

NOTICE OF A REGULAR MEETING BONDURANT CITY COUNCIL

February 03, 2014

Meeting 14-03

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 p.m., on Monday, February 03, 2014, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

AGENDA

- 1) Roll Call
- 2) Call to Order and Declaring a Quorum
- 3) Pledge of Allegiance
- 4) Abstentions declared
- 5) Perfecting and Approval of the Agenda
- 6) Consent Items:
 - a) Approval of the City Council Meeting Minutes of January 20, 2014
 - b) Claims Report
 - c) Tax Abatements - Matthew Kelley, 333 Aspen Drive, Northwest; Barb Engelbrecht, 100 Blaine Street, Northwest; and Eric Holtkamp, 501 Washington Avenue, Southeast, Bondurant, Polk County, Iowa
- 7) Polk County Sheriff's Report
- 8) Guests requesting to address the City Council
- 9) **RESOLUTION NO. 14-14** - A Resolution of appreciation to Karen Hudson, 8894 Northeast 94th Avenue, Bondurant, Iowa, for her Park Improvements Donation
- 10) **RESOLUTION NO. 14-15** - A Resolution of appreciation to Brian and Mary Lohse, 105 5th Street, Southeast, Bondurant, Iowa, for matching Karen Hudson's Park Improvements Donation
- 11) Jill Sanders, Library Director - Presentation of annual report
- 12) **ORDINANCE NO. 13-213** - An Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 53, Noise Control (third and final reading)
- 13) **ORDINANCE NO. 14-200** - An Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 75, Accident Reports for All Terrain Vehicles and Snowmobiles (third and final reading)
- 14) **ORDINANCE NO. 14-201** - An Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 178 of the Zoning Code, District Regulations pertaining to Parkland Dedication (second reading)
- 15) **ORDINANCE NO. 14-202** - An Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 92, Water Rates, Section 92.05, Service Discontinued (first reading)
- 16) **ORDINANCE NO. 14-203** - An Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 105, Solid Waste and Recycling by adding Sub-Section 105.14 pertaining to Brush Chipping (first reading)

- 17) **RESOLUTION NO. 14-16** - A Resolution authorizing and directing the City Administrator to write-off certain Emergency Services medical service accounts as non collectible due to Medicare, Medicaid or too small to collect
- 18) **RESOLUTION NO. 14-17** - A Resolution approving the appointment of Jan Hall, 101 3rd Street, Southeast, Bondurant, Iowa, to the Virgil C. Webb, William Garber and Flora Webb Garber Foundation Board of Directors for calendar year 2014
- 19) **RESOLUTION NO. 14-18** - A Resolution approving the revised Employee Handbook, including the addition of the employee dress code
- 20) **RESOLUTION NO. 14-19** - A Resolution approving the City of Bondurant Information Systems Disaster Prevention and Recovery Plan
- 21) **RESOLUTION NO. 14-20** - A Resolution approving the proposal submitted by Hoisington Kogler Group in the amount of \$7,750 for Zoning Ordinance and Map Revisions
- 22) **RESOLUTION NO. 14-21** - A Resolution approving the renewal license for Catering Privilege, Class C Liquor License (LC) Commercial, Outdoor Service and Sunday Sales for Founders Irish Pub, 110 1st Street, Southeast, Bondurant, Polk County, Iowa, pending dram shop insurance and an approved fire inspection
- 23) **RESOLUTION NO. 14-22** - A Resolution approving a Professional Services Agreement between the City of Bondurant and Veenstra & Kimm, Inc., for a computerized model of flooding along Mud Creek
- 24) **RESOLUTION NO. 14-23** - A Resolution approving the second extension of the Real Estate Purchase Agreement between the City of Bondurant and Travis M. Sisson to April 01, 2014
- 25) **PUBLIC HEARING** - For consideration of taking additional action to enter into a Water Revenue Loan Agreement
RESOLUTION NO. 14-24 - A Resolution taking additional action to enter into a Water Revenue Loan Agreement and borrow money in a principal amount not to exceed \$500,000
- 26) **PUBLIC HEARING** - For consideration of taking additional action to enter into a Loan Agreement and Awarding General Obligation Water Bonds Series 2014A
RESOLUTION NO. 14-25 - A Resolution taking additional action to enter into a Loan Agreement and borrow money in a principal amount not to exceed \$1,250,000
- 27) Discussion item(s)
 - a) Budget work session
- 28) **RESOLUTION NO. 14-26** - A Resolution setting a Public Hearing date for March 03, 2014, to receive public comment on the proposed City of Bondurant Municipal Budget for Fiscal Year 2014 / 2015
- 29) Reports / Comments and appropriate action thereon:
 - a) Mayor
 - b) City Administrator
 - c) Council Members
 - d) City Attorney Brick
- 30) Adjournment

BONDURANT CITY COUNCIL

REGULAR MEETING

January 20, 2014

Meeting No. 14-02

A regular meeting of the City Council of the City of Bondurant, Polk County, Iowa, was held in the Community Room at the Bondurant City Center on the 20th day of January 2014, at 6:00 p.m.

Present: Mayor Keith Ryan
Council Member Amy Bogaards
Council Member Wes Enos
Council Member Eric Johnson
Council Member Curt Sullivan
City Administrator Mark Arentsen
Deputy City Clerk Michelle Wells
Finance Director Lori Dunham
City Engineer Bob Veenstra

Absent: Council Member Brian Lohse

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the United States Post Office on January 17, 2014. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Roll Call was taken and a quorum was declared. Mayor Ryan called the meeting to order at 6:00 p.m.

Mayor Ryan led the pledge of allegiance.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to approve the agenda as presented. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to approve the Consent Items consisting of the City Council Meeting Minutes of January 06, 2014; Planning and Zoning Commission Meeting Minutes of December 12, 2013; Parks and Recreation Board Minutes of November 21, December 05, and Discussion Session on December 19, 2013; Library Board Meeting Minutes of December 05, and December 14, 2013; the Claims Report; December 2013 Financial Statements (e-mailed January 08, 2014) and Tax Abatement application for Jason Row, 1282 Adams Street, Southeast, Bondurant, Polk County, Iowa. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to table the Polk County Sheriff's report until a representative arrives. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Brad Cooper, PE, Cooper Crawford & Associates, LLC, presented a Preliminary Plat for Pleasant Grove Development and answered questions from the Mayor and Council. Motion made by Council Member Bogaards, seconded by Council Member Enos, to approve Resolution No. 14-08, a Resolution approving the Preliminary Plat for Pleasant Grove Development. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Rhonda O'Conner, Metro Waste Authority, presented the yard waste collection cart service which will soon be available to Bondurant residents.

Lexi Atzen, Emily Knuth, Mackenzie Clayton, Trey Duit and Christian Zvokel, representing Bondurant-Farrar Student Council, presented the proposed route for the May Day 5K scheduled for May 03, 2014. Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve Resolution No. 14-09, a Resolution approving the route for the May Day 5K scheduled for May 03, 2014. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Polk County Sheriff's Department Deputy Brandon Bracelin had nothing to report.

Bob Veenstra, Veenstra & Kimm, Inc., presented a drainage study for the City and offered recommendations and alternatives to potential problem areas.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to table the annual library report to the February 03, 2014, meeting. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Parks and Recreation Board Chair Jeff Cook highlighted projects scheduled for 2014. The Board is focusing on Wisteria Heights, Renaud Ridge and Lincoln Estates neighborhood parks; looking at options for City Park and Lake Petocka shelters; potential funding to connect a trail from Bondurant to Altoona and interpretive signs for the Trailhead.

Motion made by Council Member Bogaards, seconded by Council Member Enos, to approve Resolution No. 14-10, a Resolution approving the appointment of Michell Klinker-Feld, 100 Grant Street, North, and Joshua Bryant, 502 Mallard Pointe Drive, Northwest, Bondurant, Iowa, to the Bondurant Community Library Board of Trustees. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Enos, to approve Resolution No. 14-11, a Resolution accepting ownership of the Northeast Morgan Drive watermain. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Sullivan, seconded by Council Member Bogaards, to approve the third and final reading of Ordinance No. 13-212, an Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 180 - Subdivision Regulations and add a new provision defining the effective period of a Preliminary Plat. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to approve the second reading of Ordinance No. 13-213, an Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 53, Noise Control. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve the third and final reading of Ordinance No. 13-214, an Ordinance amending the Code of Ordinances of the City of Bondurant, by amending Chapter 69, Parking Regulations. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve the second reading of Ordinance No. 14-200, an Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 75, Accident Reports for All Terrain Vehicles and Snowmobiles. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve Resolution No. 14-12, a Resolution approving the purchase of property located at 200 Lincoln Street, Southeast, Bondurant, Polk County, Iowa, in the amount of \$111,000. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Enos, to approve Resolution No. 14-13, a Resolution taking additional action to enter into a General Obligation Water Capacity Acquisition Loan Agreement and Awarding General Obligation Water Bond Series 2014A. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Enos, to approve the first reading of Ordinance No. 14-201, an Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, by amending Chapter 178 of the Zoning Code, District Regulations pertaining to Parkland Dedication. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Discussion items included an electronic sign at City Hall and a budget work session.

The following item(s) were discussed as part of Mayor Ryan's comments:

- MWA President Tom Hadden resigning for new position as City Manager for the City of West Des Moines.
- Requesting each Council Member be a liaison to other City Boards / Commissions.

The following item(s) were discussed as part of City Administrator Arentsen's comments:

- Based on City Engineer's cost estimate for the Hwy 65 / 32nd Street, Intersection Project and the Chichaqua Valley Trail Project, the City will only pay about 3.5% of the estimated cost of the projects.
- Have attended three mandatory Emergency Government training sessions in the last two weeks.

- Future Recreation Center proposed site update.
- Higgins property purchase update.
- Vacation scheduled for February 2-16.
- Second Council meeting in February is February 18, due to President's Day. City Hall will be closed on February 17.
- Submitted nomination for State Historical Society Award of Excellence for Depot/Trailhead.
- Presenting four MPO grant applications to the MPO Funding Sub-committee on January 22.
- Launch party for Bondurant Living Magazine on January 29, 5:00 p.m. at Founders.
- BRAVO Gala cost is \$140.

The following item(s) were discussed as part of Council Member's comments:

- Council Member Bogaards - Asked the status of the following: Prairie Meadows grant applications; status of updating the Zoning Code; status of re-defining the Recreation Coordinator's job description and Parks and Recreation Board changes in the Municipal Code.
- Council Member Enos - No comment.
- Council Member Johnson - No comment.
- Council Member Sullivan - No comment.

Council Member Bogaards asked for a five minute recess.

Council Member Sullivan left the meeting at 8:20 p.m.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to close the regular City Council meeting at 8:20 p.m., and open the Closed Session, pursuant to Iowa Code Section 21.5(j) to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property. Roll Call: Ayes: 4. Nays: 0. Motion carried. Motion made by Council Member Bogaards, seconded by Council Member Johnson, to close the Closed Session at 8:40 p.m., and open the regular City Council meeting. Roll Call: Ayes: 4. Nays: 0. Motion carried.

City Administrator Arentsen stated that hearing no objections from Council Members pertaining to his recommendations for office staff adjustments, he will begin the process.

Motion made by Council Member Bogaards, seconded by Council Member Enos, to adjourn said meeting at 8:45 p.m. Roll Call: Ayes: 4. Nays: 0. Motion carried.

ATTEST:

Keith Ryan, Mayor

(SEAL)

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on January 20, 2014, that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting, and the said minutes from which the foregoing proceedings have been extracted were written from and available for public inspection within ten business days and prior to the next convened meeting of said body.

Keith Ryan, Mayor

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ

LEGACY BANK													
37 ARDICK EQUIPMENT COMPANY													
6222	1 I	2/04/2014	2/04/2014	ENTER ICE AT OWN RISK S	95.00		95.00		95.00	001			1
								001-430-6507	OPERATING SUPPLIES				
				** VENDOR TOTALS *	95.00		95.00		95.00				
1056 MARK ARENTSEN													
02032014	1 I	2/04/2014	2/04/2014	MILEAGE ALLOW FEB 2014	165.00		165.00		165.00	001			1
								001-621-6240	MEETINGS & CONFERENCES				
	2 I			MILEAGE ALLOW FEB 2014	165.00		165.00		165.00	600			1
								600-812-6240	MEETINGS & CONFERENCES				
	3 I			MILEAGE ALLOW FEB 2014	170.00		170.00		170.00	610			1
								610-817-6240	MEETINGS & CONFERENCES				
				* INVOICE TOTALS	500.00		500.00		500.00				
				** VENDOR TOTALS *	500.00		500.00		500.00				
49 BAKER GROUP													
85077	1 I	2/04/2014	2/04/2014	32ND ST WATER MAIN HIT-	1994.86		1994.86		1994.86	600			1
								600-811-6375	WATER MAIN MAINTENANCE				
				** VENDOR TOTALS *	1994.86		1994.86		1994.86				
1003 BONDURANT CHAMBER OF COMMERCE													
1116	1 I	2/04/2014	2/04/2014	ANNUAL DINNER-SULLIVAN	25.00		25.00		25.00	001			1
								001-620-6240	MEETINGS & CONFERENCES				
				** VENDOR TOTALS *	25.00		25.00		25.00				
1537 BOUND TREE MEDICAL LLC													
81316302	1 I	2/04/2014	2/04/2014	SUPPLIES	1727.54		1727.54		1727.54	001			1
								001-160-6507	OPERATING SUPPLIES				
				** VENDOR TOTALS *	1727.54		1727.54		1727.54				
1515 CENTURYLINK													
9670082114	1 I	2/04/2014	2/04/2014	SERVICES	52.99		52.99		52.99	610			1
								610-815-6373	TELECOMMUNICATION EXPENSE				
9670646114	1 I	2/04/2014	2/04/2014	SERVICES	96.92		96.92		96.92	110			1
								110-210-6373	TELECOMMUNICATION EXPENSE				
9672418114	1 I	2/04/2014	2/04/2014	SERVICES	292.50		292.50		292.50	001			1
								001-650-6373	TELECOMMUNICATION EXPENSE				
9672668114	1 I	2/04/2014	2/04/2014	SERVICES	59.06		59.06		59.06	001			1
								001-410-6373	TELECOMMUNICATION EXPENSE				
	2 I			SERVICES	66.94		66.94		66.94	001			1
								001-410-6419	COMPUTER SUPPORT				
				* INVOICE TOTALS	126.00		126.00		126.00				
9674790114	1 I	2/04/2014	2/04/2014	SERVICES	227.72		227.72		227.72	001			1
								001-410-6373	TELECOMMUNICATION EXPENSE				
9674902114	1 I	2/04/2014	2/04/2014	SERVICES	103.65		103.65		103.65	001			1
								001-150-6373	TELECOMMUNICATION EXPENSE				
	2 I			SERVICES	103.64		103.64		103.64	001			1
								001-160-6373	TELECOMMUNICATION EXPENSE				
				* INVOICE TOTALS	207.29		207.29		207.29				
				** VENDOR TOTALS *	1003.42		1003.42		1003.42				

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
1228 CINTAS CORPORATION #762													
762259115	1 I	2/04/2014	2/04/2014	LAUNDRY 1/14/14	32.82		32.82		32.82	001			1
								001-650-6409	LAUNDRY SERVICES				
	2 I			LAUNDRY 1/14/14	20.11		20.11		20.11	110			1
								110-210-6499	CONTRACT SERVICES				
	3 I			LAUNDRY 1/14/14	10.00		10.00		10.00	001			1
								001-150-6499	CONTRACT SERVICES				
				* INVOICE TOTALS	62.93		62.93		62.93				
762262466 1 I 2/04/2014 2/04/2014 LAUNDRY 1/28/14													
					21.29		21.29		21.29	001			1
								001-650-6409	LAUNDRY SERVICES				
	2 I			LAUNDRY 1/28/14	20.11		20.11		20.11	110			1
								110-210-6499	CONTRACT SERVICES				
	3 I			LAUNDRY 1/28/14	10.00		10.00		10.00	001			1
								001-150-6499	CONTRACT SERVICES				
				* INVOICE TOTALS	51.40		51.40		51.40				
				** VENDOR TOTALS *	114.33		114.33		114.33				
1284 COMMUNICATION INNOVATORS													
69728	1 I	2/04/2014	2/04/2014	UPDATE X211 NAME-JILL	85.00		85.00		85.00	001			1
								001-410-6499	CONTRACT SERVICES				
				** VENDOR TOTALS *	85.00		85.00		85.00				
156 ELECTRICAL ENGINEERING & EQUIP													
95319-00	1 I	2/04/2014	2/04/2014	GENERATOR SERVICE-COVE	188.65		188.65		188.65	610			1
								610-816-6350	OPERATIONAL EQUIPMENT REPAIR				
				** VENDOR TOTALS *	188.65		188.65		188.65				
1079 FAST SIGNS													
42-72414	1 I	2/04/2014	2/04/2014	CITY LOGO	98.07		98.07		98.07	001			1
								001-650-6507	OPERATING SUPPLIES				
				** VENDOR TOTALS *	98.07		98.07		98.07				
1069 FIRST NATIONAL BANK OMAHA													
4250 114	1 I	2/04/2014	2/04/2014	SCHWAAB-INK PADS	47.25		47.25		47.25	001			1
								001-410-6506	OFFICE SUPPLIES				
6208 114	1 I	2/04/2014	2/04/2014	PALMERS-LUNCH	10.31		10.31		10.31	001			1
								001-620-6240	MEETINGS & CONFERENCES				
				** VENDOR TOTALS *	57.56		57.56		57.56				
913 G & L CLOTHING													
2-150443	1 I	2/04/2014	2/04/2014	WORK JEANS-HIGGINS	37.49		37.49		37.49	600			1
								600-811-6181	UNIFORMS				
	2 I			WORK JEANS-HIGGINS	37.49		37.49		37.49	610			1
								610-816-6181	UNIFORMS				
	3 I			WORK JEANS-HIGGINS	37.49		37.49		37.49	110			1
								110-210-6181	UNIFORMS				
				* INVOICE TOTALS	112.47		112.47		112.47				
				** VENDOR TOTALS *	112.47		112.47		112.47				
1142 HD SUPPLY WATERWORKS LTD													
B950762	1 I	2/04/2014	2/04/2014	MARKING PAINT;FLAGS	134.00		134.00		134.00	600			1

