

NOTICE OF A REGULAR MEETING

BONDURANT CITY COUNCIL

June 23, 2014

Meeting 14-13

NOTICE IS HEREBY GIVEN that a Regular Meeting of the City Council will be held at 6:00 p.m., on Monday, June 23, 2014, in the Bondurant City Center, 200 Second Street, Northeast, Bondurant, Polk County, Iowa. Said meeting is open and the public is encouraged to attend.

AGENDA

- 1) Roll Call
- 2) Call to Order and Declaring a Quorum
- 3) Pledge of Allegiance
- 4) Abstentions declared
- 5) Perfecting and Approval of the Agenda
- 6) Consent Items:
 - a) Approval of the City Council Meeting Minutes of June 02, 2014
 - b) Receive and File - Library Board Meeting Minutes of May 07, 2014, and Librarian Report
 - c) Receive and File - Planning & Zoning Commission Minutes of April 24, 2014
 - d) Claims Report and May 2014 Financial Statements (e-mailed 6-12-12)
 - e) Tax Abatement Applications - Steve and Angie Maytag, 3205 Birch Street, Southwest; Jay D. Stewart, 301 Aspen Drive, Northwest; Nicholas VanHouten, 3304 Hawthorne Drive, Southwest; Georgiana Matthews, 3221 Birch Street, Southwest; Vanessa Lindsey, 321 Aspen Drive, Northwest; Nicholas Gerardy, 400 Alpha Street, Northwest; Vince Knoot, 501 Evergreen Drive, Northwest; Jesse Stofer, 408 Alpha Street, Northwest; Jason Bubke, 3237 Birch Street, Southwest; and Ben and Jill Anderson, 512 Evergreen Drive, Northwest, Bondurant, Polk County, Iowa
- 7) Polk County Sheriff's Report
- 8) Guests requesting to address the City Council
- 9) Jared Erickson, M & J Construction Services - Presentation of a Site Plan for 17 Main Street, Southeast, Bondurant, Polk County, Iowa
RESOLUTION NO. 14-92 - A Resolution approving the Site Plan for 17 Main Street, Southeast, Bondurant, Polk County, Iowa
- 10) **RESOLUTION NO. 14-93** - A Resolution prioritizing projects in the City of Bondurant Comprehensive Plan
- 11) **RESOLUTION NO. 14-94** - A Resolution authorizing the execution of a Memorandum of Agreement with Village Assisted Living, Inc., and Evangelical Retirement Homes, Inc., (d/b/a Valley View Village) and fixing a date for a hearing on the proposed issuance of revenue bonds or notes
- 12) **RESOLUTION NO. 14-95** - A Resolution approving the application for an Iowa Retail Cigarette / Tobacco Permit for EZ Mart, 1111 Lincoln Street, Southeast, Bondurant, Polk County, Iowa
- 13) **RESOLUTION NO. 14-96** - A Resolution approving expenditures for a Special Census between July 01, and December 31, 2015

- 14) **RESOLUTION NO. 14-97** - A Resolution approving an Amended 28E Agreement between the City of Bondurant and Polk County Emergency Management Commission
- 15) **RESOLUTION NO. 14-98** - A Resolution approving municipal employee wages for Fiscal Year 2015, excluding the City Administrator, Emergency Services and Library Staff
- 16) **RESOLUTION NO. 14-99** - A Resolution approving Emergency Services employee wages for Fiscal Year 2015
- 17) **RESOLUTION NO. 14-100** - A Resolution adopting the Polk County Multi-Jurisdictional Local Hazard Mitigation Plan
- 18) **RESOLUTION NO. 14-101** - A Resolution approving a Small Area Study for property between the Bondurant Business Center and Paine Heights subdivision conducted by Hoisington Koegler Group, Inc., in the amount of \$7,300
- 19) Discussion item(s)
 - a) Pilot program for urban chickens
 - b) Infrastructure damage
 - c) Kading Properties
 - d) Consideration of Issuer Fee for Conduit Revenue Bonds
- 20) Reports / Comments and appropriate action thereon:
 - a) Mayor
 - b) City Administrator
 - c) Council Members
- 21) Adjournment

BONDURANT CITY COUNCIL
REGULAR MEETING

June 02, 2014

Meeting No. 14-12

A regular meeting of the City Council of the City of Bondurant, Polk County, Iowa, was held in the Community Room at the Bondurant City Center on the 02nd day of June 2014, at 6:00 p.m.

Present: Mayor Keith Ryan
Council Member Amy Bogaards
Council Member Eric Johnson
Council Member Brian Lohse
Council Member Curt Sullivan
City Administrator Mark Arentsen
Deputy City Clerk Michelle Wells
City Attorney David Brick
City Engineer Bob Veenstra

Absent: Council Member Wes Enos

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the United States Post Office on May 30, 2014. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Roll Call was taken and a quorum was declared. Mayor Ryan called the meeting to order at 6:00 p.m.

Mayor Ryan led the pledge of allegiance.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to approve the agenda as presented. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve the Consent Items consisting of the City Council Meeting Minutes of May 19, 2014, the Claims Report and Tax Abatement Application for Michael Hulme, 336 Aspen Drive, Northwest, Bondurant, Polk County, Iowa. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Polk County Sheriff's Department Division Chief Kevin Schneider updated the Council Members on recent activity.

Wally Marsh questioned length and type of watercraft allowed at Lake Petocka.

Kyle Mertz, Frank Berlin & Associates, presented quotes for City employee health insurance.

Michelle Sandbulte, 404 3rd Street, Northwest, Bondurant, Iowa, presented a request for a street closure for a residential block party. Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve Resolution No. 14-83, a Resolution approving the closing of 3rd Street, Northwest, at the intersection of Mallard Pointe Drive, Northwest, on July 05, 2014, from 4:00 p.m., to 12:00 a.m., for a residential block party. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Lohse, to approve Resolution No. 14-84, a Resolution approving the parade route scheduled for June 16, 2014, at 6:00 p.m., for Summerfest. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Bob Veenstra, Veenstra & Kimm, reported on Mud Creek Flood Modeling, focusing on the drainage issue on 2nd Street, Northwest, due to undersized culverts.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve Resolution No. 14-85, a Resolution designating Veenstra & Kimm, Inc., as the Engineer for the U.S. Highway 65 / Lincoln Street, Southeast, Underpass Project. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to approve Resolution No. 14-86, a Resolution approving an Agreement for Engineering Services between the City of Bondurant and Veenstra and Kimm, Inc., pertaining to the Gay Lea Wilson East Trail, Trailhead to Brick Street, Southeast. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve Resolution No. 14-87, a Resolution approving the renewal application for an Iowa Retail Cigarette / Tobacco Permit for Git-N-Go Convenience Store, 3207 Henry Street, Southwest, Bondurant, Iowa. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to approve Resolution No. 14-88, a Resolution approving the renewal application for an Iowa Retail Cigarette / Tobacco Permit for Casey's General Store, 302 2nd Street, Northeast, Bondurant, Iowa. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Lohse, to approve Resolution No. 14-89, a Resolution approving the renewal application for an Iowa Retail Cigarette / Tobacco Permit for Casey's General Store, 1455 Grant Street, South, Bondurant, Iowa. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to approve Resolution No. 14-90, a Resolution approving the renewal application for a Class C Beer Permit (BC) and Sunday Sales for Casey's General Store, 1455 Grant Street, South, Bondurant, Iowa. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Lohse, seconded by Council Member Sullivan, to approve Resolution No. 14-91, a Resolution approving certain street closures for Summerfest on June 15, 2014, at 6:00 p.m., through 12:00 p.m., on June 18, 2014. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to approve the third and final reading of Ordinance No. 14-206, an Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 165, Floodplain Regulations to Restrict Temporary Filling Within a Floodplain Area. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Mayor Ryan led a lengthy discussion pertaining to raising chickens within the city limits and defined the pros and cons. Amanda Fust, 910 Lincoln Court, Southeast, Bondurant, Miranda Blackford, Des Moines, Jeff Cook, 708 Jefferson Avenue, Southeast, Bondurant, Mark Schultz, 307 2nd Street, Northwest, Bondurant, Laura Wood, 312 Evergreen Drive, Northwest, Bondurant, and Ron Sinn, 101 3rd Street, Northeast, Bondurant, participated in the discussion. Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to table Ordinance No. 14-207, an Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending definitions contained in Section 55.01 and adding a new Section of the Animal Control Section to include Urban Chickens. Roll Call: Ayes: 4. Nays: 0. Motion carried. Council asked City Attorney Brick to rewrite the Ordinance and precisely define the placement of hen housing at a residence, noise, odor and enforcement of rules.

Council Member Bogaards left the meeting at 7:50 p.m., and returned at 7:52 p.m.

Mark Lee, Lee Chamberlin Consultant Engineers and Dan Novelli, representing Kading Properties, presented a Concept Plan for Lincoln Estates II, and answered questions from the Mayor and Council.

The following item(s) were discussed as part of Mayor Ryan's comments:

- MWA update.

The following item(s) were discussed as part of City Administrator Arentsen's comments:

- Chichaqua Valley Trail Project began June 02.
- Tentative start date for the intersection project is June 23.
- Meeting on May 30, about potential development of the former Union 76 site by Peterbilt.
- Site Plan for 902 2nd Street, Northeast, and a Site Plan for 17 Main Street, Southeast, will go before P & Z meeting on June 12.
- Morris Elementary School open house on June 23, from 5 p.m., to 7 p.m.

The following item(s) were discussed as part of Council Member's and City Attorney Brick's comments:

- Council Member Sullivan - Zoning Code should be updated to attract developers that build larger homes.
- Council Member Johnson - No comment.
- Council Member Bogaards - Would like to review issues that Council discussed pertaining to Lincoln Estates I.
- Council Member Lohse - Live radio broadcast at Brick Street Market and Cafe on June 07, update on Eastern Polk Regional Development membership and may be unable to attend June 23, Council meeting.
- City Attorney Brick - Stormwater issue on 3rd Street, Southeast.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to adjourn said meeting at 8:51 p.m. Roll Call: Ayes: 4. Nays: 0. Motion carried.

Michelle Wells, Deputy City Clerk

ATTEST:

Keith Ryan, Mayor

(SEAL)

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on June 02, 2014, that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting, and the said minutes from which the foregoing proceedings have been extracted were written from and available for public inspection within ten business days and prior to the next convened meeting of said body.

Keith Ryan, Mayor

Minutes of the Bondurant Community Library Board Meeting
On Wednesday May 7, 2014

MEMBERS PRESENT: Josh Bryant, Craig Campbell, Patricia Kaura, Michell Klinker-Feld, Craig Kinrade, Amanda Pitts, and Mary Thomas

Call to order at 7:01PM
Guests present: Susan Ugulini
Wally Peltz from ThinkLite USA

A discussion was held on the ThinkLite proposal for new lighting. The present florescent light bulbs will be recycled. Sue Ugulini will check with the school to see if they can be used by the school. The cost to the library for the new lighting will be \$12,266.52. Motion by Kaura, second by Kinrade to accept the proposal. Motion carried unanimously.

Minutes of the April 2, 2014 meeting were reviewed. Motion by Campbell, second by Kinrade to approve the minutes. Motion carried unanimously.

1 FINANCIAL REPORT: A.) The financial report was reviewed. B.) The Mens Club offered to pay for the summer reading programs. C.) The library is planning to purchase new computers. Motion by Kinrade, second by Campbell to accept the financial report. Motion carried unanimously.

2 WARRANT LIST: A.) The expenditures were reviewed. Motion by Kaura, second by Bryant to approve the warrant list. Motion carried unanimously.

3 STATISTICS: A.) The total circulation for April was 3076. B.) The number of security corrections has decreased.

4 STAFF: A.) Margaret's Story Times on Tuesday and Wednesday have started using the iPad to share stories through Tumble Books. B.) Jenny held early out programs three Monday's this month. C.) The Easter Event at the library was held in cooperation with Parks and Rec. with 108 attending.

5 LIBRARIAN ITEMS: A.) Staff completed the first session of training for Reference USA Database. B.) Everything has been finalized for the Summer Reading Program. C.) The youth services librarian has resigned. D.) A technology inventory has been completed. E.) Deposits for the community room usage have been collected. F.) The library director attended a workshop at the Cedar Rapids Library. G.) The staff attended PLOW training in Pleasant Hill. H.) The library director attended the Small Iowa Library Association meeting. I.) National Library Week was April 14 through April 19. J.) Volunteers cleaned up the flower beds and trimmed the bushes at the library.

6 NEW BUSINESS: A.) A discussion was held on full time staffing 2014-2015. Motion by Kaura, second by Campbell to accept the increased staff hours as presented. Motion carried unanimously. B.) A discussion was held on the Salary Schedule 2014/2015. Motion by Kaura, second by Kinrade to approve the wages as presented. Motion carried unanimously. C.) A discussion was held on the 5 year plan for Trust & Agency Funds. Motion by Kaura, second by Pitts to approve the amended plan. Motion carried unanimously. D.) Discussion was held on the cost of new tables and chairs. The cost will be \$3,295.00. The majority of the cost will come from Enrich Iowa. Motion by Bryant, second by Kinrade to approve the purchase. Motion carried unanimously. E.) A discussion was held on the Contract for Library Services to Rural Polk County. Motion by Kaura, second by Kinrade to accept the contract. Motion carried unanimously. F.) A discussion was held on the job description for the Assistant Library Director. Motion by Kaura, second by Campbell to accept the job description. Motion carried unanimously. G.) A discussion was held on the job description for the youth services librarian. Motion by Kaura, second by Pitts to accept the job description. Motion carried unanimously.

7 BOARD PRESIDENT ITEMS: A.) None

Motion by Bryant, second by Kinrade to adjourn. Motion carried unanimously.
Meeting adjourned 8:11 PM
Next meeting Wednesday June 4, 2014 7PM.

Respectfully submitted,
Mary Thomas
Secretary

- **Librarian Report- June 2014**

- The Library Foundation will be holding a celebration of the five-year anniversary of our building on Saturday, August 2nd from 2-4 p.m. It will be a birthday theme with lots of activities to celebrate what a great space we have in the community. It will kick off a fundraising campaign about a month after that.
- Library Float for Summer Fest in the in planning stages. Fizz, Boom, Read will be the theme.
- \$1855.00 worth of monetary contributions have been received for the Summer Reading Program. It has made available the balance of the programming line item to purchase some new games for the Wii and prizes for the outreach programs we have planned for summer. What a wonderful response from the businesses in our area.
- On May 14th Excel Mechanical came to perform maintenance on the HAVC units on the roof. After a few minutes I discovered considerable water coming through the ceiling tiles by the magazines. It was discovered that the units sealing where the electrical lines came in on all the units was not sufficient (could have been sealed and with time wore away or not done properly at installation hard to tell). Excel did a seal up on them. We did lose some magazines but I was able to get most of the materials that were displayed out of the water very quickly. Loss was under \$1000 insurance deductible. Boyce has replaced the ceiling tiles and carpet was dried with fans. Lovey the watch bird was the one who called my attention to the water coming in, she earned her seed for the month.
- Summer Library Page has been hired. Alivia Nelson-11 applicants.
- Youth Services Librarian has been hired. Marilyn O'Brien of Altoona was selected-10 applicants.
- ThinkLite Project is scheduled to begin mid to late June. Replacement of bulbs and batter back ups.
- Expected delivery of new table and chairs is the end of June and the gaming seating is due to be delivered after July 1st. Ken may just bring them all in one trip mid-July and that will be fine as we will have plenty of things going on at that point. This project was paid for with a donation from the Foundation and Civic Club and Direct State Aid.

Stats for May

- Total Circulation for month 2886 up from 426 last year at this time.
- On-line usage (e-Books, Downloadable music, Tumblebooks, Freegal (music), Reference USA, EBSCO, Learning Express) 395 up from 297 last year.
- Door Count 2673 up 200 from last year.
- Assisting patrons by phone, with the catalog, computers, etc. 453 pretty much the same as last year.
- Story times 8 were held with 148 in attendance almost doubled from the year before.
- Outreach to Daycare and preschools in community reached 915 children this month. Last year 838 children were reached. These numbers include a school visit the librarians do at the close of the school year . They visit with all the elementary children about the summer reading program. The numbers also include the entire first grade class visiting the library for a tour and some stories. Both of these promotions have generated significant interest and sign up for the Summer Program
- Total programming attendance for adults, youth and children 1125 last year was 956.
- Website visits 604, last year 595.
- Internet usage in house 303 last year 374. But wi-fi usage was 64 and iPad usage1.

- Meeting room usage 22 (does not include library programs) last year 15.
- Issued 12 new library cards.
- The library did 20 requests for materials from other libraries and provided 22 to other libraries.
- 219 items were added to the collection and 258 were removed.

CITY OF BONDURANT
PLANNING AND ZONING COMMISSION
MINUTES

A meeting of the City of Bondurant Planning and Zoning Commission was held in the Community Room at the Bondurant City Center on April 24, 2014, at 6:00 p.m.

Present: Commission Chair David Higgins
 Commission Member Michele Bailey
 Commission Member Brian Clayton
 Commission Member Jennifer Keeler
 Commission Member Jeff Kromrie
 Commission Member Judi Mendenhall
 City Administrator Mark Arentsen
 Finance Director Lori Dunham

Absent: Commission Member Roy McCleary

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the Bondurant Post Office on April 22, 2014. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Commission Chair Higgins called the meeting to order at 6:08 p.m. Roll call was taken and a quorum was declared. Motion made by Commission Member Mendenhall, seconded by Commission Member Bailey, to approve the agenda as presented. Roll call: Ayes: 6. Nays: 0. Motion carried.

Motion made by Commission Member Bailey, seconded by Commission Member Mendenhall, to approve the Planning and Zoning Commission Minutes of April 10, 2014. Roll call: Ayes: 6. Nays: 0. Motion carried.

Mr. Brad Scheib (telephonically through GoToMeeting), Hoisington Koegler Group, Inc., Minneapolis, MN, and City Administrator Arentsen led a discussion on revising the City Zoning Code. Mr. Scheib recommended changing the title to Chapter 176 to Non-Conforming Uses, Structures, and Lots as there are three different ways that a property can be non-conforming. Also, he recommended reviewing 176.04, #5, regarding 60% destruction rule and how strict the City wants to be. Criteria need to be set for granting Special Use Permits. Mr. Scheib recommended moving the parkland dedication from the Residential Districts to Subdivision Regulations. Residential bulk standards were reviewed with R-1 zoning for single family, R-2 for four family dwellings, including duplex, triplex, townhomes, row houses, and R-3 for more multi-family uses. Commercial District structure was discussed

with C-1 having a limited size of 5 acres and includes light industrial and residential, C-2 having unlimited size and C-3, for shopping centers, having a limited size of 25 acres. Mr. Scheib recommended reviewing the zoning for churches and schools. The next meeting will be May 8.

The following items were discussed as part of Commission Members' comments:

- Commission Member Mendenhall – No comment.
- Commission Member Bailey – No comment.
- Commission Member Clayton – Was concerned about the drainage behind 902 Second St., NE and allowing the new owner to drive on the north side of the building; inquired about property north of high school.
- Commission Member Keeler – No comment.
- Commission Member Kromrie – No comment.

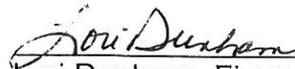
The following item was discussed as part of Commission Chair Higgins' comments:

- No comment.

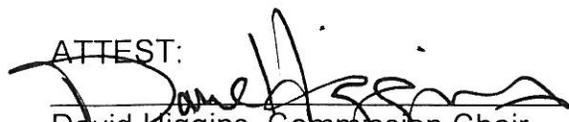
The following item was discussed as part of City Administrator Arentsen' comments:

- Will not be here for the next meeting.

Motion made by Commission Member Bailey, seconded by Commission Member Mendenhall, to adjourn the meeting. Roll call: Ayes: 6. Nays: 0. Motion carried. Commission Chair Higgins declared the meeting adjourned at 7:43 p.m.



