

## NOTICE OF A REGULAR MEETING BONDURANT CITY COUNCIL

January 20, 2014

Meeting 14-02

**NOTICE IS HEREBY GIVEN** that a Regular Meeting of the City Council will be held at 6:00 p.m., on Monday, January 20, 2014, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

### AGENDA

- 1) Roll Call
- 2) Call to Order and Declaring a Quorum
- 3) Pledge of Allegiance
- 4) Abstentions declared
- 5) Perfecting and Approval of the Agenda
- 6) Consent Items:
  - a) Approval of the City Council Meeting Minutes of January 06, 2014
  - b) Receive and File - Planning & Zoning Commission Minutes of December 12, 2013
  - c) Receive and File - Parks and Recreation Board Minutes of November 21, and December 05, 2013, and Discussion Session on December 19, 2013
  - d) Receive and File - Library Board Meeting Minutes of December 05, and
  - e) December 14, 2013
  - f) Claims Report
  - g) December 2013 Financial Statements (e-mailed January 08, 2014)
  - h) Tax Abatement Applications - Jason Rowe, 1282 Adams Street, Southeast, Bondurant, Polk County, Iowa
- 7) Polk County Sheriff's Report
- 8) Guests requesting to address the City Council
- 9) Bradley Cooper, PE, Cooper Crawford & Associates, LLC - Presentation of a Preliminary Plat for Pleasant Grove Development  
**RESOLUTION NO. 14-08** - A Resolution approving the Preliminary Plat for Pleasant Grove Development
- 10) Leslie Holsapple, Program Coordinator, Metro Waste Authority - Presentation of yard waste cart service
- 11) Bondurant-Farrar Student Council - Presentation of the May Day 5K scheduled for May 03, 2014  
**RESOLUTION NO. 14-09** - A Resolution approving the route for the May Day 5K on May 03, 2014
- 12) Bob Veenstra, Veenstra & Kimm, Inc - Presentation of Drainage Study
- 13) Jill Sanders, Library Director - Presentation of annual report
- 14) Jeff Cook, Board Chair, Parks and Recreation Board - Presentation of 2014 Park Improvement Project
- 15) **RESOLUTION NO. 14-10** - A Resolution approving the appointment of Michell Klinker-Feld, 100 Grant Street, North, and Joshua Bryant, 502 Mallard Pointe Drive, Northwest, Bondurant, Polk County, Iowa, to the Library Board of Trustees
- 16) **RESOLUTION NO. 14-11** - A Resolution accepting ownership of the Northeast Morgan Drive watermain

- 17) **ORDINANCE NO. 13-212** - An Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 180 – Subdivision Ordinance to add a new provision defining the effective period of a Preliminary Plat (third and final reading)
- 18) **ORDINANCE NO. 13-213** - An Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 53, Noise Control (second reading)
- 19) **ORDINANCE NO. 13-214** - An Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 69, Parking Regulations (third and final reading)
- 20) **ORDINANCE NO 14-200** - An Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 75, Accident Reports for All Terrain Vehicles and Snowmobiles (second reading)
- 21) **RESOLUTION NO. 14-12** - A Resolution approving the purchase of property at 200 Lincoln Street, Southeast, Bondurant, Polk County, Iowa, in the amount of \$111,000
- 22) **RESOLUTION NO. 14-13** - A Resolution taking additional action to enter into a General Obligation Water Capacity Acquisition Loan Agreement and Awarding General Obligation Water Bond Series 2014A
- 23) **ORDINANCE NO. 14-201** - An Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 178, Zoning Code - District Regulations pertaining to Parkland Dedication (first reading)
- 24) Discussion item(s)
  - a) Electronic sign for City Hall
  - b) Budget work session
- 25) Reports / Comments and appropriate action thereon:
  - a) Mayor
  - b) City Administrator
  - c) Council Members
- 26) **CLOSED SESSION** – Pursuant to Iowa Code Section 21.5(j) to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property
- 27) Adjournment

# BONDURANT CITY COUNCIL

## REGULAR MEETING

January 06, 2014

Meeting No. 14-01

A regular meeting of the City Council of the City of Bondurant, Polk County, Iowa, was held in the Community Room at the Bondurant City Center on the 06th day of January 2014, at 6:00 p.m.

Present: Mayor Keith Ryan  
Council Member Amy Bogaards  
Council Member Wes Enos  
Council Member Eric Johnson  
Council Member Brian Lohse  
City Attorney David Brick  
City Administrator Mark Arentsen  
Water Superintendent Pat Collison  
Deputy City Clerk Michelle Wells  
Finance Director Lori Dunham

Absent: Council Member Curt Sullivan

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the United States Post Office on January 03, 2014. All proceedings hereafter shown were taken while the convened meeting was open to the public.

City Administrator Arentsen administered the Oath of Office to Council Member Wes Enos.

Roll Call was taken and a quorum was declared. Mayor Ryan called the meeting to order at 6:00 p.m.

Mayor Ryan led the pledge of allegiance.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to approve the agenda as presented. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to approve the Consent Items consisting of the City Council Meeting Minutes of December 16, 2013, Library Board Meeting Minutes of November 07, 2013, the Claims Report, and Tax Abatement Applications for Harold J. Cox, 1420 Northeast Morgan Drive; Darrin and Laura Wood, 312 Evergreen Drive, Northwest; Larry W. Freeman, 117 Mallard Pointe Drive, Northwest; and Keith Ryan, 422 3rd Street, Southeast, Bondurant, Polk County, Iowa. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Polk County Sheriff's Department Division Chief Kevin Schneider presented a detailed report on recent activity.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to close the regular City Council meeting at 6:07 p.m., and open the Public Hearing for consideration of amending the City of Bondurant Municipal Budget for Fiscal Year 2013 / 2014. Roll Call: Ayes: 4. Nays: 0. Motion carried. No public comments were received during the Public Hearing. Motion made by Council Member Bogaards, seconded by Council Member Johnson, to close the Public Hearing at 6:08 p.m., and open the regular City Council meeting. Roll Call: Ayes: 4. Nays: 0. Motion carried. Motion made by Council Member Bogaards, seconded by Council Member Lohse, to approve Resolution No. 14-01, a Resolution approving the City of Bondurant amended Municipal Budget for Fiscal Year 2013 / 2014. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Andy Loonan, District 1 Field Services Coordinator, presented an update on the status and timeline for the Highway 65 / I-80 reconstruction project and answered questions from the Mayor and Council. The projected completion date is for the end of 2014.

Dylan Mullenix, and Bethany Wilcoxon, representing the Des Moines Area Metropolitan Planning Organization, presented The Tomorrow Plan and asked the City of Bondurant to be the first City to support the plan. Motion made by Council Member Bogaards, seconded by Council Member Johnson, to approve Resolution No. 14-02, a Resolution of support for The Tomorrow Plan. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Nicole Bruce presented the Live Healthy Iowa 5K scheduled for April 12, 2014, and answered questions from the Mayor and Council. The 5K route has not been determined yet but the event has nine confirmed locations and Bondurant would be the tenth location. Motion made by Council Member Bogaards, seconded by Council Member Johnson, to approve Resolution No. 14-03, a Resolution approving the Live Healthy Iowa 5K in the City of Bondurant. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Enos, to approve Resolution No. 14-04, a Resolution approving the appointments of Mayor Pro Tem, City Attorney, City Engineer and Emergency Services Chief for calendar year 2014. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Lohse, seconded by Council Member Bogaards, to approve the third and final reading of Ordinance No. 13-210, an Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 165 Floodplain Regulations. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Council Member Lohse suggested the last sentence in Municipal Code Section 92.12(4) be separated and defined as 92.12(5). Motion made by Council Member Bogaards, seconded by Council Member Lohse, to waive the second reading of Ordinance No. 13-211, an Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 92, Water Rates and approve as the third and final reading with Council Member Lohse's request. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Lohse, to approve the second reading of Ordinance No. 13-212, an Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 180, Subdivision Regulations, by adding a new provision defining the effective period of a Preliminary Plat, adding that the language in the second to the last paragraph needs more definition. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Enos, to approve the first reading of Ordinance No. 13-213, an Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 53, Noise Control, with changes to be made by City Attorney Brick. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Lohse, seconded by Council Member Bogaards, to approve the second reading of Ordinance No. 13-214, an Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 69, Parking Regulations. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Enos, to approve the first reading of Ordinance No. 14-200, an Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 75, Section 75.07, Accident Reports for All Terrain Vehicles and Snowmobiles. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to approve Resolution No. 14-05, a Resolution setting a Public Hearing date for February 03, 2014, on a proposal to enter into a Water Revenue Loan Agreement and borrow money thereunder in a principal amount not to exceed \$500,000. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Lohse, to approve Resolution No. 14-06, a Resolution setting a Public Hearing date for February 03, 2014, on a General Obligation Water Capacity Acquisition Loan Agreement and to borrow money in a principal amount not to exceed \$1,250,000. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Lohse, seconded by Council Member Bogaards, to approve Resolution No. 14-07, a Resolution approving the appointment of City Administrator Mark Arentsen to the Watershed Management Authority. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Discussion items included Northeast Morgan Drive annexation / water service requests; proposed brush chipping rules; prosecuting violators that bypass a water meter and delinquent fee policy. Water Superintendent Pat Collison participated in the discussion.

**The following item(s) were discussed as part of Mayor Ryan's comments:**

- No comment.

**The following item(s) were discussed as part of City Administrator Arentsen's comments:**

- The judge ruled in favor of the City in the Jeff Mundell lawsuit.
- City lagoon / WRA update. The City is officially out of the wastewater treatment business.
- Public works building addition began January 03.
- Applied for Public Interest Award given annually by the Central Iowa Taxpayer's Alliance.  
The City has reduced its tax rate for the last eight years.
- Chichaqua Valley Trail paving east to 88th Street Trailhead to be bid through DOT in March.
- Traffic Signal Project to be bid through DOT in March.
- 80 single family building permits issued in 2013.

**The following item(s) were discussed as part of Council Member's and City Attorney Brick's comments:**

- Council Member Lohse - No comment.
- Council Member Bogaards - Questioned why the City wasn't informed immediately when construction crews recently hit a water line; and thinks the City should stop hearing resident's personal property damage complaints at the City Council level.
- Council Member Enos - Happy to be here.
- Council Member Johnson - No comment.
- City Attorney Brick – No comment.

Council Member Bogaards asked for a five minute recess.

Motion made by Council Member Bogaards, seconded by Council Member Lohse, to close the regular City Council meeting at 8:20 p.m., and open the Closed Session pursuant to Iowa Code Section 21.5(j) to discuss the purchase of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property. Roll Call: Ayes: 4. Nays: 0. Motion carried. Motion made by Council Member Bogaards, seconded by Council Member Johnson, to close the Closed Session at 8:35 p.m., and open the regular City Council meeting. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Enos, to adjourn said meeting at 8:40 p.m. Roll Call: Ayes: 4. Nays: 0. Motion carried.

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Michelle Wells, Deputy City Clerk

ATTEST:

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Keith Ryan, Mayor

(SEAL)

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on January 06, 2014, that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting, and the said minutes from which the foregoing proceedings have been extracted were written from and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Keith Ryan, Mayor

**CITY OF BONDURANT**  
**PLANNING AND ZONING COMMISSION**  
**MINUTES**

A meeting of the City of Bondurant Planning and Zoning Commission was held in the Community Room at the Bondurant City Center on December 12, 2013, at 6:00 p.m.

Present:                   Commission Chair David Higgins  
                                Commission Member Michele Bailey  
                                Commission Member Brian Clayton  
                                Commission Member Wes Enos  
                                Commission Member Jennifer Keeler  
                                City Administrator Mark Arentsen  
                                Parks and Recreation Board Chair Jeff Cook  
                                Parks and Recreation Board Member Lori Vermie  
                                Finance Director Lori Dunham

Absent:                    Commission Member Roy McCleary  
                                Commission Member Judi Mendenhall

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the Bondurant Post Office on December 10, 2013. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Commission Chair Higgins called the meeting to order at 6:05 p.m. Roll call was taken and a quorum was declared. Motion made by Commission Member Enos, seconded by Commission Member Bailey, to approve the agenda as presented. Roll call: Ayes: 5. Nays: 0. Motion carried.

Motion made by Commission Member Bailey, seconded by Commission Member Enos, to approve the Planning and Zoning Commission Minutes of October 24, 2013. Roll call: Ayes: 5. Nays: 0. Motion carried.

Leon Von Stein, 7901 Northeast 88th Street, Bondurant, presented a Plat of Survey for 7901 Northeast 88th Street, Bondurant, Iowa, located north of 8825 Northeast 78th Avenue, south of the Chichaqua Valley Trailhead and east of Northeast 88th Street. Mr. Von Stein is sectioning approximately 76 acres into two parcels. One parcel will be 1.87 acres with the house included and this parcel will be sold in the future. The other 74-75 acres is farmland. Motion made by Commission Member Enos, seconded by Commission Member Bailey, to approve Resolution No. PZ-13-09, a Resolution approving the Plat of Survey for 7901 Northeast 88th Street, Bondurant, Polk County, Iowa. Roll Call: Enos-Yes, Bailey-Yes, Keeler-Yes, Clayton-Yes, Higgins-Yes. Motion carried.

City Administrator Arentsen and Parks and Recreation Board Chair Cook led a discussion regarding the proposed ordinance revisions to the park land dedication requirements for residential developments. The following suggested changes were discussed:

A v. – add “such as Planning and Zoning Commission, Parks and Recreation Board and City Council” after appropriate councils.

A v. – Regarding cash donation in lieu of parkland, City Engineer Bob Veenstra, in a discussion with City Administrator Arentsen, suggested using appraised value as determined by a mutually agreed upon licensed appraiser hired by the City with the developer funding the appraisal.

B v. – add “seeding” after the developer grading. Seed should be lawn quality seed that is acceptable to the City.

C vi. – add “seed as acceptable by the City” after the developer grading.

Jeff Cook will make the above revisions, send it to Planning and Zoning and Parks and Recreation, with Parks and Recreation reviewing at their December 19, meeting. Motion made by Commission Member Enos, seconded by Commission Member Bailey, to approve Resolution No. PZ-13-10, a Resolution which states that approving the proposed ordinance revisions to update park land dedication requirements for residential developments with the above recommended changes is in the long term interest of the City of Bondurant and recommends the ordinance revisions be adopted by the City Council. Roll Call: Enos-Yes, Bailey-Yes, Keeler-Yes, Clayton-Yes, Higgins-Yes. Motion carried.

**The following items were discussed as part of Commission Members’ comments:**

- Commission Member Keeler – BDI has been busy with art and recreation subcommittee that will qualify as a 501c3 for grant applications. Grocery store may open around April 1. Two people interested in the old American Legion building.
- Commission Member Bailey – Will be on the Commission until March.
- Commission Member Clayton – Inquired about when Renaud Ridge will connect to Grant Street and when sidewalk would be installed for Renaud Ridge children to walk to school along west side of Grant Street North.
- Commission Member Enos – This will be his last meeting, thanked everyone.

**The following items were discussed as part of Commission Chair Higgins’ comments:**

- Inquired about next agenda?

**The following item was discussed as part of City Administrator Arentsen’s comments:**

- January 9, agenda will include a preliminary plat for Pleasant Grove and possibly Mallard Creek.

- Council met on December 9, and reviewed the Comprehensive Plan with Brad Scheib from Hoisington Koegler Group. Brad will provide proposals for Zoning Ordinance review and corridor plans for Grant Street and Highway 65.
- Traffic lights will be installed at the Git-N-Go intersection in 2014.
- Chichaqua Trail project will go out for bid in March.

Motion made by Commission Member Bailey, seconded by Commission Member Enos, to adjourn the meeting. Roll call: Ayes: 5. Nays: 0. Motion carried. Commission Chair Higgins declared the meeting adjourned at 6:50 p.m.

ATTEST:  
  
David Higgins  
Commission Chair

  
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Lori Dunham  
Finance Director

Meeting No. 13-11 (2)

**CITY OF BONDURANT**  
**PARKS AND RECREATION BOARD**  
**MINUTES**

**November 21, 2013**

A Regular meeting of the City of Bondurant Parks and Recreation Board was held at City Hall, 200 2nd Street, Northeast, Polk County, Iowa on November 21, 2013, at 6:00 p.m.

Present:     Board Chair Jeff Cook  
              Board Vice Chair John Hodges  
              Board Member Lori Vermie  
              Board Member Joe Van Horn  
              Board Member Amie Johnson  
              Board Member Eric Johnson  
              Recreation Coordinator Shelby Hagan  
              Administrative Assistant Misty Richardson-Kugler  
              City Administrator Mark Arentsen  
              Council Member Amy Bogaards  
              Mayor Keith Ryan

Absent:       Board Member Nicole Bruce

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the Bondurant Post Office on November 18, 2013. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Board Chair Cook called the Board meeting to order at 6:05 p.m. Roll call was taken and a quorum was present. Motion made by Board Member Hodges, seconded by Board Member Vermie to make 5a. as a line item not a sub line and approve the agenda as amended. Roll call: Ayes 6. Nays: 0 Motion carried.

Motion made by Board Member Van Horn, seconded by Board Member A. Johnson, to approve the Parks and Recreation Board Minutes from November 7, 2013. Roll call: Ayes: 6. Nays: 0. Motion carried.

Board Chair Cook went over the park kit and was thinking about adding a grill and bike rack to the list. Board agreed adding a bike rack but not a grill to neighborhood parks. Board Member Hodges suggested staying consistent with design. City Administrator Arentsen talked to Gary Hemmen about being a construction manager for the City Park and Lake Petocka project. Mark traveled with Ken Grove, Street superintendent to Wisteria Heights and Lincoln Estates and noticed sites are ok as graded, playgrounds will need tiling for a drainage system. MidAmerican is adding electricity around Renaud Ridge, so this park won't be ready for a

while. Three playgrounds are ready, we should send out proposals with dimensions, locations and what kind of equipment we would like. Vendor should be paid to install equipment. Board Chair Cook spoke to Kyle Hammes at the school regarding building shelters for the city with the students, he would like more detail on cost. Mayor Ryan suggested talking to Tom Armstrong, Mayor of Grimes. He specializes in park equipment.

Resident Andrea Stanfel, 200 Lincoln St SE, has a special request. She lives at the park and states there are children at the park and in her yard at all hours of the night. Polk County has been called and knows about the situation. Mayor Ryan stated that we will call Polk County again. Andrea would like to see signs put up that states "Park Closed" and add curfew times. Is it possible to add a back to the new shelter and build the shelter at the other end of the park? Andrea would like to know if alley is staying and if more lights could be added around playground.

Board discussed Parks and Recreation ordinance. Board Member E. Johnson inquired about the crossed out items. Board Member Hodges would like to change some verbiage. Board will be sending their changes and recommendations to Board Member Van Horn to update.

Mayor Ryan updated the Board on a conversation within Council to have the BRSC Board become a committee. This will make many changes including BRSC bylaws and put more on the Parks and Rec. Board to manage. BRSC will no longer be able to spend money without Parks Board approval.

Recreation Coordinator Hagan informed the Board of some upcoming events including Santa Social, Bricks 4 Kidz and Merry & Bright contest. Board Member A. Johnson suggested making the entry form for Merry & Bright less complicated, too many things on form to follow for entry.

Mayor Ryan suggested adding an around town section to the Bounce. He also thanked all Board Members for volunteering their time.

The developer intends to use the undeveloped portion of the Wolf Creek property as crop land. The developer is the sole owner of the property and homeowners association. Residents are attempting to assume responsibility for property designated for the homeowners association. Residents would like the green space next to the clubhouse be given to the City and used as a park. Clubhouse and pond is currently on the same lot. City Administrator Arentsen stated that the outer perimeter of the Wolf Creek property is planned for a trail. There is plenty of space at the area designated for tennis courts next to the mailboxes. Overall space Sean thinks is about 5 acres. Board member Hodges asked if the Association was giving a new piece of land in lieu of the horseshoe concept around the plat perimeter. Did this go through the Planning & Zoning Commission. Board Chair Cook asked about the City's options. City Administrator Arentsen suggested splitting up the ground next to the clubhouse and installing play equipment on the area deeded to the City for a park. It could cost several thousand dollars to split and record the property. Mayor Ryan would like to know the operating cost of Wolf Creek. Board member Eric Johnson said that all the land that forms a horseshoe would

be needed to form a trail. He would rather see the City take the front piece of property for easier maintenance.