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
					600-811-6507		OPERATING SUPPLIES						
2	I			MARKING PAINT; FLAGS	134.00		134.00		134.00	610			1
					610-816-6507		OPERATING SUPPLIES						
				* INVOICE TOTALS	268.00		268.00		268.00				
				** VENDOR TOTALS *	268.00		268.00		268.00				
					605 HY-VEE								
5662272901	1	I	2/04/2014	2/04/2014 BEVERAGE CONTAINER-2	247.03		247.03		247.03	001			1
					001-430-6599		PARK PROGRAMS						
				** VENDOR TOTALS *	247.03		247.03		247.03				
					40 MEDIACOM								
241 114	1	I	2/04/2014	2/04/2014 INTERNET	84.95		84.95		84.95	001			1
					001-621-6373		TELECOMMUNICATION EXPENSE						
2	I			INTERNET	25.00		25.00		25.00	001			1
					001-150-6373		TELECOMMUNICATION EXPENSE						
				* INVOICE TOTALS	109.95		109.95		109.95				
				** VENDOR TOTALS *	109.95		109.95		109.95				
					286 METRO WASTE AUTHORITY								
40018172	1	I	2/04/2014	2/04/2014 FLUORESCENT BULB DROPOF	31.98		31.98		31.98	001			1
					001-650-6580		MISCELLANEOUS						
				** VENDOR TOTALS *	31.98		31.98		31.98				
					1229 MIDWEST BREATHING AIR LLC								
17773	1	I	2/04/2014	2/04/2014 ANNUAL AIR TEST	491.94		491.94		491.94	001			1
					001-150-6430		ANNUAL TESTING						
				** VENDOR TOTALS *	491.94		491.94		491.94				
					1153 JILL MOLAND								
02022014	1	I	2/04/2014	2/04/2014 CLEANING	400.00		400.00		400.00	001			1
					001-650-6499		CONTRACT SERVICES						
				** VENDOR TOTALS *	400.00		400.00		400.00				
					308 MUNICIPAL SUPPLY								
0551575-IN	1	I	2/04/2014	2/04/2014 DUAL PORT MXUS	3578.85		3578.85		3578.85	600			1
					600-811-6727		CAPITAL OUTLAY						
				** VENDOR TOTALS *	3578.85		3578.85		3578.85				
					875 POLK COUNTY FIRE CHIEF'S ASSN								
022114	1	I	2/04/2014	2/04/2014 2014 DUES	25.00		25.00		25.00	001			1
					001-150-6210		ASSOCIATION DUES						
				** VENDOR TOTALS *	25.00		25.00		25.00				
					337 POLK COUNTY TREASURER								
5306	1	I	2/04/2014	2/04/2014 ANIMAL CONTROL-DEC 2013	954.00		954.00		954.00	001			1
					001-190-6413		PAYMENT TO OTHER AGENCIES						
				** VENDOR TOTALS *	954.00		954.00		954.00				
					982 PRINCIPAL LIFE								
H15082 214	1	I	2/04/2014	2/04/2014 FEB 2014 LIFE INS	67.85		67.85		67.85	112			1
					112-621-6150		GROUP INSURANCE						

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	SQ	CK
2	I			FEB 2014 LIFE INS	27.80		27.80		27.80	112				1
								112-210-6150	GROUP INSURANCE					
3	I			FEB 2014 LIFE INS	18.48		18.48		18.48	600				1
								600-811-6150	GROUP INSURANCE					
4	I			FEB 2014 LIFE INS	18.48		18.48		18.48	610				1
								610-815-6150	GROUP INSURANCE					
5	I			FEB 2014 LIFE INS	7.44		7.44		7.44	741				1
								741-865-6150	GROUP INSURANCE					
6	I			FEB 2014 LIFE INS	24.90		24.90		24.90	112				1
								112-430-6150	GROUP INSURANCE					
7	I			FEB 2014 LIFE INS	19.90		19.90		19.90	112				1
								112-410-6150	GROUP INSURANCE					
8	I			FEB 2014 LIFE INS	9.15		9.15		9.15	112				1
								112-170-6150	GROUP INSURANCE					
				* INVOICE TOTALS	194.00		194.00		194.00					
				** VENDOR TOTALS *	194.00		194.00		194.00					
619 RACOM CORPORATION														
RI-140170	1	I	2/04/2014	2/04/2014	EDACS ACCESS	458.25		458.25	458.25	001				1
								001-150-6373	TELECOMMUNICATION EXPENSE					
	2	I			EDACS ACCESS	458.25		458.25	458.25	001				1
								001-160-6373	TELECOMMUNICATION EXPENSE					
				* INVOICE TOTALS	916.50		916.50		916.50					
				** VENDOR TOTALS *	916.50		916.50		916.50					
1504 SHIVE-HATTERY INC														
4132000-3	1	I	2/04/2014	2/04/2014	FEDERAL AID TRAIL DESIG	6724.46		6724.46	6724.46	319				1
								319-210-6490	PROFESSIONAL SERVICES					
				** VENDOR TOTALS *	6724.46		6724.46		6724.46					
767 SNYDER & ASSOCIATES INC														
5	1	I	2/04/2014	2/04/2014	US65/32ND TRAFFIC LIGHT	20193.06		20193.06	20193.06	327				1
								327-210-6407	ENGINEERING EXPENSE					
				** VENDOR TOTALS *	20193.06		20193.06		20193.06					
850 STEWART ELECTRIC, INC.														
8814	1	I	2/04/2014	2/04/2014	RELOCATE ELECTRICAL-BLA	1426.00		1426.00	1426.00	328				1
								328-210-6750	BUILDING					
				** VENDOR TOTALS *	1426.00		1426.00		1426.00					
1697 STRATEGIC INSIGHTS INC														
PLAN-IT025	1	I	2/04/2014	2/04/2014	PLAN-IT SOFTWARE-1 YR	395.00		395.00	395.00	001				1
								001-621-6506	OFFICE SUPPLIES					
	2	I			PLAN-IT SOFTWARE-1 YR	300.00		300.00	300.00	110				1
								110-210-6506	OFFICE SUPPLIES					
	3	I			PLAN-IT SOFTWARE-1 YR	300.00		300.00	300.00	600				1
								600-812-6506	OFFICE SUPPLIES					
				* INVOICE TOTALS	995.00		995.00		995.00					
				** VENDOR TOTALS *	995.00		995.00		995.00					
1014 STRAUSS LOCK COMPANY														

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN CHCK	CK SQ
1014 STRAUSS LOCK COMPANY												
871592-000	1 I	2/04/2014	2/04/2014	KEY-3	39.00		39.00		39.00	110		1
								110-210-6507	OPERATING SUPPLIES			
				** VENDOR TOTALS *	39.00		39.00		39.00			
1522 SYNERGY CONTRACTING LLC												
12314BN	1 I	2/04/2014	2/04/2014	MULBERRY NW STORM SEWER	4375.00		4375.00		4375.00	741		1
								741-865-6765	STORM DRAINAGE			
13444CB	1 I	2/04/2014	2/04/2014	6"PUMP RENTAL-LAGOON	3222.00		3222.00		3222.00	610		1
								610-815-6350	OPERATIONAL EQUIPMENT REPAIR			
				** VENDOR TOTALS *	7597.00		7597.00		7597.00			
387 TREASURER - STATE OF IOWA												
4028000407	1 I	2/04/2014	2/04/2014	JAN 2014 SALES TAX	240.00		240.00		240.00	741		1
								741-050-2140	SALES TAX PAYABLE			
	2 I			JAN 2014 SALES TAX	250.00		250.00		250.00	610		1
								610-050-2140	SALES TAX PAYABLE			
	3 I			JAN 2014 SALES TAX	2900.00		2900.00		2900.00	600		1
								600-050-2140	SALES TAX PAYABLE			
				* INVOICE TOTALS	3390.00		3390.00		3390.00			
				** VENDOR TOTALS *	3390.00		3390.00		3390.00			
770 UNITED HEALTHCARE-RIVER VALLEY												
0100022874	1 I	2/04/2014	2/04/2014	FEB 2014 HEALTH INS	2961.64		2961.64		2961.64	112		1
								112-621-6150	GROUP INSURANCE			
	2 I			FEB 2014 HEALTH INS	1010.39		1010.39		1010.39	0124		1
								001-050-2124	HEALTH INSURANCE WITHHOLDING			
	3 I			FEB 2014 HEALTH INS	348.47		348.47		348.47	1024		1
								110-050-2124	HEALTH INSURANCE WITHHOLDING			
	4 I			FEB 2014 HEALTH INS	120.27		120.27		120.27	6024		1
								600-050-2124	HEALTH INSURANCE WITHHOLDING			
	5 I			FEB 2014 HEALTH INS	120.27		120.27		120.27	6124		1
								610-050-2124	HEALTH INSURANCE WITHHOLDING			
	6 I			FEB 2014 HEALTH INS	96.97		96.97		96.97	7424		1
								741-050-2124	HEALTH INSURANCE WITHHOLDING			
	7 I			FEB 2014 HEALTH INS	537.19		537.19		537.19	112		1
								112-430-6150	GROUP INSURANCE			
	8 I			FEB 2014 HEALTH INS	597.34		597.34		597.34	112		1
								112-410-6150	GROUP INSURANCE			
	9 I			FEB 2014 HEALTH INS	1291.14		1291.14		1291.14	112		1
								112-210-6150	GROUP INSURANCE			
	10 I			FEB 2014 HEALTH INS	654.62		654.62		654.62	600		1
								600-811-6150	GROUP INSURANCE			
	11 I			FEB 2014 HEALTH INS	654.62		654.62		654.62	610		1
								610-815-6150	GROUP INSURANCE			
	12 I			FEB 2014 HEALTH INS	336.71		336.71		336.71	741		1
								741-865-6150	GROUP INSURANCE			
	13 I			FEB 2014 HEALTH INS	317.86		317.86		317.86	112		1
								112-170-6150	GROUP INSURANCE			
				* INVOICE TOTALS	9047.49		9047.49		9047.49			
				** VENDOR TOTALS *	9047.49		9047.49		9047.49			

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
525 US CELLULAR													
23505324	1 I	2/04/2014	2/04/2014	CELL PHONE	57.87		57.87		57.87	001			1
								001-430-6373	TELECOMMUNICATION EXPENSE				
	2 I			CELL PHONE	23.68		23.68		23.68	001			1
								001-150-6373	TELECOMMUNICATION EXPENSE				
	3 I			CELL PHONE	23.67		23.67		23.67	001			1
								001-160-6373	TELECOMMUNICATION EXPENSE				
				* INVOICE TOTALS	105.22		105.22		105.22				
23912002													
1 I	2/04/2014	2/04/2014	CELL PHONES	21.21		21.21			21.21	001			1
								001-621-6373	TELECOMMUNICATION EXPENSE				
2 I			CELL PHONES	42.61		42.61			42.61	600			1
								600-812-6373	TELECOMMUNICATION EXPENSE				
3 I			CELL PHONES	21.84		21.84			21.84	610			1
								610-817-6373	TELECOMMUNICATION EXPENSE				
4 I			CELL PHONES	21.40		21.40			21.40	610			1
								610-815-6373	TELECOMMUNICATION EXPENSE				
5 I			CELL PHONES	31.40		31.40			31.40	110			1
								110-210-6373	TELECOMMUNICATION EXPENSE				
6 I			CELL PHONES	4.38		4.38			4.38	001			1
								001-430-6373	TELECOMMUNICATION EXPENSE				
7 I			CELL PHONES	98.25		98.25			98.25	001			1
								001-150-6373	TELECOMMUNICATION EXPENSE				
8 I			CELL PHONES	98.25		98.25			98.25	001			1
								001-160-6373	TELECOMMUNICATION EXPENSE				
9 I			CELL PHONES	8.71		8.71			8.71	741			1
								741-865-6373	TELECOMMUNICATIONS EXPENSE				
			* INVOICE TOTALS	348.05		348.05			348.05				
			** VENDOR TOTALS *	453.27		453.27			453.27				
1161 VEENSTRA & KIMM, INC.													
4285-022	3 1 I	2/04/2014	2/04/2014	MAP UPDATES	2000.00		2000.00		2000.00	001			1
								001-540-6407	ENGINEERING EXPENSE				
	2 I			MAP UPDATES	300.00		300.00		300.00	110			1
								110-210-6407	ENGINEERING EXPENSE				
	3 I			MAP UPDATES	359.00		359.00		359.00	600			1
								600-811-6407	ENGINEERING EXPENSE				
	4 I			MAP UPDATES	300.00		300.00		300.00	610			1
								610-816-6407	ENGINEERING EXPENSE				
			* INVOICE TOTALS	2959.00		2959.00			2959.00				
4285-024													
1 1 I	2/04/2014	2/04/2014	GAY LEA WILSON TRAIL PL	1720.00		1720.00			1720.00	323			1
								323-210-6407	ENGINEERING EXPENSE				
4286 4													
1 I	2/04/2014	2/04/2014	STORMWATER DRAINAGE STU	14597.73		14597.73			14597.73	741			1
								741-865-6407	ENGINEERING EXPENSE				
80													
1 I	2/04/2014	2/04/2014	MUD CREEK INTERCEPTOR D	803.00		803.00			803.00	307			1
								307-815-6407	ENGINEERING EXPENSE				
			** VENDOR TOTALS *	20079.73		20079.73			20079.73				
1679 VISION ELECTRIC LLC													
2427	1 I	2/04/2014	2/04/2014	DISCONNECT FLOW METER	130.00		130.00		130.00	610			1
								610-815-6499	CONTRACT SERVICES				
			** VENDOR TOTALS *	130.00		130.00			130.00				

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ

				427 WALMART COMMUNITY									
9753 114	1 I	2/04/2014	2/04/2014	SUPPLIES	31.01		31.01		31.01	001			1
				** VENDOR TOTALS *	31.01		31.01		31.01				
				BANK TOTALS	83325.17		83325.17		83325.17				
				TOTAL MANUAL CHECKS					.00				
				TOTAL E-PAYMENTS					.00				
				TOTAL PURCH CARDS					.00				
				TOTAL OPEN PAYMENTS					83325.17				
				GRAND TOTALS	83325.17		83325.17		83325.17				

ACCOUNT NO ALPHA ID	DEPOSIT DATE	PEN TIMES	DEPOSIT AMOUNT	INTEREST AMOUNT	TOTAL AMOUNT	DEPOSIT REFUND CODE
1175000 GAMBLE DARRELL	7/01/99	47	30.66	.00	30.66	Check
3360001 WILLIAMS MATTHE	11/01/99	29	73.70	.00	73.70	Check
4070004 THOMAS VERN	9/27/13	1	79.11	.00	79.11	Check
5194001 HOUSER JOSEPH	7/10/13		57.55	.00	57.55	Check
6596309 MULBERRY POINTE LLC	12/15/13		83.46	.00	83.46	Check
6597411 CONRAD COREY	12/14/12	1	59.01	.00	59.01	Check
6598814 MULBERRY POINTE LLC	3/15/13		82.96	.00	82.96	Check
6599208 CAMPBELL ROBERT	3/01/13	6	4.42	.00	4.42	Check
6722100 NORTHWOOD CONSTRUCTION	12/31/13		168.29	.00	168.29	Check
6723400 EASTON HOMES LLC	11/15/13		77.30	.00	77.30	Check
9056001 KJH RESIDENTIAL	12/15/13	1	130.82	.00	130.82	Check
9198001 CHRISTIANSON K	5/05/08	9	76.57	.00	76.57	Check
10099002 MYERS BRYCE	10/26/12		12.72	.00	12.72	Check
12007000 CSI HOMES & DEVELOPMENT	8/05/13		46.79	.00	46.79	Check
REPORT TOTAL			983.36	.00	983.36	
WATER			983.36	.00	983.36	

**CITY OF BONDURANT
INTERIM WARRANT LIST
February 3, 2014**

DATE	VENDOR - REFERENCE	ACCOUNT CODE	TOTALS
01/31/14	IRS USA tax payment - Federal/FICA		5,940.87
01/31/14	Postmaster - Utility bill mailing	600-812-6508	275.36
		610-817-6508	185.34
		670-840-6508	68.84
			<hr/> 529.54
		Total	6,470.41

GRAND TOTALS-A/P	83,325.17
UTILITY DEPOSIT REFUNDS	983.36
INTERIM WARRANT LIST	<u>6,470.41</u>
TOTAL	<u><u>\$90,778.94</u></u>

TAX ABATEMENT
February 03, 2014

NAME	ADDRESS	CLOSING DATE	PURCHASE PRICE
Matthew Kelley	333 Aspen Drive, NW	9/16/2013	\$230,425
Barb Engelbrecht	100 Blaine Street, NW	12/20/2013	\$225,000
Eric Holtkamp	501 Washington Avenue, SE	1/5/2014	\$650,000

Resolution: #14-14

Agenda Item: #09

Date: February 03, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

WHEREAS, The City of Bondurant believes that improvements to Bondurant's parks are an important activity to pursue in the next several years, AND,

WHEREAS, The City's Park, Trail & Greenway Master Plan identifies projects which should be undertaken in all City parks as funds become available, AND,

WHEREAS, acquisition of the two residential properties located on the same block as City Park has been identified in the Park, Trail & Greenway Master Plan and the City's Comprehensive Plan as an important improvement to City Park, AND,

WHEREAS, the owner of 200 Lincoln Street, Southeast, which is one of properties designated for purchase, is interested in selling this property, AND,

WHEREAS, Karen Hudson has graciously offered to contribute 40 shares of Apple Stock with an estimated value of \$20,000 to the City of Bondurant for use in a park improvement project, AND,

WHEREAS, a matching contribution of a similar amount is available from Apple Corporation, AND,

WHEREAS, this \$40,000 amount is being matched by the Lohse Family Foundation, making the total amount contributed worth an estimated \$80,000, AND,

WHEREAS, the acquisition of 200 Lincoln Street, Southeast, has been identified as the preferred use for this generous contribution, AND,

WHEREAS, the Bondurant City Council has approved this property acquisition which will make City Park an even more enjoyable facility for Bondurant residents and guests,

NOW THEREFORE BE IT RESOLVED, by the Bondurant City Council in session this 3rd day of February, 2014, that it expresses its sincere appreciation to Karen Hudson for her generous and significant contribution to this wonderful City Park improvements project, without which this important acquisition would not be possible.

Moved by _____ Second by _____ to adopt.

Council Action	Yeas	Nays	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				

Keith Ryan, Mayor				

CERTIFICATE

I, Michelle Wells, Deputy City Clerk of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Michelle Wells, Deputy City Clerk

Resolution: #14-15

Agenda Item: #10

Date: February 03, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

**EXPRESSING APPRECIATION FOR PARK IMPROVEMENT
DONATION AND OTHER IMPORTANT CONTRIBUTIONS**

WHEREAS, Brian & Mary Lohse have made significant contributions to the Bondurant community in recent months, **AND**,

WHEREAS, most of these important projects including the;

1. **Brick St. Market,**
2. **Blue Jay Stadium,**
3. **Fire department vehicle acquisition,**
4. **1.5 mile long water main installation, and most recently a**
5. **\$40,000 park improvement project matching contribution,**

would not be possible without the Lohses significant support, **AND**,

WHEREAS, the Lohses have, with these and other activities, demonstrated the type of community generosity and support which makes all Bondurant community members proud,

NOW, THEREFORE, BE IT RESOLVED by the Bondurant City Council in session this 3rd day of February, 2014, that it expresses its hearty and heartfelt **THANK YOU** to the Lohse family for their amazing generosity and support for community projects, which continue to make Bondurant a special place to live.

Moved by _____ Second by _____ to adopt.