Lori Dunham, Finance Director

ATTEST:


David Higgins, Commission Chair

CHECK NO	DATE	EMP NO	PAY TO THE ORDER OF	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
1			LEGACY BANK				
45200	6/02/2014	1402	JOHN J. ALSHOUSE	161.61			
45201	6/02/2014	1466	BRENDAN C BOBST	452.51			
45202	6/02/2014	1449	AMY JO BOGAARDS	163.99			
45203	6/02/2014	1428	CHRISTOPHER BOGAARDS	1327.84			
45204	6/02/2014	1470	ERIC CARPENTER	521.78			
45205	6/02/2014	1461	THOMAS CARROLL	562.68			
45206	6/02/2014	1450	DUSTIN A FARGO	646.45			
45207	6/02/2014	1489	DUSTIN B GUNDERSON	420.19			
45208	6/02/2014	1455	EDWARD HARDGRAVE	189.32			
45209	6/02/2014	1483	JOSEPH E HENDRICKSON	577.19			
45210	6/02/2014	1407	DAVID P HIGGINS	920.09			
45211	6/02/2014	1424	MYLES KAWAMURA	138.52			
45212	6/02/2014	1441	AARON KREUDER	1731.63			
45213	6/02/2014	1487	ERIC D MORRIS	581.80			
45214	6/02/2014	1490	JARED J MURPHY	415.57			
45215	6/02/2014	1488	JOSEPH R PHEARMAN	890.18			
45216	6/02/2014	1415	CHRIS POULSON	671.12			
45217	6/02/2014	1452	BRYAN ALLEN AMES SICKELS	1219.02			
45218	6/02/2014	1410	CHRIS SICKELS	1011.23			
45219	6/02/2014	1484	DARWIN A SPIEKER	497.16			
45220	6/02/2014	1439	CLAYTON SPRAGUE	341.69			
45221	6/02/2014	1486	JASON J VICK	688.01			
45222	6/02/2014	1479	DANYL S VONNAHME	350.93			
45223	6/02/2014	1491	JENNIFER J WICKETT	304.75			
			BANK TOTAL	14785.26			
			REPORT TOTAL	14785.26			

CHECK NO	DATE	EMP NO	PAY TO THE ORDER OF	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
1			LEGACY BANK				
45325	6/20/2014	8402	MARK J ARENTSEN	2139.13			
45326	6/20/2014	9143	BRYNN C BERESFORD	36.94			
45327	6/20/2014	3118	JENNIFER CAMPBELL	667.84			
45328	6/20/2014	3129	MARGARET L CHRISTIAN	631.28			
45329	6/20/2014	5103	PATRICK COLLISON	1588.95			
45330	6/20/2014	7101	KENNETH E GROVE	1349.24			
45331	6/20/2014	3106	SHELLEY KESLING	476.93			
45332	6/20/2014	9132	JOSEPH A KOKE	193.25			
45333	6/20/2014	9149	COLLIN S MCKINSTRY	251.20			
45334	6/20/2014	3131	ALIVIA A NELSON	152.32			
45335	6/20/2014	3130	MARILYN M O'BRIEN	321.15			
45336	6/20/2014	9151	CONNOR J RUGGLES	120.65			
45337	6/20/2014	9139	HANSEN A VERMIE	436.35			
45338	6/20/2014	5109	MICHELLE WELLS	1248.04			
				9613.27			
			ACH TRANSACTIONS				
51101	6/20/2014	9155	AMBER M MIRANDA	164.38			
51201	6/20/2014	7104	BOYCE BAILEY	1043.20			
51301	6/20/2014	9127	CLAYTON S BECK	244.19			
51401	6/20/2014	9144	JOSH K BOYD	169.92			
51501	6/20/2014	4130	RONALD J BROWN	344.07			
51601	6/20/2014	9145	ZACHARY Z BROWN	10.00			
51602	6/20/2014	9145	ZACHARY Z BROWN	153.40			
51701	6/20/2014	9146	TREY M DUIT	328.99			
51801	6/20/2014	5113	LORI DUNHAM	1283.22			
51901	6/20/2014	5118	SHELBY HAGAN	1044.71			
52001	6/20/2014	7105	DAVID HIGGINS	1140.09			
52101	6/20/2014	9147	DAYLENE A IVERSON	225.64			
52201	6/20/2014	9126	KYNDRA JOHNSON	455.54			
52301	6/20/2014	4135	JOSH D JONES	694.86			
52401	6/20/2014	9133	MYLES J LAVEN	443.05			
52501	6/20/2014	9148	DAWSON D LESTER	36.94			
52601	6/20/2014	9150	ANDREW J MEEK	262.97			
52701	6/20/2014	3125	KAITLYN R MEREDITH	121.91			
52801	6/20/2014	9119	TANNER M PERRY	242.31			
52901	6/20/2014	5119	MISTY L RICHARDSON-KUGLER	200.00			
52902	6/20/2014	5119	MISTY L RICHARDSON-KUGLER	5.00			
52903	6/20/2014	5119	MISTY L RICHARDSON-KUGLER	674.73			
53001	6/20/2014	3128	JILL C SANDERS	1309.39			
53101	6/20/2014	1478	PATRICIA E SMITH	194.68			
53201	6/20/2014	9140	DAKOTA T WILLIAMS	93.88			
53301	6/20/2014	9154	BRIAN J YATCHAK	220.76			
53401	6/20/2014	9124	CHRISTIAN T ZVOKEL	367.09			
				11474.92			
			BANK TOTAL	21088.19			
			REPORT TOTAL	21088.19			

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
LEGACY BANK													
1715 A KING'S THRONE													
A-17924	1 I	6/24/2014	6/24/2014	KYBOS	218.00		218.00		218.00	001			1
								001-430-6415	RENTAL EQUIPMENT-KYBOS				
A-18288	1 I	6/24/2014	6/24/2014	KYBOS	218.00		218.00		218.00	001			1
								001-430-6415	RENTAL EQUIPMENT-KYBOS				
A-18605	1 I	6/24/2014	6/24/2014	KYBOS-SPECIAL CLEAN	140.00		140.00		140.00	001			1
								001-440-6415	RENTAL EQUIPMENT				
A-18615	1 I	6/24/2014	6/24/2014	KYBOS-SPECIAL CLEAN	140.00		140.00		140.00	001			1
								001-440-6415	RENTAL EQUIPMENT				
A-18666	1 I	6/24/2014	6/24/2014	KYBOS-SPECIAL CLEAN 6/1	140.00		140.00		140.00	001			1
								001-430-6415	RENTAL EQUIPMENT-KYBOS				
A-18717	1 I	6/24/2014	6/24/2014	KYBOS-SUMMERFEST	112.00		112.00		112.00	001			1
								001-430-6415	RENTAL EQUIPMENT-KYBOS				
A-18718	1 I	6/24/2014	6/24/2014	KYBOS 6/18-7/15	218.00		218.00		218.00	001			1
								001-440-6415	RENTAL EQUIPMENT				
A-18719	1 I	6/24/2014	6/24/2014	KYBOS 6/18-7/15	225.00		225.00		225.00	001			1
								001-430-6415	RENTAL EQUIPMENT-KYBOS				
A-18736	1 I	6/24/2014	6/24/2014	KYBOS SPECIAL CLEAN 6/1	280.00		280.00		280.00	001			1
								001-440-6415	RENTAL EQUIPMENT				
				** VENDOR TOTALS *	1691.00		1691.00		1691.00				
1562 A TEAM APPAREL													
29033	1 I	6/24/2014	6/24/2014	TOT TBALL T-SHIRTS;CAPS	1033.65		1033.65		1033.65	001			1
								001-430-6599	PARK PROGRAMS				
29074	1 I	6/24/2014	6/24/2014	TOT TBALL T-SHIRTS;CAP	18.45		18.45		18.45	001			1
								001-430-6599	PARK PROGRAMS				
				** VENDOR TOTALS *	1052.10		1052.10		1052.10				
1473 ACCESS SYSTEMS LEASING													
15295049	1 I	6/24/2014	6/24/2014	COPIER	315.72		315.72		315.72	001			1
								001-410-6499	CONTRACT SERVICES				
				** VENDOR TOTALS *	315.72		315.72		315.72				
1230 ACME ELECTRIC COMPANIES													
2623172	1 I	6/24/2014	6/24/2014	GENERATOR PARTS-PLUG;FI	8.48		8.48		8.48	001			1
								001-150-6332	VEHICLE REPAIRS				
2655998	1 I	6/24/2014	6/24/2014	WIRE STRIPPER	24.99		24.99		24.99	600			1
								600-811-6507	OPERATING SUPPLIES				
				** VENDOR TOTALS *	33.47		33.47		33.47				
11 ALTOONA FIRE DEPT													
414/101879	1 I	6/24/2014	6/24/2014	AMBULANCE ADMIN	600.00		600.00		600.00	001			1
								001-160-6413	PAYMENT TO OTHER AGENCIES				
764/102328	1 I	6/24/2014	6/24/2014	AMBULANCE DOS 5/31/14	225.00		225.00		225.00	001			1
								001-160-6413	PAYMENT TO OTHER AGENCIES				
807/102653	1 I	6/24/2014	6/24/2014	AMBULANCE-DOS 6/7/14	225.00		225.00		225.00	001			1
								001-160-6413	PAYMENT TO OTHER AGENCIES				
				** VENDOR TOTALS *	1050.00		1050.00		1050.00				
20 ALTOONA HARDWARE													
31 514	1 I	6/24/2014	6/24/2014	ELEC TAPE	8.98		8.98		8.98	600			1
								600-811-6507	OPERATING SUPPLIES				
				** VENDOR TOTALS *	8.98		8.98		8.98				

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
828 AMERICAN CONCRETE													
1154956	1 I	6/24/2014	6/24/2014	CONCRETE-PS BLDG	551.00		551.00		551.00	001			1
								001-150-6320	MAINTENANCE & REPAIR				
				** VENDOR TOTALS *	551.00		551.00		551.00				
9999999999 2915 ARIC HOLLINGSHEAD													
06022014	1 I	6/24/2014	6/24/2014	TREE REPLCMT-STORMWATER	125.00		125.00		125.00	741			1
								741-865-6451	REIMBURSEMENT/REFUNDS				
				** VENDOR TOTALS *	125.00		125.00		125.00				
1559 ATLANTIC BOTTLING CO													
20961212	1 I	6/24/2014	6/24/2014	DRINKS	343.30		343.30		343.30	001			1
								001-440-6503	CONCESSION FOR RESALE				
20961213	1 I	6/24/2014	6/24/2014	DRINKS EMPTIES	72.00-		72.00-		72.00-	001			1
								001-440-6503	CONCESSION FOR RESALE				
20961528	1 I	6/24/2014	6/24/2014	DRINKS	267.60		267.60		267.60	001			1
								001-440-6503	CONCESSION FOR RESALE				
20961529	1 I	6/24/2014	6/24/2014	DRINKS EMPTIES	28.00-		28.00-		28.00-	001			1
								001-440-6503	CONCESSION FOR RESALE				
20961662	1 I	6/24/2014	6/24/2014	DRINKS	932.80		932.80		932.80	001			1
								001-440-6503	CONCESSION FOR RESALE				
20961663	1 I	6/24/2014	6/24/2014	DRINKS EMPTIES	104.00-		104.00-		104.00-	001			1
								001-440-6503	CONCESSION FOR RESALE				
				** VENDOR TOTALS *	1339.70		1339.70		1339.70				
48 BAKER & TAYLOR													
2029227844	1 I	6/24/2014	6/24/2014	BOOKS-7	202.28		202.28		202.28	001			1
								001-410-6502	PRINTED MATERIALS				
2029268173	1 I	6/24/2014	6/24/2014	BOOKS-11	183.21		183.21		183.21	001			1
								001-410-6502	PRINTED MATERIALS				
2029306822	1 I	6/24/2014	6/24/2014	BOOKS-62	688.45		688.45		688.45	001			1
								001-410-6502	PRINTED MATERIALS				
2029318462	1 I	6/24/2014	6/24/2014	BOOKS-3	36.01		36.01		36.01	001			1
								001-410-6502	PRINTED MATERIALS				
				** VENDOR TOTALS *	1109.95		1109.95		1109.95				
49 BAKER GROUP													
89168	1 I	6/24/2014	6/24/2014	WOLF CREEK EAST WATER V	1165.63		1165.63		1165.63	600			1
								600-811-6780	UTILITY SYS & STRUC				
				** VENDOR TOTALS *	1165.63		1165.63		1165.63				
1585 BIG GREEN UMBRELLA MEDIA INC													
332483	1 I	6/24/2014	6/24/2014	MAY 2014 BONDURANT LIVI	700.00		700.00		700.00	001			1
								001-621-6402	ADVERTISING-PUBLICATIONS				
337099	1 I	6/24/2014	6/24/2014	CHAMBER GUIDE	1000.00		1000.00		1000.00	001			1
								001-520-6490	PROFESSIONAL SERVICES				
				** VENDOR TOTALS *	1700.00		1700.00		1700.00				
1537 BOUND TREE MEDICAL LLC													
81451757	1 I	6/24/2014	6/24/2014	IV SOLUTION	28.20		28.20		28.20	001			1
								001-160-6507	OPERATING SUPPLIES				
				** VENDOR TOTALS *	28.20		28.20		28.20				

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
73 BRICK GENTRY P.C.													
180024	1 I	6/24/2014	6/24/2014	COUNCIL MTG;LARUE DOG;C	1651.76		1651.76		1651.76	001			1
								001-640-6411	LEGAL EXPENSE				
	2 I			VACATE OF STREETS	131.25		131.25		131.25	110			1
								110-210-6411	LEGAL EXPENSE				
	3 I			HIGGINS LAND ACQUISTION	52.50		52.50		52.50	323			1
								323-210-6411	LEGAL EXPENSE				
	4 I			HALL FINE	61.25		61.25		61.25	600			1
								600-812-6411	LEGAL EXPENSE				
	5 I			SUMP PUMP ENFORCEMENT	236.25		236.25		236.25	741			1
								741-865-6411	LEGAL EXPENSE				
				* INVOICE TOTALS	2133.01		2133.01		2133.01				
180025													
180025	1 I	6/24/2014	6/24/2014	LEGAL FEES	195.00		195.00		195.00	001			1
								001-640-6411	LEGAL EXPENSE				
				** VENDOR TOTALS *	2328.01		2328.01		2328.01				
1139 CENTRAL IOWA STRIPING													
06172014	1 I	6/24/2014	6/24/2014	CROSSWALKS;STOPBARS;HWY	5953.00		5953.00		5953.00	110			1
								110-210-6417	STREET MAINTENANCE				
	2 I			PARKING LOT STRIPING	300.00		300.00		300.00	001			1
								001-650-6320	GROUNDS MAINTENANCE & REPAIR				
	3 I			PARKING LOT STRIPING	100.00		100.00		100.00	001			1
								001-650-6399	RENTAL PROPERTY EXPENSES				
	4 I			PARKING LOT STRIPING	100.00		100.00		100.00	001			1
								001-410-6310	BUILDING & GROUND MAINTENANCE				
	5 I			TRAILHEAD PARKING LOT S	550.00		550.00		550.00	001			1
								001-430-6320	GROUNDS MAINTENANCE & REPAIR				
				* INVOICE TOTALS	7003.00		7003.00		7003.00				
				** VENDOR TOTALS *	7003.00		7003.00		7003.00				
1733 CENTRAL STATES ROOFING													
23411	1 I	6/24/2014	6/24/2014	ROOF REPAIR	225.00		225.00		225.00	001			1
								001-410-6310	BUILDING & GROUND MAINTENANCE				
				** VENDOR TOTALS *	225.00		225.00		225.00				
1732 MARGARET CHRISTIAN													
1/17-5/9	1 I	6/24/2014	6/24/2014	MILEAGE REIMB JAN-MAY 2	31.92		31.92		31.92	001			1
								001-410-6240	MEETINGS & CONFERENCES				
				** VENDOR TOTALS *	31.92		31.92		31.92				
1228 CINTAS CORPORATION #762													
762293371	1 I	6/24/2014	6/24/2014	LAUNDRY 6/3/14	36.18		36.18		36.18	001			1
								001-650-6409	LAUNDRY SERVICES				
	2 I			LAUNDRY 6/3/14	20.11		20.11		20.11	110			1
								110-210-6499	CONTRACT SERVICES				
	3 I			LAUNDRY 6/3/14	10.00		10.00		10.00	001			1
								001-150-6499	CONTRACT SERVICES				
				* INVOICE TOTALS	66.29		66.29		66.29				
762296774													
762296774	1 I	6/24/2014	6/24/2014	LAUNDRY 6/17/14	22.55		22.55		22.55	001			1
								001-650-6409	LAUNDRY SERVICES				
	2 I			LAUNDRY 6/17/14	20.11		20.11		20.11	110			1

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
								110-210-6499	CONTRACT SERVICES				
	3	I		LAUNDRY 6/17/14	10.00		10.00		10.00	001			1
				* INVOICE TOTALS	52.66		52.66		52.66				
				** VENDOR TOTALS *	118.95		118.95		118.95				
				1467 CIRDWC									
06052014	1	I	6/24/2014	6/24/2014 REG PRODUCTION WATER UT STUDY	2413.00		2413.00		2413.00	600			1
				** VENDOR TOTALS *	2413.00		2413.00		2413.00				
				103 CLARKE MOSQUITO CONTROL PROD									
5061016	1	I	6/24/2014	6/24/2014 MOSQUITO ONE-3 DRM	9000.00		9000.00		9000.00	001			1
				** VENDOR TOTALS *	9000.00		9000.00		9000.00				
				1284 COMMUNICATION INNOVATORS									
71412	1	I	6/24/2014	6/24/2014 PHONE CHANGES	85.00		85.00		85.00	001			1
				** VENDOR TOTALS *	85.00		85.00		85.00				
				1333 DANKO EMERGENCY EQUIPMENT CO.									
58433	1	I	6/24/2014	6/24/2014 THERMAL IMAGING CAMERA-	7700.00		7700.00		7700.00	001			1
				** VENDOR TOTALS *	7700.00		7700.00		7700.00				
58738	1	I	6/24/2014	6/24/2014 RESCUE BELTS-4160	231.43		231.43		231.43	001			1
				** VENDOR TOTALS *	7931.43		7931.43		7931.43				
				1678 DEERY BROTHERS CHEVROLET									
182182	1	I	6/24/2014	6/24/2014 A/C REFRIGERANT-FORD EC	241.47		241.47		241.47	001			1
				** VENDOR TOTALS *	241.47		241.47		241.47				
				134 DEMCO									
5261713	1	I	6/24/2014	6/24/2014 LABEL PROTECTORS	82.67		82.67		82.67	001			1
	2	I		IPAD CASES	169.91		169.91		169.91	167			1
				* INVOICE TOTALS	252.58		252.58		252.58				
5293876	1	I	6/24/2014	6/24/2014 BOOK COVERS;LABELS;PROT	191.83		191.83		191.83	001			1
				** VENDOR TOTALS *	444.41		444.41		444.41				
				650 OMG MIDWEST INC.									
06062014	1	I	6/24/2014	6/24/2014 PAVING-15TH ST SE	85067.15		85067.15		85067.15	332			1
				** VENDOR TOTALS *	85067.15		85067.15		85067.15				
				1525 REGISTER MEDIA									
7879047	1	I	6/24/2014	6/24/2014 PUBLISHING	341.64		341.64		341.64	001			1
				** VENDOR TOTALS *	341.64		341.64		341.64				

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
** VENDOR TOTALS *					341.64		341.64		341.64				
144 DES MOINES WATER WORKS													
3300020514	1 I	6/24/2014	6/24/2014	WHOLESALE WATER COST	10454.19		10454.19		10454.19	600			1
								600-812-6413	DSM WATER WORKS				
	2 I			MAY 2014 BOOSTER ST EST	700.00		700.00		700.00	600			1
								600-812-6413	DSM WATER WORKS				
	3 I			1ST QTR PUMP STATION TR	5470.90		5470.90		5470.90	600			1
								600-812-6413	DSM WATER WORKS				
	4 I			REVENUE BOND-PRINCIPAL	4112.38		4112.38		4112.38	600			1
								600-812-6802	PRINCIPAL - DSM WATERWORKS				
	5 I			REVENUE BOND-INTEREST	1822.46		1822.46		1822.46	600			1
								600-812-6852	INTEREST - DSM WATERWORKS				
* INVOICE TOTALS					22559.93		22559.93		22559.93				
3300030514													
1 I		6/24/2014	6/24/2014	WHOLESALE WATER COST	12377.80		12377.80		12377.80	600			1
								600-812-6413	DSM WATER WORKS				
85430830/5													
1 I		6/24/2014	6/24/2014	AVAIL FEB-7950 NE 70TH	22.00		22.00		22.00	600			1
								600-812-6413	DSM WATER WORKS				
** VENDOR TOTALS *					34959.73		34959.73		34959.73				
146 DES MOINES AREA COMM COLLEGE													
42994	1 I	6/24/2014	6/24/2014	TRAUMA AND TRIAGE-9	15.00		15.00		15.00	001			1
								001-160-6230	TRAINING				
** VENDOR TOTALS *					15.00		15.00		15.00				
1737 TREY DUIT													
06152014	1 I	6/24/2014	6/24/2014	REIMB MILEAGE-CASEY'S;W	37.52		37.52		37.52	001			1
								001-440-6450	MILEAGE REIMBURSEMENT				
** VENDOR TOTALS *					37.52		37.52		37.52				
1137 LORI DUNHAM													
06122014	1 I	6/24/2014	6/24/2014	MILEAGE-MPOTTTC, SCCIC, IM	111.89		111.89		111.89	001			1
								001-621-6240	MEETINGS & CONFERENCES				
	2 I			MILEAGE-MPOTTTC, SCCIC, IM	37.30		37.30		37.30	600			1
								600-812-6240	MEETINGS & CONFERENCES				
	3 I			MILEAGE-MPOTTTC, SCCIC, IM	37.29		37.29		37.29	610			1
								610-817-6240	MEETINGS & CONFERENCES				
* INVOICE TOTALS					186.48		186.48		186.48				
** VENDOR TOTALS *					186.48		186.48		186.48				
1627 ECHO ELECTRIC SUPPLY													
S5962918.0	1 I	6/24/2014	6/24/2014	FLAG POLE LIGHT BULBS	40.92		40.92		40.92	001			1
								001-650-6320	GROUNDS MAINTENANCE & REPAIR				
	2 I			FLAG POLE LIGHT BULBS	21.48		21.48		21.48	001			1
								001-650-6399	RENTAL PROPERTY EXPENSES				
	3 I			FLAG POLE LIGHT BULBS	38.08		38.08		38.08	001			1
								001-430-6320	GROUNDS MAINTENANCE & REPAIR				
* INVOICE TOTALS					100.48		100.48		100.48				
** VENDOR TOTALS *					100.48		100.48		100.48				