City Administrator Arentsen would like to have the Recreation Coordinator position become part time as of January 1. He would like to see the ordinance and job description done by the end of the year. (Board Chair Cook would like to balance out the expense with the new employee to keep Parks and Rec Coordinator at 40 hrs.) He questioned what percentage is Parks and Rec and what percent is other. Board Member A. Johnson suggested it would be a complete step back, BRSC is only a few months out of the year so 8 months could be spent on Parks and Rec. We should work on getting bylaws, job description and ordinance up to date so all can work together. Board Member Hodges feels the same way; it would also be difficult to retain good people. With our town only growing we need to be looking forward. Board Member Hodges motions and Board Member Van Horn seconds to change job description to 40 hours. Mayor Ryan suggests BRSC become a committee and come to Parks and Rec. Board for approval. Keeping Recreation Coordinator at 40 hours will keep everything and everyone happy. Board Chair Cook questioned how to get everything accounted for in two weeks. City Administrator Arentsen will email the Board the job description and ordinance so the Board can email back and forth. Board Member Van Horn will be taking any changes to the ordinance and re-write them.

**The following items were discussed as part of the Recreation Coordinator's comments:**

- No comment

**The following items were discussed as part of the Board Chair's comments:**

- Questioned some comments made in an email.

**The following items were discussed as part of the Board Member's comments:**

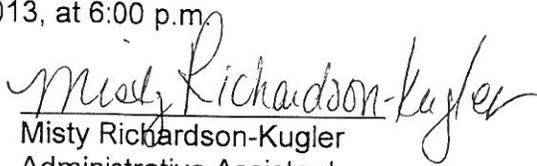
- A. Johnson- no comment
- E. Johnson- no comment
- Vermie- rainout is gone off the website. Two cameras from Casey's, looking into more information.
- Van Horn- no comment
- Hodges- no comment

**The following items were discussed as part of the City Administrator's comments:**

- No comment

Board Chair Cook adjourned the meeting at 7:50 p.m.

The next meeting will be held on Thursday, December 5, 2013, at 6:00 p.m.

  
Misty Richardson-Kugler  
Administrative Assistant

ATTEST:

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Jeff Cook  
Board Chair

Meeting No. 13-12 (1)

**CITY OF BONDURANT**  
**PARKS AND RECREATION BOARD**  
**MINUTES**

**December 5, 2013**

A Regular meeting of the City of Bondurant Parks and Recreation Board was held at City Hall, 200 2nd Street, Northeast, Polk County, Iowa on December 5, 2013, at 6:00 p.m.

Present: Board Chair Jeff Cook  
Board Vice Chair John Hodges  
Board Member Lori Vermie  
Board Member Joe Van Horn  
Board Member Amie Johnson  
Recreation Coordinator Shelby Hagan  
Administrative Assistant Misty Richardson-Kugler  
City Administrator Mark Arentsen

Absent: Board Member Eric Johnson

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the Bondurant Post Office on November 27, 2013. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Board Vice Chair Hodges called the Board meeting to order at 6:00 p.m. Roll call was taken and a quorum was present. Motion made by Board Member Hodges, seconded by Board Member Vermie, to approve the agenda as presented. Roll call: Ayes 5. Nays: 0 Motion carried.

Motion made by Board Member Hodges, seconded by Board Member Van Horn, to approve the Parks and Recreation Board Minutes from November 21, 2013. Roll call: Ayes: 5. Nays: 0. Motion carried.

City Administrator Arentsen handed out copies of the highlighted plat South of HS. Outlot 4 shows where the playground will be. He would like the Board to review park location before we get to plat approval process. This will be on the agenda for the next meeting. Since park is smaller than required size per our code, owner would like to make a cash payment in lieu of dedicating more property. A handout from the City's Comprehensive Plan shows that the area east of the high school is designated for North Park east of this plat. If money was accepted, City would need to buy additional ground as necessary. There is no money available right now but if the Board wants to do this, we will need to figure it out. He does not have a problem accepting ground and money. Board Member Hodges asked if we have ever been in a situation where we took the money instead of land, and is the Board setting a bad precedence for developers? Would like to know what it says in the City ordinance. Does ordinance give the City the right to wave that formula? Board Chair Cook would like to know what lot 29 is worth and what calculation would it be based on. Could developer tell us? City Administrator Arentsen would like to see Park Board approve future park land dedications prior to Planning and Zoning and City Council consideration of the plat. Board Chair Cook would like to know what outlot Z is and if the developer is ready to move forward. City Administrator Arentsen is meeting with developer on December 9 to discuss Collector Street and move it north of high school. Board Chair Cook discussed

shelter price with Menards, he would like to use this price as the budget for future neighborhood shelters.

Three playground vendors will be meeting with the school on December 19 starting at 3:30. Board was asked to attend. Board to possibly draft an RFP out of the presentations. This could go to Council on January 6. Board approved.

Council member Sullivan suggested at Council to take another look at reducing the cost for the shelters. He suggested using only concrete for the interior walls instead of tile. Board Member Hodges would like to know the cost difference. If Thad Long was involved to redesign, it would cost money, that money could be spent on the shelter. City Administrator Arentsen will talk to Thad Long for lower cost interior finishes. He will also get with him on the position of the Petocka South shelter and see what the best option would be for the doors. Board Chair Cook will follow up with Kyle Hammes from the school on constructing the shelters.

Parks and Recreation Board went over multiple changes to the Parks and Recreation Board ordinance. They will be sending over more suggestions to Board Member Van Horn. Board Chair Cook would like for BRSC to look at the proposed ordinance. Council Member Johnson would like to incorporate BRSC bylaws into our ordinance. Board Member Hodges would like the BRSC Board to adopt their own bylaws and not put it in this ordinance. City Administrator Arentsen stated BRSC would be a subcommittee and will report to Parks and Rec Board. Should the Parks and Rec Board approve bill payments prior to their consideration and approval by the City Council? He does not believe that Parks and Rec Board approval is necessary as long as the charges are within the established budget and people are doing what makes sense. All expenditures will then be approved by City Council. He will send ordinance to City Attorney when updates are completed.

**The following items were discussed as part of the Recreation Coordinator's comments:**

- Santa Social on Saturday December 7 from 1-3.

**The following items were discussed as part of the Board Chair's comments:**

- Nicole Bruce has resigned from Parks and Rec Board.

**The following items were discussed as part of the Board Member's comments:**

- Hodges stated to follow Iowa Code on gender balance.
- A. Johnson- no comment.
- Van Horn- no comment.
- Vermie- brought in 12volt power supply cameras donated from Casey's. She will be checking into DVR's to work the cameras.

**The following items were discussed as part of the City Administrator's comments:**

- City Council appoints Parks Board, if anyone interested they can contact Mayor.

Board Chair Cook adjourned the meeting at 7:25 p.m.

The next meeting will be held on Thursday, December 19, 2013, at 7:00 p.m.

  
Misty Richardson-Kugler  
Administrative Assistant

ATTEST:

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Jeff Cook  
Board Chair

Meeting No. 13-12 (2)

**CITY OF BONDURANT**  
**PARKS AND RECREATION BOARD**

**December 19, 2013**

On December 19, 2013 at 7:00 p.m., Board Chair Cook declared that a quorum was not present to conduct a regular meeting.

Present:        Board Chair Jeff Cook  
                  Board Member Lori Vermie  
                  Recreation Coordinator Shelby Hagan  
                  Administrative Assistant Misty Richardson-Kugler  
                  City Administrator Mark Arentsen

Absent:         Board Member Eric Johnson  
                  Board Vice Chair John Hodges  
                  Board Member Joe Van Horn  
                  Board Member Amie Johnson

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the Bondurant Post Office on December 12, 2013. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Discussion items included the following:

Brad Cooper- Cooper Crawford & Ass., Scott Temple and Dave Harmeyer, Vista Real Estate, presented proposed Pleasant Grove subdivision of 24 lots. City Administrator Arentsen suggested adding the subdivision to the 2014 park plan. The subdivision will be presented to the Planning and Zoning Commission on January 9, 2014, for approval.

Karen Hudson, 8894 94<sup>th</sup> Avenue, Northeast, offered to help the City with funding for projects, by donating her Apple share contribution. Her employer will then match Karen's contribution as will the Lohse Family Foundation will then match that. Total would be \$80,000.

Nicole Bruce, representing Live Healthy Iowa, would like to propose Bondurant to be a host community for a 5K to be held April 12, 2014. The route has not been determined. Board Chair Cook suggested forming a committee for route determination, adding this is a great opportunity for the City. Nicole Bruce stated that each location determines route, Live Healthy Iowa will work on street closures, volunteers and awards.

Board Chair Cook adjourned the meeting at 7:40 p.m.  
The next meeting will be held on Thursday, January 2, 2013, at 6:00 p.m.

Minutes of the Bondurant Community Library Board Meeting  
Thursday, December 5, 2013

MEMBERS PRESENT: Craig Kinrade, Susan Ugulini, Pat Kaura, Cheryl Lenhart, Michell Klinker-Feld

Call to order at 7:06 PM

No guests present.

Minutes of the November 7, 2013 meeting were reviewed. Motion by Kinrade second by Lenhart to approve the minutes. Motion carried unanimously.

- 1.) FINANCIAL REPORT: The financial report was reviewed. Motion by Lenhart second by Kaura to accept the financial report. Motion carried unanimously.
- 2.) WARRANT LIST: Expenditures were reviewed. Motion by Kinrade second by Lenhart to approve the warrant list. Motion carried unanimously.
- 3.) STATISTICS: An amended statistics report for July 2013 was presented. Total circulation for November was 2,210. Suggestion was made to the director to present statistics in a spreadsheet format in the future so comparisons can be made from month to month.
- 4.) STAFF REPORT: Jill and Carol are covering the children's librarian duties until a replacement is hired. Discussion held regarding options for advertisement for children's librarian position. Reading specialist from Bondurant Public School began bringing classes to the library so students can check out books.
- 5.) LIBRARIAN ITEMS: Jill will file for E-Rate which could potentially result in a discount on phone services as well as internet services. Discussion held regarding increasing the bandwidth for internet service at the library.
- 6.) BUDGET PREPARATION WORK SESSION FOR FY 2014-2015: A discussion was held on the budget for next fiscal year. Motion by Kinrade second by Lenhart to approve the proposed budget as discussed with Jill making necessary adjustments for salary. Motion carried unanimously.
- 7.) BOARD PRESIDENT ITEMS: Member Lenhart is not renewing her term on the Library Board. Members Ugulini and Klinker-Feld have agreed to a renewal of their terms. A discussion was held regarding the selection process of new Board Members.
- 8.) NEW BUSINESS: None
- 9.) Motion by Kaura second by Lenhart to adjourn the meeting.

Meeting adjourned 7:36 PM  
Next meeting January 2, 2014 7:00 PM

Respectfully submitted,  
Michell Klinker-Feld  
Vice-President

Minutes of the Bondurant Community Library Special Board Meeting  
On Saturday December 14, 2013

MEMBERS PRESENT: Craig Campbell, Patricia Kaura, Michell Klinker-Feld, Mary Thomas,  
and Jill Sanders, Library Director.

Call to order at 10:06 AM

Guests present: Amy Bogaards, Bondurant City Council Member

1 DISCUSSION/DECISION RE-APPOINTMENT OF SUE UGULINI TO BONDURANT COMMUNITY LIBRARY BOARD OF TRUSTEES: A.) Council member Bogaards provided the library board with the following information: There are new board regulations that the city must follow. Boards will need to meet a gender equality issue. The law specifies that boards, to the best of their efforts, must have a 50/50 male/female ratio. The city has 90 days to comply. Therefore re-appointments to the different boards will be delayed until April 1st, 2014. The library board will have three vacant positions until the regulations are met. B.) A discussion was held regarding the possibility of changing the city ordinance to have two rural members on the library board.

2 DISCUSSION/DECISION BUDGET 2014-2015-REVENUES: A.) The Budget Worksheet was reviewed. Motion by Kaura, second by Campbell to approve the line items in the revenue account as proposed by the library director. Motion carried unanimously.

Motion by Kaura, second by Campbell to adjourn. Motion carried unanimously.

Meeting adjourned 11:25 AM

Next Meeting Thursday, January 2, 2014 7 PM

Respectfully submitted,  
Mary Thomas  
Secretary

CHECK NO	DATE	EMP NO	PAY TO THE ORDER OF	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
-----							
1			LEGACY BANK				
42350	1/17/2014	8402	MARK J ARENTSEN	2792.88			
42351	1/17/2014	3118	JENNIFER CAMPBELL	585.10			
42352	1/17/2014	3129	MARGARET L CHRISTIAN	373.42			
42353	1/17/2014	5103	PATRICK COLLISON	1478.43			
42354	1/17/2014	4128	JOHN A DOUGLAS	82.95			
42355	1/17/2014	7101	KENNETH E GROVE	1490.53			
42356	1/17/2014	3106	SHELLEY KESLING	568.73			
42357	1/17/2014	5109	MICHELLE WELLS	1248.04			
				-----			
				8620.08			
			ACH TRANSACTIONS				
31701	1/17/2014	4133	TODD A STEWART	161.54			
31801	1/17/2014	7104	BOYCE BAILEY	879.55			
31961	1/17/2014	5113	LORI DUNHAM	1283.22			
32001	1/17/2014	9108	LYNDI S FREEL	48.48			
32101	1/17/2014	5118	SHELBY HAGAN	886.90			
32201	1/17/2014	7105	DAVID HIGGINS	993.09			
32301	1/17/2014	3122	ALISHIA A PALS	599.35			
32401	1/17/2014	4134	COLIN P RANKIN	118.20			
32501	1/17/2014	5119	MISTY L RICHARDSON-KUGLER	200.00			
32502	1/17/2014	5119	MISTY L RICHARDSON-KUGLER	5.00			
32503	1/17/2014	5119	MISTY L RICHARDSON-KUGLER	536.43			
32601	1/17/2014	3128	JILL C SANDERS	1197.43			
32701	1/17/2014	1478	PATRICIA E SMITH	194.68			
32801	1/17/2014	4132	JANETTE L YOUNG	93.30			
				-----			
				7197.17			
			BANK TOTAL	15817.25			
			REPORT TOTAL	15817.25			

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN CHCK	CK SQ
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LEGACY BANK												
1473 ACCESS SYSTEMS LEASING												
14587341	1 I	1/21/2014	1/21/2014	COPIER	309.38		309.38		309.38	001		1
								001-410-6499	CONTRACT SERVICES			
				** VENDOR TOTALS *	309.38		309.38		309.38			
1516 ACCESS SYSTEMS												
INV213305	1 I	1/21/2014	1/21/2014	COPIER OVERAGE	51.09		51.09		51.09	001		1
								001-410-6499	CONTRACT SERVICES			
INV216410	1 I	1/21/2014	1/21/2014	COPIER SCANNER RESET	27.50		27.50		27.50	001		1
								001-410-6499	CONTRACT SERVICES			
				** VENDOR TOTALS *	78.59		78.59		78.59			
1128 ACCURATE HYDRAULICS & MACHINE												
41073	1 I	1/21/2014	1/21/2014	PLOW LIFT CYLINDER-209	429.30		429.30		429.30	110		1
								110-210-6350	OPERATIONAL EQUIPMENT REPAIR			
				** VENDOR TOTALS *	429.30		429.30		429.30			
11 ALTOONA FIRE DEPT												
01072014	1 I	1/21/2014	1/21/2014	MEDICATIONS	184.00		184.00		184.00	001		1
								001-160-6507	OPERATING SUPPLIES			
1646/97210	1 I	1/21/2014	1/21/2014	AMBULANCE DOS 12/16/13	225.00		225.00		225.00	001		1
								001-160-6413	PAYMENT TO OTHER AGENCIES			
				** VENDOR TOTALS *	409.00		409.00		409.00			
20 ALTOONA HARDWARE												
31 1213	1 I	1/21/2014	1/21/2014	SUPPLIES	7.98		7.98		7.98	610		1
								610-815-6507	OPERATING SUPPLIES			
	2 I			SUPPLIES	19.10		19.10		19.10	001		1
								001-430-6507	OPERATING SUPPLIES			
				* INVOICE TOTALS	27.08		27.08		27.08			
				** VENDOR TOTALS *	27.08		27.08		27.08			
1347 AMSAN												
302648670	1 I	1/21/2014	1/21/2014	DISINFECTANT CLEANER	104.64		104.64		104.64	001		1
								001-160-6507	OPERATING SUPPLIES			
				** VENDOR TOTALS *	104.64		104.64		104.64			
49 BAKER GROUP												
84833	1 I	1/21/2014	1/21/2014	WATER MAIN BREAK-SNYDER	2344.39		2344.39		2344.39	600		1
								600-811-6375	WATER MAIN MAINTENANCE			
				** VENDOR TOTALS *	2344.39		2344.39		2344.39			
1694 BEAUTIFUL LAWNS BY LONG'S LLC												
3826	1 I	1/21/2014	1/21/2014	ROCK SALT-13 TON	1144.00		1144.00		1144.00	110		1
								110-210-6417	STREET MAINTENANCE			
				** VENDOR TOTALS *	1144.00		1144.00		1144.00			
1547 BIBLIONIX												
2206	1 I	1/21/2014	1/21/2014	APOLLO AUTOMATION SERVI	1846.40		1846.40		1846.40	001		1
								001-410-6499	CONTRACT SERVICES			
				** VENDOR TOTALS *	1846.40		1846.40		1846.40			

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN CHCK	CK SQ
1452 BONDURANT AUTO BODY												
1840	1 I	1/21/2014	1/21/2014	LEFT DOOR REPAIR-100	28.00		28.00		28.00	610		1
						610-816-6332		VEHICLE REPAIRS				
	2 I			LEFT DOOR REPAIR-100	28.00		28.00		28.00	600		1
						600-811-6332		VEHICLE REPAIRS				
				* INVOICE TOTALS	56.00		56.00		56.00			
				** VENDOR TOTALS *	56.00		56.00		56.00			
1537 BOUND TREE MEDICAL LLC												
81308269	1 I	1/21/2014	1/21/2014	SUPPLIES	185.92		185.92		185.92	001		1
						001-160-6507		OPERATING SUPPLIES				
81308270	1 I	1/21/2014	1/21/2014	BATTERY-2	85.24		85.24		85.24	001		1
						001-160-6507		OPERATING SUPPLIES				
				** VENDOR TOTALS *	271.16		271.16		271.16			
73 BRICK GENTRY P.C.												
172558	1 I	1/21/2014	1/21/2014	LEGAL FEES-PERSONNEL;SH ICE FISHING;LIBRARY BOA	2896.31		2896.31		2896.31	001		1
						001-640-6411		LEGAL EXPENSE				
	2 I			TOP FARMS EASEMENT	52.50		52.50		52.50	329		1
						329-210-6411		LEGAL EXPENSE				
	3 I			WRA EASEMENT	332.50		332.50		332.50	610		1
						610-817-6411		LEGAL EXPENSE				
	4 I			PAINE HTS NON-COMPLIANT	481.25		481.25		481.25	741		1
						741-865-6411		LEGAL EXPENSE				
				* INVOICE TOTALS	3762.56		3762.56		3762.56			
				** VENDOR TOTALS *	3762.56		3762.56		3762.56			
814 BUDGET HEATING & COOLING												
8065	1 I	1/21/2014	1/21/2014	THERMOSTAT REPAIR-BLAIN	155.00		155.00		155.00	110		1
						110-210-6310		BUILDING & GROUND MAINTENANCE				
				** VENDOR TOTALS *	155.00		155.00		155.00			
134 DEMCO												
5158188	1 I	1/21/2014	1/21/2014	BOOK SUPPLIES	83.87		83.87		83.87	001		1
						001-410-6506		OFFICE SUPPLIES				
				** VENDOR TOTALS *	83.87		83.87		83.87			
813 DES MOINES DOOR												
8291	1 I	1/21/2014	1/21/2014	OVERHEAD DOOR REPAIR-BL	464.00		464.00		464.00	110		1
						110-210-6310		BUILDING & GROUND MAINTENANCE				
				** VENDOR TOTALS *	464.00		464.00		464.00			
1525 REGISTER MEDIA												
0007542602	1 I	1/21/2014	1/21/2014	WRA EASEMENT NOTICE	45.26		45.26		45.26	610		1
						610-817-6402		ADVERTISING-PUBLICATIONS				
0007542932	1 I	1/21/2014	1/21/2014	PUBLISHING	717.73		717.73		717.73	001		1
						001-621-6402		ADVERTISING-PUBLICATIONS				
				** VENDOR TOTALS *	762.99		762.99		762.99			
144 DES MOINES WATER WORKS												
3300020@12	1 I	1/21/2014	1/21/2014	WHOLESALE WATER COST	7349.04		7349.04		7349.04	600		1