Council Action	Yeas	Nays	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				
<hr/> Keith Ryan, Mayor				

CERTIFICATE

I, Michelle Wells, Deputy City Clerk of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

 Michelle Wells, Deputy City Clerk

ORDINANCE NO. 13-213

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BONDURANT, IOWA, 2002, BY AMENDING PROVISIONS PERTAINING TO NOISE CONTROL

WHEREAS, the City is able to and desirous of establishing standards for the control of noise pollution in the City by setting maximum permissible sound levels for various activities and to protect the public health, safety and general welfare;

BE IT THEREFORE ORDAINED, by the City Council of the City of Bondurant, Iowa, that:

Section 1. CHAPTER AMENDED. The Code of Ordinances, City of Bondurant, Iowa, is hereby amended by amending Chapter 53, Noise Control, as follows:

53.01 DEFINITIONS. As used in this chapter, the following definitions shall apply. Definitions of technical terms used in this chapter which are not herein defined shall be obtained from publications of acoustical terminology issued by the American National Standards Institute (ANSI) or its successor body.

1. "A-WEIGHTED SOUND LEVEL": The sound pressure level in decibels as measured on a sound level meter using the A-weighting network. The level is designated dB(A) or dBA.
2. "AMPLIFIED SOUND": Sound that is increased in intensity and duration by electrical, electronic, mechanical or other nonhuman means.
3. "DECIBEL(dB)": A logarithmic and dimensionless unit of measure used in describing the amplitude of sound, equal to twenty (20) times the logarithm to the base-10 of the ratio of the pressure of the sound measured to the reference pressure, which is twenty (20) micropascals (20 micronewtons per square meter).
4. "PLAINLY AUDIBLE NOISE": Any noise for which the information content of the noise is transferred to the listener such as, but not limited to, understanding of spoken speech, comprehension of whether a voice is raised or lowered or comprehension of musical rhythms.
5. "POWERED MODEL VEHICLE": Any self-propelled airborne, waterborne or landborne model plane, vessel or vehicle not designed to carry persons, including, but not limited to, any model airplane, boat, car or rocket.

6. "PUBLIC PLACE": Any street, avenue, boulevard, highway, sidewalk or alley or similar place owned or controlled by the City, including any structure or park.
7. "REAL PROPERTY BOUNDARY": An imaginary line along the ground surface and its vertical extension, which separates the real property owned by one person from that owned by another person, but not including intrabuilding real property divisions.
8. "SOUND LEVEL": The weighted sound pressure level obtained by the use of a sound level meter and frequency weighting network, such as A, B or C as specified in American National Standards Institute specifications for sound level meters (ANSI 51.4-1971, or the latest approved revision thereof). If the frequency weighting employed is not indicated, the A-weighting shall apply.
9. "SOUND LEVEL METER": An instrument which includes a microphone, amplifier, RMS detector, integrator or time averager, output or display meter and weighting networks used to measure and read sound pressure levels which, when properly calibrated, complies with American National Standards Institute standard 1.4-1971 or the latest approved revision thereof.
10. "SOUND TRUCK": A moving vehicle equipped with loudspeakers.

53.02 SPECIFIC ACTIVITIES PROHIBITED. The following acts are deemed to be loud, disturbing, unusual, unreasonable and unnecessary noises in violation of this chapter, but said list shall not be deemed to be all inclusive:

1. Night Time and Morning Noise:

A. No person shall operate construction equipment before seven o'clock (7:00) a.m., and after ten o'clock (10:00) p.m., unless a permit therefore has been obtained from the City Administrator.

2. Sound Trucks and Other Devices: No person shall operate or permit the operation upon the public streets of a sound truck or other device for producing, reproducing or amplifying sounds without a permit.

53.03 SOUND EQUIPMENT AND SOUND AMPLIFYING EQUIPMENT.

1. Permit Requirements

A. Permit Required:

i. No person shall use, operate or cause to be used or operated any radio; amplified electronic or digital media; record player; tape deck or player; loudspeaker; amplifier; sound truck; or other device for producing, reproducing or amplifying sound, hereinafter referred to as "sound equipment", upon the public streets or in any building or upon any premises, public or private, if the sound therefrom is

plainly audible across a residential real property boundary from any public street or public place with the City, unless said person:

- (a) First obtains a permit in accordance with this section
- (b) Complies with the conditions imposed by the permit, including the maximum permitted sound level shown therein
- (c) Complies with all other applicable provisions of this section

B. Sound equipment shall not include:

- (i) Equipment used for political advertisements
- (ii) Equipment used for public health and safety purposes
- (iii) Church or clock carillons, bells or chimes
- (iv) Parades, processions or other public events, for which a parade or other permits has been issued, provided the conditions of the permit are complied with²
- (v) Automobile radios, tape decks or players or other standard automobile equipment being used by the occupants, provided the sound emitted is not plainly audible for more than fifty feet (50') from the vehicle
- (vi) Recorded music used in a nonresidential zone in conjunction with a civil or religious celebration
- (vii) Mobile radio or telephone signaling device
- (viii) Car or truck horns or similar devices when used to denote danger or a warning or possible danger

2. Application for Permit; Issuance: Application for permits required herein shall be made, in writing, to the City Administrator or designee, accompanied by the required permit fee and such information as the City may require. If the application contains the required information, is accompanied by the required fee and the proposed use complies with the requirements of this subsection, the City Administrator or designee shall issue the appropriate permit.

3. Types of Permits; Standards:

A. Type A Permit – General Standards: A type A permit may be issued for sound equipment emitting music or human speech registering not more than sixty (65) dB(A)s when the sound level is measured at the real property boundary of the private residence nearest the sound equipment. Sound equipment permitted under a type A permit may be used only in areas of the City zoned for nonresidential and only between the hours of nine o'clock (9:00) a.m. and ~~twelve~~ twelve o'clock (12:00) ~~a.p.~~ a.m.

from any day Sunday to Thursday and only between the hours of nine o'clock (9:00) a.m. and ~~twelve~~ two o'clock (12:00) a.m. from any day Friday or Saturday.

B. Type B Permit – Sound Trucks: Sound trucks may be operated only under a type B permit. A type B permit may be issued for sound equipment mounted upon a motor vehicle and intended for use upon City streets, provided the sound equipment emits only music or human speech registering not more than eighty (80) dB(A)s when the sound level is measured at a distance of one hundred feet (100) from the sound equipment. Sound equipment permitted under a type B permit may be used only in nonresidential areas from nine o'clock (9:00) a.m., to nine o'clock (9:00) p.m.

C. Type C Permit: Parks – General Standards: A type C permit may be used for sound equipment emitting music or human speech registering not more than sixty (60) dB(A)s when the sound level is measured at the real property boundary of the private residence nearest the sound equipment and registering not more than one hundred (100) dB(A)s when the sound level is measured at a distance of fifty feet (50') from the sound equipment. Sound equipment permitted under a type C permit may be used only in public parks owned and operated by the City or public grounds owned and operated by another government body from between the hours of nine o'clock (9:00) a.m. and ten o'clock (10:00) p.m. from any day Sunday to Thursday and only between the hours of nine o'clock (9:00) a.m. and twelve o'clock (12:00) a.m. from any day Friday or Saturday, for events authorized and approved by the City or other body having jurisdiction over the park or public grounds.

D. Type D Permit: School Grounds – General Standards type D permit may be issued for sound equipment emitting music or human speech registering not more than sixty (60) dB(A)s when the sound level is measured at the real property boundary of the residence nearest the sound equipment and registering not more than one hundred (100) dB(A)s when the sound level is measured at a distance of fifty (50') from the sound equipment. Sound equipment permitted under a type D permit may be used only on school or church grounds or in conjunction with a school sponsored or church sponsored activity between the hours of nine o'clock (9:00) a.m. and ten o'clock (10:00) p.m. from any day Sunday to Thursday and only between the hours of nine o'clock (9:00) a.m. and twelve o'clock (12:00) a.m. from any day Friday or Saturday, for events authorized and approved by the authorities having jurisdiction of the grounds.

E. Type E Permit – Residential Events: A type E permit may be used for sound equipment emitting music or human speech registering not more than sixty (60) dB(A)s when the sound level is

measured at the real property boundary of the private residence nearest the sound equipment and registering not more than one hundred (100) dB(A)s when the sound level is measured at a distance of fifty feet (50') from the sound equipment. Sound equipment permitted under a type E permit may be used only pursuant to a permitted street closing and only between the hours of nine o'clock (9:00) a.m. and ten o'clock (10:00) p.m. from any day Sunday to Thursday and only between the hours of nine o'clock (9:00) a.m. and twelve o'clock (12:00) a.m. from any day Friday or Saturday.

53.04 FEES.

A. A separate permit shall be required for each type of activity described above, and permits shall be nontransferable. The permits shall be conspicuously displayed or immediately adjacent to the sound equipment. A nonrefundable fee for sound equipment permits shall be paid as follows:

- (i) Permits for one day or less\$20.00
- (ii) Permits for one day through one week.....\$40.00

No fee shall be required for any sound equipment permit issued to the City, State, or Federal government or a governmental subdivision agency.

53.05 INFORMATION REQUIRED FOR PERMIT.

- A. Type of permit requested
- B. Name and address of applicant
- C. The purpose for which the sound equipment will be used
- D. The location where the sound equipment will be used
- E. The number of days of use and proposed hours of the operation of the sound equipment
- F. A general description of the sound equipment, including the license number of any motor vehicle upon which it is to be operated
- G. The proposed sound pressure level output of the sound equipment including:
 - (i) Type B Permits. The approximate decibel output measured in dB(a)s at a distance of 100 feet from the sound equipment.
 - (ii) Type A, C, D and E Permits. The address of the residence nearest the sound equipment, the

approximate decibel output measured in dB(a)s at the real property boundary of the private residence nearest the sound equipment. If the application contains the required information and is accompanied by the required fee, and the proposed use of the sound equipment complies with the standards and other requirements of this section and all other applicable laws and ordinances, the City Administrator shall issue the appropriate permit.

53.06 EXCEPTIONS TO PROVISIONS.

The provisions herein shall not apply to:

- A. The emission of sound for the purpose of alerting persons to the time of day, the existence of an emergency or the approved testing thereof
- B. The emission of sound in the performance of emergency work, including snow removal and maintenance of trees
- C. The unamplified human voice, except those activities specifically controlled by the provisions of this chapter
- D. Agricultural activities, exclusive of those involving the ownership or possession of animals
- E. Snowmobiles regulated by the Code of Iowa, as amended
- F. Rail and air transportation and public mass transportation vehicles
- G. Emergency vehicles, such as fire trucks and ambulances
- H. Nonprofessional athletic events and outdoor school district activities
- I. Essential services, such as electrical substations and safety devices
- J. Construction and maintenance activities between seven o'clock (7:00) a.m., and ten o'clock (10:00) p.m. "Maintenance activities" shall be non-routine operations, temporary in nature and infrequently conducted
- K. Cement sawing of freshly poured concrete street, alley, sidewalk or road surface
- L. The emission of sound by individuals with the written consent of the City for the purpose of implementing a City approved deer management program
- M. School and commercial establishments deliveries

53.07 ADMINISTRATION AND ENFORCEMENT.

The City Administrator or designee shall have the following powers under this Code Section:

A. To enter and inspect any private property or place and inspect any report or records at any reasonable time when granted permission by the owner or by some other person with apparent authority to act for the owner or a tenant of the premises. If consent to inspect is withheld, the officer may apply for an administrative search warrant as provided by state and federal law.

B. To require certification by a registered engineer or other qualified person that the performance standards for a proposed use can be met.

53.08 VIOLATION.

Violation of this chapter shall be a municipal infraction punishable by a penalty as provided for in subsection 1.14 of this Code.

Section 2. SEVERABILITY CLAUSE. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

Section 3. EFFECTIVE DATE. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED by the City Council this xx day of xx, 2014.

Keith Ryan, Mayor

ATTEST:

Mark Arentsen, City Administrator

First Consideration: January 06, 2014
Second Consideration: January 20, 2014
Third Consideration:

(SEAL)

ORDINANCE NO. 14-200

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BONDURANT, IOWA, 2002, BY AMENDING PROVISIONS PERTAINING TO ACCIDENT REPORTS FOR ALL TERRAIN VEHICLES AND SNOWMOBILES

BE IT ENACTED by the City Council of the City of Bondurant, Polk County, Iowa:

Section 1. SECTION MODIFIED. Chapter 75, Section 75.07 of the Code of Ordinances of the City of Bondurant, Iowa, 2002, is repealed and the following adopted in lieu thereof:

75.07. ACCIDENT REPORTS. Whenever an ATV or snowmobile is involved in an accident resulting in injury or death to anyone or property damage amounting to one thousand five hundred dollars (\$1,500) or more, either the operator or someone acting for the operator shall immediately notify a law enforcement officer and shall file an accident report, in accordance with State law.

(Code of Iowa, Sec. 321G.10 & 321I.11)

Section 2. SEVERABILITY CLAUSE. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

Section 3. EFFECTIVE DATE. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED by the City Council this xx day of , 2014.

BY:

Keith Ryan, Mayor

ATTEST:

Mark Arentsen, City Administrator / City Clerk

(SEAL)

First Consideration: January 06, 2014
Second Consideration: January 20, 2014
Final Consideration:

ORDINANCE NO. 14-201

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BONDURANT, IOWA, 2002, BY AMENDING PROVISIONS PERTAINING TO PARKLAND DEDICATION

BE IT ENACTED by the City Council of the City of Bondurant, Polk County, Iowa:

Section 1. SECTION MODIFIED. Chapter 178, of the Zoning Code, Parkland Dedication is repealed and the following adopted in lieu thereof:

- A. Formula. The total area devoted to open space and landscaping shall not be less than the following Minimum Required Acres of Parkland Dedication as set forth by the following formula:
 - iv. The total area devoted shall not be less than .5 acres unless approved by appropriate councils (see section C. iii.).
 - v. The Developer may donate cash in lieu of parkland upon approval by appropriate council (see section C. iii.) Donation shall be no less than Minimum Required Acres Formula. A mutually appointed Appraiser will determine parkland Fair Market Value. The Developer will pay any expenses incurred.
- B. Definitions. As used in Section 178.03(5) the following terms have the following definitions:
 - iv. *Open and Easily Maintained*: an area of land that is accessible by residents with minimal potential of water retention, ravine, drainage ditch, and consider safe environment for children and citizens.
 - v. *Low Level of Development*: an area of land requiring minimal development by City to establish a functional park after Developer grading and seeding.
- C. Requirements and Criteria:
 - iii. All land to be dedicated must be approved by appropriate Councils after review by City Engineer. Appropriate Councils shall include: City Council, Planning & Zoning Commission, and Parks and Recreation Board.
 - vi. The Developer shall grade and seed area that requires minimal development by City to establish a functional park.
 - vii. Parkland grade and seed shall be approved by the City Administrator.

Section 2. SEVERABILITY CLAUSE. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

Section 3. EFFECTIVE DATE. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED by the City Council this xx day of xx, 2014.

BY: _____
Keith Ryan, Mayor

ATTEST:

Mark Arentsen, City Administrator / City Clerk

(SEAL)

First Consideration: January 20, 2014
Second Consideration:
Final Consideration:

ORDINANCE NO. 14-202

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BONDURANT, IOWA, BY AMENDING PROVISIONS PERTAINING TO WATER RATES

BE IT ENACTED by the City Council of the City of Bondurant, Polk County, Iowa:

Section 1. SECTION AMENDED. Chapter 92, Section 92.05 of the Code of Ordinances of the City of Bondurant, Iowa, is repealed and the following adopted in lieu thereof:

92.05 SERVICE DISCONTINUED

1. Notice. The City Administrator shall notify, in the form of a Disconnect Notice, each delinquent customer that service will be discontinued if payment of the combined service account, including late payment charges, is not received by the date specified in the notice of delinquency. Such notice shall be sent by ordinary mail to the account holder in whose name the delinquent rates or charges were incurred and shall inform the customer of the nature of the delinquency and afford the customer the opportunity for a hearing prior to the discontinuance.

2. Notice to Landlords. If the customer is a tenant, and if the owner or landlord of the property has made a written request for notice, the notice of delinquency shall also be given to the owner or landlord.

3. Hearing. If a hearing is requested by noon of the day preceding the shut off, the City Administrator shall conduct an informal hearing and shall make a determination as to whether the disconnection is justified. If the City Administrator finds that disconnection is justified, then such disconnection shall be made unless payment has been received.

4. Fee. A fee of \$50 shall be charged before service is restored to a delinquent customer. Said fee shall be effective and assessed at 8:30 a.m., on the morning following the termination date on the above-referenced Disconnect Notice, except in the event that full payment is received prior to 8:30 a.m., on said date. No fee shall be charged for the usual or customary trips in the regular changes in occupancies of property.

Section 2. SEVERABILITY CLAUSE. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

Section 3. EFFECTIVE DATE. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED by the City Council this xx day of , 2014.

BY: _____
Keith Ryan, Mayor

ATTEST:

Mark Arentsen, City Administrator / City Clerk

(SEAL)

First Consideration:
Second Consideration:
Final Consideration:

ORDINANCE NO. 14-203

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BONDURANT, IOWA, BY AMENDING PROVISIONS PERTAINING TO BRUSH CHIPPING

BE IT ENACTED by the City Council of the City of Bondurant, Polk County, Iowa:

WHEREAS, the City of Bondurant intends to clarify its rules regarding the disposal of brush chipping by its residents;

BE IT THEREFORE ORDAINED by the City Council of the City of Bondurant, Iowa, that:

Section 1. The Code of Ordinances, City of Bondurant, Iowa, is hereby amended by adding the following as Subsection 105.14:

105.14 BRUSH CHIPPING

1. Disposal of Brush Chipping. The disposal of brush chipping shall be subject to the following rules, regulations, and restrictions:

- A. The cut ends of the branch(es) must be facing the street. Material that is stacked in a random or haphazard manner will not be picked up.
- B. Branches, at a minimum must be at least four feet in length. There is no maximum length.
- C. The maximum diameter for branches is six inches. The Minimum diameter is one inch.
- D. Only tree branches may be placed out for collection. Branches must not be bundled. Small sticks will not be picked up. No tree stumps, root balls, bushes, garden waste or material with thorns is allowed to be placed for chipping.
- E. Entire tree(s), or substantially entire trees, which are taken down will not be accepted for chipping. Property owners are responsible for removing branches related to tree removal.
- F. No lumber or boards shall be placed for chipping. Tree branches only.
- G. Branches to be chipped must be from trees on the property. Branches may not be brought in from other locations.
- H. Branches removed by private or commercial tree contractors will not be chipped by the City. Tree services or property owners are responsible for removing any trees or limbs which are cut down by a private or commercial tree contractor.

