First and Fourth Amendments of the U.S. Constitution, the Iowa Code and professional ethics, the Board of Trustees of the Bondurant Community Library respects the privacy of users and recognizes its responsibility to protect their privacy.

1. The library will not reveal the identities of individual users nor reveal the information sources or services they consult unless required by law. Confidentiality extends to information sought or received and materials consulted, borrowed or acquired. Confidentiality includes database search records, reference interviews, interlibrary loan records, computer use records, and all other personally identifiable uses of library materials, facilities or services.
2. The library will hold confidential the names of card holders and their registration information and not provide access for private, public or commercial use.
3. The lawful custodian of the records is the Director of the Library.
4. The library will not release registration, circulation or other records protected under the Iowa Code unless it is required by law to release the information. Circumstances which may require the library to release the information include the following:
 - A. A criminal or juvenile justice agency is seeking the information in pursuant to an investigation of a particular person or organization suspected of committing a known crime AND the criminal or juvenile justice agency presents the library Director with a court order demonstrating that there has been a judicial determination that a rational connection exists between the requested release of information and a legitimate end and that the need for the information is cogent and compelling.
 - B. The library receives a Warrant for the information issued under the USA Patriot Act (which includes amendments to the Foreign Intelligence Surveillance Act and the Electronic Communications Privacy Act).
 - C. The library receives a National Security Letter seeking the information pursuant to the USA Patriot Act.
 - D. The library receives a valid court order requiring the library to release registration, circulation or other records protected under the Iowa Code and the information is not sought in conjunction with a criminal or juvenile justice investigation.

Procedures for enforcing the policy on confidentiality of library records.

1. The library staff member receiving a request to examine or obtain information relating to registration records or circulation records or other records identifying the names of library users, shall immediately refer the requestor to the Director, the official custodian of the records.

(To prevent any misunderstanding, the staff member should avoid discussing with the person making the request what user information may or may not be available, or what the library can or cannot do.)

If the library Director is not available (such as during evenings or weekends or

- away on business) inform the requestor when the Director will be available. If pressed to act sooner, contact the Director immediately whether the Director is away on business or at home. In the event the Director cannot be reached, the highest ranking person on duty is responsible for working with the requestor.
2. The library Director shall meet with the requestor regarding the information requested. If the requestor is a law enforcement officer the officer must have a court order, a warrant issued under the USA Patriot Act, or a National Security Letter (NSL) issued under the USA Patriot Act to receive the requested records. If the officer does not have a proper court order, warrant, or NSL compelling the production of records, the library Director shall refuse to provide the information. The library Director may explain the confidentiality policy and the state's confidentiality law, and inform the agent or officer that users' records are not available except when a proper court order in good form has been presented to the library.
 3. If the records requested cover registration, circulation or other records protected under the Iowa Code, and the Director is uncertain about whether the order, or subpoena presented to the library Director is sufficient to require release of the records, the library Director may immediately consult with legal counsel to determine if such process, order, or subpoena is sufficient to require release of the records.
 4. If any written request, process, order, or subpoena is not in proper form or does not otherwise appear to be sufficient to support releasing the records, the library Director shall insist that such defects be cured before any records are released.
 5. If the library Director or the Director in consultation with library's attorney determine that the order, warrant, or NSL, is sufficient and compels the release of the records, the library Director shall release the records.
 6. If the request is made pursuant to the USA Patriot Act, the library Director is authorized to obtain legal counsel regarding the request. As required by the USA Patriot Act, the library Director may not discuss the request with anyone other than legal counsel.
 7. If the requestor is not a law enforcement officer and has not presented any type of court or administrative order requiring release of the requested information, the library Director shall refuse to provide the requested records. The library Director may explain the confidentiality policy and the state's confidentiality law.
 8. The library Director is authorized to take legal action (such as moving to quash a subpoena) to resist releasing requested registration, circulation or other records protected under the Iowa Code if the library Director and the library's legal counsel deems such action to be appropriate.
 9. Any threats or unauthorized demands (i.e. those not supported by a written request, process, order, or subpoena) concerning circulation and other records identifying the names of library users shall be reported to the Director.
 10. Any problems relating to the privacy of circulation and other records identifying the names of library users which are not provided for above shall be referred to the Director.

OPEN BORROWING PRIVILEGES

The library maintains collections of materials for children, young adults, and adults. Anyone regardless of age may select from any part of the library collection. Anyone under 18, however, may not check out AV equipment.

To serve varied interests and points of view, we select materials from a broad range of political, economic, religious, artistic, and philosophic viewpoints. The library may own materials that you as a parent may consider unsuitable for your own children.

The Bondurant Community Library has a strong commitment to a policy of open access by which all materials are available to library users regardless of age. Because we live in a democratic society which values freedom of thought and work, it is essential that the public respect each person's right to information and confidentiality, no matter what age. It must be the responsibility of those parents who wish to do so to monitor their own children's use of the library materials.

Adopted by the Bondurant Community Library Board of Trustees

9/12/2002

Revised: 11-07-2007

Reviewed: 12-12-2007

Reviewed & adopted: 4/3/2014

CHECK NO	DATE	EMP NO	PAY TO THE ORDER OF	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
1			LEGACY BANK				
44830	3/28/2014	8402	MARK J ARENTSEN	2139.13			
44831	3/28/2014	3118	JENNIFER CAMPBELL	573.57			
44832	3/28/2014	3129	MARGARET L CHRISTIAN	497.07			
44833	3/28/2014	5103	PATRICK COLLISON	1283.16			
44834	3/28/2014	4128	JOHN A DOUGLAS	41.46			
44835	3/28/2014	7101	KENNETH E GROVE	1338.36			
44836	3/28/2014	3106	SHELLEY KESLING	476.93			
44837	3/28/2014	5109	MICHELLE WELLS	1248.04			

				7597.72			
				ACH TRANSACTIONS			
37101	3/28/2014	7104	BOYCE BAILEY	797.24			
37201	3/28/2014	9107	RANDY L DUFFY	155.52			
37301	3/28/2014	5113	LORI DUNHAM	1283.22			
37401	3/28/2014	5118	SHELBY HAGAN	886.90			
37501	3/28/2014	7105	DAVID HIGGINS	908.44			
37601	3/28/2014	3122	ALISHIA A PALS	394.73			
37701	3/28/2014	5119	MISTY L RICHARDSON-KUGLER	200.00			
37702	3/28/2014	5119	MISTY L RICHARDSON-KUGLER	5.00			
37703	3/28/2014	5119	MISTY L RICHARDSON-KUGLER	532.56			
37801	3/28/2014	3128	JILL C SANDERS	1197.43			
37901	3/28/2014	1478	PATRICIA E SMITH	194.68			
38001	3/28/2014	9141	BRADLEY S WOLVERS	104.49			
38101	3/28/2014	4132	JANETTE L YOUNG	41.46			

				6701.67			
				BANK TOTAL	14299.39		
				REPORT TOTAL	14299.39		

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	SQ	CK

LEGACY BANK														
1473 ACCESS SYSTEMS LEASING														
15027003	1 I	4/08/2014	4/08/2014	COPIER	315.72		315.72		315.72	001				1
								001-410-6499	CONTRACT SERVICES					
				** VENDOR TOTALS *	315.72		315.72		315.72					
1516 ACCESS SYSTEMS														
INV230228	1 I	4/08/2014	4/08/2014	COPIER OVERAGE	9.52		9.52		9.52	001				1
								001-410-6499	CONTRACT SERVICES					
				** VENDOR TOTALS *	9.52		9.52		9.52					
1230 ACME ELECTRIC COMPANIES														
2504327	1 I	4/08/2014	4/08/2014	HEATER	50.00		50.00		50.00	600				1
								600-811-6507	OPERATING SUPPLIES					
				** VENDOR TOTALS *	50.00		50.00		50.00					
11 ALTOONA FIRE DEPT														
0214/99422	1 I	4/08/2014	4/08/2014	AMBULANCE ADMIN	800.00		800.00		800.00	001				1
								001-160-6413	PAYMENT TO OTHER AGENCIES					
0282/99104	1 I	4/08/2014	4/08/2014	AMBULANCE DOS 2/24/14	225.00		225.00		225.00	001				1
								001-160-6413	PAYMENT TO OTHER AGENCIES					
0325/99281	1 I	4/08/2014	4/08/2014	AMBULANCE DOS 3/5/14	225.00		225.00		225.00	001				1
								001-160-6413	PAYMENT TO OTHER AGENCIES					
				** VENDOR TOTALS *	1250.00		1250.00		1250.00					
20 ALTOONA HARDWARE														
31 314	1 I	4/08/2014	4/08/2014	BATTERIES	27.94		27.94		27.94	110				1
								110-210-6507	OPERATING SUPPLIES					
	2 I			AIR DUSTER-SAFE ROOM	8.99		8.99		8.99	001				1
								001-430-6310	BUILDING MAINTENANCE & REPAIR					
	3 I			PADLOCK-BRSC	9.99		9.99		9.99	001				1
								001-440-6507	OPERATING SUPPLIES					
	4 I			BATTERIES	52.90		52.90		52.90	001				1
								001-150-6310	BUILDING MAINTENANCE & REPAIR					
	5 I			PROPANE	25.20		25.20		25.20	600				1
								600-811-6507	OPERATING SUPPLIES					
				* INVOICE TOTALS	125.02		125.02		125.02					
				** VENDOR TOTALS *	125.02		125.02		125.02					
969 AMERICAN PLUMBING SUPPLY CO														
03282014	1 I	4/08/2014	4/08/2014	SAFE ROOM TOILET PARTS	183.75		183.75		183.75	001				1
								001-430-6310	BUILDING MAINTENANCE & REPAIR					
				** VENDOR TOTALS *	183.75		183.75		183.75					
1347 AMSAN														
306372145	1 I	4/08/2014	4/08/2014	CLEANING SUPPLIES	170.69		170.69		170.69	001				1
								001-160-6599	OTHER SUPPLIES					
				** VENDOR TOTALS *	170.69		170.69		170.69					
1056 MARK ARENTSEN														
04072014	1 I	4/08/2014	4/08/2014	MILEAGE ALLOW APR 2014	165.00		165.00		165.00	001				1
								001-621-6240	MEETINGS & CONFERENCES					
	2 I			MILEAGE ALLOW APR 2014	165.00		165.00		165.00	600				1

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
								600-812-6240	MEETINGS & CONFERENCES				
3	I			MILEAGE ALLOW APR 2014	170.00		170.00		170.00	610			1
								610-817-6240	MEETINGS & CONFERENCES				
				* INVOICE TOTALS	500.00		500.00		500.00				
				** VENDOR TOTALS *	500.00		500.00		500.00				
				1711 ASSOC FOR RURAL & SM LIBRARIES									
04012014	1	I	4/08/2014	4/08/2014 MEMBERSHIP-LEVEL 1	39.00		39.00		39.00	001			1
								001-410-6210	ASSOCIATION DUES				
				** VENDOR TOTALS *	39.00		39.00		39.00				
				1559 ATLANTIC BOTTLING CO									
20960407	1	I	4/08/2014	4/08/2014 DRINKS	1221.80		1221.80		1221.80	001			1
								001-440-6503	CONCESSION FOR RESALE				
				** VENDOR TOTALS *	1221.80		1221.80		1221.80				
				48 BAKER & TAYLOR									
2029038039	1	I	4/08/2014	4/08/2014 BOOKS-5	74.99		74.99		74.99	001			1
								001-410-6502	PRINTED MATERIALS				
2029057624	1	I	4/08/2014	4/08/2014 BOOKS-2	32.75		32.75		32.75	001			1
								001-410-6502	PRINTED MATERIALS				
2029073143	1	I	4/08/2014	4/08/2014 BOOKS-2	32.20		32.20		32.20	001			1
								001-410-6502	PRINTED MATERIALS				
2029112214	1	I	4/08/2014	4/08/2014 BOOKS-3	48.30		48.30		48.30	001			1
								001-410-6502	PRINTED MATERIALS				
				** VENDOR TOTALS *	188.24		188.24		188.24				
				1585 BIG GREEN UMBRELLA MEDIA INC									
332481	1	I	4/08/2014	4/08/2014 SPRING CLEANUP INFO	200.00		200.00		200.00	670			1
								670-840-6414	PRINTING SERVICES				
	2	I		STORM DRAIN ARTICLE	50.00		50.00		50.00	741			1
								741-865-6402	ADVERTISING-PUBLICATIONS				
	3	I		BONDURANT LIVING CENTER	450.00		450.00		450.00	001			1
								001-621-6402	ADVERTISING-PUBLICATIONS				
				* INVOICE TOTALS	700.00		700.00		700.00				
				** VENDOR TOTALS *	700.00		700.00		700.00				
				1035 BOLTON & HAY, INC.									
P50748	1	I	4/08/2014	4/08/2014 CONCESSION SINK PARTS	16.95		16.95		16.95	001			1
								001-440-6310	BUILDING MAINTENANCE & REPAIR				
				** VENDOR TOTALS *	16.95		16.95		16.95				
				1712 THE BOOK FARM INC									
REBWEB2574	1	I	4/08/2014	4/08/2014 BOOKS	5113.05		5113.05		5113.05	001			1
								001-410-6502	PRINTED MATERIALS				
REBWEB2601	1	I	4/08/2014	4/08/2014 BOOKS-3	64.85		64.85		64.85	001			1
								001-410-6502	PRINTED MATERIALS				
				** VENDOR TOTALS *	5177.90		5177.90		5177.90				
				1537 BOUND TREE MEDICAL LLC									
81365141	1	I	4/08/2014	4/08/2014 SUPPLIES;AED	3564.23		3564.23		3564.23	001			1
								001-160-6599	OTHER SUPPLIES				

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
81366650	1 I	4/08/2014	4/08/2014	DOPPLER GEL	21.12		21.12		21.12	001			1
								001-160-6599	OTHER SUPPLIES				
81370851	1 I	4/08/2014	4/08/2014	ADAPTER-ZOLL TO HEARTST	219.54		219.54		219.54	001			1
								001-160-6507	OPERATING SUPPLIES				
81375169	1 I	4/08/2014	4/08/2014	RESPONSE MASK	18.48		18.48		18.48	001			1
								001-160-6507	OPERATING SUPPLIES				
81381422	1 I	4/08/2014	4/08/2014	RESPONSE MASK	166.32		166.32		166.32	001			1
								001-160-6507	OPERATING SUPPLIES				
81382816	1 I	4/08/2014	4/08/2014	STERILE WATER	70.98		70.98		70.98	001			1
								001-160-6507	OPERATING SUPPLIES				
				** VENDOR TOTALS *	4060.67		4060.67		4060.67				
				73 BRICK GENTRY P.C.									
177278	1 I	4/08/2014	4/08/2014	SNOW ORD;MONTH MTG;JOB	1067.50		1067.50		1067.50	001			1
								001-640-6411	LEGAL EXPENSE				
	2 I			902 2ND NE SALE	381.25		381.25		381.25	110			1
								110-210-6411	LEGAL EXPENSE				
	3 I			PH WATER AGRMT;CONSERVA	245.00		245.00		245.00	600			1
								600-812-6411	LEGAL EXPENSE				
	4 I			HIGGINS PROPERTY	306.25		306.25		306.25	333			1
								333-865-6411	LEGAL EXPENSE				
				* INVOICE TOTALS	2000.00		2000.00		2000.00				
177279	1 I	4/08/2014	4/08/2014	LEGAL FEES	210.00		210.00		210.00	001			1
								001-640-6411	LEGAL EXPENSE				
	2 I			HALL MUNICIPAL INFRACTI	315.00		315.00		315.00	600			1
								600-812-6411	LEGAL EXPENSE				
				* INVOICE TOTALS	525.00		525.00		525.00				
				** VENDOR TOTALS *	2525.00		2525.00		2525.00				
				1515 CENTURYLINK									
9670082314	1 I	4/08/2014	4/08/2014	SERVICES	52.99		52.99		52.99	610			1
								610-815-6373	TELECOMMUNICATION EXPENSE				
9670646314	1 I	4/08/2014	4/08/2014	SERVICES	98.91		98.91		98.91	110			1
								110-210-6373	TELECOMMUNICATION EXPENSE				
9672418314	1 I	4/08/2014	4/08/2014	SERVICES	292.39		292.39		292.39	001			1
								001-650-6373	TELECOMMUNICATION EXPENSE				
9672668314	1 I	4/08/2014	4/08/2014	SERVICES	60.82		60.82		60.82	001			1
								001-410-6373	TELECOMMUNICATION EXPENSE				
	2 I			SERVICES	401.08		401.08		401.08	001			1
								001-410-6419	COMPUTER SUPPORT				
				* INVOICE TOTALS	461.90		461.90		461.90				
9674790314	1 I	4/08/2014	4/08/2014	SERVICES	226.25		226.25		226.25	001			1
								001-410-6373	TELECOMMUNICATION EXPENSE				
9674902314	1 I	4/08/2014	4/08/2014	SERVICES	105.65		105.65		105.65	001			1
								001-150-6373	TELECOMMUNICATION EXPENSE				
	2 I			SERVICES	105.65		105.65		105.65	001			1
								001-160-6373	TELECOMMUNICATION EXPENSE				
				* INVOICE TOTALS	211.30		211.30		211.30				
				** VENDOR TOTALS *	1343.74		1343.74		1343.74				

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	SQ	CK
1707 CHAMPION SIGNS & DISPLAYS														
1031	1 I	4/08/2014	4/08/2014	RESTROOM SIGNS-DEPOT	195.00		195.00		195.00	001				1
								001-430-6310	BUILDING MAINTENANCE & REPAIR					
				** VENDOR TOTALS *	195.00		195.00		195.00					
1228 CINTAS CORPORATION #762														
762272825	1 I	4/08/2014	4/08/2014	LAUNDRY 3/11/14	40.42		40.42		40.42	001				1
								001-650-6409	LAUNDRY SERVICES					
	2 I			LAUNDRY 3/11/14	20.11		20.11		20.11	110				1
								110-210-6499	CONTRACT SERVICES					
	3 I			LAUNDRY 3/11/14	10.00		10.00		10.00	001				1
								001-150-6499	CONTRACT SERVICES					
				* INVOICE TOTALS	70.53		70.53		70.53					
762276195	1 I	4/08/2014	4/08/2014	LAUNDRY 3/25/14	22.55		22.55		22.55	001				1
								001-650-6409	LAUNDRY SERVICES					
	2 I			LAUNDRY 3/25/14	20.11		20.11		20.11	110				1
								110-210-6499	CONTRACT SERVICES					
	3 I			LAUNDRY 3/25/14	10.00		10.00		10.00	001				1
								001-150-6499	CONTRACT SERVICES					
				* INVOICE TOTALS	52.66		52.66		52.66					
				** VENDOR TOTALS *	123.19		123.19		123.19					
1284 COMMUNICATION INNOVATORS														
70338	1 I	4/08/2014	4/08/2014	PHONE;INSTALLATION	319.36		319.36		319.36	001				1
								001-410-6373	TELECOMMUNICATION EXPENSE					
				** VENDOR TOTALS *	319.36		319.36		319.36					
1333 DANKO EMERGENCY EQUIPMENT CO.														
57145	1 I	4/08/2014	4/08/2014	RUBBER BOOT	149.53		149.53		149.53	001				1
								001-150-6181	UNIFORMS					
57183	1 I	4/08/2014	4/08/2014	STORZ SWIVEL HANDLE	1267.85		1267.85		1267.85	001				1
								001-150-6504	MINOR EQUIPMENT					
				** VENDOR TOTALS *	1417.38		1417.38		1417.38					
465 DATA TECHNOLOGIES														
36828	1 I	4/08/2014	4/08/2014	EBILL SETUP	248.00		248.00		248.00	600				1
								600-812-6419	COMPUTER SUPPORT					
	2 I			EBILL SETUP	248.00		248.00		248.00	610				1
								610-817-6419	COMPUTER SUPPORT					
	3 I			EBILL SETUP	87.00		87.00		87.00	670				1
								670-840-6419	COMPUTER SUPPORT					
	4 I			EBILL SETUP	87.00		87.00		87.00	741				1
								741-865-6419	COMPUTER SUPPORT					
				* INVOICE TOTALS	670.00		670.00		670.00					
36829	1 I	4/08/2014	4/08/2014	EBILL LICENSE	58.31		58.31		58.31	600				1
								600-812-6419	COMPUTER SUPPORT					
	2 I			EBILL LICENSE	58.31		58.31		58.31	610				1
								610-817-6419	COMPUTER SUPPORT					
				* INVOICE TOTALS	116.62		116.62		116.62					
				** VENDOR TOTALS *	786.62		786.62		786.62					

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
134 DEMCO													
5239058	1 I	4/08/2014	4/08/2014	BOOK LABEL SUPPLIES	233.72		233.72		233.72	001			1
								001-410-6507	OPERATING SUPPLIES				
				** VENDOR TOTALS *	233.72		233.72		233.72				
1525 REGISTER MEDIA													
7744011	1 I	4/08/2014	4/08/2014	PUBLISHING	160.15		160.15		160.15	001			1
								001-621-6402	ADVERTISING-PUBLICATIONS				
7744426	1 I	4/08/2014	4/08/2014	TRAFFIC LT;CVT PUBLIC H	104.58		104.58		104.58	001			1
								001-621-6402	ADVERTISING-PUBLICATIONS				
				** VENDOR TOTALS *	264.73		264.73		264.73				
144 DES MOINES WATER WORKS													
3300020314	1 I	4/08/2014	4/08/2014	WHOLESALE WATER COST	9262.55		9262.55		9262.55	600			1
								600-812-6413	DSM WATER WORKS				
	2 I			BOOSTER ST EST MARCH 20	700.00		700.00		700.00	600			1
								600-812-6413	DSM WATER WORKS				
	3 I			REVENUE BOND-PRINCIPAL	4112.38		4112.38		4112.38	600			1
								600-812-6802	PRINCIPAL - DSM WATERWORKS				
	4 I			REVENUE BOND-INTEREST	1822.46		1822.46		1822.46	600			1
								600-812-6852	INTEREST - DSM WATERWORKS				
				* INVOICE TOTALS	15897.39		15897.39		15897.39				
3300030314	1 I	4/08/2014	4/08/2014	WHOLESALE WATER COST	10873.70		10873.70		10873.70	600			1
								600-812-6413	DSM WATER WORKS				
85430830&3	1 I	4/08/2014	4/08/2014	AVAIL FEE-7950 NE 70TH	22.00		22.00		22.00	600			1
								600-812-6413	DSM WATER WORKS				
				** VENDOR TOTALS *	26793.09		26793.09		26793.09				
1560 FARNER-BOCKEN COMPANY													
2520010	1 I	4/08/2014	4/08/2014	FOOD CREDIT	22.10-		22.10-		22.10-	001			1
								001-440-6503	CONCESSION FOR RESALE				
2913868	1 I	4/08/2014	4/08/2014	FOOD;CANDY	1201.34		1201.34		1201.34	001			1
								001-440-6503	CONCESSION FOR RESALE				
				** VENDOR TOTALS *	1179.24		1179.24		1179.24				
1069 FIRST NATIONAL BANK OMAHA													
4250 314	1 I	4/08/2014	4/08/2014	AMAZON-DVDS	250.23		250.23		250.23	001			1
								001-410-6502	PRINTED MATERIALS				
	2 I			HP-HARD DRIVE	174.84		174.84		174.84	001			1
								001-621-6340	OFFICE EQUIPMENT REPAIR				
	3 I			DYMO LABELS	50.84		50.84		50.84	001			1
								001-410-6506	OFFICE SUPPLIES				
	4 I			LEAGUE WEBINAR-HIRING T	35.00		35.00		35.00	001			1
								001-621-6230	TRAINING				
	5 I			CENSUS BUREAU-ESTIMATE	200.00		200.00		200.00	001			1
								001-640-6490	PROFESSIONAL SERVICES				
	6 I			JUSTGIVE-LARRY STONE PR	50.00		50.00		50.00	001			1
								001-410-6599	LIBRARY PROGRAMS				
	7 I			BEST BUY-MODEM PW SHOP	69.99		69.99		69.99	110			1
								110-210-6506	OFFICE SUPPLIES				
				* INVOICE TOTALS	830.90		830.90		830.90				
6208 314	1 I	4/08/2014	4/08/2014	LUNCH MTG-DART	6.31		6.31		6.31	001			1