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
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								600-812-6413	DSM WATER WORKS				
2	I			DEC 2013 BOOSTER EST	700.00		700.00		700.00	600			1
3	I			3RD QTR PUMP ST TRUE UP	11186.45		11186.45	600-812-6413	DSM WATER WORKS				1
4	I			REVENUE BOND-PRINCIPAL	4112.38		4112.38	600-812-6413	DSM WATER WORKS				1
5	I			REVENUE BOND-INTEREST	1822.46		1822.46	600-812-6802	PRINCIPAL - DSM WATERWORKS				1
				* INVOICE TOTALS	25170.33		25170.33	600-812-6852	INTEREST - DSM WATERWORKS				
									25170.33				
3300030012	1	I	1/21/2014	1/21/2014 WHOLESALE WATER COST	8386.66		8386.66		8386.66	600			1
85430830#1	1	I	1/21/2014	1/21/2014 AVAIL FEE-7950 NE 70TH	22.00		22.00	600-812-6413	DSM WATER WORKS				1
8602170012	1	I	1/21/2014	1/21/2014 WATER SAMPLES	150.00		150.00	600-812-6413	DSM WATER WORKS				1
				** VENDOR TOTALS *	33728.99		33728.99	600-811-6389	TESTING & ANALYSIS				
									33728.99				
1693 DICKERSON MECHANICAL													
15992	1	I	1/21/2014	1/21/2014 UPGRADE FIRE HYDRANTS-9	19751.03		19751.03		19751.03	600			1
15993	1	I	1/21/2014	1/21/2014 WATER MAIN-MORGAN DR	24520.33		24520.33	600-811-6375	WATER MAIN MAINTENANCE				1
				** VENDOR TOTALS *	44271.36		44271.36	600-811-6780	UTILITY SYS & STRUC				
									44271.36				
1434 EXCEL MECHANICAL CO INC													
94791	1	I	1/21/2014	1/21/2014 FURNACE;AIR;WATER HEATE	559.07		559.07		559.07	001			1
				** VENDOR TOTALS *	559.07		559.07	001-410-6499	CONTRACT SERVICES				
									559.07				
772 FRANCO TYP-POSTALIA INC													
1101818841	1	I	1/21/2014	1/21/2014 POSTAGE METER	336.00		336.00		336.00	001			1
				** VENDOR TOTALS *	336.00		336.00	001-650-6499	CONTRACT SERVICES				
									336.00				
1363 GIT-N-GO CONVENIENCE STORES													
41004	1213	1	I	1/21/2014	1/21/2014 FUEL	110.48	110.48		110.48	110			1
2	I			FUEL	17.06		17.06	110-210-6331	VEHICLE OPERATIONS				1
3	I			FUEL	17.06		17.06	001-150-6331	VEHICLE OPERATIONS				1
				* INVOICE TOTALS	144.60		144.60	001-160-6331	VEHICLE OPERATIONS				
				** VENDOR TOTALS *	144.60		144.60		144.60				
193 HAWKEYE TRUCK EQUIPMENT													
16504	1	I	1/21/2014	1/21/2014 8'2BOSS PLOW-300	5550.00		5550.00		5550.00	110			1
				** VENDOR TOTALS *	5550.00		5550.00	110-210-6799	CAPITAL OUTLAY				
									5550.00				
1142 HD SUPPLY WATERWORKS LTD													
8913187	1	I	1/21/2014	1/21/2014 METER WASHERS	15.00		15.00		15.00	600			1

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
						600-811-6727			CAPITAL OUTLAY				
** VENDOR TOTALS *					15.00		15.00		15.00				
1486 HOISINGTON KOEGLER GROUP INC													
011-062-1	1 I	1/21/2014	1/21/2014	COMP PLAN REVIEW	2203.07		2203.07		2203.07	001			1
						001-540-6490			PROFESSIONAL SERVICES				
** VENDOR TOTALS *					2203.07		2203.07		2203.07				
9999999999 2906 HUXLEY PUBLIC LIBRARY													
12132013	1 I	1/21/2014	1/21/2014	BOOK REPLACEMENT-LOST I	15.95		15.95		15.95	001			1
						001-410-6580			MISCELLANEOUS				
** VENDOR TOTALS *					15.95		15.95		15.95				
1261 UNIV OF IOWA:STATE HYGENIC LAB													
30312	1 I	1/21/2014	1/21/2014	SEWER SAMPLES	1450.00		1450.00		1450.00	610			1
						610-815-6389			ANALYSIS & TESTING				
** VENDOR TOTALS *					1450.00		1450.00		1450.00				
877 IOWA LIBRARY ASSOCIATION													
JS	1 I	1/21/2014	1/21/2014	ILA MEMBERSHIP-SANDERS	100.00		100.00		100.00	001			1
						001-410-6210			ASSOCIATION DUES				
SK	1 I	1/21/2014	1/21/2014	ILA MEMBERSHIP-KESLING	55.00		55.00		55.00	001			1
						001-410-6210			ASSOCIATION DUES				
** VENDOR TOTALS *					155.00		155.00		155.00				
230 IOWA ONE CALL													
158295	1 I	1/21/2014	1/21/2014	LOCATES	39.70		39.70		39.70	600			1
						600-812-6490			PROFESSIONAL SERVICES				
** VENDOR TOTALS *					39.70		39.70		39.70				
1573 IOWA PUMP WORKS													
5059	1 I	1/21/2014	1/21/2014	LIFT STATION PUMP REPAI	1288.11		1288.11		1288.11	610			1
						610-816-6350			OPERATIONAL EQUIPMENT REPAIR				
** VENDOR TOTALS *					1288.11		1288.11		1288.11				
1167 KEY COOPERATIVE													
10315	1213	1 I	1/21/2014	1/21/2014	FUEL	317.28	317.28		317.28	001			1
						001-150-6331			VEHICLE OPERATIONS				
	2 I			FUEL	317.28		317.28		317.28	001			1
						001-160-6331			VEHICLE OPERATIONS				
	3 I			FUEL	262.73		262.73		262.73	600			1
						600-811-6331			VEHICLE OPERATIONS				
	4 I			FUEL	262.73		262.73		262.73	610			1
						610-816-6331			VEHICLE OPERATIONS				
	5 I			FUEL	1875.57		1875.57		1875.57	110			1
						110-210-6331			VEHICLE OPERATIONS				
	6 I			FUEL	224.20		224.20		224.20	001			1
						001-430-6331			VEHICLE OPERATIONS				
	7 I			FUEL	152.38		152.38		152.38	741			1
						741-865-6331			VEHICLE OPERATIONS				
	8 I			LAGOON PUMP FUEL	316.91		316.91		316.91	610			1
						610-815-6331			VEHICLE OPERATIONS				
* INVOICE TOTALS					3729.08		3729.08		3729.08				

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
** VENDOR TOTALS *					3729.08		3729.08		3729.08				
842 MENARDS													
43918	1 I	1/21/2014	1/21/2014	SHOP MAINTENANCE	6.50		6.50		6.50	110			1
								110-210-6310	BUILDING & GROUND MAINTENANCE				
	2 I			TANK LEVER	6.97		6.97		6.97	001			1
								001-650-6310	BUILDING MAINTENANCE & REPAIR				
	3 I			2X4 VIEWTAINER	4.76		4.76		4.76	600			1
								600-811-6507	OPERATING SUPPLIES				
* INVOICE TOTALS					18.23		18.23		18.23				
** VENDOR TOTALS *					18.23		18.23		18.23				
286 METRO WASTE AUTHORITY													
70003736	1 I	1/21/2014	1/21/2014	RESIDENTIAL GARBAGE SRV	12509.13		12509.13		12509.13	670			1
								670-840-6499	CONTRACT SERVICES				
** VENDOR TOTALS *					12509.13		12509.13		12509.13				
291 MIDAMERICAN ENERGY													
18021 114	1 I	1/21/2014	1/21/2014	SERVICES	90.11		90.11		90.11	001			1
								001-210-6371	ELECTRIC/GAS				
	2 I			SERVICES	1693.91		1693.91		1693.91	110			1
								110-210-6371	ELECTRIC / GAS				
	3 I			SERVICES	1111.56		1111.56		1111.56	610			1
								610-816-6371	ELECTRIC / GAS				
	4 I			SERVICES	752.08		752.08		752.08	001			1
								001-150-6371	ELECTRIC / GAS				
	5 I			SERVICES	752.08		752.08		752.08	001			1
								001-160-6371	ELECTRIC / GAS				
	6 I			SERVICES	641.68		641.68		641.68	001			1
								001-430-6371	ELECTRIC / GAS				
	7 I			SERVICES	739.49		739.49		739.49	001			1
								001-410-6371	ELECTRIC / GAS				
	8 I			SERVICES	1277.01		1277.01		1277.01	610			1
								610-815-6371	ELECTRIC / GAS				
	9 I			SERVICES	729.63		729.63		729.63	001			1
								001-650-6371	ELECTRIC / GAS				
	10 I			SERVICES	4165.51		4165.51		4165.51	110			1
								110-210-6372	STREET LIGHTS				
	11 I			SERVICES	24.35		24.35		24.35	001			1
								001-440-6371	ELECTRIC / GAS				
* INVOICE TOTALS					11977.41		11977.41		11977.41				
** VENDOR TOTALS *					11977.41		11977.41		11977.41				
1695 MIDWEST ACOUSTICAL SUPPLY													
430009884	1 I	1/21/2014	1/21/2014	CEILING TILES	174.40		174.40		174.40	001			1
								001-410-6310	BUILDING & GROUND MAINTENANCE				
** VENDOR TOTALS *					174.40		174.40		174.40				
308 MUNICIPAL SUPPLY													
0550749-IN	1 I	1/21/2014	1/21/2014	METERS	5760.00		5760.00		5760.00	600			1
								600-811-6727	CAPITAL OUTLAY				
** VENDOR TOTALS *					5760.00		5760.00		5760.00				

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
979 NAPA AUTO PARTS													
21091993	1 I	1/21/2014	1/21/2014	HYDRAULIC OIL	25.98		25.98		25.98	110			1
								110-210-6350	OPERATIONAL EQUIPMENT REPAIR				
				** VENDOR TOTALS *	25.98		25.98		25.98				
322 OFFICE DEPOT INC													
8957918001	1 I	1/21/2014	1/21/2014	SUPPLIES	21.80		21.80		21.80	600			1
								600-812-6506	OFFICE SUPPLIES				
	2 I			SUPPLIES	21.80		21.80		21.80	610			1
								610-817-6506	OFFICE SUPPLIES				
	3 I			SUPPLIES	21.81		21.81		21.81	001			1
								001-621-6506	OFFICE SUPPLIES				
	4 I			STORAGE BOXES	16.33		16.33		16.33	001			1
								001-150-6506	OFFICE SUPPLIES				
				* INVOICE TOTALS	81.74		81.74		81.74				
8958322001	1 I	1/21/2014	1/21/2014	LEGAL PAD	16.98		16.98		16.98	001			1
								001-150-6506	OFFICE SUPPLIES				
	2 I			LEGAL PAD	16.98		16.98		16.98	001			1
								001-160-6506	OFFICE SUPPLIES				
				* INVOICE TOTALS	33.96		33.96		33.96				
				** VENDOR TOTALS *	115.70		115.70		115.70				
1151 PEGLOW ART & DESIGN PUBLISHING													
6-1310-53	1 I	1/21/2014	1/21/2014	BONDURANT MAP UPDATE	1250.00		1250.00		1250.00	001			1
								001-540-6490	PROFESSIONAL SERVICES				
				** VENDOR TOTALS *	1250.00		1250.00		1250.00				
1134 PETTY CASH													
12302013	1 I	1/21/2014	1/21/2014	POSTAGE	47.92		47.92		47.92	001			1
								001-410-6508	POSTAGE-SHIPPING				
				** VENDOR TOTALS *	47.92		47.92		47.92				
337 POLK COUNTY TREASURER													
5265	1 I	1/21/2014	1/21/2014	DEC 2013 LAW ENFORCEMEN	35844.00		35844.00		35844.00	001			1
								001-110-6050	POLK CO SHERIFF PAYMENT				
				** VENDOR TOTALS *	35844.00		35844.00		35844.00				
1293 PROTEX CENTRAL													
ORD9141965	1 I	1/21/2014	1/21/2014	FIRE ALARM INSPECTION	445.00		445.00		445.00	001			1
								001-410-6499	CONTRACT SERVICES				
				** VENDOR TOTALS *	445.00		445.00		445.00				
764 ROAD READY SERVICES INC													
13124	1 I	1/21/2014	1/21/2014	FUEL FILTER-2011 FRTLNR	34.00		34.00		34.00	110			1
								110-210-6350	OPERATIONAL EQUIPMENT REPAIR				
				** VENDOR TOTALS *	34.00		34.00		34.00				
1666 SANDRY FIRE SUPPLY LLC													
43621	1 I	1/21/2014	1/21/2014	AIR PRESSURE SWITCH	703.75		703.75		703.75	001			1
								001-150-6310	BUILDING MAINTENANCE & REPAIR				
				** VENDOR TOTALS *	703.75		703.75		703.75				

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN CHCK	CK SQ
1312 SIMPLEXGRINNELL												
76708943	1 I	1/21/2014	1/21/2014	FIRE ALARM SYS MONITOR	531.81		531.81		531.81	001		1
								001-650-6499	CONTRACT SERVICES			
				** VENDOR TOTALS *	531.81		531.81		531.81			
452 STAPLES CREDIT PLAN												
7926 114	1 I	1/21/2014	1/21/2014	SUPPLIES	212.50		212.50		212.50	001		1
								001-410-6506	OFFICE SUPPLIES			
				** VENDOR TOTALS *	212.50		212.50		212.50			
850 STEWART ELECTRIC, INC.												
8782	1 I	1/21/2014	1/21/2014	REPAIR LIGHTS-LAKE PETO	280.00		280.00		280.00	001		1
								001-430-6310	BUILDING MAINTENANCE & REPAIR			
	2 I			REPAIR PARKING LIGHT-DE	130.00		130.00		130.00	001		1
								001-650-6399	RENTAL PROPERTY EXPENSES			
	3 I			REPAIR PARKING LIGHT-CI	130.00		130.00		130.00	001		1
								001-650-6320	GROUNDS MAINTENANCE & REPAIR			
				* INVOICE TOTALS	540.00		540.00		540.00			
8794	1 I	1/21/2014	1/21/2014	HWY65/GRANT FLASHING LI	1000.00		1000.00		1000.00	110		1
								110-210-6762	SIGNALS			
	2 I			HWY65/GRANT FLASHING LI	1302.00		1302.00		1302.00	001		1
								001-210-6499	STREET REIMBURSABLE EXPENSES			
				* INVOICE TOTALS	2302.00		2302.00		2302.00			
				** VENDOR TOTALS *	2842.00		2842.00		2842.00			
1534 STRATUS BUILDNG SOLUTIONS IOWA												
6648	1 I	1/21/2014	1/21/2014	DEC 2013 CLEANING	443.39		443.39		443.39	001		1
								001-410-6499	CONTRACT SERVICES			
6952	1 I	1/21/2014	1/21/2014	JAN 2014 CLEANING	443.39		443.39		443.39	001		1
								001-410-6499	CONTRACT SERVICES			
				** VENDOR TOTALS *	886.78		886.78		886.78			
1522 SYNERGY CONTRACTING LLC												
14007CB	1 I	1/21/2014	1/21/2014	HAUL SALT	120.00		120.00		120.00	110		1
								110-210-6417	STREET MAINTENANCE			
				** VENDOR TOTALS *	120.00		120.00		120.00			
1535 TEAM SERVICES INC												
1779425-0	1 I	1/21/2014	1/21/2014	CONSTRUCTION TEST-SHOP	71.25		71.25		71.25	328		1
								328-210-6490	PROFESSIONAL FEES			
				** VENDOR TOTALS *	71.25		71.25		71.25			
718 WASTE MANAGEMENT OF IOWA												
880-0516-7	1 I	1/21/2014	1/21/2014	DUMPSTER-SWEEPER DEBRIS	203.30		203.30		203.30	110		1
								110-210-6417	STREET MAINTENANCE			
				** VENDOR TOTALS *	203.30		203.30		203.30			
433 WILLIAMSONS REPAIR												
32202	1 I	1/21/2014	1/21/2014	OIL CHANGE-87082	16.58		16.58		16.58	600		1
								600-811-6332	VEHICLE REPAIRS			
	2 I			OIL CHANGE-87082	16.57		16.57		16.57	610		1
								610-816-6332	VEHICLE REPAIRS			

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
* INVOICE TOTALS					33.15		33.15		33.15				
** VENDOR TOTALS *					33.15		33.15		33.15				
22607	1 I	1/21/2014	1/21/2014	957 CITY OF DES MOINES WRA EXPENSE	23754.00		23754.00		23754.00	610			1
							610-817-6413		PAYMENT TO OTHER AGENCIES				
** VENDOR TOTALS *					23754.00		23754.00		23754.00				
W500155191	1 I	1/21/2014	1/21/2014	991 ZIEGLER INC. REPAIR STARTING CABLE-4	61.77		61.77		61.77	110			1
							110-210-6350		OPERATIONAL EQUIPMENT REPAIR				
** VENDOR TOTALS *					61.77		61.77		61.77				
BANK TOTALS					203356.37		203356.37		203356.37				
TOTAL MANUAL CHECKS									.00				
TOTAL E-PAYMENTS									.00				
TOTAL PURCH CARDS									.00				
TOTAL OPEN PAYMENTS									203356.37				
GRAND TOTALS					203356.37		203356.37		203356.37				
									Interim Warrants	6,760.03			
									Total	<u>\$210,116.40</u>			

**CITY OF BONDURANT  
INTERIM WARRANT LIST  
January 20, 2014**

<b>DATE</b>	<b>VENDOR - REFERENCE</b>	<b>ACCOUNT CODE</b>	<b>TOTALS</b>
01/03/14	Postmaster - Newsletter mailing underpayment	001-621-6508	130.79
01/03/14	iCash - Echeck return	600-812-6580	222.00
	Echeck return fee	600-812-6580	<u>15.00</u>
			237.00
01/13/14	Jacob Peacock - replace staledated check		34.13
01/17/14	IRS USA tax payment - Federal/FICA		6,358.11
		Total	6,760.03

**TAX ABATEMENT APPLICATION - CITY OF BONDURANT**

Name of Applicant: Jason Kowe

Date of Application: 1/14/14

Address of Applicant: 1282 Adams St  
SE, Bondurant, IA 50035  
Telephone Number: 515-782-1487

Address of Property: 1282 Adams St.  
SE, Bondurant, IA 50035  
Telephone Number: 515-782-1487

Describe the Improvement(s): New residential home

Construction: Completion Date: 3/16/12 Construction Cost: \$221,400.<sup>00</sup>  
w/out lot \$182,400.<sup>00</sup>  
Zoning:  Agriculture / Residential  Commercial  Manufacturing

All qualified real estate assessed as residential is eligible to receive a partial exemption from taxation on the actual value added by the improvements for a period of five (5) years as follows:

- 75% the First Year
- 60% the Second Year
- 45% the Third Year
- 30% the Fourth Year
- 15% the Fifth Year

All qualified real estate assessed as commercial property is eligible to receive a 100% exemption from taxation on the actual value added by the improvements for a period of three (3) years.