- I. The brush chipping crew has, at its sole discretion the right to reject material that it deems unsafe to handle or they believe, based on their own judgment, cannot safely be processed by the chipper.
2. Frequency of Collection. Brush chipping shall be picked up once a month on the first Tuesday of the month. Brush chipping shall be collected on a City-wide basis, commencing on the first Tuesday in April and each subsequent first Tuesday of the month through and ending on the first Tuesday in October.
3. Maximum Pickup Time. The pickup time allowance that the brush chipping crew will spend at each individual property is fifteen (15) minutes per property. In the event the Crew has to spend additional time at a property, the property owner shall be charged and billed by the City \$20 (twenty dollars) per each 5 (five) minute interval they are forced to spend collecting the brush chipping waste over the 15 (fifteen) minute limit.
4. Time Limit. Brush chipping shall not be placed outside for collection more than seven (7) days in advance of the regularly scheduled collection day.
5. Material Not Collected by City. Any brush chipping material left out for collection by a property owner and not collected by the City's brush chipping crew must be removed from street by the property owner within 6 (six) days after the pickup date.
6. Violation. Property owners who violate any of these rules will be subject to a Municipal Infraction citation.

Section 2. SEVERABILITY CLAUSE. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

Section 3. EFFECTIVE DATE. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED by the City Council this xx day of , 2014.

BY:

Keith Ryan, Mayor

ATTEST:

Mark Arentsen, City Administrator / City Clerk

(SEAL)

First Consideration:
Second Consideration:
Final Consideration:

Resolution: #14-16

Agenda Item: #17

Date: February 03, 2014

A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO WRITE-OFF CERTAIN EMERGENCY MEDICAL SERVICE ACCOUNTS AS UNCOLLECTIBLE DUE TO MEDICARE, MEDICAID, OR TOO SMALL TO COLLECT

WHEREAS, the City Administrator has reviewed the list of Emergency Medical Service accounts showing balances due, as of December 31, 2013, and

WHEREAS, based upon the advice of the City Administrator and review of Exhibit "A", the Bondurant City Council believes that it is in the best interest of the City of Bondurant, Polk County, Iowa, to write-off said Emergency Medical Service accounts as uncollectible, due to Medicare, Medicaid, or too small to collect.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BONDURANT, POLK COUNTY, IOWA:

That the City Administrator of the City of Bondurant, Polk County, Iowa, is hereby authorized and directed to write-off the official books and records of the City of Bondurant, Polk County, Iowa, the Emergency Services Medical Services accounts shown on Exhibit "A", attached hereto, and by this reference incorporated herein, as uncollectible debts.

Moved by _____ Second by _____ to adopt.

Council Action	Yeas	Nays	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				
_____ Keith Ryan, Mayor				

CERTIFICATE

I, Michelle Wells, Deputy City Clerk of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Michelle Wells, Deputy City Clerk

**BONDURANT EMERGENCY SERVICES ACCOUNTS
WRITE-OFFS FOR 4TH QUARTER**

Exhibit "A"

7/23/13	Medicare	276.26
9/2/13	Medicare	333.40
8/28/13	Medicare	280.28
8/10/13	Medicare	277.86
6/23/13	Medicaid	290.40
8/7/13	Medicare	274.24
9/15/13	Medicare	270.15
9/18/13	Medicare	333.51
9/22/13	Medicare	340.24
4/28/13	Medicare	333.80
8/7/13	Medicare	341.04
9/14/13	Medicare	339.04
9/17/13	Medicare	330.58
10/21/13	Medicare	311.26
10/20/13	Medicare	281.89
9/16/13	Medicare	341.44
10/20/13	Medicare	335.82
11/3/13	Medicare	274.64
10/29/13	Medicare	345.87
9/28/13	Medicaid	603.83
8/7/13	Too small	<u>1.00</u>

Total: 6,516.55

Resolution: #14-17

Agenda Item: #18

Date: February 03, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the appointment of Jan Hall, 101 3rd Street, Southeast, Bondurant, Iowa, to the Virgil C. Webb, William Garber and Flora Webb Garber Foundation Board of Directors for calendar year 2014, is hereby approved.

Moved by _____ Second by _____ to adopt.

Council Action	Yes	No	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				

Keith Ryan, Mayor				

CERTIFICATE

I, Michelle Wells, Deputy City Clerk of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Michelle Wells, Deputy City Clerk

Virgil C. Webb, William Garber and Flora Webb Garber Foundation

5360 NE 70th Ave.

Altoona, Iowa 50009

515.967.2024 515.967.4498

January 20, 2014

Honorable Mayor Keith Ryan

City of Bondurant, Iowa

200 2nd St NE Box 37

Bondurant, IA 50035

The Virgil C. Webb, William Garber and Flora Webb Garber Foundation Board of Directors consist of various members of the Bondurant community. One of the board of director positions is one appointed by the Mayor of Bondurant each January for a one year term. This appointment is not limited to one year per appointment but the individual may be appointed by you for other one year terms.

You appointed Jan Hall for a director's position for 2013. She attended all the Board of Director meetings and made a positive contribution to the Board. She was a valuable asset to our meetings and decisions. Jan would again make an excellent director appointment for the Foundation.

It is that time of year for you to appoint your representative to the Foundation's Board of Directors for 2014. Please submit your nominee to me by February 10, 2014. This action is a function of the articles of incorporation of the Virgil C. Webb, William Garber and Flora Webb Garber Foundation and the Bondurant City Council has no authority over this appointment.

Your appointee must be aware that relatives of the directors are not eligible for scholarships. A director's familiarities with the Bondurant Farrar High School, knowledge of Virgil Webb and experience on organizations' board of directors are favorable director qualities sought by the Foundation.

If you should have an further questions, I would encourage you to contact me.

Regards,



Criss D. Vandehaar

Managing Director

vcwebbfoundation@gmail.com

515.967.2024

Resolution: #14-18

Agenda Item: #19

Date: February 03, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the revised Employee Handbook, including the addition of the Employment Dress Code, is hereby approved.

Moved by _____ Second by _____ to adopt.

Council Action	Yes	No	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				

Keith Ryan, Mayor				

CERTIFICATE

I, Michelle Wells, Deputy City Clerk of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Michelle Wells, Deputy City Clerk

Mark Arentsen

From: Mark Arentsen [marentsen@cityofbondurant.com]
Sent: Thursday, January 23, 2014 10:49 AM
To: 'keith ryan'; 'Curt Sullivan'; 'ajbogaards@gmail.com'; 'ejohnson@wellsfargo.com'; 'Brian Lohse'; 'Wes Enos'
Cc: 'Michelle Wells'; 'Lori Dunham (ldunham@cityofbondurant.com)'; 'david.brick@brickgentrylaw.com'
Attachments: Employee Handbook_01212014.doc

The Committee working on Employee Handbook revisions has completed their work. A copy of the revised Handbook is attached. The Committee consists of Amy Bogaards, Eric Johnson, Pat Collison, Lori Dunham and me. David Brick has also reviewed the document and has made several suggestions. David's recommendations are highlighted in green. The Committee's suggestions are in yellow. Thank you to Lori for keeping track of the changes and keeping the document updated as the changes were made. These changes have been reviewed with the City employees. The significant changes are;

1. Section 3.2 - Hours of Work - Payment of overtime is at the discretion of the City Administrator. Vacation, comp time and sick time are not counted as hours worked when determining overtime eligibility. This was the most difficult issue the Committee dealt with. We attempted to list the situations that could occur to clearly state when overtime would or would not apply, however it became clear that it wouldn't be possible to do this because of all of the different combination of things that could happen, especially around the Thanksgiving, Christmas and New Year's holidays. The City Administrator is required to report overtime paid out quarterly. The Council members can then evaluate if overtime is being appropriately determined and whether there should be changes to the number or work duties of the employees.
2. Section 4.1 - Holidays - A half day holiday is added for New Year's Eve.
3. Section 4.1 - Holidays - Non-exempt employees (that's everyone except the City Administrator) will be paid eight hours of holiday pay plus time and one half for any hours worked on a holiday. This has been an issue when we have water system or sewer lift station problems or winter road maintenance which have to be taken care of regardless of the day or time.
4. Section 4.3 - Sick Leave - Maximum accrual is increased from 120 days to 150 days.
5. Section 4.3 - Sick Leave - Employees are allowed to use sick leave when assisting a family member. Family members include spouse, children, parents, grandparents or grandchildren and step family members. Sick leave may also be used for travel time involved in medical events.
6. Section 4.3 - Sick Leave - Employees will be paid for 50% of unused accumulated sick leave upon retirement.
7. Section 6.6 - Discipline - Department heads may recommend the termination of an employee to the City Administrator.

A Resolution approving the changes to the Employee Handbook will be an agenda item for the February 3 Council meeting.

Mark Arentsen

City Administrator
City of Bondurant, Pop. 3,860
200 Second St., NE, PO Box 37
Bondurant, IA 50035

Effective Date: February 3, 2014

Supersedes: New

Policy: **Dress Code**

Purpose

The City of Bondurant considers it very important for employees to be dressed professionally and safely in the workplace. While we trust each employee's judgment, a dress code policy provides guidance for all employees in their work environment.

The objective in establishing a business casual dress code is to allow our employees to work comfortably in the workplace. Yet, we still need our employees to project a professional image for our customers, potential employees, and community visitors. Business casual dress is the standard for this dress code. No dress code can cover all contingencies so employees must exert a certain amount of judgment in their choice of clothing to wear to work. If you experience uncertainty about acceptable, professional business casual attire for work, please ask your supervisor.

Effective for

All Administration, Library, Parks & Recreation, and Public Works Employees

Procedure

To maintain a professional image, it requires the cooperation and good judgment of every employee, supervisor, manager, and department director. Department Directors retain the right to be the final authority on any questionable dress code item. Department Directors are responsible for enforcing the guidelines in their department and will have the authority to make judgment calls for inappropriate dress. Any employee who does not meet the standards of this policy will be required to take corrective action, which may include leaving the premises. Any work time missed because of failure to comply with this policy will not be compensated, and violations of this policy may be cause for disciplinary action up to and including termination of employment.

Personal Hygiene

All employees are expected to maintain a basic and proper level of hygiene. Examples of proper hygiene include: showering or bathing, using deodorant, and brushing teeth. Excessive perfume or cologne should be avoided in consideration of other employees and the public.

Administration (includes: Recreation Staff)

Clothing standards

Clothing should not be torn, excessively worn, frayed, or visibly patched. Pants and jeans (when allowed) should fit properly (i.e. not be too tight or so loose or baggy that undergarments or skin are visible when moving around or bending).

Clothing items worn in the office or out of the office must not display any image or text that is inappropriate or distracts from the professional image of the City. These items include: sexually provocative, political statements, profanity, nude or semi-nude pictures, beer, tobacco, slogans, cartoons, or drawings.

Employees should not wear suggestive attire such as halter tops, crop tops, strapless sundresses, spaghetti straps, or party dresses, mini skirts, and the like.

Women

Appropriate clothing may include: Any collared shirt, dress shirts, blouses, knit tops, polo shirts, sweaters, sleeveless tops so long as the shoulder seam or strap is at least 3 inches in width, dress pants, dresses/skirts, split skirts that look like skirts, and dress Capris. For recreation and library staff, program t-shirts are also permitted. Certain work assignments may dictate more professional attire when representing the City at meetings with boards, commissions, businesses, and other agencies.

Prohibited Attire – The following clothing is not acceptable: pajama bottoms, spandex, skirt shorter than 1 inch above the knee, excessively large brand logos, t-shirts, tank tops, sleeveless shirts with a shoulder seam or strap less than 3 inches in width, unless worn under a sweater or other appropriate top, and the observable lack of undergarments and exposed undergarments.

Clothing that reveals too much cleavage, your back, chest, feet, stomach or your underwear is not appropriate, even in a business casual setting.

Men

Appropriate clothing may include: Any collared shirt, collared dress shirts, ties, polo shirts, suits, sport coats, turtle necks, vests, sweaters, dress pants, or corduroys. For recreation and library staff, program t-shirts are also permitted. Certain work assignments may suggest more professional attire when representing the City at meetings with boards, commissions, businesses, and other agencies.

Prohibited Attire - The following clothing is not acceptable: hats worn in the City Hall complex unless employee is performing maintenance, short shorts, pajama bottoms, spandex, excessively large brand logos, jerseys, t-shirts, tank tops, sleeveless shirts, and the observable lack of undergarments and exposed undergarments.

Shorts

Parks & Recreation staff are allowed to wear finger tip length shorts or longer.

Hair

Hair should remain well groomed, safe, and professional. As a general rule, men's hair should always be away from the eyes, should not extend beyond the lower lobe of the ear on the sides, or extend past the bottom of the shirt collar in the back. Women's hair should be away from the eyes, and should be pulled back when working in the field. Hair dyed in an unnatural color such as pink or blue is also prohibited. Facial hair for men is allowed and should be neatly trimmed. Beards and goatees shall not be longer than 2 inches in length. The City is willing to allow exceptions to this section during the month leading up to the annual St. Baldrick's event.

Tattoos

In general, tattoos and branding should not be visible. Tattoos should not be above the collar bone. Visible tattoos should not be sexually provocative and should be free from profanity. If the Department Director determines that a tattoo is inappropriate and can not be covered in a manner which is acceptable, the individual will not be eligible for employment with the City of Bondurant.

Jewelry & Piercings

Body piercings (other than earrings) should not be visible and are not allowed. This includes eyebrows, lips, noses, tongues or any other visible locations. For safety reasons, hoops or other earring that could cause a safety concern should not be worn. Jewelry should be in good taste (free of inappropriate, suggestive, or controversial material).

Footwear

Footwear should be professional, safe, and appropriate for the duties and responsibilities of the employee. Appropriate footwear for office staff may include: dress shoes, boots, and professional dress sandals. Employees shall not be permitted to wear flip flops or crocks. Field workers must wear shoes with a closed toe and closed heel or heel strap. When snow or ice is present, all employees working outdoors must wear boots with tread or yak track style shoe coverings. Tennis shoes may only be permitted for employees working outdoors or when deemed work-appropriate by the Department Director.

Casual Friday – Employees are allowed to wear jeans on Fridays or when working outside of normal office or work hours. Jeans shall not be torn, excessively worn, frayed, or visibly patched. Sweatshirts or t-shirts and tennis shoes may be worn but should be in good condition.

Public Works**Clothing standards**

See Administration.

Prohibited Attire

See Administration – Men.

Shorts - Shorts may only be permitted for field workers when deemed work appropriate by the Department Director.

Hair

See Administration.

Tattoos

See Administration.

Jewelry & Piercings

See Administration.

Footwear

Footwear, such as steel toed boots, should be safe and appropriate for the duties and responsibilities of the employee. When snow or ice is present, all employees working outdoors must wear boots with tread or yak track style shoe coverings. Tennis shoes may only be permitted for field workers when deemed work-appropriate by the Department Director.

Resolution: #14-19

Agenda Item: #20

Date: February 03, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the Information Systems Disaster Prevention and Recovery Plan for the City of Bondurant, is hereby approved.

Moved by _____ Second by _____ to adopt.

Council Action	Yes	No	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				

Keith Ryan, Mayor				

CERTIFICATE

I, Michelle Wells, Deputy City Clerk of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Michelle Wells, Deputy City Clerk

**INFORMATION SYSTEMS DISASTER
PREVENTION and RECOVERY PLAN
City of Bondurant**



Acceptable Usage Policy

For E-Mail and Faxing

Statement of Policy:

It is the City of Bondurant's policy that the e-mail, Internet e-mail (including the calendar functions and contact lists), as well as faxes (collectively known as "electronic systems"), are similar to other city assets, and are to be used in conducting city business. Violations of this policy will be evaluated on a case-by-case basis and may result in disciplinary action including termination. All e-mail messages and faxes are subject to all state and federal laws and rules applicable to the use of the electronic systems. In addition, violations of this policy or misuse of the electronic systems, which are of a criminal nature, may be referred to the appropriate authorities for criminal prosecution. Employees or any authorized user should be aware that if they use the electronic systems to transmit personal messages, such messages will be treated no differently than any other transmission and may be accessed, reviewed, copied, deleted, or disclosed by the City of Bondurant and may be used in disciplinary proceedings.

Acceptable Usage of E-Mail and Fax:

E-mail, faxes and other computer files provided by the City of Bondurant are to be used for business purposes only. As such, the City of Bondurant reserves the right to enter, search, and monitor the computer files, or faxes, or e-mail of any employee, without advance notice, for purposes such as investigating theft, disclosure of confidential or proprietary information, monitoring workflow or productivity, or personal abuse of the system. Further, all e-mail, faxes and other computer files on City of Bondurant systems are considered public information and subject to disclosure under the Freedom of Information Act.

Unacceptable uses of E-mail, Internet e-mail and Fax:

The electronic systems may not be used for transmitting, retrieving or storage of any communications of a discriminatory or harassing nature or materials that are obscene. Harassment of any kind is prohibited. Prohibited uses include, but are not limited to:

- Intercepting, eavesdropping, recording, or altering another person's e-mail or fax with malicious intent.
- Adopting the identity of another person on any e-mail message or fax, attempting to send e-mail or fax anonymously, or using another person's sign on.
- Composing, or transmitting an e-mail message or fax which contains racial, religious, sexual slurs or jokes or otherwise contains harassing, intimidating, abusive, or offensive material to or about others.
- Use of e-mail or fax for any commercial, promotional, or business purpose not relating to the City of Bondurant.
- Use of e-mail or fax to conduct unauthorized employee organization or association business.
- Sending or receiving software or any material that violates any copyright law.
- Any attempt at damaging, or disrupting any computer, computer system, or computer network.
- Use of electronic systems to communicate any message of a political, religious, obscene, or derogatory nature.
- Composing or transmitting e-mail known as "spam". This includes, but is not limited to, chain letters, jokes, get rich quick schemes, or advertising.

Communications:

Each employee is responsible for the content of all text, audio, or images that they place or send via e-mail or Internet e-mail, or fax. No electronic communications may be sent which hides the identity of the sender or represents the sender as someone else, which includes using someone's e-mail or sign on.

Any messages or information sent to an outside entity via an electronic network (e.g., bulletin board, online service or Internet) are statements that reflect on the city. While some users include personal "disclaimers" in electronic messages, there is still a connection to the City of Bondurant. All communications sent by employees via e-mail or Internet e-mail, or fax must comply with all city policies.

Precautions:

If you receive an unexpected attachment via e-mail from someone you know but do not know why you received it, contact them to verify its legitimacy.

If you receive an unexpected, unusual attachment via e-mail from someone you do not know, delete it immediately.

If you receive any attachment with an .exe, .vbs, .com, or .bat extension, delete it immediately unless you specifically requested the file and know the sender.

If you receive any e-mail that meets any description of malicious e-mail about which you were previously notified, delete it immediately.

In all cases, if you delete suspicious e-mail, be certain it is permanently deleted from the *Deleted Items*.