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
								001-620-6240	MEETINGS & CONFERENCES				
** VENDOR TOTALS *					837.21		837.21		837.21				
179 GRAYBAR													
971719339	1 I	4/08/2014	4/08/2014	METER TIES	138.86		138.86		138.86	600			1
								600-811-6727	CAPITAL OUTLAY				
	2 I			HOLE SEALS-BRSC LIFT ST	51.63		51.63		51.63	610			1
								610-815-6350	OPERATIONAL EQUIPMENT REPAIR				
* INVOICE TOTALS					190.49		190.49		190.49				
** VENDOR TOTALS *					190.49		190.49		190.49				
1710 GRINNELL VOLUNTEER FIRE DEPT													
2027	1 I	4/08/2014	4/08/2014	EXCAVATION RESCUE TRAIN	200.00		200.00		200.00	001			1
								001-160-6230	TRAINING				
** VENDOR TOTALS *					200.00		200.00		200.00				
1142 HD SUPPLY WATERWORKS LTD													
C127118	1 I	4/08/2014	4/08/2014	METER CONNECTORS	2000.00		2000.00		2000.00	600			1
								600-811-6727	CAPITAL OUTLAY				
C153264	1 I	4/08/2014	4/08/2014	METER WIRE	250.00		250.00		250.00	600			1
								600-811-6727	CAPITAL OUTLAY				
C191734	1 I	4/08/2014	4/08/2014	MARKING FLAGS	94.00		94.00		94.00	600			1
								600-811-6507	OPERATING SUPPLIES				
	2 I			PLUMB PARTS-SAFE ROOM R	15.06		15.06		15.06	001			1
								001-430-6310	BUILDING MAINTENANCE & REPAIR				
* INVOICE TOTALS					109.06		109.06		109.06				
** VENDOR TOTALS *					2359.06		2359.06		2359.06				
880 HEWLETT PACKARD													
54038125	1 I	4/08/2014	4/08/2014	HP PRODESK 600 DESKTOP	511.00		511.00		511.00	001			1
								001-650-6506	OFFICE SUPPLIES				
** VENDOR TOTALS *					511.00		511.00		511.00				
205 HUBER GRADING													
17406	1 I	4/08/2014	4/08/2014	GRADING-LAKE PETOCKA	585.00		585.00		585.00	001			1
								001-430-6320	GROUNDS MAINTENANCE & REPAIR				
** VENDOR TOTALS *					585.00		585.00		585.00				
877 IOWA LIBRARY ASSOCIATION													
04232014	1 I	4/08/2014	4/08/2014	SPRING 2014 CONFERENCE	20.00		20.00		20.00	001			1
								001-410-6240	MEETINGS & CONFERENCES				
** VENDOR TOTALS *					20.00		20.00		20.00				
238 IOWA WORKFORCE DEVELOPMENT													
12014	1 I	4/08/2014	4/08/2014	1ST QTR 2014 SUI	13.50		13.50		13.50	112			1
								112-150-6170	UNEMPLOYMENT - FIRE				
	2 I			1ST QTR 2014 SUI	13.50		13.50		13.50	112			1
								112-160-6170	UNEMPLOYMENT - EMS				
	3 I			1ST QTR 2014 SUI	431.99		431.99		431.99	112			1
								112-410-6170	UNEMPLOYMENT				
	4 I			1ST QTR 2014 SUI	158.47		158.47		158.47	112			1
								112-430-6170	UNEMPLOYMENT				

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
5	I			1ST QTR 2014 SUI	843.54		843.54		843.54	112			1
								112-621-6170	UNEMPLOYMENT				
6	I			1ST QTR 2014 SUI	385.91		385.91		385.91	112			1
								112-210-6170	UNEMPLOYMENT				
7	I			1ST QTR 2014 SUI	208.83		208.83		208.83	600			1
								600-811-6170	UNEMPLOYMENT				
8	I			1ST QTR 2014 SUI	208.83		208.83		208.83	610			1
								610-815-6170	UNEMPLOYMENT				
9	I			1ST QTR 2014 SUI	57.58		57.58		57.58	112			1
								112-170-6170	UNEMPLOYMENT - BLDG INSPECTOR				
10	I			1ST QTR 2014 SUI	57.32		57.32		57.32	741			1
								741-865-6170	UNEMPLOYMENT				
11	I			1ST QTR 2014 SUI	4.45		4.45		4.45	112			1
								112-440-6170	INSURANCE-UNEMPLOYMENT				
12	I			1ST QTR 2014 SUI	17.11		17.11		17.11	112			1
								112-180-6170	INSURANCE-UNEMPLOYMENT				
				* INVOICE TOTALS	2401.03		2401.03		2401.03				
				** VENDOR TOTALS *	2401.03		2401.03		2401.03				
1466 IAWEA													
6NTW7MK66T	1	I	4/08/2014	4/08/2014	WATER TRAINING-PC	180.00	180.00		180.00	600			1
								600-811-6230	TRAINING				
				** VENDOR TOTALS *	180.00		180.00		180.00				
657 JIMS JOHNS													
45021	1	I	4/08/2014	4/08/2014	LIFT STATION PUMP-BRSC	100.00	100.00		100.00	610			1
								610-816-6350	OPERATIONAL EQUIPMENT REPAIR				
				** VENDOR TOTALS *	100.00		100.00		100.00				
251 KEYSTONE LABORATORIES													
1X02299	1	I	4/08/2014	4/08/2014	COLIFORM SAMPLES	44.00	44.00		44.00	600			1
								600-811-6389	TESTING & ANALYSIS				
				** VENDOR TOTALS *	44.00		44.00		44.00				
965 MANATT'S INC.													
724266	1	I	4/08/2014	4/08/2014	CRUSHED CONCRETE-PETOCK	440.32	440.32		440.32	001			1
								001-430-6320	GROUNDS MAINTENANCE & REPAIR				
				** VENDOR TOTALS *	440.32		440.32		440.32				
277 MARTIN MARIETTA MATERIALS													
12878480	1	I	4/08/2014	4/08/2014	ROCK-MAIN BREAKS	224.99	224.99		224.99	600			1
								600-811-6375	WATER MAIN MAINTENANCE				
				** VENDOR TOTALS *	224.99		224.99		224.99				
842 MENARDS													
49321	1	I	4/08/2014	4/08/2014	SAFE ROOM PLUMBING PART	13.81	13.81		13.81	001			1
								001-430-6310	BUILDING MAINTENANCE & REPAIR				
49541	1	I	4/08/2014	4/08/2014	HEATER;FREEZER;DOOR OPE	630.25	630.25		630.25	324			1
								324-440-6799	OTHER CAPITAL OUTLAY				
				** VENDOR TOTALS *	644.06		644.06		644.06				
286 METRO WASTE AUTHORITY													
70003963	1	I	4/08/2014	4/08/2014	MONTHLY CURB IT FEE	3975.03	3975.03		3975.03	670			1

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
								670-840-6435	RECYCLING/CURB IT				
MARCH 2014	1 I	4/08/2014	4/08/2014	COMPOST IT TOTERS-5	265.00		265.00		265.00	670			1
								670-840-6580	MISCELLANEOUS				
					** VENDOR TOTALS *	4240.03	4240.03		4240.03				
1551 MID-AMERICA SPORTS ADVANTAGE													
301918-00	1 I	4/08/2014	4/08/2014	RAKES;PITCHING RUBBERS	528.70		528.70		528.70	324			1
								324-440-6799	OTHER CAPITAL OUTLAY				
					** VENDOR TOTALS *	528.70	528.70		528.70				
291 MIDAMERICAN ENERGY													
18021-314	1 I	4/08/2014	4/08/2014	SERVICES	54.66		54.66		54.66	001			1
								001-210-6371	ELECTRIC/GAS				
	2 I			SERVICES	1897.14		1897.14		1897.14	110			1
								110-210-6371	ELECTRIC / GAS				
	3 I			SERVICES	651.24		651.24		651.24	610			1
								610-816-6371	ELECTRIC / GAS				
	4 I			SERVICES	745.30		745.30		745.30	001			1
								001-150-6371	ELECTRIC / GAS				
	5 I			SERVICES	745.29		745.29		745.29	001			1
								001-160-6371	ELECTRIC / GAS				
	6 I			SERVICES	574.34		574.34		574.34	001			1
								001-430-6371	ELECTRIC / GAS				
	7 I			SERVICES	740.00		740.00		740.00	001			1
								001-410-6371	ELECTRIC / GAS				
	8 I			SERVICES	329.45		329.45		329.45	610			1
								610-815-6371	ELECTRIC / GAS				
	9 I			SERVICES	682.98		682.98		682.98	001			1
								001-650-6371	ELECTRIC / GAS				
	10 I			SERVICES	4229.13		4229.13		4229.13	110			1
								110-210-6372	STREET LIGHTS				
	11 I			SERVICES	21.08		21.08		21.08	001			1
								001-440-6371	ELECTRIC / GAS				
					* INVOICE TOTALS	10670.61	10670.61		10670.61				
					** VENDOR TOTALS *	10670.61	10670.61		10670.61				
1153 JILL MOLAND													
04062014	1 I	4/08/2014	4/08/2014	CLEANING	500.00		500.00		500.00	001			1
								001-650-6499	CONTRACT SERVICES				
					** VENDOR TOTALS *	500.00	500.00		500.00				
1656 MUNICIPAL FLEET SOLUTIONS													
000079	1 I	4/08/2014	4/08/2014	LIGHT BAR-4160	3887.10		3887.10		3887.10	001			1
								001-150-6332	VEHICLE REPAIRS				
					** VENDOR TOTALS *	3887.10	3887.10		3887.10				
322 OFFICE DEPOT INC													
1227115001	1 I	4/08/2014	4/08/2014	TONER, TAPE, COFFEE	102.97		102.97		102.97	001			1
								001-410-6506	OFFICE SUPPLIES				
2498815001	1 I	4/08/2014	4/08/2014	TAPE	27.60		27.60		27.60	001			1
								001-621-6506	OFFICE SUPPLIES				
	2 I			TONER	174.64		174.64		174.64	001			1
								001-430-6506	OFFICE SUPPLIES				

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	SQ	CK
* INVOICE TOTALS					202.24		202.24		202.24					
6223542001	1 I	4/08/2014	4/08/2014	SUPPLIES	23.81		23.81		23.81	600				1
								600-812-6506	OFFICE SUPPLIES					
	2 I			SUPPLIES	23.80		23.80		23.80	610				1
								610-817-6506	OFFICE SUPPLIES					
	3 I			SUPPLIES	23.81		23.81		23.81	001				1
								001-621-6506	OFFICE SUPPLIES					
	4 I			LEGAL PADS	56.60		56.60		56.60	001				1
								001-650-6506	OFFICE SUPPLIES					
* INVOICE TOTALS					128.02		128.02		128.02					
** VENDOR TOTALS *					433.23		433.23		433.23					
332 PLUMB SUPPLY														
2865142	1 I	4/08/2014	4/08/2014	SAFE ROOM PLUMBING PART	330.16		330.16		330.16	001				1
								001-430-6310	BUILDING MAINTENANCE & REPAIR					
** VENDOR TOTALS *					330.16		330.16		330.16					
338 POLK COUNTY AVIATION AUTHORITY														
691	1 I	4/08/2014	4/08/2014	FY2014 TAX LEVY	8485.50		8485.50		8485.50	001				1
								001-280-6413	PAYMENT TO OTHER AGENCIES					
** VENDOR TOTALS *					8485.50		8485.50		8485.50					
337 POLK COUNTY TREASURER														
5385	1 I	4/08/2014	4/08/2014	FEB 2014 ANIMAL CONTROL	180.00		180.00		180.00	001				1
								001-190-6413	PAYMENT TO OTHER AGENCIES					
** VENDOR TOTALS *					180.00		180.00		180.00					
348 PRAXAIR														
48996653	1 I	4/08/2014	4/08/2014	CYLINDER RENTAL	33.27		33.27		33.27	001				1
								001-160-6507	OPERATING SUPPLIES					
** VENDOR TOTALS *					33.27		33.27		33.27					
982 PRINCIPAL LIFE														
H15082	414 1 I	4/08/2014	4/08/2014	APR 2014 LIFE INS	67.85		67.85		67.85	112				1
								112-621-6150	GROUP INSURANCE					
	2 I			APR 2014 LIFE INS	27.80		27.80		27.80	112				1
								112-210-6150	GROUP INSURANCE					
	3 I			APR 2014 LIFE INS	18.48		18.48		18.48	600				1
								600-811-6150	GROUP INSURANCE					
	4 I			APR 2014 LIFE INS	18.48		18.48		18.48	610				1
								610-815-6150	GROUP INSURANCE					
	5 I			APR 2014 LIFE INS	7.44		7.44		7.44	741				1
								741-865-6150	GROUP INSURANCE					
	6 I			APR 2014 LIFE INS	24.90		24.90		24.90	112				1
								112-430-6150	GROUP INSURANCE					
	7 I			APR 2014 LIFE INS	19.90		19.90		19.90	112				1
								112-410-6150	GROUP INSURANCE					
	8 I			APR 2014 LIFE INS	9.15		9.15		9.15	112				1
								112-170-6150	GROUP INSURANCE					
* INVOICE TOTALS					194.00		194.00		194.00					
** VENDOR TOTALS *					194.00		194.00		194.00					

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
354 PUBLIC FINANCIAL MANAGEMENT													
PFM-152615	1 I	4/08/2014	4/08/2014	FINANCIAL ADVISORY FEE	15491.68		15491.68		15491.68	600			1
								600-812-6490	PROFESSIONAL SERVICES				
PFM-61016-	1 I	4/08/2014	4/08/2014	FINANCIAL ADVISORY FEE- REVENUE LOAN-PLEASANT H	6250.00		6250.00		6250.00	600			1
								600-812-6490	PROFESSIONAL SERVICES				
				** VENDOR TOTALS *	21741.68		21741.68		21741.68				
619 RACOM CORPORATION													
RI-140537	1 I	4/08/2014	4/08/2014	EDACS ACCESS	458.25		458.25		458.25	001			1
								001-150-6373	TELECOMMUNICATION EXPENSE				
	2 I			EDACS ACCESS	458.25		458.25		458.25	001			1
								001-160-6373	TELECOMMUNICATION EXPENSE				
				* INVOICE TOTALS	916.50		916.50		916.50				
				** VENDOR TOTALS *	916.50		916.50		916.50				
1589 RICOH USA INC													
5029832315	1 I	4/08/2014	4/08/2014	COPIER	102.46		102.46		102.46	001			1
								001-150-6499	CONTRACT SERVICES				
	2 I			COPIER	102.45		102.45		102.45	001			1
								001-160-6499	CONTRACT SERVICES				
				* INVOICE TOTALS	204.91		204.91		204.91				
				** VENDOR TOTALS *	204.91		204.91		204.91				
1404 RJ MARTIN EXCAVATING & TRUCK													
590	1 I	4/08/2014	4/08/2014	HAUL ROCK	116.05		116.05		116.05	600			1
								600-811-6375	WATER MAIN MAINTENANCE				
	2 I			HAUL CRUSHED CONCRETE	180.00		180.00		180.00	001			1
								001-430-6320	GROUNDS MAINTENANCE & REPAIR				
				* INVOICE TOTALS	296.05		296.05		296.05				
				** VENDOR TOTALS *	296.05		296.05		296.05				
764 ROAD READY SERVICES INC													
13299	1 I	4/08/2014	4/08/2014	REPLACE BATTERY-203	153.50		153.50		153.50	110			1
								110-210-6350	OPERATIONAL EQUIPMENT REPAIR				
				** VENDOR TOTALS *	153.50		153.50		153.50				
1701 JILL SANDERS													
103	1 I	4/08/2014	4/08/2014	MILEAGE REIMB	40.32		40.32		40.32	001			1
								001-410-6240	MEETINGS & CONFERENCES				
	2 I			SUPPLIES	59.77		59.77		59.77	001			1
								001-410-6506	OFFICE SUPPLIES				
				* INVOICE TOTALS	100.09		100.09		100.09				
				** VENDOR TOTALS *	100.09		100.09		100.09				
977 SECRETARY OF STATE													
03072014	1 I	4/08/2014	4/08/2014	NOTARY FEE-SANDERS	30.00		30.00		30.00	001			1
								001-410-6580	MISCELLANEOUS				
				** VENDOR TOTALS *	30.00		30.00		30.00				

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
1451 SIGN PRO													
032214BFD	1 I	4/08/2014	4/08/2014	QUINT LETTERING	367.00		367.00		367.00	001			1
								001-150-6710	VEHICLE REPLACEMENT				
032214CITY	1 I	4/08/2014	4/08/2014	BFD PARKING ONLY SIGNS	360.00		360.00		360.00	001			1
								001-430-6507	OPERATING SUPPLIES				
				** VENDOR TOTALS *	727.00		727.00		727.00				
1336 SMITH'S SEWER SERVICE, INC.													
042355	1 I	4/08/2014	4/08/2014	JET VAC STORM INTAKES-G PETOCCA	675.00		675.00		675.00	741			1
								741-865-6499	CONTRACT SERVICES				
				** VENDOR TOTALS *	675.00		675.00		675.00				
1395 SPINUTECH													
18366	1 I	4/08/2014	4/08/2014	QTRLY LICENSE;SUPPORT;H	600.00		600.00		600.00	001			1
								001-621-6419	COMPUTER SUPPORT				
				** VENDOR TOTALS *	600.00		600.00		600.00				
385 STANLEY CONSULTANTS													
166257	1 I	4/08/2014	4/08/2014	ZONING MAP UPDATE	242.50		242.50		242.50	001			1
								001-540-6407	ENGINEERING EXPENSE				
				** VENDOR TOTALS *	242.50		242.50		242.50				
452 STAPLES CREDIT PLAN													
7926 314	1 I	4/08/2014	4/08/2014	HP M602N PRINTER	999.00		999.00		999.00	001			1
								001-410-6725	TECHNOLOGY REPLACEMENT				
	2 I			TONER	79.97		79.97		79.97	001			1
								001-410-6506	OFFICE SUPPLIES				
				* INVOICE TOTALS	1078.97		1078.97		1078.97				
				** VENDOR TOTALS *	1078.97		1078.97		1078.97				
850 STEWART ELECTRIC, INC.													
8916	1 I	4/08/2014	4/08/2014	RELOCATE ELECTRIC	827.00		827.00		827.00	328			1
								328-210-6750	BUILDING				
				** VENDOR TOTALS *	827.00		827.00		827.00				
1534 STRATUS BUILDNG SOLUTIONS IOWA													
7625	1 I	4/08/2014	4/08/2014	CLEANING	443.39		443.39		443.39	001			1
								001-410-6499	CONTRACT SERVICES				
				** VENDOR TOTALS *	443.39		443.39		443.39				
940 THE DES MOINES REGISTER													
3335996	1 I	4/08/2014	4/08/2014	SUBSCRIPTION 4/1/14-3/3	287.73		287.73		287.73	001			1
								001-410-6502	PRINTED MATERIALS				
				** VENDOR TOTALS *	287.73		287.73		287.73				
930 TOMPKINS INDUSTRIES, INC.													
402601040	1 I	4/08/2014	4/08/2014	SUPPLIES	19.84		19.84		19.84	110			1
								110-210-6350	OPERATIONAL EQUIPMENT REPAIR				
402603287	1 I	4/08/2014	4/08/2014	FREIGHT	8.43		8.43		8.43	110			1
								110-210-6350	OPERATIONAL EQUIPMENT REPAIR				
				** VENDOR TOTALS *	28.27		28.27		28.27				

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
1641 TRANS-IOWA EQUIPMENT INC													
17140627	1 I	4/08/2014	4/08/2014	WASHER BOTTLE ASSY-SWEE	257.85		257.85		257.85	110			1
							110-210-6350		OPERATIONAL EQUIPMENT REPAIR				
				** VENDOR TOTALS *	257.85		257.85		257.85				
1156 JOSH TROUT													
03202014	1 I	4/08/2014	4/08/2014	IT WORK-HARD DRIVE;PHON	150.00		150.00		150.00	001			1
							001-621-6419		COMPUTER SUPPORT				
	2 I			IT WORK-HARD DRIVE;PHON	50.00		50.00		50.00	600			1
							600-812-6419		COMPUTER SUPPORT				
	3 I			IT WORK-HARD DRIVE;PHON	50.00		50.00		50.00	610			1
							610-817-6419		COMPUTER SUPPORT				
				* INVOICE TOTALS	250.00		250.00		250.00				
				** VENDOR TOTALS *	250.00		250.00		250.00				
1590 TRUE PITCH INC													
46339	1 I	4/08/2014	4/08/2014	FIELD PAINT;FIELD DRY	1537.00		1537.00		1537.00	001			1
							001-440-6507		OPERATING SUPPLIES				
				** VENDOR TOTALS *	1537.00		1537.00		1537.00				
770 UNITED HEALTHCARE-RIVER VALLEY													
0300020905	1 I	4/08/2014	4/08/2014	APR 2014 HEALTH INS	2961.64		2961.64		2961.64	112			1
							112-621-6150		GROUP INSURANCE				
	2 I			APR 2014 HEALTH INS	1010.39		1010.39		1010.39	0124			1
							001-050-2124		HEALTH INSURANCE WITHHOLDING				
	3 I			APR 2014 HEALTH INS	348.47		348.47		348.47	1024			1
							110-050-2124		HEALTH INSURANCE WITHHOLDING				
	4 I			APR 2014 HEALTH INS	120.27		120.27		120.27	6024			1
							600-050-2124		HEALTH INSURANCE WITHHOLDING				
	5 I			APR 2014 HEALTH INS	120.27		120.27		120.27	6124			1
							610-050-2124		HEALTH INSURANCE WITHHOLDING				
	6 I			APR 2014 HEALTH INS	96.97		96.97		96.97	7424			1
							741-050-2124		HEALTH INSURANCE WITHHOLDING				
	7 I			APR 2014 HEALTH INS	537.19		537.19		537.19	112			1
							112-430-6150		GROUP INSURANCE				
	8 I			APR 2014 HEALTH INS	597.34		597.34		597.34	112			1
							112-410-6150		GROUP INSURANCE				
	9 I			APR 2014 HEALTH INS	1291.14		1291.14		1291.14	112			1
							112-210-6150		GROUP INSURANCE				
	10 I			APR 2014 HEALTH INS	654.62		654.62		654.62	600			1
							600-811-6150		GROUP INSURANCE				
	11 I			APR 2014 HEALTH INS	654.62		654.62		654.62	610			1
							610-815-6150		GROUP INSURANCE				
	12 I			APR 2014 HEALTH INS	336.71		336.71		336.71	741			1
							741-865-6150		GROUP INSURANCE				
	13 I			APR 2014 HEALTH INS	317.86		317.86		317.86	112			1
							112-170-6150		GROUP INSURANCE				
				* INVOICE TOTALS	9047.49		9047.49		9047.49				
				** VENDOR TOTALS *	9047.49		9047.49		9047.49				
525 US CELLULAR													
30839713	1 I	4/08/2014	4/08/2014	CELL PHONES	57.87		57.87		57.87	001			1

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	SQ	CK

				427 WALMART COMMUNITY										
9753 314	1 I	4/08/2014	4/08/2014	DOCUMENT FRAMES	46.44		46.44		46.44	001				1
				** VENDOR TOTALS *	46.44		46.44		46.44					
				BANK TOTALS	142270.24		142270.24		142270.24					
				TOTAL MANUAL CHECKS					.00					
				TOTAL E-PAYMENTS					.00					
				TOTAL PURCH CARDS					.00					
				TOTAL OPEN PAYMENTS					142270.24					
				GRAND TOTALS	142270.24		142270.24		142270.24					

ACCOUNT NO	ALPHA ID	DEPOSIT DATE	PEN TIMES	DEPOSIT AMOUNT	INTEREST AMOUNT	TOTAL AMOUNT	DEPOSIT REFUND CODE
4360001	OLSON TRAVIS	6/30/04	2	70.10	.00	70.10	Check
5230008	CAPPS JACOB E	8/15/12	1	6.01	.00	6.01	Check
6593819	MULBERRY POINTE LLC	2/10/14		81.16	.00	81.16	Check
6594316	MULBERRY POINTE LLC	2/10/14		81.76	.00	81.76	Check
6595021	DAVEY JARRIN	2/14/13	2	57.22	.00	57.22	Check
6597212	GILBERT AMANDA	7/10/13	6	57.18	.00	57.18	Check
6721500	RON'S HOMES INC	3/06/14		79.71	.00	79.71	Check
6722200	NORTHWOOD CONSTRUCTION	7/10/13		77.91	.00	77.91	Check
8226000	LETO JOSEPH W	1/09/04	4	81.06	.00	81.06	Check
9060003	KJH RESIDENTIAL	1/29/14		167.83	.00	167.83	Check
9456004	MENARY NICK	1/31/13	2	44.07	.00	44.07	Check
11252000	INTEGRITY HOMES	2/15/14		169.49	.00	169.49	Check
14003802	KADING PROPERTIES LLC	2/10/14	1	76.57	.00	76.57	Check
14005602	KADING PROPERTIES LLC	3/06/14		74.90	.00	74.90	Check
14006401	GONZALEZ AMANDA	10/30/13		50.74	.00	50.74	Check
15002600	KOLB CUSTOM HOMES	12/31/13		27.07	.00	27.07	Check
REPORT TOTAL				1202.78	.00	1202.78	
WATER				1202.78	.00	1202.78	

**CITY OF BONDURANT
INTERIM WARRANT LIST
April 7, 2014**

DATE	VENDOR - REFERENCE	ACCOUNT CODE	TOTALS
03/24/14	Mediacom - Internet	001-621-6373	84.95
		001-150-6373	25.00
			<u>109.95</u>
03/24/14	IAWEA - Wastewater class	610-816-6230	45.00
03/27/14	City of Pleasant Hill - Water purchase capacity	600-812-6379	1,257,000.00
03/27/14	The Apple Store - MacBook Pro-3; Hard drive	171-865-6504	7,396.95
03/27/14	Petty Cash - BRSC change fund	001-000-1119	1,500.00
03/28/14	IRS USA tax payment - Federal/FICA		5,812.92
03/31/14	Ken Adams - Replace staledated payroll check		46.17
03/31/14	Petty Cash - Library postage	001-410-6508	145.64
03/31/14	Postmaster - Utility bill mailing	600-812-6508	273.22
		610-817-6508	183.90
		670-840-6508	68.31
			<u>525.43</u>
		Total	1,272,582.06

GRAND TOTALS-A/P	142,270.24
UTILITY DEPOSIT REFUNDS	1,202.78
INTERIM WARRANT LIST	<u>1,272,582.06</u>
TOTAL	<u><u>\$1,416,055.08</u></u>

TAX ABATEMENT
April 07, 2014

NAME	ADDRESS	CLOSING DATE	PURCHASE PRICE
Brad and Lori Comegys	1250 NE Morgan Drive	3/1/2012	\$265,000
Tim and Holly Figenshaw	521 Sycamore Drive, NW	3/18/2014	\$236,500

RESOLUTION NO. 14-47a

**RESOLUTION ADOPTING PLANS, SPECIFICATIONS,
FORM OF CONTRACT AND ESTIMATE OF COST**

WHEREAS, on the 3rd day of March 2014, plans, specifications, form of contract and estimate of cost were filed with the Clerk for the construction of certain public improvements described in general as the U.S. 65 & 32ND STREET INTERSECTION IMPROVEMENTS PROJECT; and

WHEREAS, notice of hearing on plans, specifications, form of contract and estimate of cost for said public improvements was published as required by law in compliance with Iowa Code Section 26.12:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BONDURANT, IOWA:

Section 1. That the said plans, specifications, form of contract and estimate of cost are hereby approved as the plans, specifications, form of contract and estimate of cost for said public improvements, as described in the preamble of this Resolution.