1630 EMBARKIT, INC.

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
1630 EMBARKIT, INC.													
31128	1 I	6/24/2014	6/24/2014	SYMANTEC ANTIVIRUS	96.00		96.00		96.00	001			1
								001-410-6419	COMPUTER SUPPORT				
				** VENDOR TOTALS *	96.00		96.00		96.00				
1560 FARNER-BOCKEN COMPANY													
3096074	1 I	6/24/2014	6/24/2014	CONCESSION FOOD	602.86		602.86		602.86	001			1
								001-440-6503	CONCESSION FOR RESALE				
3116471	1 I	6/24/2014	6/24/2014	CONCESSION FOOD	1147.94		1147.94		1147.94	001			1
								001-440-6503	CONCESSION FOR RESALE				
				** VENDOR TOTALS *	1750.80		1750.80		1750.80				
985 FIRE SERVICE TRAINING BUREAU													
2524	1 I	6/24/2014	6/24/2014	HMO/FFI TRAINING-MORRIS	100.00		100.00		100.00	001			1
								001-150-6230	TRAINING				
				** VENDOR TOTALS *	100.00		100.00		100.00				
913 G & L CLOTHING													
2-724545	1 I	6/24/2014	6/24/2014	JEANS;HI-VIS SHIRTS	119.18		119.18		119.18	600			1
								600-811-6181	UNIFORMS				
	2 I			JEANS;HI-VIS SHIRTS	119.18		119.18		119.18	610			1
								610-816-6181	UNIFORMS				
				* INVOICE TOTALS	238.36		238.36		238.36				
				** VENDOR TOTALS *	238.36		238.36		238.36				
1363 GIT-N-GO CONVENIENCE STORES													
41004 514	1 I	6/24/2014	6/24/2014	FUEL	119.00		119.00		119.00	001			1
								001-430-6331	VEHICLE OPERATIONS				
	2 I			FUEL	11.55		11.55		11.55	001			1
								001-160-6331	VEHICLE OPERATIONS				
				* INVOICE TOTALS	130.55		130.55		130.55				
				** VENDOR TOTALS *	130.55		130.55		130.55				
1142 HD SUPPLY WATERWORKS LTD													
C514455	1 I	6/24/2014	6/24/2014	SPADE	44.88		44.88		44.88	110			1
								110-210-6504	MINOR EQUIPMENT				
				** VENDOR TOTALS *	44.88		44.88		44.88				
1735 HEARTLAND FLAGPOLES & FLAGS													
35132	1 I	6/24/2014	6/24/2014	FLAG	70.00		70.00		70.00	001			1
								001-450-6507	OPERATING SUPPLIES				
	2 I			FLAG	50.00		50.00		50.00	001			1
								001-410-6507	OPERATING SUPPLIES				
	3 I			FLAG	50.00		50.00		50.00	001			1
								001-150-6507	OPERATING SUPPLIES				
	4 I			FLAG;ROPE	95.00		95.00		95.00	001			1
								001-650-6507	OPERATING SUPPLIES				
	5 I			FLAGS	56.00		56.00		56.00	001			1
								001-650-6399	RENTAL PROPERTY EXPENSES				
	6 I			FLAG	50.00		50.00		50.00	001			1
								001-430-6507	OPERATING SUPPLIES				
				* INVOICE TOTALS	371.00		371.00		371.00				

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
1198 K SQUARED SERVICES LLC													
1211-186	1 I	6/24/2014	6/24/2014	CABINET REWORK	730.00		730.00		730.00	001			1
								001-650-6504	MINOR EQUIPMENT				
				** VENDOR TOTALS *	730.00		730.00		730.00				
1167 KEY COOPERATIVE													
10315 514	1 I	6/24/2014	6/24/2014	FUEL	299.62		299.62		299.62	001			1
								001-150-6331	VEHICLE OPERATIONS				
	2 I			FUEL	299.62		299.62		299.62	001			1
								001-160-6331	VEHICLE OPERATIONS				
	3 I			FUEL	206.54		206.54		206.54	600			1
								600-811-6331	VEHICLE OPERATIONS				
	4 I			FUEL	206.54		206.54		206.54	610			1
								610-816-6331	VEHICLE OPERATIONS				
	5 I			FUEL	1270.95		1270.95		1270.95	110			1
								110-210-6331	VEHICLE OPERATIONS				
	6 I			FUEL	500.74		500.74		500.74	001			1
								001-430-6331	VEHICLE OPERATIONS				
	7 I			FUEL	160.21		160.21		160.21	741			1
								741-865-6331	VEHICLE OPERATIONS				
	8 I			FUEL	.59		.59		.59	001			1
								001-350-6507	OPERATING SUPPLIES				
	9 I			FUEL	129.89		129.89		129.89	001			1
								001-440-6331	VEHICLE OPERATIONS				
				* INVOICE TOTALS	3074.70		3074.70		3074.70				
				** VENDOR TOTALS *	3074.70		3074.70		3074.70				
251 KEYSTONE LABORATORIES													
1X04305	1 I	6/24/2014	6/24/2014	COLIFORM SAMPLES	264.00		264.00		264.00	600			1
								600-811-6389	TESTING & ANALYSIS				
				** VENDOR TOTALS *	264.00		264.00		264.00				
1719 LIVE OAK MEDIA													
102735	1 I	6/24/2014	6/24/2014	CDS	269.48		269.48		269.48	001			1
								001-410-6502	PRINTED MATERIALS				
				** VENDOR TOTALS *	269.48		269.48		269.48				
1364 LOGAN CONTRACTORS SUPPLY INC.													
J10420	1 I	6/24/2014	6/24/2014	CONCRETE SEALER	494.90		494.90		494.90	001			1
								001-430-6320	GROUNDS MAINTENANCE & REPAIR				
	2 I			SHOVELS	69.98		69.98		69.98	001			1
								001-430-6504	MINOR EQUIPMENT				
	3 I			SHOVEL	34.99		34.99		34.99	600			1
								600-811-6504	MINOR EQUIPMENT				
				* INVOICE TOTALS	599.87		599.87		599.87				
J10428	1 I	6/24/2014	6/24/2014	SEALER CREDIT	158.65-		158.65-		158.65-	001			1
								001-430-6320	GROUNDS MAINTENANCE & REPAIR				
J10431	1 I	6/24/2014	6/24/2014	CONCRETE SEALER	158.75		158.75		158.75	001			1
								001-430-6320	GROUNDS MAINTENANCE & REPAIR				
				** VENDOR TOTALS *	599.97		599.97		599.97				

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN CHCK	CK SQ
40 MEDIACOM												
241 614	1 I	6/24/2014	6/24/2014	INTERNET	84.95		84.95		84.95	001		1
								001-621-6373	TELECOMMUNICATION EXPENSE			
	2 I			INTERNET	25.00		25.00		25.00	001		1
								001-150-6373	TELECOMMUNICATION EXPENSE			
				* INVOICE TOTALS	109.95		109.95		109.95			
				** VENDOR TOTALS *	109.95		109.95		109.95			
1739 ANDREW MEEK												
06142014	1 I	6/24/2014	6/24/2014	REIMB MILEAGE-MENARDS,H	10.08		10.08		10.08	001		1
								001-440-6450	MILEAGE REIMBURSEMENT			
				** VENDOR TOTALS *	10.08		10.08		10.08			
842 MENARDS												
53407	1 I	6/24/2014	6/24/2014	EXTENSION CORD CLAMP	6.53		6.53		6.53	001		1
								001-150-6310	BUILDING MAINTENANCE & REPAIR			
54019	1 I	6/24/2014	6/24/2014	CONCRETE;TILE-TBALL STA	5.73		5.73		5.73	001		1
								001-430-6599	PARK PROGRAMS			
54222	1 I	6/24/2014	6/24/2014	ANT DUST	15.98		15.98		15.98	001		1
								001-650-6320	GROUNDS MAINTENANCE & REPAIR			
54339	1 I	6/24/2014	6/24/2014	PLANT STARTER;SOIL;MULC	19.71		19.71		19.71	001		1
								001-650-6399	RENTAL PROPERTY EXPENSES			
	2 I			PLANT STARTER;SOIL;MULC	39.42		39.42		39.42	001		1
								001-430-6320	GROUNDS MAINTENANCE & REPAIR			
				* INVOICE TOTALS	59.13		59.13		59.13			
				** VENDOR TOTALS *	87.37		87.37		87.37			
286 METRO WASTE AUTHORITY												
70004178	1 I	6/24/2014	6/24/2014	LARGE ITEM STICKERS-25	125.00		125.00		125.00	670		1
								670-840-6580	MISCELLANEOUS			
70004342	1 I	6/24/2014	6/24/2014	RESIDENTIAL GARBAGE SRV	12882.18		12882.18		12882.18	670		1
								670-840-6499	CONTRACT SERVICES			
06022014	1 I	6/24/2014	6/24/2014	APRIL;MAY COMPOST IT CA	630.00		630.00		630.00	670		2
								670-840-6580	MISCELLANEOUS			
				** VENDOR TOTALS *	13637.18		13637.18		13637.18			
599 MICROMARKETING LLC												
525922	1 I	6/24/2014	6/24/2014	CDS	213.92		213.92		213.92	001		1
								001-410-6502	PRINTED MATERIALS			
526612	1 I	6/24/2014	6/24/2014	CDS	52.90		52.90		52.90	001		1
								001-410-6502	PRINTED MATERIALS			
				** VENDOR TOTALS *	266.82		266.82		266.82			
291 MIDAMERICAN ENERGY												
18021 614	1 I	6/24/2014	6/24/2014	SERVICES	42.19		42.19		42.19	001		1
								001-210-6371	ELECTRIC/GAS			
	2 I			SERVICES	507.97		507.97		507.97	110		1
								110-210-6371	ELECTRIC / GAS			
	3 I			SERVICES	245.82		245.82		245.82	610		1
								610-816-6371	ELECTRIC / GAS			
	4 I			SERVICES	290.04		290.04		290.04	001		1
								001-150-6371	ELECTRIC / GAS			

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
5	I			SERVICES	290.05		290.05		290.05	001			1
								001-160-6371	ELECTRIC / GAS				
6	I			SERVICES	269.40		269.40		269.40	001			1
								001-430-6371	ELECTRIC / GAS				
7	I			SERVICES	1000.00		1000.00		1000.00	001			1
								001-410-6371	ELECTRIC / GAS				
8	I			SERVICES	622.11		622.11		622.11	610			1
								610-815-6371	ELECTRIC / GAS				
9	I			SERVICES	444.78		444.78		444.78	001			1
								001-650-6371	ELECTRIC / GAS				
10	I			SERVICES	4229.22		4229.22		4229.22	110			1
								110-210-6372	STREET LIGHTS				
11	I			SERVICES	179.75		179.75		179.75	001			1
								001-440-6371	ELECTRIC / GAS				
				* INVOICE TOTALS	8121.33		8121.33		8121.33				
				** VENDOR TOTALS *	8121.33		8121.33		8121.33				
1656 MUNICIPAL FLEET SOLUTIONS													
000089	1	I	6/24/2014	6/24/2014 REPAIR SCENE LIGHTS-416	1489.30		1489.30		1489.30	001			1
								001-150-6332	VEHICLE REPAIRS				
				** VENDOR TOTALS *	1489.30		1489.30		1489.30				
308 MUNICIPAL SUPPLY													
0561217-IN	1	I	6/24/2014	6/24/2014 EAST WATER VALVE PARTS-	53.56		53.56		53.56	600			1
								600-811-6780	UTILITY SYS & STRUC				
0561512-IN	1	I	6/24/2014	6/24/2014 EAST WATER VALVE PARTS-	165.00		165.00		165.00	600			1
								600-811-6780	UTILITY SYS & STRUC				
0562720-IN	1	I	6/24/2014	6/24/2014 HYDRANT HOOKUP PARTS-SU	53.40		53.40		53.40	001			1
								001-430-6320	GROUNDS MAINTENANCE & REPAIR				
				** VENDOR TOTALS *	271.96		271.96		271.96				
1457 O'REILLY AUTO PARTS													
659-181476	1	I	6/24/2014	6/24/2014 TOOL	6.89		6.89		6.89	001			1
								001-430-6507	OPERATING SUPPLIES				
				** VENDOR TOTALS *	6.89		6.89		6.89				
322 OFFICE DEPOT INC													
4283631001	1	I	6/24/2014	6/24/2014 TAPE	17.25		17.25		17.25	001			1
								001-410-6506	OFFICE SUPPLIES				
4283739001	1	I	6/24/2014	6/24/2014 LAMINATE	35.39		35.39		35.39	001			1
								001-410-6506	OFFICE SUPPLIES				
				** VENDOR TOTALS *	52.64		52.64		52.64				
337 POLK COUNTY TREASURER													
5485	1	I	6/24/2014	6/24/2014 MAY 2014 LAW ENFORCEMEN	35844.00		35844.00		35844.00	001			1
								001-110-6050	POLK CO SHERIFF PAYMENT				
				** VENDOR TOTALS *	35844.00		35844.00		35844.00				
348 PRAXAIR													
49548114	1	I	6/24/2014	6/24/2014 CYLINDER RENTAL	36.15		36.15		36.15	001			1
								001-160-6507	OPERATING SUPPLIES				
				** VENDOR TOTALS *	36.15		36.15		36.15				

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN CHCK	CK SQ
982 PRINCIPAL LIFE												
H15082-1	7	1 I	6/24/2014	6/24/2014 JUL 2014 LIFE INS	67.85		67.85		67.85	112		1
		2 I		JUL 2014 LIFE INS	28.06		28.06	112-621-6150	28.06	112		1
		3 I		JUL 2014 LIFE INS	19.28		19.28	112-210-6150	19.28	600		1
		4 I		JUL 2014 LIFE INS	19.28		19.28	600-811-6150	19.28	610		1
		5 I		JUL 2014 LIFE INS	7.96		7.96	610-815-6150	7.96	741		1
		6 I		JUL 2014 LIFE INS	25.03		25.03	741-865-6150	25.03	112		1
		7 I		JUL 2014 LIFE INS	19.90		19.90	112-430-6150	19.90	112		1
		8 I		JUL 2014 LIFE INS	9.14		9.14	112-410-6150	9.14	112		1
								112-170-6150				
				* INVOICE TOTALS	196.50		196.50		196.50			
				** VENDOR TOTALS *	196.50		196.50		196.50			
1375 R & B SERVICES, LLC												
01-2014	1	I	6/24/2014	6/24/2014 MOWING SERVICE-212 WALN MAPLE SW	195.00		195.00		195.00	001		1
								001-210-6499				
02-2014	1	I	6/24/2014	6/24/2014 TALL GRASS MOWS-3403 OA	305.00		305.00		305.00	001		1
								001-210-6499				
				** VENDOR TOTALS *	500.00		500.00		500.00			
619 RACOM CORPORATION												
RI-140900	1	I	6/24/2014	6/24/2014 EDACS ACCESS	458.25		458.25		458.25	001		1
								001-150-6373				
		2 I		EDACS ACCESS	458.25		458.25		458.25	001		1
								001-160-6373				
				* INVOICE TOTALS	916.50		916.50		916.50			
				** VENDOR TOTALS *	916.50		916.50		916.50			
1589 RICOH USA INC												
5031080784	1	I	6/24/2014	6/24/2014 COPIER	113.58		113.58		113.58	001		1
								001-150-6499				
		2 I		COPIER	113.59		113.59		113.59	001		1
								001-160-6499				
				* INVOICE TOTALS	227.17		227.17		227.17			
				** VENDOR TOTALS *	227.17		227.17		227.17			
1404 RJ MARTIN EXCAVATING & TRUCK												
643	1	I	6/24/2014	6/24/2014 GRADE LAKE PETOCKA LOAT	300.00		300.00		300.00	001		1
								001-430-6320				
				** VENDOR TOTALS *	300.00		300.00		300.00			
1736 CONNOR RUGGLES												
06142014	1	I	6/24/2014	6/24/2014 MILEAGE REIMB-CASEY,BRI	8.40		8.40		8.40	001		1

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	CK SQ
								001-440-6450	MILEAGE REIMBURSEMENT				
				** VENDOR TOTALS *	8.40		8.40		8.40				
				1701 JILL SANDERS									
106	1 I	6/24/2014	6/24/2014	MILEAGE REIMB	30.24		30.24		30.24	001			1
								001-410-6599	LIBRARY PROGRAMS				
	2 I			WEED KILLER SUPPLIES	21.66		21.66		21.66	001			1
								001-410-6310	BUILDING & GROUND MAINTENANCE				
				* INVOICE TOTALS	51.90		51.90		51.90				
				** VENDOR TOTALS *	51.90		51.90		51.90				
				1666 SANDRY FIRE SUPPLY LLC									
44922	1 I	6/24/2014	6/24/2014	STEERING WHEEL SAFETY N	593.09		593.09		593.09	001			1
								001-160-6507	OPERATING SUPPLIES				
				** VENDOR TOTALS *	593.09		593.09		593.09				
				1336 SMITH'S SEWER SERVICE, INC.									
282709	1 I	6/24/2014	6/24/2014	UNPLUG TOILET	70.00		70.00		70.00	001			1
								001-650-6310	BUILDING MAINTENANCE & REPAIR				
				** VENDOR TOTALS *	70.00		70.00		70.00				
				850 STEWART ELECTRIC, INC.									
8915	1 I	6/24/2014	6/24/2014	REPAIR UNDERGROUND WIRE	620.00		620.00		620.00	328			1
								328-210-6750	BUILDING				
9023	1 I	6/24/2014	6/24/2014	NEW ELECTRIC SERVICE-10	1629.00		1629.00		1629.00	001			1
								001-430-6499	CONTRACT SERVICES				
				** VENDOR TOTALS *	2249.00		2249.00		2249.00				
				1534 STRATUS BUILDNG SOLUTIONS IOWA									
8094	1 I	6/24/2014	6/24/2014	CLEANING	443.39		443.39		443.39	001			1
								001-410-6499	CONTRACT SERVICES				
				** VENDOR TOTALS *	443.39		443.39		443.39				
				1730 TROPHY DEPOT									
943988	1 I	6/24/2014	6/24/2014	TBALL MEDAL	15.82		15.82		15.82	001			1
								001-430-6599	PARK PROGRAMS				
				** VENDOR TOTALS *	15.82		15.82		15.82				
				1658 TUMBLEWEED PRESS INC									
56345	1 I	6/24/2014	6/24/2014	SUBSCRIPTION RENEWAL	598.00		598.00		598.00	001			1
								001-410-6503	DIGITAL MATERIALS				
				** VENDOR TOTALS *	598.00		598.00		598.00				
				847 UPSTART									
5303746	1 I	6/24/2014	6/24/2014	BOOK BAGS	115.44		115.44		115.44	167			1
								167-410-6506	TRUST & AGENCY LIBRARY EXPENSE				
				** VENDOR TOTALS *	115.44		115.44		115.44				
				805 US POSTAL SERVICE									
37 2015	1 I	6/24/2014	6/24/2014	ANNUAL PO BOX FEE	86.00		86.00		86.00	001			1
								001-621-6508	POSTAGE-SHIPPING				
				** VENDOR TOTALS *	86.00		86.00		86.00				

INVOICE#/LN	TY	DUE DATE	INV DATE	REFERENCE	GROSS	DISCOUNT	NET	DISCOUNT TAKEN	PAYMENT AMOUNT	DIST	MAN	CHCK	SQ	CK
1679 VISION ELECTRIC LLC														
2735	1 I	6/24/2014	6/24/2014	ADD ELEC OUTLET-PAIN	279.59		279.59		279.59	610				1
								610-816-6350	OPERATIONAL EQUIPMENT REPAIR					
				** VENDOR TOTALS *	279.59		279.59		279.59					
1574 WTR SOLUTIONS LLC														
602143	1 I	6/24/2014	6/24/2014	BUBBLE DIFFUSION UNITS	1000.00		1000.00		1000.00	610				1
								610-815-6727	CAPITAL OUTLAY					
				** VENDOR TOTALS *	1000.00		1000.00		1000.00					
1738 CHRISTIAN ZVOKEL														
06152014	1 I	6/24/2014	6/24/2014	MILEAGE REIMB-CASEY;BRI	25.20		25.20		25.20	001				1
								001-440-6450	MILEAGE REIMBURSEMENT					
				** VENDOR TOTALS *	25.20		25.20		25.20					
				BANK TOTALS	253658.54		253658.54		253658.54					

TOTAL MANUAL CHECKS .00
 TOTAL E-PAYMENTS .00
 TOTAL PURCH CARDS .00
 TOTAL OPEN PAYMENTS 253658.54
 GRAND TOTALS 253658.54 253658.54 253658.54

Interim Warrants 937,036.21
 Total \$1,190,694.75

**CITY OF BONDURANT
INTERIM WARRANT LIST
June 23, 2014**

DATE	VENDOR - REFERENCE	ACCOUNT CODE	TOTALS
06/02/14	Donald Baney - Softball umpire 6/1/14	001-430-6599	75.00
06/02/14	Bankers Trust - GO Urban Renewal Corporate Purpose Bond 2008-Principal	200-125-6802	180,000.00
	GO Urban Renewal Corporate Purpose Bond 2008-Interest	200-125-6853	33,376.25
	GO Urban Renewal Corporate Purpose Bond 2008-Fee	200-125-6897	250.00
	GO Corporate Purpose Bond 2007-Principal	200-410-6802	205,000.00
	GO Corporate Purpose Bond 2007-Interest	200-410-6852	43,068.13
	GO Corporate Purpose Bond 2013A-Principal	200-125-6805	115,000.00
	GO Corporate Purpose Bond 2013A-Interest	200-125-6855	11,912.50
	GO Corporate Purpose Bond 2013A-Fee	200-125-6896	250.00
	GO Corporate Purpose Bond 2011-Principal	200-210-6801	80,000.00
	GO Corporate Purpose Bond 2011-Interest	200-210-6851	18,253.75
	GO Corporate Purpose Bond 2011-Fee	200-210-6899	250.00
			<u>687,360.63</u>
06/02/14	Iowa Finance Authority - Water SRF Loan DW019902R-Principal	600-812-6801	198,000.00
	Water SRF Loan DW019902R-Interest	600-812-6851	1,732.50
	Water SRF Loan DW019902R-Fee	600-812-6899	99.00
			<u>199,831.50</u>
06/02/14	Iowa Finance Authority - Sewer SRF Loan CW9402R-Principal	610-817-6801	19,000.00
	Sewer SRF Loan CW9402R-Interest	610-817-6851	1,093.75
	Sewer SRF Loan CW9402R-Fee	610-817-6899	62.50
			<u>20,156.25</u>
06/02/14	Iowa Finance Authority - Sewer SRF Loan CW9605R-Principal	610-817-6801	14,000.00
	Sewer SRF Loan CW9605R-Interest	610-817-6851	813.75
	Sewer SRF Loan CW9605R-Fee	610-817-6899	46.50
			<u>14,860.25</u>
06/06/14	IRS USA tax payment - Federal/FICA		6,823.13
06/10/14	Thomas Dellapoulos - Softball umpire	001-430-6599	75.00
06/11/14	Michele Bailey - Reimburse flower purchase	001-650-6399	45.85
		001-430-6320	45.86
			<u>91.71</u>
06/13/14	Petty Cash - Postage	001-410-6508	116.18
06/20/14	IRS USA tax payment - Federal/FICA		7,646.56
		Total	937,036.21

TAX ABATEMENT
June 23, 2014

NAME	ADDRESS	CLOSING DATE	PURCHASE PRICE
Steve & Angie Maytag	3205 Birch Street, SW	4/25/2014	\$164,000
Jay D. Stewart	301 Aspen Drive, NW	5/15/2014	\$243,500
Nicholas VanHouten	3304 Hawthorne Drive, SW	6/6/2014	\$179,900
Georgiana Matthews	3221 Birch Street, SW	6/12/2014	\$196,900
Vanessa Lindsey	321 Aspen Drive, NW	6/12/2014	\$231,500
Nicholas Gerardy	400 Alpha Street, NW	6/13/2014	\$207,500
Vince Knoot	501 Evergreen Drive, NW	6/16/2014	\$243,500
Jesse Stofer	408 Alpha Street, NW	6/17/2014	\$219,900
Jason Bubke	3237 Birch Street, SW	6/20/2014	\$199,900
Ben & Jill Anderson	512 Evergreen Drive, NW	6/24/2014	\$252,000

Resolution: #14-92

Agenda Item: #09

Date: June 23, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the Site Plan for 17 Main Street, Southeast, Bondurant, Polk County, Iowa, is hereby approved as presented.