E-Mail Etiquette:

Like any other privilege, access to our electronic systems comes with certain responsibilities. Please consider the following as you make use of the city's electronic systems:

- ❑ Confidential and sensitive information should not be sent via e-mail. The privacy and integrity of an e-mail message cannot be guaranteed. Also, once created, there is no guarantee that attempts to erase or delete e-mail will be effective. Remember that it's very easy for someone else to forward messages you thought were confidential.
- ❑ ALWAYS include a subject line in your message. Make the subject line meaningful. If you are replying to a message but are changing the subject of the conversation, change the subject line too.
- ❑ Do not type your message in all uppercase this is considered SHOUTING and is impolite.
- ❑ Pay careful attention to where your reply is going. Do not "reply all" unless there is a very specific need for everyone to receive the message. It wastes disk space, clutters up inboxes and can be annoying. Flooding people with unnecessary messages may cause others to ignore all messages from you.
- ❑ Use the Carbon copy (cc) feature just as you would with postal mail.
- ❑ Specifically identify the intended recipients of your e-mail. Do not broadcast to all departments when the e-mail pertains only to a specific location or department.
- ❑ Follow chain of command procedures for corresponding with superiors. For example, do not send e-mail directly to the "top" just because you can.
- ❑ Do not say anything in an e-mail that you would not say face-to-face. On that note, do not forward an e-mail sent to you, as a way of "tattling" on someone, unless the document you received violates city policy, in which case your supervisor should be notified.
- ❑ When you compose an e-mail message, read it over before sending it and ask yourself what your reaction would be if you received it.
- ❑ Do not send chain letters through e-mail. This includes any message that contains a request to forward the information to other people.
- ❑ Know when to use the phone. Some issues can be resolved with one phone call instead of sending multiple e-mails back and forth.

Remember that you cannot communicate as broad a range of information in e-mail as you can in a face-to-face meeting, or even in a telephone call. Your words come across, but all the non-verbal signals - facial expressions, eye contact, body language, tone of voice, are lost. We usually do not think about it, but we depend on those signals for information about the context of what is said; we need the signals to help us interpret the meaning beneath the words. Without them, we are often left to guess at the other person's intent. These non-verbal signals are the main reason that most people prefer to handle sensitive issues in face-to-face meetings. It is hard to say something "with a smile" in electronic mail, and it is all too easy to misinterpret an offhand, joking remark as a personal attack.

E-MAIL and FAX User Agreement

Sign and Return to Department Supervisor

Employee Agreement:

I hereby acknowledge that I have received a copy of the City of Bondurant's Policy on the Acceptable Usage of E-mail and Faxing. I understand that all electronic systems, including faxes, and all information transmitted by, received from, or stored in the City's computer system are the property of the City, and that I have no expectation of privacy in connection with the use of this equipment or with the transmission, receipt, or storage of the information on this equipment. I acknowledge and consent to the City monitoring my e-mail, or faxes at any time as provided by the above-referenced policy. Such monitoring may include printing and reading all electronic mail, or faxes, entering, leaving, or stored on the city's equipment. I further recognize and understand that the City's e-mail, Internet e-mail, or faxes are for conducting the City's business.

I have read the aforementioned document and agree to follow all policies and procedures set forth therein. I further agree to abide by the standards set in this document for the duration of my employment with the City of Bondurant.

I acknowledge violations of this guideline regarding e-mail, Internet e-mail, or fax may subject me to disciplinary action, up to and including discharge from employment and that law enforcement may be contacted if the situation warrants.

I understand that my communications via e-mail, Internet e-mail, or fax, is a reflection on the City of Bondurant, and all communications should be handled in a professional manner.

I further acknowledge that I have read and understood the E-Mail Etiquette Form provided to me.

Employee Name Printed

Employee Signature

Date

Acceptable Usage Policy

For Internet Services

Acceptable uses of the Internet and Internet e-mail:

The City provided Internet and Internet e-mail access is intended to be for business use only. Internet service and Internet e-mail are City property, and their purpose is to facilitate City business. Every staff member has a responsibility to maintain and enhance the City's public image and to use Internet and Internet e-mail in a professional and productive manner. To ensure that all employees are responsible and accountable, the following guidelines have been established for using the Internet and Internet e-mail. Improper use of the Internet or Internet e-mail is not acceptable and will not be tolerated.

Unacceptable uses of the Internet and Internet e-mail:

Internet access and Internet e-mail may not be used for transmitting, retrieving or storage of any communications of a discriminatory or harassing nature or materials that are obscene or X-rated. Harassment of any kind is prohibited. No messages with derogatory or inflammatory remarks about an individual's race, age, disability, religion, national origin, physical attributes or sexual preference shall be transmitted. No abusive, profane, or offensive language is to be transmitted through the Internet, Internet e-mail, or internal e-mail system. Electronic media may not be used for any purpose that is illegal, against City policy, or contrary to the City's best interests. Use of the Internet or Internet e-mail for personal gain is prohibited. Transferring of movies or videos from equipment similar to MP3's is prohibited.

Communications:

Each employee is responsible for the content of all text, audio or images that they place or send over the Internet and Internet e-mail. No electronic communications may be sent which hides the identity of the sender or represents the sender as someone else, which includes using someone's e-mail or sign on. Any messages or information sent to an outside entity via an electronic network (e.g., bulletin board, online service or Internet) are statements that reflect on the City. While some users include personal "disclaimers" in electronic messages, there is still a connection to the City of Bondurant. All communications sent by employees via the Internet or Internet e-mail must comply with all City policies, and may not disclose any confidential information.

Software:

To prevent computer viruses from being transmitted through out the City's system, downloading of any files must be authorized through department managers. All software downloaded must be registered to the City. Employees should contact their department manager to schedule software installation.

Copyright Issues:

Employees obtaining access to copyrighted materials must respect all copyrights laws, and may not copy, retrieve, modify or forward without permission. Failure to observe copyright or license agreements may result in prosecution under the law.

Security:

The City may routinely monitor usage patterns of the Internet and Internet e-mail communications. The reasons for this monitoring are many, including cost analysis, resource allocation, and the sizing of the Internet gateway. All messages created, sent, or retrieved over the Internet or Internet e-mail are the property of the City of Bondurant and as such are considered public information and subject to disclosure under the Freedom of Information Act. The City reserves the right to access and monitor all messages and files on the City's systems. Employees should not assume electronic communications are totally private and should communicate confidential data in other ways.

Violations:

Any employee, who abuses the privilege of Internet access or Internet e-mail, may be subject to disciplinary action up to and including termination. If necessary, the City of Bondurant reserves the right to advise appropriate legal officials of any illegal violations.

Internet User Agreement

Sign and Return to Department Supervisor

Employee Agreement:

I have received a copy of the City of Bondurant's policy on Internet and Internet e-mail usage. I recognize and understand that the City's Internet and Internet e-mail is for conducting the city's business only. I understand that use of this equipment for personal purposes is strictly prohibited.

As an employee of the City of Bondurant and a user of the City's gateway to the Internet and Internet e-mail system, I understand that this policy applies to me.

I have read the aforementioned document and agree to follow all policies and procedures set forth therein. I further agree to abide by the standards set in the document for the duration of my employment with the City of Bondurant.

I acknowledge violations of this policy regarding Internet and Internet e-mail use may subject me to disciplinary action, up to and including discharge from employment, and where appropriate, notification of law enforcement officials.

I understand that my communications on the Internet and Internet e-mail are a reflection on the City of Bondurant.

Employee Name Printed

Employee Signature

Date

Supervisor Approval to Internet Access:

Supervisor Name Printed

Supervisor Signature

Date

System Security

Access:

Users are assigned software and computer hardware devices deemed necessary to perform their duties. Access to specific directories and files may be limited based on the sensitivity or confidentiality of the information in the files. Limitations may include denial of access to certain staff, read-only access, etc. Department Supervisors and the City Administrator authorize access rights and limitations.

Passwords:

Passwords are currently set to expire every 60 days. There is a minimum password length of 6 characters.

System Time Out and Log Off:

Users will set their systems to lock and password protect if the system is inactive for more than 15 minutes. All computers should be shut down at the end of the workday to allow for the most complete backup.

Anti-Virus:

We are currently using ~~Kaspersky~~ Malwarebytes ~~Anti-virus~~ Malware. Real-time protection is running all the time and there is a scheduled scan that runs daily. ~~Kaspersky~~ Malwarebytes provides protection for files, email, web activity, anti-spy and anti-hacker protection. A firewall can be modified to high security.

Weekly Maintenance:

Performed by the Finance Director. Tape backups are tested by completing test restores of files. Disk size is evaluated.

Software Licensing:

The City of Bondurant is committed to limiting installation of software by users. This is controlled through Microsoft's native security on personal computers, as well as by the Acceptable Usage policy referenced in this document. All software installations are performed by authorized personnel, and only after approval of the City Administrator. Software and license keys are kept in the locked server room located at City Hall. All software installs are recorded. Recorded information includes the workstation or server name, the user ID (if applicable), the license key used, and the date of installation.

~~Tape~~ External Hard Drive Backups:

Financial system (Summit) backups are performed nightly. A full system back up, including Summit, is performed nightly on ~~data tapes~~ an external hard drive and internet backup provider iDrive. Server backups are also performed nightly, and there is a monthly backup performed on the last weekday of the month. ~~All~~ An external hard drive backup ~~tapes are is~~ stored off site at the City's bank and ~~is are~~ accessible during banking hours. Users are advised to save their work to their file on the server. The Finance Director is assigned to change backup ~~drives~~ semimonthly ~~tapes~~ and check the daily error logs to ensure successful backups.

Other precautions:

Avoid having food or beverages near your computer that could be spilled. Protect electronic devices from extreme environmental conditions. Computers should not be left in vehicles in extreme heat or cold.

The City will annually conduct an information risk assessment of our policy and procedures. We will periodically complete vulnerability scans and security awareness training.

Disaster Recovery Procedures

In the event of a disaster that makes City Hall unusable for City business, City Hall staff will meet at the Bondurant Public Safety Building. The public safety building is located at 101 Grant St., North. If an alternate site is needed the City Administrator or his/her designee will contact staff and advise them of the alternate location.

This plan addresses the need for the continuity of:

1. Fire and ambulance service
2. Water and sewer service to the community
 - o Includes billing and processing payments, as well as work orders
3. Accounts Payable and Receivable including payroll
4. Functionality of the City Council

In the event of a disaster, the first priority will be restoration of services necessary for the continuation of public safety communication and services. Then priority will be given to the needs listed above.

If needed, six (6) replacement computers and/or two (2) printers will be purchased or obtained from the vendor offering the quickest turnaround time. One of the replacement computers will serve as an authentication/network operating system server to provide LAN access for the remaining five PCs. In addition, Data Technologies will be contacted to provide a replacement Summit system. The necessary software will also be purchased if not found in the bank's lock box. Network cabling and one hub will also be procured to provide network capability for staff tasked with the continuity of the services listed above. City staff and/or our technology vendor(s) will be contacted to assist in setting up the required systems. An external hard drive Backup ~~tapes~~ will be retrieved from the City's bank as soon as possible or from the iDrive file server online and files will be restored, allowing staff to continue to provide the City Council with the support needed to conduct the city's business.

Data Technologies in Omaha, NE, will be contacted to assist in bringing the Summit system back online with the most complete data available from the stored backup ~~tapes~~ external hard drive. This will facilitate the water, payroll, and accounts payable and receivable functionality.

A supply of checks will be kept in the lock box at the local bank so that payroll and other accounts payable commitments can be made in a timely manner. Basic procedures manuals with all applicable passwords will be stored in the lock box at the local bank along with all software not required to be on site on a regular basis. Copies of all current charge cards used by the City will be stored in the bank lock box, along with pertinent information to ensure rapid replacement. The City Administrator, in a secure location off-site, will retain the second key to the bank lock box. A supply of other pertinent forms will be kept in the records room of the Public Works building located at 306 First Street, Northwest.

Once the severity of the disaster has been established and an assessment of available resources has taken place, the City Administrator or his/her designee will determine what additional hardware, software, and other IS needs will need to be procured for operations to return to pre-disaster levels. At this time, if needed, the decision of physical location will also be addressed.

The City Administrator or his/her designee will be responsible for the implementation of the recovery and will assign duties as required. The City Administrator or his/her designee will be responsible for any communication to the public during such a disaster.

Immediately following the adoption of this plan, all department heads will meet with the City Administrator for review and implementation.

This Disaster Recovery Plan and Computer Security Policy shall be reviewed every ~~four~~ one years or more frequently as appropriate.

Resolution: #14-20

Agenda Item: #21

Date: February 03, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the proposal submitted by Hoisington Kogler Group in the amount of \$7,750 for Zoning Ordinance and Map Revisions, is hereby approved.

Moved by _____ Second by _____ to adopt.

Council Action	Yes	No	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				

Keith Ryan, Mayor				

CERTIFICATE

I, Michelle Wells, Deputy City Clerk of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Michelle Wells, Deputy City Clerk

Mark Arentsen

From: Mark Arentsen [marentsen@cityofbondurant.com]
Sent: Tuesday, January 28, 2014 4:20 PM
To: 'keith ryan'; 'Curt Sullivan'; 'ajbogaards@gmail.com'; 'ejohnson@wellsfargo.com'; 'Brian Lohse'; 'Wes Enos'; 'Dave Higgins'; 'bshea108@aol.com'; 'mbdaycare@mchsi.com'; 'rmccleary@q.com'; 'bjak3@mac.com'; 'jme@mwatoday.com'; 'jkromrie@deerychevrolet.com'
Cc: 'Michelle Wells'; 'Idunham@cityofbondurant.com'; 'Brad Scheib'
Subject: Zoning Ordinance Review

Brad Scheib of Hoisington Koegler has presented a proposal to provide services related to a revision of the City's zoning code. A Resolution approving the proposal is included on the 2/3 City Council agenda. Assuming that the proposal is approved, Brad is intending to conduct his first session with the City at the 2/27 P&Z meeting. Both City Council and P&Z members are invited. The meeting starts at 6PM.

Mark Arentsen

City Administrator
City of Bondurant, Pop. 3,860
200 Second St., NE, PO Box 37
Bondurant, IA 50035
515-967-2418
515-971-6855 (Cell)
515-967-5732 (Fax)
marentsen@cityofbondurant.com
www.cityofbondurant.com

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515-967-2418
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515-967-5732 (Fax)
marentsen@cityofbondurant.com
www.cityofbondurant.com

From: Brad Scheib [<mailto:Brad@hkgi.com>]
Sent: Friday, January 24, 2014 11:13 AM
To: Mark Arentsen
Subject: zoning scope of work

Here is a scope of work for the zoning code.

Process includes three or four phone/GoTo video conference meetings with you to review things, one 2 hour workshop with PC/CC in a joint meeting, one GoTo video conference meeting with PC to review recommendations, one possible GoTo meeting if needed with CC to present recommendations.

Process duration should not take more than a couple months to do tasks 1 and 2. Task 3 depends on the nature of map amendments we have to do and how much outreach needs to occur. At this point, I am assuming you are doing the outreach. If you want me to I would be happy to if you have budget to be able to do it.

Note: I did not include subdivision ordinance review...nor park dedication: however, we will definitely comment on the park dedication component and the organization of it being contained within each zoning district as opposed to the subdivision code.

Total budget of \$7,750 is inclusive of all expenses.

Let me know your thoughts after you review it. I am in the office until about 2:00 today but in most of next week.

Brad Scheib, AICP
Vice President

Hoisington Koegler Group
123 North Third Street
Suite 100
Minneapolis, MN 55401
p. 612.252.7122
e. brad@hkgi.com

www.hkgi.com

Resolution: #14-21

Agenda Item: #22

Date: February 03, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the renewal license for Catering Privilege, Class C Liquor License (LC) Commercial, Outdoor Service and Sunday Sales for Founders Irish Pub, 110 1st Street, Southeast, Bondurant, Polk County, Iowa, is hereby approved, pending dram shop insurance and an approved fire inspection.

Moved by _____ Second by _____ to adopt.

Council Action	Yes	No	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				

Keith Ryan, Mayor				

CERTIFICATE

I, Michelle Wells, Deputy City Clerk of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Michelle Wells, Deputy City Clerk

Applicant

Name of Applicant:	<u>Founders On Main, Inc.</u>		
Name of Business (DBA):	<u>Founders Irish Pub</u>		
Address of Premises:	<u>110 1st St. SE</u>		
City: <u>Bondurant</u>	County: <u>Polk</u>	Zip: <u>50035</u>	
Business Phone:	<u>(515) 250-6928</u>		
Mailing Address:	<u>1115 SW 46th St</u>		
City: <u>Ankeny</u>	State: <u>IA</u>	Zip: <u>50023</u>	

Contact Person

Name:	<u>Nicole Romare</u>		
Phone:	<u>(515) 419-7124</u>	Email Address:	<u>drink@whiskeyriveronmain.com</u>

Classification: Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 02/15/2014

Expiration Date: 02/14/2015

Privileges:

- Catering Privilege
- Class C Liquor License (LC) (Commercial)
- Outdoor Service
- Sunday Sales

Status of Business

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>448562</u>	Federal Employer ID #	<u>46-1836935</u>

Ownership

Joseph Romare

First Name: Joseph

Last Name: Romare

City: Ankeny

State: Iowa

Zip: 50023

Position Owner, President

% of Ownership 100.00 %

U.S. Citizen

Insurance Company Information

Insurance Company:	<u>Liberty Surplus Insurance Corporation</u>		
Policy Effective Date:		Policy Expiration Date:	
Bond Effective Continuously:		Dram Cancel Date:	
Outdoor Service Effective Date:		Outdoor Service Expiration Date:	
Temp Transfer Effective Date:		Temp Transfer Expiration Date:	

Resolution: #14-22

Agenda Item: #23

Date: February 03, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the Professional Services Agreement between the City of Bondurant and Veenstra & Kimm, Inc., for a computerized model of flooding along Mud Creek, is hereby approved.

Moved by _____ Second by _____ to adopt.

Council Action	Yes	No	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				

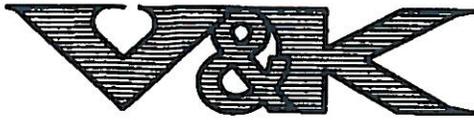
Keith Ryan, Mayor				

CERTIFICATE

I, Michelle Wells, Deputy City Clerk of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Michelle Wells, Deputy City Clerk



January 29, 2014

Mark Arentsen
City Administrator
City of Bondurant
200 Second Street NE
P.O. Box 37
Bondurant, Iowa 50035

BONDURANT, IOWA
MUD CREEK FLOOD MODELING
AGREEMENT FOR PROFESSIONAL SERVICES

Enclosed are two copies of a proposed agreement between the City of Bondurant and Veenstra & Kimm, Inc. for the development of a computerized model of flooding along Mud Creek. The agreement will cover the area from Interstate 80 to north of the current corporate limits of the City of Bondurant. The model will be coordinated with the existing flood model of Mud Creek completed by the Federal Emergency Management Agency (FEMA).

It is the City of Bondurant's understanding the City of Altoona will be completing updated model of Mud Creek south of Interstate 80 in the first half of calendar year 2014. The goal would be to present both flood models to FEMA for inclusion in the updated flood mapping of Mud Creek. The completion date of the project of August 1, 2014 is to coordinate the schedule with the date of work by the City of Altoona and the date required for possible inclusion in the updated flood mapping.

Mark Arentsen
January 29, 2014
Page 2

If you have any questions or comments concerning the project, please contact the writer at 225-8000.