All qualified real estate assessed as commercial property is eligible to receive a partial exemption from taxation on the actual value added by the improvements for a period of six (6) years as follows:

- 80% the First Year
- 70% the Second Year
- 60% the Third Year
- 50% the Fourth Year
- 40% the Fifth Year
- 30% the Sixth Year

The property owner must apply for the exemption by February 1st of the assessment year for which the exemption first claimed but not later than February 1st of the next assessment year after the assessment year in which all improvements included in the project are first assessed for taxation.

RETURN TO: CITY OF BONDURANT, OFFICE OF THE CITY CLERK, POST OFFICE BOX 37, BONDURANT, IOWA 50035  
AFTER FILING: CONTACT RICH COLGROVE (515) 286-3023 OF THE POLK. CO. ASSESSOR'S OFFICE WITH QUESTIONS.

OFFICE USE ONLY

RECEIVED BY THE CITY OF BONDURANT Date: <u>1/14/14</u> By: <u>Mindy Kowe</u>	RECEIVED BY POLK COUNTY Date: <u>   </u> / <u>   </u> / <u>   </u> By: <u>   </u>
---	--

**Resolution: #14-08**

**Agenda Item: #09**

**Date: January 20, 2014**

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the Preliminary Plat for Pleasant Grove Development, is hereby approved as presented.

Moved by \_\_\_\_\_ Second by \_\_\_\_\_ to adopt.

Council Action	Yeas	Nays	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				
_____				
Keith Ryan, Mayor				

**CERTIFICATE**

I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

\_\_\_\_\_  
Mark J. Arentsen, City Administrator

Resolution: PZ-14-01

Agenda Item: #05

Date: January 09, 2014

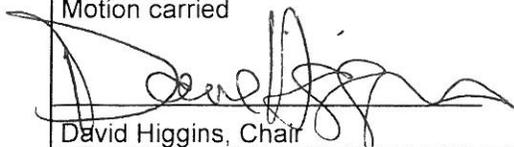
BE IT RESOLVED, by the Planning & Zoning Commission of the City of Bondurant, Polk County, Iowa:

That the Preliminary Plat for Pleasant Grove, located on the east side of Grant Street, North, south of 1000 Grant Street, North, and north of Fifth Street, Northeast, Bondurant, Polk County, Iowa, is hereby amended, including the stipulation that the pond ownership be retained by the development and the street in the northeast corner be extended to the east end of the plat. With these changes the proposed Plat is forwarded to the City Council with a recommendation for approval of same.

Moved by McCleary Second By Bailey to adopt.

Comm. Action	Yeas	Nays	Pass	Absent
Bailey	✓			
Clayton	✓			
Higgins	✓			
Keeler				✓
Kromrie	✓			
McCleary	✓			
Mendenhall	✓			

Motion carried



David Higgins, Chair

CERTIFICATE

I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the Planning and Zoning Commission held on the above date, among other proceedings the above was adopted.

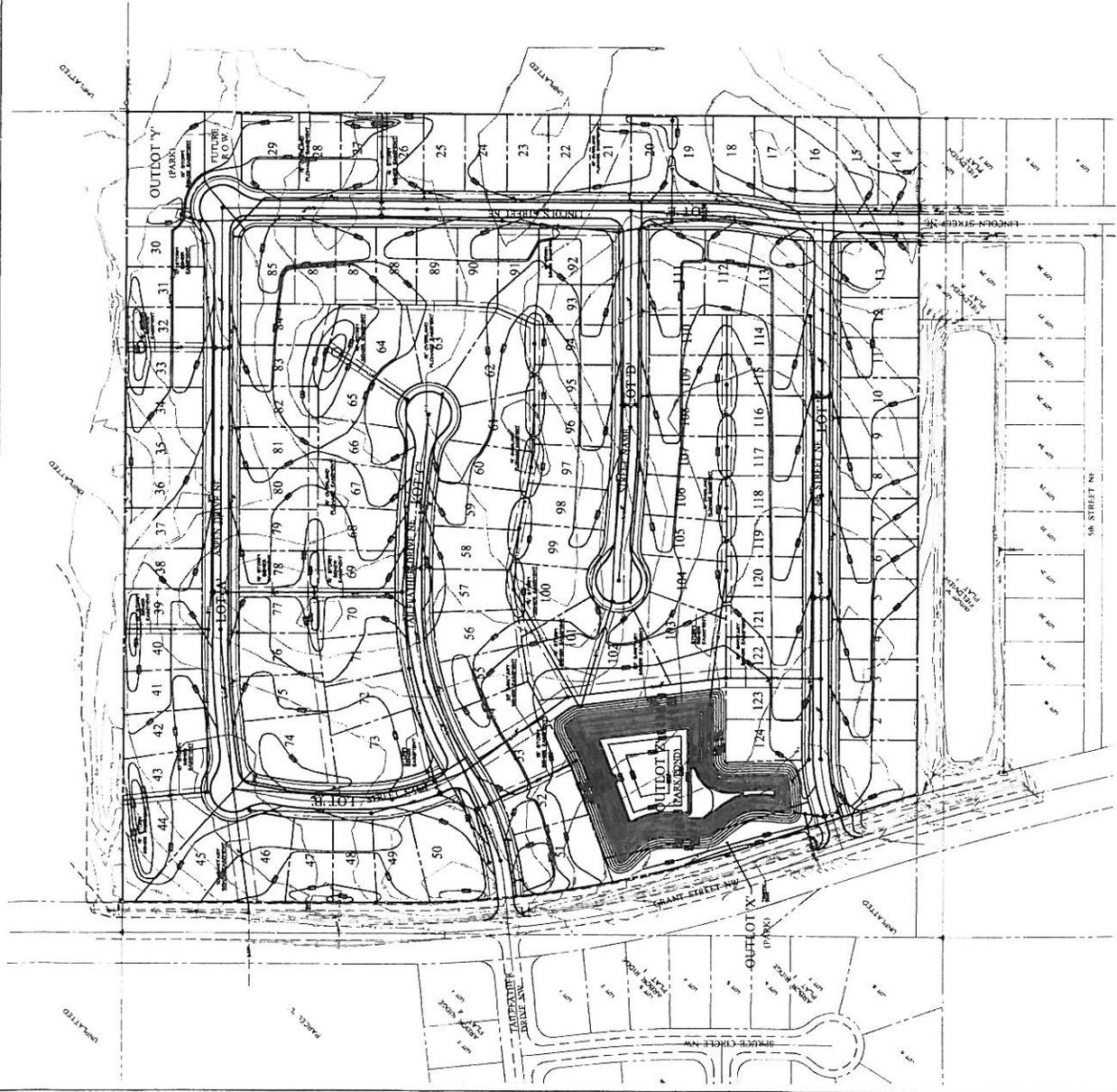
IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.



Mark J. Arentsen  
City Administrator



PRELIMINARY PLAT  
**PLEASANT GROVE**  
 Bondurant, Iowa  
 SHEET 2 OF 2



- LEGEND**
- EXISTING/PROPOSED PLAT BOUNDARY
  - WATER MAIN & SIZE
  - SANITARY SEWER & SIZE
  - ELECTRIC CABLE
  - UNDERGROUND ELECTRIC CABLE
  - UTILITY
  - UNDERGROUND TELEPHONE CABLE
  - EXISTING/PROPOSED GAS MAIN & SIZE
  - MANHOLE
  - POLE
  - POLE/LEIGHT POLE
  - UTILITY BOX/TELEPHONE RISER
  - EXISTING CONTOURS
  - PROPOSED CONTOURS
  - SILT FENCE OR APPROVED FILTRATION SOCK
  - TREES

**COOPER CRAWFORD & ASSOCIATES, L.L.C.**  
 CIVIL ENGINEERS  
 475 S. 30th STREET, SUITE 800, WEST DES MOINES, IOWA 50325  
 PHONE: (515) 281-1344 FAX: (515) 281-1345

DOT NUMBER: CC  
 SCALE: 1"=40'  
 SHEET NUMBER: 1564  
 SHEET: 2 OF 2

**DRAINAGE MAP**  
 PLEASANT GROVE



Illustration of possible scenario

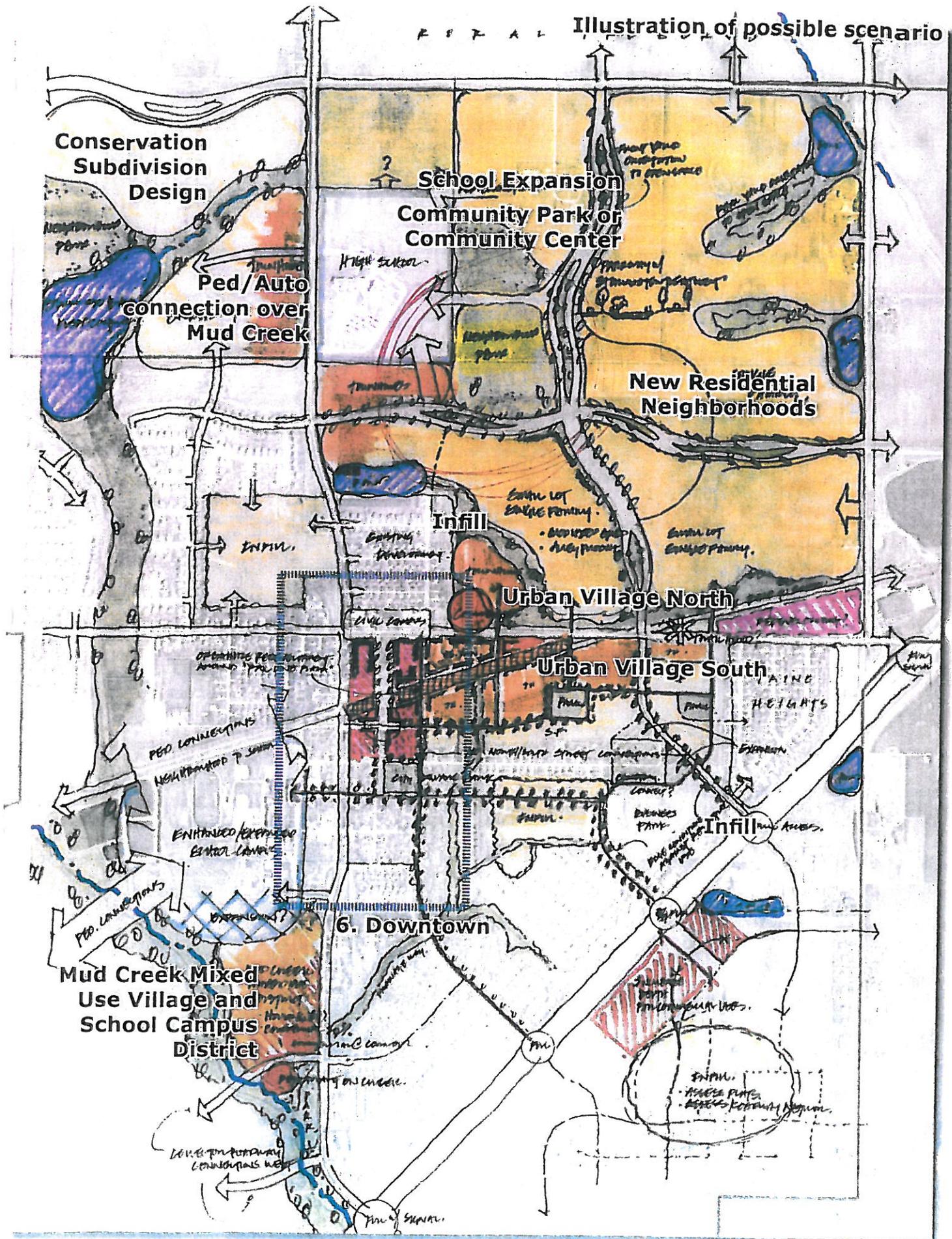


Figure 4.5 - North Growth District



January 6, 2014

Mark Arentsen  
City Administrator  
City of Bondurant  
200 Second Street NE  
P.O. Box 37  
Bondurant, Iowa 50035

BONDURANT, IOWA  
PLEASANT GROVE  
PRELIMINARY PLAT  
COMMENTS ON DECEMBER 20, 2013 REVISIONS

On January 3, 2014, Veenstra & Kimm, Inc. received the preliminary plat of Pleasant Grove with the revisions dated December 20, 2013. In a letter dated November 18, 2013 the writer provided comments on the original submittal of the preliminary plat dated November 15, 2013. The drawings by Cooper Crawford & Associates L.L.C. indicate there were revisions dated December 5, 2013 and December 20, 2013. No separate review was undertaken of the revisions dated December 5, 2013.

The December 20, 2013 revision of the preliminary plat was reviewed in relationship to the comments set forth in the letter of November 18, 2013. To the extent the comments in the writer's letter of November 18, 2013 did not require any action with respect to the preliminary plat or the comments only offered context of the review no additional comment is offered or required.

The following comments are offered in relationship to the original November 18, 2013 comments and the review of the December 20, 2013 revision.

1. On Sheet 1 under Note 3 the edition of the design standards and standard specifications used for the project should be identified. Because the Statewide Urban Standard Specifications and Design Standards are updated on an annual basis it is necessary to identify the edition that is appropriate for the construction of the project. This comment was not addressed in the revised submittal

2. Note 4 on Sheet No. 1 discusses the placement of silt fence. While this note is generally acceptable, the construction plans will need to include a detailed SWPPP. Based on review of the SWPPP additional comments regarding the stormwater pollution prevention and erosion control may be forthcoming.
5. The water main near the intersection of Aspen Drive NE and Lincoln Street NE diagonals across the intersection from the east side of Lincoln Street NE to the west side of the intersection. The City is requesting Aspen Drive NE be extended to the east plat boundary. The water main configuration at the intersection should be modified to a tee with an extension of the water main to the east plat boundary. The water main extending east of the tee should have a valve located at the east side of the intersection. No blow off hydrant is necessary east of the valve as long as there are no service connections on this reach of the water main.
8. The new subdivision would be tributary to the existing west flowing sanitary sewer extending west on Aspen Drive NE extended. The additional flow from Pleasant Ridge will significantly increase the flow tributary to this reach of sanitary sewer. As part of the preliminary plat it is recommended the developer submit an evaluation of the existing sanitary sewer extending west from the intersection of Aspen Drive NE and Grant Street NW.
17. The storm sewer system requires a number of drainage easements located along rear lot lines and along common lot lines. The final plat will need to include language that requires the lots to be graded to the elevations shown on the grading plan and prohibits property owners from modifying the elevations following the initial construction.
18. The overland flowage paths and easements will be reviewed in more detail as part of the construction plan review.
20. The City has determined the east west connector street east of Grant Street NW will be located to the north of Pleasant Grove. With this decision the configuration of Aspen Drive NE and the north south street identified as Lot B would be satisfactory.
21. The revised submittal eliminated the intersection of Aspen Drive NE and Grant Street North with the decision to move the connector street northerly the elimination of the intersection of Aspen Drive NE and Grant Street North is satisfactory.

22. The letter of November 18, 2013 commented on the potential for Lincoln Street extending north along the east side of the High School. The City has decided an extension of Lincoln Street north will not be considered part of the Pleasant Grove project. The configuration of Outlot Y north of the intersection is considered satisfactory.
23. The City's transportation plan anticipates Aspen Drive will extend east from Pleasant Grove. To accommodate this extension of Aspen Drive the future right-of-way should be designated as a separate lot to be conveyed as part of the street system. This right-of-way lot should not be part of Outlot Y involving the park property.
24. The intersection of Lincoln Street NE and Aspen Drive NE should be reconfigured to a conventional T intersection to accommodate the east extension of Aspen Drive NE.
25. The City has determined Aspen Drive NE should be improved to the east boundary of the property.
30. The sanitary sewer has been relocated to a street alignment and is generally considered satisfactory. The exact location of the sanitary sewer will be reviewed in more detail during the review of the construction plans.
31. The preliminary plat includes several identified storm sewer easements. The preliminary plat also identifies a number of overland flowage easements located along rear lot lines. If the storm sewer system is designed for less than a  $Q_{100}$  event and overland flow will pass between lots as an outlet from the rear yard areas these easement areas will need to be designated as overland flowage easements.

The December 20, 2013 revision of the preliminary plat shows the original Outlot Z constituting the storm water detention pond has been split into Outlot X located along Grant Street that constitutes a park and Outlot Z that constitutes a park pond. By separate correspondence the writer has suggested to the City it consider not assuming ownership of Outlot Z constituting the pond.

The writer commented the grading limits for the pond extend into the proposed Outlot X constituting a parallel strip along the east side of Grant Street. If the City assumes ownership of Outlot X constituting the park it has been suggested the boundaries of this parcel be modified to exclude any areas associated with the detention basin so the City would not be responsible for a portion of the slope area of the detention basin.

Mark Arentsen  
January 6, 2014  
Page 4

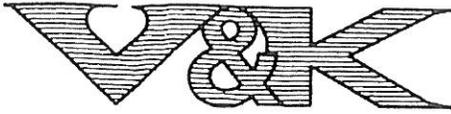
If you have any questions or comments concerning the project, please contact the writer at 225-8000.

VEENSTRA & KIMM, INC.

A handwritten signature in black ink, appearing to read "H. R. Veenstra Jr.", written in a cursive style.

H. R. Veenstra Jr.

HRVjr:pjh  
4285-024  
cc: Brad Cooper, Cooper Crawford & Associates L.L.C.



December 26, 2013

RECEIVED

DEC 27 2013

CITY OF BONDURANT

Mark Arentsen  
City Administrator  
City of Bondurant  
200 Second Street NE  
P.O. Box 37  
Bondurant, Iowa 50035

CITY OF BONDURANT, IOWA  
PLEASANT GROVE  
STORM WATER DETENTION BASIN

This letter is a follow up to your e-mail message of December 23, 2013 concerning the proposed pond on Outlot X of Pleasant Grove. Your e-mail message of December 23, 2013 requested the writer's opinion relative to aerating storm water ponds.

One of the challenges with this type of urban storm water pond is the nutrient levels in the pond will be elevated. Because of the residential nature of the drainage area and the level fertilizer applied in a residential area, the nitrogen and phosphorus levels in the pond will be elevated. The nutrient levels encourage bank related plant growth and algae growth in the pond.

While the addition of an aerator will improve the dissolved oxygen levels in the pond, the aerator does not address the underlying issue of elevated nutrient levels that will foster plant growth in and near the water.

The primary purpose of the pond is to reduce the peak flow released from the subdivision. This type of function can be undertaken in both a dry bottom or permanent pool pond. While the permanent pool pond can create an aesthetically pleasant facility, the underlying problem with elevated nutrient levels is difficult to address even with aeration.

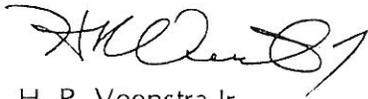
In the writer's opinion the City's current experience with the pond in Arbor Ridge is likely to be repeated in any similar urban storm water pond, including Pleasant Grove. The writer has some concerns regarding the depth of this pond in the residential neighborhood. In the writer's opinion it would be preferable from both a water quality prospective and a pond configuration, perspective for the City to not own the pond in Outlot Z.

Mark Arentsen  
December 26, 2013  
Page 2

The writer's only concern with the City owning Outlot X is the pond encroaches into Outlet X at three locations. The boundary between Outlot X and Outlot Y would make it difficult to segregate a City owned Outlot X from a privately owned Outlot Z. If the City were to consider taking ownership of Outlot X the writer believes the boundary of Outlot X needs to be realigned to follow the usable park area rather than encompassing portions of the bank area of the pond. If the City were to own Outlot X and not Outlot Z the writer believes there needs to be a means of separating the two parcels.

If you have any questions or comments concerning the project, please contact the writer at 225-8000.

VEENSTRA & KIMM, INC.