Moved by _____ Second by _____ to adopt.

Council Action	Yeas	Nays	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				

Keith Ryan, Mayor				

CERTIFICATE

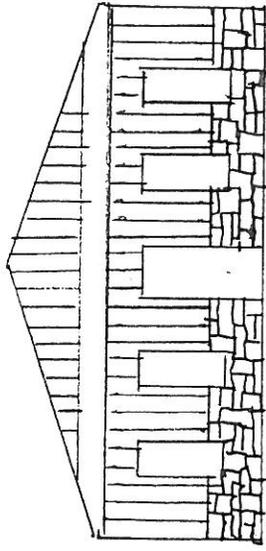
I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Mark J. Arentsen, City Administrator

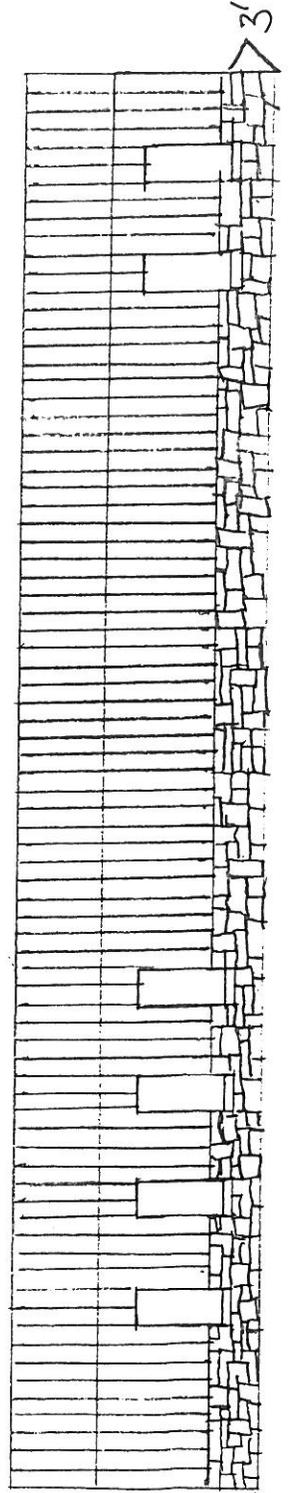
Elevations for 17 Main St SE Bondurant Iowa

6/10/14



West
Elevation

Stone to be included on east side also



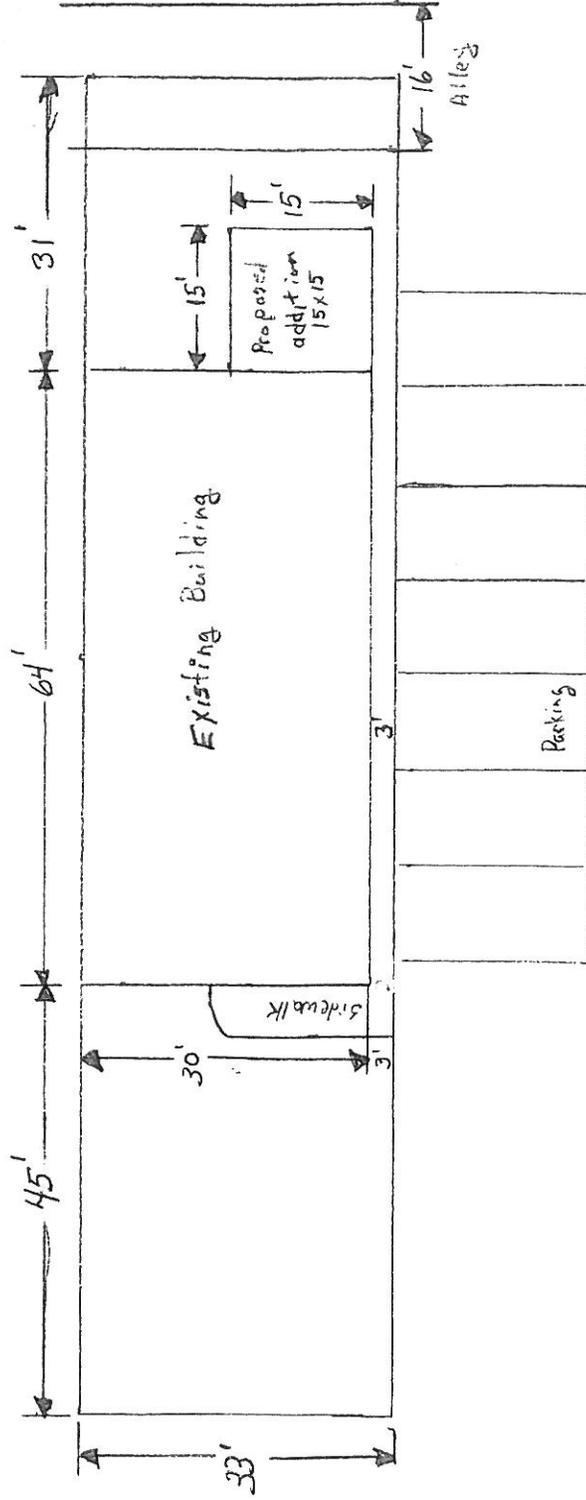
South
Elevation

Vertical
Steel panel

Stone

Site Plan for proposed addition at 17 Main **SE** Bondurant Iowa

S/20/14



Scale = 1" = 20'

Resolution: PZ-14-03

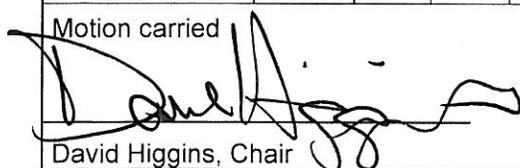
Agenda Item: #05

Date: June 12, 2014

BE IT RESOLVED, by the Planning & Zoning Commission of the City of Bondurant, Polk County, Iowa:

That the Site Plan for 17 Main Street, Southeast, Bondurant, Polk County, Iowa, is hereby approved and forwarded to the City Council with a recommendation for approval of same.

Moved by Keeler Second By Bailey to adopt.

Comm. Action	Yeas	Nays	Pass	Absent
Bailey	✓			
Clayton	✓			
Higgins	✓			
Keeler	✓			
Kromrie				✓
McCleary				✓
Mendenhall				✓
Motion carried				
				
David Higgins, Chair				

CERTIFICATE

I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the Planning and Zoning Commission held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.


Mark J. Arentsen
City Administrator

Resolution: #14-93

Agenda Item: #10

Date: June 23, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the following projects be added as priority in the City of Bondurant Comprehensive Plan:

1. Gay Lea Wilson East Trail Between the downtown Trailhead and Interstate 80
2. Garfield Street, SW, extension from 4th Street, SW, and 15th Street, SW
3. A new arterial street from Lake Petocka going west on the north side of the high school across Mud Creek to west of Mallard Pointe, then south to 2nd Street, NW
4. Highway 65 / Lincoln Street, SE underpass
5. A new collector street between Highway 65 and 2nd Street, NE, from approximately 85 Paine Street, SE, north to 2nd Street, NE, near the former railroad crossing

Moved by _____ Second by _____ to adopt.

Council Action	Yeas	Nays	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				

Keith Ryan, Mayor				

CERTIFICATE

I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Mark J. Arentsen, City Administrator

Resolution: PZ-14-04

Agenda Item: #06

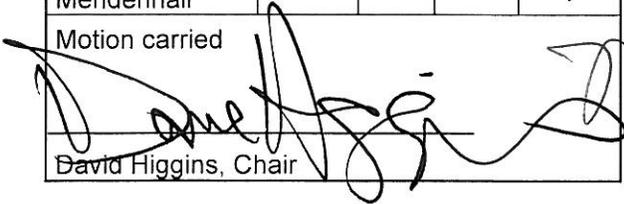
Date: June 12, 2014

BE IT RESOLVED, by the Planning & Zoning Commission of the City of Bondurant, Polk County, Iowa:

That the following projects be added as a priority in the City of Bondurant Comprehensive Plan, and are hereby approved and forwarded to the City Council with a recommendation for approval of same.

1. Gay Lea Wilson East Trail between downtown trailhead and I-80
2. Garfield Street, Southwest, extension from 4th Street, Southwest and 15th Street, Southwest
3. New arterial street from Lake Petocka going west on north side of high school, across Mud Creek to west of Mallard Pointe, then south to 2nd Street, Northwest
4. Highway 65/Lincoln Street underpass
5. New collector street between Highway 65 and 2nd Street, Northeast, from approximately 85 Paine Street, Southeast, north to 2nd Street, Northeast, near the former railroad crossing.

Moved by Bailey Second By Keeler to adopt.

Comm. Action	Yeas	Nays	Pass	Absent
Bailey	✓			
Clayton	✓			
Higgins	✓			
Keeler	✓			
Kromrie				✓
McCleary				✓
Mendenhall				✓
Motion carried				
 David Higgins, Chair				

CERTIFICATE

I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the Planning and Zoning Commission held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.


 Mark J. Arentsen
 City Administrator

Mark Arentsen

From: Mark Arentsen [marentsen@cityofbondurant.com]
Sent: Friday, May 30, 2014 4:55 PM
To: 'Ryan, Keith'; 'Curt Sullivan'; 'Amy Jo Bogaards'; 'ejohnson@wellsfargo.com'; 'brian.k.lohse@gmail.com'; Wes Enos (wes@wesenos.com)
Cc: 'Dave Higgins'; 'bshea108@aol.com'; 'mbdaycare@mchsi.com'; 'rmccleary@q.com'; 'Jennifer Keeler'; 'Judi Mendenhall'; 'jkromrie@deerychevrolet.com'; 'Brad Scheib'
Subject: Bondurant Comprehensive Plan

The Des Moines Area MPO has requested a listing of long range transportation projects from member communities as part of the MPO's update of their Long Range Transportation Plan. I submitted the following five projects;

1. Gay Lea Wilson East Trail construction between the downtown trailhead and I-80.
2. Garfield St. SE extension from 4th St. SW to 15th St. SW. This would provide another option for the increasing amount of school traffic.
3. An new unnamed arterial street from approximately Lake Petocka going west on the north side of the high school across Mud Creek to the Gabus property, and then south to 2nd St. SW.
4. Hwy 65/Lincoln St. underpass.
5. A new unnamed collector street between Hwy 65 and 2nd St. NE from approximately the former medical clinic building on Hwy 65 north to 2nd St. NE near the former RR Xing. This could be a new street or could be along existing Washington St. continuing north to 2nd St. just west of the cemetery.

More work obviously needs to be done on the exact location for #3 and #5 above. The MPO submittal form asked if these projects are included in the City's Comprehensive Plan. I answered Yes to this question. Actually the only project above which is specifically included in the Plan is the Lincoln St. Underpass. I am planning to include a Resolution on the 6/12 P&Z agenda and 6/16 City Council agenda amending the Comp Plan to specifically identify each of these projects as a priority in the City's Comprehensive Plan. If anyone has a suggestion for additional projects, let me know. We're technically past the deadline for submitting projects, but the MPO may be willing to accept additions for another couple days.

Mark Arentsen

City Administrator
City of Bondurant, Pop. 3,860
200 Second St., NE, PO Box 37
Bondurant, IA 50035
515-967-2418
515-971-6855 (Cell)
515-967-5732 (Fax)
marentsen@cityofbondurant.com
www.cityofbondurant.com

Memorandum of Agreement and Setting
Date for Hearing

Bondurant, Iowa

June 23, 2014

The City Council of Bondurant, Iowa, met in regular session on the above date at 6:00 p.m., in the City Hall, Bondurant, Iowa. The meeting was called to order and there were present the Mayor and the following named Council Members:

Present: _____

Absent: _____

* * * Other Business * * *

Matters were discussed relative to a financing for Village Assisted Living, Inc. and Evangelical Retirement Homes, Inc. (d/b/a Valley View Village) (the "Borrowers") pursuant to Chapter 419 of the Iowa Code. Whereupon, Council Member _____ introduced the following resolution and moved its adoption, seconded by Council Member _____; and after due consideration thereof by the Council, the Mayor put the question upon the motion and the roll being called, the following named members of the Council voted:

Ayes: _____

Nays: _____

Whereupon, the Mayor declared the said motion duly carried and the resolution adopted as follows:

RESOLUTION 14-94

A Resolution authorizing the execution of a Memorandum of Agreement with Village Assisted Living Inc. and Evangelical Retirement Homes, Inc. (d/b/a Valley View Village) and fixing a date for a hearing on the proposed issuance of revenue bonds or notes

WHEREAS, the City of Bondurant, State of Iowa (the "Issuer"), is an incorporated municipality authorized and empowered by the provisions of Chapter 419 of the Code of Iowa, as amended (the "Act"), to issue revenue bonds or notes for a project located within, or within eight miles of, the Issuer for the purpose of financing the cost of acquiring, by construction or purchase, land, buildings, improvements and equipment, or any interest therein, suitable for the use of any facility for an organization described in Section 501(c)(3) of the Internal Revenue Code (the "Code") which is exempt from federal income tax under Section 501(a) of the Code (a "Tax Exempt Organization"), to refund any bonds issued pursuant to the Act and to retire existing indebtedness of the Tax Exempt Organization; and

WHEREAS, the Issuer has been requested by Village Assisted Living Inc. ("Village Assisted Living") and Evangelical Retirement Homes, Inc. (d/b/a Valley View Village) ("Evangelical Retirement Homes" and together with Village Assisted Living, the "Borrowers"), each a Tax Exempt Organization, to issue revenue bonds or notes, in one or more series, in an aggregate principal amount not to exceed \$7,200,000 (the "Bonds") pursuant to the Act for the purposes of: (1) financing a portion of the cost of constructing, remodeling, equipping, furnishing and improving a replacement skilled nursing facility for Evangelical Retirement Homes consisting of approximately 79 beds and 72,000 square feet, including neighborhood dining rooms, physical therapy and support spaces, related land improvements and other improvements, all located on the Borrowers' campus (the "Campus") at 2571 Guthrie Avenue, Des Moines, Iowa (the "Project"); (2) retiring existing indebtedness of Evangelical Retirement Homes related to the Project; (3) refunding the outstanding \$1,779,200 Revenue Note (Evangelical Retirement Homes, Inc. Project), Series 2008, (the "Series 2008 Nursing Home Note") issued by the City of Pleasant Hill, Iowa ("Pleasant Hill") for the purposes of retire existing indebtedness of Evangelical Retirement Homes which was used to finance improvements to the existing nursing home facilities located on the Campus and to pay for costs of issuance related to the Series 2008 Nursing Home Note; (4) refunding the outstanding \$6,215,000 Revenue Note (Village Assisted Living, Inc. Project), Series 2008 (the "Series 2008 Assisted Living Note" and, together with the Series 2008 Nursing Home Note, the "Prior Notes") issued by Pleasant Hill for the purposes of constructing an assisted living facility for Village Assisted Living located on the Campus at 2555 Guthrie Avenue, Des Moines, Iowa, and to pay for costs of issuance related to the Series 2008 Nursing Home Note; (5) funding any necessary reserve funds; and (6) paying for costs of issuance and certain other costs associated with the issuance of the Bonds; and

WHEREAS, it is proposed to finance the foregoing through the issuance of the Bonds and to loan the proceeds from the sale of the Bonds to the Borrowers under one or more Loan Agreements between the Issuer and the Borrowers, the obligations of which will be sufficient to pay the principal of, premium, if any, and interest on the Bonds as and when the same shall be due and payable; and

WHEREAS, the Bonds, if issued, shall be limited obligations of the Issuer, and shall not constitute nor give rise to a pecuniary liability of the Issuer or a charge against its general credit or taxing powers, and the principal of, interest and premium, if any, on the Bonds shall be payable solely out of the revenues derived from the Loan Agreement; and

WHEREAS, before the Bonds may be issued, it is necessary to conduct a public hearing on the proposal to issue the Bonds, all as required and provided for by Section 419.9 of the Act and Section 147(f) of the Code; and

WHEREAS, a Memorandum of Agreement in the form and with the contents set forth in Exhibit A attached hereto, has been presented to the Issuer which sets forth certain mutual undertakings and agreements between the Issuer and the Borrowers, relating to the further processing of said Bonds; and

WHEREAS, the Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the "Regulations") dealing with the issuance of the Bonds, all or a portion of the proceeds of which are to be used to reimburse Evangelical Retirement Homes for Project expenditures made by Evangelical Retirement Homes prior to the date of issuance of the Bonds, and the Regulations generally require that the Issuer make a prior declaration of its official intent for Evangelical Retirement Homes to reimburse itself for such prior expenditures out of the proceeds of the Bonds and that the Bonds be issued and the reimbursement allocation be made from the proceeds of the Bonds within a certain period after the payment of the expenditure or the date the Project is placed in service; and

NOW, THEREFORE, IT IS RESOLVED by the City Council of the Issuer, as follows:

Section 1. The Memorandum of Agreement in the form and with the contents set forth in Exhibit A attached hereto is hereby approved, and the Mayor is hereby authorized to execute said Memorandum of Agreement and the City Clerk is hereby authorized to attest the same and to affix the seal of the Issuer thereto; said Memorandum of Agreement, which constitutes and is hereby made a part of this Resolution, to be in substantially the form and containing the provisions set forth in Exhibit A attached hereto.

Section 2. Officials of the Issuer are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of the Memorandum of Agreement.

Section 3. This Council shall meet on July 21, 2014 at 6:00 p.m., at the City Hall in Bondurant, Iowa, at which time and place any resident or property owner of the Issuer may present oral or written objections on the proposal to issue the Bonds referred to in the preamble hereof.

Section 4. The Clerk is hereby directed to give notice of intention to issue the Bonds, setting forth the amount and purpose thereof, the time when and place where the hearing will be held, by publication at least once not less than fifteen (15) days prior to the date fixed for the hearing, in a newspaper published and having a general circulation within the Issuer. The notice shall be in substantially the following form:

NOTICE OF INTENTION TO ISSUE REVENUE BONDS OR NOTES
(HEALTHCARE FACILITIES PROJECT)

The City Council of Bondurant, Iowa, (the "Issuer") will meet on the 21st day of July, 2014, at 6:00 p.m., at the City Hall, 200 Second Street, Bondurant, Iowa for the purpose of conducting a public hearing on the proposal to issue revenue bonds or notes, in one or more series, of the Issuer, in an aggregate principal amount not to exceed \$7,200,000 (the "Bonds"), and to loan said amount to Village Assisted Living Inc. ("Village Assisted Living") and Evangelical Retirement Homes, Inc. (d/b/a Valley View Village) ("Evangelical Retirement Homes" and together with Village Assisted Living, the "Borrowers"), for the purposes of: (1) financing a portion of the cost of constructing, remodeling, equipping, furnishing and improving a replacement skilled nursing facility for Evangelical Retirement Homes consisting of approximately 79 beds and 72,000 square feet, including neighborhood dining rooms, physical therapy and support spaces, related land improvements and other improvements, all located on the Borrowers' campus (the "Campus") at 2571 Guthrie Avenue, Des Moines, Iowa (the "Project"); (2) retiring existing indebtedness of Evangelical Retirement Homes related to the Project; (3) refunding the outstanding \$1,779,200 Revenue Note (Evangelical Retirement Homes, Inc. Project), Series 2008, (the "Series 2008 Nursing Home Note") issued by the City of Pleasant Hill, Iowa ("Pleasant Hill") for the purposes of retire existing indebtedness of Evangelical Retirement Homes which was used to finance improvements to the existing nursing home facilities (the "Existing Nursing Facilities") located on the Campus and to pay for costs of issuance related to the Series 2008 Nursing Home Note; (4) refunding the outstanding \$6,215,000 Revenue Note (Village Assisted Living, Inc. Project), Series 2008 (the "Series 2008 Assisted Living Note" and, together with the Series 2008 Nursing Home Note, the "Prior Notes") issued by Pleasant Hill for the purposes of constructing an assisted living facility ("Assisted Living Facility") for Village Assisted Living located on the Campus at 2555 Guthrie Avenue, Des Moines, Iowa, and to pay for costs of issuance related to the Series 2008 Nursing Home Note; (5) funding any necessary reserve funds; and (6) paying for costs of issuance and certain other costs associated with the issuance of the Bonds. The Project and the Existing Nursing Facilities will be owned by the Evangelical Retirement Homes, Inc. and the Assisted Living Facility will be owned by Village Assisted Living.

