1. Roll Call

**Present:** Mayor Curt Sullivan, Council Member Wes Enos, Council Member, Council Member Tara Cox, Council Member Doug Elrod, Council Bob Peffer

**Absent:** Council Member Jen Keeler

**City Officials Present:** City Administrator Marketa Oliver, City Clerk Shelby Hagan, Finance Director Jene Jess, Public Works Director John Horton, Fire Chief Aaron Kreuder, City Engineer Greg Roth, City Attorney David Brick

2. Call to Order and Declaring a Quorum

Mayor Sullivan called the meeting to order at 6:09 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions and Approval of the Agenda – None.

5. Perfecting and Approval of the Agenda

Motion made by Enos, seconded by Peffer, to approve the agenda. Roll Call: Ayes: Peffer, Enos, Cox, Elrod. Nays: None. Absent: Keeler. Motion Carried 4-0.

6. Consent Agenda

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of the City Council Meeting Minutes of February 4, 2019
b. Receive and File - Planning & Zoning Commission Meeting Minutes of January 24, 2019
c. Receive and File - Library Board Meeting Minutes of January 2, 2019 & Librarian Report
e. Tax Abatements
f. **RESOLUTION NO. 190219-14** - Resolution authorizing the Mayor to Execute and Agreement with Ed Leedom for Nuisance Abatement Services
g. **RESOLUTION NO. 190219-15** – Resolution approving appointments to WRA Board and Technical Committee for CY 2019
h. **RESOLUTION NO. 190219-16** – Resolution authorizing and directing the City Administrator to Write-Off Certain Emergency Services Medical Service Accounts as Non-Collectible due to Medicaid, Medicare or too small to collect
i. **RESOLUTION NO. 190219-17** – Resolution renaming 3500 block of Franklin Street, Southwest to Mid Country Way, Southwest
Motion by Enos, seconded by Cox, to approve the Consent Agenda. Roll Call: Ayes: Peffer, Enos, Cox, Elrod. Nays: None. Absent: Keeler. Motion Carried 4-0.

7. Guests requesting to address the City Council – None.

Motion by Enos, seconded by Elrod, to close the Regular Meeting and move into the Public Hearing at 6:10 p.m. Roll Call: Ayes: Peffer, Enos, Cox, Elrod. Nays: None. Absent: Keeler. Motion Carried 4-0.

8. **PUBLIC HEARING** – Relative to the Kimberley Development rezoning application

Erin Ollendike, Civil Advantage, presented the updated concept plan to the Council. Council discussed the updated project with the engineer and the developer. Topics included: berming, trees, diversity of housing, collector street, parkland, limiting driveways, rotating a block, two-story has to have a fourteen (14) foot side-yard setback, etc.

The following addressed Council with questions and comments:
Nyle Claypool, 301 Colbie Blossom Drive, Northwest
Brian Clayton, Planning & Zoning Commission Member
Desiree Claypool, 301 Colbie Blossom Drive, Northwest

Motion by Enos, seconded by Peffer, to close the Public Hearing and move back to the Regular Meeting at 7:07 p.m. Roll Call: Ayes: Peffer, Enos, Cox, Elrod. Nays: None. Absent: Keeler. Motion Carried 4-0.

9. **ORDINANCE NO. 190204-203** – (First Reading) Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending the Zoning Classification of Certain Real Estate from R-2, One- & Two-Family Residential District to R-5, Planned Unit Development District (Kimberley Development)

Motion by Enos, seconded by Elrod, to approve the first reading of ORDINANCE NO. 190204-203. Roll Call: Ayes: Peffer, Enos, Cox, Elrod. Nays: None. Absent: Keeler. Motion Carried 4-0.

Motion by Enos, seconded by Elrod, to close the Regular Meeting and move into the Public Hearing at 7:12 p.m. Roll Call: Ayes: Peffer, Enos, Cox, Elrod. Nays: None. Absent: Keeler. Motion Carried 4-0.