Passed and approved _____, 2014

Keith Ryan, Mayor

Attest:

Mark Arentsen, City Administrator

RESOLUTION NO. 14-47b

AWARDING CONTRACT FOR THE U.S. 65 & 32ND STREET INTERSECTION IMPROVEMENTS PROJECT

WHEREAS, pursuant to notice duly published in the manner and form prescribed by the Iowa Department of Transportation and received by same, the Iowa Department of Transportation on March 18th, 2014, received five bids, with the apparent low bidder being Absolute Concrete Construction, Inc. of Slater, Iowa, with the lowest bid at \$898,573.72; and

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Bondurant, Iowa, as follows:

Section 1. The City Council approves said contract as submitted by the following contractor and said contract is fully responsive to the plans and specifications for the Project, heretofore approved by the Council, and is the lowest responsible bid received, such bid being as follows:

<u>Name and Address of Contractor</u>	<u>Amount of Bid</u>
Absolute Concrete Construction, Inc. of Slater, Iowa	\$ 898,573.72

Section 2. The contract for the Project is hereby awarded to such contractor at the total estimated cost set out above, the final settlement to be made on the basis of the unit prices therein set out and the actual final quantities of each class of materials furnished, the said contract to be subject to the plans and specifications and the terms of the bidder's written proposal and contingent upon the Iowa Department of Transportation's raising the Urban-State Traffic Engineering Program (U-STEP) contribution from \$85,000 to \$130,000.

Section 3. The Mayor and City Administrator are hereby authorized and directed to enter into a written contract with said contractor for the Project contingent upon the U-STEP funding increase noted in Section 2.

Section 4. The amount of the contractor's performance and/or payment bonds is hereby fixed and determined to be 100% of the amount of the contract.

Section 5. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved _____, 2014

Keith Ryan, Mayor

Attest:

Mark Arentsen, City Administrator

Apparent Bids for Proposal 77-0747-607

*Hwy 65/32nd St SW Intersection
Improvements*

PCC PAVEMENT WIDENING

Letting ID: 14/03/18

Cut-Off Time: 10:00:59 AM

Bidder Name	DBE	Bid Amount
Absolute Concrete Construction	0.00%	\$898,573.72
Concrete Technologies Inc.	0.00%	\$932,408.33
Elder Corporation	0.00%	\$961,000.00
Hawkeye Paving Corporation	0.00%	\$1,075,822.74
Alliance Construction Group LLC& K.Cunningham Constr.	0.00%	\$1,130,899.30
(5 Apparent Bids)		

**OPINION OF PROBABLE PROJECT COST
US 65 & 32ND ST SW IMPROVEMENTS**

**BONDURANT, IOWA
May 13, 2013**

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	Mobilization	1	LS	\$ 20,000.00	\$ 20,000.00
2	Traffic Control	1	LS	\$ 15,000.00	\$ 15,000.00
3	Pavement Removal	800	SY	\$ 10.00	\$ 8,000.00
4	PCC Pavement, 10"	3,510	SY	\$ 80.00	\$ 280,800.00
5	PCC Pavement, 8"	1,460	SY	\$ 70.00	\$ 102,200.00
6	Culvert Extension	40	LF	\$ 80.00	\$ 3,200.00
7	Pavement Markings, Durable	95	STA	\$ 200.00	\$ 19,000.00
8	Pavement Marking Symbols	6	EA	\$ 250.00	\$ 1,500.00
9	Traffic Signal	1	EA	\$ 180,000.00	\$ 180,000.00
SUBTOTAL =					\$ 629,700.00
Construction Contengency (10%) =					\$ 63,000.00
CONSTRUCTION ESTIMATE SUBTOTAL =					\$ 692,700.00
(PE) Project Admin, Survey & Design Engineering (10%) =					\$ 69,300.00
(CE) Construction Admin, Observation Services (11%) =					\$ 76,200.00
ENGINEERING SERVICES SUBTOTAL =					\$ 145,500.00
TOTAL PROJECT ESTIMATE =					\$ 838,200.00

Note:

Updated from original Aug 2012 TSIP Estimate & Dec 2012 STP Funding request to reflect cost for additional construction of SB right turn lane, and updated engineering services estimates based on federal aid type project

CONTRACT

FA96 (Form 650019)
05-13

Letting Date: March 18, 2014 Contract ID: 77-0747-607 Bid Order No.: 111
County: POLK Project Engineer: CITY OF BONDURANT
Cost Center: 849300 Object Code: 890 DBE Commitment: \$0.00
Contract Work Type: PCC PAVEMENT WIDENING

This agreement made and entered by and between the CITY OF BONDURANT CONTRACTING AUTHORITY,
AND
ABSOLUTE CONCRETE CONSTRUCTION, INC. OF SLATER, IA, (AB112), CONTRACTOR

It is agreed that the notice and instructions to bidders, the proposal filed by the Contractor, the specifications, the plan, if any, for project(s) listed below, together with Contractor's performance bond, are made a part hereof and together with this instrument constitute the contract. This contract contains all of the terms and conditions agreed upon by the parties hereto. A true copy of said plan is now on file in the office of the Contracting Authority under date of 03/13/2014.

PROJECT: STP-U-0747(607)--70-77 COUNTY: POLK
WORK TYPE: PCC PAVEMENT WIDENING ACCOUNTING ID: 31436
ROUTE: NE 64 ST/32ND ST SW LENGTH (MILES): 0
LOCATION: IN THE CITY OF BONDURANT, U.S. HIGHWAY 65 &
NE 64TH STREET/32ND STREET SW
FEDERAL AID - PREDETERMINED WAGES ARE IN EFFECT

The specifications consist of the Standard Specifications for Highway and Bridge Construction, Series 2012 of the Iowa Department of Transportation plus the following Supplemental Specifications, Special Provisions, and addendums: DS-12013, FHWA-1273.05, GS-12003, IA14-1.0, SS-12007, SS-12008

Contractor, for and in considerations of \$898,573.72 payable as set forth in the specifications constituting a part of this contract, agrees to construct various items of work and/or provide various materials or supplies in accordance with the plans and specifications therefore, and in the locations designated in the Notice to Bidders.

Contractor certifies by signature on this contract, under pain of penalties for false certification, that the Contractor has complied with Iowa Code Section 452A.17(8) as amended, if applicable, and Iowa Code Section 91C.5 (Public Registration Number), if applicable.

In consideration of the foregoing, Contracting authority hereby agrees to pay the Contractor promptly and according to the requirements of the specifications the amounts set forth, subject to the conditions as set forth in the specifications.

It is further understood and agreed that the above work shall also be commenced or completed in accordance with Page 1B of this Contract and assigned Proposal Notes.

To accomplish the purpose herein expressed, the Contracting authority and Contractor have signed this and one other identical instrument.

For Federal-Aid contracts the Contractor certifies that each subcontract is evidenced in writing and that it contains all pertinent provisions and requirements of the contract.

By _____, _____ Contractor (if joint venture)

By _____ Contracting Authority Contract Award Date

Iowa DOT Concurrence _____

Letting Date: March 18, 2014 Contract ID: 77-0747-607 Bid Order No. : 111

It is further understood and agreed that the above work shall be commenced or completed in accordance with the following schedule:

SITE NUMBER	CONTRACT PERIOD /SITE DESCRIPTION	LIQUIDATED DAMAGES
	CONTRACT LATE START DATE 07/28/2014 55 WORKING DAYS	\$1,200.00

CONTRACT NOTES

CONTRACT SCHEDULE OF PRICES

Vendor No.: AB112
 Contract ID No.: 77-0747-607
 Primary Work Type: PCC PAVEMENT WIDENING
 Primary County: POLK

Bid Order No.: 111
 Letting Date: March 18, 2014
 10:00 A.M.

Line No	Item Number Item Description	Item Quantity and Unit	Unit Price Dollars Cts	Bid Amount Dollars Cts
SECTION 0001 ROADWAY ITEMS				
0010	2102-2625000 EMBANKMENT-IN-PLACE	689.000 CY	20.00000	13,780.00
0020	2102-2710070 EXCAVATION, CLASS 10, ROADWAY AND BORROW	2,035.000 CY	2.75000	5,596.25
0030	2105-8425015 TOPSOIL, STRIP, SALVAGE AND SPREAD	1,786.000 CY	4.50000	8,037.00
0040	2107-0875100 COMPACTION WITH MOISTURE CONTROL	2,724.000 CY	4.00000	10,896.00
0050	2115-0100000 MODIFIED SUBBASE	2,230.000 CY	33.00000	73,590.00
0060	2121-7425010 GRANULAR SHOULDERS, TYPE A	1,896.000 TON	20.00000	37,920.00
0070	2123-7450000 SHOULDER CONSTRUCTION, EARTH	31.100 STA	250.00000	7,775.00
0080	2301-1033100 STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 10 IN.	5,655.000 SY	65.00000	367,575.00
0090	2301-6911722 PORTLAND CEMENT CONCRETE PAVEMENT SAMPLES	LUMP	LUMP	2,500.00
0100	2315-8275025 SURFACING, DRIVEWAY, CLASS A CRUSHED STONE	20.000 TON	35.00000	700.00

CONTRACT SCHEDULE OF PRICES

Vendor No.: AB112
 Contract ID No.: 77-0747-607
 Primary Work Type: PCC PAVEMENT WIDENING
 Primary County: POLK

Bid Order No.: 111
 Letting Date: March 18, 2014
 10:00 A.M.

Line No	Item Number Item Description	Item Quantity and Unit	Unit Price		Bid Amount	
			Dollars	Cts	Dollars	Cts
0110	2401-6745910 REMOVAL OF SIGN	8.000 EACH	180.00000		1,440.00	
0120	2402-0425040 FLOODED BACKFILL	6.600 CY	110.00000		726.00	
0130	2402-2720000 EXCAVATION, CLASS 20	45.800 CY	11.00000		503.80	
0140	2416-0100024 APRONS, CONCRETE, 24 IN. DIA.	2.000 EACH	1,850.00000		3,700.00	
0150	2416-0100030 APRONS, CONCRETE, 30 IN. DIA.	1.000 EACH	1,950.00000		1,950.00	
0160	2416-1180024 CULVERT, CONCRETE ROADWAY PIPE, 24 IN. DIA.	14.000 LF	140.00000		1,960.00	
0170	2416-1180030 CULVERT, CONCRETE ROADWAY PIPE, 30 IN. DIA.	18.000 LF	155.00000		2,790.00	
0180	2417-0225024 APRONS, METAL, 24 IN. DIA.	2.000 EACH	700.00000		1,400.00	
0190	2417-1060024 CULVERT, CORRUGATED METAL ROADWAY PIPE, 24 IN. DIA.	38.000 LF	90.00000		3,420.00	
0200	2502-8212034 SUBDRAIN, LONGITUDINAL, (SHOULDER) 4 IN. DIA.	3,228.400 LF	12.00000		38,740.80	
0210	2502-8220193 SUBDRAIN OUTLET (RF-19C)	8.000 EACH	500.00000		4,000.00	

CONTRACT SCHEDULE OF PRICES

Vendor No.: AB112
 Contract ID No.: 77-0747-607
 Primary Work Type: PCC PAVEMENT WIDENING
 Primary County: POLK

Bid Order No.: 111
 Letting Date: March 18, 2014
 10:00 A.M.

Line No	Item Number Item Description	Item Quantity and Unit	Unit Price		Bid Amount	
			Dollars	Cts	Dollars	Cts
0220	2502-8220196 SUBDRAIN OUTLET, RF-19E	2.000 EACH	420.00000		840.00	
0230	2502-8220197 SUBDRAIN OUTLET (RF-19F)	5.000 EACH	380.00000		1,900.00	
0240	2503-0200036 REMOVE STORM SEWER PIPE LESS THAN OR EQUAL TO 36 IN.	38.000 LF	15.00000		570.00	
0250	2507-3250005 ENGINEERING FABRIC	27.600 SY	20.00000		552.00	
0260	2507-8029000 EROSION STONE	14.400 TON	60.00000		864.00	
0270	2510-6745850 REMOVAL OF PAVEMENT	2,010.000 SY	10.00000		20,100.00	
0280	2518-6910000 SAFETY CLOSURE	1.000 EACH	200.00000		200.00	
0290	2524-6765010 REMOVE AND REINSTALL SIGN AS PER PLAN	5.000 EACH	175.00000		875.00	
0300	2525-0000100 TRAFFIC SIGNALIZATION	LUMP	LUMP		175,000.00	
0310	2527-9263109 PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	175.160 STA	42.00000		7,356.72	
0320	2527-9263137 PAINTED SYMBOLS AND LEGENDS, WATERBORNE OR SOLVENT-BASED	6.000 EACH	110.00000		660.00	

CONTRACT SCHEDULE OF PRICES

Vendor No.: AB112
 Contract ID No.: 77-0747-607
 Primary Work Type: PCC PAVEMENT WIDENING
 Primary County: POLK

Bid Order No.: 111
 Letting Date: March 18, 2014
 10:00 A.M.

Line No	Item Number Item Description	Item Quantity and Unit	Unit Price		Bid Amount	
			Dollars	Cts	Dollars	Cts
0330	2527-9263180 PAVEMENT MARKINGS REMOVED	 43.650 STA	 31.00000		 1,353.15	
0340	2528-8445110 TRAFFIC CONTROL	 LUMP	 LUMP		 3,900.00	
0350	2528-8445113 FLAGGERS	 20.000 EACH	 335.00000		 6,700.00	
0360	2533-4980005 MOBILIZATION	 LUMP	 LUMP		 60,000.00	
0370	2599-9999005 ('EACH' ITEM) STORM WATER PPP, INSPECTIONS	 25.000 EACH	 100.00000		 2,500.00	
0380	2599-9999010 ('LUMP SUM' ITEM) METER PIT TOP ADJUSTMENT	 LUMP	 LUMP		 12,500.00	
0390	2599-9999010 ('LUMP SUM' ITEM) STORMWATER PPP, MANAGEMENT	 LUMP	 LUMP		 2,500.00	
0400	2601-2634100 MULCHING	 2.210 ACRE	 700.00000		 1,547.00	
0410	2601-2636041 SEEDING AND FERTILIZING	 2.210 ACRE	 1,100.00000		 2,431.00	
0420	2602-0000020 SILT FENCE	 1,094.000 LF	 1.75000		 1,914.50	
0430	2602-0000030 SILT FENCE FOR DITCH CHECKS	 399.000 LF	 2.50000		 997.50	

CONTRACT SCHEDULE OF PRICES

Vendor No.: AB112
 Contract ID No.: 77-0747-607
 Primary Work Type: PCC PAVEMENT WIDENING
 Primary County: POLK

Bid Order No.: 111
 Letting Date: March 18, 2014
 10:00 A.M.

Line No	Item Number Item Description	Item Quantity and Unit	Unit Price		Bid Amount	
			Dollars	Cts	Dollars	Cts
0440	2602-0000071 REMOVAL OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS	1,493.000 LF	1.00000		1,493.00	
0450	2602-0000101 MAINTENANCE OF SILT FENCE OR SILT FENCE FOR DITCH CHECK	150.000 LF	0.10000		15.00	
0460	2602-0000309 PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9 IN. DIA.	217.500 LF	5.00000		1,087.50	
0470	2602-0000350 REMOVAL OF PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE	217.500 LF	1.00000		217.50	
0480	2602-0010010 MOBILIZATIONS, EROSION CONTROL	1.000 EACH	500.00000		500.00	
0490	2602-0010020 MOBILIZATIONS, EMERGENCY EROSION CONTROL	1.000 EACH	1,000.00000		1,000.00	
TOTAL BID						898,573.72

Resolution: #14-48a

Agenda Item: #10

Date: April 07, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the plans, specifications, form of contract and estimate of cost for the Chichaqua Valley Trail Project, are hereby approved.

Moved by _____ Second by _____ to adopt.

Council Action	Yeas	Nays	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				

Keith Ryan, Mayor				

CERTIFICATE

I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Mark J. Arentsen, City Administrator

Resolution: #14-48b

Agenda Item: #10

Date: April 07, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the bid submitted by Howrey Construction, Inc., in the amount of \$744,472 for the Chichaqua Valley Trail Project, is hereby approved as presented.

Moved by _____ Second by _____ to adopt.

Council Action	Yeas	Nays	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				

Keith Ryan, Mayor				

CERTIFICATE

I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Mark J. Arentsen, City Administrator

March 31, 2014

TO: Howrey Construction, Inc.
316 Austin Street
Rockwell City, IA 50579

PROJECT: Chichaqua Valley Trail
City of Bondurant
Iowa DOT Project No. STP-E-0747(606)—8V-77

You are notified that your Bid dated March 18, 2014, for the above Contract has been considered. You are the apparent Successful Bidder and have been awarded a contract for the Chichqua Valley Trail, Bondurant, Iowa, for all labor, equipment and materials for the construction of the Improvements for the City of Bondurant, Iowa. The Contract Price of your contract is **Seven Hundred Forty-Four Thousand, Four Hundred Seventy-One Dollars and 89/100 (\$744,471.89)**, in accordance with your bid.

Four (4) copies of the proposed contract are being sent to you on March 31, 2014 as part of this Notice.

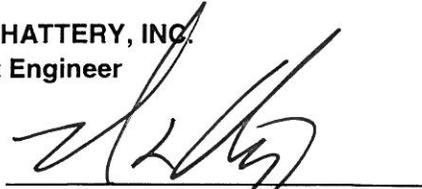
You must comply with the following conditions of the Notice of Award by April 4, 2014.

1. You must deliver to the City of Bondurant.: Three (3) signed copies of this Notice of Award.
2. You must deliver to the City of Bondurant.: Three (3) fully executed counterparts of the Contract. Do not remove any pages from this Contract.
3. You must deliver to the City of Bondurant. Three (3) signed copies of the Storm Water Discharge Certification Statement.
4. You must deliver to the City of Bondurant. Completed Bond Form 181419 (01-12). A copy has been included herein.
5. Certificate of Insurance: In accordance with Iowa DOT Specifications, listing the contractor as insured and the City of Bondurant and Shive-Hattery, Inc. as additional insureds.
6. Completed Subcontract Request and Approval form for review and approval by the Contracting Authority. Contractor shall submit Subcontract Request using the SiteXchange software.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your bid in default, to annul this Notice of Award, and to declare your Bid Security forfeited.

SHIVE-HATTERY, INC.
Project Engineer

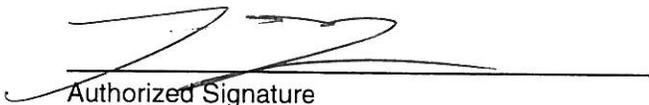
By:


Authorized Signature

PROJECT MANAGER

Title

HOWREY CONSTRUCTION, INC.
Contractor


Authorized Signature

PRESIDENT

Title



Howrey Construction, Inc.
316 Austin Street, Rockwell City, IA 50579
Phone (712) 297-8182 Fax (712) 297-7307
Our Reputation is Concrete

April 2, 2014

City of Bondurant
200 2nd St NE
Bondurant, IA 50035

RECEIVED

APR 02 2014

CITY OF BONDURANT

RE: Chichaqua Valley Trail
City of Bondurant
Iowa DOT: STP-E-0747(606)—8V-77

To Whom It May Concern,

Enclosed are the following for the above mentioned project.

1. Three executed copies of the Notice of Award.
2. Three executed copies of the Contract.
3. Three executed copies of the Storm Water Discharge Certification Statement.
4. Three signed copies of the Bond Form for your review.
5. Three copies of our Certificate of Insurance listing the City of Bondurant and Shive-Hattery as certificate holders.

The Subcontract Request has been submitted electronically to the Iowa DOT using the SiteXchange software. If you have any questions please feel free to contact me on my cell phone at 712-830-8282. We look forward to working with you again this year.

Sincerely,



Brian Madsen, Project Manager
Howrey Construction, Inc.

