BONDURANT CITY COUNCIL
Minutes
January 15, 2018  6:00 P.M.
Bondurant City Center

1. Roll Call

Present:  Mayor Curt Sullivan, Council Member Bob Peffer, Council Member Jen Keeler,
          Council Member Brian Lohse, Council Member Doug Elrod

Absent:   Council Member Wes Enos

City Officials
Present:  City Administrator Marketa Oliver, City Clerk Shelby Hagan, Finance Director Lori
          Dunham, City Engineer Bob Veenstra, Library Director Jill Sanders, Planning &
          Zoning Commission Chair Jeff Kromrie

2. Call to Order and Declaring a Quorum

Mayor Sullivan called the meeting to order at 6:04 p.m. and declared a quorum.

3. Pledge of Allegiance


5. Perfecting and Approval of the Agenda

Motion made by Peffer, seconded by Elrod, to approve the agenda. Vote on Motion 4-0. Motion
declared carried unanimously.

6. Consent Agenda:
   All items listed below are considered routine by the City Council and will be enacted by one motion. There will be
   no separate discussion of these items unless a Council Member or citizen so requests, in which event the item
   will be removed from the Consent Agenda and considered separately.
   a.  Approval of the City Council Meeting Minutes of January 2, 2018 & January 8, 2018
   c.  Receive and File – Library Board Minutes of December 6, 2017 & Librarian Report
   d.  Receive and File – City of Bondurant FY2017 Audit
   e.  Claims Report & Bondurant December Financial Statement (emailed 01/11/18)
   f.  Tax Abatement Applications
   g.  RESOLUTION NO. 18-04 – Resolution authorizing and directing the City Administrator to write-off
       certain Emergency Services Medical Service Accounts as non-collectible due to Medicaid,
       Medicare or too small to collect
   h.  RESOLUTION NO. 18-05 – Resolution approving fund transfers assisting the General Fund with
       administrative salary costs for the first half of FY2018 and funding workers compensation cost for
       FY2017
   i.  RESOLUTION NO. 18-06 – Resolution approving Plat of Survey for Top Farms
RESOLUTION NO. 18-07 – Resolution approving the Preliminary Plat for Wolf Creek Plat 11, 12 & 13

RESOLUTION NO. 18-08 – Resolution approving Outlot Z Hazel Marie Townhomes Plat 2 Plat of Survey

ORDINANCE NO. 17-208 – (Second Reading) Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 47, Park Regulations


ORDINANCE NO. 18-201 – (Second Reading) Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 24, Parks & Recreation Board

ORDINANCE NO. 18-202 – (Second Reading) Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 27, Board of Adjustment

ORDINANCE NO. 18-203 – (Second Reading) Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 28, Tree Board

Council Member Keeler mentioned a needed correction to the February 2, 2018 minutes changing “West” to “Wes.”

Motion by Elrod, seconded by Peffer, to approve the Consent Agenda as amended. Roll Call: Ayes: Keeler, Elrod, Peffer. Nays: None. Abstain: Lohse Absent: Enos. Motion Carried 3-0.

7. Polk County Sheriff’s Report
   Absent.

8. Guests requesting to address the City Council
   None.

9. REPORT – Jill Sanders, Bondurant Community Library Director
   Jill Sanders, Library Director, presented an annual report to the Council.

10. PRESENTATION – FY19 Proposed Budget
    Lori Dunham, Finance Director, presented a draft of the proposed FY19 budget to the Council. The Council will set a public hearing date to accept the budget at the February 5, 2018 meeting.

    Motion by Peffer, seconded by Lohse, to close the regular meeting and open the Public Hearing at 6:41 p.m. Roll Call: Ayes: Lohse, Keeler, Elrod, Peffer. Nays: None. Absent: Enos. Motion Carried 4-0.

11. PUBLIC HEARING – Regarding the plans, specifications, form of contract and estimate of cost for the District 30 Tile Replacement/Grant Street Drainage Improvements
    No public comment.

    City Administrator Oliver and City Engineer Veenstra explained the project to Council.
Motion by Peffer, seconded by Lohse, to close the Public Hearing and move back to the regular meeting at 6:48 p.m. Roll Call: Ayes: Lohse, Keeler, Elrod, Peffer. Nays: None. Absent: Enos. Motion Carried 4-0.

12. **RESOLUTION NO. 18-09** – Resolution approving the plans and specifications for the District 30 Tile Replacement/Grant Street Drainage Improvements

   Motion by Peffer, seconded by Lohse, to approve RESOLUTION NO. 18-09. Roll Call: Ayes: Lohse, Keeler, Elrod, Peffer. Nays: None. Absent: Enos. Motion Carried 4-0.

13. **RESOLUTION NO. 18-10** – Resolution awarding the District 30 Tile Replacement/Grant Street Drainage Improvements Bid to ConStruct, Inc. in the total amount of $237,377.24

   Motion by Lohse, seconded by Peffer, to approve RESOLUTION NO. 18-10. Roll Call: Ayes: Lohse, Keeler, Elrod, Peffer. Nays: None. Absent: Enos. Motion Carried 4-0.

14. **RESOLUTION NO. 18-11** – Resolution approving agreement for professional services for Northwest Trunk Sewer

   Motion by Peffer, seconded by Elrod, to approve RESOLUTION NO. 18-11. Roll Call: Ayes: Lohse, Keeler, Elrod, Peffer. Nays: None. Absent: Enos. Motion Carried 4-0.

15. Reports / Comments and appropriate action thereon:
   b. Administrator – Public Works Director Interviews tomorrow (five candidates).
   c. Council Members
      Peffer – Was not able to attend the EPIC meeting, Tree Board update.
      Elrod – Planning & Zoning update regarding the easements needed in Wolf Creek for the future sewer connection, curb stop discussion, DART update.
      Keeler – None.
      Lohse – Brick House Fitness is doing well.

   Council Member Lohse left at 7:11 p.m.

   Moved by Peffer, seconded by Keeler, to close the regular meeting and move into Closed Session at 7:15 p.m. Roll Call: Ayes: Keeler, Elrod, Peffer. Nays: None. Absent: Enos, Lohse. Motion Carried 3-0.

16. **CLOSED SESSION** – Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition

   Mayor Sullivan closed the Closed Session at 7:37 p.m. and moved back to the regular meeting.

17. Adjournment

   Moved by Peffer, seconded by Elrod, to adjourn the meeting at 7:39 p.m. Vote on Motion 3-0. Motion declared carried unanimously.

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   Shelby Hagan, City Clerk
ATTEST:

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Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on January 15, 2018, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Curt Sullivan, Mayor