BONDURANT CITY COUNCIL
Minutes
May 1, 2017 6:00 P.M.
Bondurant City Center

1. Roll Call

Present: Council Member Jen Keeler, Council Member Wes Enos, Council Member Doug Elrod, Council Member Brian Lohse, Council Member Bob Peffer

Absent: Mayor Curt Sullivan

City Officials Present: City Administrator Mark Arentsen, City Clerk Shelby Hagan, City Attorney David Brick, Finance Director Lori Dunham, Fire Chief Aaron Kreuder, Planning and Zoning Commission Chair Dave Higgins, Planning and Zoning Commission Member Jeff Kromrie

2. Call to Order and Declaring a Quorum

Mayor Pro Tem Lohse called the meeting to order at 6:02 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared – Council Member Lohse abstains from Item #19.

5. Perfecting and Approval of the Agenda

Motion made by Enos, seconded by Peffer, to amend and approve the agenda by moving Agenda Item #15 through #17 after Agenda Item #9. Vote on Motion 5-0. Motion declared carried unanimously.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of the City Council Meeting Minutes of April 14, 2017, April 15, 2017 & April 17, 2017

b. Receive and File – Planning and Zoning Commission Meeting Minutes of April 13, 2017

c. Receive and File – Parks and Recreation Board Meeting Minutes of February 16, 2017 & March 16, 2017

d. Claims Report

e. Delinquent Account Listing & Utility Bad Debt Listing

f. Tax Abatement Applications

g. Liquor/Beer License Applications

h. Special Event Applications/Street Closing Applications

Council Member Keeler questioned the amount regarding the Arena Study on the Claims Report.
Motion by Keeler, seconded by Peffer, to approve the Consent Agenda. Vote on Motion 5-0. Motion declared carried unanimously.

7. Polk County Sheriff’s Report – Officer Ken Pilch reported a busy month due to noise and vandalism mainly at the City Park.

8. Guests requesting to address the City Council – None.

9. **LEGISLATIVE UPDATE** – Representative Zach Nunn

   Representative Zach Nunn presented to Council a report on the Iowa Legislature, and Bills addressed during the last session.

15. **RESOLUTION NO. 17-44** – Resolution approving the Comprehensive Plan Amendment

   Motion by Enos, seconded by Keeler, to approve RESOLUTION NO. 17-44. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

16. **ORDINANCE NO. 17-204** – (First Reading) Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending the Zoning Classification of certain real estate from a M-2 Medium Industrial to C-2 General Commercial

   Motion by Enos, seconded by Elrod, to waive the first and second reading, and approve the third and final reading of ORDINANCE NO. 17-204. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

17. **RESOLUTION NO. 17-45** – Resolution approving the Clover Barn Site Plan

   Motion by Enos, seconded by Peffer, to approve RESOLUTION NO. 17-45. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

10. Discussion Item –
    a. Fireworks Display

   Council discussed the new Fireworks Bill with Representative Zach Nunn, Chief Kreuder, and Commission Chair Higgins. The Bill goes into effect this year. The City will address the Bill at the May 11, 2017 Planning and Zoning Commission meeting.

11. **RESOLUTION NO. 17-38** – Resolution approving the Employee Handbook amendment

   Motion by Keeler, seconded by Peffer, to approve RESOLUTION NO. 17-38. Roll Call: Ayes: Peffer, Lohse, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

12. **RESOLUTION NO. 17-41** – Resolution approving the Terms of Offering for the General Obligation Urban Renewal Bonds
Motion by Peffer, seconded by Elrod, to approve RESOLUTION NO. 17-41. Roll Call: Ayes: Peffer, Lohse, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

13. **RESOLUTION NO. 17-42** – Resolution setting the date of a Public Hearing for the purpose of amending the current budget of the City of Bondurant for the Fiscal Year ending June 30, 2017

Motion by Keeler, seconded by Peffer, to approve RESOLUTION NO. 17-42. Roll Call: Ayes: Peffer, Lohse, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

14. **RESOLUTION NO. 17-43** – Resolution approving fund transfers

Motion by Enos, seconded by Keeler, to approve RESOLUTION NO. 17-43. Roll Call: Ayes: Peffer, Lohse, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

18. **RESOLUTION NO. 17-46** – Resolution approving the Pay Application No. 1 for the Wolf Creek Sanitary Sewer Extension Project

Motion by Enos, seconded by Keeler, to approve RESOLUTION NO. 17-46. Roll Call: Ayes: Peffer, Lohse, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

19. **RESOLUTION NO. 17-47** – Resolution setting May 11 as a Public Hearing Date to receive public comment on the proposed Comprehensive Plan Amendment and Zoning Change for the Bondurant Fitness Center

Motion by Elrod, seconded by Keeler, to approve RESOLUTION NO. 17-47. Roll Call: Ayes: Peffer, Enos, Keeler, Elrod. Nays: None. Abstain: Lohse. Motion Carried 4-0.

20. **RESOLUTION NO. 17-48** – Resolution approving the Employment Agreement and appointing Marketa Oliver as City Administrator

Motion by Enos, seconded by Keeler, to approve RESOLUTION NO. 17-48. Roll Call: Ayes: Peffer, Lohse, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

21. Discussion Item –
   b. Capital Improvements Plan – City Administrator Arentsen reviewed the Plan with Council. The Plan will appear as a Resolution for approval on the May 15, 2017 City Council Agenda.

22. Reports / Comments and appropriate action thereon:
   a. Mayor Pro Tem – Barber Shop moved to Brick Street, BDI Developer’s Conference on June 8 from 3-5 p.m., cable availability in new areas, Brick House Fitness building.
   c. Council Members
      Peffer – EPIC meeting, D.C. Trip.
Enos – Projects for D.C. Trip.
Keeler – Increase of trash at City Park, questioned old car wash on Lincoln Street, CVB meeting update, upcoming Library Board meeting.
Elrod – None.
d. City Attorney – Shirley Lloyd property update.

23. Adjournment

Moved by Peffer, seconded by Elrod, to adjourn the meeting at 8:04 p.m. Vote on Motion 5-0. Motion declared carried unanimously.

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Shelby Hagan, City Clerk

ATTEST:

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Brian Lohse, Mayor Pro Tem

I, the understated Mayor Pro Tem of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor Pro Tem and City Council on May 1, 2017, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Brian Lohse, Mayor Pro Tem