BONDURANT CITY COUNCIL
Minutes
December 18, 2017  6:00 P.M.
Bondurant City Center

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Wes Enos, Council Member Jen Keeler, Council Member Brian Lohse, Council Member Doug Elrod

Absent: Council Member Bob Peffer

City Officials
Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Library Director Jill Sanders, Planning & Zoning Commission Chair Jeff Kromrie

2. Call to Order and Declaring a Quorum

Mayor Sullivan called the meeting to order at 6:03 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared – None.

5. Perfecting and Approval of the Agenda

Motion made by Enos, seconded by Elrod, to approve the agenda. Vote on Motion 4-0. Motion declared carried unanimously.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of the City Council Meeting Minutes of December 4, 2017 & December 9, 2017
b. Receive and File – Planning & Zoning Commission Minutes of November 9, 2017
c. Receive and File – Library Board Minutes of November 1, 2017 & Librarian Report
e. Tax Abatement Applications
f. RESOLUTION NO. 17-154 – Resolution appointing Joe Phearman to the Planning & Zoning Commission
g. RESOLUTION NO. 17-155 – Resolution appointing Daniel Hoffman-Zinnel to the Board of Adjustment
h. RESOLUTION NO. 17-156 – Resolution approving the Council priorities from the Goal Setting Session
i. RESOLUTION NO. 17-157 – Resolution approving the Water Disconnect Policy
Motion by Enos, seconded by Keeler, to approve the Consent Agenda. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

7. Proclamations

Mayor Sullivan presented Proclamations for Planning & Zoning Commission Member David Higgins and Board of Adjustment Member Kris Klinker.

Motion by Enos, seconded by Elrod, to approve the Proclamation for David Higgins. Vote on Motion 4-0. Motion declared carried unanimously.

Motion by Enos, seconded by Keeler, to approve the Proclamation for Kris Klinker. Vote on Motion 4-0. Motion declared carried unanimously.

8. Polk County Sheriff’s Report

Motion by Enos, seconded by Lohse, to table until the Deputy arrives. Vote on Motion 4-0. Motion declared carried unanimously.

9. Guests requesting to address the City Council

None.

10. Presentation from TBN Soccer, LLC.

CJ Seestadt, TBN Soccer, LLC, presented the plan for a FIFA Endorsed Soccer Tournament/Training Facility in Bondurant. The project would be approximately 35 acres and valued at $30-35 million.

11. **RESOLUTION NO. 17-158** – Resolution approving Issuance of Request for Qualifications for Regional Commercial Area Master Planning

Motion by Enos, seconded by Elrod, to approve RESOLUTION NO. 17-158. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

12. **RESOLUTION NO. 17-159** – Resolution delaying contract decision for the Bondurant Regional Sports Complex until January 2, 2018

Motion by Enos, seconded by Lohse, to approve RESOLUTION NO. 17-159. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

13. **RESOLUTION NO. 17-160** – Discussion and possible consideration of Resolution adopting General Safety Manual, which encompasses a Personal Safety Action Plan, incident review strategy and a Return to Work program

Motion by Enos, seconded by Lohse, to approve RESOLUTION NO. 17-160. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.
14. **RESOLUTION NO. 17-161** – Resolution approving changes to the City of Bondurant Employee Handbook

Motion by Elrod, seconded by Enos, to approve RESOLUTION NO. 17-160 at 80% contribution. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

15. **ORDINANCE NO. 17-216** – (Third Reading) Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 41, Public Health and Safety to allow hunting under certain circumstances and certain conditions

Motion by Elrod, seconded by Enos, to approve the third and final reading of ORDINANCE NO. 17-216. Roll Call: Ayes: Lohse, Enos, Elrod. Nays: Keeler. Absent: Peffer. Motion Carried 3-1.

16. **ORDINANCE NO. 17-222** – (First Reading) Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 65, Stop Signs (Wolf Creek)

Motion by Enos, seconded by Lohse, to waive the first and second reading, and approve the third and final reading of ORDINANCE NO. 17-222. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

17. Discussion Item –
   a. LOSST Draft FAQ sheet

   The City attorney was able to comment. When the FAQ is finalized, it will be posted on the website. The Chamber and BDI can assist in the education.

18. Reports / Comments and appropriate action thereon:
   a. Mayor – Travel safe over the holiday weekend, enjoy family, Merry Christmas, questioned if anyone was available to join the BRAVO board.
   b. Administrator – None.
   c. Council Members

   Elrod - P&Z update, Jeff Kromrie appointed Chair, level of interest in open seat, proclamation for Dave.
   Keeler – Facebook post regarding the swings, Merry Christmas.
   Enos – None.
   Lohse – Questioned storm water fee, apologized for Sue for a comment made during the meeting, Merry Christmas.

Motion by Enos, seconded by Elrod, to close the regular meeting and move into Closed Session at 7:27 p.m. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

19. **CLOSED SESSION** – Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition
Mayor Sullivan closed the Closed Session and moved back into the regular City Council meeting at 8:02 p.m.

20. Adjournment

Moved by Elrod, seconded by Keeler, to adjourn the meeting at 8:02 p.m. Vote on Motion 4-0. Motion declared carried unanimously.

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Shelby Hagan, City Clerk

ATTEST:

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Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the City Council on December 18, 2017, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Curt Sullivan, Mayor