H. R. Veenstra Jr.

HRVJr:pjh  
4284

**Resolution: #14-09**

**Agenda Item: #11**

**Date: January 20, 2014**

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the route for the May Day 5K scheduled for May 03, 2014, is hereby approved as presented.

Moved by \_\_\_\_\_ Second by \_\_\_\_\_ to adopt.

Council Action	Yeas	Nays	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				
_____				
Keith Ryan, Mayor				

**CERTIFICATE**

I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

\_\_\_\_\_  
Mark J. Arentsen, City Administrator

## Michelle Wells

---

**From:** Patti Davis [bf\_cheers14@msn.com]  
**Sent:** Thursday, January 09, 2014 10:35 AM  
**To:** Mark Arentsen; Michelle Wells  
**Cc:** Lexi Atzen; Erin Fynaardt; Maury Ruble  
**Subject:** May Day 5K  
**Attachments:** Proposed route 5.08 K.jpg.pdf; ATT00067.txt

Good Morning Mark and Michelle,

Please find below the copy of the route for the Bondurant-Farrar High School Student Council May Day 5K. We would like to hold this on Saturday, May 3, 2014, approximate time for duration of race 9-11:45 a.m., as per our earlier discussions/emails. This email is to request the placement of this request on the City of Bondurant, City Council agenda for resolution to approve this student run event.

The Student Council has discussed this route with our SRO Deputy Brian Anderson. He and the Sheriff's Department, along with many other volunteer professionals, parents and students will be along this route to keep everyone safe and correctly directed. We would request assistance from City personnel Ken and Boyce, as they have been invaluable assistance in the past. And of course Mark, we would love to have you assist again as well! You were so wonderful to help with directing at the Petocka event last year.

This will be the last time this route will be used. With the upcoming new football facility opening this fall, our plan is to start and end the future 5K races at the football stadium on the new track. The goal is to also use less of Grant Street during future races. With upcoming residential developments in the works, it appears we can make this happen with these changes.

Please let us know the date we may present and have action taken for this Student Council event, and I will have students available.

Thanks,

Patti Davis  
Bondurant-Farrar High School  
Student Council Co-Advisor



**Resolution: #14-10**

**Agenda Item: #15**

**Date: January 20, 2014**

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the appointment of Michell Klinker-Feld, 100 Grant Street, North, and Joshua Bryant, 502 Mallard Pointe Drive, Northwest, Bondurant, Polk County, Iowa, to the Bondurant Community Library Board of Trustees, is hereby approved.

Moved by \_\_\_\_\_ Second by \_\_\_\_\_ to adopt.

**CERTIFICATE**

Council Action	Yeas	Nays	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				
_____				
Keith Ryan, Mayor				

I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

\_\_\_\_\_  
Mark J. Arentsen, City Administrator

## Michelle Wells

---

**From:** Mark Arentsen [mailto:marentsen@cityofbondurant.com]  
**Sent:** Wednesday, January 08, 2014 2:13 PM  
**To:** 'Michelle Wells'  
**Cc:** 'Ryan Keith'  
**Subject:** FW: Appointments

Michelle, Please add the two appointments listed below to the 1/20 agenda.

*Mark Arentsen*

City Administrator  
City of Bondurant, Pop. 3,860  
200 Second St., NE, PO Box 37  
Bondurant, IA 50035  
515-967-2418  
515-971-6855 (Cell)  
515-967-5732 (Fax)  
[marentsen@cityofbondurant.com](mailto:marentsen@cityofbondurant.com)  
[www.cityofbondurant.com](http://www.cityofbondurant.com)

---

**From:** Ryan Keith [mailto:kryan@cityofbondurant.com]  
**Sent:** Wednesday, January 08, 2014 11:20 AM  
**To:** Jill Sanders  
**Cc:** Mark-City Administrator  
**Subject:** Re: Appointments

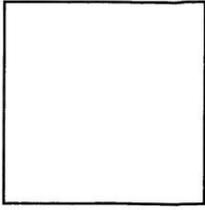
Jill,

Thank you for forwarding me the recommendations from the Library Board of Trustees. I'll have Mark add an agenda item on the January 20th City Council meeting to appoint Josh Bryant and Michelle Klinfer-Feld to the board.

Since there is only one spot on the Board for a non-city resident, and Sue has served in that role for many years, I plan to offer that position to another resident of the County. Sue has made many contributions to the Board during her time and her passion for the Library is not in question. Since the opportunity to appoint this position only comes around every 6 years, I am choosing this time to make that change. I'll let you know when I have confirmed who my appointment for the non-city resident is and when that individual will be presented to the County Supervisors for their approval.

Thank You,

Keith Ryan  
**Mayor**  
City of **Bondurant**  
200 2nd Street NE, PO Box 37  
**Bondurant**, IA 50035  
515-967-2418  
[www.cityofbondurant.com](http://www.cityofbondurant.com)  
Population: 3,860



On Wed, Jan 8, 2014 at 10:14 AM, Jill Sanders <[jills@bondurant.lib.ia.us](mailto:jills@bondurant.lib.ia.us)> wrote:

Mayor Ryan

The Library Board of Trustees is pleased to offer for appointment to the Bondurant Community Library the name of Josh Bryant to fill the vacancy left by Cheryl Lenhart when she declined to seek re-appointment to the library board in December.

At the Trustee meeting last Thursday the Board also reconfirmed their support for Michelle Klinker-Feld and Sue Ugulini to be re-appointed also. Their knowledge and passion for library services in our community illustrate what good trustees they have been in the past and will be in the future.

Thank you for your consideration.

Jill Sanders, Library Director

On behalf of the Bondurant Community Library Board of Trustees

**Resolution: #14-11**

**Agenda Item: #16**

**Date: January 20, 2014**

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the City of Bondurant, Polk County, Iowa, hereby accepts ownership of the Northeast Morgan Drive watermain.

Moved by \_\_\_\_\_ Second by \_\_\_\_\_ to adopt.

Council Action	Yeas	Nays	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				
_____				
Keith Ryan, Mayor				

**CERTIFICATE**

I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

\_\_\_\_\_  
Mark J. Arentsen, City Administrator

January 6, 2014

Mark Arentsen  
City Administrator  
City of Bondurant  
200 2<sup>nd</sup> St NE  
Bondurant, IA 50035

Mark,

In accordance to the agreement between us and the City, dated June 17, 2013, we, Brian and Mary Lohse, hereby offer to convey ownership of the NE Morgan Drive Water Main, as described in the agreement, to the City of Bondurant upon acceptance of this offer by the City.

Thank you,

Handwritten signatures of Brian and Mary Lohse in black ink. The signature on the left is 'Brian Lohse' and the signature on the right is 'Mary Lohse'.

Brian & Mary Lohse



December 31, 2013

Mark Arentsen  
City Administrator  
City of Bondurant  
200 Second Street NE  
P.O. Box 37  
Bondurant, Iowa 50035

**RECEIVED**

JAN 02 2014

**CITY OF BONDURANT**

CITY OF BONDURANT, IOWA  
NE MORGAN DRIVE WATER MAIN  
ACCEPTANCE OF WATER MAIN

This letter is a follow up to your e-mail message of December 31, 2013 concerning a procedure for the City to accept the NE Morgan Drive Water Main project. The writer does not believe there is a standardized procedure under which the City would accept this type of water main. On previous project involving a similar situation the writer has utilized the following procedure:

1. Brian Lohse would offer in writing to the City to convey his ownership interest in the water main in accordance with the agreement with the City.
2. After receiving the offer to convey the City Council, by resolution, would accept the conveyance of the water main.

The procedure is similar to that used by the City in accepting the improvements in a plat. The primary difference is the mechanism by which the owner of the water main offers to convey the facility to the City.

If you have any questions or comments concerning the project, please contact the writer at 225-8000.

VEENSTRA & KIMM, INC.

H. R. Veenstra Jr.

HRVjr:pjh  
4288



**VEENSTRA & KIMM, INC.**

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848(FAX) • 800-241-8000(WATS)

---

January 7, 2014

Mark Arentsen  
City Administrator  
City of Bondurant  
200 Second Street NE  
P.O. Box 37  
Bondurant, Iowa 50035

CITY OF BONDURANT, IOWA  
REVISION TO ORDINANCE 13-212

As requested at the City Council meeting on January 6, 2014 the paragraph on previously approved preliminary plat in the ordinance amending Chapter 180 has been revised. The sentence regarding plats approved more than two years prior to the effective date of this ordinance is unchanged. The language regarding preliminary plats approved within two years of the effective date of the new ordinance has been modified to match the same language for plats approved more than two years prior to the effective date of this section. This provision has been set forth in a separate paragraph.

If you have any questions or comments concerning the project, please contact the writer at 225-8000.

VEENSTRA & KIMM, INC.

A handwritten signature in black ink, appearing to read 'H. R. Veenstra Jr.', is written over a light blue horizontal line.

H. R. Veenstra Jr.

HRVjr:pjh  
4284  
Enclosure

## **ORDINANCE NO. 13-212**

### **AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF BONDURANT, IOWA BY AMENDING A CHAPTER 180 – SUBDIVISION ORDINANCE TO ADD A NEW PROVISION DEFINING THE EFFECTIVE PERIOD OF A PRELIMINARY PLAT**

**WHEREAS**, Chapter 180 establishes the requirements for a preliminary plat within the City of Bondurant and,

**WHEREAS**, the City Council has determined it in the public interest to clarify the effective period of a preliminary plat by adding a specific provision to Chapter 180 regarding the effective preliminary of a preliminary plat,

**THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BONDURANT, POLK COUNTY, IOWA AS FOLLOWS:**

**Chapter 180 – Subdivision Ordinance.** The Code of Ordinances is amended by the following additions to Chapter 180 – Subdivision Ordinance following 180.12 add the following:

1. 180.13 Effective Period of Preliminary Plat: Approval of a preliminary plat is effective for a period of two years following the date of approval by the City Council. In the event the final plat is not filed within the two-year effective period of the preliminary plat the preliminary plat is null and void. If the public improvements within a preliminary plat have been initiated within two years after the approval the effective date of the preliminary plat will be three years.

In the event a preliminary plat is developed in phases involving more than one final plat the requirements of this section as it relates to the duration of the effective period shall be applicable for each portion of the preliminary plat. If a final plat on a phased the preliminary plat is not filed within the times set forth herein the balance of all remaining portions of the preliminary plat shall be null and void.

If the public improvements within a preliminary plat area are not initiated within two years after the approval of the preliminary plat or two years from the approval of the last final plat in a phased preliminary plat, no extension of the effective period of the preliminary plat shall be granted and all subsequent development of the property must be in accordance with a new preliminary plat. In the event the public improvements are

initiated within two years of the approval of the preliminary plat, but the final plat is not filed within three years as set forth in this section the City Council may grant up to a one-year extension of the effective period of the preliminary plat.

Any preliminary plat approved within two years before the effective date of this section shall be subject to the provisions of this section unless the City has approved construction plans for public improvements and construction of the public improvements shall have commenced prior to two years after the approval of the preliminary plat.

The City Council shall take no action to approve a final plat if the preliminary plat for that final plat area has become null and void as set forth in this section.

**Section 2 Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 3 Severability.** If any section, provisions, sentence, clause, phrase or part of this ordinance shall be adjudicated, invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part thereof not adjudged invalid or unconstitutional.

**Section 4 Effective Date.** This ordinance shall be in full force and effect following its passage, adoption and publication as required by law.

Passed and approved this \_\_ day of \_\_\_\_\_, 2014.

BY: \_\_\_\_\_  
Keith Ryan, Mayor

**ATTEST:**

\_\_\_\_\_  
Mark J. Arentsen, City Administrator / City Clerk

(SEAL)

First Consideration: December 16, 2013  
Second Consideration: January 06, 2014  
Third Consideration:

## ORDINANCE NO. 13-213

### AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BONDURANT, IOWA, 2002, BY AMENDING CHAPTER 53 - NOISE CONTROL

**WHEREAS**, the City is able to and desirous of establishing standards for the control of noise pollution in the City by setting maximum permissible sound levels for various activities and to protect the public health, safety and general welfare;

**BE IT THEREFORE ORDAINED**, by the City Council of the City of Bondurant, Iowa, that:

**Section 1. CHAPTER ADDED.** The Code of Ordinances, City of Bondurant, Iowa, is hereby amended by adding Chapter 53, Noise Control, as follows:

**53.01 DEFINITIONS.** As used in this chapter, the following definitions shall apply. Definitions of technical terms used in this chapter which are not herein defined shall be obtained from publications of acoustical terminology issued by the American National Standards Institute (ANSI) or its successor body.

1. "A-WEIGHTED SOUND LEVEL": The sound pressure level in decibels as measured on a sound level meter using the A-weighting network. The level is designated dB(A) or dBA.
2. "AMPLIFIED SOUND": Sound that is increased in intensity and duration by electrical, electronic, mechanical or other nonhuman means.
3. "DECIBEL(dB)": A logarithmic and dimensionless unit of measure used in describing the amplitude of sound, equal to twenty (20) times the logarithm to the base-10 of the ratio of the pressure of the sound measured to the reference pressure, which is twenty (20) micropascals (20 micronewtons per square meter).
4. "PLAINLY AUDIBLE NOISE": Any noise for which the information content of the noise is transferred to the listener such as, but not limited to, understanding of spoken speech, comprehension of whether a voice is raised or lowered or comprehension of musical rhythms.
5. "POWERED MODEL VEHICLE": Any self-propelled airborne, waterborne or landborne model plane, vessel or vehicle not designed to carry persons, including, but not limited to, any model airplane, boat, car or rocket.

6. "PUBLIC PLACE": Any street, avenue, boulevard, highway, sidewalk or alley or similar place owned or controlled by the City, including any structure or park.

7. "REAL PROPERTY BOUNDARY": An imaginary line along the ground surface and its vertical extension, which separates the real property owned by one person from that owned by another person, but not including intrabuilding real property divisions.

8. "SOUND LEVEL": The weighted sound pressure level obtained by the use of a sound level meter and frequency weighting network, such as A, B or C as specified in American National Standards Institute specifications for sound level meters (ANSI 51.4-1971, or the latest approved revision thereof). If the frequency weighting employed is not indicated, the A-weighting shall apply.

9. "SOUND LEVEL METER": An instrument which includes a microphone, amplifier, RMS detector, integrator or time averager, output or display meter and weighting networks used to measure and read sound pressure levels which, when properly calibrated, complies with American National Standards Institute standard 1.4-1971 or the latest approved revision thereof.

10. "SOUND TRUCK": A moving vehicle equipped with loudspeakers.

**53.02 SPECIFIC ACTIVITIES PROHIBITED.** The following acts are deemed to be loud, disturbing, unusual, unreasonable and unnecessary noises in violation of this chapter, but said list shall not be deemed to be all inclusive:

1. Night Time and Morning Noise:

A. No person shall operate construction equipment before seven o'clock (7:00) a.m., and after ten o'clock (10:00) p.m., unless a permit therefore has been obtained from the City Administrator.

2. Sound Trucks and Other Devices: No person shall operate or permit the operation upon the public streets of a sound truck or other device for producing, reproducing or amplifying sounds without a permit.

**53.03 SOUND EQUIPMENT AND SOUND AMPLIFYING EQUIPMENT.**

1. Permit Requirements

A. Permit Required:

i. No person shall use, operate or cause to be used or operated any radio; amplified electronic or digital media; record player; tape deck or player; loudspeaker; amplifier; sound truck; or other device for producing, reproducing or amplifying sound, hereinafter referred to as "sound equipment", upon the public streets or in any building or upon any premises, public or private, if the sound therefrom is

plainly audible across a residential real property boundary from any public street or public place with the City, unless said person:

- (a) First obtains a permit in accordance with this section
- (b) Complies with the conditions imposed by the permit, including the maximum permitted sound level shown therein
- (c) Complies with all other applicable provisions of this section

B. Sound equipment shall not include:

- (i) Equipment used for political advertisements
- (ii) Equipment used for public health and safety purposes
- (iii) Church or clock carillons, bells or chimes
- (iv) Parades, processions or other public events, for which a parade or other permits has been issued, provided the conditions of the permit are complied with<sup>2</sup>
- (v) Automobile radios, tape decks or players or other standard automobile equipment being used by the occupants, provided the sound emitted is not plainly audible for more than fifty feet (50') from the vehicle
- (vi) Recorded music used in a nonresidential zone in conjunction with a civil or religious celebration
- (vii) Mobile radio or telephone signaling device
- (viii) Car or truck horns or similar devices when used to denote danger or a warning or possible danger

2. Application for Permit; Issuance: Application for permits required herein shall be made, in writing, to the City Administrator or designee, accompanied by the required permit fee and such information as the City may require. If the application contains the required information, is accompanied by the required fee and the proposed use complies with the requirements of this subsection, the City Administrator or designee shall issue the appropriate permit.

3. Types of Permits; Standards:

A. Type A Permit – General Standards: A type A permit may be issued for sound equipment emitting music or human speech that will be registering ~~not more than more than~~ sixty (65) dB(A)s when the sound level is measured at the real property boundary of the private residence nearest the sound equipment. Sound

equipment permitted under a type A permit may be used only in areas of the City zoned for nonresidential and only between the hours of nine o'clock (9:00) a.m. and twelve o'clock (12:00) a.m. from any day Sunday to Thursday and only between the hours of nine o'clock (9:00) a.m. and two o'clock (2:00) a.m. from any day Friday or Saturday.

B. Type B Permit – Sound Trucks: Sound trucks may be operated only under a type B permit. A type B permit may be issued for sound equipment mounted upon a motor vehicle and intended for use upon City streets, provided the sound equipment emits only music or human speech registering not more than eighty (80) dB(A)s when the sound level is measured at a distance of one hundred feet (100) from the sound equipment. Sound equipment permitted under a type B permit may be used only in nonresidential areas from nine o'clock (9:00) a.m., to nine o'clock (9:00) p.m.

C. Type C Permit: Parks – General Standards: A type C permit may be used for sound equipment emitting music or human speech that will be registering ~~not~~ more than sixty (60) dB(A)s when the sound level is measured at the real property boundary of the private residence nearest the sound equipment. ~~and registering not more than one hundred (100) dB(A)s when the sound level is measured at a distance of fifty feet (50') from the sound equipment.~~ Sound equipment permitted under a type C permit may be used only in public parks owned and operated by the City or public grounds owned and operated by another government body from between the hours of nine o'clock (9:00) a.m. and ten o'clock (10:00) p.m. from any day Sunday to Thursday and only between the hours of nine o'clock (9:00) a.m. and twelve o'clock (12:00) a.m. from any day Friday or Saturday, for events authorized and approved by the City or other body having jurisdiction over the park or public grounds.

D. Type D Permit: School Grounds – General Standards type D permit may be issued for sound equipment emitting music or human speech that will be registering ~~not~~ more than sixty (60) dB(A)s when the sound level is measured at the real property boundary of the residence nearest the sound ~~equipment. equipment and registering not more than one hundred (100) dB(A)s when the sound level is measured at a distance of fifty (50') from the sound equipment.~~ Sound equipment permitted under a type D permit may be used only on school or church grounds or in conjunction with a school sponsored or church sponsored activity between the hours of nine o'clock (9:00) a.m. and ten o'clock (10:00) p.m.

from any day Sunday to Thursday and only between the hours of nine o'clock (9:00) a.m. and twelve o'clock (12:00) a.m. from any day Friday or Saturday, for events authorized and approved by the authorities having jurisdiction of the grounds.