The Bonds, when issued, will be limited obligations and will not constitute general obligations of the Issuer nor will they be payable in any manner by taxation, but the Bonds will be payable solely and only from amounts received by the Issuer under one or more Loan Agreements between the Issuer and the Borrowers, the obligations of which will be sufficient to pay the principal of and interest and redemption premium, if any, on the Bonds as and when the same shall become due.

At the time and place stated above, oral or written objections from any resident or property owner of the Issuer may be presented. At such meeting or any adjournment thereof, the Issuer shall adopt a resolution determining whether or not to proceed with the issuance of the Bonds. Written comments may also be submitted to the Issuer at the Bondurant City Hall, 200 Second Street, NE, PO Box 37, Bondurant, Iowa 50038. Written comments must be received by the above hearing date.

By order of the City Council of Bondurant, Iowa.

City Clerk

Section 5. On the basis of representations of Evangelical Retirement Homes, Inc., the Issuer declares (a) that Evangelical Retirement Homes, Inc. intends to undertake the Project; (b) that other than (i) expenditures to be paid or reimbursed from sources other than the Bonds, or (ii) expenditures made not earlier than 60 days prior to the date of this Resolution or another qualifying reimbursement resolution, or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds, or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the Project have heretofore been made by Village Assisted Living and no expenditures will be made by Evangelical Retirement Homes, Inc. until after the date of this Resolution; and (c) that Evangelical Retirement Homes, Inc. reasonably expects to reimburse the expenditures made for costs of the Project out of the proceeds of the Bonds. This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 6. All resolutions and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved June 23, 2014.

Mayor

Attest:

City Clerk

* * * Other Business * * *

On motion and vote, the meeting adjourned.

STATE OF IOWA
COUNTY OF POLK
CITY OF BONDURANT

SS:

I, the undersigned, do hereby certify that I am the duly appointed, qualified and acting City Clerk of the aforementioned City and that as such I have in my possession or have access to the complete official records of said City and of its Council and officers; and that I have carefully compared the transcript hereto attached with the aforesaid official records and that said transcript hereto attached is a true, correct and complete copy of all of the official records showing the action taken by the City Council of said City to authorize the execution of a Memorandum of Agreement by and among Village Assisted Living Inc., Evangelical Retirement Homes, Inc. (d/b/a Valley View Village) and said City and to set a public hearing date as set forth therein.

WITNESS my hand and the seal of said City hereto affixed this ____ day of June, 2014.

City Clerk

(Seal)

STATE OF IOWA
COUNTY OF POLK SS:
CITY OF BONDURANT

I, the undersigned, City Clerk of the aforementioned City, do hereby certify that I caused a notice of which the printed slip annexed to the publisher's affidavit hereto attached, is a true and complete copy, to be published in _____, a legal newspaper, printed wholly in the English language, published in said City and of general circulation in such City as evidenced by the said affidavit.

WITNESS my hand and the seal of the aforementioned City hereto affixed this _____ day of _____, 2014.

City Clerk

(Seal)

(PLEASE NOTE: This certificate must be dated as of or subsequent to the actual date of publication of the notice.)

EXHIBIT A
MEMORANDUM OF AGREEMENT

THIS MEMORANDUM OF AGREEMENT is between the City of Bondurant, Iowa, (the “Issuer”) Village Assisted Living Inc. (“Village Assisted Living”) and Evangelical Retirement Homes, Inc. (d/b/a Valley View Village) (“Evangelical Retirement Homes” and together with Village Assisted Living, the “Borrowers”).

1. Preliminary Statement. Among the matters of mutual inducement which have resulted in the execution of this Agreement are the following:

(a) The Issuer is authorized by Chapter 419 of the Code of Iowa, as amended (the “Act”), to issue revenue bonds or notes for a project located within, or within eight miles of, the Issuer for the purpose of financing the cost of acquiring, by construction or purchase, land, buildings, improvements and equipment, or any interest therein, suitable for the use of any facility for an organization described in Section 501(c)(3) of the Internal Revenue Code (the “Code”) which is exempt from federal income tax under Section 501(a) of the Code (a “Tax Exempt Organization”), to refund any bonds issued pursuant to the Act and to retire existing indebtedness of the Tax Exempt Organization; and

(b) The Borrowers, each a Tax Exempt Organization, have requested to obtain satisfactory assurance from the Issuer that, subject to the public hearing required by the Act and Section 147(f) of the Internal Revenue Code and the terms of this Agreement, revenue bonds or notes, in one or more series, will be issued by the Issuer in a principal amount not to exceed \$7,200,000 for the purposes (1) financing a portion of the cost of constructing, remodeling, equipping, furnishing and improving a replacement skilled nursing facility for Evangelical Retirement Homes consisting of approximately 79 beds and 72,000 square feet, including neighborhood dining rooms, physical therapy and support spaces, related land improvements and other improvements, all located on the Borrowers’ campus (the “Campus”) at 2571 Guthrie Avenue, Des Moines, Iowa (the “Project”); (2) retiring existing indebtedness of Evangelical Retirement Homes related to the Project; (3) refunding the outstanding \$1,779,200 Revenue Note (Evangelical Retirement Homes, Inc. Project), Series 2008, (the “Series 2008 Nursing Home Note”) issued by the City of Pleasant Hill, Iowa (“Pleasant Hill”) for the purposes of retire existing indebtedness of Evangelical Retirement Homes which was used to finance improvements to the existing nursing home facilities located on the Campus and to pay for costs of issuance related to the Series 2008 Nursing Home Note; (4) refunding the outstanding \$6,215,000 Revenue Note (Village Assisted Living, Inc. Project), Series 2008 (the “Series 2008 Assisted Living Note” and, together with the Series 2008 Nursing Home Note, the “Prior Notes”) issued by Pleasant Hill for the purposes of constructing an assisted living facility for Village Assisted Living located on the Campus at 2555 Guthrie Avenue, Des Moines, Iowa, and to pay for costs of issuance related to the Series 2008 Nursing Home Note; (5) funding any necessary

reserve funds; and (6) paying for costs of issuance and certain other costs associated with the issuance of the bonds or notes.

2. Undertakings on the Part of the Issuer.

(a) The Issuer will begin the proceedings necessary to authorize the issuance of such revenue bonds or notes, in one or more series, in an aggregate principal amount not to exceed \$7,200,000 (the "Bonds").

(b) Subject to due compliance with all requirements of law and the terms of this Agreement, including the provisions of and the public hearing required by the Act, it will cooperate with each of the Borrowers in the issuance and sale of such Bonds, and the proceeds from the issuance of such Bonds shall be loaned to the Borrowers upon terms sufficient to pay the principal of and interest and redemption premium, if any, on such Bonds, as and when the same shall become due.

(c) The Issuer shall determine when, in what amount, and if the Bonds may be issued without causing the Issuer to lose its qualification as a "qualified small issuer" within the meaning of Section 265(b)(3)(C) of the Code.

3. Undertakings on the Part of the Borrowers.

(a) Each Borrower will use all reasonable efforts to cooperate with the Issuer and comply with the Act and all other provisions of law relating to financing of the Project, retiring existing indebtedness, refunding the Prior Bonds and paying the issuance and sale of such Bonds.

(b) Each Borrower will enter into one or more Loan Agreements with the Issuer under the terms of which the respective Borrower will obligate itself to pay to the Issuer sums sufficient to pay the principal of and interest and redemption premium, if any, on such Bonds as and when the same shall become due and payable.

4. General Provisions.

(a) All commitments on the part of the Issuer and the Borrowers herein are subject to the condition that on or before December 31, 2014 (or such other date as shall be mutually agreed to) the Issuer and the Borrowers shall have agreed to mutually acceptable terms relating to the issuance and sale of such Bonds, and mutually acceptable terms and conditions of the documents referred and the proceedings referred to in paragraphs 2 and 3 hereof.

(b) The Borrowers agree that each will (i) pay all applicable deposits and review fees required by the Issuer at the times and in the amounts requested, including the Issuer's issuance fee due upon closing of the Bonds and (ii) reimburse the Issuer for all reasonable and necessary direct out-of-pocket expenses which the Issuer may incur, including but not limited to, legal fees,

administrative costs, printing and publication costs and filing fees arising from the execution of this Agreement and the performance, or preparation to perform by the Issuer of its obligations hereunder, done at the request of the Borrowers, whether or not such Bonds are issued.

(c) All commitments of the Issuer hereunder are further subject to the conditions that the Issuer, and its elected and appointed officials, shall in no event incur any liability for any act or omission hereunder, and that such Bonds described herein shall not constitute an indebtedness of the Issuer within the meaning of any constitutional or statutory provision and shall not constitute nor give rise to a pecuniary liability of the Issuer or a charge against its general credit or taxing powers.

The execution of this Memorandum of Agreement by the Issuer is not intended to nor does it create a binding commitment on the part of the Issuer to proceed with the issuance of the Bonds. It is further understood that the issuance of the Bonds is subject to further review by the City Council of the Issuer and compliance with all provisions of the Act and the Code, including the holding of a public hearing with respect thereto.

(d) Preparation of all resolutions, agreements, instruments, certificates or other documents in final form for adoption and execution shall be the sole responsibility of Bond Counsel.

(e) In the event Sections 145 and 146 of the Code, as amended, restrict the aggregate principal amount of Bonds for Tax-Exempt Organizations which the Issuer may issue in any calendar year, the Issuer may, in its discretion, rescind its commitments under Paragraph 2 hereof, without liability on the part of the Issuer.

(f) All commitments of the Issuer hereunder are further subject to the condition that the Bonds will only be issued if the Issuer determines that such issuance will not cause the Issuer to lose its qualification as a "qualified small issuer" within the meaning of Section 265(b)(3)(c) of the Internal Revenue Code in any year.

Dated this _____ day of June, 2014.

CITY OF BONDURANT, IOWA

By _____
Mayor

Attest:

City Clerk

(Seal)

VILLAGE ASSISTED LIVING, INC.

By _____
Authorized Representative

EVANGELICAL RETIREMENT HOMES,
INC.

By _____
Authorized Representative

Michelle Wells

From: Kuhn.Cristina@dorsey.com
Sent: Wednesday, June 18, 2014 7:00 AM
To: marensen@cityofbondurant.com; mwells@cityofbondurant.com
Cc: Claypool.David@dorsey.com
Subject: City of Bondurant: Proceedings for Village View: set public hearing
Attachments: proc set hearing -Bondurant (Valley View Village)-v3.doc

Hello,

Per our discussions, please find attached the proceedings to set the public hearing for the Valley View Village/Village Assisted Living Inc. projects in an amount not to exceed \$7.2M. We have the public hearing scheduled for July 21 at 6:00; let me know if that needs to change.

Public Hearing Notice: We will plan to publish the notice in the newspaper so you don't need to worry about that.

Proceedings/Memo of Agreement: The proceedings also have a memorandum of agreement attached, which is for the protection of the City. This is a similar format to other conduit issuances that the City has agreed to undertake. The Borrowers agree to pay all costs, as well as the issuer fee if the bonds are closed. If the City Council approves the resolution on June 23, I will obtain the signature pages from the Borrowers on the Memorandum of Agreement.

Regarding the Issuer Fee, here are some suggestions on how the City Council can set up its policy:

1. A flat fee of 5 or 10 basis points of the par amount of the bonds issued. For example, if the \$7.2M is issued, the fee will be \$7,200 if the 10 Basis Points is implemented.
2. A sliding scale based upon the par amount: for example, (a) \$5M and under, flat fee of \$5,000, (b) \$5,000,001 to \$10M, a flat fee of \$10,000, and (b) over \$10,000,001, 10 Basis Points.

There are various options for the city; the fee just needs to be reasonable. The City should set a policy and apply to all conduit issuers. Happy to talk through other options.

Agenda title:

A Resolution authorizing the execution of a Memorandum of Agreement with Village Assisted Living Inc. and Evangelical Retirement Homes, Inc. (d/b/a Valley View Village) and fixing a date for a hearing on the proposed issuance of revenue bonds or notes

Attendance at Meetings: I wasn't planning to attend the meeting on June 23, but if you'd like me to, please let me know. Someone representing the Borrowers and I will attend the public hearing. I anticipate closing sometime in August or September.

Other Issuers: We are also seeking assistance from City of Carlisle and City of Pleasant Hill.

Not a Debt of the City: As you know, the conduit bonds are not a debt of the City. Here are a few highlights again (from our letter to the City Council previously):

1. Under Iowa law, the conduit bonds are NOT a debt of the City.
2. Under Iowa law, the City has NO liability or responsibility to repay the conduit bonds; the Borrowers are solely responsible to pay the purchasers under the Bond documents.
3. No City funds or tax dollars are being given to the Borrowers.
4. The City is not responsible for any ongoing monitoring or collection of payments; the Borrowers repay the purchasers directly.
5. The Borrowers are making this request to obtain a lower interest rate on the loan to finance the Project/refinance outstanding debt.
6. The Borrowers are responsible for paying the City for any direct costs incurred by the City, such as costs for copying, postage or publication of notices, related to the issuance of the conduit bonds, as well as paying any issuer fee.

Thank you and please let me or Dave Claypool know if you have any questions.

Cris

Cristina Kuhn

.....
DORSEY & WHITNEY LLP

801 Grand
Suite 4100
Des Moines, IA 50309-2790
P: 515.283-1000; 515.699.3273 (direct) F: 515.283.1060
.....

CONFIDENTIAL COMMUNICATION

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Use or distribution by an unintended recipient is prohibited, and may be a violation of law. If you believe that you received this e-mail in error, please do not read this e-mail or any attached items. Please delete the e-mail and all attachments, including any copies thereof, and inform the sender that you have deleted the e-mail, all attachments and any copies thereof.

Thank you.

CIRCULAR 230 NOTICE: The federal tax advice in this message is not intended or written to be used, nor may it be used, for the purpose of avoiding federal tax penalties or to promote, market or recommend any particular entity, investment plan or arrangement.

Resolution: #14-95

Agenda Item: #12

Date: June 23, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the renewal application for an Iowa Retail Cigarette / Tobacco Permit for EZ Mart, 1111 Lincoln Street, Southeast, Bondurant, Polk County, Iowa, is hereby approved.

Moved by _____ Second by _____ to adopt.

Council Action	Yeas	Nays	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				

Keith Ryan, Mayor				

CERTIFICATE

I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Mark J. Arentsen, City Administrator

APPLICATION FOR IOWA RETAIL CIGARETTE / TOBACCO PERMIT

For period July 1, 2014 through June 30, 2015

PLEASE TYPE OR PRINT LEGIBLY

Please mail this completed application to your local jurisdiction. If you have questions, call your city clerk (within city limits) or your county auditor (outside city limits).

I/We hereby make application for a retail permit to sell cigarettes and tobacco products:

BUSINESS INFORMATION

Name of Business/DBA: EZ MART

Location Address (Must Have): 1111 S.E. LINCOLN ST

Mailing Address: _____ City: BONDURANT State/Zip: IA 50035

Type of Sales: Vending Machine Over-the-counter Telephone Number (_____) _____

Type of Retail Establishment:

- bar convenience store - with gas convenience store - no gas drug store gas station
 grocery hotel/motel liquor store restaurant tobacco store
 other _____

Cigarettes must be sold at the minimum price set by the State of Iowa. Obtain a current copy from the Iowa Department of Revenue Web site at www.state.ia.us/tax or from TaxFax at 1-800-572-3943 (enter form number 71023).

ONLY APPROVED BRANDS OF CIGARETTES OR ROLL-YOUR-OWN PRODUCTS MAY BE SOLD IN IOWA

Any brand not on the list is contraband. In addition, all cigarettes sold in Iowa must have an Iowa Cigarette Tax Stamp affixed to each package. Any violation of contraband or non-Iowa cigarette tax stamped package is subject to seizure and penalties under the provisions of Iowa Code 453A and 453D.

The list of approved brands is always current at www.state.ia.us/tax/business/CigTobIndex.html and is called IOWA DIRECTORY OF CERTIFIED TOBACCO PRODUCTS MANUFACTURERS — THEIR BRANDS AND BRAND FAMILIES

Go to <http://elists.idrf.state.ia.us/scripts/wa.exe> and sign up for the Cigarette/Tobacco eList (listserv).

You will receive an e-mail every time the approved list changes or the minimum price changes.

LEGAL OWNER INFORMATION

Type of Ownership: Individual Partnership Corporation LLC LLP

Legal Owner: GURMEET KAUR
(Name of Individual, Partnership, Corporation, LLC, or LLP)

Mailing Address: 1111 S.E. LINCOLN ST.

City: BONDURANT State: IA Zip: 50035 Ph. Number: (515) 967-1900

Fax Number: (_____) _____ E-mail Address: _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes and tobacco products.

SIGNATURE OF OWNER, PARTNER(S), OR CORPORATE OFFICIAL

Name (please print): AMARJIT SINGH Name (please print): _____

Signature: Amarjit Singh Signature: _____

Date: 06/16/14 Date: _____

FOR OFFICE USE ONLY

Amount Paid: _____

Date Issued: _____ New

Permit #: BUS2014- Renewal

FOR CITY CLERK/COUNTY AUDITOR ONLY
PLEASE SEND COMPLETED COPY TO THE IOWA
DEPARTMENT OF COMMERCE,
ALCOHOLIC BEVERAGE DIVISION

Name of Issuing City or County Des Moines

EZ MART LLC
1111 SE LINCOLN ST
BONDURANT, IA 50035

2035
501-1383/0739

DATE 6/16/14

PAY TO THE ORDER OF CITY OF BONDURANT \$ 75.02

Seventy five and 02/100 cents only DOLLARS



ALTOONA, IOWA 50009
BONDURANT, IOWA 50035
CLIVE, IOWA 50325
MITCHELLVILLE, IOWA 50169

MEMO Cig. license

Amayal S

⑈002035⑈ ⑆073913836⑆ 023 803 6⑈

RECEIPT DATE 6-16-14 No. 492672

RECEIVED FROM EZ mart \$ 75.00

Twenty five dollars and 00/100 DOLLARS

FOR RENT
 FOR tabacco permit fee

ACCOUNT	
PAYMENT	
BAL. DUE	

- CASH
- CHECK
- MONEY ORDER
- CREDIT CARD

FROM _____ TO _____

BY AK

Resolution: #14-96

Agenda Item: #13

Date: June 23, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That expenditures are hereby approved for a Special Census between July 01, and December 31, 2015.

Moved by _____ Second by _____ to adopt.

Council Action	Yeas	Nays	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				

Keith Ryan, Mayor				

CERTIFICATE

I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Mark J. Arentsen, City Administrator

Michelle Wells

From: Mark Arentsen [marentsen@cityofbondurant.com]
Sent: Tuesday, June 10, 2014 5:37 PM
To: 'Ryan, Keith'; 'Curt Sullivan'; 'Amy Bogaards'; 'Eric E. Johnson'; 'Brian Lohse'; 'Wes Enos'
Cc: 'Michelle Wells'; 'Lori Dunham'; 'Shelby Hagan'; 'Misty Richardson-Kugler'; 'Pat Collison'; 'Ken Grove'; 'Boyce Bailey'; 'Dave Higgins'; 'Jill Sanders'; 'Aaron and Jackie Kreuder'
Subject: 2015 Special Census
Attachments: Special Census Funding 6-10-14.doc

I am planning to pursue a Special Census for Bondurant in the latter half of 2015. A number of metro area suburbs are planning special censuses. The Census Bureau estimates Bondurant's total cost to be \$113,213. \$80,493 is payable in the near future to guarantee availability of census bureau personnel at the time the City wants them. The remaining \$32,720 is the estimated cost for enumerators to conduct the count. The attached memo shows how the \$80,493 amount would be funded. The remaining \$32,720 will be funded as part of the FY 2016 budget process.

The latest estimate has the City's population at 4,618, an increase of 758 people since 2010. State road aids are distributed on a population basis. The per capita payment is approximately \$85/year. An additional 758 people will increase the road aid payment approximately \$64,000 per year, so the "payback" time is slightly less than two years.

I am planning to include a Resolution on the June 23 agenda authorizing the staff to proceed with 2015 special census planning including the \$80,493 payment.

Mark Arentsen

City Administrator
City of Bondurant, Pop. 3,860
200 Second St., NE, PO Box 37
Bondurant, IA 50035
515-967-2418
515-971-6855 (Cell)
515-967-5732 (Fax)
marentsen@cityofbondurant.com
www.cityofbondurant.com

SPECIAL CENSUS FUNDING

JUNE 10, 2014

Cost \$80,493

Revenue

Delete electronic sign from FY 15 budget	\$30,000	
General Fund Zoning Code debt excess	\$17,000	
FY 15 Fund Balance applied	<u>\$33,493</u>	
TOTAL	\$80,493	<u>(\$80,493)</u>

Unfunded balance* -0-

*This does not account for \$32,720 which the Census Bureau estimates will be the cost for enumerators to conduct the count. This cost will be incurred in the latter half of 2015 and will be funded as part of the FY 2016 budget process.

Resolution: #14-97

Agenda Item: #14

Date: June 23, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

**28E AGREEMENT
FOR FUNDING OF EMERGENCY MANAGEMENT ADMINISTRATION**

Whereas, pursuant to Iowa Code §29C.9 there is established in each county an emergency management commission to provide direction for delivery of the emergency management services of planning, administration, coordination, training and support for local governments and their departments; and

Whereas, pursuant to Iowa Code §29C.9 the Polk County Emergency Management Commission ("Commission") does exist and operate, being composed of duly-appointed representatives of the following governmental entities: the City of Alleman, the City of Altoona, the City of Ankeny, the City of Bondurant, the City of Clive, the City of Des Moines, the City of Elkhart, the City of Grimes, the City of Johnston, the City of Mitchellville, the City of Pleasant Hill, the City of Polk City, the City of Runnells, the City of Urbandale, the City of West Des Moines, the City of Windsor Heights, the County of Polk; and

Whereas, pursuant to Iowa Code §29C.17 the budget of the Commission may be funded all or in part by a per capita allocation funded from city and county general funds; and

Whereas, it is the intent and desire of the Polk County Emergency Management Commission and its Members to fund administration of the Commission through an annual per capita allocation funded from city and county general funds.

