1. Roll Call

   Present: Mayor Curt Sullivan, Council Member Brian Lohse, Council Member, Council Member Doug Elrod, Council Member Bob Peffer, Council Member Jen Keeler

   Absent: Council Member Wes Enos

City Officials

   Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Public Works Director John Horton, Planning & Zoning Commission Member Jeff Kromrie, City Engineer Bob Veenstra

2. Call to Order and Declaring a Quorum

   Mayor Sullivan called the meeting to order at 6:01 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions and Approval of the Agenda – None.

5. Perfecting and Approval of the Agenda

   Motion made by Peffer, seconded by Keeler, to approve the agenda. Vote on Motion 4-0. Motion declared unanimously.

6. Consent Agenda

   All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

   a. Approval of the City Council Meeting Minutes of October 15, 2018 & October 29, 2018
   b. Receive and File – Planning & Zoning Commission Meeting Minutes of September 27, 2018
   c. Claims Report
   d. Tax Abatements
   e. Bad Debt & Delinquent Listing
   f. **RESOLUTION NO. 18-172** – Resolution approving appointments to E911 Service Board
   g. **RESOLUTION NO. 18-173** – Resolution approving the Final Plat for Wolf Creek Plat 12
   h. **RESOLUTION NO. 18-174** – Resolution approving the Pay Application for Playground Mulch to J. Pettiecord in the amount of $11,528.00
i. **RESOLUTION NO. 18-175** – Resolution approving the position description and salary range for Fire-Medic Position

j. **RESOLUTION NO. 18-176** – Resolution approving Change Order No. 1 for the Parkside Water Main Project

k. **RESOLUTION NO. 18-177** – Resolution approving Pay Request from Sandstone Management LTD. for the Parkside Water Main Project in the amount of $93,904.84

l. **RESOLUTION NO. 18-178** – Resolution approving MPO Bylaws and 28E Agreement Amendment

m. **RESOLUTION NO. 18-179** – Resolution approving Pay Request from Elder Corporation for the 113 Main Street, Southeast Demo in the amount of $27,220.00

Motion by Lohse, seconded by Peffer, to approve the Consent Agenda. Roll Call: Lohse, Keeler, Elrod, Peffer. Nays: None. Absent: Enos. Motion Carried 4-0.

7. Guests requesting to address the City Council

Rita Rostenbach, 112 Blaine Street, NW, presented her concerns with the site selection for the post office, traffic diversion and waste water.

Becky McCool, 305 2nd Street, NW, presented her concerns with drainage, the new utility bill policy, bussing, kids crossing Hwy 65 and traffic during Beggar’s Night.

8. Polk County Sheriff’s Report

Captain Russo presented that the month of October had 530 calls, with 170 of them related to traffic, 100+ related to building checks, 54 citations were written, 84 warnings, and 9 arrests. The Department will also be addressing traffic on Grant Street and 2nd Street.

9. **RESOLUTION NO. 18-180** – Resolution approving Contract with Omni Services Group, L.L.C. for EMS Billing and Collection Services

Motion by Lohse, seconded by Elrod, to approve RESOLUTION NO. 18-180. Roll Call: Lohse, Keeler, Elrod, Peffer. Nays: None. Absent: Enos. Motion Carried 4-0.

10. **ORDINANCE NO. 18-218** – (Second Reading) Ordinance Providing for the Division of Taxes Levied on Taxable Property in the October, 2018 Addition to the Bondurant Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa

Motion by Lohse, seconded by Elrod, to waive the second reading, and approve the third and final reading of ORDINANCE NO. 18-219. Roll Call: Lohse, Keeler, Elrod, Peffer. Nays: None. Absent: Enos. Motion Carried 4-0.

Mayor Sullivan closed the regular meeting and moved into Public Hearing at 6:35 p.m.
11. **PUBLIC HEARING** – Regarding Hwy 65 Water Connection Fee District

Mayor Sullivan closed the Public Hearing and moved back to the regular meeting at 6:36 p.m.

12. **ORDINANCE NO. 18-219** – (First Reading) Ordinance amending the City Code of the City of Bondurant, Iowa by adding a New Chapter 93 – Water Connection Fee Districts

Motion by Lohse, seconded by Elrod, to approve the first reading of ORDINANCE NO. 18-219. Roll Call: Lohse, Keeler, Elrod, Peffer. Nays: None. Absent: Enos. Motion Carried 4-0.