Enclosures

Chicago Valley Trail

Apparent Bids for Proposal 77-0747-606

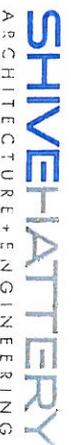
PCC SIDEWALK/TRAIL

Letting ID: 14/03/18

Cut-Off Time: 10:00:59 AM

Bidder Name	DBE	Bid Amount
Howrey Construction	5.09%	\$744,471.89
Absolute Concrete Construction	5.78%	\$843,588.34
Jasper Construction Services, Inc.	2.00%	\$882,763.65
TK Concrete, Inc	4.74%	\$1,027,783.60
(4 Apparent Bids)		

CHICHAQUA VALLEY TRAIL ESTIMATE OF COSTS



Bondurant, Iowa
STP-E-0747(606)--8V-77
Letting Date: 03/18/2014

DIVISION 1: 2ND St NE - NE 80th St
DIVISION 2: NE 80th St - NE 88th St
DIVISION 3: Grant St - Polk Co Connection

DIVISION 4: Lake Pelocka Spur
DIVISION 5: Blaine St Spur

Item Number	Item Code	Item Description	Unit	Unit Cost	Div 1	Div 1 Extended	Div 2	Div 2 Extended	Div 3	Div 3 Extended	Div 4	Div 4 Extended	Div 5	Div 5 Extended	Total Quantity	Total Cost
1	2101-0850001	CLEANING AND GRUBBING	ACRE	\$10,000.00	0.00	\$0.00	0.50	\$5,000.00	0.30	\$3,000.00	0.10	\$1,000.00	0.00	\$0.00	1.00	\$10,000.00
2	2102-4625001	EMBANKMENT-IN-PLACE, CONTRACTOR FURNISHED	CV	\$8.00	61.50	\$492.00	7,696.20	\$5,000.00	91.30	\$730.40	156.10	\$1,248.80	134.10	\$1,072.80	8,139.20	\$65,113.60
3	2102-2710070	EXCAVATION, CLASS 10, ROADWAY AND BORROW	CV	\$4.00	245.30	\$981.20	1,556.30	\$6,162.30	159.50	\$638.00	0.00	\$0.00	79.60	\$318.40	2,090.70	\$8,362.80
4	2105-8425015	TOPSOIL, STRIP, SALVAGE AND SPREAD	CV	\$10.00	0.00	\$0.00	2,987.00	\$29,870.00	0.00	\$0.00	31.00	\$310.00	134.00	\$1,340.00	3,197.00	\$31,970.00
5	2115-0100000	MODIFIED SUBBASE	STA	\$45.00	0.00	\$0.00	639.00	\$28,775.00	0.00	\$0.00	0.00	\$0.00	38.00	\$1,710.00	778.00	\$34,970.00
6	2123-7450000	SHOULDER CONSTRUCTION, EARTH	STA	\$175.00	25.10	\$4,382.50	75.90	\$13,282.50	8.25	\$1,443.75	1.90	\$332.50	3.55	\$621.25	114.70	\$20,072.50
7	2416-0100015	APRONS, CONCRETE, 15 IN. DIA	EACH	\$750.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	2.00	\$1,500.00	2.00	\$1,500.00
8	2416-0100042	APRONS, CONCRETE, 42 IN. DIA	EACH	\$1,800.00	0.00	\$0.00	1.00	\$1,800.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	1.00	\$1,800.00
9	2416-0102218	APRONS, LOW CLEARANCE CONCRETE, EQUIVALENT DIAMETER 18 IN.	EACH	\$800.00	0.00	\$0.00	2.00	\$1,600.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	2.00	\$1,600.00
10	2416-1180042	CULVERT, LOW CLEARANCE CONCRETE ENTRANCE PIPE, EQUIVALENT DIAMETER 18 IN.	LF	\$145.00	0.00	\$0.00	20.00	\$2,900.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	20.00	\$2,900.00
11	2431-1190218	DIAMETER 18 IN.	LF	\$220.00	0.00	\$0.00	23.00	\$5,060.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	23.00	\$5,060.00
12	2431-0000100	SEGMENTAL BLOCK RETAINING WALL	SF	\$45.00	0.00	\$0.00	295.00	\$13,275.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	295.00	\$13,275.00
13	2435-0251224	INTAKE, SW-512, 24 IN.	EACH	\$1,400.00	0.00	\$0.00	1.00	\$1,400.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	1.00	\$1,400.00
14	2502-8212110	SUBDRAIN, PLASTIC PIPE, 10 IN.	LF	\$14.00	0.00	\$0.00	930.00	\$13,020.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	930.00	\$13,020.00
15	2502-8212127	SUBDRAIN, PERFORATED PLASTIC PIPE, 10 IN DIA	LF	\$14.00	0.00	\$0.00	1,400.00	\$19,600.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	1,400.00	\$19,600.00
16	2502-8220189	SUBDRAIN, OUTLET (NE-191)	EACH	\$100.00	0.00	\$0.00	1.00	\$100.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	1.00	\$100.00
17	2503-0114215	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000 (CLASS III), 15 IN.	LF	\$65.00	0.00	\$0.00	20.00	\$1,300.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	20.00	\$1,300.00
18	2503-0114218	STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000 (CLASS III), 18 IN.	LF	\$80.00	0.00	\$0.00	30.00	\$2,400.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	30.00	\$2,400.00
19	2505-6000121	HIGH TENSION CABLE GUARDRAIL	EACH	\$12.00	0.00	\$0.00	235.00	\$2,820.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	235.00	\$2,820.00
20	2505-6000121	HIGH TENSION CABLE GUARDRAIL, END ANCHOR	EACH	\$2,500.00	0.00	\$0.00	2.00	\$5,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	2.00	\$5,000.00
21	2505-6000131	HIGH TENSION CABLE GUARDRAIL, SPARE PARTS KIT	TON	\$2,500.00	0.00	\$0.00	1.00	\$2,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	1.00	\$2,500.00
22	2507-6800042	REMOVEMENT, CLASS D	TON	\$40.00	0.00	\$0.00	60.00	\$2,400.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	60.00	\$2,400.00
23	2511-0300000	REMOVEMENT OF RECREATIONAL TRAIL	SY	\$5.00	0.00	\$0.00	305.00	\$1,525.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	305.00	\$1,525.00
24	2511-0301600	RECREATIONAL TRAIL, PORTLAND CEMENT CONCRETE, 6 IN.	STA	\$35.00	25.10	\$876.65	8.668	\$303.86	916.60	\$32,060.00	218.00	\$7,630.00	394.00	\$13,790.00	305.00	\$10,640.00
25	2511-0310100	SPECIAL COMPACTION OF SUBGRADE FOR RECREATIONAL TRAIL	SF	\$130.00	2.5	\$325.00	75.90	\$9,967.00	8.25	\$1,072.50	1.90	\$247.00	3.55	\$461.50	114.70	\$14,911.00
26	2511-7526006	DETECTABLE, P. C. CONCRETE, 6 IN.	SF	\$50.00	13.50	\$675.00	18.00	\$900.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	36.50	\$1,830.00
27	2511-7528101	DETECTABLE WARNING	SF	\$30.00	20.00	\$600.00	40.00	\$1,200.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	80.00	\$2,400.00
28	2519-1001000	FENCE, CHAIN LINK, VINYL COATED	LF	\$30.00	0.00	\$0.00	150.00	\$4,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	150.00	\$4,500.00
29	2524-6785010	REMOVE AND REINSTALL SIGN AS PER PLAN	LF	\$300.00	0.00	\$0.00	2.00	\$600.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	2.00	\$600.00
30	2524-9270010	PERFORATED SQUARE STEEL TUBE POST ANCHOR, BREAK AWAY SOIL INSTALLATION	LF	\$12.00	18.00	\$216.00	63.00	\$756.00	18.00	\$216.00	0.00	\$0.00	0.00	\$0.00	108.00	\$1,296.00
31	2524-9270021	INSTALLATION	EACH	\$120.00	2.00	\$240.00	7.00	\$840.00	2.00	\$240.00	0.00	\$0.00	1.00	\$120.00	12.00	\$1,440.00
32	2524-9325001	TYPE A SIGNS, SHEET ALUMINUM	SF	\$20.00	14.00	\$280.00	69.00	\$1,380.00	17.00	\$340.00	0.00	\$0.00	6.00	\$120.00	106.00	\$2,120.00
33	2525-8282000	CONSTRUCTION SIGN	LS	\$8,000.00	0.22	\$1,760.00	0.66	\$5,280.00	0.07	\$560.00	0.02	\$160.00	0.03	\$240.00	1.00	\$8,000.00
34	2525-8282117	PAINTED PAVEMENT MARKINGS, DURABLE	STA	\$1,000.00	0.00	\$0.00	0.77	\$770.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.77	\$770.00
35	2526-8448110	TRAFFIC CONTROL	LS	\$1,000.00	0.25	\$250.00	0.50	\$500.00	0.25	\$250.00	0.00	\$0.00	0.00	\$0.00	1.00	\$1,000.00
36	2532-4989005	MOBILIZATION	ACRE	\$22,000.00	0.22	\$4,840.00	0.66	\$14,520.00	0.07	\$1,540.00	0.02	\$440.00	0.03	\$660.00	1.00	\$22,000.00
37	2501-2634100	SEEDING AND FERTILIZING (URBAN)	ACRE	\$1,500.00	0.40	\$600.00	2.90	\$4,350.00	0.20	\$300.00	0.10	\$150.00	0.70	\$1,050.00	4.30	\$6,450.00
38	2602-0000020	SILT FENCE	LF	\$1.80	4,005.00	\$7,209.00	2.90	\$5,220.00	0.20	\$360.00	0.10	\$180.00	0.70	\$1,260.00	14,980.00	\$26,988.00
39	2602-0000071	SILT FENCE FOR DITCH CHECKS	LF	\$2.00	180.00	\$360.00	8.200	\$16,400.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	690.00	\$1,380.00
40	2602-0000073	REMOVAL OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS	LF	\$0.50	4,185.00	\$2,092.50	8.200	\$4,100.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	340.00	\$170.00
41	2602-0000111	MAINTENANCE OF SILT FENCE OR SILT FENCE FOR DITCH CHECK	LF	\$0.50	4,185.00	\$2,092.50	8.200	\$4,100.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	340.00	\$170.00
42	2602-0000112	PERIMETER AND SLOPE SEGMENT CONTROL DEVICE, 12 IN. DIA	LF	\$3.50	30.00	\$105.00	175.00	\$612.50	20.00	\$70.00	0.00	\$0.00	0.00	\$0.00	340.00	\$1,190.00
43	2602-0000310	REMOVAL OF PERIMETER AND SLOPE SEGMENT CONTROL DEVICE	LF	\$1.00	30.00	\$30.00	175.00	\$175.00	20.00	\$20.00	0.00	\$0.00	0.00	\$0.00	340.00	\$340.00
44	2602-0000350	MOBILIZATION, EROSION CONTROL	LF	\$1.00	30.00	\$30.00	175.00	\$175.00	20.00	\$20.00	0.00	\$0.00	0.00	\$0.00	340.00	\$340.00
45	2602-0010010	MOBILIZATION, EROSION CONTROL	EACH	\$500.00	1.00	\$500.00	1.00	\$500.00	1.00	\$500.00	1.00	\$500.00	1.00	\$500.00	5.00	\$2,500.00
				Total		\$129,083.70		\$894,681.60		\$47,290.05		\$14,646.30		\$27,938.45		\$513,567.90

CONTRACT

Letting Date March 18, 2014 Contract ID: 77-0747-606
County: POLK Project Engineer: CITY OF BONDURANT
Cost Center: 849300 Object Code: 890
Contract Work Type: PCC SIDEWALK/TRAIL

Bid Order No: 110
DBE Commitment: \$37,904.50

This agreement made and entered by and between the CITY OF BONDURANT CONTRACTING AUTHORITY,
AND
HOWREY CONSTRUCTION, INC. OF ROCKWELL CITY, IA, (H0811), CONTRACTOR

It is agreed that the notice and instructions to bidders, the proposal filed by the Contractor, the specifications, the plan, if any, for project(s) listed below, together with Contractor's performance bond, are made a part hereof and together with this instrument constitute the contract. This contract contains all of the terms and conditions agreed upon by the parties hereto. A true copy of said plan is now on file in the office of the Contracting Authority under date of 03/13/2014

PROJECT: STP-E-0747(606)--8V-77	COUNTY: POLK
WORK TYPE: PCC SIDEWALK/TRAIL	ACCOUNTING ID: 31435
ROUTE: CHICHAQUA VALLEY TR.	LENGTH (MILES): 0.49
LOCATION: IN THE CITY OF BONDURANT, APPROX 800' W OF GRANT ST ALONG RR BED; BLAINE ST NW SPUR; 2ND ST NE TO NE 88TH ST	
FEDERAL AID - PREDETERMINED WAGES ARE NOT IN EFFECT	

The specifications consist of the Standard Specifications for Highway and Bridge Construction, Series 2012 of the Iowa Department of Transportation plus the following Supplemental Specifications, Special Provisions, and addendums: FHWA-1273.05, GS-12003, SS-12007, ADDENDUMS: 18MAR110.A01

Contractor, for and in considerations of \$744,471.89 payable as set forth in the specifications constituting a part of this contract, agrees to construct various items of work and/or provide various materials or supplies in accordance with the plans and specifications therefore, and in the locations designated in the Notice to Bidders.

Contractor certifies by signature on this contract, under pain of penalties for false certification, that the Contractor has complied with Iowa Code Section 452A.17(8) as amended, if applicable, and Iowa Code Section 91C.5 (Public Registration Number), if applicable.

In consideration of the foregoing, Contracting authority hereby agrees to pay the Contractor promptly and according to the requirements of the specifications the amounts set forth, subject to the conditions as set forth in the specifications.

It is further understood and agreed that the above work shall also be commenced or completed in accordance with Page 1B of this Contract and assigned Proposal Notes.

To accomplish the purpose herein expressed, the Contracting authority and Contractor have signed this and one other identical instrument.

For Federal-Aid contracts the Contractor certifies that each subcontract is evidenced in writing and that it contains all pertinent provisions and requirements of the contract.

By  Contractor, _____ Contractor (if joint venture)

By _____ Contracting Authority _____ Contract Award Date

Iowa DOT Concurrence _____

Letting Date: March 18, 2014 Contract ID: 77-0747-606 Bid Order No. : 110

It is further understood and agreed that the above work shall be commenced or completed in accordance with the following schedule:

SITE NUMBER	CONTRACT PERIOD /SITE DESCRIPTION	LIQUIDATED DAMAGES
	CONTRACT LATE START DATE 06/02/2014 45 WORKING DAYS	\$1,200.00

CONTRACT NOTES

CONTRACT SCHEDULE OF PRICES

 Vendor No.: HO811 Bid Order No.: 110
 Contract ID No.: 77-0747-606 Letting Date: March 18, 2014
 Primary Work Type: PCC SIDEWALK/TRAIL 10:00 A.M.
 Primary County: POLK

Line No	Item Number Item Description	Item Quantity and Unit	Unit Price Dollars Cts	Bid Amount Dollars Cts
SECTION 0001 TRAIL ITEMS				
0010	2101-0850001 CLEARING AND GRUBBING	 1.000 ACRE	 12,500.00000	 12,500.00
0020	2102-2625000 EMBANKMENT-IN-PLACE	 8,139.200 CY	 10.50000	 85,461.60
0030	2102-2710070 EXCAVATION, CLASS 10, ROADWAY AND BORROW	 2,090.700 CY	 9.20000	 19,234.44
0040	2105-8425015 TOPSOIL, STRIP, SALVAGE AND SPREAD	 3,191.000 CY	 4.65000	 14,838.15
0050	2115-0100000 MODIFIED SUBBASE	 726.000 CY	 51.00000	 37,026.00
0060	2123-7450000 SHOULDER CONSTRUCTION, EARTH	 114.700 STA	 141.50000	 16,230.05
0070	2416-0100015 APRONS, CONCRETE, 15 IN. DIA.	 2.000 EACH	 1,600.00000	 3,200.00
0080	2416-0100042 APRONS, CONCRETE, 42 IN. DIA.	 1.000 EACH	 2,700.00000	 2,700.00
0090	2416-0102218 APRON, LOW CLEARANCE CONCRETE, EQUIVALENT DIAMETER 18 IN.	 2.000 EACH	 1,800.00000	 3,600.00
0100	2416-1180042 CULVERT, CONCRETE ROADWAY PIPE, 42 IN. DIA.	 20.000 LF	 220.50000	 4,410.00

CONTRACT SCHEDULE OF PRICES

Vendor No.: HO811 Bid Order No.: 110
 Contract ID No.: 77-0747-606 Letting Date: March 18, 2014
 Primary Work Type: PCC SIDEWALK/TRAIL 10:00 A.M.
 Primary County: POLK

Line No	Item Number Item Description	Item Quantity and Unit	Unit Price		Bid Amount	
			Dollars	Cts	Dollars	Cts
0110	2416-1190218 CULVERT, LOW CLEARANCE CONCRETE ENTRANCE PIPE, EQUIVALENT DIAMETER 18 IN.	 23.000 LF	 82.00000		 1,886.00	
0120	2431-0000100 SEGMENTAL BLOCK RETAINING WALL	 295.000 SF	 52.50000		 15,487.50	
0130	2435-0251224 INTAKE, SW-512, 24 IN.	 1.000 EACH	 1,200.00000		 1,200.00	
0140	2502-8212110 SUBDRAIN, PLASTIC PIPE, 10 IN.	 930.000 LF	 31.00000		 28,830.00	
0150	2502-8212210 SUBDRAIN, PERFORATED PLASTIC PIPE, 10 IN. DIA.	 1,400.000 LF	 27.75000		 38,850.00	
0160	2502-8220197 SUBDRAIN OUTLET (RF-19F)	 1.000 EACH	 590.00000		 590.00	
0170	2503-0114215 STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 15 IN.	 20.000 LF	 94.50000		 1,890.00	
0180	2503-0114218 STORM SEWER GRAVITY MAIN, TRENCHED, REINFORCED CONCRETE PIPE (RCP), 2000D (CLASS III), 18 IN.	 30.000 LF	 90.00000		 2,700.00	
0190	2505-6000111 HIGH TENSION CABLE GUARDRAIL	 235.000 LF	 26.25000		 6,168.75	
0200	2505-6000121 HIGH TENSION CABLE GUARDRAIL, END ANCHOR	 2.000 EACH	 2,885.00000		 5,770.00	

CONTRACT SCHEDULE OF PRICES

Vendor No.: HO811
 Contract ID No.: 77-0747-606
 Primary Work Type: PCC SIDEWALK/TRAIL
 Primary County: POLK

Bid Order No.: 110
 Letting Date: March 18, 2014
 10:00 A.M.

Line No	Item Number Item Description	Item Quantity and Unit	Unit Price		Bid Amount	
			Dollars	Cts	Dollars	Cts
0210	2505-6000131 HIGH TENSION CABLE GUARDRAIL, SPARE PARTS KIT	1.000 EACH	3,415.00000		3,415.00	
0220	2507-6800042 REVETMENT, CLASS D	60.000 TON	48.00000		2,880.00	
0230	2511-0300000 REMOVAL OF RECREATIONAL TRAIL	305.000 SY	11.65000		3,553.25	
0240	2511-0302600 RECREATIONAL TRAIL, PORTLAND CEMENT CONCRETE, 16 IN.	12,787.000 SY	23.40000		299,215.80	
0250	2511-0310100 SPECIAL COMPACTION OF SUBGRADE FOR RECREATIONAL TRAIL	114.700 STA	270.00000		30,969.00	
0260	2511-7526006 SIDEWALK, P. C. CONCRETE, 6 IN.	38.500 SY	52.00000		2,002.00	
0270	2511-7528101 DETECTABLE WARNINGS	80.000 SF	30.00000		2,400.00	
0280	2519-1001000 FENCE, CHAIN LINK, VINYL COATED	150.000 LF	47.25000		7,087.50	
0290	2524-6765010 REMOVE AND REINSTALL SIGN AS PER PLAN	2.000 EACH	150.00000		300.00	
0300	2524-9276010 PERFORATED SQUARE STEEL TUBE POSTS	108.000 LF	10.00000		1,080.00	

CONTRACT SCHEDULE OF PRICES

Vendor No.: HO811
 Contract ID No.: 77-0747-606
 Primary Work Type: PCC SIDEWALK/TRAIL
 Primary County: POLK

Bid Order No.: 110
 Letting Date: March 18, 2014
 10:00 A.M.

Line No	Item Number Item Description	Item Quantity and Unit	Unit Price		Bid Amount	
			Dollars	Cts	Dollars	Cts
0310	2524-9276021 PERFORATED SQUARE STEEL TUBE POST ANCHOR, BREAK-AWAY SOIL INSTALLATION	12.000 EACH	40.00000		480.00	
0320	2524-9325001 TYPE A SIGNS, SHEET ALUMINUM	106.000 SF	20.00000		2,120.00	
0330	2526-8285000 CONSTRUCTION SURVEY	LUMP	LUMP		9,000.00	
0340	2527-9263117 PAINTED PAVEMENT MARKINGS, DURABLE	0.770 STA	1,625.00000		1,251.25	
0350	2528-8445110 TRAFFIC CONTROL	LUMP	LUMP		5,550.00	
0360	2533-4980005 MOBILIZATION	LUMP	LUMP		35,000.00	
0370	2601-2634100 MULCHING	4.300 ACRE	700.00000		3,010.00	
0380	2601-2636044 SEEDING AND FERTILIZING (URBAN)	4.300 ACRE	1,282.00000		5,512.60	
0390	2602-0000020 SILT FENCE	14,190.000 LF	1.50000		21,285.00	
0400	2602-0000030 SILT FENCE FOR DITCH CHECKS	690.000 LF	1.50000		1,035.00	
0410	2602-0000071 REMOVAL OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS	14,880.000 LF	0.05000		744.00	

CONTRACT SCHEDULE OF PRICES

Vendor No.: HO811
 Contract ID No.: 77-0747-606
 Primary Work Type: PCC SIDEWALK/TRAIL
 Primary County: POLK

Bid Order No.: 110
 Letting Date: March 18, 2014
 10:00 A.M.

Line No	Item Number Item Description	Item Quantity and Unit	Unit Price		Bid Amount	
			Dollars	Cts	Dollars	Cts
0420	2602-0000101 MAINTENANCE OF SILT FENCE OR SILT FENCE FOR DITCH CHECK	14,880.000 LF	0.05000		744.00	
0430	2602-0000312 PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 12 IN. DIA.	300.000 LF	2.50000		750.00	
0440	2602-0000350 REMOVAL OF PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE	300.000 LF	0.05000		15.00	
0450	2602-0010010 MOBILIZATIONS, EROSION CONTROL	5.000 EACH	500.00000		2,500.00	
TOTAL BID						744,471.89

Resolution: #14-49

Agenda Item: #11

Date: April 07, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the Agreement between the City of Bondurant and Shive-Hattery for Chichaqua Valley Trail Construction Inspection Work, is hereby approved.

Moved by _____ Second by _____ to adopt.

Council Action	Yeas	Nays	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				

Keith Ryan, Mayor				

CERTIFICATE

I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Mark J. Arentsen, City Administrator

The Agreement was not available for the Council Packet

Resolution: #14-50

Agenda Item: #12

Date: April 07, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

The following street closures for the Live Healthy Iowa 5K event scheduled for April 12, 2014, are hereby approved.

The westbound lane of 2nd Street, NE, between Main Street, SE, and Pleasant Street, NE, between 7:45 a.m., and 10:00 a.m.

The southbound lane of Pleasant Street, NE, between Lake Petocka and 2nd Street, NE, between 7:45 a.m., and 10:00 a.m.

Main Street, SE, from Railroad Street, SE, to 2nd Street, NE, between 7:45 a.m., and 10:00 a.m.

Grain Street, between 7:45 a.m., and 10:30 a.m.

Moved by _____ Second by _____ to adopt.

Council Action	Yeas	Nays	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				

Keith Ryan, Mayor				

CERTIFICATE

I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Mark J. Arentsen, City Administrator

Resolution: #14-51

Agenda Item: #13

Date: April 07, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the request to close 1st Street, Southeast, directly in front of Founders Irish Pub, 110 1st Street, Southeast, Bondurant, Iowa, submitted by the Bondurant Chamber scheduled for May 30, 2014, for "Celebrate Bondurant", is hereby approved.

Moved by _____ Second by _____ to adopt.

Council Action	Yeas	Nays	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				

Keith Ryan, Mayor				

CERTIFICATE

I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Mark J. Arentsen, City Administrator

Street Closing Application

Purpose of Street Closing: Celebrate Bondurant - Community event

Date of Application: 4/2/14

Name of Contact Person: Molly Suarez (chamber) Nicki Romare (Founders)

Address of Contact Person: 110 First St SE, Bondurant IA

Contact Phone # 771-8316 Molly Cell Phone # 419-7124 Nicki

Email: info@bondurantchamber.com

Date of Street Closing: May 30, 2014 (Friday)

Time: From 4 pm To 9 pm (no earlier than 8:00 a.m., and no later than 12 midnight)

Optional Rain Date

Street(s) to block off:
First Street - directly in front of Founders

Intersections: _____ AND _____

Will the block party involve entertainment: Yes No

If yes, please describe: (i.e.: music, inflatables, etc) Live Band

The applicant must make a reasonable attempt to obtain the signatures of everyone in the affected area.

The City of Bondurant has the right to deny street closure applications. Closure of all streets requires City Council approval. The City Clerk's Office will advise you of the date City Council will consider your street closure request - this may affect the date of your block party. Returning this application at least 60 days prior to the requested date(s) is recommended.

Applicant Signature: Molly Suarez

Resolution: #14-52

Agenda Item: #14

Date: April 07, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the appointment of Marian Collison, 99 Blaine Street, Northwest, Bondurant, Polk County, Iowa, to the Parks and Recreation Board, for a term expiring December 31, 2016, is hereby approved.

Moved by _____ Second by _____ to adopt.

Council Action	Yeas	Nays	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				
_____ Keith Ryan, Mayor				

CERTIFICATE

I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Mark J. Arentsen, City Administrator

Resolution: #14-53

Agenda Item: #15

Date: April 07, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the Job Description for the Full Time Recreation Coordinator, is hereby approved as presented.

Moved by _____ Second by _____ to adopt.