VEENSTRA & KIMM, INC.

A handwritten signature in black ink, appearing to read "H. R. Veenstra Jr.", written in a cursive style.

H. R. Veenstra Jr.

HRVjr:pjh
600-11
Enclosure

**AGREEMENT FOR ENGINEERING SERVICES
MUD CREEK FLOOD MODELING
CITY OF BONDURANT, IOWA**

THIS AGREEMENT, made and entered into this _____ day of _____, 2014 by and between the **CITY OF BONDURANT, IOWA**, a municipal corporation organized and existing pursuant to the laws of the State of Iowa, hereinafter referred to as the "**City**" and **VEENSTRA & KIMM, INC.**, hereinafter referred to as the "**Engineers**", a corporation organized and existing under the laws of the State of Iowa, with principal offices located in West Des Moines, Iowa,

WITNESSETH, THAT WHEREAS, the Engineers recently completed a stormwater drainage study for the City of Bondurant, and,

WHEREAS, the results of the stormwater drainage study include a recommendation for the City to develop a flood model of Mud Creek from Interstate 80 to north of the corporate limits of the City of Bondurant with said project being referred to as the "**Mud Creek Flood Modeling**" or the "**Project**", and,

WHEREAS, the Federal Emergency Management Agency (FEMA) indicates there is no model of Mud Creek through the City of Bondurant, and,

WHEREAS, to fully evaluate flooding in the City of Bondurant it is necessary to develop and utilize a computerized model of Mud Creek with the model being developed using assumptions and software compatible with the procedures required by FEMA for flood studies and flood mapping, and,

WHEREAS, FEMA is in the early stages of updating the flood mapping of Mud Creek and there is indication modeling of Mud Creek completed by the City of Bondurant could be included in the updated flood map of the work is completed by about August 1, 2014, and,

WHEREAS, the City has determined it appropriate to move forward with the development of a flood model for the use of the City and for possible inclusion in the updated flood mapping of Mud Creek.

NOW, THEREFORE, it is hereby agreed by and between the parties hereto the City retains the Engineers to undertake the work involved in the Project as set forth herein. Such agreement shall be subject to the terms, conditions and stipulations to wit:

1. **SCOPE OF STUDY.** The scope of the modeling for the Project shall extend from approximately Interstate 80 on the south to approximately one-half mile north of 2nd Street NW. The boundaries of the model may be adjusted to coordinate with the existing flood modeling and any updated flood modeling being conducted concurrently with the modeling by the City.

- 2. SCOPE OF SERVICES.** The scope of services for the Project shall include, but not necessarily be limited to, the following:
- a. Establish the boundaries of the flood modeling. The boundaries will be established in coordination with any concurrent work by the City of Altoona and Polk County for flood modeling of Mud Creek.
 - b. Conduct a search of all available information on flood modeling, including information available from FEMA.
 - c. Conduct a reconnaissance of Mud Creek to determine the approximate locations of sections to be modeled.
 - d. Prepare an updated approximate flood boundary.
 - e. Conduct surveys as required along Mud Creek to determine the profile of the creek, cross sections at selected locations and geometric details of bridges, culverts and other attributes that would effect the flood model.
 - f. Develop and verify the existing stream profile.
 - g. Develop the hydrology for Mud Creek. The hydrology will be developed utilizing storm events consistent with those utilized by FEMA.
 - h. Develop a hydraulic model of Mud Creek utilizing the horizontal and vertical data of the creek and flow rates developed from the hydrologic model. The flood model will be developed utilizing HEC-RAZ and with procedures and assumptions consistent with FEMA flood modeling.
 - i. Interface the flood model with existing or updated models upstream and downstream of the reach of Mud Creek modeled as part of this project.
 - j. Conduct profile runs for Mud Creek under the various flood conditions.
 - k. Calibrate and adjust the model as required.
 - l. Accumulate available map materials.
 - m. Prepare base and flood boundary maps.
 - n. Prepare and present a draft report on the model.
 - o. Prepare the final report on the model.

p. During the course of the study coordinate with Snyder and Associates, Inc. relative to work it is conducting on Mud Creek in adjoining areas to the City of Bondurant.

3. TIME OF COMPLETION. This study shall be undertaken in a timely manner. This flood model study shall be completed on a time line consistent with that required for inclusion in the updated flood mapping of Mud Creek. The goal for completion of the flood model project is approximately August 1, 2014.

4. INDEMNIFICATION. The Engineers shall and hereby agree to hold and save the City harmless from any and all claims, settlements, and judgments, to include all reasonable investigative fees, attorneys' fees, suit and court costs for personal injury, property damage, and/or death arising out of the Engineers' or any of its agents', servants', and employees' errors, omissions or negligent acts for services under this Agreement, and for all injury and/or death to any and all of the Engineers' personnel, agents, servants, and employees occurring under the Workers' Compensation Act of the State of Iowa.

5. INSURANCE.

The Engineer shall furnish the City with certificates of insurance by insurance companies licensed to do business in the State of Iowa, upon which the Owner is endorsed as an additional named insured, in the following limits. Except as noted, the coverage is on an occurrence basis.

General Liability*	\$1,000,000/2,000,000
Automobile Liability	1,000,000
Excess Liability (Umbrella)*	5,000,000/5,000,000
Workers' Compensation, Statutory Benefits Coverage B	Statutory
Professional Liability*, **, ***	1,000,000/2,000,000

*Occurrence/Aggregate

**The Owner is not to be named as an additional insured

***Claims Made Basis

The Engineer shall provide the City with certificates of insurance on an annual basis showing the renewal of the required general business insurance and professional liability insurance. Renewal certificates of insurance shall be provided within 15 days after the effective date of the renewal of insurance.

6. TERMINATION. Should the City abandon the Project before the Engineers have completed their work, the Engineers shall be paid proportionately for the work and services performed until the date of termination.

- 7. RESPONSIBILITIES OF CITY.** It is understood and agreed the City will provide assistance in the studies and consultation. The assistance will include making available relevant information which would affect the project. Specific items of responsibility of the City include:
- a. Make available any existing information along and associated with Mud Creek including records of subdivisions and other improvements within the designated modeling area.
 - b. Provide relevant information on existing mapping or other similar information in the areas impacted by the study.
- 8. SERVICES NOT INCLUDED.** Services under this Agreement shall not include preparation of any working drawings or contract drawings, or preparation of any plans and specifications, or the taking of bids for any project conceived in this report.

Work under this Agreement shall not include any services associated with any litigation or claims resolution resulting from the final adoption of the report by the City. Any additional services as the result of any litigation or claims resolution shall be considered Extra Work.

- 9. REPORT DOCUMENTS.** The results of the modeling will be compiled and set forth in a written report which will be presented to the City as outlined in "2. SCOPE OF SERVICES." Five (5) copies of the draft report will be provided and ten (10) copies of the final report will be provided.
- 10. COMPENSATION.** The fee for services set forth in this Agreement to the Project shall be on an hourly basis at the standard hourly rates for personnel of the Engineers actually engaged in performance of the services plus reimbursement of direct out of pocket expenses. The fee established under this Agreement for the services set forth in 2. **SCOPE OF SERVICES** shall not exceed the sum of Thirty-nine Thousand Seven Hundred Fifty Dollars (\$39,750), including expenses.
- 11. EXTRA WORK.** Fees stated in this Agreement cover the specific services outlined in this Agreement for the Project. If the City requires additional services of the Engineers in connection with the Project, or changes or modifications in the Project, the Engineers shall receive additional compensation for such services. Such additional compensation shall be at the standard hourly fees of the Engineers' personnel plus expenses for personnel engaged in the authorized performance of Extra Work.

The method of compensation and scope of additional authorized Extra Work shall be mutually agreed upon between the City and the Engineers at the time said work is authorized.

12. OWNERSHIP OF DOCUMENTS. The products of this Agreement shall be the property of the City upon completion of the services under this Agreement. The Engineers shall not be restricted from retaining in their possession a copy of the products of this Agreement. The Engineers' reuse of the work product developed under this Agreement is prohibited unless authorized by the City. The City may reuse the work product, but in doing so assumes all liability for the use of the work product.

13. ASSIGNMENT. This Agreement and each and every portion thereof shall be binding upon the successors and assigns of the parties hereto.

The undersigned do hereby covenant and state that this Agreement is executed in duplicate as though each were an original, and that there are no oral agreements that have not been reduced to writing in this instrument.

It is further covenanted and stated that there are no other considerations or monies contingent upon or resulting from the execution of this Agreement nor have any of the above been implied by or for any party to this Agreement.

IN WITNESS WHEREOF, the parties hereto have subscribed their names on the date first written above.

CITY OF BONDURANT, IOWA

ATTEST:

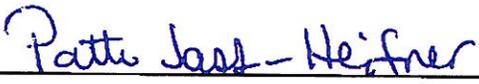
By _____
Mayor

By _____
City Clerk

VEENSTRA & KIMM, INC.

ATTEST:

By  _____

By  _____

Resolution: #14-23

Agenda Item: #24

Date: February 03, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the second extension of the Real Estate Purchase Agreement between the City of Bondurant and Travis S. Sisson to April 01, 2014, is hereby approved.

Moved by _____ Second by _____ to adopt.

Council Action	Yes	No	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				

Keith Ryan, Mayor				

CERTIFICATE

I, Michelle Wells, Deputy City Clerk of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Michelle Wells, Deputy City Clerk

REAL ESTATE PURCHASE AGREEMENT SECOND EXTENSION

City of Bondurant, an Iowa City ("Seller"), and Travis M. Sisson ("Purchaser") entered into a Real Estate Purchase Agreement ("the Agreement") dated April 15, 2013 regarding property legally described as:

Beginning 1321.0' West of and 40.0' North of the Southeast Corner of Section 30, Township 80 North, Range 22, West of the 5th P.M., Polk County, Iowa, thence West parallel to and 40.0' North of the South line of the Southeast Quarter of said Section 30, 713.75', thence Northeasterly parallel to and 50.0' normally distant from the center line of the Chicago-Great Western Main Line 726.7', thence Southerly 157.0' to the point of beginning, (except that part conveyed to the Town of Bondurant by Warranty Deed recorded in Book 3646, page 579).

The Agreement was scheduled to close on December 31st, 2013 ("the Closing Date") and by previous Extension Agreement, the closing date was scheduled for January 31, 2014.

RECITALS

A. Seller and Purchaser desire to amend the Agreement, as amended, by extending the Closing Date. Accordingly, Seller and Purchaser wish to extend the Closing date from January 31, 2014 to no later than April 1, 2014.

B. Seller and Purchaser desire to keep all other aspects of the Agreement the same.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants, promises, agreements, representations, warranties, and conditions contained herein, the parties agree as follows:

The Closing.

Upon the terms and subject to the conditions of this Agreement, the Closing Date shall be extended from January 31, 2014, to April 1, 2014. Closing shall take place pursuant to the Agreement.

Effect on Prior Agreement.

The Parties hereto acknowledge and agree that they desire for all other provisions in the Agreement to remain effective.

Interpretation.

The parties hereto acknowledge and agree that: (i) the rule of construction to the effect that any ambiguities are resolved against the drafting party shall not be employed in the

interpretation of this Agreement, and (ii) the terms and provisions of this Agreement shall be construed fairly as to all parties hereto and not in favor of or against any party, regardless of which party was generally responsible for the preparation of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first set forth above.

SELLER: CITY OF BONDURANT

By: _____
Keith Ryan, Mayor
200 2nd St. NE, Box 37
Bondurant, Iowa 50035

By: _____
Mark J. Arentsen, City Administrator/Clerk
200 2nd St. NE, Box 37
Bondurant, Iowa 50035

PURCHASER:

By:  _____
Travis M. Sisson, Individually
5700 University Ave., Suite 220
West Des Moines, IA 50266

Michelle Wells

From: Mark Arentsen [mailto:marentsen@cityofbondurant.com]
Sent: Tuesday, January 28, 2014 9:23 AM
To: 'Michelle Wells'
Subject: FW: Bondurant Municipal Building - 2nd Extension
Attachments: 902 2nd Street NE - Purchase Agreement (Second Extension).pdf

Mark Arentsen

City Administrator
City of Bondurant, Pop. 3,860
200 Second St., NE, PO Box 37
Bondurant, IA 50035
515-967-2418
515-971-6855 (Cell)
515-967-5732 (Fax)
marentsen@cityofbondurant.com
www.cityofbondurant.com

From: Travis M. Sisson [mailto:travis@tmsissonpc.com]
Sent: Thursday, January 23, 2014 9:37 AM
To: Mark Arentsen (marentsen@cityofbondurant.com)
Subject: Bondurant Municipal Building - 2nd Extension

Mark,

Just trying to be proactive; see attached.

Please let me know if you have any questions.

Thanks,
Travis

TM Sisson PC
5700 University Avenue, Ste 220
West Des Moines IA 50266
Tel: 515-453-8502
Fax: 515-453-8503
travis@tmsissonpc.com

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MINUTES TO HOLD HEARING ON A
WATER REVENUE LOAN AGREEMENT

420886-33

Bondurant, Iowa

February 3, 2014

The City Council of the City of Bondurant, Iowa, met on February 3, 2014, at ____
o'clock __.m. at the _____ in the City. The meeting was called to order by the
Mayor, and the roll being called, the following named Council Members were present and
absent:

Present: _____

Absent: _____.

This being the time and place specified for taking action on the proposal to enter into a
Water Revenue Loan Agreement in a principal amount not to exceed \$500,000 the City Clerk
announced that no written objections had been placed on file. Whereupon, the Mayor called for
any written or oral objections, and there being none, the Mayor closed the public hearing.

After due consideration and discussion, Council Member _____ introduced the
following resolution and moved its adoption, seconded by Council Member _____.
The Mayor put the question upon the adoption of said resolution, and the roll being called, the
following Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted, as hereinafter set out.

• • • •

At the conclusion of the meeting and, upon motion and vote, the Council adjourned.

Mayor

Attest:

City Clerk

RESOLUTION NO. 14-24

Resolution taking additional action to enter into a Water Revenue Loan Agreement

WHEREAS, the City of Bondurant (the “City”), in the County of Polk, State of Iowa, did heretofore establish a Municipal Waterworks System (the “Utility”) in and for the City which has continuously supplied water service in and to the City and its inhabitants since its establishment; and

WHEREAS, the management and control of the Utility are vested in the City Council (the “Council”) and no board of trustees exists for this purpose; and

WHEREAS, the City heretofore proposed to enter into a Water Revenue Loan Agreement (the “Agreement”) and borrow money thereunder in a principal amount not to exceed \$500,000 pursuant to the provisions of Section 384.24A of the Code of Iowa for the purpose of paying the cost, to that extent, of acquiring water supply rights for the Municipal Water Works Utility, and has published notice of the proposed action and has held a hearing thereon on February 3, 2014;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Bondurant, as follows:

Section 1. The City Council hereby determines to enter into the Loan Agreement in the future. The City Council further declares that this resolution constitutes the “additional action” required by Section 384.24A of the Code of Iowa.

Section 2. Further action with respect to the authorization of the Loan Agreement is hereby adjourned to the City Council meeting scheduled for February 18, 2014.

Section 3. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved February 3, 2014.

Mayor

Attest:

City Clerk

STATE OF IOWA
COUNTY OF POLK
CITY OF BONDURANT

SS:

I, the undersigned, City Clerk of the City of Bondurant, do hereby certify that attached hereto is a true and correct copy of the proceedings of the City Council of the City relating to the hearing on the City's intention to enter into a Loan Agreement, as referred to herein.

WITNESS MY HAND this _____ day of _____, 2014.

City Clerk

MINUTES FOR HEARING ON LOAN
AGREEMENT AND TO SELL BONDS

420886-33

Bondurant, Iowa

February 3, 2014

The City Council of the City of Bondurant, Iowa, met on February 3, 2014, at _____ o'clock p.m. at the _____, in the City. The Mayor presided and the roll was called showing the following members of the City Council present and absent:

Present: _____

Absent: _____.

This being the time and place specified for taking action on the proposal to enter into a General Obligation Water Capacity Acquisition Loan Agreement in a principal amount not to exceed \$1,250,000, the City Clerk announced that no written objections had been placed on file. Whereupon, the Mayor called for any written or oral objections, and there being none, the Mayor closed the public hearing.

This being the time and place fixed by the Council for the consideration of bids for the purchase of the City's General Obligation Water Bonds, Series 2014A the Mayor announced that bids had been received and canvassed on behalf of the City at the time and place fixed therefore.

Whereupon, such bids were placed on file, and the substance of such bids was noted in the minutes, as follows:

Name and Address of Bidder

Final Bid

(interest cost)

(ATTACH BID TABULATION)

After due consideration and discussion, Council Member _____ introduced the following resolution and moved its adoption, seconded by Council Member _____. The Mayor put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted, as hereinafter set out.

RESOLUTION NO. 14-25

Resolution taking additional action to enter into a Loan Agreement and Awarding General Obligation Water Bonds, Series 2014A

WHEREAS, the City of Bondurant (the "City"), in the County of Polk, State of Iowa, heretofore proposed to enter into a Loan Agreement (the "Agreement") and borrow money thereunder in a principal amount not to exceed \$1,250,000 pursuant to the provisions of Section 384.24A of the Code of Iowa for the purpose of paying the cost, to that extent, of acquiring water supply rights for the municipal waterworks utility, and pursuant to law has caused publication of notice of the proposed action and has held a public hearing on such proposal on February 3, 2014; and

WHEREAS, a Preliminary Official Statement (the "P.O.S.") has been prepared to facilitate the sale of \$1,145,000 General Obligation Water Bonds, Series 2014A (the "Bonds") in evidence of the obligation of the City under the Loan Agreement, and the City Council has made provision for the approval of the P.O.S. and has authorized its use by Public Financial Management (the "Financial Advisor"); and

WHEREAS, pursuant to advertisement of sale, bids for the purchase of the Bonds to be issued in evidence of the City's obligation under the Loan Agreement were received and canvassed on behalf of the City and the substance of such bids noted in the minutes; and

WHEREAS, upon final consideration of all bids, the bid of _____, _____, _____ (the "Purchaser"), is the best, such bid proposing the lowest interest cost to the City for the Bonds;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Bondurant, as follows:

Section 1. The City Council hereby determines to enter into the Loan Agreement with the Purchaser in the future and orders that the Bonds be issued at such time, in evidence thereof. The City Council further declares that this resolution constitutes the "additional action" required by Section 384.24A of the Code of Iowa.

Section 2. The City shall enter into the Loan Agreement with the Purchaser in substantially the form as will be placed on file with the Council, providing for a loan to the City in the principal amount of \$1,145,000 for the purpose set forth in the preamble hereof.

Section 3. The bid of the Purchaser referred to in the preamble is hereby accepted, and the Bonds are hereby awarded to the Purchaser at the price specified in such bid, together with accrued interest.

Section 4. The form of Agreement of Sale (the "Sale Agreement") of the Bonds to the purchaser is hereby approved, and the Mayor and City Clerk are hereby authorized to execute and deliver the Sale Agreement for and on behalf of the City.

