

BONDURANT CITY COUNCIL
Minutes
July 06, 2015 6:00 P.M.
Bondurant City Center

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Wes Enos, Council Member Robert Pepper
Council Member Mike Reed
Absent: Council Member Brian Lohse
City Officials
Present: City Administrator Mark Arentsen, Assistant to City Administrator Mary Rork-Watson,
City Engineer Bob Veenstra, Finance Director Lori Dunham, City Attorney David Brick, Fire
Chief Aaron Kreuder

2. Call to Order and Declaring a Quorum

Mayor Sullivan called the meeting to order at 6:00 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared - None

5. Perfecting and Approval of the Agenda

Motion made by Council Member Enos, seconded by Council Member Reed, to approve the agenda as presented. Roll Call: Ayes: 3. Nays: 0. Motion carried.

6. Consent Agenda:

- a. Approval of the City Council Meeting Minutes of June 16, 2015
- b. Receive and File – Planning & Zoning Commission Meeting Minutes of May 28, 2015
- c. Claims Report
- d. Tobacco Permit Application from EZ Mart, 1111 Lincoln Street, SE
- e. Tax Abatement Applications

Chad & Pam Greene	300 Evergreen Drive, NW
Jesse Rhodes	414 4th Street, SE
Roger D. Stewart	512 Sycamore Drive, NW
DeWayne Osborn	3316 Hawthorn Drive, SW
Bailey Magneson	426 4th Street, SE
Jennifer & Joseph Appenzeller	504 Evergreen Drive, NW
Zach & Carrie Boyer	501 4th Street, SE
Justin & Amanda Pals	401 Alpha Street, NW

Motion made by Council Member Pepper, seconded by Council Member Enos, to approve the Consent Agenda. Roll Call: Ayes: 3. Nays: 0. Motion carried.

7. Polk County Sheriff's Report – Chief Joe Simon, Polk County Sheriff's Department, reported June activities of 304 calls for service, 17 citations, 21 written warnings and 2 arrests. Additional officers will be available this Friday, July 10 for Jazz in July. Congratulations to Council Member Reed on his new job.

8. Guests requesting to address the City Council – None

Greg Edwards, President/CEO, Greater Des Moines Convention and Visitors Bureau presented the activity of the CVB for Des Moines conventions and sporting activities in the past and future. CVB receives annual funding, from hotel/motel taxes, of \$5 million from 13 metro communities + Perry. If Bondurant would choose to become a member, the CVB could assist in marketing events and the sports complex in Bondurant and provide 'Catch Crews'. They estimate that for every \$1 spent, \$34 is returned to the local economy.

9. **RESOLUTION NO. 15-92** – Resolution approving City of Bondurant membership in the Greater Des Moines Convention and Visitors Bureau at a cost of \$1,500 per year

Motion made by Council Member Enos, seconded by Council Member Reed, to approve Resolution No. 15-92. Roll Call: Ayes: 3. Nays: 0. Motion carried.

10. **RESOLUTION NO. 15-101** – Resolution setting the date of a Public Hearing for the Purpose of Amending the Current Budget of the City of Bondurant for the Fiscal Year ending June 30, 2016

City Administrator commented that a budget amendment is needed to account for unfinished projects from fiscal year 2015 in the current 2016 fiscal year. Motion made by Council Member Enos, seconded by Council Member Peffer, to approve Resolution No. 15-101. Roll Call: Ayes: 3. Nays: 0. Motion carried.

11. **RESOLUTION NO. 15-93** – Resolution approving the appointment of Council Member Wes Enos as the Metro Waste Authority Primary Board Representative for the remaining 2015 term

Motion made by Council Member Reed, seconded by Council Member Peffer, to approve Resolution No. 15-93. Roll Call: Reed-Aye, Peffer-Aye, Enos-Abstain. Ayes: 2. Nays: 0. Abstain: 1. Motion carried.

12. **RESOLUTION NO. 15-94** – Resolution approving the appointment of Council Member Bob Peffer as Alternate Board Representative to the Des Moines Metropolitan WRA for remaining 2015 term

Motion made by Council Member Enos, seconded by Council Member Reed, to amend Resolution No. 15-94, striking Council Member Mike Reed as Alternate Board Representative to the Des Moines Metropolitan WRA and replacing with Council Member Bob Peffer. Roll Call: Reed-Aye, Enos-Aye, Peffer-Abstain. Ayes: 2. Nays: 0. Abstain: 1. Motion carried. Motion made by Council Member Enos, seconded by Council Member Reed, to approve Resolution No. 15-94, as amended. Roll Call: Enos-Aye, Reed-Aye, Peffer-Abstain. Ayes: 2. Nays: 0. Abstain: 1. Motion carried.

13. **RESOLUTION NO. 15-95** – Resolution appointing Fire Chief Kreuder to the Polk County E911 Service Board and City Administrator Arentsen as First Alternate for the remaining 2015 term

Motion made by Council Member Enos, seconded by Council Member Peffer, to approve Resolution No. 15-95. Roll Call: Ayes: 3. Nays: 0. Motion carried.

14. **RESOLUTION NO. 15-96** – Resolution appointing Fire Chief Kreuder to the Polk County Emergency Management Commission for the remaining 2015 term

Motion made by Council Member Peffer, seconded by Council Member Enos, to approve Resolution No. 15-96. Roll Call: Ayes: 3. Nays: 0. Motion carried.