E. Type E Permit – Residential Events: A type E permit may be used for sound equipment emitting music or human speech that will be registering ~~not~~ more than sixty (60) dB(A)s when the sound level is measured at the real property boundary of the private residence nearest the sound equipment, and registering not more than one hundred (100) dB(A)s when the sound level is measured at a distance Sound equipment permitted under a type E permit may be used only pursuant to a permitted street closing and only between the hours of nine o'clock (9:00) a.m. and ten o'clock (10:00) p.m. from any day Sunday to Thursday and only between the hours of nine o'clock (9:00) a.m. and twelve o'clock (12:00) a.m. from any day Friday or Saturday. of fifty feet (50') from the sound equipment. ~~Sound equipment permitted under a type E permit may be used only pursuant to a permitted street closing and only between the hours of nine o'clock (9:00) a.m. and ten o'clock (10:00) p.m. from any day Sunday to Thursday and only between the hours of nine o'clock (9:00) a.m. and twelve o'clock (12:00) a.m. from any day Friday or Saturday.~~

**53.04 FEES.**

A. A separate permit shall be required for each type of activity described above, and permits shall be nontransferable. The permits shall be conspicuously displayed or immediately adjacent to the sound equipment. A nonrefundable fee for sound equipment permits shall be paid as follows:

- (i) Permits for one day or less .....\$20.00
- (ii) Permits for one day through one week.....\$40.00

No fee shall be required for any sound equipment permit issued to the City, State, or Federal government or a governmental subdivision agency.

**53.05 INFORMATION REQUIRED FOR PERMIT.**

- A. Type of permit requested
- B. Name and address of applicant
- C. The purpose for which the sound equipment will be used
- D. The location where the sound equipment will be used
- E. The number of days of use and proposed hours of the operation of the sound equipment
- F. A general description of the sound equipment, including the license number of any motor vehicle upon which it is to be operated
- G. The proposed sound pressure level output of the sound equipment including:
  - (i) Type B Permits. The approximate decibel output measured in dB(a)s at a distance of 100 feet from the sound equipment.

(ii) Type A, C, D and E Permits. The address of the residence nearest the sound equipment, the approximate decibel output measured in dB(a)s at the real property boundary of the private residence nearest the sound equipment. If the application contains the required information and is accompanied by the required fee, and the proposed use of the sound equipment complies with the standards and other requirements of this section and all other applicable laws and ordinances, the City Administrator shall issue the appropriate permit.~~accompanied by the required fee, and the proposed use of the sound equipment complies with the standards and other requirements of this section and all other applicable laws and ordinances, the City Administrator shall issue the appropriate permit.~~

### **53.06 EXCEPTIONS TO PROVISIONS.**

The provisions herein shall not apply to:

- A. The emission of sound for the purpose of alerting persons to the time of day, the existence of an emergency or the approved testing thereof
- B. The emission of sound in the performance of emergency work, including snow removal and maintenance of trees
- C. The unamplified human voice, except those activities specifically controlled by the provisions of this chapter
- D. Agricultural activities, exclusive of those involving the ownership or possession of animals
- E. Snowmobiles regulated by the Code of Iowa, as amended
- F. Rail and air transportation and public mass transportation vehicles
- G. Emergency vehicles, such as fire trucks and ambulances
- H. Nonprofessional athletic events and outdoor school district activities
- I. Essential services, such as electrical substations and safety devices
- J. Construction and maintenance activities between seven o'clock (7:00) a.m., and ten o'clock (10:00) p.m. "Maintenance activities" shall be non-routine operations, temporary in nature and infrequently conducted
- K. Cement sawing of freshly poured concrete street, alley, sidewalk or road surface
- L. The emission of sound by individuals with the written consent of the City for the purpose of implementing a City approved deer management program

M. School and commercial establishments deliveries

N. Events sponsored in whole or by and large by the City.

**53.07 ADMINISTRATION AND ENFORCEMENT.**

The City Administrator or designee shall have the following powers under this Code Section:

A. To enter and inspect any private property or place and inspect any report or records at any reasonable time when granted permission by the owner or by some other person with apparent authority to act for the owner or a tenant of the premises. If consent to inspect is withheld, the officer may apply for an administrative search warrant as provided by state and federal law.

B. To require certification by a registered engineer or other qualified person that the performance standards for a proposed use can be met.

**53.08 VIOLATION.**

Violation of this chapter shall be a municipal infraction punishable by a penalty as provided for in subsection 1.14 of this Code.

**Section 2. SEVERABILITY CLAUSE.** If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**Section 3. EFFECTIVE DATE.** This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

**PASSED AND APPROVED** by the City Council this xx day of xx, 2014

\_\_\_\_\_  
Keith Ryan, Mayor

ATTEST:

\_\_\_\_\_  
Mark Arentsen, City Administrator

First Consideration:  
Second Consideration:  
Third Consideration:

(SEAL)

Ordinance No. 13-213  
Page Eight

***CLERK'S CERTIFICATE***

I, Mark Arentsen, hereby certify that the foregoing Ordinance No. 13-213, was published as required by law on the xx of xx, 2014.

---

Mark Arentsen, City Administrator / City Clerk

## ORDINANCE NO. 13-214

### AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BONDURANT, IOWA, 2002, BY AMENDING PROVISIONS PERTAINING TO NO PARKING ZONES WITHIN THE CITY OF BONDURANT, POLK COUNTY, IOWA

**BE IT ENACTED** by the City Council of the City of Bondurant, Polk County, Iowa:

**Section 1. SECTION MODIFIED.** Chapter 69, Section 69.08 of the Code of Ordinances of the City of Bondurant, Iowa, 2002, is repealed and the following adopted in lieu thereof:

**69.08. NO PARKING ZONES.** No one shall stop, stand or park a vehicle in any of the following specifically designed no parking zones except when necessary to avoid conflict with other traffic or in compliance with the direction of a peace officer or traffic control signals.

(Code of Iowa, Sec. 321.236[1])

Brick Street, SE, from Grant Street, S, to Oleson Drive, SE, both sides of street

**Section 2. SEVERABILITY CLAUSE.** If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**Section 3. EFFECTIVE DATE.** This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

**PASSED AND APPROVED** by the City Council this xx day of xx, 2014.

**CITY OF BONDURANT  
POLK COUNTY, IOWA**

BY: \_\_\_\_\_  
Keith Ryan, Mayor

**ATTEST:**

\_\_\_\_\_  
Mark Arentsen, City Administrator / City Clerk

(SEAL)

First Consideration:      December 16, 2013  
Second Consideration:    January 06, 2014  
Final Consideration:

## Mark Arentsen

---

**From:** Dave.Brick@BrickGentryLaw.com [davebrick@mac.com]  
**Sent:** Wednesday, January 15, 2014 3:38 PM  
**To:** Mark Arentsen  
**Subject:** Ordinance RE: Accident Reports

Mark,

I know a few on the Council commented on the proposed amended ordinance regarding Ordinance 75.07 (Accident Reports). The way you presented the amended ordinance is basically verbatim to Iowa Code and there is no legal way the City can make an exception in its own ordinance, requiring only those whom get in an accident off of their own property be required to file accident reports. The state code is very clear on this.

David E. Brick  
Brick Gentry, P.C.  
6701 Westown Parkway, Suite 100  
West Des Moines, IA 50266  
Phone: 515-274-1450  
Fax: 515-274-1488

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Circular 230 Disclaimer: To ensure compliance with Treasury Regulations governing written tax advice, please be advised that any tax advice included in this communication, including any attachments, is not intended, and cannot be used, for the purpose of (i) avoiding any federal tax penalty or (ii) promoting, marketing, or recommending any transaction or matter to another person.

## ORDINANCE NO. 14-200

### AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BONDURANT, IOWA, 2002, BY AMENDING PROVISIONS PERTAINING TO ACCIDENT REPORTS FOR ALL TERRAIN VEHICLES AND SNOWMOBILES

**BE IT ENACTED** by the City Council of the City of Bondurant, Polk County, Iowa:

**Section 1. SECTION MODIFIED.** Chapter 75, Section 75.07 of the Code of Ordinances of the City of Bondurant, Iowa, 2002, is repealed and the following adopted in lieu thereof:

**75.07. ACCIDENT REPORTS.** Whenever an ATV or snowmobile is involved in an accident resulting in injury or death to anyone or property damage amounting to one thousand five hundred dollars (\$1,500) or more, either the operator or someone acting for the operator shall immediately notify a law enforcement officer and shall file an accident report, in accordance with State law.

(Code of Iowa, Sec. 321G.10 & 321I.11)

**Section 2. SEVERABILITY CLAUSE.** If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**Section 3. EFFECTIVE DATE.** This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

**PASSED AND APPROVED** by the City Council this xx day of xx, 2014.

BY:

\_\_\_\_\_  
Keith Ryan, Mayor

Ordinance No. 14-200  
Page Two

**ATTEST:**

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Mark Arentsen, City Administrator / City Clerk

(SEAL)

First Consideration:            January 06, 2014  
Second Consideration:  
Final Consideration:

**Resolution: #14-12**

**Agenda Item: #21**

**Date: January 20, 2014**

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the Purchase Agreement between the City of Bondurant and Andrea Stanfel for the purchase of property located at 200 Lincoln Street, Southeast, Bondurant, Polk County, Iowa, in the amount of \$111,000, is hereby approved.

Moved by \_\_\_\_\_ Second by \_\_\_\_\_ to adopt.

Council Action	Yeas	Nays	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				
_____				
Keith Ryan, Mayor				

**CERTIFICATE**

I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

\_\_\_\_\_  
Mark J. Arentsen, City Administrator

## Michelle Wells

---

**From:** Mark Arentsen [marentsen@cityofbondurant.com]  
**Sent:** Friday, January 10, 2014 12:03 PM  
**To:** kryan@cityofbondurant.com; 'Curt Sullivan'; 'Amy Jo Bogaards'; ejohnson@wellsfargo.com; 'Brian Lohse'; wes@wesenos.com  
**Cc:** 'Michelle Wells'; ldunham@cityofbondurant.com; david.brick@brickgentrylaw.com  
**Subject:** Purchase of 200 Lincoln St. SE  
**Attachments:** SKMBT\_C35314011012330.pdf

Todd Omundson has completed negotiations on the City's behalf for the purchase of 200 Lincoln St. SE. Purchase price is \$111,000. The current owner has the option to live there at no cost through May 30. They could also rent the property from the City for June and July @ \$800 per month. A Resolution approving the purchase will be included in the 1/20 Council meeting agenda. I am not intending to schedule a closed session to discuss this, but that could be done if a Council member requests it. A copy of the purchase agreement is attached. I am planning to have David Brick review the documents related to this purchase. Funding for the purchase will come from the Karen Hudson donation, estimated at \$40,000, the Lohse Family Foundation match of \$40,000 with the remainder coming from the \$525,000 of City bond proceeds designated for parks capital projects. In addition to the purchase cost, there will be costs for attorney review, tax proration and site clearing. We will try to sell the house and detached garage to someone who would move them. There has been some discussion about locating the new park shelter on the house site. Purchase of this property is recommended in both the Comprehensive Plan and Park, Trail and Greenway Master Plan.

*Mark Arentsen*

City Administrator  
City of Bondurant, Pop. 3,860  
200 Second St., NE, PO Box 37  
Bondurant, IA 50035  
515-967-2418  
515-971-6855 (Cell)  
515-967-5732 (Fax)  
[marentsen@cityofbondurant.com](mailto:marentsen@cityofbondurant.com)  
[www.cityofbondurant.com](http://www.cityofbondurant.com)



RE/MAX Real Estate Group

Windsor Heights Office
6600 University Avenue • Windsor Heights, IA 50324-1639
Phone: (515) 279-6700 • Fax: (515) 279-3711
Pleasant Hill Office
932 N. Shadyview Boulevard • Pleasant Hill, IA 50327-2018
Phone: (515) 265-7200 • Fax: (515) 265-7206

Purchase Agreement



Date of Agreement January 07, 2014

AGENCY AGREEMENT. In this offer to purchase it is clearly understood and agreed by the parties hereto, that RE/MAX Real Estate Group REALTORS® Appointed BUYER'S AGENT(S) exclusively represents the BUYER(S) in this transaction. The LISTING AGENT(S) exclusively represents the SELLER(S) in this transaction. If the same AGENT represents both BUYER(S) and SELLER(S), a detailed explanation of Consensual Dual Agency must be attached to this agreement. Further, the BUYER(S) and SELLER(S) acknowledge that prior to signing this agreement that their respective Listing or Selling AGENT made a written disclosure of the type of representation being provided.

THE BUYER AND SELLER request RE/MAX Real Estate Group or any of its employees, agents or associates to select, prepare, and complete form documents as authorized by Iowa law or by Iowa Supreme Court Rule, such as purchase agreements, groundwater hazard, and declaration of value incident to a real estate transaction.

TO Andrea Stanfel (SELLERS)

THE UNDERSIGNED BUYER(S) hereby offer to buy the real property situated in Bondurant Iowa, locally known as: 200 Lincoln Street SE

and legally described as: Lot 5 Blk 8 Town of Bondurant \$111,000.00 AS

subject to and together with any reasonable easements, zoning restrictions, restrictive covenants, and mineral reservations of record, if any, and agree as follows:

1. PURCHASE PRICE: The Purchase Price shall be \$ 111,000.00 and the method of payment to be as follows: \$ 0.00 with this offer, and \$ 0.00 upon acceptance of this offer, both amounts to be held in Trust by the listing

BROKER, unless otherwise agreed to in writing, and the balance of the purchase price as designated below. Select (A) (B) (C) (D) (E) (F) and/or (G).

A. NEW MORTGAGE: This agreement is contingent upon the BUYER(S) obtaining a commitment in writing for a mortgage for not more than % of the purchase price with hole interest at % or less, with a term of no less than years BUYER(S) agree to pay all customary loan costs. In addition to the proceeds of the aforementioned mortgage, the BUYER(S) shall pay the balance of the purchase price in cash at the time of closing with an adjustment for closing costs to be added or deducted from this amount.

BUYER(S) agree upon acceptance of this offer to immediately make application for such mortgage as provided above with a lender and to make their best effort to obtain a written pre-approval within days from acceptance of purchase agreement followed by a written final loan commitment (with ALL lender contingencies met including title and appraisal) on or before days prior to closing.

If BUYER(S) have not obtained a written pre-approval, final loan commitment or loan denial as noted in the above specified dates, SELLER(S), on or after the specified dates, may rescind this agreement by giving written notice to the BUYER(S) and/or BROKER, stating that if a pre-approval or final loan commitment has not been obtained within calendar days of receipt of such notice, then this agreement shall be null and void. If SELLER(S) do not choose to give such notice, then this agreement shall remain valid until the BUYER(S) have obtained a pre-approval, final loan commitment or a denial.

B. ASSUMPTION OF MORTGAGE OR CONTRACT, OR CONTRACT SALE: (see attached addendum)
C. CASH: BUYER(S) shall pay the balance of the purchase price in cash at the time of closing with adjustment for closing costs to be added or deducted from this amount. The agreement is not contingent upon BUYER(S) obtaining such funds. SELLER(S) shall have the right to receive a verification of such funds.

D. SUBJECT TO COMPLETION OF CLOSING: If this box is checked, this offer is contingent upon BUYER(S) first obtaining the proceeds from the closing of the BUYER(S) property located at scheduled to close on

E. SUBJECT TO SALE: If this box is checked, the offer is contingent upon BUYER(S) obtaining the proceeds from the sale of BUYER(S) property located at (see attached addendum).

F. APPRAISAL: This agreement is contingent upon an appraisal of the property at or above the sale price by the BUYER(S) within days prior to closing if cash transaction or the Lender's appraiser.

G. OTHER FINANCING TERMS:

2. CLOSING AND POSSESSION: Closing is to be on or about February 7th. Possession shall be Same day AM PM Adjustment of interest, rents, and all charges attributable to the SELLER(S) possession are to be made of like date. Closing shall occur after approval of title and PRIOR TO POSSESSION. If, for any reason, possession is before or after the agreed day of possession, the parties shall make a separate agreement with adjustments as to the date of possession. THIS TRANSACTION SHALL BE CONSIDERED CLOSED UPON DELIVERY OF DOCUMENTS REQUIRED TO CONVEY MARKETABLE TITLE AND RECEIPT OF ALL FUNDS BY THE LISTING BROKER.

3. TAXES:
A. The SELLER(S) shall pay all real estate taxes that are liens for prior years and all those that are due and payable in the fiscal year in which closing occurs.
B. The SELLER(S) shall pay their prorated share, based upon date of possession, of the real estate taxes for the fiscal year in which possession is given, due payable in the subsequent fiscal year. The BUYER(S) shall be given a credit for such pro-ration at closing based upon the last known actual real estate taxes payable according to public record. However, if such taxes are not based upon the full assessment of the present property improvements or the tax classification as of the date of possession, such pro-ration shall be calculated at the current millage rate on the assessed value as shown by the Assessor's Records on the date of closing. In the event of such partial assessment, it shall be the duty of the SELLER(S) to so notify the BUYER(S) and BROKER.
C. For taxes on Assumption of Mortgage or Contract, see addendum.

BUYER(S) [Signature] SELLER(S) [Signature] DS AS

Address of Property: 200 Lincoln Street SE

- 4. SPECIAL ASSESSMENTS: The SELLER(S) shall pay in full all special assessments that are certified as liens on the public record at closing. Any preliminary or deficiency assessment which cannot be discharged by payment shall be paid through an escrow account with sufficient funds to pay such liens when payable with any unused funds returned to the SELLER(S). SELLER(S) shall pay all charges for water, sewage, solid waste removal, and assessments of maintenance that are attributable to SELLER(S) possession.
- 5. DUTIES OF PARTIES:
  - A. The BROKER, its AGENTS, employees, and associates make no representations or warranties as to the physical or mechanical condition of the property, its size, value, future value, or income potential.
  - B. SELLER(S) and BUYER(S) acknowledge that the SELLER(S) of real property have a legal duty to disclose MATERIAL DEFECTS of which SELLER(S) have actual knowledge and which a reasonable inspection by the BUYER(S) would not reveal.

6. CONDITION OF PROPERTY:

- A. The property, as of the date of this Agreement, including buildings, grounds, and all improvements, will be preserved by the SELLER(S) in its present condition until possession, ordinary wear and tear excepted. The BUYER(S) shall be permitted to make an inspection of the property prior to possession or closing, whichever is sooner. In order to determine the condition of the property.

The BUYER(S) may choose one of the following alternatives relative to the condition and quality of the property. Please initial 1 or 2 below.

1. Within \_\_\_\_\_ calendar days of acceptance, BUYER(S) may, at their sole expense, have the property inspected by a person or persons of their choice to determine if there are any structural, mechanical, plumbing, electrical, lead-based paint, radon, or other deficiencies or hazards (this is not to be construed as an inspection to bring an older home into compliance with current building codes.) Within this inspection period,

BUYER(S) must notify, in writing, BUYER/SELLER(S)AGENT, as shown herein, of any deficiency or hazards. The SELLER(S) shall notify the BUYER(S) within two calendar days, in writing, of what steps, if any, SELLER(S) will take to correct deficiencies or hazards before closing. The BUYER(S) shall then, within two calendar days, in writing, notify the SELLER(S) AGENT that (1) such steps are acceptable, in which case this agreement, as modified, shall be binding upon all parties; or (2) that such steps are not acceptable, in which case this agreement shall be null and void, and any earnest money shall be returned to the BUYER(S).

2. BUYER(S) acknowledges that they have made a satisfactory inspection of the property and are purchasing the property in its existing condition and waive their right to an inspection.

C. HOMEOWNERS WARRANTY: To be included with this sale  YES  NO to be paid for by  SELLER  BUYER.

Cost of Warranty \$ \_\_\_\_\_ Warranty Provider/Plan \_\_\_\_\_

D. NEW CONSTRUCTION: If the improvements on the subject property are under construction or are to be constructed, this agreement shall be subject to approval of plans and specifications by the parties within \_\_\_\_\_ calendar days of final acceptance of this agreement. New construction shall have the warranties implied by law, specifically made by suppliers of materials/appliances, or specifically tendered by the contractor. The BROKER and its AGENTS make no warranties as to the quality of construction or materials.

7. PEST INSPECTION: If the subject property is a one or two family residential dwelling, SELLER(S), at their expense, shall hire a licensed Pest Inspector, to inspect the property for termites or other wood-destroying insects prior to closing, subject to Lender's approval of Pest Inspection Company. If active infestation or damage due to prior infestation is discovered, SELLER(S) shall have the option of either having the property treated for infestation by a licensed pest exterminator and having any damage repaired to the BUYER(S) satisfaction, or declaring this agreement void. This provision shall not apply to fences, trees, shrubs, or outbuildings other than garages. Provided, however, BUYER(S) may accept the property in its existing condition without such treatment or repairs.