Council Action	Yeas	Nays	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				

Keith Ryan, Mayor				

CERTIFICATE

I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Mark J. Arentsen, City Administrator

CITY OF BONDURANT

JOB DESCRIPTION

Name _____ Department: Parks
Title: Full Time Recreation Coordinator FLSA: Non-Exempt
Date: December 1, 2011 Reports to: City Administrator
Revised December, 2013

PURPOSE OF POSITION / SUMMARY

Under general to direct supervision, this position plans and organizes recreation programs for youth and adults. This includes scheduling events at City park facilities. This work does not include scheduling or work for youth baseball or soccer programs. This full time position is compensated on an hourly basis.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The following duties are normal for this position. They are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

Example of Essential Duties and Responsibilities:

1. Responsible for day-to-day operation of recreational activities for all ages.
2. Organizes, executes and reports on recreational activities as approved by the Park & Recreation Board.
3. Maintains positive relationships with staff, residents and Boards.
4. Presents clear and accurate information to City staff, Park & Recreation Board and residents.
5. Maintains recreational activity Standard Operating Procedures.
6. Maintains detailed recreational activity event history.
7. Maintains the safety and beautification of parks, trails and greenways.
8. Actively pursues fund raising efforts for recreational activities.
9. Publishes recreational activities to residents as approved by the Park & Recreation Board.
10. Supports and adheres to Park Department policies.
11. Adheres to policies as listed in the City Employee Handbook.
12. Accountable for Park Department budget.
13. Other duties as assigned by the City Administrator.

PHYSICAL AND ENVIRONMENTAL CHARACTERISTICS

Required Physical Activities: Carrying, Climbing, Balancing, Stooping, Kneeling, Crouching, Crawling, Reaching, Standing, Walking, Pushing, Pulling, Lifting, Grasping, Fingering, Talking, Hearing and Typing.

Physical Characteristics of the Job: Occasional work requiring exertion of up to 50 pounds of force.

Environmental Conditions: The work is performed both indoors and outside and includes potential exposure to heat, wind, rain, snow, sleet, and other weather conditions.

EQUIPMENT AND MATERIALS USED:

Sports equipment and light duty landscaping tools such as rakes and shovels. Also office related equipment such as computers, typewriters, copy machines, telephones, etc.

EMPLOYMENT STANDARDS:

Required Knowledge, Skills, and Abilities:

- Ability to follow one or two-step verbal or demonstrated instructions.
- Ability to perform simple addition and subtraction, copy figures, count, and record numbers.
- Ability to read and write identifying information; request supplies verbally or in writing.
- Ability to learn basic computer functions such as MS Office and basic city utility billing functions
- Ability to use a cellular telephone.
- Knowledge of traffic laws and regulations.
- Knowledge of occupational hazards and safety precautions associated with group and individual recreation activities.
- Ability to establish and maintain an effective working relationship with co-workers and the public.
- Ability to pass a pre-employment physical.
- Must maintain a valid Iowa driver's license.

Education, Training and Experience:

Education Preferred: Graduation from an accredited college with an emphasis in health or recreation programming, or a lesser degree with substantial experience in recreation related work.

Experience Preferred: Familiarity with adult and youth recreation activities and programming.

I have carefully read and understand the contents of this job description. I understand the responsibilities, requirements and duties expected of me. I understand that this is not necessarily an exhaustive list of responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this list is intended to be an accurate reflection of the current job, the Employer reserves the right to revise the functions and duties of the job or to require that additional or different tasks be performed as directed by the Employer. I understand that I may be required to work overtime, different shifts or hours outside the normally defined workday or workweek. I also understand that this job description does not constitute a contract of employment nor alter my status as an at-will employee. I have the right to terminate my

employment at any time and for any reason, and the Employer has a similar right. This position involves a 6 month probationary period. An evaluation of the employee's performance will be conducted at the end of the probationary period.

Date

Employee's Signature

Date

City Administrator's Signature

The City of Bondurant is an Equal Opportunity Employer. In compliance with the American with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Resolution: #14-54

Agenda Item: #16

Date: April 07, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the Job Description for the Full Time Assistant to the City Administrator, is hereby approved as presented.

Moved by _____ Second by _____ to adopt.

Council Action	Yeas	Nays	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				

Keith Ryan, Mayor				

CERTIFICATE

I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Mark J. Arentsen, City Administrator

CITY OF BONDURANT

JOB DESCRIPTION

Name _____ Department: City Hall
Title: Assistant to the City Administrator FLSA: Non-Exempt
Date: April 1, 2014 Reports to: City Administrator

PURPOSE OF POSITION / SUMMARY

Under general to direct supervision, this position is responsible for all City Council meeting document preparation and follow up activities. This includes Resolution and Ordinance preparation, all publication requirements, and obtaining signatures, mailing and filing all documents acted on at the Council meeting. City Code Book updating and maintenance. All correspondence and other writing assignments as directed by the City Administrator. Grant preparation work and submittals including all grant writing assignments as directed by the City Administrator. This full time position is compensated on an hourly basis.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The following duties are normal for this position. They are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

Example of Essential Duties and Responsibilities:

1. Responsible for City Council meeting agenda and packet preparation, posting and distribution and placing the agenda on the City's website.
2. Responsible for preparing City Council Resolutions, Ordinances and any other documents needed for City Council meetings.
3. Must attend all City Council meetings and take general notes on the proceedings. These notes may be used to assist with preparation of the meeting minutes.
4. Responsible for preparation and publication of City Council meeting minutes.
5. Responsible for obtaining signatures on approved documents and distributing documents to the appropriate parties following execution.
6. Responsible for maintaining Resolution and Ordinance official record books.
7. Responsible for City Council meeting room setup prior to Council meetings and any cleanup/rearranging needed after conclusion of the meeting.
8. Responsible for meeting preparation for Planning & Zoning Commission meetings including room setup and cleanup, meeting agenda posting and distribution, meeting packet preparation, placing meeting materials on the City's website and meeting minutes preparation.
9. Must attend all Planning & Zoning Commission meetings and take general notes on the proceedings. These notes may be used to assist with preparation of the meeting minutes.
10. Responsible for assisting with preparation and submittal of City grant applications.
11. Responsible for preparing power point presentations for City staff and assuring that they operate properly prior to the event.
12. Responsible for developing and implementing a City public relations program.
13. Responsible for organizing and maintaining City non-financial records.

14. Participation in bookkeeping segregation of duties activities as directed.
15. Assist with City social media programming.
16. Become familiar with City office functions such as utility billing and park & recreation activities. This includes developing a working knowledge of the utility billing software which will allow the employee to answer utility billing questions and accept and post payments.
17. Be the second person in line to answer phone calls made to the City Hall.
18. Other duties as assigned by the City Administrator.

PHYSICAL AND ENVIRONMENTAL CHARACTERISTICS

Required Physical Activities: Carrying, Climbing, Balancing, Stooping, Kneeling, Crouching, Reaching, Standing, Walking, Lifting, Grasping, Fingering, Talking, Hearing and Typing.

Physical Characteristics of the Job: Occasional work requiring exertion of up to 20 pounds of force.

Environmental Conditions: The work is performed primarily indoors, however there may be instances of viewing locations or participating in events or meetings which are held outdoors.

EQUIPMENT AND MATERIALS USED:

Office related equipment such as computers, typewriters, copy machines, telephones, projectors, shredders etc.

EMPLOYMENT STANDARDS:

Required Knowledge, Skills, and Abilities:

- Ability to follow one or two-step verbal or demonstrated instructions.
- Must possess excellent writing and grammar skills.
- Ability to perform simple addition and subtraction, copy figures, count, and record numbers.
- Ability to learn basic computer functions such as MS Office and basic city utility billing functions
- General knowledge of social media programs.
- Knowledge of traffic laws and regulations.
- Ability to establish and maintain an effective working relationship with co-workers and the public.
- Ability to pass a pre-employment physical.
- Must maintain a valid Iowa driver's license.

Education, Training and Experience:

Education Preferred: Graduation from an accredited college with demonstrated competency in writing assignments.

Experience Preferred: Some experience in an office work setting is desirable.

I have carefully read and understand the contents of this job description. I understand the responsibilities, requirements and duties expected of me. I understand that this is not necessarily an exhaustive list of responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this list is intended to be an accurate reflection of the current job, the Employer reserves the right to revise the functions and duties of the job or to require that additional or different tasks be performed as directed by the Employer. I understand that I may be required to work overtime, different shifts or hours outside the normally defined workday or workweek. I also understand that this job description does not constitute a contract of employment nor alter my status as an at-will employee. I have the right to terminate my employment at any time and for any reason, and the Employer has a similar right. This position involves a 6 month probationary period. An evaluation of the employee's performance will be conducted at the end of the probationary period.

Date

Employee's Signature

Date

City Administrator's Signature

The City of Bondurant is an Equal Opportunity Employer. In compliance with the American with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

14. Participation in bookkeeping segregation of duties activities as directed.
15. Assist with City social media programming.
16. Become familiar with City office functions such as utility billing and park & recreation activities. This includes developing a working knowledge of the utility billing software which will allow the employee to answer utility billing questions and accept and post payments.
17. Be the second person in line to answer phone calls made to the City Hall.
18. Other duties as assigned by the City Administrator.

PHYSICAL AND ENVIRONMENTAL CHARACTERISTICS

Required Physical Activities: Carrying, Climbing, Balancing, Stooping, Kneeling, Crouching, Reaching, Standing, Walking, Lifting, Grasping, Fingering, Talking, Hearing and Typing.

Physical Characteristics of the Job: Occasional work requiring exertion of up to 20 pounds of force.

Environmental Conditions: The work is performed primarily indoors, however there may be instances of viewing locations or participating in events or meetings which are held outdoors.

EQUIPMENT AND MATERIALS USED:

Office related equipment such as computers, typewriters, copy machines, telephones, projectors, shredders etc.

EMPLOYMENT STANDARDS:

Required Knowledge, Skills, and Abilities:

- Ability to follow one or two-step verbal or demonstrated instructions.
- Must possess excellent writing and grammar skills.
- Ability to perform simple addition and subtraction, copy figures, count, and record numbers.
- Ability to learn basic computer functions such as MS Office and basic city utility billing functions
- General knowledge of social media programs.
- Knowledge of traffic laws and regulations.
- Ability to establish and maintain an effective working relationship with co-workers and the public.
- Ability to pass a pre-employment physical.
- Must maintain a valid Iowa driver's license.

Education, Training and Experience:

Education Preferred: Graduation from an accredited college with demonstrated competency in writing assignments.

Experience Preferred: Some experience in an office work setting is desirable.

I have carefully read and understand the contents of this job description. I understand the responsibilities, requirements and duties expected of me. I understand that this is not necessarily an exhaustive list of responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this list is intended to be an accurate reflection of the current job, the Employer reserves the right to revise the functions and duties of the job or to require that additional or different tasks be performed as directed by the Employer. I understand that I may be required to work overtime, different shifts or hours outside the normally defined workday or workweek. I also understand that this job description does not constitute a contract of employment nor alter my status as an at-will employee. I have the right to terminate my employment at any time and for any reason, and the Employer has a similar right. This position involves a 6 month probationary period. An evaluation of the employee's performance will be conducted at the end of the probationary period.

Date

Employee's Signature

Date

City Administrator's Signature

The City of Bondurant is an Equal Opportunity Employer. In compliance with the American with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Mark Arentsen

From: Mark Arentsen [marentsen@cityofbondurant.com]
Sent: Monday, March 31, 2014 3:25 PM
To: 'kryan@cityofbondurant.com'; 'Curt Sullivan'; 'Amy Jo Bogaards'; 'Eric E. Johnson'; 'Brian Lohse'; 'Wes Enos'
Cc: 'mwells@cityofbondurant.com'
Subject: Assistant to the City Administrator Job Description
Attachments: Assistant to the City Administrator job description 3-12-14.doc; Office Staff Adjustments 1-16-14.docx

The proposed job description for the Assistant to the City Administrator is attached. It has been reviewed with the office staff and is scheduled for approval at the 4/7 Council meeting. Let me know if you have any questions or comments. Funding for the position is effective 7/1/14. I am planning to have someone selected by about 6/1 and start on 7/1. Also attached is a memo I sent in January describing the changes proposed for office staffing.

Mark Arentsen

City Administrator
City of Bondurant, Pop. 3,860
200 Second St., NE, PO Box 37
Bondurant, IA 50035
515-967-2418
515-971-6855 (Cell)
515-967-5732 (Fax)
marentsen@cityofbondurant.com
www.cityofbondurant.com

CITY OF BONDURANT
OFFICE STAFF ADJUSTMENTS
JANUARY 16, 2014

Deputy City Clerk - Position transitions to 28 hours/week effective 7/1/14. Health insurance discontinued at that time. This will save the City \$11,266 based on the current health insurance cost. Employee continues eligibility for full time sick leave, vacation and other time off benefits. Employee will retain her office work space. Employee is eligible for pay increase effective 7/1/15. Employee retires effective 12/31/15. Current employee will retain responsibility for all utility billing and collections, ambulance billing, cemetery recordkeeping and municipal code book. City Council related work functions will transition to a new full time Assistant to the City Administrator position effective 7/1/14. Current employee retains current pay effective 7/1/14 and is eligible for an additional percentage increase which could be granted to other City employees 7/1/15. Upon retirement of the current employee, this position becomes a full time utilities office position with the primary duties being utility billing and collections.

Finance Director - Employee receives wage increase of \$1.50/hr. to \$26.91/hr. effective 7/1/14.

Administrative Assistant - Receives pay increase of \$2.11/hr. to \$15.50/hr. effective 4/1/14. An additional pay increase of \$1.50/hr. to \$17/hr. effective 7/1/14.

New Office Position - Assistant to the City Administrator - Effective 7/1/14. Responsible for City Council packet and related document preparation, minutes for Council meetings and all legal publications. Responsible for writing assignments including grant applications and other duties as designated by the City Administrator. May be assigned some bookkeeping functions related to segregation of duties recommendations. Pay rate on 7/1/14 is \$17/hr. This position could transition to the Deputy City Clerk position upon retirement of the current Deputy City Clerk.

Resolution: #14-55

Agenda Item: #17

Date: April 07, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the Ingress and Egress Easement between the City of Bondurant and 902 2nd Street, Northeast, LLC, is hereby approved.

Moved by _____ Second by _____ to adopt.

Council Action	Yeas	Nays	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				

Keith Ryan, Mayor				

CERTIFICATE

I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Mark J. Arentsen, City Administrator

Stacey C. Rogers #AT0010765

Preparer Information: Stacey C. Rogers, 210 N.E. Delaware Avenue, Suite 200, Ankeny, Iowa 50021; (515) 964-8777

After Filing Return To: Stacey C. Rogers, 210 N.E. Delaware Avenue, Suite 200, Ankeny, Iowa 50021

EASEMENT FOR INGRESS AND EGRESS

KNOW ALL PERSONS BY THESE PRESENTS that the undersigned, CITY OF BONDURANT, IOWA,, (hereinafter referred to as "Grantors"), as owners of the Easement Area as defined below, does hereby grant, for the use and benefit of any party having a future right, title or interest in the Dominant Estate as defined below, a perpetual Easement for Ingress and Egress (hereinafter referred to as "Easement"), across the following legally described real estate:

A PART OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 30, TOWNSHIP 80 NORTH, RANGE 22 WEST OF THE FIFTH PRINCIPAL MERIDIAN IN THE CITY OF BONDURANT, POLK COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST SECTION CORNER OF SAID SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER; THENCE NORTH 00°06'20" WEST, 40.00 FEET TO THE NORTH RIGHT OF WAY OF 2ND STREET NE; THENCE SOUTH 89°55'42" WEST ALONG SAID NORTH RIGHT OF WAY, 509.86 FEET; THENCE NORTH 0°04'18" WEST, 45.80 FEET TO THE POINT OF BEGINNING AND THE SOUTH LINE OF PARCEL 'J' AS SHOWN ON THE PLAT OF SURVEY RECORDED IN BOOK 14412, PAGE 913; THENCE NORTH 12°34'36" WEST, 20.00 FEET; THENCE NORTH 77°25'24" EAST, 190.00 FEET; THENCE SOUTH 12°34'36" EAST, 20.00 FEET; THENCE SOUTH 77°25'24" WEST, 190.00 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.09 ACRES (3,800 SQUARE FEET).

("Easement Area"); and

WHEREAS, 902 2nd Street NE, L.L.C., an Iowa Limited Liability Company (“Grantee”) is currently owner of the following described real estate:

A PART OF THE SW 1/4 OF THE SE 1/4 OF SECTION 30, TOWNSHIP 80 NORTH, RANGE 22 WEST OF THE 5TH P.M., POLK COUNTY, IOWA, BEING DESCRIBED AS FOLLOWS: BEGINNING 1321.0 FEET WEST OF AND 40 FEET NORTH OF THE SOUTHEAST CORNER OF SAID SECTION 30; THENCE WEST PARALLEL TO AND 40 FEET NORTH OF THE SOUTH LINE OF THE SE 1/4 OF SAID SECTION 30, 713.75 FEET, THENCE NORTHEASTERLY PARALLEL TO AND 50 FEET NORMALLY DISTANT FROM THE CENTER LINE OF THE CHICAGO-GREAT WESTERN MAIN LINE 726.7 FEET, THENCE SOUTHERLY 157 FEET TO THE POINT OF BEGINNING (EXCEPT THAT PART CONVEYED TO THE CITY OF BONDURANT BY WARRANTY DEED RECORDED IN BOOK 3646, PAGE 579).

(the “Dominant Estate”); the City and the Grantee hereby agree that the Easement shall be subject to the following terms and conditions:

1. **EASEMENT FOR INGRESS AND EGRESS; RIGHT OF ACCESS.** Grantee shall have unrestricted rights of ingress and egress over the Easement Area for the purpose of: ingress, egress, maintenance, use, access, or enjoyment of all or any part of the Easement Area or Dominant Estate.
2. **INDEMNIFICATION.** The rights granted herein shall not create any obligation on the part of any party to exercise such rights or perform another party’s obligations, nor shall failure to exercise any such right be construed to be a waiver thereof. Each party hereby indemnifies and saves the other party harmless from any and all liability, damages, expense, causes of action, suits, claims, or judgments arising from personal injury, death, or property damage occurring on or from its own parcel, except if caused by the act or negligence of the other party, its officers, employees or agents.
3. **MAINTENANCE.** No party shall erect any structure, building or fence over or within any of the Easement Area without obtaining the prior written approval of the other. Grantor shall keep and preserve the Easement Area in good repair and condition at all times, and shall neither plant nor permit to grow any trees or other vegetative growth anywhere on the Easement Area which might reasonably be expected to obstruct or impair the Grantee’s rights in the Easement Area.
4. **EASEMENT RUNS WITH LAND; SUCCESSORS AND ASSIGNS.** The above described easement shall inure to the use and benefit of the Dominant Estate. The terms and conditions of this Agreement are binding upon Grantor, Grantee, and their respective successors and assigns, including, but not limited to, future owners, developers, lessees and occupants of the Easement Area and Dominant Estate. All provisions of this Agreement, including benefits and burdens, run with the land and are binding upon and inure to the heirs, assigns, successors, tenants and personal representatives of the parties hereto.

5. **HEADINGS AND CAPTIONS.** The titles or captions of sections and paragraphs in this Agreement are provided for convenience of reference only, and shall not be considered a part hereof for purposes of interpreting or applying this Agreement, and such titles or captions do not define, limit, extend, explain or describe the scope or extent of this Agreement or any of its terms or conditions.
6. **GENDER AND NUMBER.** Words and phrases herein shall be construed as in the singular or plural number and as masculine, feminine or neuter gender, according to the context.
7. **SEVERABILITY.** Invalidation of any of these covenants, provisions or restrictions by judgment or court order shall in no way affect any of the other covenants, provisions or restrictions contained herein and not so adjudged, and which shall remain in full force and effect.
8. **EFFECTIVE DATE.** This Agreement shall become effective upon its recordation in the office of the Polk County Recorder.
9. **CONSIDERATION.** In consideration of the mutual covenants and agreements set forth in this Easement, for the Grantee's grant to the City of Bondurant of a Sanitary Sewer Easement recorded in the records of the Polk County Recorder in Book _____ at Page _____, and for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and intending to be legally bound, the City hereby grants, and the Grantee hereby accepts, this Easement on terms set forth herein. This validity of this Easement shall be contingent upon the City and Grantee first or simultaneously executing and recording the Sanitary Sewer Easement contemplated by this paragraph.

Signed this ____ day of _____, 2014.

City of Bondurant, Iowa

By _____
 _____, Mayor

STATE OF IOWA)
) ss:
 COUNTY OF POLK)

This instrument was acknowledged before me on the ____ day of _____, 2014,
 by _____, as Mayor of the City of Bondurant, Iowa.

 Notary Public in and for the State of Iowa

ATTESTATION BY CITY CLERK

STATE OF IOWA)
) ss:
COUNTY OF POLK)

I, _____, City Clerk of the City of Bondurant, Iowa, do hereby certify that the within and foregoing Easement was duly approved and accepted by the City Council of said City of Bondurant by Resolution No. _____, passed on the ____ day of _____, 20__, and this certificate is made pursuant to authority contained in said Resolution.

Signed this ____ day of _____, 2014.

City Clerk of Bondurant, Iowa

Resolution: #14-56

Agenda Item: #18

Date: April 07, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the Sanitary Sewer Easement between the City of Bondurant and 902 2nd Street, Northeast, LLC, is hereby approved.

Moved by _____ Second by _____ to adopt.

Council Action	Yeas	Nays	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				
_____ Keith Ryan, Mayor				

CERTIFICATE

I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Mark J. Arentsen, City Administrator

Stacey C. Rogers #AT0010765

Preparer Information: Stacey C. Rogers, 210 N.E. Delaware Avenue, Suite 200, Ankeny, Iowa 50021; (515) 964-8777

After Filing Return To: Stacey C. Rogers, 210 N.E. Delaware Avenue, Suite 200, Ankeny, Iowa 50021

SANITARY SEWER EASEMENT

KNOW ALL PERSONS BY THESE PRESENTS that the undersigned property owner (hereinafter called "Grantor"), for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby convey unto the CITY OF BONDURANT, IOWA, a municipal corporation (hereinafter called "City"), a perpetual easement and right-of-way under, over, on, through, across and within the following described real estate:

A PART OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 30, TOWNSHIP 80 NORTH, RANGE 22 WEST OF THE FIFTH PRINCIPAL MERIDIAN IN THE CITY OF BONDURANT, POLK COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST SECTION CORNER OF SAID SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER; THENCE NORTH 00°06'20" WEST, 40.00 FEET TO THE NORTH RIGHT OF WAY OF 2ND STREET NE; THENCE SOUTH 89°55'42" WEST ALONG SAID NORTH RIGHT OF WAY, 591.36 FEET TO THE POINT OF BEGINNING, THENCE SOUTH 89°55'42" WEST, ALONG SAID NORTH RIGHT OF WAY, 50.00 FEET; THENCE NORTH 0°31'27" EAST, 16.67 FEET TO THE SOUTH LINE OF PARCEL 'J' AS SHOWN ON THE PLAT OF SURVEY RECORDED IN BOOK 14412, PAGE 913; THENCE NORTH 77°25'24" EAST ALONG SAID SOUTH LINE, 51.04 FEET; THENCE SOUTH 0°04'18" EAST, 27.72 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.03 ACRES (1,108 SQUARE FEET).

(hereinafter called "Easement Area"), for the purpose of the City constructing, reconstructing, repairing, replacing, enlarging, inspecting and maintaining a sanitary sewer lift station, together with all necessary structures and appurtenances thereto, under, over, on, through, across and within said Easement Area. Sanitary Sewers are for the purpose of serving areas as from time to time may be determined by the City.

This Easement shall be subject to the following terms and conditions:

1. **ERECTION AND PLACEMENT OF STRUCTURES, OBSTRUCTIONS, PLANTINGS OR MATERIALS PROHIBITED.** Grantor and its grantees, assigns and transferees shall not erect any fence or other structure under, over, on, through, across or within the Easement Area without obtaining the prior written consent of the City, nor shall Grantor cause or permit any obstruction, planting or material to be placed under, over, on, through across or within the Easement Area without obtaining the prior written consent of the City.
2. **CHANGE OF GRADE PROHIBITED.** Grantor and its grantees, assigns and transferees shall not change the grade, elevation or contour of any part of the Easement Area without obtaining the prior written consent of the City. The City shall have the right to restore any changes in grade, elevation or contour without prior written consent of the Grantor, its grantees, assigns or transferees.
3. **RIGHT OF ACCESS.** The City shall have the right of access to the Easement Area and have all rights of ingress and egress reasonably necessary for the use and enjoyment of the Easement Area from property adjacent thereto as herein described, including but not limited to, the right to remove any unauthorized fences, structures, obstruction, planting or material placed or erected under, over, on, through, across or within the Easement Area.
4. **MAINTENANCE.** The City shall be responsible for any maintenance of the land, fence, and facilities located within the Easement Area.
5. **LIABILITY.** Within the Easement Area, the City shall be liable for injury or property damage occurring in or to the Easement Area, the property abutting said Easement Area and for property damage to any improvements or obstructions thereon resulting from the City's exercise of this Easement. Grantor agrees to indemnify and hold City, its employees, agents and representatives harmless against any loss, damage, injury or any claim or lawsuit for loss, damage or injury arising out of or resulting from the negligent or intentional acts or omissions of Grantor or its employees, agents or representatives.
6. **EASEMENT BENEFIT.** This Easement shall be for the benefit of the City, its successors and assigns, and its permittees and licensees.
7. **EASEMENT RUNS WITH LAND.** This Easement shall be deemed perpetual and to run with the land and shall be binding on Grantor and on Grantor's heirs, successors and assigns.
8. **CONSIDERATION.** In consideration of the mutual covenants and agreements set forth in this Easement, for the City's grant to Grantor of an Easement for Ingress and Egress recorded in the records of the Polk County Recorder in Book

_____ at Page _____ , and for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and intending to be legally bound, the Grantor hereby grants, and the City hereby accepts, this Easement on terms set forth herein. This validity of this Easement shall be contingent upon the Grantor and City first or simultaneously executing and recording the Ingress and Egress Easement contemplated by this paragraph.

