1. Roll Call

Present: Mayor Curt Sullivan, Council Member Jen Keeler, Council Member Wes Enos, Council Member Bob Peffer, Council Member Doug Elrod

Absent: Council Member Brian Lohse

City Officials Present: City Administrator Mark Arentsen, City Clerk Shelby Hagan, City Engineer Bob Veenstra, Finance Director Lori Dunham, City Attorney David Brick, Fire Chief Aaron Kreuder

2. Call to Order and Declaring a Quorum

Mayor Sullivan called the meeting to order at 6:01 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared – None.

5. Perfecting and Approval of the Agenda

Motion made by Peffer, seconded by Keeler, to approve the agenda. Vote on Motion 4-0. Motion declared carried unanimously.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- Approval of the City Council Meeting Minutes of January 17, 2017
- Receive and File – Planning and Zoning Commission Meeting Minutes of November 29, 2016
- Receive and File – Parks and Recreation Board Meeting Minutes of November 17, 2016 & December 15, 2016
- Receive and File – Library Board Meeting Minutes of January 4, 2017 & Librarian Report
- Claims Report
- Delinquent Account Listing and Utility Billing Bad Debt Listing
- Tax Abatement Applications
- Special Event Application

Motion by Enos, seconded by Peffer, to approve the Consent Agenda. Vote on Motion 4-0. Motion declared carried unanimously.

7. Polk County Sheriff’s Report – Busy month. Majority of calls were public assist.

8. Guests requesting to address the City Council
Bryan Pennick, 3409 Hawthorn Drive, Southwest – The Council was briefed on a sewer backup at Pennick’s household in 2016. Smith Sewer was called to clear the blockage. Pennick was billed $426.12. Council agreed to reimburse Pennick. The reimbursement will be on the February 21, 2017 Warrant List.

Motion by Enos, seconded by Peffer, to close the regular City Council meeting at 6:16 p.m. and move into Public Hearing. Roll Call: Ayes: Peffer, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

9. **PUBLIC HEARING** – Wolf Creek Sanitary Sewer Connection Project

No public comment.

Motion by Enos, seconded by Keeler, to close the Public Hearing at 6:17 p.m. and move back into the regular City Council meeting. Roll Call: Ayes: Peffer, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

10. **RESOLUTION NO. 17-08** – Resolution awarding J&K Contracting the Construction Contract for the Wolf Creek Sanitary Sewer Connection Project

Bob Veenstra, Veenstra & Kimm, Inc., informed Council that sixteen bids were received and the awarding bid was $127,691.00.

Motion by Enos, seconded by Peffer, to approve RESOLUTION NO. 17-08. Roll Call: Ayes: Peffer, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

Motion by Enos, seconded by Peffer, to close the regular City Council meeting at 6:21 p.m. and move into Public Hearing. Roll Call: Ayes: Peffer, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

11. **PUBLIC HEARING** – Rezoning request for 600 3rd Street, Southeast

Andy Rowland, Rowland Construction Company, presented his plan to the Council.

Motion by Enos, seconded by Peffer, to close the Public Hearing at 6:26 p.m. and move back into the regular City Council meeting. Roll Call: Ayes: Peffer, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

12. **ORDINANCE NO. 17-200** – (First Reading) Ordinance amending the Code of Ordinances of the City of Bondurant, Iowa, 2002, by amending the Zoning Classification of certain real estate from a C-2 General Commercial to R-2 Medium Density Residential

Motion by Enos, seconded by Peffer, to waive the first and second reading of ORDINANCE NO. 17-200, and approve the third and final reading. Roll Call: Ayes: Peffer, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.
13. **RESOLUTION NO. 17-09** – Resolution approving the 28E Agreement for Mutual Assistance for Polk County Area Public Works Agencies

   Motion by Enos, seconded by Elrod, to approve RESOLUTION NO. 17-09. Roll Call: Ayes: Peffer, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

14. **RESOLUTION NO. 17-10** – Resolution setting a public hearing for the FY18 Budget on March 6, 2017

   Motion by Enos, seconded by Keeler, to approve RESOLUTION NO. 17-10. Roll Call: Ayes: Peffer, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

15. **RESOLUTION NO. 17-11** – Resolution authorizing and directing the City Administrator to Write-Off Certain Emergency Services Medical Service Accounts as Non-Collectible due to Medicaid, Medicare or too small to collect


16. **RESOLUTION NO. 17-12** – Resolution approving Change Order #2 Revised from RW Excavating and Dozing for the Gay Lea Wilson Trail Segment 3 Project

   Motion by Enos, seconded by Peffer, to approve RESOLUTION NO. 17-12. Roll Call: Ayes: Peffer, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

17. **RESOLUTION NO. 17-13** – Resolution approving RW Excavating Pay Estimate #2 for the Gay Lea Wilson Trail Segment 3 Project in the amount of $121,952.47

   Motion by Enos, seconded by Peffer, to approve RESOLUTION NO. 17-13. Roll Call: Ayes: Peffer, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

18. **ORDINANCE NO. 17-201** – (First Reading) Ordinance reaffirming the Minimum Wage Requirement set forth in Iowa Code Chapter 91D and rejecting the Polk County Ordinance deviating from the Provisions of Chapter 91D of the 2015 Code of Iowa


19. **ORDINANCE NO. 17-202** – (First Reading) Ordinance amending Chapter 105 of the City Code – Solid Waste Control

   Motion by Peffer, seconded by Enos, to waive the first and second reading of ORDINANCE NO. 17-202, and approve the third and final reading. Roll Call: Ayes: Peffer, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.
20. Discussion Items –
   a. Encroachment Issues – Council discussed the enforcement of the policy. The policy will be complaint driven.

21. Reports / Comments and appropriate action thereon:
   b. City Administrator – Assessor’s Annual Report, tree trimming, new plow truck, vacation, Chowder Ride.
   c. Council Members
      Peffer – EPIC, Tree Board meeting, plan to attend upcoming Parks and Recreation Board meeting.
      Enos – None.
      Keeler – Drainage on Brick Street, questioned Little League and upcoming Pedalers Jamboree event, questioned the Church Lease, several activities on February 18.
      Elrod – Planning and Zoning comments, V&K letter regarding the overpass/underpass.
   d. City Attorney – None.

Motion by Enos, seconded by Elrod, to close the regular City Council meeting at 7:10 p.m. and move into Closed Session. Roll Call: Ayes: Peffer, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

22. CLOSED SESSION – Pursuant to Iowa Code 21.5.1(j) to discuss property acquisition

   Mayor Sullivan closed the Closed Session at 7:51 p.m. and moved back into the regular City Council meeting.

23. Adjournment

   Moved by Peffer, seconded by Elrod, to adjourn the meeting at 7:52 p.m. Vote on Motion 4-0. Motion declared carried unanimously.

______________________________
Shelby Hagan, City Clerk

ATTEST:

______________________________
Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on February 06, 2017, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

______________________________
Curt Sullivan, Mayor