1. Roll Call

Present: Mayor Pro Tem Brian Lohse, Council Member Jen Keeler, Council Member Wes Enos, Council Member Bob Peffer, Council Member Doug Elrod

Absent: Mayor Curt Sullivan

City Officials
Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Library Director Jill Sanders, City Attorney David Brick, Fire Chief Aaron Kreuder

2. Call to Order and Declaring a Quorum

Mayor Pro Tem Lohse called the meeting to order at 6:00 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared – None.

5. Perfecting and Approval of the Agenda

Motion made by Enos, seconded by Peffer, to amend and approve the agenda by moving Item #10 prior to Item #7. Vote on Motion 5-0. Motion declared carried unanimously.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of the City Council Meeting Minutes of July 24, 2017
b. Receive and File – Planning and Zoning Commission Meeting Minutes of July 18, 2017
c. Receive and File - Library Board Minutes of June 7, 2017 & Librarian Report
d. Claims Report
e. Utility Bad Debt Listing
f. Tax Abatement Applications
g. Street Closing Applications
h. **RESOLUTION NO. 17-93** – Resolution supporting REAP Grant application for the Highway 65 Underpass
i. **RESOLUTION NO. 17-94** – Resolution supporting REAP Grant application for City Park Land Acquisition
j. **RESOLUTION NO. 17-95** - Resolution setting a date of Public Hearing to Regulate the Sale of Fireworks
k. **RESOLUTION NO. 17-90** - Resolution selecting persons to serve as Commissioner and Alternate for the Des Moines Regional Transit Authority (DART)

Motion by Enos, seconded by Peffer, to approve the Consent Agenda. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.
10. **RESOLUTION NO. 17-96** – Resolution approving the Site Plan for 109 Main Street, Southeast

   Motion by Elrod, seconded by Enos, to approve the RESOLUTION NO. 17-96. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

7. Polk County Sheriff’s Report – Deputy Ken Pilch confirmed that the Council received the fireworks report.

8. Guests requesting to address the City Council

9. Discussion Item –
   a. Grant Street ditches – Greg Roth, Veenstra & Kimm, reported to Council the properties involved in the upgrade, a cross-section of what the change would accomplish and a more detailed cost estimate for the drainage along Grant Street. The project will cost approximately $64,400 excluding engineering costs. Council agreed to move forward.
   b. Jr. Haines Parkway Discussion – Greg Roth, Veenstra & Kimm, explained to Council a relocation concept for Jr. Haines Parkway. The land will be laid out to enable a future relocation of the Parkway to the north side of the property.
   c. Vehicle Purchase – The City is looking to purchase a Chevrolet Equinox for staff. Council agreed to move forward.

   Motion by Enos, seconded by Elrod, to close the regular City Council meeting at 6:27 p.m. and move into a Public Hearing. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

11. **PUBLIC HEARING** – Relative to the amendment to the City of Bondurant Zoning Code

   Council Member Elrod mentioned that there were no concerns from the Planning and Zoning Commission, and we are currently following the State Law with this zoning amendment. There was no other public comment.

   Motion by Enos, seconded by Peffer, to close the Public Hearing and move back into the regular City Council meeting at 6:29 p.m. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

12. **ORDINANCE NO. 17-211** – (First Reading) Ordinance amending the City Code of the City of Bondurant, Iowa by amending Chapter 179, Zoning Code

   Motion by Enos, seconded by Elrod, to waive the first and second reading and approve the third and final reading of ORDINANCE NO. 17-211. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

13. **RESOLUTION NO. 17-97** – Resolution approving the Information Systems Disaster Prevention and Recovery Plan
Motion by Enos, seconded by Peffer, to approve RESOLUTION NO. 17-97. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

14. **RESOLUTION NO. 17-98** – Resolution approving the revised Attachment A of the proposed Cooperative Services Agreement with Polk County

Motion by Enos, seconded by Peffer, to approve RESOLUTION NO. 17-98. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

15. **RESOLUTION NO. 17-99** – Resolution authorizing the disposal of surplus property

Motion by Enos, seconded by Keeler, to approve RESOLUTION NO. 17-99. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

16. **RESOLUTION NO. 17-100** – Resolution authorizing the Mayor to enter into a Three-year Watershed Management Authority Agreement

Motion by Enos, seconded by Keeler, to approve RESOLUTION NO. 17-100. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

17. **RESOLUTION NO. 17-101** – Resolution approving the Partial Payment Estimate No. 3 (Final) for the Wolf Creek Sanitary Sewer Extension

Motion by Enos, seconded by Peffer, to approve RESOLUTION NO. 17-101. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

18. **ORDINANCE NO. 17-210** – (Second Reading) Ordinance amending the City Code of the City of Bondurant, Iowa, by amending Chapter 69, Parking Regulations

Motion by Enos, seconded by Peffer, to waive the second reading and approve the third and final reading of ORDINANCE NO. 17-210. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

19. Reports / Comments and appropriate action thereon:
   a. Mayor Pro Tem – None.
   b. City Administrator – The City received 17 building permits in July, and has received 228 permits this year to date.
   c. Council Members
      Elrod – None.
      Keeler – Heritage Park update, requested the City publish an article on project updates, specifically the underpass.
      Enos – Questioned Bluejay Landing pond.
      Peffer – None.
   d. City Attorney – None.

Jim Clayton, 7585 56th Avenue, Northeast presented to Council the land he would like to purchase from Don Newby. The parcels he would like to purchase would square off his property. Currently, the City has first right of refusal for this particular piece of property. The Council will discuss the agreement, and the potential of moving forward.
Motion by Enos, seconded by Peffer, to close the regular City Council meeting at 7:01 p.m. and move into Closed Session. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

20. **CLOSED SESSION** – Pursuant to Iowa Code 21.51(j) to discuss property acquisition.

Mayor Pro Tem Lohse closed the Closed Session at 7:23 p.m. and moved back into the regular City Council meeting.

21. Adjournment

Moved by Peffer, seconded by Elrod, to adjourn the meeting at 7:23 p.m. Vote on Motion 5-0. Motion declared carried unanimously.

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Shelby Hagan, City Clerk

ATTEST:

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Brian Lohse, Mayor Pro Tem

I, the understated Mayor Pro Tem of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor Pro Tem and City Council on August 7, 2017, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Brian Lohse, Mayor Pro Tem