NOW, THEREFORE, BE IT RESOLVED that the City of Bondurant, Polk County, Iowa, has caused this Agreement to be executed on the day and year indicated below.

ADOPTED this _____ day of _____, 2014.

BY: _____
Keith Ryan, Mayor

ATTEST:

Mark Arentsen, City Administrator



POLK COUNTY EMERGENCY MANAGEMENT AGENCY

1907 CARPENTER AVENUE
DES MOINES, IOWA 50314
PH. (515) 286-2107 FAX (515) 323-5256
EMAIL: aj.mumm@polkcountyiowa.gov
WEB SITE: www.polkcountyiowa.gov

A.J. MUMM, DIRECTOR

June 12, 2014

Mark Arentsen
PO Box 37
Bondurant, Iowa 50035

RE : Amended 28E Agreement Renewal (2014)

Dear Mr. Arentsen:

On behalf of the Polk County Emergency Management Commission, I have enclosed the above referenced amended 28E Agreement Renewal for your jurisdiction's review and consideration. The concept of said agreement was originally presented and supported by the Metropolitan Advisory Council (MAC) and drafted based on discussions between the MAC leadership and the Commission in 2004. The agreement has been adopted and renewed by the Board of Supervisors and all the municipalities in Polk County in years 2005, 2008 and 2011.

The amended Agreement was unanimously approved for distribution and execution at a meeting of the Emergency Management Commission on May 28, 2014. I respectfully request that said 28E Agreement be placed on your respective City Council's or Board of Supervisor's agenda for consideration and adoption. A sample resolution is also enclosed for your consideration.

There are three substantive changes to this agreement from the previous version:

1. The term dates have been updated to reflect the next three fiscal years
2. The most recent federally certified population numbers have been updated
3. The assessed amount in years two and three of the agreement will be \$0.50

Should you have any questions concerning this agreement, please do not hesitate to contact me. Your support of this agreement is very much appreciated.

Sincerely,


A.J. Mumm

Enc: 28E Agreement for Funding of Emergency Management Administration (2014)
28E Agreement Approval Resolution Sample

Proudly serving the communities of:

Alleman - Altoona - Ankeny - Bondurant - Clive - Des Moines - Elkhart - Grimes - Johnston - Mitchellville
Pleasant Hill - Polk City - Polk County - Runnells - Urbandale - West Des Moines - Windsor Heights

**28E AGREEMENT
MEMBERS OF THE POLK COUNTY EMERGENCY
MANAGEMENT COMMISSION
FOR FUNDING OF EMERGENCY MANAGEMENT ADMINISTRATION**

This Agreement by and among Members of the Polk County Emergency Management Commission for Funding of Emergency Management Administration (“Agreement”) is entered into on the date last executed by the parties.

Whereas, pursuant to Iowa Code §29C.9 there is established in each county an emergency management commission to provide direction for delivery of the emergency management services of planning, administration, coordination, training and support for local governments and their departments; and

Whereas, pursuant to Iowa Code §29C.9 the Polk County Emergency Management Commission (“Commission”) does exist and operate, being composed of duly-appointed representatives of the following governmental entities: the City of Alleman, the City of Altoona, the City of Ankeny, the City of Bondurant, the City of Clive, the City of Des Moines, the City of Elkhart, the City of Grimes, the City of Johnston, the City of Mitchellville, the City of Pleasant Hill, the City of Polk City, the City of Runnells, the City of Urbandale, the City of West Des Moines, the City of Windsor Heights, the County of Polk; and

Whereas, pursuant to Iowa Code §29C.17 the budget of the Commission may be funded all or in part by a per capita allocation funded from city and county general funds; and

Whereas, it is the intent and desire of the Commission and its Members to fund administration of the Commission through an annual per capita allocation funded from city and county general funds.

It is hereby agreed by and among the members of the Commission as follows:

1. **28E Agreement.** This agreement is entered into pursuant to the provisions of Chapter 28E of the Code of Iowa (2007).
2. **No Entity.** No separate, legal or administrative entity is created by this Agreement. No real property will be acquired in the performance of this Agreement.
3. **Administration.** The Chairperson of the Commission, or the Chairperson’s designee, shall administer performance of this Agreement.

4. **Term.** The term of this Agreement shall be three years from the effective date, and will specifically include assessments in budget years 2014/2015, 2015/2016, and 2016/2017.
5. **Termination.** This Agreement may be terminated at a regular meeting or at a special meeting called for such purpose, by an affirmative vote of representatives from Member governmental entities whose combined population is not less than two-thirds (2/3) of the total population within Polk County as presented on Attachment 1, which vote must be ratified by resolution of the governing bodies of Member governmental entities whose combined population is not less than two-thirds (2/3) of the total population within Polk County as presented on Attachment 1.
6. **Assessment.** For the first year of this Agreement, each Member shall fund Commission administration on the basis of a \$0.25 per capita annual allocation, according to the most recent certified federal census of Member populations. For the second and third years of this Agreement, each Member shall fund Commission administration on the basis of a \$0.50 per capita annual allocation, according to the most recent certified federal census of the Member populations. These populations and the corresponding annual allocations are presented on Attachment 1, which is incorporated herein. Annual assessments are due and payable in the office of the Commission July 31 of each year during the term of the Agreement, beginning July 31, 2014.
7. **Execution of Agreement.** Member governmental entities shall approve this Agreement by resolution or motion of their respective council or board, which shall authorize execution of the Agreement. The executed Agreement will then be filed in the offices of the Iowa Secretary of State and the Recorder of Polk County by Polk County, in accordance with Chapter 28E of the Code of Iowa. The Agreement shall become effective when recorded in the Polk County Recorder's Office and shall remain in effect unless terminated as provided herein. This is the entire Agreement among the parties and may be amended only upon an affirmative vote of representatives from Member governmental entities whose combined population is not less than two-thirds (2/3) of the total population within Polk County as presented on Attachment 1, which vote must be ratified by resolution of the governing bodies of Member governmental entities whose combined population is not less than two-thirds (2/3) of the total population within Polk County as presented on Attachment 1. The laws of the State of Iowa apply to this Agreement.

ATTACHMENT 1

**Polk County Emergency Management Commission
Most Recent Certified Federal Census Populations¹**

Jurisdiction	Commission Population¹ in Polk County	\$0.25 Assessment Amount FY 14/15	\$0.50 Assessment Amount FY 15/16 and FY 16/17
Alleman	432	\$108.00	\$216.00
Altoona	14,541	\$3,635.25	\$7,270.50
Ankeny	45,582	\$11,395.50	\$22,791.00
Bondurant	3,860	\$965.00	\$1,930.00
Carlisle (non-member)	87	0	0
Clive	10,730	\$2,682.50	\$5,365.00
Des Moines	203,419	\$50,854.75	\$101,709.50
Elkhart	683	\$170.75	\$341.50
Granger (non-member)	212	0	0
Grimes	8,232	\$2,058.00	\$4,116.00
Johnston	17,278	\$4,319.50	\$8,639.00
Mitchellville	2,228	\$557.00	\$1,114.00
Norwalk (non-member)	0	0	0
Pleasant Hill	8,785	\$2,196.25	\$4,392.50
Polk City	3,418	\$854.50	\$1,709.00
Polk County	27,527	\$6,881.75	\$13,763.50
Runnells	507	\$126.75	\$253.50
Sheldahl (non-member)	134	0	0
Urbandale	33,126	\$8,281.50	\$16,563.00
West Des Moines	44,999	\$11,249.75	\$22,499.50
Windsor Heights	4,860	\$1,215.00	\$2,430.00
Total Countywide	430,640	0	0
Total Commission	430,207	\$107,551.75	\$215,103.50

¹ Source: 2010 U.S. Census Bureau – Most recent federally-certified census.

Michelle Wells

From: Mark Arentsen [marentsen@cityofbondurant.com]
Sent: Tuesday, June 10, 2014 10:27 AM
To: mwells@cityofbondurant.com
Cc: david.brick@brickgentrylaw.com
Subject: FW: 28E Agreement Renewal
Attachments: 28E AGREEMENT sample resolution.docx; 28E Renewal 20140609.pdf; 28E Renewal 20140609_markup.pdf

Michelle, Please include a Resolution on the 7/7 agenda approving this agreement. David, Can you look this over and verify that it's ok to approved as presented?

Mark Arentsen

City Administrator
City of Bondurant, Pop. 3,860
200 Second St., NE, PO Box 37
Bondurant, IA 50035
515-967-2418
515-971-6855 (Cell)
515-967-5732 (Fax)
marentsen@cityofbondurant.com
www.cityofbondurant.com

From: dlan@polkcountyiowa.gov [<mailto:dlan@polkcountyiowa.gov>]
Sent: Monday, June 09, 2014 2:04 PM
To: dlan@polkcountyiowa.gov
Subject: 28E Agreement Renewal

Dear Commission Members:

On behalf of the Polk County Emergency Management Commission, I have attached the above referenced amended 28E Agreement Renewal for your jurisdiction's review and consideration. The concept of said agreement was originally presented and supported by the Metropolitan Advisory Council (MAC) and drafted based on discussions between the MAC leadership and the Commission in 2004. The agreement has been adopted and renewed by the Board of Supervisors and all the municipalities in Polk County in years 2005, 2008 and 2011.

The amended Agreement was unanimously approved for distribution and execution at a meeting of the Emergency Management Commission on May 28, 2014. I respectfully request that said 28E Agreement be placed on your respective City Council's or Board of Supervisor's agenda for consideration and adoption. A sample resolution is also enclosed for your consideration.

There are three substantive changes to this agreement from the previous version:

1. The term dates have been updated to reflect the next three fiscal years
2. The most recent federally certified population numbers have been updated
3. The assessed amount in years two and three of the agreement will be \$0.50

Should you have any questions concerning this agreement, please do not hesitate to contact me. Your support of this agreement is very much appreciated.

Sincerely,

A.J. Mumm, Director

Polk County Emergency Management Agency

Enc: 28E Agreement for Funding of Emergency Management Administration (2014)

28E Agreement Approval Resolution Sample

The formal hardcopy version of this cover letter and enclosures will be mailed from our office this week. I know that there are some jurisdictions that have upcoming council meetings early next week that needed this information today in order to process this business in a timely manner. Thank you.

Polk County Emergency Management Agency
1907 Carpenter Avenue
Des Moines, IA 50314
515.286.2107

This message was sent to the following:
City Clerks; City Managers/Administrators; Commission

Resolution: #14-98

Agenda Item: #15

Date: June 23, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the municipal employee wages for the 2015 Fiscal Year, excluding the City Administrator, Emergency Services and Library Staff, are set as follows:

Lori Dunham – Finance Director	26.91 per hour
Patrick Collison – Water & Wastewater Superintendent	25.44 per hour
Kenneth Grove – Street Superintendent	22.55 per hour
Michelle Wells – Deputy City Clerk	31.00 per hour
Boyce Bailey – Building & Grounds Superintendent	16.78 per hour
David Higgins – Utility Laborer	16.78 per hour
Shelby Hagan – Recreation Director	17.50 per hour
Misty Richardson Kugler – Administrative Assistant	17.00 per hour
Seasonal Laborer (mower) – 2nd year	11.25 per hour
Seasonal Laborer (mower) – 1st year	10.50 per hour

Moved by _____ Second by _____ to adopt.

Council Action	Yeas	Nays	Pass	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				

Keith Ryan, Mayor				

CERTIFICATE

I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Mark J. Arentsen, City Administrator

Mark Arentsen

From: Mark Arentsen [marentsen@cityofbondurant.com]
Sent: Thursday, June 19, 2014 3:22 PM
To: 'Keith Ryan'; 'Curt Sullivan'; 'Amy Jo Bogaards'; 'ejohnson@wellsfargo.com'; 'Brian Lohse'; Wes Enos (wes@wesenos.com)
Subject: Michelle Wells FY15 wages

The e-mail I sent on Monday of this week regarding employee wages includes two incorrect statements. The italicized item at the end of the e-mail states that Michelle is not covered by health insurance in FY 2015 and that the amount not spent on health insurance is being paid in wages. That is not correct. The note also states that her wage is being increased by \$2,107. That is also not correct. Michelle's hours are being reduced from 40 per week to 28 per week effective 7/1/15. Her pay is being increased by \$561 from a gross total of \$44,574 for FY 2014 to \$45,136 for FY 2015. The health insurance amount of \$11,266 will not be paid to Michelle or the insurance company in FY 2015.

Mark Arentsen

City Administrator
City of Bondurant, Pop. 3,860
200 Second St., NE, PO Box 37
Bondurant, IA 50035
515-967-2418
515-971-6855 (Cell)
515-967-5732 (Fax)
marentsen@cityofbondurant.com
www.cityofbondurant.com

Lori Dunham

From: Mark Arentsen [marentsen@cityofbondurant.com]
Sent: Monday, June 16, 2014 4:29 PM
To: 'Keith Ryan'; 'Curt Sullivan'; 'Amy Jo Bogaards'; 'Eric E. Johnson'; 'Brian Lohse'; Wes Enos
Cc: 'Michelle Wells'; 'Lori Dunham'
Subject: City Employee Wages Effective 7/1/14

The June 23 agenda will include a Resolution setting employee wages, except for the City Administrator, for FY 2015 which begins July 1. We typically set wages at the last June meeting so that there's time to change the payroll information in our software in time for the first July payroll. I've sent several e-mails about office personnel wages in the last couple months. The wages recommended in those e-mails are shown below. The recommended increase for public works employees, Chief Kreuder, fire department officers and fire department part time clerical person Patty Smith, is 3%. The FY 2015 budget includes sufficient funds for the recommended wages.

<u>Name</u>	<u>Position</u>	<u>Current Wage</u>	<u>FY 2015 Wage</u>
Lori Dunham	Finance Director	\$25.41	\$26.91
Patrick Collison	Water/Sewer Superintendent	24.70	25.44
Kenneth Grove	Street Superintendent	21.89	22.55
Michelle Wells	Deputy City Clerk	21.43	31.00*
Boyce Bailey	Blds/Grounds Superintendent	16.29	16.78
Dave Higgins	Utility Laborer	16.29	16.78
Shelby Hagan	Recreation Coordinator	15.00	17.50
M Richardson-Kugler	Administrative Assistant	15.50	17.00
Patty Smith	P.T. Emergency Svcs Clerical	12.86	13.24
Aaron Kreuder	Fire Chief	2,648.01/yr.	2,727.45/yr.
John Alshouse	Training Officer	175/yr.	180/yr.
Chris Bogaards	Dpty. Chief/ In House EMS Dir.	650/yr.	670/yr.
Dave Higgins	Captain	375/yr.	386/yr.
Chris Poulson	Deputy Chief Fire	650/yr.	670/yr.
Chris Sickels	Captain	375/yr.	386/yr.

*Michelle will not be covered by City health insurance in FY 15. She will receive in wages the amount not paid as health insurance. She is also receiving a \$2,107 wage increase in FY 15.

Mark Arentsen

City Administrator
City of Bondurant, Pop. 3,860
200 Second St., NE, PO Box 37
Bondurant, IA 50035
515-967-2418
515-971-6855 (Cell)
515-967-5732 (Fax)
marentsen@cityofbondurant.com
www.cityofbondurant.com

Michelle Wells

From: Mark Arentsen [marentsen@cityofbondurant.com]
Sent: Saturday, January 18, 2014 1:48 PM
To: 'keith ryan'; 'Curt Sullivan'; ajbogaards@gmail.com; ejohnson@wellsfargo.com; 'Brian Lohse'; 'Wes Enos'
Cc: 'Michelle Wells'; 'Lori Dunham'
Subject: Office Staff Changes
Attachments: Office Staff Adjustments 1-16-14.docx

I believe we've reached the point where additional office staff is needed. When I came here in January, 2006, the office staff consisted of;

1. City Administrator, full time
2. Deputy City Clerk Michelle Wells, full time
3. City Planner, full time
4. Building Inspector, full time
5. Part time receptionist
6. Part time bookkeeper

After several months staffing was changed to;

1. City Administrator, full time
2. Deputy City Clerk, full time
3. Finance Director, full time
4. Administrative Assistant, part time

I would argue that office staff hours were reduced by about mid-2006. The only change to that arrangement since then has been making the Administrative Assistant a full time position. I'm not accounting for the Recreation Director position in this analysis because the primary duties of that position do not involve general City administration functions.

The amount and complexity of work has increased substantially since 2006. The number of utility accounts has increased from about 700 to about 1,700 and is continuing to grow. With the increasing number of funds, projects, borrowings, employees, vendors etc., the bookkeeping is becoming more complicated every year. That level of complexity is likely to continue to increase.

The City can expect people to only do so much, and I believe we've reached that level. Attached is my recommendation for what amounts to one additional office position, effective 7/1/14 which is the beginning of the next fiscal year. Two employees would receive more than the typical annual wage increase. The changes described in the memo are included in the FY 15 budget. The proposed budget includes another \$.05 reduction in the City property tax rate. I believe that the City should be able to continue tax rate reductions in the future even with these additional staff costs.

I am informing you of these recommended changes now so that you are aware of them as we proceed with consideration of the FY 15 City budget.

Mark Arentsen

City Administrator
City of Bondurant, Pop. 3,860
200 Second St., NE, PO Box 37
Bondurant, IA 50035
515-967-2418

CITY OF BONDURANT
OFFICE STAFF ADJUSTMENTS
JANUARY 16, 2014

Deputy City Clerk - Position transitions to 28 hours/week effective 7/1/14. Health insurance discontinued at that time. This will save the City \$11,266 based on the current health insurance cost. Employee continues eligibility for full time sick leave, vacation and other time off benefits. Employee will retain her office work space. Employee is eligible for pay increase effective 7/1/15. Employee retires effective 12/31/15. Current employee will retain responsibility for all utility billing and collections, ambulance billing, cemetery recordkeeping and municipal code book. City Council related work functions will transition to a new full time Assistant to the City Administrator position effective 7/1/14. Current employee retains current pay effective 7/1/14 and is eligible for an additional percentage increase which could be granted to other City employees 7/1/15. Upon retirement of the current employee, this position becomes a full time utilities office position with the primary duties being utility billing and collections.

Finance Director - Employee receives wage increase of \$1.50/hr. to \$26.91/hr. effective 7/1/14.

Administrative Assistant - Receives pay increase of \$2.11/hr. to \$15.50/hr. effective 4/1/14. An additional pay increase of \$1.50/hr. to \$17/hr. effective 7/1/14.

New Office Position - Assistant to the City Administrator - Effective 7/1/14. Responsible for City Council packet and related document preparation, minutes for Council meetings and all legal publications. Responsible for writing assignments including grant applications and other duties as designated by the City Administrator. May be assigned some bookkeeping functions related to segregation of duties recommendations. Pay rate on 7/1/14 is \$17/hr. This position could transition to the Deputy City Clerk position upon retirement of the current Deputy City Clerk.

Resolution: #14-99

Agenda Item: #16

Date: June 23, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That the Emergency Services employee wages for the 2015 Fiscal Year are set as follows:

Aaron Kreuder – Fire Chief	2,727.45 annual
Chris Bogaards – Deputy Chief/In House EMS Director	650.00 annual
Chris Poulson – Deputy Chief Fire	650.00 annual
David Higgins – Captain	375.00 annual
Chris Sickels – Captain	375.00 annual
John Alshouse – Training Officer	175.00 annual
Patty Smith	13.24 per hour

Moved by _____ Second by _____ to adopt.

Council Action	Yeas	Nays	Pass	Absent
Bogaards				
Fischer				
Johnson				
Lohse				
Sullivan				
Motion carried				

Keith Ryan, Mayor				

CERTIFICATE

I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Mark J. Arentsen, City Administrator

Approved by Library Board of Trustees

May 7th, 2014

The Bondurant Community Library Board of Trustees adopts the following wages for the fiscal year 2014/2015. Effective July 1st, 2014:

Employee -Position Salary Range	Hourly Rate
Jill Sanders -Library Director Range \$21.00-\$27.78	\$ 24.04 per hour *FSLA status-Exempt
Jenny Campbell - Assistant Library Director Range \$15.96-\$20.16 Start date 2008 15 days vac.	\$ 17.50 per hour *FSLA status-Non-exempt
Shelley Kesling-Adult Services Librarian Range \$15.96-\$20.16	\$ 20.32 per hour 4% *FSLA status-Non-exempt
Margaret Christiansen-Children's Librarian Range \$10.00-\$18.56	\$ 12.48 per hour 4% *FSLA status-Non-exempt
_____-Youth Services Librian Range \$10.00-\$18.56	\$12.00 per hour *FSLA status-Non-exempt
_____- Librarian Assistant 1 /Library Page Range \$7.25-\$12.04	\$7.25 per hour *FSLA status-Non-exempt
Vacant Position- Reference/Technical Services Librarian Range \$10.00-\$18.56	N/A *FSLA status-Non-exempt

SIGNATURE



Bondurant Community Library Board President

Resolution: #14-100

Agenda Item: #17

Date: June 23, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

Adopting the Polk County Multi-Jurisdictional Local Hazard Mitigation Plan

Whereas, the City of Bondurant recognizes the threat that natural hazards pose to people and property within our community; and

Whereas, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

Whereas, the U.S Congress passed the Disaster Mitigation Act of 2000 ("Disaster Mitigation Act") emphasizing the need for pre-disaster mitigation of potential hazards; and

Whereas, the Disaster Mitigation Act made available hazard mitigation grants to state and local governments; and

Whereas, an adopted Local Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs; and

Whereas, the City of Bondurant fully participated in the hazard mitigation planning process to prepare this Multi-Jurisdictional Local Hazard Mitigation Plan; and

Whereas, the Iowa Homeland Security and Emergency Management Division and the Federal Emergency Management Agency Region VII officials have reviewed the "Polk County Multi-Jurisdictional Local Hazard Mitigation Plan," and approved it contingent upon this official adoption of the participating governing body; and

Whereas, the City of Bondurant desires to comply with the requirements of the Disaster Mitigation Act and to augment its emergency planning efforts by formally adopting the Polk County Multi-Jurisdictional Local Hazard Mitigation Plan; and

Whereas, adoption by the governing body for the the City of Bondurant demonstrates the jurisdictions' commitment to fulfilling the mitigation goals outlined in this Multi-Jurisdictional Local Hazard Mitigation Plan; and

Resolution No. 14-100
Page Two

Whereas, adoption of this legitimizes the plan and authorizes responsible agencies to carry out their responsibilities under the plan;

Now, therefore, be it resolved, that the City of Bondurant adopts the "Polk County Multi-Jurisdictional Local Hazard Mitigation Plan" as an official plan; and

Be it further resolved, the City of Bondurant will submit this Adoption Resolution to the Polk County Emergency Management Agency to enable the plan's final approval.

