1. Roll Call

Present: Mayor Curt Sullivan, Council Member Wes Enos, Council Member, Council Member Brian Lohse, Council Member Bob Peffer

Absent: Council Member Doug Elrod, Council Member Jen Keeler

City Officials

Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, City Engineer Bob Veenstra, Public Works Director John Horton, Fire Chief Aaron Kreuder, Planning & Zoning Commission Member Brian Clayton

2. Call to Order and Declaring a Quorum

Mayor Sullivan called the meeting to order at 6:03 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions and Approval of the Agenda – None.

5. Perfecting and Approval of the Agenda

Motion made by Enos, seconded by Peffer, to amend the agenda by moving item #10 after item #5 and to add the Sheriff’s Report after item #6. Vote on Motion 3-0. Motion declared unanimously.

Motion made by Enos, seconded by Peffer, to approve the agenda as amended. Vote on Motion 3-0. Motion declared unanimously.


The following residents expressed their concerns with the proposed handling fee structure:

Jeff Vargason, 304 Main Street, SE
Cory Berkenes, 212 1st Street, S
Larry Dales, 200 Grant Street, S
Jeff Bucklin, 404 Lincoln Street, SE
Carleton Stoll, 111 4th Street, NE
Jeff Cook, 708 Jefferson Avenue, SE
Brian Clayton, 120 5th Street, NE

Motion by Peffer, seconded by Lohse, to table ORDINANCE NO. 18-224. Roll Call: Enos, Lohse, Peffer. Nays: None. Absent: Keeler, Elrod. Motion Carried 3-0.
6. Consent Agenda

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of the City Council Meeting Minutes of November 19, 2018
b. Bad Debt & Delinquent Listing
c. Claims Report
d. Tax Abatements
e. **RESOLUTION NO. 18-187** – Resolution approving the Big Green Umbrella Media Agreement
f. **RESOLUTION NO. 18-188** – Resolution reappointing City Council Member Bob Peffer to Eastern Polk Innovation Collaborative (EPIC)
g. **RESOLUTION NO. 18-189** – Resolution approving City Council Meeting Dates for Calendar Year 2019
h. **RESOLUTION NO. 18-190** – Resolution designating the Official Depositories for 2019
i. **RESOLUTION NO. 18-191** – Resolution approving Appointments to Des Moines Area MPO and Des Moines MPO’s Transportation Technical Committee
j. **RESOLUTION NO. 18-192** – Resolution approving the City’s Investment Policy for 2019
k. **RESOLUTION NO. 18-193** – Resolution approving Appointment of Amy Campbell Lamb to the Board of Adjustment
l. **RESOLUTION NO. 18-194** – Resolution approving Appointments to MWA Board for CY19
m. **RESOLUTION NO. 18-195** – Resolution designating the Official Newspapers of Record for 2019
n. **RESOLUTION NO. 18-196** – Resolution appointing a Representative and Alternative Representative to the Polk County Emergency Management Commission
o. **RESOLUTION NO. 18-197** – Resolution approving Appointments for City Legal and Engineering Services
p. **RESOLUTION NO. 18-198** – Resolution approving Appointments to WRA Board and Technical Committee for CY19
q. **RESOLUTION NO. 18-199** – Resolution authorizing the Mayor to Execute a Contract and Agreement with Kabel Business Services
r. **RESOLUTION NO. 18-200** – Resolution setting date for Public Hearing on Bluejay Landing West Rezone for December 17th
s. **RESOLUTION NO. 18-201** – Resolution certifying population of White-Butler Annexation to State Treasurer
t. **RESOLUTION NO. 18-202** – Resolution approving a Temporary Construction Easement to Quail Run, LLC for the Chichaqua Valley Trail Connection

Motion by Lohse, seconded by Peffer to amend RESOLUTION NO. 18-191 by adjusting the names to the following: Mayor Curt Sullivan has agreed to appointment as MPO Primary Representative; Council Member Doug Elrod will serve as the MPO Alternate Representative and City Administrator Oliver has will serve as the MPO second Alternate
Representative, and Public Works Director John Horton has agreed to reappointment as TTC Primary Representative and Public Works Staff Member John Bergeson has agreed to appointment as TTC Alternate Representative. Roll Call: Enos, Lohse, Peffer. Nays: None. Absent: Keeler, Elrod. Motion Carried 3-0.

Motion by Enos, seconded by Lohse, to approve RESOLUTION NO. 18-191 as amended. Roll Call: Enos, Lohse, Peffer. Nays: None. Absent: Keeler, Elrod. Motion Carried 3-0.

Motion by Lohse, seconded by Enos, to approve the Consent Agenda. Roll Call: Enos, Lohse, Peffer. Nays: None. Absent: Keeler, Elrod. Motion Carried 3-0.

Lieutenant Bracelin reported an update from the Polk County Sheriff’s Department. There were 4-5 burglaries last weekend. The Sheriff’s Office hired a new staff member; one of their duties will focus on their social media presence.

7. Guests requesting to address the City Council
   a. Hunting Requests – Dan Kruse, 4215 33rd Street, SW


8. RESOLUTION NO. 18-203 – Resolution approving the City of Bondurant’s Health Insurance Plan and Life Insurance Plan Effective 1/1/19-1/1/20

Motion by Peffer, seconded by Enos, to approve RESOLUTION NO. 18-203. Roll Call: Enos, Lohse, Peffer. Nays: None. Absent: Keeler, Elrod. Motion Carried 3-0.

9. RESOLUTION NO. 18-204 – Resolution approving the Wolf Creek Trunk Sewer 28E Agreement

Motion by Enos, seconded by Peffer, to approve RESOLUTION NO. 18-204. Roll Call: Enos, Lohse, Peffer. Nays: None. Absent: Keeler, Elrod. Motion Carried 3-0.

11. Reports / Comments and appropriate action thereon:
   a. Mayor – Monthly Mayor’s meeting is December 12th.
   b. Council Members
      Peffer – Absent December 17th.
      Lohse – Attending December 17th.
      Enos – Attending December 17th, Metro Waste Authority update.
   c. Administrator – DART update, City Council Candidate interviews will be December 11th, City Staff adopted a family for the holidays, Local Option Sales Tax (LOST) deadlines for ballot language and resolution.
   d. Directors
      Kreuder – Every ambulance is in service, ESO System update.
      Horton – Snow operations update, met with stormwater planning consultant.
e. City Attorney – Reported an issue with receiving emails.

Motion by Enos, seconded by Keeler, to close the Regular Meeting and move into Closed Session at 7:37 p.m. Roll Call: Enos, Lohse, Peffer. Nays: None. Absent: Keeler, Elrod. Motion Carried 4-0.

12. **CLOSED SESSION** - Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition/disposition and Iowa Code 21.5.1(c) to discuss potential litigation

Mayor Sullivan closed the Closed Session and moved back to the Regular Meeting at 7:57 p.m.

13. Adjournment

Moved by Peffer, seconded by Lohse, to adjourn the meeting at 8:02 p.m. Vote on Motion 3-0. Motion declared carried unanimously.

____________________________________________________________________

Shelby Hagan, City Clerk

ATTEST:

____________________________________________________________________

Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on December 4, 2018, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

____________________________________________________________________

Curt Sullivan, Mayor