8. INCLUDED PROPERTY: Included with the property shall be all fixtures that integrally belong to, are specifically adapted to, or are a part of the real estate, whether attached or detached, such as: attached wall-to-wall carpeting, built-in appliances, light fixtures (including light bulbs), water softeners (except rentals), shutters, shades, rods, blinds, venetian blinds, storm windows, storm doors, screens, television antennas, satellite dishes (including cables), air conditioning equipment (except window type), door chimes, automatic garage door openers (including remote controls), electrical service cables, bathroom mirrors, attached mirrors, fencing, attached shelving, gates, bushes, trees, shrubs, and plants. All items remaining with the property shall be operating to perform the function for which they are intended on the day of closing. Also included shall be the following: \_\_\_\_\_

The following items shall not be included: all appliances

9. SURVEY: The BUYER(S) may, 10 days prior to closing, have the property surveyed at their expense. If the survey, certified by a Registered Land Surveyor, shows any encroachment on said property or if any improvements located on the subject property encroach on lands of others, such encroachments shall be treated as title defect.

10. INSURANCE: SELLER(S) shall bear the risk of loss or damage to the property prior to closing or possession, whichever first occurs. SELLER(S) agree to maintain existing insurance and BUYER(S) may purchase additional insurance. In the event of substantial damage or destruction prior to closing, this agreement shall be null and void, unless otherwise agreed by the parties. The property shall be deemed substantially damaged or destroyed if it cannot be restored to its present condition on or before the closing date. Provided, however, BUYER(S) shall have the right to complete the closing and receive insurance proceeds regardless of the extent of damages.

BUYER(S) INSURANCE: This Agreement is conditioned upon BUYER(S) obtaining a homeowners or property insurance binder on the said property within \_\_\_\_\_ calendar days of acceptance of this offer. BUYER(S) agrees to make immediate application for said insurance. If BUYER(S) is unable to obtain such a binder within said time frame then this offer shall be declared null and void and the Earnest Money received for shall be refunded to BUYER(S).

11. JOINT TENANCY. If SELLER(S) title is held in joint tenancy, this agreement shall not sever such joint tenancy. If BUYER(S) are husband and wife, their interest hereunder shall be held in joint tenancy unless otherwise specifically indicated.

12. ABSTRACT AND TITLE: SELLER(S) shall promptly provide an abstract of title continued to and including the date of acceptance of this agreement. Such abstract shall be delivered to an attorney for a title opinion for the BUYER(S), such attorney to be selected by the BUYER(S) or their mortgagee. In lieu of the foregoing, SELLER(S) may give evidence of title by the purchase of an owner's Title Insurance Policy for BUYER(S) or lender may purchase, or require BUYER(S) to purchase, a Title Insurance Policy to protect the lender's interest in the property. The SELLER(S) agree to make every reasonable effort to promptly perfect the title in accordance with such opinion so that upon conveyance, title shall be deemed marketable in compliance with this agreement, the land title laws of the State of Iowa, and the Iowa Title Standards of the Iowa Bar Association. If closing is delayed due to SELLER(S) inability to provide marketable title, this agreement shall continue in force and effect until either party rescinds the agreement after giving 10 calendar days written notice to the other party and the BROKER. The SELLER(S) shall not be entitled to rescind unless they have made a reasonable effort to produce marketable title.

BUYER(S) \_\_\_\_\_

SELLER(S) AS

Address of Property: 200 Lincoln Street SE

- 13. **REMEDIES OF THE PARTIES:** If the SELLER(S) fail to fulfill this agreement, they will pay the BROKER the commission in full. The BUYER(S) shall have the right to have all payments returned and/or to proceed by any action at law or in equity; the SELLER(S) agree to pay costs and reasonable attorney fees, and a receiver may be appointed. BROKER may maintain an action at law against SELLER(S) for the collection of BROKER'S commission. If the BUYER(S) fail to fulfill this agreement, SELLER(S) may forfeit the same as provided in Chapter 656 of the Code of Iowa, and all payments made herein shall be forfeited, or the SELLER(S) may proceed by any action at law or in equity. The BUYER(S) agree to pay costs and reasonable attorney fees, including the BROKER'S commission and any other expenses incurred by the SELLER(S), and a receiver may be appointed. The failure of BUYER(S) to perform under this agreement shall not relieve SELLER(S) of the obligation to pay the BROKER'S commission. For purposes of collecting the BROKER'S commission, BROKER shall be deemed a third party beneficiary to this agreement and may maintain an action at law against the BUYER(S) for the collection thereof.
- 14. **MEDIATION:** If Initialed, BUYER(S) and SELLER(S) agree that, in the event of a dispute or claim arising out of, or relating to this agreement, the dispute or claim shall, before exercising any other legal remedies, be submitted to mediation in accordance with the Rules and Procedures of the Des Moines Area Association of REALTORS® Homebuyers/Homebuyers Dispute Resolution System.

BUYER(S) \_\_\_\_\_ SELLER(S) \_\_\_\_\_ (Initiating or not initiating does not constitute a counter offer.)

- 15. **COURT APPROVAL:** If the property is an asset of any estate, trust, or conservatorship, this agreement is contingent upon Court approval unless declared unnecessary by BUYER'S attorney. If necessary, the appropriate fiduciary shall promptly obtain Court approval and conveyance shall be made by a Court Officer's Deed.
- 16. **FUNDS:** It is agreed that at time of closing, funds of the purchase price, received from the BUYER(S) and/or BUYER'S lender, may be used to apply to the purchase price, to pay taxes and other liens, same to be handled under supervision of the BROKER and subject to approval of BUYER'S attorney on title questions needed to produce marketable title. SELLER(S) hereby appoint the BROKER to receive such funds and make such payments and disbursements.

17. **GENERAL PROVISIONS:** In the performance of each part of this agreement, time shall be of the essence. This agreement shall be binding on and inure to the benefit of the heirs, executors, administrators, assigns, and successors in interest of the respective parties. This agreement shall survive the closing. Paragraph headings are for the convenience of reference and shall not limit nor affect the meaning of this agreement. Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine, feminine, or neuter gender, according to the context.

18. **OTHER PROVISIONS:** Offer need ratification by the City Council, purchase price has been authorized. Buyer will allow seller to have possession after closing per amend ment addendum.

19. **NOTICE:** Any notice required under this agreement shall be deemed given when it is received in writing either by hand delivery, by confirmed fax, or by certified mail, return receipt requested. Persons designated for receipt of any notice for the purpose of this agreement shall be SELLER(S) and BUYER(S) at the addresses set forth below or their respective AGENT.

20. **ACCEPTANCE:** When accepted, this agreement shall become a binding contract. If this offer is not accepted on or before 6  AM  PM 1-10-14 it shall become null and void and all payments shall be repaid to the BUYER(S) without liability on the part of the BROKER to either party. If accepted by the SELLER(S) on a later date and such acceptance is ratified in writing or other form by BUYER(S), then this agreement will be valid and binding.

21. **BUYER BROKER COMMISSION:** If this agreement is accepted, BUYER(S) agree to pay RE/MAX Real Estate Group \$120 at closing.

We, the SELLER(S), accept this offer this 9 day of January and agree to pay to listing BROKER a commission as provided in the listing contract.

If this box is checked, this contract is subject to one or more (\_\_\_\_\_) attached addendum(s).

SELLER(S) acknowledge and agree that the property shall immediately be taken off the market until SELLER(S) receive notice of a mortgage commitment or denial from the BUYER(S).

**THIS IS A LEGALLY BINDING CONTRACT. IF NOT UNDERSTOOD, SEEK COMPETENT LEGAL ADVICE.**

Mark Arentsen  
BUYER SIGNATURE

Mark Arentsen, City Administrator 1/7/14  
PRINT BUYER NAME DATE

BUYER SIGNATURE

PRINT BUYER NAME DATE

ADDRESS

PHONE

Andrea Stanfel  
SELLER SIGNATURE

Andrea Stanfel 1/9/2014  
PRINT SELLER NAME DATE

SELLER SIGNATURE

PRINT SELLER NAME DATE

200 Lincoln St SE  
ADDRESS

515 490 8025  
PHONE

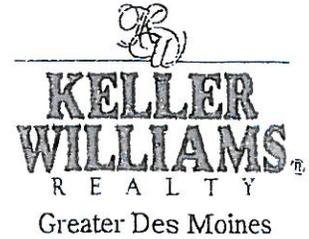
Todd Omundson 515-577-5099 KW Realty Pennie Carroll  
SELLING AGENT LISTING BROKER LISTING AGENT

BUYERS(S) ATTORNEY

American  
LOCATION OF ABSTRACT

SELLER(S) ATTORNEY

# ADDENDUM TO PURCHASE AGREEMENT



Buyer: City of Bondurant

Seller: Andrea Stanfel

Address of Property: 200 Lincoln St SE

Date of Purchase Agreement: Jan 7th, 2014

The following additional terms and conditions are hereby incorporated into the above described Purchase Agreement:

For the privilege of seller remaining in the home after closing we agree to the following:

- 1) Seller to keep utilities in her name until vacating
- 2) Seller to obtain renter's insurance. Buyer to obtain insurance.
- 3) Seller to rent for "0" amount through May 30th 2014
- 4) Seller to have option to rent @ \$800. per month in June/July.
- 5) Seller to vacate @ anytime before July 31st 2014 and no further option to rent unless agreed upon by all parties.

Marilyn Greuter  
Buyer

\_\_\_\_\_  
Buyer

\_\_\_\_\_  
Date

DocuSigned by:  
Andrea Stanfel  
Seller

1/9/2014

\_\_\_\_\_  
Seller

\_\_\_\_\_  
Date

## Michelle Wells

---

**From:** Mark Arentsen [mailto:marentsen@cityofbondurant.com]  
**Sent:** Friday, January 10, 2014 2:45 PM  
**To:** 'Michelle Wells'; ldunham@cityofbondurant.com  
**Subject:** FW: 200 Lincoln St.

*Mark Arentsen*

City Administrator  
City of Bondurant, Pop. 3,860  
200 Second St., NE, PO Box 37  
Bondurant, IA 50035  
515-967-2418  
515-971-6855 (Cell)  
515-967-5732 (Fax)  
[marentsen@cityofbondurant.com](mailto:marentsen@cityofbondurant.com)  
[www.cityofbondurant.com](http://www.cityofbondurant.com)

---

**From:** Todd Omundson [mailto:Todd@toddoinc.com]  
**Sent:** Friday, January 10, 2014 2:44 PM  
**To:** 'Mark Arentsen'  
**Cc:** 'Mary Mills'  
**Subject:** RE: 200 Lincoln St.

Mark your tax proration will be 13.25 months=\$1901 (credit) fees are as follows, deed filing \$20., \$110. Buyer fee RE/MAX, Abstracting is estimated around \$550. your attorney fees are typically \$175. for title exemption and \$250. for the closing fee.

With the excepting of the RE/MAX fee and tax proration all charges estimates.  
\$111,000.-\$1901+\$20.+\$110.+\$550.+\$175.+\$250.=\$110,204.

Thanks  
Todd

**From:** Mark Arentsen [mailto:marentsen@cityofbondurant.com]  
**Sent:** Friday, January 10, 2014 11:29 AM  
**To:** 'Todd Omundson'  
**Subject:** 200 Lincoln St.

Todd, Could you generate a closing statement for the 200 Lincoln purchase? It would be good to see how the tax apportionment works out.

*Mark Arentsen*

City Administrator  
City of Bondurant, Pop. 3,860  
200 Second St., NE, PO Box 37  
Bondurant, IA 50035  
515-967-2418  
515-971-6855 (Cell)  
515-967-5732 (Fax)

MINUTES FOR HEARING ON LOAN  
AGREEMENT AND TO SELL BONDS

420886-33

Bondurant, Iowa

February 3, 2014

The City Council of the City of Bondurant, Iowa, met on February 3, 2014, at \_\_\_\_\_ o'clock p.m. at the \_\_\_\_\_, in the City. The Mayor presided and the roll was called showing the following members of the City Council Members present and absent:

Present: \_\_\_\_\_

Absent: \_\_\_\_\_.

This being the time and place specified for taking action on the proposal to enter into a General Obligation Water Capacity Acquisition Loan Agreement in a principal amount not to exceed \$1,250,000, the City Clerk announced that no written objections had been placed on file. Whereupon, the Mayor called for any written or oral objections, and there being none, the Mayor closed the public hearing.

This being the time and place fixed by the Council for the consideration of bids for the purchase of the City's General Obligation Water Bonds, Series 2014A the Mayor announced that bids had been received and canvassed on behalf of the City at the time and place fixed therefore.

Whereupon, such bids were placed on file, and the substance of such bids was noted in the minutes, as follows:

<u>Name and Address of Bidder</u>	<u>Final Bid</u> (interest cost)
-----------------------------------	-------------------------------------

**(ATTACH BID TABULATION)**

After due consideration and discussion, Council Member \_\_\_\_\_ introduced the following resolution and moved its adoption, seconded by Council Member \_\_\_\_\_. The Mayor put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_.

Whereupon, the Mayor declared the resolution duly adopted, as hereinafter set out.

## RESOLUTION NO. 14-13

Resolution taking additional action to enter into a General Obligation Water Capacity Acquisition Loan Agreement and Awarding General Obligation Water Bonds, Series 2014A

WHEREAS, the City of Bondurant (the "City"), in the County of Polk, State of Iowa, heretofore proposed to enter into a General Obligation Water Capacity Acquisition Loan Agreement (the "Agreement") and borrow money thereunder in a principal amount not to exceed \$1,250,000 pursuant to the provisions of Section 384.24A of the Code of Iowa for the purpose of paying the cost, to that extent, of acquiring water supply rights for the municipal waterworks utility, and pursuant to law has caused publication of notice of the proposed action and held a public hearing on such proposal on February 3, 2014; and

WHEREAS, a Preliminary Official Statement (the "P.O.S.") has been prepared to facilitate the sale of General Obligation Water Bonds, Series 2014A (the "Bonds") in evidence of the obligation of the City under the Loan Agreement, and the City Council has made provision for the approval of the P.O.S. and has authorized its use by Public Financial Management (the "Financial Advisor"); and

WHEREAS, pursuant to advertisement of sale, bids for the purchase of the Bonds to be issued in evidence of the City's obligation under the Loan Agreement were received and canvassed on behalf of the City and the substance of such bids noted in the minutes; and

WHEREAS, upon final consideration of all bids, the bid of \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ (the "Purchaser"), is the best, such bid proposing the lowest interest cost to the City for the Bonds;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Bondurant, as follows:

Section 1. The City Council hereby determines to enter into the Loan Agreement with the Purchaser in the future and orders that the Bonds be issued at such time, in evidence thereof. The City Council further declares that this resolution constitutes the "additional action" required by Section 384.24A of the Code of Iowa.

Section 2. The City shall enter into the Loan Agreement with the Purchaser in substantially the form as will be placed on file with the Council, providing for a loan to the City in the principal amount of \$1,145,000 for the purpose set forth in the preamble hereof.

Section 3. The bid of the Purchaser referred to in the preamble is hereby accepted, and the Bonds are hereby awarded to the Purchaser at the price specified in such bid, together with accrued interest.

Section 4. The form of Agreement of Sale (the "Sale Agreement") of the Bonds to the purchaser is hereby approved, and the Mayor and City Clerk are hereby authorized to execute and deliver the Sale Agreement for and on behalf of the City.

Section 5. Further action with respect to the issuance of the Bonds and final approval of the Loan Agreement is hereby adjourned to the City Council meeting to be held on February 17, 2014.

Section 6. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 7. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved February 3, 2014.

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Mayor

Attest:

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City Clerk

• • • •

At the conclusion of the meeting and, upon motion and vote, the Council adjourned.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

STATE OF IOWA  
COUNTY OF POLK  
CITY OF BONDURANT

SS:

I, the undersigned, City Clerk of the City of Bondurant, do hereby certify that as such I have in my possession or have access to the complete corporate records of the City and of its Council and officers and that I have carefully compared the transcript hereto attached with those corporate records and that the transcript hereto attached is a true, correct and complete copy of all the corporate records relating to the authorization of a certain Loan Agreement and General Obligation Water Bonds, Series 2014A to be issued in evidence of the City's obligation under the Loan Agreement and that the transcript hereto attached contains a true, correct and complete statement of all the measures adopted and proceedings, acts and things had, done and performed up to the present time with respect thereto.

WITNESS MY HAND this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
City Clerk

## ORDINANCE NO. 14-201

### AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BONDURANT, IOWA, 2002, BY AMENDING PROVISIONS PERTAINING TO PARKLAND DEDICATION

**BE IT ENACTED** by the City Council of the City of Bondurant, Polk County, Iowa:

**Section 1. SECTION MODIFIED.** Chapter 178, of the Zoning Code, Parkland Dedication is repealed and the following adopted in lieu thereof:

- A. Formula. The total area devoted to open space and landscaping shall not be less than the following Minimum Required Acres of Parkland Dedication as set forth by the following formula:
  - iv. The total area devoted shall not be less than .5 acres unless approved by appropriate councils (see section C. iii.).
  - v. The Developer may donate cash in lieu of parkland upon approval by appropriate council (see section C. iii.) Donation shall be no less than Minimum Required Acres Formula. A mutually appointed Appraiser will determine parkland Fair Market Value. The Developer will pay any expenses incurred.
- B. Definitions. As used in Section 178.03(5) the following terms have the following definitions:
  - iv. *Open and Easily Maintained:* an area of land that is accessible by residents with minimal potential of water retention, ravine, drainage ditch, and consider safe environment for children and citizens.
  - v. *Low Level of Development:* an area of land requiring minimal development by City to establish a functional park after Developer grading and seeding.
- C. Requirements and Criteria:
  - iii. All land to be dedicated must be approved by appropriate Councils after review by City Engineer. Appropriate Councils shall include: City Council, Planning & Zoning Commission, and Parks and Recreation Board.
  - vi. The Developer shall grad and seed area that requires minimal development by City to establish a functional park.
  - vii. Parkland grad and seed shall be approved by the City Administrator.

**Section 2. SEVERABILITY CLAUSE.** If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**Section 3. EFFECTIVE DATE.** This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

**PASSED AND APPROVED** by the City Council this xx day of xx, 2014.

BY: \_\_\_\_\_  
Keith Ryan, Mayor

**ATTEST:**

\_\_\_\_\_  
Mark Arentsen, City Administrator / City Clerk

(SEAL)

First Consideration:  
Second Consideration:  
Final Consideration:

## Michelle Wells

---

**From:** Mark Arentsen [marentsen@cityofbondurant.com]  
**Sent:** Friday, January 03, 2014 3:03 PM  
**To:** dhiggins@cityofbondurant.com; bshea108@aol.com; mbdycare@mchsi.com; rmcclary@q.com; bjak3@mac.com; jme@mwatoday.com; 'Jeff Cook'; 'John Hodges'; 'Eric Johnson'; 'Lori Vermie'; 'Joe Van Horn'; 'Amie Johnson'  
**Cc:** mwells@cityofbondurant.com; ldunham@cityofbondurant.com; 'Shelby Hagan'; mrichardson-kugler@cityofbondurant.com  
**Subject:** Parkland Dedication Ordinance  
**Attachments:** SKMBT\_C35314010315410.pdf

Attached is the revised Parkland Dedication ordinance that has been reviewed by the Planning & Zoning Commission and Park & Recreation Board. The revised language will be inserted into the City's ordinance format. The first of three required readings for the revised ordinance will be an agenda item the January 20 City Council meeting. Please contact me if you have any questions or comments on this.

*Mark Arentsen*

City Administrator  
City of Bondurant, Pop. 3,860  
200 Second St., NE, PO Box 37  
Bondurant, IA 50035  
515-967-2418  
515-971-6855 (Cell)  
515-967-5732 (Fax)  
[marentsen@cityofbondurant.com](mailto:marentsen@cityofbondurant.com)  
[www.cityofbondurant.com](http://www.cityofbondurant.com)

Apply new parkland dedication formula, requirements and criteria to all residential developments.