9. **APPROVAL BY CITY COUNCIL.** This Easement shall not be binding until it has received the final approval and acceptance by the City Council by Resolution which approval and acceptance shall be noted on this Easement by the City Clerk.

Grantor does HEREBY COVENANT with the City that (i) Grantor holds said real estate described in this Easement by title in fee simple; (ii) that Grantor has good and lawful authority to convey the same; and (iii) said Grantor covenants to WARRANT AND DEFEND the said premises against the claims of all persons whomsoever.

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share, if any, in and to the interests conveyed by this Easement.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Signed this ____ day of _____, 2014.

902 2nd St. NE, L.L.C., Grantor

By: _____
Travis M. Sisson, Manager

By: _____
Jeffery P. Pezzetti, Manager

STATE OF IOWA)
) ss:
COUNTY OF POLK)

On this _____ day of _____, 2014, before me, a Notary Public in and for the said State, personally appeared Travis M. Sisson and Jeffery P. Pezzetti, to me personally known, who being by me duly sworn did say that they are the Managers of said limited liability company, that no seal has been procured by the said limited liability company and that said instrument was signed on behalf of the said limited liability company by authority of its managers and the said Managers acknowledged the execution of said instrument to be the voluntary act and deed of said limited liability company by it voluntarily executed.

Notary Public in and for said State

ACCEPTANCE BY CITY

STATE OF IOWA)
) ss:
COUNTY OF POLK)

I, _____, City Clerk of the City of Bondurant, Iowa, do hereby certify that the within and foregoing Easement was duly approved and accepted by the City Council of said City of Bondurant by Resolution No. _____, passed on the _____ day of _____, 20__ , and this certificate is made pursuant to authority contained in said Resolution.

Signed this ____ day of _____, 2014.

City Clerk of Bondurant, Iowa

Resolution: #14-57

Agenda Item: #19

Date: April 07, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the Agreement between the City of Bondurant and the Iowa Department of Transportation pertaining to use of Local Agency Roads as Detours, is hereby approved.

Moved by _____ Second by _____ to adopt.

Council Action	Yeas	Nays	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				

Keith Ryan, Mayor				

CERTIFICATE

I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Mark J. Arentsen, City Administrator

Michelle Wells

From: Mark Arentsen [marentsen@cityofbondurant.com]
Sent: Friday, March 21, 2014 11:36 AM
To: mwells@cityofbondurant.com
Subject: FW: Detour agreement
Attachments: Bondurant Detour Agreement--Proj (275).doc; List of Construction Stage.docx

Michelle, Please include a Resolution on the 4/7 agenda approving the attached agreement.

Mark Arentsen

City Administrator
City of Bondurant, Pop. 3,860
200 Second St., NE, PO Box 37
Bondurant, IA 50035
515-967-2418
515-971-6855 (Cell)
515-967-5732 (Fax)
marentsen@cityofbondurant.com
www.cityofbondurant.com

From: Quick, Cy [DOT] [<mailto:Cy.Quick@dot.iowa.gov>]
Sent: Thursday, March 20, 2014 7:19 PM
To: Mark Arentsen (marentsen@cityofbondurant.com)
Cc: Zeimen, Danny [DOT]; Mulholland, Danielle [DOT]; Gustafson, Tony [DOT]; Dockstader, Scott [DOT]; McClain, Christen [DOT]; Pagel, Michael [DOT]; Shackelford, Kurtis [DOT]; Tibodeau, Jesse [DOT]; Howe, Dennis [DOT]
Subject: Detour agreement

Mark,

Please find attached a detour agreement for the use of Grant Street during various stages of the I-80 bridge removal and replacement project---IM-080-5(275)142---13-77. The Contractor has indicated to the Resident Construction Office that he wishes to begin work during the week of March 30 with Stage 3, and Stage 3A, 3B, & 3C.

I have also attached a description of each Construction Stage for your information.

Please review the attached detour agreement, sign and return it to me for further signature by our District Engineer.

I will return a fully signed agreement to you for your records.

Cy Quick, P.E.
Iowa DOT District 1
Des Moines Area Engineer
2300 S.E. 17th Street
Grimes, Iowa 50111-6612
Phone: 986-5729, area code 515
Cell: 250-3377, area code 515
Office Fax: 986-5735, area code 515
LAN Fax: 1-515-817-6637
eMail: Cy.Quick@dot.iowa.gov



Iowa Department of Transportation

AGREEMENT FOR USE OF LOCAL AGENCY ROADS AS DETOURS

This Agreement entered into this _____ day of March, 2014 by and between the Iowa Department of
Year

Transportation hereinafter known as the Party of the First Part; and the Bondurant City Council
 County Board of Supervisors,
hereinafter known as Party of the Second Part.

WHEREAS, The Party of the First Part has determined the necessity to detour US 65/Iowa 330, and US 6 (Hubbell Ave) during the construction of the I-80 project consisting of I-80 eastbound and westbound bridge removals and replacements and I-80/US 65 interchange work consisting of the WB I-80 off ramp and the WB I-80 on ramp reconstruction ----project number IM-080-5(275)142--13-77, and

WHEREAS, it is necessary to provide a detour for the primary highway closure period, and

WHEREAS, The Party of the Second Part agrees to permit the use of Grant Street in Bondurant local agency roads
as a detour, more particularly described as follows: At various stages Grant Street would be used to detour US 65/Iowa 330 and US 6 traffic. See the attached list of construction Stages. , and

WHEREAS, Authorized engineers representing both the Party of the First Part and the Party of the Second Part shall jointly execute and sign a written report concerning the condition of the proposed detour, after jointly inspecting said road, the subject of the proposed detour; said report to be in sufficient detail as to reasonably reflect the condition of the roadway base, surface, shoulders and bridges and

WHEREAS, Party of the First Part agrees (pre-detour maintenance) None , and

WHEREAS, Party of the First Part agrees to maintain the detour and provide all traffic control devices required by the Iowa MUTCD including the marking of no-passing zones as specified in Section 3B-5 of the Iowa MUTCD during the period the local agency road(s) and structure(s) are being utilized as a primary road detour and

WHEREAS, Prior to revocation of the detour, the Party of the First Part shall restore the local agency road to as good condition as it was prior to its designation as a temporary primary road, or compensate the local agency for excessive traffic upon the local agency road during the period it was used as a temporary primary road, in accordance with Section 313.28 or Section 313.29 of the Iowa Code and Iowa DOT Policy 600.05.

WHEREAS, The detour period is estimated to begin approximately March 30, 2014 and end approximately November 15, 2014

NOW, THEREFORE, BE IT AGREED that the described road be used as a detour under stipulations outlined above.

IN WITNESS WHEREOF, The parties hereto have caused this agreement to be executed by proper officers thereunto duly authorized as of the dates below indicated.

Date: _____

District Engineer
Iowa Department of Transportation

Attest To: _____

Mayor _____ City

Chairperson _____ County

Date: _____

Board of Supervisors

City Clerk _____ City

Date: _____

Auditor _____ County

Construction Stages (275)

1. During Stage 3A, 3B, and 3C northbound US 65/Iowa 330 traffic would use Grant Street **while the WB I-80 off ramp—ramp A--- to Hubbell is closed.**
2. During the beginning of Stage 3, the WB I-80 bridge will be removed over Hubbell and US 65/Iowa 330 traffic wanting to go east on I-80 and west on I-80 will need to travel SB Grant Street to I-80 interchange. Also, SB US 65/Iowa 330 traffic wanting to continue SB on Hubbell will need to use SB Grant Street to the I-80 interchange , then go west on I-80 to US 65 by-pass, then south to Hubbell, then continue SW on US 6. Also those wanting to go north on US 65/Iowa 330 will need to use Grant Street. **Night time closures** will only be allowed from 11:00 PM to 5:00 AM Sunday nights through Friday mornings.
3. During Stage 4 the WB I-80 bridge over Hubbell will be constructed. US 65/Iowa 330 traffic wanting to go east on I-80 will need to travel SB Grant Street to I-80 interchange. Also, SB US 65/Iowa 330 traffic wanting to continue SB on Hubbell will need to use SB Grant Street to the I-80 interchange , then go west on I-80 to US 65 by-pass, then south to Hubbell, then continue SW on US 6S. Also those wanting to go north on US 65/Iowa 330 (Hubbell) will need to use Grant Street. **Short term closures** will be allowed on Hubbell to set bridge beams nights only from 11:00 PM to 5:00 AM Sunday nights to Friday mornings.
4. During Stage 5 the old EB I-80 bridge over Hubbell will be removed. Those wanting to go north on US 65/Iowa 330 (Hubbell) will need to use Grant Street. **Night time closures** will only be allowed from 11:00 PM to 5:00 AM Sunday nights through Friday mornings.

Resolution: #14-58

Agenda Item: #20

Date: April 07, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That a request to obtain bids for work related to construction of the City Park shelter for framing and related items and a request to obtain bids related to construction of the City Park Shelter for bathroom interior finishes, is hereby approved.

Moved by _____ Second by _____ to adopt.

Council Action	Yeas	Nays	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				

Keith Ryan, Mayor				

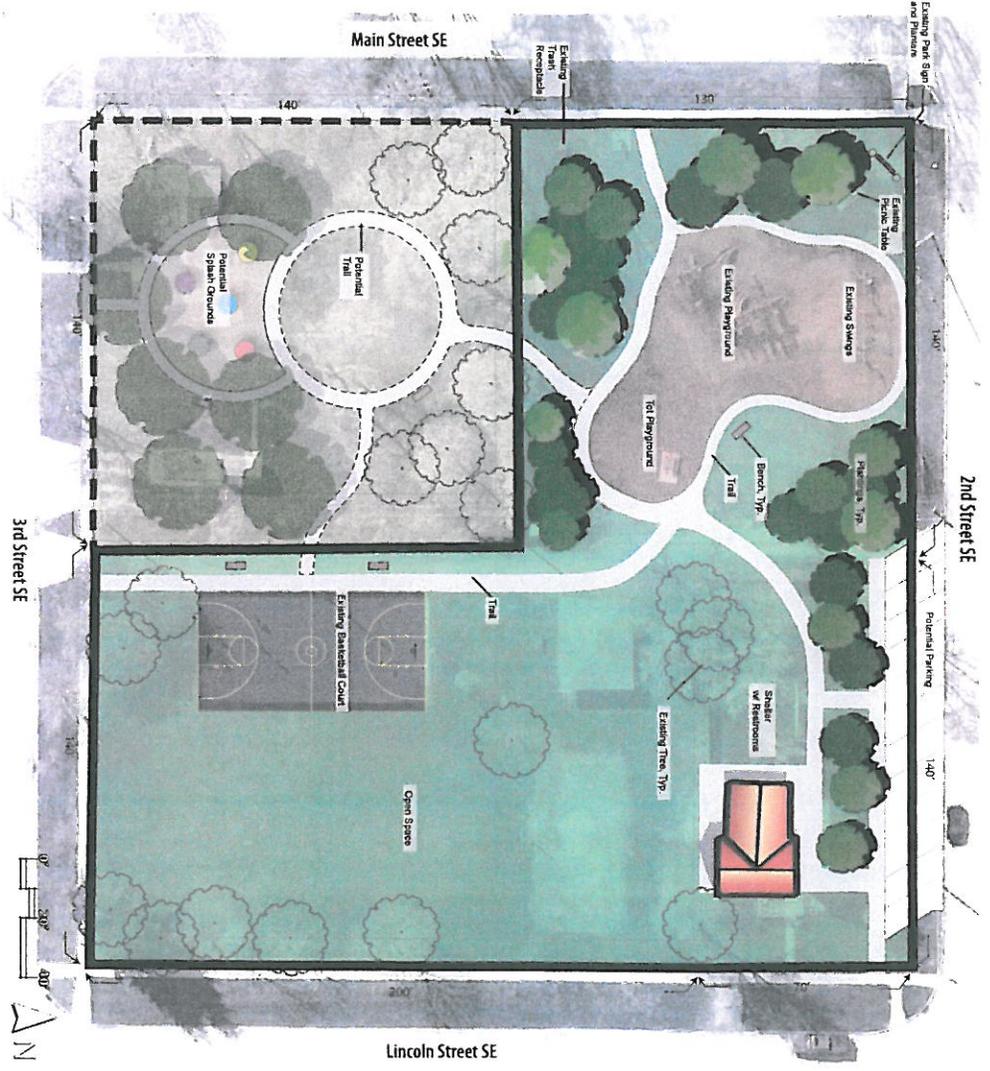
CERTIFICATE

I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Mark J. Arentsen, City Administrator

Diane Goering
e-mail 570174

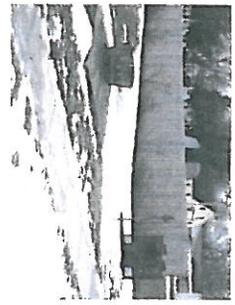


PARK OBSERVATIONS & BACKGROUND:

Established in the 1970s, City Park is one of the Bondurant's original parks. Located off Main Street SE and within Bondurant's downtown area, this one acre park features a basketball court, general open space, benches, planters, a playground, a picnic shelter, and picnic areas. The park has some recent additions such as new picnic tables made of recycled materials and new raised planters. The park currently is bisected by an alley between 1st Street SE and 3rd Street SE. Additionally, the park has no internal trail system or off-street parking. However, on-street parking is available.

PROPOSED IMPROVEMENTS:

New shelter with restrooms, splash grounds array, tot playground, trails, plantings, parking and benches.



SNYDER & ASSOCIATES
Engineers and Planners

The City of
Bondurant
IOWA

CITY PARK (1 Acre)

Bondurant, Iowa

March 20, 2014

CITY PARK SHELTER FUNDING

APRIL 4, 2014

City of Bondurant General Fund Allocation	\$40,000
Prairie Meadows	\$12,500
Polk County Community Betterment Grant	<u>\$ 5,000</u>
	\$57,500

The balance of the project would be funded from the Parks Capital Projects allocation.

**A Polk County Community Development Grant application in the amount of \$10,000 has been filed to fund assistance with the purchase of 200 Lincoln St. There has not been a response to this application and there has been no indication if it will or will not be funded.

**CITY PARK SHELTER REPLACEMENT
APRIL 3, 2014**

<u>Work Item</u>	<u>Estimated Cost</u>	<u>Contractor</u>
Existing shelter demolition	\$500	Ray Martin Excavating
Dumpster Rental	\$150 est.	
Water & Sewer Service Installation	\$6,846	Rick Holbrook
Floor Slab Installation	\$28,908	HCI Concrete
Electric - materials & installation	\$13,297	Vision Electric
Building Construction to include framing, roofing, siding, windows, doors, insulation and ceiling	\$48,700	
Bathroom interior finishes	?	
Building plumbing materials & installation	5,600	Plumb Supply, City Labor
Landscaping		
Bushes on east side	\$100	
Other	\$100	
Additional exterior concrete	\$2,500 est.	HCI Concrete
Furniture		
6 picnic tables – 2 ADA	5,500	
2 trash receptacles	2,620	
1 bike rack	\$398	
1 grill	\$635	
Security Cameras 4@ \$200	\$800	City Staff Installation
Electronic door lock system	\$1,840	Doors Incorporated
Signage	? _____	
 TOTAL	 \$118,494	

This contract entered into this 26th day of March, 2014, by and between Mark Arentsen of City Administrator Of Bondurant Iowa, hereinafter called the "Owners," and 52590, hereinafter called the "Supplier".

Witnessed, that the Owners and the Supplier, for the consideration hereinafter named, agree as follows:

- 1) **Scope of the Work.** The Supplier shall furnish all the materials on estimate < account 24x52x10, job Shelter House quote # > for the construction of the project described as and located at: 200 Second St N E Bondurant Ia
Work to be done.- Framing-Roofing-Siding-Windows-Doors-Insulation- Ceiling

Description in detail of all the described work for project Per Quote:

Time of Completion: Start date: NA

Substantially Completed by: NA

and which labor as shown on the labor quote entitled, "Specific Construction Project" for City Of Bondurant and dated 3/26/14, and in the specifications set forth therein and shall do everything required by this agreement, the specifications and drawings.

- 2) **Supplier Sum.** The owners shall pay the Supplier for the performance of the contract, subject to additions and deductions hereinafter provided or subsequently agreed to in writing, the sum of \$ 48,700.
- 3) **Progress Payments.** The Owners shall make payments on account of the Contract as follows.
- a) 25% of the total due the Supplier payable at the time of the execution of this contract, receipt of which is acknowledged by Supplier: \$ 12,175.
 - b) **The remaining balance plus any addendums or change orders**, due the Supplier shall be due no later than the 30th day of every month following delivery and invoice and will be considered delinquent on the 10th day of the following month. This shall apply to all balances on the Owners' account during this project. In the event that balances remain unpaid when due, they shall incur interest charges at the rate of 1 1/2 percent per month. In addition, Owners shall be responsible for all costs and attorneys fee which Supplier may incur as a result of Owners' failure to timely pay account balances as set forth herein.
- 4) **Warranty.** Any warranties of the goods and products sold hereby are those of the manufacturer. At the Owners' request Supplier will provide documentation of any manufacturer's warranties.

SUPPLIER ALL OTHER WARRANTIES, WHETHER EXPRESSED OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

In Witness Whereof, the parties hereto have executed this Agreement the day and year first above written.

Witness

Owners

Supplier

Witness

Owners

Shelby Hagan

From: Mark Arentsen [mailto:marentsen@cityofbondurant.com]
Sent: Wednesday, March 19, 2014 3:14 PM
To: 'Shelby Hagan'
Subject: FW: Bondurant City Park Shelter

Mark Arentsen

City Administrator
City of Bondurant, Pop. 3,860
200 Second St., NE, PO Box 37
Bondurant, IA 50035
515-967-2418
515-971-6855 (Cell)
515-967-5732 (Fax)
marentsen@cityofbondurant.com
www.cityofbondurant.com

From: Thad N. Long [mailto:T-Long@svpa-architects.com]
Sent: Wednesday, March 19, 2014 3:01 PM
To: Mark Arentsen; 'Jeff Cook'
Subject: FW: Bondurant City Park Shelter

Mark and Jeff,

In regards to pricing options for the Bondurant City Park shelter, we have had Hansen company provide some pricing for alternative materials for the project. After our meeting on March 10th the follow comments are my recommendations.

1. The interior walls for each restroom should be Epoxy paint on all the walls except the "Wet" wall. The "Wet" wall which is the plumbing wall should have FRP (fiber reinforced plastic) installed up to +8'-0" above the finished floor. These wall materials will serve the restrooms well and should provide approximately \$3500 to \$4000 of potential savings from the originally specified wall tile.
2. We can still price wall tile to +8'-0" above the finished floor as an Alternate bid if prices come in lower than expected.
3. We did research the cost differences for three different types of toilet partitions. We had solid plastic originally planned for the proposed restrooms which is going to be the most cost effective solution. Solid plastic will be the most durable and provide a maintenance free solution. The other options that were price were Phenolic Partitions and Stainless Steel, Solid plastic was the least cost.
4. The exterior walls have been design to have a WPA old park shelter look with naturally finished Cedar Lap Siding. Another option would be to utilize Cement Lap Siding similar to the Depot with paint as the final finish. This change would save approximately \$2700. It is our recommendation to keep Cedar Lap siding, the Park Board was very interested in keeping the look different than the Depot plus provide a rustic look that is complimentary to the natural park setting.
5. There has been a lot of discuss in regards on how to "bid" the park shelter project. The City is interesting in getting separate "quotes" for different work packages to complete the project. There should be an advantage that the cost of the general contractor to coordinate the work with the additional over head and mark-up on each subcontractor and material purchased for the project. After some discussion, and some research SVPA is willing to assist the City with delivering the City Park in different scope of work packages. There should be potential costs savings but will required some additional management time from City staff and additional management from SVPA staff that will be billed hourly.

6. One other concept that has been discussed to possibly change on the current City Park Shelter Design is the decrease the number of structural bays from 3 bays to 2 bays only if the 2 bays could be increased in length from the current 12'-0" per bay. Currently the structural beam supporting the roof for the 12'-0" bays is utilizing 3- 2x12 which is a common wood lumber size for wood framed structures. To increase the bay length would change the framing member and require a non-typical beam that can be exposed to the elements. The only real option is glue laminated wood beam which would add cost to the overall project. Plus the current design is completely drawn and engineered ready to be bid and then built. If an overall change in size to the project wanted to be done to reduce cost there would be cost associated with redrawing the current plans and the structural engineering would have to be re-calculated. It is our recommendation to proceed forward with the current plans to see how the project bids.
7. There was a question to look at concrete masonry walls in lieu of wood framed walls for the plumbing – "wet" walls. There are two 14'x14' wet walls that would add an additional \$5880 if they were built out of CMU in lieu of wood framed. There is not enough masonry scope of work in this project to justify the additional subcontractor to make a trip to the site for such a limited amount of work.

Let me know if there are additional questions that need to be resolved before tomorrow night's Park and Recreation meeting. I have to be out of town but will be available on my cell phone.

Thanks,

Thad N. Long, AIA

Associate | Architect

SVPA Architects Inc.

1466 28th Street, Suite 200

West Des Moines, Iowa 50266

Direct 515.280.2409 Main Office 515.327.5990 Cell 515.240.5366

T-Long@svpa-architects.com

www.SVPA-Architects.com

From: Lee Hollatz [<mailto:leeh@hansencompany.com>]

Sent: Thursday, March 06, 2014 5:08 PM

To: Thad N. Long

Subject: Bondurant City Park Shelter

Thad,

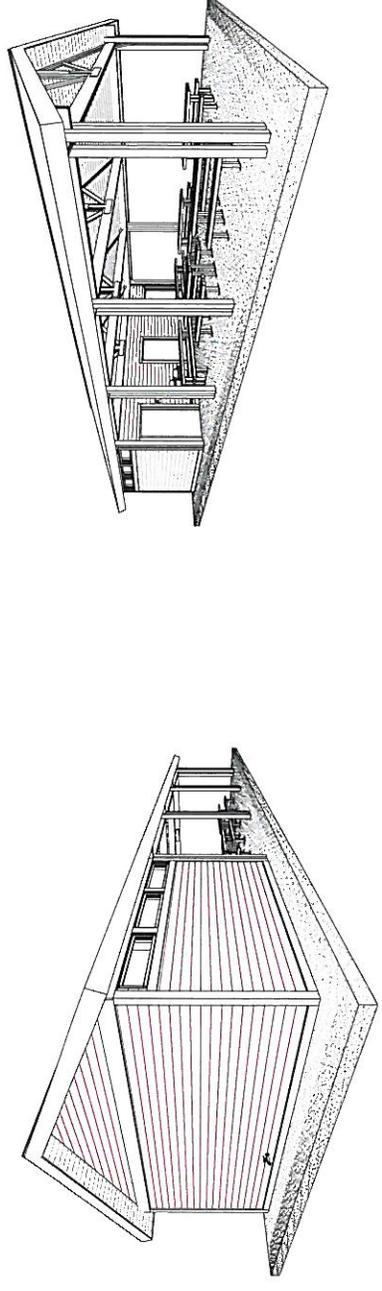
I've gone through your list of items and have developed the following construction costs related to each:

- **Epoxy Paint vs. "Standard" Paint** – \$0.90/sf vs. \$0.70/sf. There's approximately 735sf of wall above the tile, so minimum budget for epoxy paint should be around \$660.
- **FRP to +8'-0" a.f.f.** – \$3.00/sf if installed over drywall and \$3.65 if installed over cement or plywood. To install around all 135' of interior walls, budget \$3,240-\$3,942.
- **Wall tile to +5'-0" a.f.f.** – I'm waiting for confirmed pricing. \$8.00/sf should be sufficient.
- **Solid Plastic Partitions vs. Phenolic Partitions vs. Stainless Steel Partitions** – For one handicap stall unit pricing is as follows: Phenolic = \$1,209 HDP Solid Plastic = \$917 Stainless Steel = \$950
- **Painted Cement Board vs. Sealed Cedar Siding** – Cedar siding material is approximately \$300/sq more expensive than cement board (installation and finishing of material is a wash) There is approximately 9sq of siding on the exterior of the bathrooms for a cost different of \$2,700.