By: _____
Keith Ryan, Mayor

ATTEST:

Mark Arentsen, City Administrator

Michelle Wells

From: Mark Arentsen [marentsen@cityofbondurant.com]
Sent: Wednesday, June 18, 2014 3:45 PM
To: mwells@cityofbondurant.com
Subject: FW: 2014 Mitigation Plan Completion - Adoption Request
Attachments: Sample Resolution Mitigation Plan.docx

Michelle, Can we get this on Monday's agenda?

Mark Arentsen

City Administrator
City of Bondurant, Pop. 3,860
200 Second St., NE, PO Box 37
Bondurant, IA 50035
515-967-2418
515-971-6855 (Cell)
515-967-5732 (Fax)
marentsen@cityofbondurant.com
www.cityofbondurant.com

From: dlan@polkcountyiowa.gov [<mailto:dlan@polkcountyiowa.gov>]
Sent: Wednesday, June 18, 2014 3:13 PM
To: dlan@polkcountyiowa.gov
Subject: 2014 Mitigation Plan Completion - Adoption Request

Partners:

We were recently notified by FEMA that the 2014 update to the countywide multi-hazard mitigation plan has been given conditional approval. What this means is that the plan has passed compliance reviews at the state and federal level and will be given final approval once the plan has been formally adopted by the participating jurisdictions.

Just a quick reminder that all mitigation projects require an approved and adopted mitigation plan in order to receive state and federal funding. We are asking all participating jurisdictions to place this item on your Council/Board agenda in the next few weeks in order to obtain final approval. A sample plan adoption resolution is attached for your consideration.

Here are the links to the finalized documents for each section of the plan. Due to file size, they are provided as Dropbox links for you to download. Please share accordingly within your organization and consider publishing in hard copy version or electronically on your jurisdiction's web site. As part of the planning process of public review and comment period was provided earlier this year.

<https://www.dropbox.com/s/3cqtcskihtlli0q/0%20Executive%20Summary.pdf>
https://www.dropbox.com/s/rixh3x9ndqp1i4k/1_Intro%20and%20Planning%20Process.pdf
https://www.dropbox.com/s/11ajejxx3vwdqzc/2_Profile%20and%20Capabilities.pdf
<https://www.dropbox.com/s/khb07yt0gdi2vpl/3%20Risk%20Assessment.pdf>
<https://www.dropbox.com/s/g41frk9ds710yxc/4%20Mitigation%20Strategy.pdf>
<https://www.dropbox.com/s/sdhummk362szli4/5%20Plan%20Maintenance.pdf>
<https://www.dropbox.com/s/i1f5qzhhb5hbsx0x/Appendix%20A%20References.pdf>

<https://www.dropbox.com/s/zvatvb6fq1jj5lq/Appendix%20B%20Documentation%20of%20Planning%20Process.pdf>

https://www.dropbox.com/s/7j5eo3jgi85p53u/Appendix%20C%20Completed_Deleted%20Mitigation%20Actions.pdf

<https://www.dropbox.com/s/ggtatj53b23jdf1/Appendix%20D%20Resolutions.pdf>

If you have any questions or need someone to attend the Council/Board meeting, please let us know. Thank you.

A.J. Mumm

For your awareness, here is the list of participating jurisdictions:

- County of Polk County
- City of Alleman
- City of Altoona
- City of Ankeny
- City of Bondurant
- City of Clive
- City of Des Moines
- City of Elkhart
- City of Grimes
- City of Johnston
- City of Mitchellville
- City of Pleasant Hill
- City of Polk City
- City of Runnells
- City of Urbandale
- City of West Des Moines
- City of Windsor Heights
- Des Moines Water Works
- Ankeny School District

- Bondurant-Farrar School District
- Dallas Center-Grimes School District
- Des Moines Independent School District
- Johnston School District
- North Polk School District
- Southeast Polk School District
- Urbandale School District
- West Des Moines School District

Polk County Emergency Management Agency
1907 Carpenter Avenue
Des Moines, IA 50314
515.286.2107

This message was sent to the following:

City Clerks; City Managers/Administrators; Commission; Education - All; Elected Officials - Local; EMA Staff; ESF#14 - Mitigation All

Resolution: #14-101

Agenda Item: #18

Date: June 23, 2014

BE IT RESOLVED, by the City Council of the City of Bondurant, Polk County, Iowa:

That Hoisington Kogler Group, Inc., is hereby authorized to perform a Small Area Study for property located between the Bondurant Business Center and Paine Heights subdivision in the amount of \$7,300.

Moved by _____ Second by _____ to adopt.

Council Action	Yeas	Nays	Abstain	Absent
Bogaards				
Enos				
Johnson				
Lohse				
Sullivan				
Motion carried				
_____ Keith Ryan, Mayor				

CERTIFICATE

I, Mark J. Arentsen, City Administrator of said City hereby certify that at a meeting of the City Council held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand the day and year above written.

Mark J. Arentsen, City Administrator

Michelle Wells

From: Mark Arentsen [mailto:marentsen@cityofbondurant.com]
Sent: Thursday, June 19, 2014 9:14 AM
To: 'Keith Ryan'; 'Curt Sullivan'; 'Amy Jo Bogaards'; ejohnson@wellsfargo.com; 'Brian Lohse'; Wes Enos; 'Dave Higgins'; bshea108@aol.com; mbd daycare@mchsi.com; rmcclary@q.com; 'Jennifer Keeler'; 'Judi Mendenhall'; jkromrie@deerychevrolet.com
Cc: mwells@cityofbondurant.com; 'Lori Dunham'
Subject: FW: proposal for small area study/master plan
Attachments: Small Area Study Proposal.pdf

Brad Scheib with Hoisington Koegler Group Inc., the City's planning consultant, is recommending a study of the area which would be affected by a road between Hwy 65 and 2nd St. NE. This is the road we've been discussing as part of the Kading Properties proposal for the R-3 property between the Bondurant Business Center and Paine Heights subdivision. Cost for the study is \$7,300. This could be funded through the Road Use Fund. Given the variety of options that have been discussed for the road and the impact of this road on the long term development of the area, I believe this is a worthwhile exercise. A Resolution approving this study will be included on the 6/23 Council agenda. I will forward you two other e-mails from Brad on this subject.

Mark Arentsen

City Administrator
City of Bondurant, Pop. 3,860
200 Second St., NE, PO Box 37
Bondurant, IA 50035
515-967-2418
515-971-6855 (Cell)
515-967-5732 (Fax)
marentsen@cityofbondurant.com
www.cityofbondurant.com

From: Brad Scheib [mailto:Brad@hkgi.com]
Sent: Wednesday, June 18, 2014 9:19 PM
To: Mark Arentsen
Cc: Bryan Harjes
Subject: proposal for small area study/master plan

Mark

Attached is a letter proposal for a small area study. We believe that with this level of effort we can provide the City with a master plan that will add value to both the city as a whole as well as to the individual property owners. We will need to add to this proposal some time from the city engineer. We don't envision it being extensive, but more of a review, critique, and guidance role. I will follow this up with two other emails that provide a graphic representation of the type of product that we would envision coming out of this process.

Please let Bryan or I know if you have any questions.

Thanks.

Brad Scheib, AICP
Vice President

Hoisington Koegler Group

MEMORANDUM

Hoisington Koegler Group Inc.



To: Mark Arentsen, City Administrator
From: Brad Scheib, AICP, Vice President
Subject: Small Area Study Proposal – Bondurant Heights/Lincoln Estates Parcels
Date: 17 June 2014

Planning for public systems including roads, parks, and municipal infrastructure becomes increasingly challenging without a long range plan that is supported by property owners and prospective developers. The comprehensive plan provides a high level analysis and plan for overall systems and how they 'systematically' serve the community.

The comprehensive plan is targeted at the community scale. A more focused planning study is needed to understand the impacts that physical development and future infrastructure investments will have. A small area study will evaluate resultant block and lot patterns based on road and trunk infrastructure alignments, key intersection points with the collector/arterial road network, location and general program for parks, and a strategy for storm water management.

The objective of the small area study is to reach agreement on the location and general character of key systems (collector roads, city parks, regional stormwater) through the small area study site. Achieving that agreement will save significant time and energies in the future as development concepts are explored. The proposed approach to reach that agreement is as follows:

1. Prepare key basemaps with existing infrastructure systems that serve the site, known easements, contours, wetlands, or other known environmental features.
2. Hold meetings with key property owners. These meetings would be to share community objectives and to understand from the property owner short term or long term development objectives. To the degree possible, we will quantify development expectations (unit counts by type) to guide the development of concepts and understand key givens. This will include a conversation with IDOT regarding access to Highway 65.
3. Prepare a key principles diagram outlining access, circulation, lot & block patterns, and addressing key relationships future development should respond to.
4. Prepare development concepts (not more than three concepts) that achieve community and development objectives to the greatest degree possible. Concepts will be hand sketched and will illustrate general block and lot patterns, collector road alignments and cross sections, park locations and bulleted programmatic elements, and general storm water management strategies. Each concept will provide a development summary and high-level order of magnitude costs for linear feet of roadway, trails, and sidewalks as well as sq. ft. of park space and landscape costs for items such as boulevard trees, screening and berming.
5. Prepare summary sheets highlighting the details of each concept.
6. Present findings to key property owners and City Officials.

The concept plans are intended to be used as a guide for future development planning in the study area. The core work for this project would take approximately 1 month to complete in order to accommodate schedules for meeting times. The proposed fee for conducting the small area study is \$6,500, plus incidental expenses including mileage and printing/plotting costs. We do not envision expenses exceeding \$800.

Study Area:

The screenshot displays a GIS application interface. At the top right, the text "Polk County Auditor" is visible. The main area is a map showing a residential development area with streets labeled: 2ND ST+NE, 2ND ST+SE, 3RD ST+SE, SNYDER ST+SE, PATTERSON ST+SE, PAINE ST+SE, FILMORE AVE+SE, WASHINGTON AVE+SE, NE HUBBELL AVE. (+US-65+), HAWTHORNE CROSSING, and COLBY YARD DR+SE. A scale bar indicates 601 Feet. The mouse position is shown as 1652653.4, 621033.4. On the right side, there is a search panel with the following content:

Search	Results (2)	Layers
Found 2 Matches		
802231252005	PEOPLES TRUST & SAVINGS B/	
23100034008003	85 PAINE ST	
	BONDURANT, IA 501	
802231201005	BILL BARNES INC	
23100220012007	n/a	

Below the search results is a "Clear Results" button.

Michelle Wells

From: Brian Lohse [brian.k.lohse@gmail.com]
Sent: Sunday, June 15, 2014 5:53 PM
To: Mark Arentsen
Cc: Keith Ryan; Curt Sullivan; Amy Jo Bogaards; ejohnson; Wes Enos; Michelle Wells; david.brick@brickgentrylaw.com
Subject: Re: FW: Bondurant, URBAN CHICKEN DRAFT AMENDED
Attachments: BL Comments_Urban Chicken.Draft Chapter 55A.docx

As I mentioned earlier, I will be unable to attend the June 23 council meeting. Please do not let my absence stop you all from moving forward.

Attached are my comments, thoughts and some suggested changes to the ordinance. Overall, I am in support of a well-drafted urban chicken ordinance. My two main concerns:

First, who will be charged with investigating complaints? Do we really want to saddle Mark with doing this? How do we really enforce noise and odor ordinance? Do we put a standard in that if there are a certain number of complaints, then the permit is revoked, which could lead to a vindictive neighbor who works the system simply by complaining.

Second, what is the next urban farm animal trend? Where do we draw the line? Will this make some people start asking for other farm animals?

Brian

On Sun, Jun 8, 2014 at 7:54 PM, Brian Lohse <brian.k.lohse@gmail.com> wrote:
As I anticipated, I will be unable to be at the June 23rd meeting. I will, however, provide my thoughts on the chicken ordinance that was proposed last week.

On Tue, Jun 3, 2014 at 12:59 PM, Mark Arentsen <marentsen@cityofbondurant.com> wrote:

A request was made at the Council meeting to send a Word version of the chicken ordinance to the Council members. I believe the attachment to this e-mail will allow people to edit it in Word. If it doesn't work, let me know.

Mark Arentsen

City Administrator

City of Bondurant, Pop. 3,860

200 Second St., NE, PO Box 37

Bondurant, IA 50035

[515-967-2418](tel:515-967-2418)

[515-971-6855](tel:515-971-6855) (Cell)

[515-967-5732](tel:515-967-5732) (Fax)

marentsen@cityofbondurant.com

www.cityofbondurant.com

From: Dave Brick [mailto:Dave.Brick@brickgentrylaw.com]

Sent: Sunday, May 18, 2014 3:01 PM

To: Wells Michelle

Cc: Arentsen Mark

Subject: Bondurant, URBAN CHICKEN DRAFT AMENDED

Michelle,

I made a few changes and generally cleaned up the draft ordinance I sent you last Thursday. Upon further consideration, I think it is more appropriate to add the Urban Chicken Ordinance as 55A, rather than 56, as the "chicken" issue is generally very much related to Chapter 55, animal control. This ordinance also takes care of amending the definition of livestock so that our new urban chicken section is consistent with 55. I have also added a draft of a permit you can use. Let me know if you have any questions. Thanks.

David E. Brick

Brick Gentry, P.C.

6701 Westown Parkway, Suite 100

West Des Moines, IA 50266

Phone: [515-274-1450](tel:515-274-1450)

Fax: [515-274-1488](tel:515-274-1488)

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ORDINANCE NO. ____

**AN ORDINANCE AMENDING DEFINITIONS CONTAINED IN SECTION 55.01 AND
ADDING A NEW SECTION OF THE ANIMAL CONTROL SECTION OF THE CODE
OF ORDINANCES TO INCLUDE URBAN CHICKENS**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BONDURANT, IOWA:

SECTION 1. Chapter 55 of the Code of Ordinances is amended by inserting the following new Section:

55.01 DEFINITIONS.

4. "Livestock" means any animal. Regardless of size or domestication, belonging to the bovine, caprine, equine, or porcine species, ostriches, rheas, emus; farm deer; or poultry, except as may be permitted in Chapter 55A.

SECTION 2. The Code of Ordinances is further amended by inserting the following new Chapter 55A:

CHAPTER 55A

URBAN CHICKENS

55A.01 Definitions	55A.08 Predators, Rodents, Insects and Parasites
55A.02 Permit Required	55A.09 Feed and Water
55A.03 Number and Types of Chickens Allowed	55A.10 Waste Storage and Removal
55A.04 Zoning Districts Allowed	55A.11 Chickens at Large
55A.05 Non-Commercial Use Only	55A.12 Unlawful Acts
55A.06 Enclosures	55A.13 Nuisances
55A.07 Odor and Noise Impacts	

55A.01 DEFINITIONS. The following terms are defined for use in this chapter.

1. "Chicken" means a member of the subspecies *Gallus gallus domesticus*, a domesticated fowl.
2. "Permittee" means an applicant who has been granted a permit to raise, harbor or keep chickens pursuant to this Chapter.
3. "Permitting Officer" means the City Administrator or designee.

4. “Permitted Tract of Land” means the tract of land as identified by the application upon which a permit is granted for keeping ~~e~~Chickens pursuant to this Chapter.

Comment [BL1]: This seems to read that the permit is issued to the land, not the land occupant.

5. “Single Family Dwelling” means any building that contains only one dwelling unit used and occupied for living purposes.

6. “Tract of land” means a property or a zoned lot that has one single family dwelling located on that property or zoned lot.

7. “Urban Chicken” means a chicken kept on a ~~permitted~~ Permitted tract Tract of ~~land~~ Land pursuant to a permit issued under this Chapter.

55A.02 PERMIT REQUIRED. No person shall raise, harbor or keep chickens within the City of Bondurant without a valid permit obtained from the Permitting Officer under the provisions of this Chapter.

1. **Application.** In order to obtain a permit, an applicant must submit a completed application on forms provided by the Permitting Officer, either on-line or in paper form, and paying all fees required by this Chapter.

2. **Requirements.** The requirements to the receipt of a permit include:

A. All requirements of this Chapter are met;

B. All fees, as may be provided for from time to time by City Council resolution, for the permit are paid in full;

C. There are no nuisance conditions, or unresolved violations of nuisance ordinance, on the property.

Comment [BL2]: “any nuisance ordinance” or do we intend to reference any specific ordinance?

D. All judgments in the City's favor and against the applicant have been paid in full;

E. The tract of land to be permitted shall contain only one Single Family Dwelling, which is occupied and used as such by the applicant/~~permittee~~ Permittee.

Comment [BL3]: This isn't actually a defined term, but it is capitalized. Should it be capitalized or defined somewhere?

F. The applicant has provided written notice to the residents of all immediately adjacent dwellings of the applicant's intent to obtain a permit and has obtained written approval from the applicant's landlord if the applicant leases the Permitted Tract of Land.

Comment [BL4]: What if the adjacent resident is a tenant? Should the notice also go to the tenant? For the record, I am opposed to requiring that all neighbors sign off on approval. If the rest of the council feels it is appropriate, I would urge that approval of more than ½ of the immediately adjoining landowners be required to approve. This way you avoid the problem of just one cantankerous neighbor.

3. **Issuance of Permit.** If the Permitting Officer concludes as a result of the information contained in the application that the requirements for a permit have been met, then the Permitting Officer shall issue the permit.

4. **Denial, suspension, revocation, non renewal.** The Permitting Officer may deny, suspend, revoke, or decline to renew any permit issued for any of the following grounds:

- A. False statements on any application or other information or report required by this section to be given by the applicant;
- B. Failure to pay any application, penalty, ~~re-re~~-inspection or reinstatement fee required by this section or city council resolution;
- C. Failure to correct deficiencies noted in notices of violation in the time specified in the notice;
- D. Failure to comply with the provisions of an approved mitigation/remediation plan by the Permitting Officer, or designee.
- E. Failure to comply with any provision of this Chapter.

5. **Notification.** A decision to revoke, suspend, deny or not renew a permit shall be in writing, delivered by ordinary mail or in person to the address indicated on the application. The notification shall specify reasons for the action.

6. **Effect of revocation, etc.** When an application for a permit is denied, or when a permit is revoked, the applicant may not re-apply for a new permit for a period of 1 year from the date of the denial or revocation.

7. **Appeals.** No permit may be denied, suspended, revoked, or not renewed without notice and an opportunity to be heard is given the applicant or holder of the permit. In any instance where the Permitting Officer has denied, revoked, suspended, or not renewed a permit, the applicant or holder of Urban Chicken may appeal the decision to the City Administrator, or ~~designee~~ other than the Permitting Officer within ten (10) business days of receipt by the applicant or holder of the permit of the notice of the decision. The applicant or holder of the permit will be given an opportunity for a hearing. The decision of the officer hearing the appeal, or any decision by the Permitting Officer which is not appealed in accordance to this Chapter shall be deemed final ~~action~~.

Comment [BL5]: The appeal of the Permitting Officer (who is the City Administrator) decision is to be heard by the City Administrator, or his designee. This appeal process seems flawed and bound to leave issues. Who would be the better person/entity for the appeal to be heard by?

Comment [BL6]: So if the permit is revoked, what must happen to the chickens? Do we provide a short period of time for the owner to properly dispose of the chickens?

55A.03 **NUMBER AND TYPE OF CHICKENS ALLOWED.**

- 1. The maximum number of ~~chickens~~ Chickens allowed is six (6) per tract of land regardless of how many dwelling units are on the tract.
- 2. Only female ~~chickens~~ Chickens (hens) are allowed.
- 3. Chickens must have wings appropriately clipped to prevent them from flying.
- 4. No ducks, geese, turkeys, peafowl, or male chickens, or any other poultry or fowl may be kept under the provisions of the Chapter of the Code

55A.04 ZONING DISTRICTS ALLOWED. Permits will be granted only for tracts of land located in residential districts as identified on the current Official Zoning Map on file with the City of Bondurant.

Comment [BL7]: Any and all residential zoning districts or limit them to R1 and other districts in which apartments/townhomes/condos, etc. cannot be placed?

55A.05 NON-COMMERCIAL USE ONLY. A permit shall not allow the permittee to engage in chicken breeding or fertilizer production for commercial purposes.

55A.06 ENCLOSURES.