Section 5. Further action with respect to the issuance of the Bonds and final approval of the Loan Agreement is hereby adjourned to the City Council meeting to be held on February 18, 2014.

Section 6. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 7. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved February 3, 2014.

Mayor

Attest:

City Clerk

• • • •

At the conclusion of the meeting and, upon motion and vote, the Council adjourned.

Mayor

Attest:

City Clerk

STATE OF IOWA
COUNTY OF POLK
CITY OF BONDURANT

SS:

I, the undersigned, City Clerk of the City of Bondurant, do hereby certify that as such I have in my possession or have access to the complete corporate records of the City and of its Council and officers and that I have carefully compared the transcript hereto attached with those corporate records and that the transcript hereto attached is a true, correct and complete copy of all the corporate records relating to the authorization of a certain Loan Agreement and General Obligation Water Bonds, Series 2014A to be issued in evidence of the City's obligation under the Loan Agreement and that the transcript hereto attached contains a true, correct and complete statement of all the measures adopted and proceedings, acts and things had, done and performed up to the present time with respect thereto.

WITNESS MY HAND this ____ day of _____, 2014.

City Clerk

Resolution: #14-26

Agenda Item: #28

Date: February 03, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That a Public Hearing date of March 03, 2014, is hereby set to receive public comment on the proposed City of Bondurant Municipal Budget for Fiscal Year 2014 / 2015.

Moved by _____ Second by _____ to adopt.

Council Action	Yes	No	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				

Keith Ryan, Mayor				

CERTIFICATE

I, Michelle Wells, Deputy City Clerk of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Michelle Wells, Deputy City Clerk

77-715

Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2014 - ENDING JUNE 30, 2015

The City of: Bondurant County Name: POLK Date Budget Adopted: 3/3/2014
(Date) xx/xx/xx

At a meeting of the City Council held after the public hearing as required by law as specified above the proposed budget was adopted as summarized and attached hereto and tax levies as itemized below were approved for all taxable property of this City. There is attached a Long Term Debt Schedule Form 703 for the debt service needs, if any.

515-967-2418
Telephone Number

Signature

County Auditor Date Stamp

January 1, 2013 Property Valuations

	With Gas & Electric	Without Gas & Electric	Last Official Census
Regular	2a <u>123,639,053</u>	2b <u>121,647,558</u>	3,860
DEBT SERVICE	3a <u>138,410,356</u>	3b <u>136,418,861</u>	
Ag Land	4a <u>2,710,034</u>		

TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate
384.1	8 10000	Regular General levy	5 <u>1,001,476</u>	<u>985,345</u>	43 <u>8 10000</u>
(384)		Non-Voted Other Permissible Levies			
12(8)	0 67500	Contract for use of Bridge	6 _____	<u>0</u>	44 <u>0</u>
12(10)	0 95000	Opr & Maint publicly owned Transit	7 _____	<u>0</u>	45 <u>0</u>
12(11)	Amt Nec	Rent, Ins Maint of Civic Center	8 _____	<u>0</u>	46 <u>0</u>
12(12)	0 13500	Opr & Maint of City owned Civic Center	9 _____	<u>0</u>	47 <u>0</u>
12(13)	0 06750	Planning a Sanitary Disposal Project	10 _____	<u>0</u>	48 <u>0</u>
12(14)	0 27000	Aviation Authority (under sec 330A 15)	11 <u>18,546</u>	<u>18,247</u>	49 <u>0 15000</u>
12(16)	0 06750	Levee Impr fund in special charter city	13 _____	<u>0</u>	51 <u>0</u>
12(18)	Amt Nec	Liability, property & self insurance costs	14 <u>46,000</u>	<u>45,259</u>	52 <u>0 37205</u>
12(22)	Amt Nec	Support of a Local Emerg Mgmt Comm	462 <u>965</u>	<u>949</u>	465 <u>0 00780</u>
(384)		Voted Other Permissible Levies			
12(1)	0 13500	Instrumental/Vocal Music Groups	15 _____	<u>0</u>	53 <u>0</u>
12(2)	0 81000	Memorial Building	16 _____	<u>0</u>	54 <u>0</u>
12(3)	0 13500	Symphony Orchestra	17 _____	<u>0</u>	55 <u>0</u>
12(4)	0 27000	Cultural & Scientific Facilities	18 _____	<u>0</u>	56 <u>0</u>
12(5)	As Voted	County Bridge	19 _____	<u>0</u>	57 <u>0</u>
12(6)	1 35000	Missi or Missouri River Bridge Const	20 _____	<u>0</u>	58 <u>0</u>
12(9)	0 03375	Aid to a Transit Company	21 _____	<u>0</u>	59 <u>0</u>
12(17)	0 20500	Maintain Institution received by gift/devise	22 _____	<u>0</u>	60 <u>0</u>
12(19)	1 00000	City Emergency Medical District	463 _____	<u>0</u>	466 <u>0</u>
12(21)	0 27000	Support Public Library	23 _____	<u>0</u>	61 <u>0</u>
28E 22	1 50000	Unified Law Enforcement	24 _____	<u>0</u>	62 <u>0</u>
		Total General Fund Regular Levies (5 thru 24)	25 <u>1,066,987</u>	<u>1,049,800</u>	
384.1	0 00375	Ag Land	26 <u>8,140</u>	<u>8,140</u>	63 <u>3 00375</u>
		Total General Fund Tax Levies (25 + 26)	27 <u>1,075,127</u>	<u>1,057,940</u>	Do Not Add
		Special Revenue Levies			
384.8	0 27000	Emergency (if general fund at levy limit)	28 _____	<u>0</u>	64 <u>0</u>
384.6	Amt Nec	Police & Fire Retirement	29 _____	<u>0</u>	<u>0</u>
	Amt Nec	FICA & IPERS (if general fund at levy limit)	30 <u>94,377</u>	<u>92,857</u>	<u>0 76333</u>
Rules	Amt Nec	Other Employee Benefits	31 <u>97,750</u>	<u>96,176</u>	<u>0 79061</u>
		Total Employee Benefit Levies (29,30,31)	32 <u>192,127</u>	<u>189,033</u>	65 <u>1 55394</u>
		Sub Total Special Revenue Levies (28+32)	33 <u>192,127</u>	<u>189,033</u>	
		Valuation			
386	As Req	With Gas & Elec		Without Gas & Elec	
		SSMID 1 (A)	(B) _____	34 _____	66 <u>0</u>
		SSMID 2 (A)	(B) _____	35 _____	67 <u>0</u>
		SSMID 3 (A)	(B) _____	36 _____	68 <u>0</u>
		SSMID 4 (A)	(B) _____	37 _____	69 <u>0</u>
		SSMID 5 (A)	(B) _____	555 _____	565 <u>0</u>
		SSMID 6 (A)	(B) _____	556 _____	566 <u>0</u>
		SSMID 7 (A)	(B) _____	1177 _____	<u>0</u>
		Total SSMID	38 <u>0</u>	<u>0</u>	Do Not Add
		Total Special Revenue Levies	39 <u>192,127</u>	<u>189,033</u>	
384.4	Amt Nec	Debt Service Levy 76.10(6)	40 <u>526,301</u>	40 <u>518,729</u>	70 <u>3 80247</u>
384.7	0 67500	Capital Projects (Capital Improv. Reserve)	41 _____	41 <u>0</u>	71 <u>0</u>
		Total Property Taxes (27+39+40+41)	42 <u>1,793,555</u>	42 <u>1,765,702</u>	72 <u>13 98626</u>

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:

Budgets that DO NOT meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631-1) was lawfully published or posted if applicable and notarized filed proof was evidenced.
- 2) Budget hearing notices were published or posted not less than 10 days nor more than 20 days prior to the budget hearing.
- 3) Adopted property taxes do not exceed published or posted amounts.
- 4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas or in total.
- 5) The budget file uploaded to the SUBMIT Area matched the paper copy certified by the city to this office.

(County Auditor)

CHECK CITY VALUATIONS
Taxable Valuations By Class By Levy Authority

Commercial & Industrial Replacement Claim Estimation

This sheet has been designed to allow each city to estimate the amount of property tax reimbursement that will be received from the State for each fund.

The City of Bondurant

	(A) Commercial - Non-TIF	(B) Commercial - TIF	(C) Industrial - Non-TIF	(D) Industrial - TIF
1 Taxable	24,048,006	2,198,481	2,598,504	309,446
2 Assessed	25,313,691	2,314,191	2,735,267	325,733

REPLACEMENT \$ **FILLS TO:**

3 General Fund	\$12,103	REVENUES, LINE 18, COL (C)
4 Special Fund	\$2,179	REVENUES, LINE 18, COL (D)
5 Debt Fund	\$5,835	REVENUES, LINE 18, COL (F)

* Please input the amount of revenue being received from State of Iowa sources in the form of grants or reimbursements below. Separate the revenues by fund receiving the money. The information below will flow to REVENUES line 18.

General	Special Revenue	TIF Sp. Revenue	Debt Service	Capital Projects	Proprietary
18	\$3,135				

Fund Balance Worksheet for City of **Bondurant**

		(1) Annual Report FY 2013		(2) Re-Estimated FY 2014		(3) Budget FY 2015					
	General (A)	Special Rev (B)	TIF Special Rev (C)	Debt Serv (D)	Capt Proj (E)	Permanent (G)	Total Government (H)	Proprietary (I)	Grand Total (J)		
1	409,569	178,109	38,216	42,922	323,024	12,530	1,004,370	1,123,281	2,127,651		
2	1,964,766	588,398	383,337	2,712,569	2,433,333	912	8,083,315	1,862,722	9,946,037		
3	1,689,813	550,573	416,899	2,726,598	1,241,081	0	6,624,964	1,372,923	7,997,887		
4	684,522	215,934	4,654	28,893	1,515,276	13,442	2,462,721	1,613,080	4,075,801		
	General	Spec Rev	TIF Special Rev	Debt Serv	Capt Proj	Permanent	Tot Govt	Proprietary	Grand Total		
5	684,522	215,934	4,654	28,893	1,515,276	13,442	2,462,721	1,613,080	4,075,801		
6	1,893,819	585,158	519,014	926,103	2,016,543	0	5,940,637	2,659,122	8,599,759		
7	2,299,672	720,646	476,462	909,412	3,578,071	0	7,984,263	3,097,093	11,081,356		
8	278,669	80,446	47,206	45,584	-46,252	13,442	419,095	1,175,109	1,594,204		
	General	Spec Rev	TIF Special Rev	Debt Serv	Capt Proj	Permanent	Tot Govt	Proprietary	Grand Total		
9	278,669	80,446	47,206	45,584	-46,252	13,442	419,095	1,175,109	1,594,204		
10	1,870,961	591,541	479,422	998,317	33,430	0	3,973,671	1,625,380	5,599,051		
11	1,879,476	615,852	505,551	1,009,038	268,952	0	4,278,869	2,050,602	6,329,471		
12	270,154	56,135	21,077	34,863	-281,774	13,442	113,897	749,887	863,784		

* The figures in section (1) are taken from FORM F-66(A-2) STATE OF IOWA FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2013

** The remaining two sections are filled in by the software once ALL worksheets are completed.

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1

RE-ESTIMATED Fiscal Year Ending 2014

Fiscal Years

GOVERNMENT ACTIVITIES (A)	(B)	GENERAL (C)	SPECIAL REVENUE (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2014 (J)	ACTUAL 2013 (K)
PUBLIC SAFETY										
Police Department/Crime Prevention	1	430,127							430,127	407,858
Jail	2								0	965
Emergency Management	3								0	8,032
Flood Control	4									
Fire Department	5	338,222	2,317						340,539	91,979
Ambulance	6	223,251	2,317						225,568	95,257
Building Inspections	7	14,000	7,553						21,553	19,433
Miscellaneous Protective Services	8	17,160	746						17,906	9,848
Animal Control	9	7,000							7,000	3,861
Other Public Safety	10								0	
TOTAL (lines 1 - 10)	11	1,029,760	12,933	0					1,042,693	637,233
PUBLIC WORKS										
Roads, Bridges, & Sidewalks	12	26,900	469,282						496,182	303,546
Parking - Meter and Off-Street	13								0	
Street Lighting	14								0	
Traffic Control and Safety	15								0	40,341
Snow Removal	16								0	43,928
Highway Engineering	17								0	
Street Cleaning	18								0	4,658
Airport (if not Enterprise)	19	16,971							16,971	16,228
Garbage (if not Enterprise)	20	193,675							193,675	166,788
Other Public Works	21								0	
TOTAL (lines 12 - 21)	22	237,546	469,282	0					706,828	575,489
HEALTH & SOCIAL SERVICES										
Welfare Assistance	23								0	
City Hospital	24								0	
Payments to Private Hospitals	25								0	
Health Regulation and Inspection	26								0	
Water, Air, and Mosquito Control	27	10,045							10,045	6,588
Community Mental Health	28								0	
Other Health and Social Services	29								0	
TOTAL (lines 23 - 29)	30	10,045	0	0					10,045	6,588
CULTURE & RECREATION										
Library Services	31	193,175	52,884						246,059	212,378
Museum, Band and Theater	32								0	
Parks	33	137,775	38,321						176,096	100,691
Recreation	34	95,975	3,340						99,315	81,358
Cemetery	35	1,250							1,250	6,089
Community Center, Zoo, & Manna	36								0	
Other Culture and Recreation	37								0	
TOTAL (lines 31 - 37)	38	428,175	94,545	0					522,720	400,516

REVENUES DETAIL
Fiscal Year Ending 2015

Fiscal Years

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
		GENERAL	SPECIAL	TIF	DEBT	CAPITAL	PERMANENT	PROPRIETARY	BUDGET	RE-ESTIMATED	ACTUAL
		(C)	REVENUES	SPECIAL	SERVICE	PROJECTS	(H)	(I)	2015	2014	2013
		(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
REVENUES & OTHER FINANCING SOURCES											
1	Taxes Levied on Property	1,057,940	189,033		518,729	0			1,765,702	1,628,818	1,540,614
2	Less: Uncollected Property Taxes - Levy Year								0	0	0
3	Net Current Property Taxes (line 1 minus line 2)	1,057,940	189,033		518,729	0			1,765,702	1,628,818	1,540,614
4	Delinquent Property Taxes								0	0	0
5	TIF Revenues			479,322					479,322	518,914	383,187
Other City Taxes											
6	Utility Tax Replacement Excise Taxes	17,187	3,094		7,572	0			27,853	28,162	28,306
7	Utility franchise tax (Iowa Code Chapter 364.2)								0	0	0
8	Panmutuel wager tax								0	0	0
9	Gaming wager tax								0	0	0
10	Mobile Home Taxes								0	0	0
11	Hotel/Motel Taxes								0	0	0
12	Other Local Option Taxes								0	0	0
13	Subtotal - Other City Taxes (lines 6 thru 12)	17,187	3,094		7,572	0			27,853	28,162	28,306
14	Licenses & Permits	79,040							79,040	94,070	105,822
15	Use of Money & Property	29,168	100	100		30		300	29,698	29,669	29,297
Intergovernmental											
16	Federal Grants & Reimbursements								0	804,500	13,857
17	Road Use Taxes		370,000						370,000	370,000	369,656
18	Other State Grants & Reimbursements	12,103	5,314	0	5,835	0		0	23,252	509,430	79,725
19	Local Grants & Reimbursements	90,757							90,757	106,757	88,361
20	Subtotal - Intergovernmental (lines 16 thru 19)	102,860	375,314	0	5,835	0		0	484,009	1,790,687	551,599
Charges for Fees & Service											
21	Water Utility								0	761,500	780,103
22	Sewer Utility								0	802,605	858,680
23	Electric Utility								0	0	0
24	Gas Utility								0	0	0
25	Parking								0	0	0
26	Airport								0	0	0
27	Landfill/Garbage	197,960							197,960	189,920	172,151
28	Hospital								0	0	0
29	Transit								0	0	0
30	Cable TV, Internet & Telephone								0	0	0
31	Housing Authority								0	0	0
32	Storm Water Utility								0	114,000	223,702
33	Other Fees & Charges for Service	124,200						1,625,080	1,749,280	105,700	118,893
34	Subtotal - Charges for Service (lines 21 thru 33)	322,160	0	0	0	0	0	1,625,080	1,947,240	1,973,725	2,153,529
35	Special Assessments	6,000							39,400	51,927	81,107
36	Miscellaneous	90,400	4,000		37,450	33,400			131,850	263,640	312,443
Other Financing Sources											
37	Regular Operating Transfers In	158,446	20,000		122,745				301,191	512,835	111,301
38	Internal TIF Loan Transfers In	7,760			305,986				313,746	303,620	287,228
39	Subtotal ALL Operating Transfers In	166,206	20,000	0	428,731	0	0	0	614,937	816,455	398,529
40	Proceeds of Debt (Excluding TIF Internal Borrowing)								0	1,197,692	4,361,604
41	Proceeds of Capital Asset Sales								0	206,000	0
42	Subtotal-Other Financing Sources (lines 38 thru 40)	166,206	20,000	0	428,731	0	0	0	614,937	2,220,147	4,760,133
Total Revenues except for beginning fund balance											
43	(lines 3, 4, 5, 13, 14, 15, 20, 34, 35, 36, & 41)	1,870,961	591,541	479,422	998,317	33,430	0	1,625,380	5,599,051	8,599,759	9,946,037
44	Beginning Fund Balance July 1	278,669	80,446	47,206	45,584	-46,252	13,442	1,175,109	1,594,204	4,075,801	2,127,651
45	TOTAL REVENUES & BEGIN BALANCE (lines 43-45)	2,149,630	671,987	526,628	1,043,901	-12,822	13,442	2,800,489	7,193,255	12,675,560	12,073,688