15. **RESOLUTION NO. 15-97** – Resolution approving the appointment of Council Member Brian Lohse as Primary Representative and City Administrator Arentsen as Alternative to Des Moines Area MPO for remaining 2015 term

Motion made by Council Member Enos, seconded by Council Member Reed, to approve Resolution No. 15-97. Roll Call: Ayes: 3. Nays: 0. Motion carried.

16. RESOLUTION NO. 15-98 – Resolution approving the appointment of _____ to the City Tree Board

There are no interested persons at this time. Motion made by Council Member Enos, seconded by Council Member Reed, to table Resolution No. 15-98. Roll Call: Ayes: 3. Nays: 0. Motion carried.

17. RESOLUTION NO. 15-99 – Resolution approving the Municipal Wages for Fiscal Year 2014 / 2015 for the City of Bondurant

Motion made by Council Member Enos, seconded by Council Member Peffer, to approve Resolution No. 15-99. Roll Call: Ayes: 3. Nays: 0. Motion carried.

18. RESOLUTION NO. 15-100 – Resolution appointing City Administrator Mark Arentsen as Primary Contact and Finance Director Lori Dunham as Alternate Contact to Represent Member with the Iowa Communities Assurance Pool (ICAP)

Motion made by Council Member Enos, seconded by Council Member Peffer, to approve Resolution No. 15-100. Roll Call: Ayes: 3. Nays: 0. Motion carried.

19. RESOLUTION NO. 15-102 – Resolution setting the date of a Public Hearing for the Purpose of Adopting an Ordinance to Establish Urban Service Area Connection Fee District and Connection Fees Therein

City Engineer Bob Veenstra explained that the vagueness of the 2006 agreement with Polk County requires simplifying and amending the agreement to establish a fee of \$3,500/acre for future developments to offset the debt due to Polk County for the sewer line and lift station construction on the east end of the City. Motion made by Council Member Enos, seconded by Council Member Reed, to approve Resolution No. 15-102. Roll Call: Ayes: 3. Nays: 0. Motion carried.

20. RESOLUTION NO. 15-103 – Resolution approving Partial Payment Application #002 for the City Park Shelter from Nisley Construction

Motion made by Council Member Peffer, seconded by Council Member Enos, to approve Resolution No. 15-103. Roll Call: Ayes: 3. Nays: 0. Motion carried.

21. ORDINANCE 15-207 – Ordinance updating Chapter 35 – Bondurant Emergency Services, Section 35.06 (First Reading)

The ordinance update changes the fire chief position from an appointee to an employee. Motion made by Council Member Enos, seconded by Council Member Reed, to waive the first and second readings of Ordinance No. 15-207, and approve the third and final reading. Roll Call: Ayes: 3. Nays: 0. Motion carried.

22. ORDINANCE 15-208 – Ordinance amending the Bondurant Municipal Code by Providing for a Hotel and Motel Tax (First Reading)

Motion made by Council Member Enos, seconded by Council Member Peffer, to approve the first reading of Ordinance No. 15-208. Roll Call: Ayes: 3. Nays: 0. Motion carried.

23. Discussion Items

- a. Residence at 305 11th Street, SE – Discussion led by City Administrator Arentsen and City Attorney Brick regarding the health hazard and the declaring of public nuisance options. The owner of the house has not paid the property taxes in a number of years and any clean up done by the City would have to be assessed on the property taxes. Another option would be obtain title to the property through abandonment but the City would have to pay the approximately \$20,000 in property taxes. The Council agreed to the nuisance abatement process if it did not impact the budget too much.
- b. City Council Vacancy – The City has received one applicant for the Council seat vacated by Curt Sullivan. Attorney Brick will provide a resolution for the July 20 Council agenda to approve the applicant. Another interested resident will be needed to fill the Council seat vacated by Mike Reed.

24. Reports / Comments and appropriate action thereon:

- a. Mayor – Attending the MIALG meeting on July 8 at Camp Dodge. Good luck to Mike Reed.
- b. City Administrator – Public works has been busy mowing, looking into replacing District 30 tile, neighborhood park picnic tables, etc., have been assembled, Second Street asphalt, from the west end to Highway 65, will have crack sealing done, continue to install new water meters, BRSC bathrooms are finished, there are 72 tot t-ball participants, looking at replacing the mower that BRSC uses as it is on its last leg, appears that Live Healthy Iowa 5K will be back next year, annual audit will start August 3 and the swearing in of Fire Chief Kreuder took place last Wednesday, July 1, with about 50 people in attendance, including his (Fire Chief) father from Savannah, IL.
- c. Council Members
 - Council Member Peffer – No comment.
 - Council Member Enos – Attended MWA last Wednesday which was interesting as the Board is very interactive.
 - Council Member Reed – No comment.
- d. City Attorney – City Ordinance states that a Tree Board member is to be resident of Bondurant. The Ordinance could be expanded to allowing up to 2 persons of the Bondurant-Farrar School district boundaries.

25. Adjournment

Motion made by Council Member Peffer, seconded by Council Member Reed, to adjourn the meeting at 7:24 p.m. Roll Call: Ayes: 3. Nays: 0. Motion carried.

Lori Dunham, Finance Director

ATTEST:

Curt Sullivan, Mayor

(SEAL)

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on July 06, 2015, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Curt Sullivan, Mayor