- R1 = Single-family Residential (178.02)
- R2 = One- and Two-family Residential (178.03)
- R3 = Multi-Family Residential (178.04)
- R4 = Manufactured Housing Community Residential (178.05)
- R5 = Planned Unit Development (178.06)

**Parkland Dedication.** The land area devoted to open space and landscaping shall be governed as set forth below:

- A. Formula. The total area devoted to open space and landscaping shall not be less than the following Minimum Required Acres of Parkland Dedication as set forth by the following formula:
  - i. (Number of units in development) x (2.63 persons per unit) = One and Two Family Population Area Estimate.
  - ii. (One and Two Family Population Estimate) x (.0025 acres) = the Minimum Required Acres of Parkland Dedication.
  - iii. Maximum Density of Development will be applied when calculating formulas.
  - iv. The total area devoted shall not be less than .5 acres unless approved by appropriate councils (see section C. iii.).
  - v. The Developer may donate cash in lieu of parkland upon approval by appropriate councils (see section C. iii.). Donation shall be no less than Minimum Required Acres Formula. A mutually appointed Appraiser will determine parkland Fair Market Value. The Developer will pay any expenses incurred.
- B. Definitions. As used in section 178.03(5) the following terms have the following definitions:
  - i. *Green Space*: an open and easily maintained area of land involving a low level of development.
  - ii. *Minor Subdivision*: a subdivision with no proposed streets and less than four lots.
  - iii. *Park*: an area of land set aside for public use and maintained for recreational purposes.
  - iv. *Open and Easily Maintained*: an area of land that is accessible by residents with minimal potential of water retention, ravine, drainage ditch, and consider safe environment for children and citizens.
  - v. *Low Level of Development*: an area of land requiring minimal development by City to establish a functional park after Developer grading and seeding.
- C. Requirements and Criteria:
  - i. Such open space shall be maintained as a grassed and landscaped area, either as a park or green space, and shall not include access drives, parking areas, structures or buildings; except ornamental structures included as a part of the landscaping theme.
  - ii. All land to be dedicated must comply with the City's Comprehensive Plan.

- iii. All land to be dedicated must be approved by the appropriate councils after review by City Engineer. Appropriate councils shall include: City Council, Planning & Zoning Commission, and Park & Recreation Board.
- iv. If there is a bike/pedestrian/recreational trail, the Developer is required to dedicate land or trail easements that correspond to the existing trail.
- v. Water areas, ponds, streams, or other types of bodies of water shall not be included in determining park or green space.
- vi. The Developer shall grade and seed area that requires minimal development by City to establish a functional park.
- vii. Parkland grade and seed shall be approved by the City Administrator.

D. Exemptions:

- i. Developments that do not include residential units.
- ii. Developments where building permits have been issued prior to that approval and amendment of section 178.03(5).
- iii. Developments already existing prior to the approval and amendment of section 178.03(5).
- iv. Parcels developed prior to the approval and amendment of section 178.03(5) that are being reconstructed for additional residency.
- v. Replacement of a destroyed building when the replacement is of the same size and use as the destroyed building.
- vi. Minor subdivisions.



5130 PARK AVENUE  
 DES MOINES, IOWA 50321  
 515-243-5663  
 FAX: 515-243-5313

REMIT TO: 5130 PARK AVENUE  
 DES MOINES, IOWA 50321

# PROPOSAL

## Proposal #: 17582

Proposal Date: 08/27/13  
 Customer #: CRM006271  
 Page: 1 of 5

SOLD TO:	JOB LOCATION:
City of Bondurant 200 2nd St NE PO Box 37 Bondurant IA 50035	City of Bondurant 200 2nd St NE PO Box 37 Bondurant IA 50035 REQUESTED BY: Misty Richardson-Kugler

Eagle Sign Company (HEREINAFTER CALLED THE "COMPANY") HEREBY PROPOSES TO FURNISH ALL THE MATERIALS AND PERFORM ALL THE LABOR NECESSARY FOR THE COMPLETION OF:

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	QUOTE #14303 Remove existing 96.5" W x 48.5" T reader board and replace it with a new Daktronics 3500 Series 20 MM Red Monochrome Message Center. Dispose of reader board. Install the new message center onto existing sign structure. The message center will be 4'-10" T x 7'-10" W with a active sign area of 4'-1" x 7'-3". Construct and install a skin to conceal the gap between the message center and the support structure. Proposal includes Daktronics Venus 1500 v.4 software training - Web Seminar.	\$23,373.67	\$23,373.67

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED, AND THE ABOVE TO BE IN ACCORDANCE WITH THE DRAWINGS AND OR SPECIFICATIONS SUBMITTED FOR THE ABOVE WORK AND COMPLETED IN A WORKMANLIKE MANNER FOR THE SUM OF:

**TOTAL PROPOSAL AMOUNT: \$23,373.67**

**TERMS: 50.0% DOWN, BALANCE DUE ON COMPLETION**  
 (INTEREST OF 1.5% PER MONTH WILL BE ADDED TO PAST DUE ACCOUNTS)

**THIS PRICE DOES NOT INCLUDE ELECTRICAL HOOKUP, PERMITS, ENGINEERING, SHIPPING, FREIGHT OR TAX UNLESS SPECIFICALLY STATED.**

NOTE: THIS PROPOSAL MAY BE WITHDRAWN IF NOT ACCEPTED WITHIN 30 DAYS. WORK WILL NOT BEGIN UNTIL DOWN PAYMENT AND WRITTEN ACCEPTANCE IS RECEIVED.

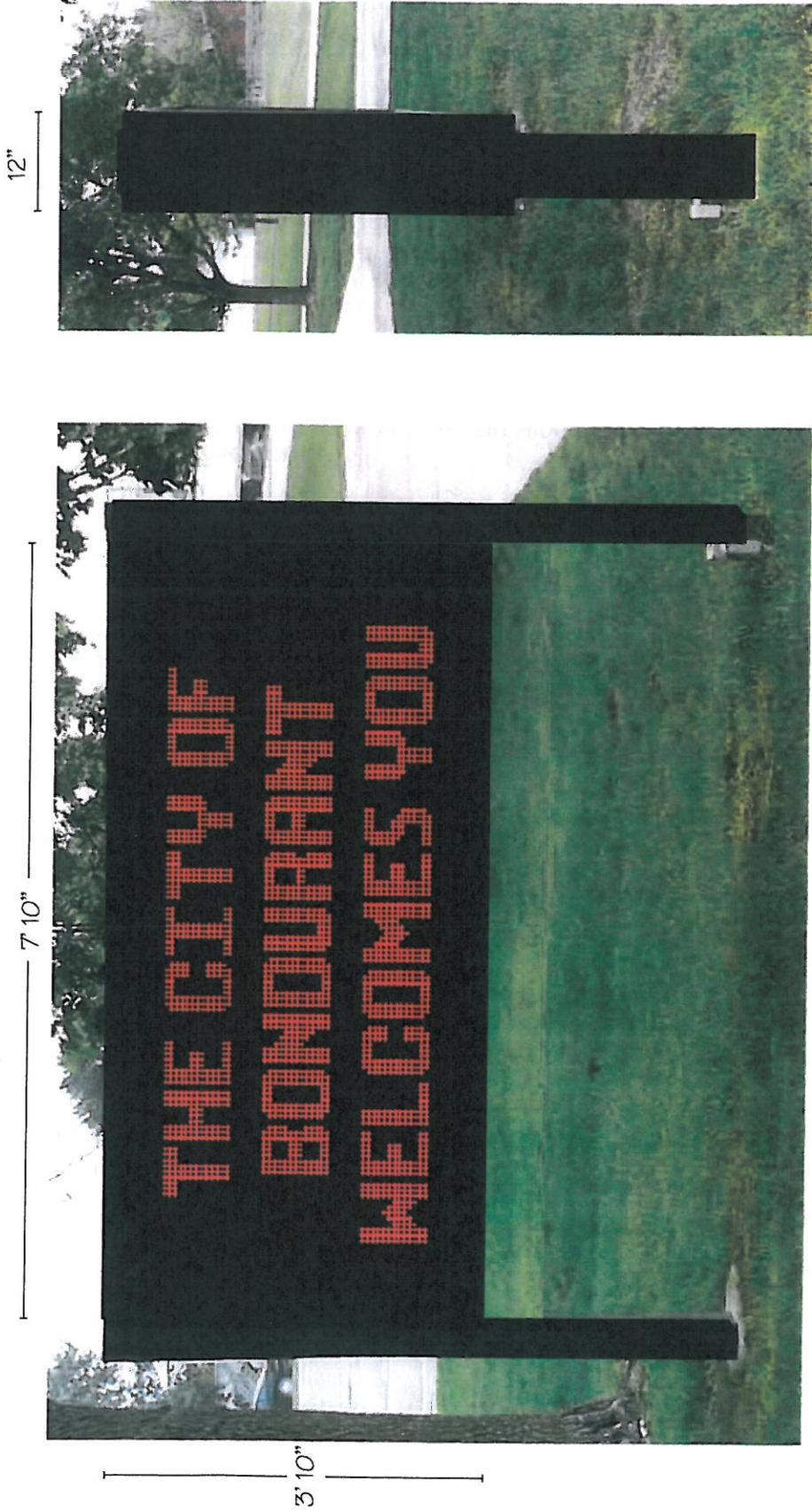
ANY ALTERATION FROM THE ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS, WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE TO BE PAID BY THE PURCHASER.

### TERMS AND CONDITIONS

1. All agreements contingent upon strikes, accidents, material shortages or any other delays beyond our control.

COMPANY INITIALS \_\_\_\_\_

CUSTOMER INITIALS \_\_\_\_\_



Remove existing 96.5" W x 48.5" T reader board and replace it with a new Daktronics 3500 Series 20 MM Monochrome Message Center. Dispose of reader board. Install the new message center onto existing sign structure. The message center will be 3'-10" T x 7'-10" W with a active sign area of 3'-1" x 7'-3". Construct and install a skin to conceal the gap between the message center and the support structure.



5130 PARK AVENUE  
DES MOINES, IA 50321  
515-243-5663 • FAX: 515-243-5313  
TOLL FREE: 800-307-8186  
www.eaglesign.net

NAME: City of Bondurant - Bondurant, IA  
SKETCH #: 0813-14302-00\_City of Bondurant  
APPROVAL:  DATE:

SCALE: 1/2" = 1' | DESIGNER: CH  
REVISIONS:  
\*\*\*\*\*

THIS IS A CONCEPTUAL DRAWING. FINAL PRODUCT MAY VARY. THIS ARTWORK IS PROPERTY OF **EAGLE SIGN CO.** AND MAY NOT BE REPRODUCED

## Misty Richardson-Kugler

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**From:** Don Chesnut <don@chesnutsigns.com>  
**Sent:** Tuesday, March 19, 2013 2:59 PM  
**To:** mrichardson-kugler@cityofbondurant.com  
**Subject:** Signage  
**Attachments:** City of Bondurant.pdf

Misty

Attached is a drawing of what the full color Message Center might look like. It would be communicating to a computer in the building by a wireless system. You would be responsible to run a Cat 5 wire from the computer that would have the software installed in it to an exterior wall where we would install an antenna that would communicate to the message center. We would remove the existing sign and post, set new poles, and install the message center, hooking it up to the existing electric. The message center would be 3'-10" tall and 7'-10" long. Price for this message center installed would be \$ 26,591.00 plus tax and any permits needed.

We do require a 50% down payment with the order, another deposit of 25% of the balance 30days after the order, and the balance is due upon completion of the work.

A person can go smaller in size, or have the message center all red LEDS or all Amber LEDS, and that would make the message center less expensive. You could also put a header sign on top of the message center with a name or Community and have the message center smaller. Let me know what you think. We would be glad to sit down and meet with whoever in the City or the Community and figure something out that would work.

Don L. Chesnut



971 NE Broadway Ave. Des Moines, IA 50313  
(O) 515-243-8112 (C) 515-205-9044 (F) 515-243-8146  
[www.chesnutsigns.com](http://www.chesnutsigns.com)



EMC

SCALE: NTS • For Production / For Presentation



**Client Name:**  
City of Bondurant  
**Location:**  
Bondurant

**Start Date:** 3/12/2013  
**Last Revision:** 3/12/2013  
**Drawing#:** 31213139  
**Page:** 1 of 1

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Client Approval  
-----  
-----  
Landlord Approval (when applicable)  
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**Sales Rep:**  
Don  
**Designer:**  
Matthew

## Misty Richardson-Kugler

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**From:** Lori Dunham <ldunham@cityofbondurant.com>  
**Sent:** Tuesday, January 07, 2014 4:07 PM  
**To:** mrichardson-kugler@cityofbondurant.com; marensen@cityofbondurant.com; 'Shelby Hagan'; mwells@cityofbondurant.com  
**Subject:** FW: [clerknet] LED signs

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**From:** Crysti Neuman [<mailto:cneuman@bancroftiowa.com>]  
**Sent:** Tuesday, January 07, 2014 11:52 AM  
**To:** IMFOA's ClerkNet  
**Subject:** RE: [clerknet] LED signs

That seems fairly reasonable. We do not have one where I am at now but previously did where I was at was met with some resistance about spending the money for that ( Ours was \$27,000 probably larger sign and double sided)

It is a helpful communicating tool- However- you must keep it updated. And also decide who and what types of information you will put on sign. Will there be a charge to do such?

You also need to make sure that if you do weather (temp) that the sensor is not directly in the sun.

Computers go down- LED may.

Software was easy to use .

We needed to run line from sign to our building for software.

Hope this helps and Good Luck. I always liked the sign- Thought it worked well where I was at- (and the nay sayers went away about a year after the sign was up.... )

*Crysti Neuman, City Director*

*City of Bancroft Pop. 732*

*Phone- 515-885-2382 Fax-515-885-2383*

*E-mail [cneuman@bancroftiowa.com](mailto:cneuman@bancroftiowa.com)*

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**From:** Pam Gearhart [<mailto:kaapaam@yahoo.com>]  
**Sent:** Tuesday, January 07, 2014 11:24 AM  
**To:** IMFOA's ClerkNet  
**Subject:** [clerknet] LED signs

I'm going to ask the council to consider purchasing an electronic LED sign -- the kind seen on banks (time and temperature) and at churches. I have an estimate from one company for a sign that will cost about \$5K. That's a lot of money but I think such a sign could be helpful in communicating with residents.

I'd be interested to hear from towns that have these signs, what they cost, how easy they are to use (and change the message), their durability, where yours is located, etc.

Thanks for your help!

Pam Gearhart  
Woolstock (pop 168)  
[kaapaam@yahoo.com](mailto:kaapaam@yahoo.com) or [cityofwoolstock@wmtel.net](mailto:cityofwoolstock@wmtel.net)

## Misty Richardson-Kugler

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**From:** Lori Dunham <ldunham@cityofbondurant.com>  
**Sent:** Tuesday, January 07, 2014 4:15 PM  
**To:** mrichardson-kugler@cityofbondurant.com; marentsen@cityofbondurant.com; 'Shelby Hagan'; mwells@cityofbondurant.com  
**Subject:** FW: [clerknet] LED signs  
**Attachments:** 047.JPG

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**From:** City of Lawton [<mailto:lawtonia@wiatel.net>]  
**Sent:** Tuesday, January 07, 2014 11:38 AM  
**To:** IMFOA's ClerkNet  
**Subject:** RE: [clerknet] LED signs

Ours was donated by one of our councilmen. Cost was right at \$15,000. I've attached a picture of it.

I love it! No more going outside to change the letters to get ONE message on the board. Now I can run several messages. They can flash, scroll, etc. It's been a great addition to our community.

We only charge people that want a special message up \$10/3 days. Generally those are birthdays and anniversaries.

I have a reminder for recycles (since they are every other week), reminder for water bills being due, reminder if we have a holiday schedule with garbage or recycles, etc. I used to put as many of the school activities up as possible, but I have a hard time keeping up with them anymore. I haven't actually had a school activity listed for 2-3 months.

Patricia Washburn, Iowa CMC  
City of Lawton (pop. 908)  
101 E Maple St  
PO Box 275  
Lawton IA 51030-0275  
City Hall Phone: 712-944-5960  
City Hall Fax: 712-944-5961  
Email: [lawtonia@wiatel.net](mailto:lawtonia@wiatel.net)  
Website: <http://www.lawtoniowa.com/>

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**From:** Pam Gearhart [<mailto:kaapaam@yahoo.com>]  
**Sent:** Tuesday, January 07, 2014 11:24 AM  
**To:** IMFOA's ClerkNet  
**Subject:** ADV: [clerknet] LED signs

I'm going to ask the council to consider purchasing an electronic LED sign -- the kind seen on banks (time and temperature) and at churches. I have an estimate from one company for a sign that will cost about \$5K. That's a lot of money but I think such a sign could be helpful in communicating with residents.

I'd be interested to hear from towns that have these signs, what they cost, how easy they are to use (and change the message), their durability, where yours is located, etc.

## Misty Richardson-Kugler

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**From:** Lori Dunham <ldunham@cityofbondurant.com>  
**Sent:** Tuesday, January 07, 2014 4:02 PM  
**To:** mrichardson-kugler@cityofbondurant.com; marentsen@cityofbondurant.com; 'Shelby Hagan'; mwells@cityofbondurant.com  
**Subject:** FW: [clerknet] LED signs

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**From:** Cherokee City Hall [<mailto:cityckech@evertek.net>]  
**Sent:** Tuesday, January 07, 2014 2:42 PM  
**To:** IMFOA's ClerkNet  
**Subject:** RE: [clerknet] LED signs

The City of Cherokee put one up a few months ago at a cost of about \$27,000 (includes software, electrical etc.) which is double face, sign area is 85" x 42". We can get four lines of print on it, about 11 characters per line using the smallest font. Wish it was even larger! We downsized from the original plan due to costs. Ours is along Hwy. 59 and traffic goes fast enough that drivers can read about two frames as they go by. Some of our messages are hard to get on two frames when you are trying to put quite a bit of information out there. My advice would be to get as large a sign as you possibly can...you will be glad you did!

Software is very easy to use (Watchfire Ignite).

Diane  
City of Cherokee (5,253)  
712-225-5749  
[cityckech@evertek.net](mailto:cityckech@evertek.net)

**From:** [Pam Gearhart](#)  
**Sent:** Tuesday, January 07, 2014 11:23 AM  
**To:** [IMFOA's ClerkNet](#)  
**Subject:** [clerknet] LED signs

I'm going to ask the council to consider purchasing an electronic LED sign -- the kind seen on banks (time and temperature) and at churches. I have an estimate from one company for a sign that will cost about \$5K. That's a lot of money but I think such a sign could be helpful in communicating with residents.

I'd be interested to hear from towns that have these signs, what they cost, how easy they are to use (and change the message), their durability, where yours is located, etc.

Thanks for your help!

Pam Gearhart  
Woolstock (pop 168)  
[kaapaam@yahoo.com](mailto:kaapaam@yahoo.com) or [cityofwoolstock@wmtel.net](mailto:cityofwoolstock@wmtel.net)

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**City of Bondurant  
Budget Timeline - FY2015**

<b>Day</b>	<b>Date</b>	<b>Task</b>
Wednesday	01/08/14	City department heads give budget and proposals to finance director
Friday	01/17/14	Budget draft to council
Monday	01/20/14	Budget work session with council
Friday	01/31/14	Budget proposal to council members
Monday	02/03/14	Council receives and adopts final proposed budget and orders notice of hearing
Wednesday	02/12/14	Send notice of budget public hearing to paper
Wednesday	02/19/14	Notice of hearing on adoption of final budget published
Monday	03/03/14	Budget Hearing
Monday	03/03/14	Adoption of final budget
Friday	03/14/14	Certified budget to county auditor
Monday	03/24/14	Persons affected by the budget have 10 days after date of certification to file written protest
Friday	06/13/14	IDOM certifies taxes back to county auditor
Tuesday	07/01/14	Budget takes effect