CITY OF

Bondurant

ADOPTED BUDGET SUMMARY
YEAR ENDED JUNE 30, 2015

Fiscal Years

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
		GENERAL REVENUES	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET	RE-ESTIMATED	ACTUAL
		(C)	(D)	(E)	(F)	(G)	(H)	(I)	2015	2014	2013
									(J)	(K)	(L)
Revenues & Other Financing Sources											
Taxes Levied on Property	1	1,057,940	189,033		518,729	0			1,765,702	1,628,818	1,540,614
Less: Uncollected Property Taxes-Levy Year	2	0	0		0	0			0	0	0
Net Current Property Taxes	3	1,057,940	189,033		518,729	0			1,765,702	1,628,818	1,540,614
Delinquent Property Taxes	4	0	0		0	0			0	0	0
TIF Revenues	5			479,322					479,322	518,914	383,187
Other City Taxes	6	17,187	3,094		7,572	0			27,853	28,162	28,306
Licenses & Permits	7	79,040	0		0	0			79,040	94,070	105,822
Use of Money and Property	8	29,168	100	100	0	30	0	300	29,698	29,669	29,297
Intergovernmental	9	102,860	375,314	0	5,835	0	0	0	484,009	1,790,687	551,599
Charges for Fees & Service	10	322,160	0		0	0	0	1,625,080	1,947,240	1,973,725	2,153,529
Special Assessments	11	6,000	0		0	33,400	0	0	39,400	51,927	81,107
Miscellaneous	12	90,400	4,000		37,450	0	0	0	131,850	263,640	312,443
Sub-Total Revenues	13	1,704,755	571,541	479,422	569,586	33,430	0	1,625,380	4,984,114	6,379,612	5,185,904
Other Financing Sources:											
Total Transfers In	14	166,206	20,000	0	428,731	0	0	0	614,937	816,455	398,529
Proceeds of Debt	15	0	0	0	0	0	0	0	0	1,197,692	4,361,604
Proceeds of Capital Asset Sales	16	0	0	0	0	0	0	0	0	206,000	0
Total Revenues and Other Sources	17	1,870,961	591,541	479,422	998,317	33,430	0	1,625,380	5,599,051	8,599,759	9,946,037
Expenditures & Other Financing Uses											
Public Safety	18	673,095	13,291	0			0		686,386	1,042,693	637,233
Public Works	19	231,791	381,472	0			0		613,263	706,828	575,489
Health and Social Services	20	10,020	0	0			0		10,020	10,045	6,588
Culture and Recreation	21	382,950	76,818	0			0		459,768	522,720	400,516
Community and Economic Development	22	68,100	0	191,805			0		259,905	272,052	228,550
General Government	23	513,520	121,032	0	1,009,038		0		634,552	560,595	526,114
Debt Service	24	0	0	0			0		1,009,038	909,412	2,726,598
Capital Projects	25	0	0	0		250,000	0		250,000	3,323,963	1,166,347
Total Government Activities Expenditures	26	1,879,476	592,613	191,805	1,009,038	250,000	0		3,922,932	7,348,308	6,267,435
Business Type Proprietary, Enterprise & ISF	27							1,791,602	1,791,602	2,916,593	1,331,923
Total Gov & Bus Type Expenditures	28	1,879,476	592,613	191,805	1,009,038	250,000	0	1,791,602	5,714,534	10,264,901	7,599,358
Total Transfers Out	29	0	23,239	313,746	0	18,952	0	259,000	614,937	816,455	398,529
Total ALL Expenditures/Fund Transfers Out	30	1,879,476	615,852	505,551	1,009,038	268,952	0	2,050,602	6,329,471	11,081,356	7,997,887
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	31	-8,515	-24,311	-26,129	-10,721	-235,522	0	-425,222	-730,420	-2,481,597	1,948,150
	32										
Beginning Fund Balance July 1	33	278,669	80,446	47,206	45,584	-46,252	13,442	1,175,109	1,594,204	4,075,801	2,127,651
Ending Fund Balance June 30	34	270,154	56,135	21,077	34,863	-281,774	13,442	749,887	863,784	1,584,204	4,075,801

LONG TERM DEBT SCHEDULE
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

City Name: Bondurant

Fiscal Year
2015

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
Project Name	Amount of Issue	Date Certified to County Auditor	Principal Due FY 2015	Interest Due FY 2015	Bond Reg/Other Fees Due FY 2015	Total Obligation Due FY 2015	Paid from Funds OTHER THAN Current Year Property Taxes	Amount Paid by Current Year Debt Service Levy
	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
(1) \$2,300,000 Bond (Main St, 2nd St, Bike Trail) - TIF	2,300,000	Aug-08	186,000	59,553	500	245,053	245,053	0
(2) \$2,990,000 Bond (Library, Public Safety Bldgs)	2,990,000	July-07	200,000	77,937	500	278,437	278,437	0
(3) \$248,934 SRF Loan (Series A) - Sewer	248,934	January-99	15,000	1,383	40	16,423	16,423	0
(4) \$326,066 SRF Loan (Series B) - Sewer	326,066	January-99	20,000	1,855	53	21,908	21,908	0
(5) \$1,745,000 Bond (Refunding \$2,990,000) 2013B	1,745,000	June-13	49,726	16,335	0	16,335	16,335	0
(6) \$1,020,000 Water Service Agreement (DMWW)	1,020,000	August-05	95,000	21,292	500	71,018	71,018	0
(7) \$1,550,000 Bond (PW Facility, Paine His drainage, 2nd SE)	1,550,000	July-11	50,000	35,708	0	131,208	131,208	0
(8) \$150,000 Local Bank Note (BRSC)	150,000	April-12	800	0	0	50,800	50,800	0
(9) \$2,265,000 Bond (Parks, WRA, Trails, Fire Equip) 2013A	2,265,000	June-13	145,000	23,480	500	168,980	103,124	65,856
(10) \$170,000 Local Bank Note (Fire Vehicles)	170,000	September-13	35,000	2,450	0	37,450	37,450	0
(11)								
(12)								
(13)								
(14)								
(15)								
(16)								
(17)								
(18)								
(19)								
(20)								
(21)								
(22)								
(23)								
(24)								
(25)								
(26)								
(27)								
(28)								
(29)								
(30)								
TOTALS			794,726	240,793	2,093	1,037,612	511,311	526,301

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 2
RE-ESTIMATED Fiscal Year Ending 2014

Fiscal Years

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2014 (J)	ACTUAL 2013 (K)
GOVERNMENT ACTIVITIES CONT.										
COMMUNITY & ECONOMIC DEVELOPMENT										
39	Community Beautification									
40	Economic Development	52,410		172,842					225,252	210,310
41	Housing and Urban Renewal								0	
42	Planning & Zoning	46,800							46,800	18,240
43	Other Com & Econ Development								0	
44										
45	TOTAL (lines 39 - 44)	99,210	0	172,842			0		272,052	228,550
GENERAL GOVERNMENT										
46	Mayor, Council, & City Manager	21,075	1,400						22,475	19,179
47	Clerk, Treasurer, & Finance Adm	286,580	113,940						400,520	392,635
48	Elections	1,500							1,500	
49	Legal Services & City Attorney	50,000							50,000	38,580
50	City Hall & General Buildings	41,100							41,100	32,760
51	Tort Liability	45,000							45,000	42,960
52	Other General Government								0	
53	TOTAL (lines 46 - 52)	445,255	115,340	0			0		560,595	526,114
DEBT SERVICE										
54	Gov Capital Projects				909,412				909,412	2,726,598
55	TIF Capital Projects					3,206,872			3,206,872	753,975
56						117,091			117,091	412,372
57	TOTAL CAPITAL PROJECTS	0	0	0		3,323,963	0		3,323,963	1,166,347
58	TOTAL Governmental Activities Expenditures (lines 11+22+30+38+44+52+53+54)	2,249,991	692,100	172,842	909,412	3,323,963	0		7,348,308	6,267,435
BUSINESS TYPE ACTIVITIES										
Proprietary: Enterprise & Budgeted ISF										
59	Water Utility									
60	Sewer Utility									
61	Electric Utility									
62	Gas Utility									
63	Airport									
64	Landfill/Garbage									
65	Transit									
66	Cable TV, Internet & Telephone									
67	Housing Authority									
68	Storm Water Utility									
69	Other Business Type (city hosp, ISF, parking, etc.)									
70	Enterprise DEBT SERVICE									
71	Enterprise CAPITAL PROJECTS									
72	Enterprise TIF CAPITAL PROJECTS									
73	TOTAL BUSINESS TYPE EXPENDITURES (lines 56 - 66)									
74	TOTAL ALL EXPENDITURES (lines 58+74)	2,249,991	692,100	172,842	909,412	3,323,963	0		2,916,593	1,331,923
75	Regular Transfers Out	49,681	28,546			254,108			10,264,901	7,599,358
76	Internal TIF Loan Transfers Out			303,620					512,835	111,301
77	Total ALL Transfers Out	49,681	28,546	303,620	0	254,108	0		303,620	287,228
78	Total Expenditures and Other Fin Uses (lines 73+74)	2,299,672	720,646	476,462	909,412	3,578,071	0	3,097,093	11,081,356	7,997,887
79	Ending Fund Balance June 30	278,669	80,446	47,206	45,584	-46,252	13,442	1,175,109	1,594,204	4,075,801

THE USE OF THE CONTINUING APPROPRIATION IS VOLUNTARY. SUCH EXPENDITURES DO NOT REQUIRE AN AMENDMENT. HOWEVER THE ORIGINAL AMOUNT OF THE CAPITAL PROJECT MUST HAVE APPEARED ON A PREVIOUS YEAR'S BUDGET TO OBTAIN THE SPENDING AUTHORITY. THE CONTINUING APPROPRIATION CAN NOT BE FOR A YEAR PRIOR TO THE ACTUAL YEAR. CONTINUING APPROPRIATIONS END WITH THE ACTUAL YEAR. SEE INSTRUCTIONS.

RE-ESTIMATED REVENUES DETAIL
RE-ESTIMATED Fiscal Year Ending 2014

Fiscal Years

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2014 (J)	ACTUAL 2013 (K)
REVENUES & OTHER FINANCING SOURCES										
Taxes Levied on Property	1	970,576	168,950		489,292				1,628,818	1,540,614
Less: Uncollected Property Taxes - Levy Year	2								0	0
Net Current Property Taxes (line 1 minus line 2)	3	970,576	168,950		489,292	0			1,628,818	1,540,614
Delinquent Property Taxes	4								0	0
TIF Revenues	5			518,914					518,914	383,187
Other City Taxes										
Utility Tax Replacement Excise Taxes	6	17,363	3,050		7,749				28,162	28,306
Utility franchise tax (Iowa Code Chapter 364.2)	7								0	0
Panmutuel wager tax	8								0	0
Gaming wager tax	9								0	0
Mobile Home Taxes	10								0	0
Hotel/Motel Taxes	11								0	0
Other Local Option Taxes	12								0	0
Subtotal - Other City Taxes (lines 6 thru 12)	13	17,363	3,050		7,749	0			28,162	28,306
Licenses & Permits	14	94,070							94,070	105,822
Use of Money & Property	15	28,575	100	100		494		400	29,689	29,297
Intergovernmental										
Federal Grants & Reimbursements	16					804,500			804,500	13,857
Road Use Taxes	17		370,000						370,000	369,656
Other State Grants & Reimbursements	18		1,930			507,500			509,430	79,725
Local Grants & Reimbursements	19	91,757	5,000			10,000			106,757	88,361
Subtotal - Intergovernmental (lines 16 thru 19)	20	91,757	376,930	0	0	1,322,000		0	1,790,687	551,599
Charges for Fees & Service										
Water Utility	21							761,500	761,500	780,103
Sewer Utility	22							802,605	802,605	858,660
Electric Utility	23							0	0	0
Gas Utility	24							0	0	0
Parking	25							0	0	0
Airport	26							0	0	0
Landfill/Garbage	27	189,920						189,920	189,920	172,151
Hospital	28							0	0	0
Transit	29							0	0	0
Cable TV, Internet & Telephone	30							0	0	0
Housing Authority	31							0	0	0
Storm Water Utility	32							114,000	114,000	223,702
Other Fees & Charges for Service	33	105,700						105,700	105,700	118,893
Subtotal - Charges for Service (lines 21 thru 33)	34	295,620	0		0	0		1,678,105	1,973,725	2,153,529
Special Assessments	35	6,000				43,002		2,925	51,927	81,107
Miscellaneous	36	92,820	14,128		32,174	124,518			263,640	312,443
Other Financing Sources										
Regular Operating Transfers In	37	127,038	22,000		93,268	270,529			512,835	111,301
Internal TIF Loan Transfers In	38				303,620				303,620	287,228
Subtotal ALL Operating Transfers In	39	127,038	22,000	0	396,888	270,529	0	0	816,455	398,529
Proceeds of Debt (Excluding TIF Internal Borrowing)	40	170,000				50,000		977,692	1,197,692	4,361,604
Proceeds of Capital Asset Sales	41					206,000			206,000	
Subtotal-Other Financing Sources (lines 36 thru 41)	42	297,038	22,000	0	396,888	526,529	0	977,692	2,220,147	4,760,133
Total Revenues except for beginning fund balance	43	1,893,819	585,158	519,014	926,103	2,016,543	0	2,659,122	8,599,759	9,946,037
Beginning Fund Balance July 1	44	684,522	215,934	4,654	28,893	1,515,276	13,442	1,613,080	4,075,801	2,127,851
TOTAL REVENUES & BEGIN BALANCE (lines 41-43)	45	2,578,341	801,092	523,668	954,996	3,531,819	13,442	4,272,202	12,675,560	12,073,688

EXPENDITURES SCHEDULE PAGE 1

Fiscal Year Ending 2015

Fiscal Years

GOVERNMENT ACTIVITIES (A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2015 (J)	RE-ESTIMATED 2014 (K)	ACTUAL 2013 (L)	
PUBLIC SAFETY												
Police Department/Crime Prevention	1	439,220							439,220	430,127	407,858	
Jail	2								0	0	0	
Emergency Management	3								0	0	965	
Flood Control	4								0	0	8,032	
Fire Department	5	97,875	2,265						100,140	340,539	91,979	
Ambulance	6	98,275	2,265						100,540	225,568	95,257	
Building Inspections	7	18,000	8,161						26,161	21,553	19,433	
Miscellaneous Protective Services	8	13,725	600						14,325	17,906	9,848	
Animal Control	9	6,000							6,000	7,000	3,861	
Other Public Safety	10								0	0	0	
TOTAL (lines 1 - 10)	11	673,095	13,291	0			0		686,386	1,042,693	637,233	
PUBLIC WORKS												
Roads, Bridges, & Sidewalks	12	6,770	381,472						388,242	496,182	303,546	
Parking, Meter and Off-Street	13								0	0	0	
Street Lighting	14								0	0	0	
Traffic Control and Safety	15								0	0	40,341	
Snow Removal	16								0	0	43,928	
Highway Engineering	17								0	0	0	
Street Cleaning	18								0	0	0	
Airport (if not Enterprise)	19	18,546							18,546	16,971	4,658	
Garbage (if not Enterprise)	20	206,475							206,475	193,675	166,788	
Other Public Works	21								0	0	0	
TOTAL (lines 12 - 21)	22	231,791	381,472	0			0		613,263	706,828	575,489	
HEALTH & SOCIAL SERVICES												
Welfare Assistance	23								0	0	0	
City Hospital	24								0	0	0	
Payments to Private Hospitals	25								0	0	0	
Health Regulation and Inspection	26								0	0	0	
Water, Air, and Mosquito Control	27	10,020							10,020	10,045	6,588	
Community Mental Health	28								0	0	0	
Other Health and Social Services	29								0	0	0	
TOTAL (lines 23 - 29)	30	10,020	0	0			0		10,020	10,045	6,588	
CULTURE & RECREATION												
Library Services	31	201,296	54,684						255,980	246,059	212,378	
Museum, Band and Theater	32								0	0	0	
Parks	33	94,375	15,835						110,210	176,096	100,691	
Recreation	34	86,529	5,299						91,828	99,315	81,358	
Cemetery	35	750							750	1,250	6,089	
Community Center, Zoo, & Manna	36								0	0	0	
Other Culture and Recreation	37		1,000						1,000	0	0	
TOTAL (lines 31 - 37)	38	382,950	76,818	0			0		459,768	522,720	400,516	

EXPENDITURES SCHEDULE PAGE 2
Fiscal Year Ending 2015

Fiscal Years

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2015 (J)	RE-ESTIMATED 2014 (K)	ACTUAL 2013 (L)	
												GOVERNMENT ACTIVITIES CONT.
GOVERNMENT ACTIVITIES CONT.												
COMMUNITY & ECONOMIC DEVELOPMENT												
39	Community Beautification								0	0	0	
40	Economic Development	53,300		191,805					245,105	225,252	210,310	
41	Housing and Urban Renewal								0	0	0	
42	Planning & Zoning	14,800							14,800	46,800	18,240	
43	Other Com & Econ. Development								0	0	0	
44									0	0	0	
45	TOTAL (lines 39 - 44)	68,100	0	191,805			0		259,905	272,052	228,550	
GENERAL GOVERNMENT												
46	Mayor, Council, & City Manager	18,950	1,285						20,235	22,475	19,179	
47	Clerk, Treasurer, & Finance Adm	339,820	119,747						459,567	400,520	392,635	
48	Electrons								0	1,500	0	
49	Legal Services & City Attorney	30,000							30,000	50,000	38,580	
50	City Hall & General Buildings	78,750							78,750	41,100	32,760	
51	Tort Liability	46,000							46,000	45,000	42,960	
52	Other General Government								0	0	0	
53	TOTAL (lines 46 - 52)	513,520	121,032	0			0		634,552	560,595	526,114	
DEBT SERVICE												
54	Gov Capital Projects				1,009,038				1,009,038	909,412	2,726,598	
55	TIF Capital Projects					250,000			250,000	3,206,872	753,975	
56									0	117,091	412,372	
57	TOTAL CAPITAL PROJECTS	0	0	0		250,000	0		250,000	3,323,963	1,166,347	
TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)												
58		1,879,476	592,613	191,805	1,009,038	250,000	0		3,922,932	7,348,308	6,267,435	
BUSINESS TYPE ACTIVITIES												
Proprietary: Enterprise & Budgeted ISF												
59	Water Utility							464,960	464,960	1,809,315	389,563	
60	Sewer Utility							1,045,866	1,045,866	647,075	594,618	
61	Electric Utility								0	0	0	
62	Gas Utility								0	0	0	
63	Airport								0	0	0	
64	Landfill/Garbage								0	0	0	
65	Transit								0	0	0	
66	Cable TV, Internet & Telephone								0	0	0	
67	Housing Authority								0	0	0	
68	Storm Water Utility								0	0	0	
69	Other Business Type (city hosp., ISF, parking, etc.)								109,125	148,525	140,670	
70	Enterprise DEBT SERVICE								0	0	0	
71	Enterprise CAPITAL PROJECTS								171,651	311,678	207,072	
72	Enterprise TIF CAPITAL PROJECTS								0	0	0	
73	TOTAL Business Type Expenditures (lines 59 - 73)							1,791,602	1,791,602	2,916,593	1,331,923	
TOTAL ALL EXPENDITURES (lines 58+74)												
74		1,879,476	592,613	191,805	1,009,038	250,000	0	1,791,602	5,714,534	10,264,901	7,599,358	
75	Regular Transfers Out		23,239			18,952		259,000	301,191	512,835	111,301	
76	Internal TIF Loan / Repayment Transfers Out			313,746					313,746	303,620	287,228	
77	Total ALL Transfers Out	0	23,239	313,746	0	18,952	0	259,000	614,937	816,455	398,529	
Total Expenditures & Fund Transfers Out (lines 75+76)												
78		1,879,476	615,852	505,551	1,009,038	268,952	0	2,050,602	6,329,471	11,081,356	7,997,887	
Ending Fund Balance June 30												
79		270,154	56,135	21,077	34,863	-281,774	13,442	749,887	863,784	1,594,204	4,075,801	

* A continuing appropriation is the unexpended budgeted amount from a prior year's capital project. The entry is made on the Com Approps page that must accompany the budget forms if used. SEE INSTRUCTIONS FOR USE