10. **PUBLIC HEARING** – Proposed Plans, Specifications, Form of Contract and Estimate of Cost for the Construction of the Lincoln Street Reconstruction

No public comment.

Motion by Enos, seconded by Peffer, to close the Public Hearing and move back to the Regular Meeting at 7:14 p.m. Roll Call: Ayes: Peffer, Enos, Cox, Elrod. Nays: None. Absent: Keeler. Motion Carried 4-0.
11. RESOLUTION NO. 190219-18 – Resolution awarding the Contract and approving the Lincoln Street Reconstruction Contract and Bonds to Absolute Concrete Construction in the amount of $665,640.00

Motion by Peffer, seconded by Elrod, to approve RESOLUTION NO. 190219-18. Roll Call: Ayes: Peffer, Enos, Cox, Elrod. Nays: None. Absent: Keeler. Motion Carried 4-0.

Motion by Enos, seconded by Elrod, to close the Regular Meeting and move into the Public Hearing at 7:16 p.m. Roll Call: Ayes: Peffer, Enos, Cox, Elrod. Nays: None. Absent: Keeler. Motion Carried 4-0.

12. PUBLIC HEARING – Relative to the proposed City of Bondurant Municipal Budget for Fiscal Year 2019-2020

No public comment.

Motion by Enos, seconded by Peffer, to close the Public Hearing and move back into the Regular Meeting at 7:18 p.m. Roll Call: Ayes: Peffer, Enos, Cox, Elrod. Nays: None. Absent: Keeler. Motion Carried 4-0.

13. RESOLUTION NO. 190219-19 – Resolution adopting the Annual Budget for the Fiscal Year Ending June 30, 2020 and Certifying the Proposed Tax Levy Rate of $13.73948 per thousand dollars of taxable valuation

Motion by Enos, seconded by Peffer, to approve RESOLUTION NO. 190219-19. Roll Call: Ayes: Peffer, Enos, Cox, Elrod. Nays: None. Absent: Keeler. Motion Carried 4-0.

14. Discussion Items –
   a. Billing Cycle Changes – City Administrator Oliver reported the plan to move to a month in arrear for utility billing. There will be a couple of times where the cycle will include five (5) weeks rather than four (4). Staff plans to advertise this change well in advance to ensure residents know of the change.

15. Reports / Comments and appropriate action thereon:
   a. Mayor – Comments of appreciation to the Public Works Staff and Bondurant Emergency Services during the recent winter weather.
   b. Council Members
      Elrod – Polk County Emergency Management meeting tomorrow.
      Cox – Coffee & Conversation on March 11, East Polk lunch on March 12.
      Enos – Mid-Iowa meeting update, comments on small housing, planning for and managing the density.
      Peffer – EPIC meeting update, DC Trip, Poker Tournament comments.
   c. Administrator – Stormwater Plan meeting tomorrow night, downstream capacity project meeting is March 13, tax hikes meeting tomorrow.
   d. Directors
      Kreuder – Conference/program initiative.
      Horton – None.
   e. City Attorney – None.
Motion by Enos, seconded by Cox, to close the Regular Meeting and move into Closed Session at 7:48 p.m. Roll Call: Ayes: Peffer, Enos, Cox, Elrod. Nays: None. Absent: Keeler. Motion Carried 4-0.

16. **CLOSED SESSION** – Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and 21.5.1(c) potential or pending litigation.

Mayor Sullivan closed the Closed Session and moved back to the Regular Meeting at 8:27 p.m.

17. Adjournment

Moved by Peffer, seconded by Cox, to adjourn the meeting at 8:27 p.m. Vote on Motion 4-0. Motion declared carried unanimously.

_____________________________________
Shelby Hagan, City Clerk

ATTEST:

_____________________________________
Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on February 19, 2019, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

_____________________________________
Curt Sullivan, Mayor