BONDURANT CITY COUNCIL
Minutes
June 19, 2017 6:00 P.M.
Bondurant City Center

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Jen Keeler, Council Member Doug Elrod, Council Member Wes Enos, Council Member Brian Lohse, Council Member Bob Peffer

City Officials Present: City Administrator Marketa Oliver, City Clerk Shelby Hagan, Finance Director Lori Dunham, City Engineer Bob Veenstra, Library Director Jill Sanders

2. Call to Order and Declaring a Quorum

Mayor Sullivan called the meeting to order at 6:01 p.m. and declared a quorum.

3. Pledge of Allegiance

Local Boy Scouts led the Pledge of Allegiance.

4. Abstentions declared – Council Member Lohse abstained from an item that will be discussed during Closed Session.

5. Perfecting and Approval of the Agenda

Motion made by Enos, seconded by Keeler, to approve the agenda. Vote on Motion 5-0. Motion declared carried unanimously.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of the City Council Meeting Minutes of June 5, 2017
b. Receive and File – Planning and Zoning Commission Meeting Minutes of May 25, 2017
d. Claims Report & Bondurant Financial Statement (emailed 06/13/17)
e. Tax Abatement Applications
f. Street Closing Applications
g. RESOLUTION NO. 17-65 - Resolution appointing Torey Robinson to the Planning & Zoning Commission
h. RESOLUTION NO. 17-66 - Resolution setting the date of a Public Hearing for the purpose of amending the current budget of the City of Bondurant for the Fiscal Year ending June 30, 2018
i. RESOLUTION NO. 17-67 - Resolution approving appointments to WRA Board and Technical Committee for CY 2017 effective 7/01/17
j. RESOLUTION NO. 17-68 - Resolution approving appointments to Des Moines Area MPO and Des Moines Area MPO’s Transportation Technical Committee effective 7/01/17
k. RESOLUTION NO. 17-69 - Resolution approving appointments to MWA Board for CY 2017 effective 7/01/17
l. **RESOLUTION NO. 17-70** – Resolution approving appointments to E911 Service Board effective 7/01/17  

m. **RESOLUTION NO. 17-71** – Resolution appointing a representative and alternative representative to the Polk County Emergency Management Commission effective 7/01/17  

n. **RESOLUTION NO. 17-72** – Resolution appointing Marketa Oliver as the representative for the Watershed Management Authorities effective 7/01/17  

o. **RESOLUTION NO. 17-72** – Resolution endorsing the grant application for the Gay Lea Wilson Trail Extension

Motion by Peffer, seconded by Enos, to amend and approve the Consent Agenda reflecting Council Member Lohse as the representative for the WRA Board. Vote on Motion 5-0. Motion declared carried unanimously.

7. Polk County Sheriff’s Report – Not present.

8. Guests requesting to address the City Council

   Daniel Robben, 803 Grant Street, South, and Judith Smith, 805 Grant Street, South, reported to Council their concerns with the restoration of the Grant Street Trail Project. The City will follow-up with the contractor and keep the residents updated.

9. **REPORT** – Friends of Chichaqua Valley Trail

   Jeff Cook, Friends of Chichaqua Valley Trail, updated the Council on what the Board has been working on. Signage on the trail, brochures, and signs for Bondurant businesses to showcase that they are a biker friendly business are a few of the items discussed. Cook also reported an update on the Pedaler’s Jamboree and the Iowa Tourism Grant.

10. **PRESENTATION** - Park Side Development Proposal

    Brent Culp, Snyder & Associates, presented to the Council a concept plan for a development north of the Bondurant Recreational Sports Complex. The development encompasses 40 acres and would include 13.5 acres of small lot single family, including 120 single family homes; 8 acres of townhomes; and 10 acres with apartments, adjacent to the highway. It would also have a pedestrian connection to the Bondurant Recreational Sports Complex. Some of the feedback from the Council Members included the need for an additional access point and the suggestion that the developer consider reserving a portion for commercial. Another suggestion was to consider mixed-use options.

11. **PRESENTATION** – Rachel Woodhouse, BRAVO

    Rachel Woodhouse, BRAVO, presented to Council an update of their strategic investments and economic impact. She also discussed BRAVO’s vision for the future as well as their regional value.

12. **RESOLUTION NO. 17-74** – Resolution approving the 24-acre Grading, Drainage System and Trail Project Engineering Services Agreement

    Motion by Peffer, seconded by Elrod, to approve RESOLUTION NO. 17-74. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.
13. **RESOLUTION NO. 17-75** – Resolution approving the Partial Payment Estimate No. 2 for the Wolf Creek Sanitary Sewer Extension Project

Motion by Lohse, seconded by Peffer, to approve RESOLUTION NO. 17-75. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

14. **RESOLUTION NO. 17-76** – Resolution approving a Memorandum of Understanding between the City of Bondurant and Prairie Landscapes of Iowa

Motion by Keeler, seconded by Peffer, to approve RESOLUTION NO. 17-76. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

15. **ORDINANCE NO. 17-207** – (Second Reading) Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 41, Fireworks

Motion by Enos, seconded by Elrod, to waive the second reading and approve the third and final reading of ORDINANCE NO. 17-207. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

16. **ORDINANCE NO. 17-208** – (First Reading) Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 47, Park Regulations

Council questioned how this would affect the parks with trails, and would like to define “dusk” for clarification. This will appear at the next Parks and Recreation Board meeting on Thursday, July 20, 2017.

Motion by Lohse, seconded by Peffer, to table ORDINANCE NO. 17-208. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

17. **ORDINANCE NO. 17-209** – (First Reading) Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending Chapter 65, Stop or Yield Required

Motion by Peffer, seconded by Lohse, to waive the first and second reading and approve the third and final reading of ORDINANCE NO. 17-209. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

18. Discussion Item –
   a. City Park Parking – Tabled.

19. Reports / Comments and appropriate action thereon:
   a. Mayor – Mayor’s Bike Ride, Porch Swings & Fireflies Ceremony, community events, comments on City’s growth.
   b. City Administrator – July Council meeting dates are July 10 and July 24.
   c. Council Members
      Elrod – Recent hail activity, encouraged residents to do their research prior to hiring a contractor.
      Keeler – Thirty-three registered for the Sidewalk Chalk Festival.
      Enos – MWA Grant.
      Peffer – None.
      Lohse – Drainage ditch issue in Arbor Ridge, MPO strategic planning process, Grant Street landscaping issues need to be addressed.
Motion by Enos, seconded by Lohse, to close the regular City Council meeting at 7:58 p.m. and move into Closed Session. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

20. **CLOSED SESSION** – Pursuant to Iowa Code 21.51(j) to discuss property acquisition

Mayor Sullivan closed the Closed Session at 9:02 p.m. and moved back into the regular City Council meeting.

21. Adjournment

Moved by Peffer, seconded by Elrod, to adjourn the meeting at 9:03 p.m. Vote on Motion 5-0. Motion declared carried unanimously.

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Shelby Hagan, City Clerk

ATTEST:

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Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on June 19, 2017, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Curt Sullivan, Mayor