Let me know if you have any further questions. I'll let you know the price of the specified tile once I receive the quote.

Thanks,

10/17/13



BONDURANT CITY PARK SHELTER

BONDURANT, IOWA

<p>I hereby certify that the portion of this Section of drawings shown on this sheet was prepared by me or under my direct supervision and executed by me or under my direct supervision and executed by me or under my direct supervision.</p> <p>Drawn by: [Name] Checked by: [Name] Date: [Date]</p>	<p>I hereby certify that the portion of this Section of drawings shown on this sheet was prepared by me or under my direct supervision and executed by me or under my direct supervision and executed by me or under my direct supervision.</p> <p>Drawn by: [Name] Checked by: [Name] Date: [Date]</p>
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LIST OF DRAWINGS

NO.	DESCRIPTION	DATE
A001	COVER SHEET	
C001	SITE PLAN	
S001	GENERAL NOTES	
S100	STRUCTURAL PLANS	
S500	STRUCTURAL DETAILS	
A100	FLOOR & ROOF PLANS	
A300	EXTERIOR ELEVATIONS	
A301	WALL SECTIONS	
A400	INTERIOR ELEVATIONS, ROOM FINISH SCHEDULE AND FINISH KEY	
A500	DOOR SCHEDULES & DETAILS	
A700	REFLECTED CEILING PLAN	
ME01	SITE PLAN - MECHANICAL AND ELECTRICAL	
ME10	FLOOR PLANS	
ME30	MECHANICAL AND ELECTRICAL SCHEDULES	

SVP A
Architects, Inc.

1466 26th Street, Suite 200
West Des Moines, Iowa 50266
515.327.5990 Fax: 515.327.6991

PROJECT NAME
BONDURANT CITY PARK SHELTER
BONDURANT, IOWA 50035

CITY OF BONDURANT
200 2ND ST. NE
BONDURANT, IA 50035

MANAGEMENT BY THE ORGANIZATION
PROJECT NO. 13058

DESIGNED BY: [Name] ARCHITECT, TULSA
 CHECKED BY: [Name]
 DATE: [Date]

COVER SHEET

SHEET NUMBER
A001

SVPA
Architects, Inc.

1466 28th Street, Suite 200
West Des Moines, Iowa 50266
515.337.5990 Fax: 515.337.5991

OWNER: CITY OF BONDURANT
PROJECT NO.: 10056
DATE: 10/15/13
DRAWN BY: USB
CHECKED BY: TNL
PROJECT NAME: BONDURANT CITY PARK SHELTER

CITY OF BONDURANT
200 JND ST NE
BONDURANT IA 50035

MANUFACTURER INFORMATION
PRODUCT # 10056

ISSUE FOR: ISSUE DATE:

PROJECT NAME
**BONDURANT CITY PARK
SHELTER**
BONDURANT, IOWA 50035

CITY OF BONDURANT
200 JND ST NE
BONDURANT IA 50035

MANUFACTURER INFORMATION
PRODUCT # 10056

ISSUE FOR: ISSUE DATE:

PROJECT NAME
**BONDURANT CITY PARK
SHELTER**
BONDURANT, IOWA 50035

CITY OF BONDURANT
200 JND ST NE
BONDURANT IA 50035

MANUFACTURER INFORMATION
PRODUCT # 10056

ISSUE FOR: ISSUE DATE:

PROJECT NAME
**BONDURANT CITY PARK
SHELTER**
BONDURANT, IOWA 50035

CITY OF BONDURANT
200 JND ST NE
BONDURANT IA 50035

MANUFACTURER INFORMATION
PRODUCT # 10056

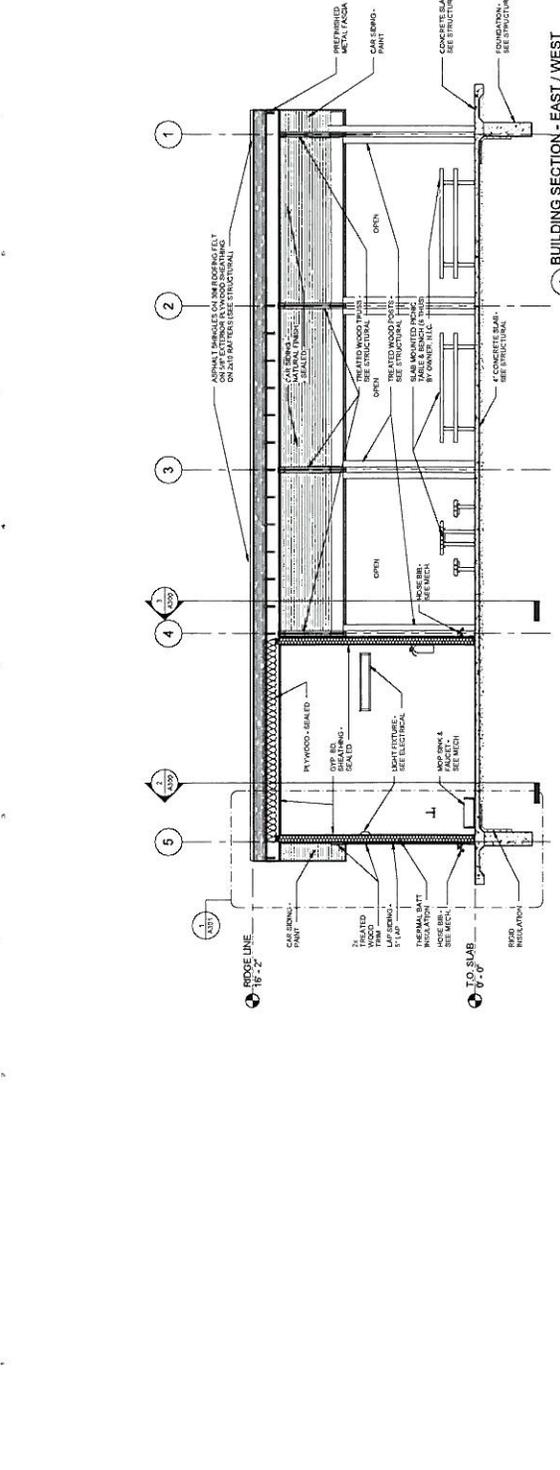
ISSUE FOR: ISSUE DATE:

PROJECT NAME
**BONDURANT CITY PARK
SHELTER**
BONDURANT, IOWA 50035

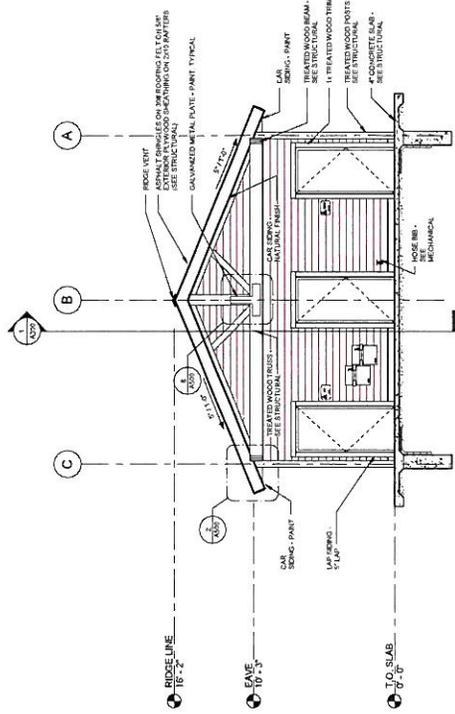
CITY OF BONDURANT
200 JND ST NE
BONDURANT IA 50035

MANUFACTURER INFORMATION
PRODUCT # 10056

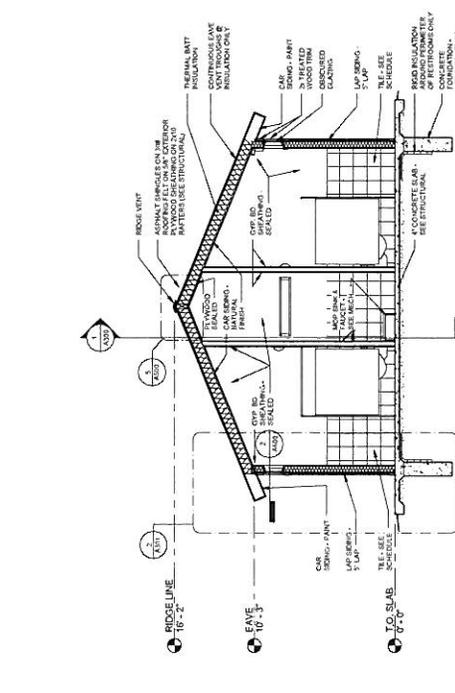
ISSUE FOR: ISSUE DATE:



1 BUILDING SECTION - EAST / WEST
SCALE: 1/4" = 1'-0"



3 BUILDING SECTION - NORTH / SOUTH
SCALE: 1/4" = 1'-0"



2 BUILDING SECTION - NORTH / SOUTH
SCALE: 1/4" = 1'-0"

S V P A
Architects, Inc.

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West Des Moines, Iowa 50266
515.337.5990 Fax: 515.337.5991

PROJECT NO. 10055
SHEET NO. SH 002 OF 002 TNL
DRAWN BY: ERB
CHECKED BY: TNL
DATE: 08/14/13

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GENERAL NOTES:

PROJECT NAME:
**BONDURANT CITY PARK
-SHELTER**
BONDURANT IOWA 50025

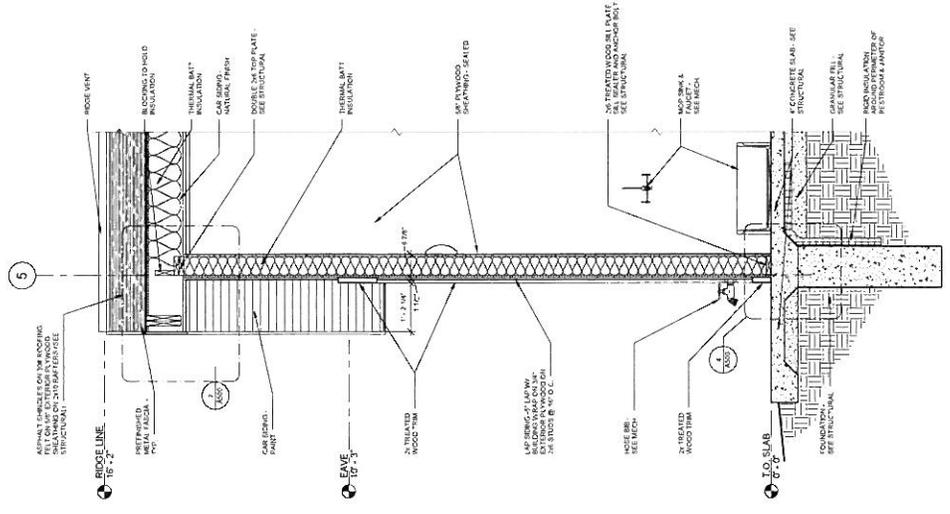
CITY OF BONDURANT
200 3RD ST NE
BONDURANT IA 50025

ISSUE FOR:
ISSUE DATE:

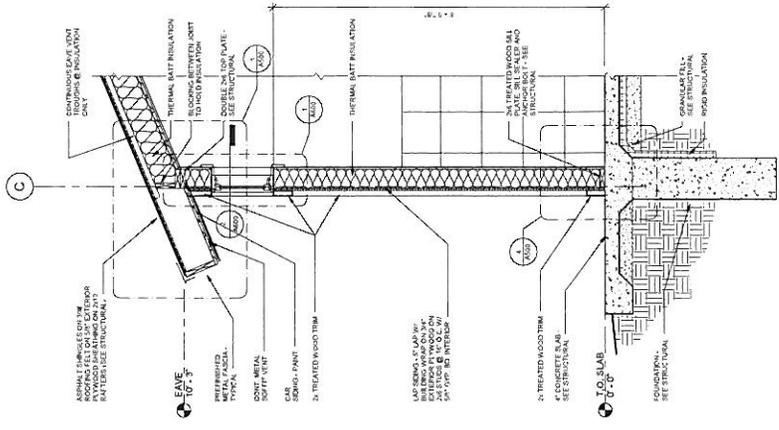
MANUFACTURER INFORMATION
PROJECT NO. 10055

SHEET TITLE:
WALL SECTIONS

A301



1 WALL SECTION - GABLE END
SCALE: 3/8" = 1'-0"



2 WALL SECTION - EAVE
SCALE: 3/8" = 1'-0"

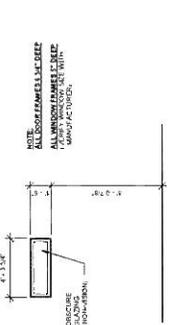
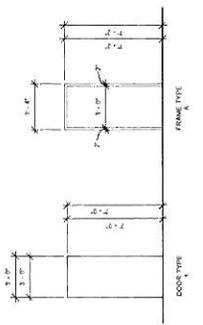
S V P A
Architects, Inc.

1466 26th Street, Suite 200
West Des Moines, Iowa 50266
515.277.9990 Fax: 515.277.9991

PROJECT: CITY OF BONDURANT PARK SHELTER
LOCATION: BONDURANT, IOWA 50035
DATE: 01/11/11
DRAWN BY: J. HARRIS
CHECKED BY: J. HARRIS
DATE: 01/11/11

DOOR SCHEDULE

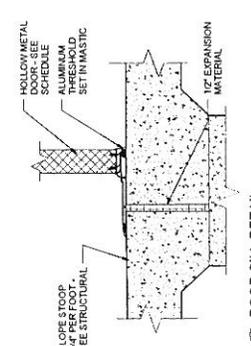
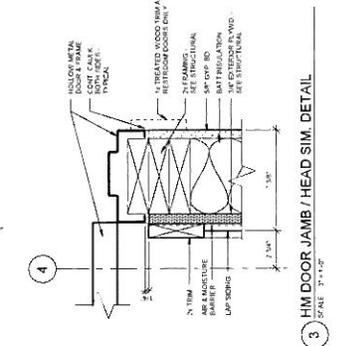
DOOR NO.	DOOR	ROOM NAME	DOOR		DOOR		DOOR		DOOR		DOOR		DOOR	
			WD	HST	THK	HT	HT	HT	HT	HT	HT	HT	HT	HT
02	YES	MEN	3'-0"	7'-0"	0'-1 3/4"	1	HM	HM	A	3	3	3	3	
03	YES	WANTOR	3'-0"	7'-0"	0'-1 3/4"	1	HM	HM	A	3	3	3		
04	YES	WOMEN	3'-0"	7'-0"	0'-1 3/4"	1	HM	HM	A	3	3	3		



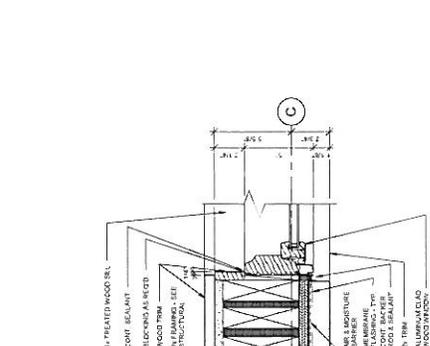
DOOR, FRAME & WINDOW ELEVATIONS

GENERAL DOOR AND FRAME NOTES

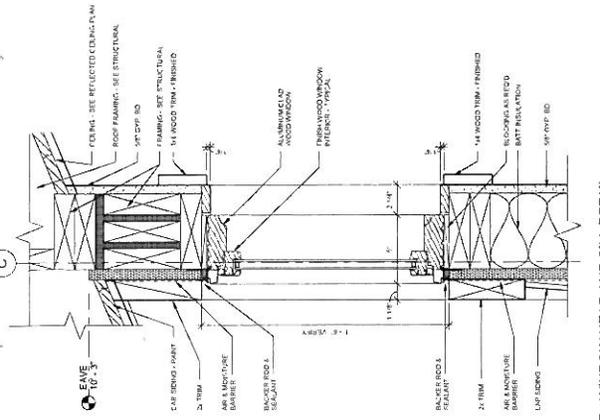
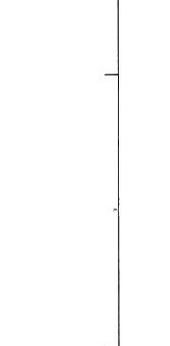
- 01. ALL DOOR AND FRAME COMPONENTS ARE TO BE SELECTED FROM A MANUFACTURER'S CATALOG.
- 02. ALL DOOR AND FRAME COMPONENTS ARE TO BE SELECTED FROM A MANUFACTURER'S CATALOG.
- 03. ALL DOOR AND FRAME COMPONENTS ARE TO BE SELECTED FROM A MANUFACTURER'S CATALOG.
- 04. ALL DOOR AND FRAME COMPONENTS ARE TO BE SELECTED FROM A MANUFACTURER'S CATALOG.
- 05. ALL DOOR AND FRAME COMPONENTS ARE TO BE SELECTED FROM A MANUFACTURER'S CATALOG.
- 06. ALL DOOR AND FRAME COMPONENTS ARE TO BE SELECTED FROM A MANUFACTURER'S CATALOG.
- 07. ALL DOOR AND FRAME COMPONENTS ARE TO BE SELECTED FROM A MANUFACTURER'S CATALOG.
- 08. ALL DOOR AND FRAME COMPONENTS ARE TO BE SELECTED FROM A MANUFACTURER'S CATALOG.
- 09. ALL DOOR AND FRAME COMPONENTS ARE TO BE SELECTED FROM A MANUFACTURER'S CATALOG.
- 10. ALL DOOR AND FRAME COMPONENTS ARE TO BE SELECTED FROM A MANUFACTURER'S CATALOG.



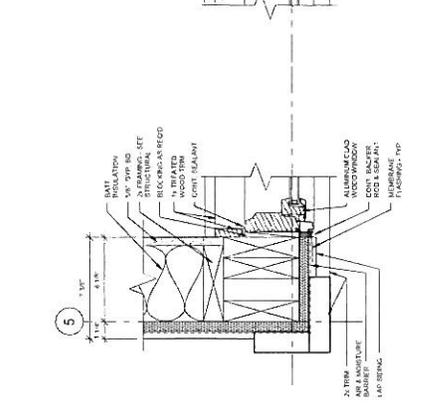
1 WINDOW HEAD AND SILL DETAIL



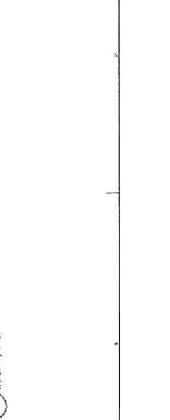
2 WINDOW JAMB DETAIL



3 HM DOOR JAMB / HEAD SIM. DETAIL



4 DOOR SILL DETAIL



5 WINDOW JAMB DETAIL



S V P A

Architects, Inc.
1466 26th Street, Suite 200
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515.272.5900 Fax: 515.272.5991

MECHANICAL CONTRACTOR:
XXX STREET SE
BONDURANT, IOWA 50035
PHONE: 515.282.3779
FAX: 515.282.3778
WWW.XXXSTREET.COM

PROJECT TITLE:
MECHANICAL AND ELECTRICAL SCHEDULES
SHEET NO. ME200

DATE: 08.15.2013

PROJECT LOCATION:
PARK SHELTER
XXX STREET SE
BONDURANT, IOWA 50035

CITY OF BONDURANT
BONDURANT, IOWA 50035

ISSUE FOR:
DRAWING REVISION INFORMATION

ISSUE DATE:
PROJECT NO.: 13058
PROFESSIONAL: SH
ARCHITECT: TNL
DESIGNED BY: KSLC
CHECKED BY: KSLC

DATE: 08.15.2013

PROJECT TITLE:
MECHANICAL AND ELECTRICAL SCHEDULES
SHEET NO. ME200

DATE: 08.15.2013

PROJECT LOCATION:
PARK SHELTER
XXX STREET SE
BONDURANT, IOWA 50035

CITY OF BONDURANT
BONDURANT, IOWA 50035

ISSUE FOR:
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PROJECT NO.: 13058
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PARK SHELTER
XXX STREET SE
BONDURANT, IOWA 50035

CITY OF BONDURANT
BONDURANT, IOWA 50035

ISSUE FOR:
DRAWING REVISION INFORMATION

ISSUE DATE:
PROJECT NO.: 13058
PROFESSIONAL: SH
ARCHITECT: TNL
DESIGNED BY: KSLC
CHECKED BY: KSLC

DATE: 08.15.2013

PROJECT TITLE:
MECHANICAL AND ELECTRICAL SCHEDULES
SHEET NO. ME200

DATE: 08.15.2013

PROJECT LOCATION:
PARK SHELTER
XXX STREET SE
BONDURANT, IOWA 50035

ELECTRIC WATER HEATER SCHEDULE

ITEM NO.	DESCRIPTION	QTY	UNIT	LOAD
1	4.0 GAL WATER HEATER	1	EA	1.2 KW
2	4.0 GAL WATER HEATER	1	EA	1.2 KW
3	4.0 GAL WATER HEATER	1	EA	1.2 KW
4	4.0 GAL WATER HEATER	1	EA	1.2 KW
5	4.0 GAL WATER HEATER	1	EA	1.2 KW
6	4.0 GAL WATER HEATER	1	EA	1.2 KW
7	4.0 GAL WATER HEATER	1	EA	1.2 KW
8	4.0 GAL WATER HEATER	1	EA	1.2 KW
9	4.0 GAL WATER HEATER	1	EA	1.2 KW
10	4.0 GAL WATER HEATER	1	EA	1.2 KW

GRAVITY VENTILATOR SCHEDULE

ITEM NO.	DESCRIPTION	QTY	UNIT	LOAD
1	GRAVITY VENTILATOR	1	EA	0.5 KW
2	GRAVITY VENTILATOR	1	EA	0.5 KW
3	GRAVITY VENTILATOR	1	EA	0.5 KW
4	GRAVITY VENTILATOR	1	EA	0.5 KW
5	GRAVITY VENTILATOR	1	EA	0.5 KW
6	GRAVITY VENTILATOR	1	EA	0.5 KW
7	GRAVITY VENTILATOR	1	EA	0.5 KW
8	GRAVITY VENTILATOR	1	EA	0.5 KW
9	GRAVITY VENTILATOR	1	EA	0.5 KW
10	GRAVITY VENTILATOR	1	EA	0.5 KW

TYPICAL SUPPLY AIR BRANCH DUCT TAKE-OFF



ELECTRIC WATER HEATER PIPING



EXHAUST FAN SCHEDULE

ITEM NO.	DESCRIPTION	QTY	UNIT	LOAD
1	EXHAUST FAN	1	EA	0.5 KW
2	EXHAUST FAN	1	EA	0.5 KW
3	EXHAUST FAN	1	EA	0.5 KW
4	EXHAUST FAN	1	EA	0.5 KW
5	EXHAUST FAN	1	EA	0.5 KW
6	EXHAUST FAN	1	EA	0.5 KW
7	EXHAUST FAN	1	EA	0.5 KW
8	EXHAUST FAN	1	EA	0.5 KW
9	EXHAUST FAN	1	EA	0.5 KW
10	EXHAUST FAN	1	EA	0.5 KW

FEEDER SCHEDULE

ITEM NO.	DESCRIPTION	QTY	UNIT	LOAD
1	FEEDER	1	EA	1.2 KW
2	FEEDER	1	EA	1.2 KW
3	FEEDER	1	EA	1.2 KW
4	FEEDER	1	EA	1.2 KW
5	FEEDER	1	EA	1.2 KW
6	FEEDER	1	EA	1.2 KW
7	FEEDER	1	EA	1.2 KW
8	FEEDER	1	EA	1.2 KW
9	FEEDER	1	EA	1.2 KW
10	FEEDER	1	EA	1.2 KW

FEEDER DISTRIBUTION DIAGRAM



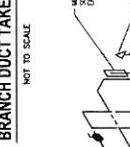
ELECTRIC WATER HEATER SCHEDULE

ITEM NO.	DESCRIPTION	QTY	UNIT	LOAD
1	4.0 GAL WATER HEATER	1	EA	1.2 KW
2	4.0 GAL WATER HEATER	1	EA	1.2 KW
3	4.0 GAL WATER HEATER	1	EA	1.2 KW
4	4.0 GAL WATER HEATER	1	EA	1.2 KW
5	4.0 GAL WATER HEATER	1	EA	1.2 KW
6	4.0 GAL WATER HEATER	1	EA	1.2 KW
7	4.0 GAL WATER HEATER	1	EA	1.2 KW
8	4.0 GAL WATER HEATER	1	EA	1.2 KW
9	4.0 GAL WATER HEATER	1	EA	1.2 KW
10	4.0 GAL WATER HEATER	1	EA	1.2 KW

