1. Roll Call

Present: Mayor Curt Sullivan, Council Member Wes Enos, Council Member, Council Member Doug Elrod, Council Member Bob Peffer, Council Member Jen Keeler

Absent: Council Member Brian Lohse

City Officials
Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan

2. Call to Order and Declaring a Quorum

Mayor Sullivan called the meeting to order at 6:01 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions and Approval of the Agenda – None.

5. Perfecting and Approval of the Agenda

Motion made by Elrod, seconded by Peffer, to approve the agenda. Vote on Motion 4-0. Motion declared unanimously.

6. Consent Agenda

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of the City Council Meeting Minutes of November 5, 2018

b. Receive and File – Library Board Meeting Minutes of September 5, 2018, October 3, 2018, October 24, 2018 & Librarian Reports

c. Claims Report

d. Tax Abatements

e. Merry & Bright Parade Route

f. RESOLUTION NO. 18-182 – Resolution levying assessments for costs of construction of curb valve repairs for property located at 1101 Lincoln Street SE $1,100

g. RESOLUTION NO. 18-183 – Resolution approving the 28E Agreement with Polk County for Road Maintenance

h. RESOLUTION NO. 18-184 – Resolution approving position description and salary range for Administrative Intern position

Motion by Elrod, seconded by Keeler, to approve the Consent Agenda. Roll Call: Enos, Keeler, Elrod, Peffer. Nays: None. Absent: Lohse. Motion Carried 4-0.
7. Guests requesting to address the City Council – None.

8. **RESOLUTION NO. 18-185** – Resolution related to upcoming Council Vacancy
   
   Motion by Enos, seconded by Keeler, to approve RESOLUTION NO. 18-185. Roll Call: Enos, Keeler, Elrod, Peffer. Nays: None. Absent: Lohse. Motion Carried 4-0.

9. **RESOLUTION NO. 18-186** – Resolution approving the Proposal for Professional Services from EOR for the Bondurant Stormwater Master Plan
   
   Motion by Elrod, seconded by Peffer, to approve RESOLUTION NO. 18-186. Roll Call: Enos, Keeler, Elrod, Peffer. Nays: None. Absent: Lohse. Motion Carried 4-0.

10. **ORDINANCE NO. 18-219** – (Second/Third Reading) Ordinance amending the City Code of the City of Bondurant, Iowa by adding a New Chapter 93 – Water Connection Fee Districts
    
    Motion by Enos, seconded by Keeler, to waive the second reading, and approve the third and final reading of ORDINANCE NO. 18-219. Roll Call: Enos, Keeler, Elrod, Peffer. Nays: None. Absent: Lohse. Motion Carried 4-0.

11. **ORDINANCE NO. 18-220** – (Second/Third Reading) Ordinance amending the City Code of the City of Bondurant, Iowa by adding a New Chapter 104 – Sanitary Sewer Connection Fee Districts
    
    Motion by Enos, seconded by Elrod, to waive the second reading, and approve the third and final reading of ORDINANCE NO. 18-220. Roll Call: Enos, Keeler, Elrod, Peffer. Nays: None. Absent: Lohse. Motion Carried 4-0.

12. **ORDINANCE NO. 18-221** – (Second/Third Reading) Ordinance amending the City Code of the City of Bondurant, Iowa, by adding Chapter 167 - Stream Buffer Protection and Management
    
    Motion by Enos, seconded by Peffer, to waive the second reading, and approve the third and final reading of ORDINANCE NO. 18-221. Roll Call: Enos, Keeler, Elrod, Peffer. Nays: None. Absent: Lohse. Motion Carried 4-0.

13. **ORDINANCE NO. 18-222** – (Second/Third Reading) Ordinance amending the City Code of the City of Bondurant, Iowa, by amending Chapter 69 – Parking Regulations
    
    Motion by Enos, seconded by Elrod, to waive the second reading, and approve the third and final reading of ORDINANCE NO. 18-222. Roll Call: Enos, Keeler, Elrod, Peffer. Nays: None. Absent: Lohse. Motion Carried 4-0.
14. **ORDINANCE NO. 18-223** – (Second/Third Reading) Ordinance repealing Ordinance No. 98-214 Providing for the Division of Taxes Levied on Taxable Property in the 1998 Addition to the Bondurant Urban Renewal Area

Motion by Peffer, seconded by Enos, to waive the second reading, and approve the third and final reading of ORDINANCE NO. 18-223. Roll Call: Enos, Keeler, Elrod, Peffer. Nays: None. Absent: Lohse. Motion Carried 4-0.

15. **ORDINANCE NO. 18-224** – (First Reading) Ordinance amending Chapter 92, Water Rates, Adjusting Water Rates and Fees Effective on Bills Issued after 12/27/2018

Motion by Peffer, seconded by Enos, to approve the first reading of ORDINANCE NO. 18-224. Roll Call: Enos, Keeler, Elrod, Peffer. Nays: None. Absent: Lohse. Motion Carried 4-0.

16. Discussion Items –

a. Board Appointments for CY19 – Council Member Lohse serves on various boards representing an elected official for the City of Bondurant. Due to his recent resignation announcement, other members of the Council will need to serve on those boards. Mayor Sullivan will take the seat on the MPO Board, and Council Member Elrod expressed interest in the Polk County Emergency Management Board.

   Council discussed conflicts with upcoming meetings; the December 3rd meeting will be moved to Tuesday, December 4th due to a lack of quorum, and the January 21st meeting will be moved to Tuesday, January 22nd due to Martin Luther King Jr. Day.

17. Reports / Comments and appropriate action thereon:

a. Mayor – Upcoming BRAVO Gala event, Mid-Iowa Association of Local Governments meeting (Vice Chair), street concept policy.

b. Council Members

   Peffer – Comments on ditches on Grant Street, South.

   Elrod – DART meeting on December 4th, update on legislative priorities, questioned installation of a flashing light on 25 mph signs on 2nd Street, NW, comments on attendance policy for City Boards and Commissions.

   Keeler – The Bondurant Community Foundation’s Tornado Relief Committee have issued checks to the victims – available at City Hall.

   Enos – Metro Waste comments, Iowa League of Cities appointment.

c. Administrator – City Hall is closed Thursday and Friday, Happy Thanksgiving.

d. Directors – None.

Motion by Enos, seconded by Keeler, to close the Regular Meeting and move into Closed Session at 6:49 p.m. Roll Call: Enos, Keeler, Elrod, Peffer. Nays: None. Absent: Lohse. Motion Carried 4-0.
18. **CLOSED SESSION** – Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition/disposition and Iowa Code 21.5.1(c) to discuss potential litigation

Mayor Sullivan closed the Closed Session and moved back to the Regular Meeting at 7:27 p.m.

19. Adjournment

Moved by Peffer, seconded by Enos, to adjourn the meeting at 7:27 p.m. Vote on Motion 4-0. Motion declared carried unanimously.

____________________________________
Shelby Hagan, City Clerk

ATTEST:

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Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on November 19, 2018, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Curt Sullivan, Mayor