Mayor Sullivan closed the regular meeting and moved into Public Hearing at 6:38 p.m.

13. **PUBLIC HEARING** – Regarding Hwy 65 Sewer Connection Fee District

Mayor Sullivan closed the Public Hearing and moved back to the regular meeting at 6:39 p.m.

14. **ORDINANCE NO. 18-220** – (First Reading) Ordinance amending the City Code of the City of Bondurant, Iowa by adding a New Chapter 104 – Sanitary Sewer Connection Fee Districts

Motion by Lohse, seconded by Elrod, to approve the first reading of ORDINANCE NO. 18-220. Roll Call: Lohse, Keeler, Elrod, Peffer. Nays: None. Absent: Enos. Motion Carried 4-0.

15. **ORDINANCE NO. 18-221** – (First Reading) Ordinance amending the City Code of the City of Bondurant, Iowa, by adding Chapter 167 - Stream Buffer Protection and Management

Motion by Peffer, seconded by Keeler, to approve the first reading of ORDINANCE NO. 18-221. Roll Call: Lohse, Keeler, Elrod, Peffer. Nays: None. Absent: Enos. Motion Carried 4-0.

16. **ORDINANCE NO. 18-222** – (First Reading) Ordinance amending the City Code of the City of Bondurant, Iowa, by amending Chapter 69 – Parking Regulations

Motion by Keeler, seconded by Lohse, to approve the first reading of ORDINANCE NO. 18-222. Roll Call: Lohse, Keeler, Elrod, Peffer. Nays: None. Absent: Enos. Motion Carried 4-0.

17. **ORDINANCE NO. 18-223** – (First Reading) Ordinance repealing Ordinance No. 98-214 Providing for the Division of Taxes Levied on Taxable Property in the 1998 Addition to the Bondurant Urban Renewal Area

Motion by Lohse, seconded by Peffer, to approve the first reading of ORDINANCE NO. 18-223. Roll Call: Lohse, Keeler, Elrod, Peffer. Nays: None. Absent: Enos. Motion Carried 4-0.
18. Discussion and Possible Consideration of **RESOLUTION NO. 18-181** – Resolution approving Contract with C3 Marketing for Branding Services

    Motion by Elrod, seconded by Lohse, to approve RESOLUTION NO. 18-181. Roll Call: Lohse, Keeler, Elrod, Peffer. Nays: None. Absent: Enos. Motion Carried. 4-0.

19. Reports / Comments and appropriate action thereon:
   a. Mayor – Mayor’s meeting, MAC meeting, Post Office information update.
   b. Administrator – Update on voting for Sankey Summit Development
   c. Council Members
       Peffer – Questioned Hwy 65 stop light incident.
       Elrod – DART meeting, please vote, absent on December 3rd, January 21st meeting comments due to MLK, good luck to Brian.
       Keeler – Work Session comments, Library comments, MLK Day comments, good luck to those on the ballot, good luck to the volleyball team at State.
       Lohse – Absent on December 3rd, questioned the possibility of a turn lane on Grant Street, South.
   d. Directors
       Horton – Catching up on projects and preparing for the winter season.
       Kreuder – Update on the new ambulance, Polk County Emergency Management meeting comments.
   e. City Attorney – None.

    Motion by Lohse, seconded by Peffer, to close the Regular City Council Meeting and move into Closed Session at 7:06 p.m. Roll Call: Lohse, Keeler, Elrod, Peffer. Nays: None. Absent: Enos. Motion Carried 4-0.

20. **CLOSED SESSION** – Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition

    Mayor Sullivan closed the Closed Session and moved back into the Regular City Council Meeting at 7:42 p.m.

21. Adjournment

    Moved by Peffer, seconded by Lohse, to adjourn the meeting at 7:42 p.m. Vote on Motion 4-0. Motion declared carried unanimously.

__________________________  
Shelby Hagan, City Clerk

ATTEST:

__________________________  
Curt Sullivan, Mayor
I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on November 5, 2018, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

____________________________________
Curt Sullivan, Mayor