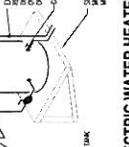
GRAVITY VENTILATOR SCHEDULE

ITEM NO.	DESCRIPTION	QTY	UNIT	LOAD
1	GRAVITY VENTILATOR	1	EA	0.5 KW
2	GRAVITY VENTILATOR	1	EA	0.5 KW
3	GRAVITY VENTILATOR	1	EA	0.5 KW
4	GRAVITY VENTILATOR	1	EA	0.5 KW
5	GRAVITY VENTILATOR	1	EA	0.5 KW
6	GRAVITY VENTILATOR	1	EA	0.5 KW
7	GRAVITY VENTILATOR	1	EA	0.5 KW
8	GRAVITY VENTILATOR	1	EA	0.5 KW
9	GRAVITY VENTILATOR	1	EA	0.5 KW
10	GRAVITY VENTILATOR	1	EA	0.5 KW

TYPICAL SUPPLY AIR BRANCH DUCT TAKE-OFF



ELECTRIC WATER HEATER PIPING



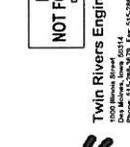
EXHAUST FAN SCHEDULE

ITEM NO.	DESCRIPTION	QTY	UNIT	LOAD
1	EXHAUST FAN	1	EA	0.5 KW
2	EXHAUST FAN	1	EA	0.5 KW
3	EXHAUST FAN	1	EA	0.5 KW
4	EXHAUST FAN	1	EA	0.5 KW
5	EXHAUST FAN	1	EA	0.5 KW
6	EXHAUST FAN	1	EA	0.5 KW
7	EXHAUST FAN	1	EA	0.5 KW
8	EXHAUST FAN	1	EA	0.5 KW
9	EXHAUST FAN	1	EA	0.5 KW
10	EXHAUST FAN	1	EA	0.5 KW

FEEDER SCHEDULE

ITEM NO.	DESCRIPTION	QTY	UNIT	LOAD
1	FEEDER	1	EA	1.2 KW
2	FEEDER	1	EA	1.2 KW
3	FEEDER	1	EA	1.2 KW
4	FEEDER	1	EA	1.2 KW
5	FEEDER	1	EA	1.2 KW
6	FEEDER	1	EA	1.2 KW
7	FEEDER	1	EA	1.2 KW
8	FEEDER	1	EA	1.2 KW
9	FEEDER	1	EA	1.2 KW
10	FEEDER	1	EA	1.2 KW

FEEDER DISTRIBUTION DIAGRAM



PANEL A

LOAD DESCRIPTION	LOAD	TYPE	QTY	UNIT	LOAD
GENERAL LIGHTING	1.2 KW	RESISTIVE	1	EA	1.2 KW
RECEPTACLES	1.2 KW	RESISTIVE	1	EA	1.2 KW
POWER EQUIPMENT	1.2 KW	RESISTIVE	1	EA	1.2 KW
HEATING	1.2 KW	RESISTIVE	1	EA	1.2 KW
AIR CONDITIONING	1.2 KW	RESISTIVE	1	EA	1.2 KW
MOTORS	1.2 KW	RESISTIVE	1	EA	1.2 KW
TRANSFORMERS	1.2 KW	RESISTIVE	1	EA	1.2 KW
OTHER	1.2 KW	RESISTIVE	1	EA	1.2 KW
Total Demand (80%)	9.6 KW				
Total Demand (100%)	12.0 KW				
Total Connected Load (80%)	9.6 KW				
Total Connected Load (100%)	12.0 KW				

MECHANICAL EQUIPMENT SCHEDULE

ITEM NO.	DESCRIPTION	QTY	UNIT	LOAD
1	MECHANICAL EQUIPMENT	1	EA	1.2 KW
2	MECHANICAL EQUIPMENT	1	EA	1.2 KW
3	MECHANICAL EQUIPMENT	1	EA	1.2 KW
4	MECHANICAL EQUIPMENT	1	EA	1.2 KW
5	MECHANICAL EQUIPMENT	1	EA	1.2 KW
6	MECHANICAL EQUIPMENT	1	EA	1.2 KW
7	MECHANICAL EQUIPMENT	1	EA	1.2 KW
8	MECHANICAL EQUIPMENT	1	EA	1.2 KW
9	MECHANICAL EQUIPMENT	1	EA	1.2 KW
10	MECHANICAL EQUIPMENT	1	EA	1.2 KW

CONTRACTOR SCHEDULE

ITEM NO.	DESCRIPTION	QTY	UNIT	LOAD
1	CONTRACTOR	1	EA	1.2 KW
2	CONTRACTOR	1	EA	1.2 KW
3	CONTRACTOR	1	EA	1.2 KW
4	CONTRACTOR	1	EA	1.2 KW
5	CONTRACTOR	1	EA	1.2 KW
6	CONTRACTOR	1	EA	1.2 KW
7	CONTRACTOR	1	EA	1.2 KW
8	CONTRACTOR	1	EA	1.2 KW
9	CONTRACTOR	1	EA	1.2 KW
10	CONTRACTOR	1	EA	1.2 KW

MECHANICAL EQUIPMENT SCHEDULE

ITEM NO.	DESCRIPTION	QTY	UNIT	LOAD
1	MECHANICAL EQUIPMENT	1	EA	1.2 KW
2	MECHANICAL EQUIPMENT	1	EA	1.2 KW
3	MECHANICAL EQUIPMENT	1	EA	1.2 KW
4	MECHANICAL EQUIPMENT	1	EA	1.2 KW
5	MECHANICAL EQUIPMENT	1	EA	1.2 KW
6	MECHANICAL EQUIPMENT	1	EA	1.2 KW
7	MECHANICAL EQUIPMENT	1	EA	1.2 KW
8	MECHANICAL EQUIPMENT	1	EA	1.2 KW
9	MECHANICAL EQUIPMENT	1	EA	1.2 KW
10	MECHANICAL EQUIPMENT	1	EA	1.2 KW

CONTRACTOR SCHEDULE

ITEM NO.	DESCRIPTION	QTY	UNIT	LOAD
1	CONTRACTOR	1	EA	1.2 KW
2	CONTRACTOR	1	EA	1.2 KW
3	CONTRACTOR	1	EA	1.2 KW
4	CONTRACTOR	1	EA	1.2 KW
5	CONTRACTOR	1	EA	1.2 KW
6	CONTRACTOR	1	EA	1.2 KW
7	CONTRACTOR	1	EA	1.2 KW
8	CONTRACTOR	1	EA	1.2 KW
9	CONTRACTOR	1	EA	1.2 KW
10	CONTRACTOR	1	EA	1.2 KW

MECHANICAL EQUIPMENT SCHEDULE

ITEM NO.	DESCRIPTION	QTY	UNIT	LOAD
1	MECHANICAL EQUIPMENT	1	EA	1.2 KW
2	MECHANICAL EQUIPMENT	1	EA	1.2 KW
3	MECHANICAL EQUIPMENT	1	EA	1.2 KW
4	MECHANICAL EQUIPMENT	1	EA	1.2 KW
5	MECHANICAL EQUIPMENT	1	EA	1.2 KW
6	MECHANICAL EQUIPMENT	1	EA	1.2 KW
7	MECHANICAL EQUIPMENT	1	EA	1.2 KW
8	MECHANICAL EQUIPMENT	1	EA	1.2 KW
9	MECHANICAL EQUIPMENT	1	EA	1.2 KW
10	MECHANICAL EQUIPMENT	1	EA	1.2 KW

CONTRACTOR SCHEDULE

ITEM NO.	DESCRIPTION	QTY	UNIT	LOAD
1	CONTRACTOR	1	EA	1.2 KW
2	CONTRACTOR	1	EA	1.2 KW
3	CONTRACTOR	1	EA	1.2 KW
4	CONTRACTOR	1	EA	1.2 KW
5	CONTRACTOR	1	EA	1.2 KW
6	CONTRACTOR	1	EA	1.2 KW
7	CONTRACTOR	1	EA	1.2 KW
8	CONTRACTOR	1	EA	1.2 KW
9	CONTRACTOR	1	EA	1.2 KW
10	CONTRACTOR	1	EA	1.2 KW

PANEL A

LOAD DESCRIPTION	LOAD	TYPE	QTY	UNIT	LOAD
GENERAL LIGHTING	1.2 KW	RESISTIVE			

ORDINANCE NO. 14-204

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BONDURANT, IOWA, 2002, BY AMENDING PROVISIONS PERTAINING TO CIVIL CITATIONS

BE IT ENACTED by the City Council of the City of Bondurant, Polk County, Iowa:

Section 1. SECTION MODIFIED. Chapter 4, Section 4.04 of the Code of Ordinances of the City of Bondurant, Iowa, 2002, is repealed and the following adopted in lieu thereof:

4.04. CIVIL CITATIONS. Any officer authorized by the City to enforce this Code of Ordinances may issue a civil citation to a person who commits a municipal infraction. The citation may be served by personal service as provided in Rule of Civil Procedure 1.305, by certified mail addressed to the defendant at defendant's last known mailing address, return receipt requested, or by publication in the manner as provided in Rule of Civil Procedure 1.310 and subject to the conditions of Rule of Civil Procedure 1.311. A copy of the citation shall be retained by the issuing officer, and one copy shall be sent to the Clerk of the District Court. The citation shall serve as notification that a civil offense has been committed and shall contain the following information:

(Code of Iowa, Sec. 364.22 [4])

1. The name and address of the defendant.
2. The name or description of the infraction attested to by the officer issuing the citations.
3. The location and time of the infraction.
4. The amount of civil penalty to be assessed or the alternative relief sought, or both.
5. The manner, location, and time in which the penalty may be paid.
6. The time and place of court appearance.
7. The penalty for failure to appear in court.

Section 2. SEVERABILITY CLAUSE. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

Michelle Wells

From: Dave Brick [Dave.Brick@brickgentrylaw.com]
Sent: Thursday, March 20, 2014 4:47 PM
To: Wells Michelle
Subject: Amend Ordinance 4.04
Attachments: East_copier@brickgentrylaw.com_20140320_173707.pdf.pdf

Michelle,

I was reviewing Ordinance 4.04 to verify the way that we have to serve a Municipal Infraction. In any event, in looking at Bondurant Ordinance 4.04, it appears it needs to be updated/amended as the Iowa Rules of Civil Procedure changed their numbering system 4 or 5 years ago. Iowa Rule of Civil Procedure ("IRCP") 56.1 is now 1.305; IRCP 60 is now 1.310; and IRCP 60.1 is now 1.311. Let me know if you want me to do an amended ordinance or you want to do yourself. Obviously no emergency on this one, but it should be amended/corrected at some point. Just let me know how you wish to handle. Thanks Michelle.

David E. Brick
Brick Gentry, P.C.
6701 Westown Parkway, Suite 100
West Des Moines, IA 50266
Phone: 515-274-1450
Fax: 515-274-1488

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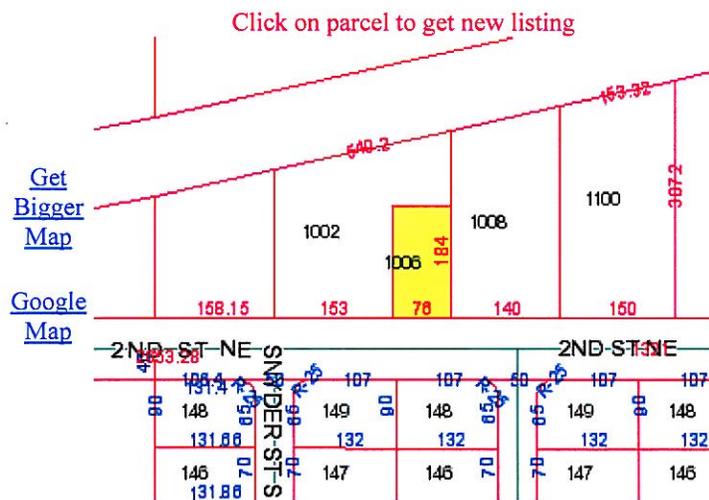
Medium

Room 195, 111 Court Avenue, Des Moines, IA 50309
Phone 515 286-3140 / Fax 515 286-3386
polkweb@assess.co.polk.ia.us



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District/Parcel	GeoParcel	Map	Nbhd	Jurisdiction	Status
231/00028-004-001	8022-30-476-005	0713	BN01/B	BONDURANT	ACTIVE
School District	Tax Increment Finance District	Bond/Fire/Sewer/Cemetery			
4/Bondurant Farrar	23/Bondurant Urban Renew				
Street Address			City State Zipcode		
1006 2ND ST NE			BONDURANT IA 50035		



Approximate date of photo 08/27/2012

Mailing Address
ALTHEA LORD 660 W 8TH AVE MARION, IA 52302-2729

Legal Description
S 184F E 76F W 229F E 1168.65F SE 1/4 SE 1/4 LESS RD SEC 30-80-22

Ownership	Name	Recorded	Book/Page	RevStamps
Title Holder #1	LORD, GEORGE	1993-07-07	6814/863	
Title Holder #2	LORD, ALTHEA			

Assessment	Class	Kind	Land	Bldg	AgBd	Total
Current	Commercial	Full	4,900	51,100	0	56,000

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Land

2030 Planned Land Use

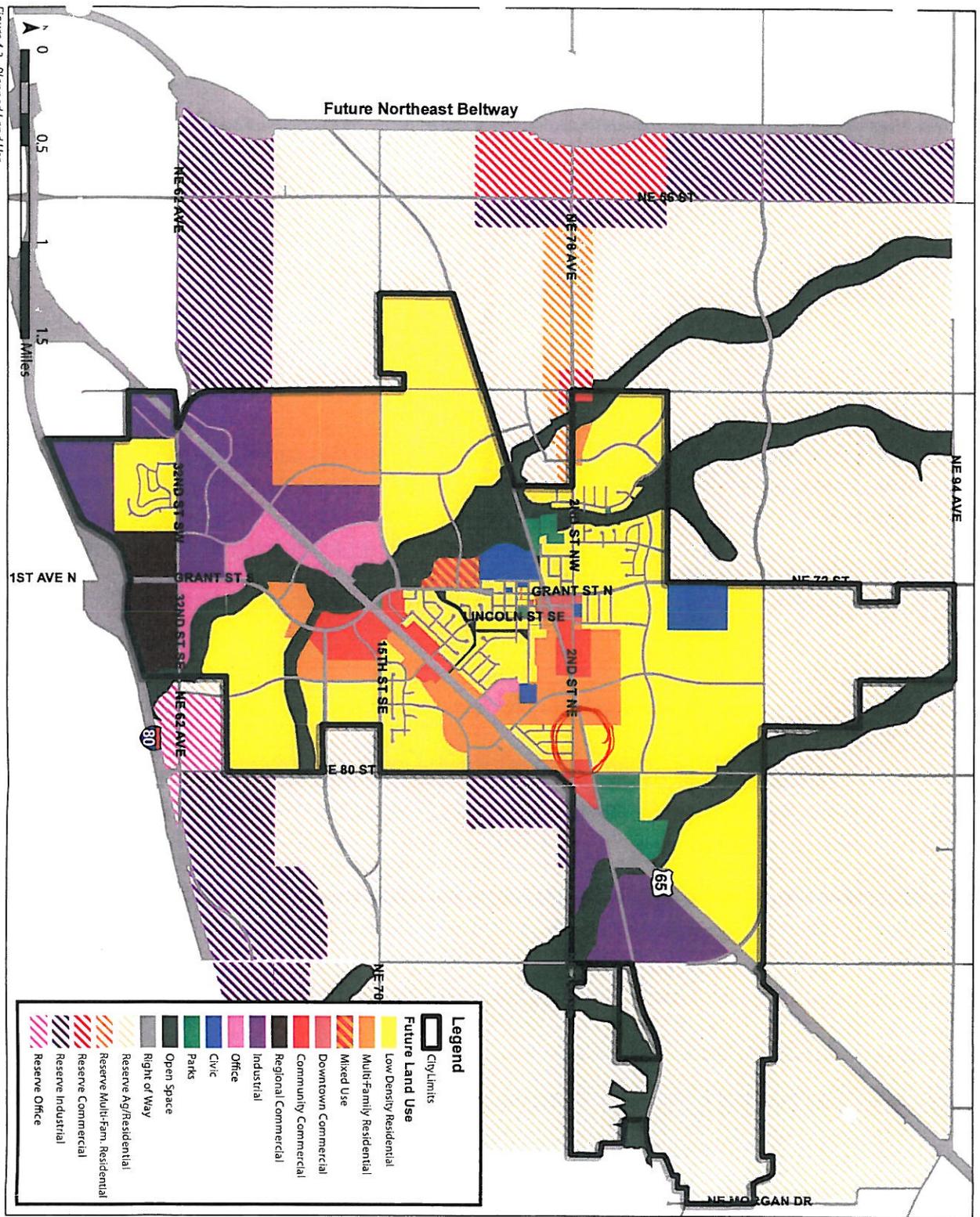


Figure 4.3 - Planned Land Use

Michelle Wells

From: Mark Arentsen [marentsen@cityofbondurant.com]
Sent: Thursday, April 03, 2014 12:19 PM
To: 'Michelle Wells'
Subject: FW: Council meeting agenda

Mark Arentsen
City Administrator
City of Bondurant, Pop. 3,860
200 Second St., NE, PO Box 37
Bondurant, IA 50035
515-967-2418
515-971-6855 (Cell)
515-967-5732 (Fax)
marentsen@cityofbondurant.com
www.cityofbondurant.com

-----Original Message-----

From: sierrasmith48@gmail.com [mailto:sierrasmith48@gmail.com]
Sent: Thursday, April 03, 2014 12:14 PM
To: Mark Arentsen
Subject: Re: Council meeting agenda

Mark,

The owner, Joe Hawk, is a personal friend and is in agreement with any home improvements or additional projects done to the home.

Sent from my iPhone

> On Apr 3, 2014, at 9:31 AM, "Mark Arentsen"
<marentsen@cityofbondurant.com> wrote:

>
> Sierra, It's my understanding that you are not the owner of the property.
> Is the owner aware of your intentions?

>
> Mark Arentsen
> City Administrator
> City of Bondurant, Pop. 3,860
> 200 Second St., NE, PO Box 37
> Bondurant, IA 50035
> 515-967-2418
> 515-971-6855 (Cell)
> 515-967-5732 (Fax)
> marentsen@cityofbondurant.com
> www.cityofbondurant.com

>

> -----Original Message-----

> **From:** sierrasmith48@gmail.com [mailto:sierrasmith48@gmail.com]
> **Sent:** Wednesday, April 02, 2014 4:03 PM
> **To:** Mark Arentsen
> **Subject:** Re: Council meeting agenda

>

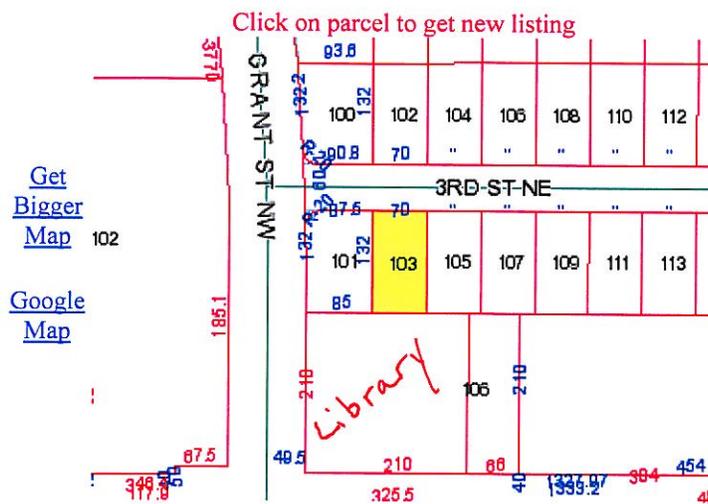
> Mark,
> Thank you for the quick response. And yes, that is our address-- I'm
> unsure if that's a good or bad thing that you know that just by my
> name :). I will be sure to get all the necessary information
> together, written consent typed up and signed and drawings made up in
> time for the meeting! And no, no roosters are neither needed Nor wanted.
Just layers.
> Thanks again,
> Sierra
>
> Sent from my iPhone
>
>>> On Apr 2, 2014, at 12:31 PM, "Mark Arentsen"
>> <marentsen@cityofbondurant.com> wrote:
>>
>> Sierra, Thank you for your e-mail. It's my understanding that your
>> address is 103 3rd St. NE. You are correct that Section 55.05 of the
>> City Code requires City Council approval for the keeping of anything
>> that could be classified as livestock. It is my opinion that
>> chickens fit the livestock definition. We will add your request as
>> an agenda item for the April 7 City Council meeting. The meeting
>> starts at 6PM at the City Hall. It is helpful that your neighbors
>> are in support of your request. It would be good if you could have
>> some type of written statement signed by your neighbors stating that
>> they do not object to the hens. You may be questioned on whether you
>> intend to keep roosters. I'm not sure that roosters are a good idea.
>> It would also be good to have;
>>
>> 1. A drawing showing your lot and where the chickens will kept on
>> your property.
>> 2. A description of the confinement you're planning to build.
>> 3. How will you deal with chicken droppings or other waste material?
>> 4. Will the confinement be secure enough to keep out cats, raccoons
>> or other animals which could attack the chickens or eat the food
>> you're providing for the chickens?
>>
>> Mark Arentsen
>> City Administrator
>> City of Bondurant, Pop. 3,860
>> 200 Second St., NE, PO Box 37
>> Bondurant, IA 50035
>> 515-967-2418
>> 515-971-6855 (Cell)
>> 515-967-5732 (Fax)
>> marentsen@cityofbondurant.com
>> www.cityofbondurant.com
>>
>> -----Original Message-----
>> From: sierrasmith48@gmail.com [mailto:sierrasmith48@gmail.com]
>> Sent: Tuesday, April 01, 2014 1:02 PM
>> To: marentsen@cityofbondurant.com
>> Subject: Council meeting agenda
>>
>> Dear City Administrator,
>> Spring is here! and that means we have big plans for the home,
>> especially the back yard. We moved to Bondurant a year ago last
>> October, the house was completely remodeled and now it's time for the

>> yard. We have started the plans for a privacy fence, landscaping,
>> raised garden beds, compost bins, rain barrels and a few pet chickens!
>> We had initially started asking around last year from other Bondu.
>> city dwellers who informed us that we were allowed 3 hens within city
>> limits, after starting plans to build a coop I decided it would be a
>> good idea just to 'double check' your policy. I inquired yesterday
>> about
> it and was informed there are no 'livestock'
>> permitted within city limit unless with written consent from city
council.
>> So that is what I am requesting today, permission to be able to house
>> a few hens. We are in trying times and are trying to teach our young
>> boys how to be self sufficient and grow what you eat, to be able to
>> 'live
> off the land'
>> and know exactly what goes into our food--that we Can control what we
>> put in our body, eating organic and whole foods. If you take care of
>> the earth, then the earth will take care of you; and that's what we
>> are trying to accomplish from doing what we are trying to do. I am
>> aware that the next council meeting is on April 7th, Please consider
>> putting our request on the Agenda. We have also spoken to our
>> neighbors who said they would attend the meeting if needed to state
>> they would have no objection to the matter. Thank you for you time
>> and I
> genuinely hope to hear from you soon.
>> Have a great day!
>> Sincerely,
>> Sierra Smith
>>
>> Sent from my iPhone=
>

Polk County Assessor 

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District/Parcel	GeoParcel	Map	Nbhd	Jurisdiction	Status
231/00225-017-000	8022-30-354-002	0713	BN01/B	BONDURANT	ACTIVE
School District	Tax Increment Finance District	Bond/Fire/Sewer/Cemetery			
4/Bondurant Farrar	39/Bondurant UR Amen 1				
Street Address			City State Zipcode		
103 3RD ST NE			BONDURANT IA 50035-1004		



Approximate date of photo 08/29/2012

Mailing Address
HOUSE MEDICS LLC 6701 WESTOWN PKWY STE 100 WEST DES MOINES, IA 50266-7703

Legal Description
LT 17 TUFTS ACRES PLAT 1

Ownership	Name	Recorded	Book/Page	RevStamps
Title Holder #1	HOUSE MEDICS LLC	2012-06-20	14318/625	112.80

Assessment	Class	Kind	Land	Bldg	AgBd	Total
Current	Residential	Full	26,000	97,900	0	123,900

[Market Adjusted Cost Report](#) [Estimate Taxes](#) [Polk County Treasurer Tax Information](#) [Pay Taxes](#)

Land					
SQUARE FEET	9,240	ACRES	0.212	TOPOGRAPHY	N/Normal