BONDURANT CITY COUNCIL
Minutes
September 4, 2018
Bondurant City Council

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Wes Enos, Council Member, Council Member Doug Elrod, Council Member Brian Lohse, Council Member Bob Peffer, Council Member Jen Keeler

City Officials
Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, City Engineer Bob Veenstra, City Attorney David Brick

2. Call to Order and Declaring a Quorum

Mayor Sullivan called the meeting to order at 6:01 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions and Approval of the Agenda – None.

5. Perfecting and Approval of the Agenda

Motion made by Peffer, seconded by Keeler, to amend the agenda by deleting item #20, adding item #6l, Street Closing Application, and changing the public hearing date for RESOLUTION NO. 18-138 to October 1, 2018. Vote on Motion 3-0. Motion declared carried unanimously.

Motion made by Keeler, seconded by Peffer, to approve the agenda as amended. Vote on Motion 3-0. Motion declared unanimously.

6. Consent Agenda

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of the City Council Meeting Minutes of August 20, 2018
b. Receive and File – Planning & Zoning Commission Meeting Minutes of June 28, 2018
c. Claims Report & Bondurant July Financial Statements (emailed 08/31/18)
d. Tax Abatements
e. Bad Debt
f. Liquor/Beer License
g. Approval of Homecoming Parade Route
h. RESOLUTION NO. 18-138 – Resolution setting hearing date for Complaints Filed on Tobacco Sales Permit Violation
i. RESOLUTION NO. 18-139 – Resolution awarding the bid to Elder Corporation demolition of the property located at 113 Main Street in the amount of $27,220.00
j. RESOLUTION NO. 18-140 – Resolution waiving review of Shady Acres
k. **RESOLUTION NO. 18-141** – Resolution certifying population of Frakes Family Farm annexation to the State Treasurer

l. Street Closing Application

Motion by Keeler, seconded by Peffer, to approve the Consent Agenda. Roll Call: Lohse, Elrod, Peffer. Absent: Enos, Elrod. Motion Carried 3-0.

7. Polk County Sheriff’s Report – Updates on school traffic, focusing on crosswalks and texting and driving.

8. Guests requesting to address the City Council

Becky McCool, 305 2nd Street, Northwest, expressed her concerns with traffic and development.

Rita Rostenbach, 112 Blaine Street, Northwest, presented her concerns with the lack of connectivity.

Council Member Elrod arrived at 6:07 p.m.
Council Member Enos arrived at 6:08 p.m.

9. **PRESENTATION** – MPO Board Structure

Todd Ashby, Des Moines Area MPO, updated the Council and presented the proposal of the new structure of the MPO Board.

10. **RESOLUTION NO. 18-142** – Resolution approving the 28E Agreement with the City of Des Moines, Iowa Municipal Housing Agency, for Housing Choice Voucher Program (Section 8) Administration Payment

Motion by Lohse, seconded by Peffer, to approve RESOLUTION NO. 18-142. Roll Call: Enos, Lohse, Keeler, Elrod, Peffer. Nays: None. Motion Carried 5-0.

11. **RESOLUTION NO. 18-143** – Resolution approving the 28E Agreement for Homeland Security

Motion by Elrod, seconded by Enos, to approve RESOLUTION NO. 18-143. Roll Call: Enos, Lohse, Keeler, Elrod, Peffer. Nays: None. Motion Carried 5-0.

12. **RESOLUTION NO. 18-144** – Resolution regarding the Preliminary Plat for Park Side Development and outlining additional requirements

Motion by Peffer, seconded by Lohse, to approve RESOLUTION NO. 18-144. Roll Call: Enos, Lohse, Keeler, Peffer. Nays: Elrod. Motion Carried 4-1.

13. **RESOLUTION NO. 18-145** – Resolution regarding the Preliminary Plat for Bondurant Industrial Park
Motion by Peffer, seconded by Enos, to approve RESOLUTION NO. 18-145. Roll Call: Enos, Lohse, Keeler, Elrod, Peffer. Nays: None. Motion Carried 5-0.

14. **RESOLUTION NO. 18-124** – Resolution awarding the contract and approving the Park Side Water Main Contract and Bonds to Sandstone in the amount of $311,579.20

Motion by Elrod, seconded by Keeler, to bring RESOLUTION NO. 18-124 back from the table. Roll Call: Enos, Lohse, Keeler, Elrod, Peffer. Nays: None. Motion Carried 5-0.

Motion by Lohse, seconded by Elrod, to approve RESOLUTION NO. 18-124. Roll Call: Enos, Lohse, Keeler, Elrod, Peffer. Nays: None. Motion Carried 5-0.

15. Discussion Items –
   a. Traffic Study for 2nd Street NW

16. **RESOLUTION NO. 18-146** – Resolution regarding the Preliminary Plat for Quail Run

Motion by Peffer, seconded by Lohse, to approve RESOLUTION NO. 18-146. Roll Call: Enos, Lohse, Keeler, Peffer. Nays: Elrod. Motion Carried 4-1.


Motion by Lohse, seconded by Elrod, to approve RESOLUTION NO. 18-147. Roll Call: Enos, Lohse, Keeler, Elrod, Peffer. Nays: None. Motion Carried 5-0.

18. **ORDINANCE NO. 18-217** – (First Reading) Ordinance amending the Bondurant Code of Ordinances by amending Chapter 180: Subdivision Regulations and Chapter 155: Building Codes to require as-built drawings

Motion by Enos, seconded by Peffer, to waive the first and second reading, and approve the third and final reading of ORDINANCE NO. 18-217. Roll Call: Enos, Lohse, Keeler, Elrod, Peffer. Nays: None. Motion Carried 5-0.

19. Reports / Comments and appropriate action thereon:
   b. Mayor – City Administrator evaluation.
   c. Administrator – Quote from Chris Shires.
   d. Council Members
      Peffer – Unable to attend the September 15 meeting.
      Elrod – Planning & Zoning Commission Chair Jeff Kromrie will be stepping down at the end of his term, DART update.
      Keeler – Apologized for recent absences.
      Enos – None.
   e. City Attorney – None.
20. **CLOSED SESSION** – Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition and Iowa Code 21.5.1(c) to discuss possible litigation

DELETED

21. **Adjournment**

Moved by Peffer, seconded by Lohse, to adjourn the meeting at 7:57 p.m. Vote on Motion 4-0. Motion declared carried unanimously.

____________________________________
Shelby Hagan, City Clerk

ATTEST:

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Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on September 4, 2018, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subject were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Curt Sullivan, Mayor