1. Chickens must be kept in an enclosure or fenced area at all times. Chickens shall be secured within a henhouse ~~or~~ chicken tractor or chicken pen during non-daylight hours.
2. Enclosures must be kept in a clean, dry, odor-free, neat and sanitary condition at all times.
3. Henhouses, chicken tractors and chicken pens must provide adequate ventilation and adequate sun and shade and must be impermeable to rodents, wild birds and predators, including dogs and cats.
4. Henhouses ~~and~~ chicken tractors and chicken pens.
 - A. Henhouses ~~and~~ chicken tractors and chicken pens shall be designed to provide safe and healthy living conditions for the chickens Chickens with a minimum of four (4) square feet and maximum(???) ten (10) square feet enclosed outside space per bird while minimizing adverse impacts to other residents in the neighborhood.
 - i. A henhouse ~~or~~ chicken tractor and chicken pen shall be enclosed on all sides and shall have a roof and doors. Access doors must be able to be shut and locked at night. Opening windows and vents must be covered with predator and bird proof wire of less than one (1) inch openings.
 - ii. The materials used in making a henhouse ~~or~~ chicken tractor or chicken pen shall be uniform for each element of the structure such that the walls are made of the same material, the roof has the same shingles or other covering, and any windows or openings are constructed using the same materials. The use of scrap, waste board, sheet metal, or similar materials is prohibited. Henhouses ~~and~~ chicken tractors and chicken pens shall be well maintained.
 - B. Henhouses, chicken tractors and chicken pens shall only be located in the rear yard required by Bondurant Municipal Code 177, unless the setback requirements cannot be met in which case they may be kept in other yard but within the required setbacks.

Comment [BL8]: What is a chicken tractor?

Comment [BL9]: I recommend that we limit this solely to back yards. Obviously, with corner lots, the rear yard is still visible, but this eliminates the possibility that coops go in side or front yards and a subjective fight as to why setback requirements cannot be met.

C. Henhouses, chicken tractors and chicken pens must be located at least ten (10) feet from the property line and at least twenty-five (25) feet from any ~~adjacent~~ residential dwelling, church, school or place of business located in any property immediately adjacent to the Permitted Tract of Land.

5. Any enclosed chicken pen shall consist of sturdy wire fencing. The pen must be covered with wire, aviary netting, or solid roofing.

Comment [BL10]: Is this trying to say something different than in 4Aii above?

55A.07 ODOR AND NOISE IMPACTS.

1. Odors from ~~chickens~~Chickens, ~~chicken~~Chicken manure or other ~~chicken~~Chicken related substances shall not be perceptible beyond the boundaries of the permitted tract of land.
2. Noise from chickens shall not be loud enough beyond the boundaries of the ~~permitted~~Permitted ~~tract~~Tract of ~~land~~Land at the property boundaries to disturb persons of reasonable sensitivity.

55A.08 PREDATORS, RODENTS, INSECTS AND PARASITES. The Permittee shall take necessary action to reduce the attraction of predators and rodents and the potential infestation of insects and parasites. Chickens found to be infested with insects and parasites that may result in unhealthy conditions to human habitation may be removed by a County Animal Control Officer or its designee.

55A.09 FEED AND WATER. Chickens shall be provided with access to feed and clean water at all times. The feed and water shall be unavailable to rodents, wild birds and predators.

Comment [BL11]: I understand the intent of this sentence, but it just seems odd.

55A.10 WASTE STORAGE AND REMOVAL. All stored Chicken manure shall be covered by a fully enclosed structure with a roof or lid over the entire structure. No more than three (3) cubic feet of manure shall be stored on the ~~permitted~~Permitted ~~tract~~Tract of ~~land~~Land. All manure cannot be used for composting or fertilizing. The henhouse, chicken tractor, chicken pen and surrounding area must be kept free from trash and accumulated droppings. Uneaten feed and dead chickens shall be removed in a timely manner and disposed of in a sanitary manner.

Comment [BL12]: If they are not storing any more than is permitted, is there a reason that they cannot use all of it?

55A.11 CHICKENS AT LARGE.

1. The Permittee shall not allow the Permittee's chickens to roam off the ~~permitted~~Permitted ~~tract~~Tract of ~~land~~Land. No dog or cat or other domesticated animal which attacks and kills a chickenChicken while that Chicken is off the ~~permitted~~Permitted ~~tract~~Tract of ~~land~~Land will, for that reason alone, not be considered a dangerous or aggressive animal pursuant to Bondurant City Ordinance or the city's responsibility to enforce its animal control provisions.

Comment [BL13]: This phrase seems awkwardly constructed.

2. The Permittee shall place and keep leg bands on all ~~of his or the~~ Permittees' Chickens showing the ~~permit~~ Permit number.

55A.12 UNLAWFUL ACTS.

1. It shall be unlawful for any person to keep ~~ehiekens-Chickens~~ Chickens in violation of any provision of this Chapter or any other provision of the Bondurant Municipal Code.

2. It shall be unlawful for any owner, ~~renter-tenant~~ or leaseholder of property to allow ~~ehiekens-Chickens~~ Chickens to be kept on the property in violation of the provisions of this article.

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Comment [BL14]: How is this clause different than the previous one?

3. No person shall keep ~~ehiekens-Chickens~~ Chickens inside a single family dwelling unit, multi-family dwelling unit(s) or rental unit.

4. No person shall slaughter any ~~ehiekens-Chickens~~ Chickens within the city of Bondurant.

5. No person shall keep a rooster.

6. No person shall keep ~~ehiekens-Chickens~~ Chickens on a vacant or uninhabited tract of land.

55A.13 NUISANCES. Any violation of the terms of this Chapter that constitutes a health hazard or that interferes with the use or enjoyment of neighboring property is a nuisance and may be abated under the general nuisance abatement provisions of Bondurant Municipal Code Chapter 50.

SECTION 3. This Ordinance shall be in effect after its passage and publication as provided by law. Violations of this Ordinance shall be punished as provided in Chapter 1.14 of the Code of Ordinances.

Passed and approved this ___ day of ___, 2014.

Keith Ryan, Mayor

Urban Chicken Permit#: _____

(Please Print)

Permit Applicant: _____ Phone#: _____

Name

Address: _____

Street

City

State

Zip

Email Address: _____ Secondary #: _____

Is this a Single Family Dwelling and are you the property owner? YES ___/NO ___

1. Attached a drawing of proposed location, including all lot lines, distance from all lot lines, dimensions of proposed construction and any information required in determining location. Be specific and detailed.
2. Attach all completed approval forms from residents within 200 feet of the tract of land included in this application.
3. Submit this application along with \$25.00 annual fee.

Comment [BL15]: This is at odds with the ordinance. First approval is not required, at least as of now, only notice. Second, it is only property immediately adjacent to the land on which chickens are to be kept.

Pursuant to Chapter 55A of the City of Bondurant Municipal Code, Section 55A.02 Permit Required – This application and supporting documents shall be submitted by the Permittee and approved by the City to raise, harbor or keep chickens (hens) within the city limits of Bondurant. By signing this application, the applicant attests to having read and understood the requirements of this ordinance and affirms that all submitted information is true and correct. It is further understood that a maximum of six (6) hens are allowed and shall only be placed on the applicant occupied permitted address. Hen houses must be at least 10 feet from the property line and 25 feet from any neighboring structure or occupancy. If approved, this permit is good for one (1) year from the date of issuance for an annual fee of \$25.00. This permit is intended for the applicant and is considered non-transferable. Adult hens shall be properly tagged by permittee as required. The applicant understands and agrees to not allow their hens to become a nuisance or burden on the community which violates this or other applicable city codes. Failure to comply with the provisions of this or related ordinances shall result in fees, fines, penalties and possible revocation in accordance to law. Checks or Monday-Orders money orders shall be made payable to: City of Bondurant.

Comment [BL16]: I suggest that we eliminate this sentence. The ordinance is controlling and we would not want there to be confusion if the application was slightly different or more open for interpretation than the ordinance.

Comment [BL17]: Same comment as above.

Applicant Signature: _____ Date: _____
mm/dd/yyyy

OFFICIAL USE ONLY

APPLICATION RECEIVED: _____ IS THIS A RENEWAL? Y / N DATE APPROVED: _____
mm/dd/yyyy mm/dd/yyyy

PROPERTY INSPECTED AND PASSED INSPECTION? Y / N FEE PAID? Y / N

APPROVING SIGNATURE: _____ Permit Expiration: _____

HEN TAG #S Issued: _____ ; _____ ; _____
_____ ; _____ ; _____

BONDURANT CITY COUNCIL REGULAR MEETING

April 16, 2012

Meeting No. 12-09

A regular meeting of the City Council of the City of Bondurant, Polk County, Iowa, was held in the Community Room at the Bondurant City Center on the 16th day of April, 2012, at 6:00 p.m.

Present: Mayor Keith Ryan
Council Member Amy Bogaards
Council Member Eric Johnson
Council Member Curt Sullivan
City Administrator Mark Arentsen
Deputy City Clerk Michelle Wells

Absent: Council Member Jerry Fischer
Council Member Brian Lohse

Notice of the meeting was posted at the Bondurant City Center, Casey's General Stores, Legacy Bank and the United States Post Office on April 13, 2012. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Roll Call was taken and a quorum was declared. Mayor Ryan called the meeting to order at 6:00 p.m. Mayor Ryan led the pledge of allegiance.

Council Member Bogaards asked that item 21, defined as Closed Session, be deleted from the agenda. Motion made by Council Member Bogaards, seconded by Council Member Johnson, to approve the agenda as amended. Roll Call: Bogaards-Yes, Johnson-Yes, Sullivan-Yes. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve the Consent Items consisting of the City Council Minutes of April 02, 2012, Library Board of Trustees Minutes of March 01, 2012, and the Claims Report. Roll Call: Bogaards-Yes, Sullivan-Yes, Johnson-Yes. Motion carried.

Polk County Sheriff's Department Deputy John Pohlman had nothing to report.

Mark Lee, Lee Engineers and Surveyors and Dan Novelli representing Kading Properties, presented the Site Plan for Lincoln Estates Condominiums I, located at Lot 24 Clarence Oleson Vista Estates Plat 4 and answered questions from the Mayor and Council. Concerns discussed included drainage; there will be a pine tree lined berm along Highway 65; water and sewer is public utility; stormwater will be a private utility; brick will wrap around the north end of the northernmost unit and the south end of the southernmost unit; future extension to 15th Street, Southeast; income and ages of prospective tenants; average length of leases; lease amount is \$800 per month; manager lives on site; problems at other Kading Properties locations have never needed City involvement; maintenance issues and the construction site will be fenced and kept clean. Motion made by Council Member Bogaards, seconded by Council Member

Sullivan, to approve Resolution No. 12-52, a Resolution approving the Site Plan for Lincoln Estates Condominiums I, located at Lot 24 Clarence Oleson Vista Estates Plat 4. Roll Call: Bogaards-Yes, Sullivan-Yes, Johnson-Yes. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to approve Resolution No. 12-53, a Resolution authorizing the issuance, execution, delivery and sale of Private College Facility revenue Bonds (Grand View University Project), Series 2012B in an aggregate principal amount not exceeding \$8,000,000, the execution and delivery of a loan agreement with Grand View University and Bankers Trust Company and the execution and delivery of related documents. Roll Call: Bogaards-Yes, Johnson-Yes, Sullivan-Yes. Motion carried.

Jerry Pritchard, representing Bondurant Men's Club, requested a permit for supervised display of fireworks for Summerfest and updated the Mayor and Council of the Men's Club recent activities and purchases for the community. Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve Resolution No. 12-54, a Resolution approving a permit for supervised display of fireworks for Summerfest on June 28. Roll Call: Bogaards-Yes, Sullivan-Yes, Johnson-Yes. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to approve Resolution No. 12-55, a Resolution setting a Public Hearing date for May 21, 2012, for consideration of amending the City of Bondurant Municipal Budget for Fiscal Year 2011 / 2012. Roll Call: Bogaards-Yes, Johnson-Yes, Sullivan-Yes. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Johnson, to approve Resolution No. 12-56, a Resolution approving Application for Payment request submitted by Vanderpool Construction, Inc., in the amount of \$6,531.25, pertaining to the Paine Heights Storm Sewer Project. Roll Call: Bogaards-Yes, Johnson-Yes, Sullivan-Yes. Motion carried.

Motion made by Council Member Sullivan, seconded by Council Member Johnson, to approve Resolution No. 12-57, a Resolution approving Stanley Consultants Engineering Report for the 2011 Sidewalk Assessment Project. Roll Call: Sullivan-Yes, Johnson-Yes, Bogaards-Yes. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve Resolution No. 12-58, a Resolution approving the Final Plat and Schedule of Assessments in the amount of \$21,807.68, for the 2011 Sidewalk Project. Roll Call: Bogaards-Yes, Sullivan-Yes, Johnson-Yes. Motion carried.

Motion made by Council Member Bogaards, seconded by Council Member Sullivan, to approve Resolution No. 12-59, a Resolution approving the total assessable cost, in the amount of \$8,977.19, for the 2011 Sidewalk Project. Roll Call: Bogaards-Yes, Sullivan-Yes, Johnson-Yes. Motion carried.

adjacent properties will be required to install also. Commission Chair Higgins requested that some type of buffer remain on the south side of the property so the house to the south does not have exterior lights shining in their windows. Mr. Collison stated that three trees will remain on the south side of the property and exterior lights will be on the front and back of the building. The property drains to the east to the detention basin, which has a natural gas line buried under it. Commission Member Bailey asked about the size of the culvert under the driveway? There will be 32 feet of 12 inch drain pipe installed. The north side of the property shows a trash area where lower branches of the existing trees may need trimming to allow room. Commission Member Keeler asked if fire sprinklers were in the building? The building is not required to have sprinklers. Commission Member Bailey inquired about a stormwater agreement with the City? City Administrator Arentsen stated that an agreement will be put in place. Commission Member Bailey stated the City should extend the perpendicular drive to the south end of the gravel driveway entering the neighbor's garage. Motion made by Commission Member Bailey, seconded by Commission Member Keeler, to amend Resolution No. PZ-12-02, by accepting the Site Plan, with the stipulation that sidewalk will be installed at the owner's expense when adjacent properties install sidewalk, for The Bird's Nest, located at 500 Grant Street, South, Bondurant, Polk County, Iowa. Roll Call: Bailey-Yes, Keeler-Yes, Meehan-Yes, Higgins-Yes. Motion carried.

Mr. Mark Lee, Lee Engineering, 8003 Douglas Avenue, Urbandale, Iowa, and Mr. Dan Novelli, Kading Properties, 7008 Madison Avenue, Urbandale, Iowa, presented the Site Plan for Lincoln Estates Condominiums I, located at Lot 24 of Clarence Oleson Vista Estates Plat 4, Bondurant, Polk County, Iowa. Plat 4 was rezoned Planned Unit Development (PUD) to allow for this development. There will be 77 units on 8.4 acres between Highway 65 and Lincoln Street, Southeast, with two accesses. There is an 8" water main with hydrants located on Lincoln Street. There is a manhole for sewer access on the property and will be in the center of the planned street. There will be storm water detention. A letter dated April 9 from the City engineer, Stanley Consultants, showed just one comment remaining related to fire hydrant detail. There is a previous condition of standing water in the area. Kading Properties does not want to add to this problem and is willing to contribute to the solution by giving temporary easement to access lift station facility. Commission Member Bailey inquired if the access off Highway 65 will be a private drive or street? It will be constructed as a private drive with 7" concrete but available to connect to 15th Street, Southeast, if the City does so. Commission Member Bailey inquired about a deceleration lane and that remains in the plans. Commission Chair Higgins asked if the curb will be standard or rolled? It will be a rolled curb. City Administrator Arentsen asked if there were covenants for the renters? Mr. Novelli stated that renters are required to sign a one year lease along with condominium regime documents. Personal space for renters is in the front of the building, two vehicles are allowed, and there is no parking on access drive or green space. Commission Chair Higgins asked if parking included RV parking? No RV parking is allowed but there is a place for visitor or holiday parking. City Administrator Arentsen asked if speed bumps are used? Mr. Novelli stated that ten removable rubber bumps will be installed between the months of April

through November. Commission Member Bailey stated that there is a water issue in this neighborhood. City Administrator Arentsen said that the City will have to address the water issue. Commission Chair Higgins stated that the waterway in the neighborhood needs an overhaul, the Kading development is a small portion of the problem. Commission Chair Higgins inquired if the park in the development was open to everyone and it is. Commission Member Bailey stated that the vegetation that is currently planted in the area is bad for allergies (ragweed). Mr. Novelli distributed photos of their current development in Altoona on 28th Avenue, Southwest. Stone Wainscoting will be on the front and rear of the homes, not on the sides. Commission Member Meehan asked the cost of the rent. Rent will be \$800.00 for three bedroom apartment with one car attached garage. City Administrator Arentsen inquired if the tenant was responsible for all utilities? Tenants are responsible. Council Member Bogaards asked what the average length of stay is and Mr. Novelli stated that it is 2.5 years. Tenants sign a one year lease with month to month lease thereafter. Kading Properties vacancy rate is 1.04%. Majority of renters are families and older women, along with a few college students. City Administrator Arentsen asked when the expected start date would be and Mr. Lee stated that the intent is to start May 5 and will build the project all at once. Mr. Arentsen asked if school buses would have access to their street and school buses are allowed on the street. Motion made by Commission Member Bailey, seconded by Commission Member Meehan, to amend Resolution No. PZ-12-03, by accepting the Site Plan, with the addition of the lease agreement and condominium regime documents, for Lincoln Estates Condominiums I, located at Lot 24 of Clarence Oleson Vista Estates Plat 4, Bondurant, Polk County, Iowa. Roll Call: Bailey-Yes, Meehan-Yes, Keeler-Yes, Higgins-Yes. Motion carried.

City Administrator Arentsen led a discussion on the finalization of the Comprehensive Plan. The Council will adopt the plan at the May 07, 2012, Council meeting. Commission Member Keeler asked if the City was going to receive hard copies of the final plan?

City Administrator Arentsen stated that the side yard setback for R-3 Zoning will be discussed at the next Planning and Zoning Commission meeting.

The following items were discussed as part of Commission Members' comments:

- Commission Member Keeler – Neighbor inquired about the lack of screening at the Mulberry Point apartments when screening is required in the code and a camper is parked there all of the time. Attended BDI meeting, Developer Tour on May 3 from 3:00-4:30 p.m.
- Commission Member Bailey – Victory Lane property needs cleaning up, tires piled up, ground has something saturated in it as the bushes are dying. Wooden Nickel has window taped with a ramp up to it. Diagonal Business Park, owned by Bill Elson, has trailers and old trucks parked on the grass by Tomlinson Welding.
- Commission Member Meehan – No comment.



May 30, 2014

Mark Arentsen
City Administrator
City of Bondurant
200 Second Street NE
P.O. Box 37
Bondurant, Iowa 50035

CITY OF BONDURANT, IOWA
LINCOLN ESTATES CONDOMINIUMS II
PRELIMINARY REVIEW COMMENTS

The writer has completed a preliminary review of the submittal documents for Lincoln Estates Condominiums II. This letter is to provide an initial high level review of the submittal. The initial review will be supplemented with a more detailed review prior to formal consideration of the project.

Based on initial review the writer would offer the following:

1. Payne Street SE will need to be constructed and dedicated as a public street.
2. The site plan shows the creation of what appears to be a separate parcel for a park.
3. The creation of a parcel for Payne Street SE and a parcel for a park will result in the existing single parcel being divided into four parcels. The parcels would be the condominium area to the north of the street right-of-way, the street parcel, the park parcel and a parcel to the southeast of the street lot. The division will require the property to be platted.
4. The review and approval process for this project will require a preliminary and final plat, construction plans and the site plan for the condominium development itself.

5. The project includes the connection of Payne Street SE. The configuration and general construction of Payne Street SE appears to be satisfactory. The pavement grades and details will need additional review as that information is not included in the current submittal.
6. The project involves the construction of a water main loop through the proposed condominium development. The water main connects to the exiting water main in what will be the street right-of-way. From a general layout prospective it appears the water main configuration, hydrant location and hydrant coverage are satisfactory. The writer assumes the water main within the condominium area will be privately owned.
7. The project involves the extension of sanitary sewer along the street with sanitary sewers extending into the condominium area. From a general layout prospective, it appears the sanitary sewer configuration is satisfactory.
8. A decision will need to be made as to what portion of the sanitary sewer will be public and what portion will be private. The portion of the sanitary sewer within the street right-of-way may logically be public sanitary sewer. The sanitary sewer within the condominium development itself is anticipated to be privately owned.
9. A more detailed review of the public sanitary sewer will need to be completed and in conjunction with the platting stage of the development process.
10. The site plan includes a grading plan and stormwater management plan. The stormwater management plan include what appears to be four separate stormwater detention basins. Three of the basins are adjacent to the street right-of-way and one basin is adjacent to the north property line. From a conceptual perspective it appears the stormwater drainage plan is reasonable.
11. No information was provided relative to stormwater calculations. A significantly more detailed review of the stormwater drainage plan will be required before formal approval of the project.

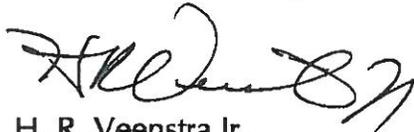
Mark Arentsen
May 30, 2014
Page 3

It appears the configuration of infrastructure is generally suitable. It is anticipated more comments on the specifics of the infrastructure will be forthcoming prior to final review of the project. In particular, the review of the stormwater drainage is very limited given the preliminary based information presented on the site plan.

Given the need for the project to be addressed through both the platting process and the site plan process it would appear the logical progression would be to review the public infrastructure as part of the platting process and to review the private infrastructure as part of the site plan process. To avoid duplication in the review process the writer will defer any further detailed comments to the receipt of the preliminary plat and construction plans for the public infrastructure and an updated site plan and accompanying information for the private portion of the development.

If you have any questions or comments concerning the project, please contact the writer at 225-8000.

VEENSTRA & KIMM, INC.



H. R. Veenstra Jr.

HRVJr:pjh
4284