BONDURANT CITY COUNCIL
Minutes
April 17, 2017 6:00 P.M.
Bondurant City Center

1. Roll Call
   Present: Mayor Curt Sullivan, Council Member Jen Keeler, Council Member Wes Enos, Council Member Doug Elrod, Council Member Brian Lohse
   Absent: Council Member Bob Peffer
   City Officials Present: City Administrator Mark Arentsen, City Clerk Shelby Hagan, City Engineer Bob Veenstra

2. Call to Order and Declaring a Quorum
   Mayor Sullivan called the meeting to order at 6:02 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared – Council Member Lohse abstains from Item #20.

5. Perfecting and Approval of the Agenda
   Motion made by Lohse, seconded by Elrod, to amend the agenda by adding “Change Order #1” to the title of Resolution 17-34. Vote on Motion 4-0. Motion declared carried unanimously.

   Motion made by Lohse, seconded by Enos, to approve the agenda as amended. Vote on Motion 4-0. Motion declared carried unanimously.

6. Consent Agenda:
   All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.
   a. Approval of the City Council Meeting Minutes of April 03, 2017
   b. Receive and File – Planning and Zoning Commission Meeting Minutes of March 23, 2017
   c. Claims Report & Bondurant Financial Statement (emailed 04/12/17)
   d. Tax Abatement Applications
   e. Liquor/Beer License Applications

   Motion by Lohse, seconded by Enos, to approve the Consent Agenda. Vote on Motion 4-0. Motion declared carried unanimously.

7. Polk County Sheriff’s Report – Not present.

8. Guests requesting to address the City Council – None.

Motion by Enos, seconded by Lohse, to close the regular City Council meeting at 6:06 p.m. and move into Public Hearing. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

10. **PUBLIC HEARING** – Public Hearing on Proposal to enter into a General Obligation Urban Renewal Loan Agreement

Motion by Enos, seconded by Lohse, to close the Public Hearing and move back into the regular City Council meeting at 6:08 p.m. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

11. **RESOLUTION NO. 17-31** – Resolution taking Additional Action on Proposal to Enter into a General Obligation Urban Renewal Loan Agreement

Motion by Enos, seconded by Elrod, to approve RESOLUTION NO. 17-31. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

12. **RESOLUTION NO. 17-32** – Resolution approving the Clover Barn Plat of Survey

Motion by Lohse, seconded by Elrod, to approve RESOLUTION NO. 17-32. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

13. **RESOLUTION NO. 17-33** – Resolution approving the Francy’s Sweet Treats Site Plan

Motion by Enos, seconded by Lohse, to approve RESOLUTION NO. 17-33. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

14. **RESOLUTION NO. 17-34** – Resolution approving Change Order #1 installation of Sanitary Sewer/Drainage Tile Conflict Manhole for the Wolf Creek Sanitary Sewer Project

Motion by Lohse, seconded by Enos, to approve RESOLUTION NO. 17-34. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

15. **RESOLUTION NO. 17-35** – Resolution approving the Final Plat for Rolling Woods Plat 2

Motion by Enos, seconded by Elrod, to approve RESOLUTION NO. 17-35. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

16. **RESOLUTION NO. 17-36** – Resolution authorizing and directing the City Administrator to Write-Off certain Emergency Services Medical Service Accounts as Noncollectible due to Medicaid, Medicare or too small to collect

Motion by Enos, seconded by Keeler, to approve RESOLUTION NO. 17-36. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.
17. **RESOLUTION NO. 17-37** – Resolution approving July City Council Meeting Dates

Motion by Keeler, seconded by Enos, to approve RESOLUTION NO. 17-37. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

18. **RESOLUTION NO. 17-38** – Resolution approving the Employee Handbook amendment

Motion by Enos, seconded by Lohse, to table RESOLUTION NO. 17-38. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

19. **RESOLUTION NO. 17-39** – Resolution appointing Kelsi Jurik to the Board of Adjustment


20. **RESOLUTION NO. 17-40** – Resolution approving the building materials and exterior elevations for the Bondurant Fitness Center


21. Reports / Comments and appropriate action thereon:
   a. Mayor – Will be absent from the May 1 City Council meeting, Central Iowa Drinking Water Association update, City Administrator process update, Altoona Rotary Club is in need of a representative to do a presentation.
   b. City Administrator – Main Street Gay Lea Wilson Trail painting, damaged swing reinstalled, security lighting/cameras at Porch Swings and Fireflies, Hazel Marie Townhomes update, fence ordinance amendment, Coldwell Banker Real Estate presentation.
   c. Council Members
      Elrod – Final Plat sunset dates, thanked the Community Panel, dog park presentation.
      Keeler – Library Board surveillance cameras, updating Library manual, no parking issues to report, update on library programs, recommends sending “thank you’s” to the Community Panel.
      Enos – Community Panel comments, everyone seemed to form the same conclusion on the candidates, Washington D.C. for Metro Waste Authority.
      Loshe – Issues with traffic downtown, increase parking at City Park, update on downtown developers.

Motion by Enos, seconded by Lohse, to close the regular City Council meeting at 7:27 p.m. and move into Closed Session. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

22. **CLOSED SESSION** – Pursuant to Iowa Code 21.5(l)(i) to discuss the finalist for City Administrator
Mayor Sullivan closed the Closed Session and moved back into the regular City Council meeting at 8:15 p.m.

23. Adjournment

Moved by Lohse, seconded by Elrod, to adjourn the meeting at 8:15 p.m. Vote on Motion 4-0. Motion declared carried unanimously.

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Shelby Hagan, City Clerk

ATTEST:

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Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on April 17, 2017, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Curt Sullivan, Mayor