

BONDURANT CITY COUNCIL
Minutes
March 7, 2016 6:00 P.M.
Bondurant City Center

1. Roll Call

Present: Council Member Doug Elrod, Council Member Bob Pepper, Council Member Wes Enos, Council Member Jennifer Keeler, Mayor Pro Tem Brian Lohse

Absent: Mayor Curt Sullivan

City Officials

Present: City Administrator Mark Arentsen, City Clerk Shelby Hagan, Finance Director Lori Dunham, Library Director Jill Sullivan, Fire Chief Aaron Kreuder, Public Works Dave Higgins

2. Call to Order and Declaring a Quorum

Mayor Pro Tem Brian Lohse called the meeting to order at 6:01 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared - Mayor Pro Tem Lohse abstained from item #11.

5. Perfecting and Approval of the Agenda

Motion made by Enos, seconded by Keeler, to approve the agenda. Vote on Motion 5-0. Motion declared carried unanimously.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of the City Council Meeting Minutes of February 16, 2016 and February 22, 2016
- b. Receive and File - Parks and Recreation Board Meeting Minutes of January 21, 2016
- c. Receive and File - Planning and Zoning Commission Minutes of February 11, 2016
- d. Receive and File - Bondurant Community Library March 2016 Report & February 03, 2016 Minutes
- e. Claims Report
- f. Utility Delinquent Listing
- g. Tax Abatement Applications

Motion by Keeler, seconded by Enos, to approve the Consent Agenda. Vote on Motion 5-0. Motion declared carried unanimously.

7. Polk County Sheriff's Report - Chief Tim Krum reported that he replaced Joe Simon. Bondurant had 247 calls of service; mainly traffic and parking.

8. Guests requesting to address the City Council - Becky McCool, 305 2nd Street, NW addressed the Council regarding growth issues, traffic control, construction and contractors of new developments.

Moved by Enos, seconded by Pepper, to close the regular City Council meeting and open the Public Hearing at 6:26 p.m. Vote on Motion 5-0. Motion declared carried unanimously.

9. **PUBLIC HEARING** – Proposed City of Bondurant Municipal Budget for Fiscal Year 2016/2017 and Certification of City Taxes

Moved by Enos, seconded by Pepper, to close the Public Hearing and reopen the regular City Council meeting at 6:27 p.m. Vote on Motion 5-0. Motion declared carried unanimously.

10. **RESOLUTION NO. 16-37** - Resolution adopting City of Bondurant Municipal Budget for Fiscal Year 2016/2017 and Certification of City Taxes

Moved by Enos, seconded by Keeler, to approve RESOLUTION NO. 16-37. Roll Call Vote: Ayes: Lohse, Pepper, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

11. **RESOLUTION NO. 16-38** - Resolution approving the renewal license of the Class C Beer Permit (BC) and Class B Wine Permit for The Brick Street Market, LLC, 114 Brick Street, Southeast

Moved by Enos, seconded by Pepper, to approve RESOLUTION NO. 16-38. Roll Call: Ayes: Pepper, Enos, Keeler, Elrod. Nays: None. Abstain: Lohse. Motion Carried 4-0.

12. **RESOLUTION NO. 16-39** - Resolution approving the Sandra Miller Annexation Petition

Moved by Enos, seconded by Elrod, to approve RESOLUTION NO. 16-39. Roll Call: Ayes: Lohse, Pepper, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

13. **RESOLUTION NO. 16-40** - Resolution approving the Part-Time Paramedic Job Description

Chief Aaron Kreuder explained to Council the need for a part-time paramedic during daytime hours.

Moved by Pepper, seconded by Enos, to approve RESOLUTION NO. 16-40. Roll Call: Ayes: Lohse, Pepper, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

14. **RESOLUTION NO. 16-41** - Resolution approving the Seasonal Groundskeeper/Landscaper Job Description

Moved by Enos, seconded by Pepper, to approve RESOLUTION NO. 16-41. Roll Call: Ayes: Lohse, Pepper, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

15. **RESOLUTION NO. 16-42** - Resolution approving the BRSC Field Worker Job Description

Moved by Enos, seconded by Elrod, to approve RESOLUTION NO. 16-42. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

16. **RESOLUTION NO. 16-43** - Resolution approving the route for the Live Healthy Iowa 5K scheduled April 9, 2016

Moved by Enos, seconded by Peffer, to approve RESOLUTION NO. 16-43. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

17. **RESOLUTION NO. 16-44** - Resolution approving the Final Plat of Renaud Heights Plat 3

Moved by Enos, seconded by Peffer, to approve RESOLUTION NO. 16-44. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

18. **RESOLUTION NO. 16-45** - Resolution approving the Special Events Application

Moved by Enos, seconded by Peffer, to table RESOLUTION NO. 16-45. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

19. **ORDINANCE 16-205** - (First Reading) Ordinance amending Chapter 99, Sewer Service Charges, reducing the sewer rate \$.25/thousand gallons of water used effective 7/1/16

Moved by Enos, seconded by Peffer, to amend ORDINANCE 16-205 due to grammatical errors. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

Moved by Peffer, seconded by Enos, to waive the first and second reading, and approve the third and final reading for ORDINANCE 16-205. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

20. **ORDINANCE 16-206** - (First Reading) Ordinance amending adding Chapter 92, Water Rates

Moved by Peffer, seconded by Enos, to waive the first and second reading, and approve the third and final reading for ORDINANCE 16-206. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

21. **ORDINANCE 16-204** - (First Reading) Ordinance amending adding Chapter 124, Mobile Food Vendor

Council discussed certain sections of the Ordinance.

Moved by Enos, seconded by Elrod, to approve the first reading for ORDINANCE 16-204. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

22. Discussion Items –

- a. Sewer Report - Urban Service Area, Smith Sewer - A few manholes need attention; sewer line is in good condition

- b. BRSC Lease Proposal - Council discussed the proposal. Council decided to decline the proposal and give the responsibility to Jason McGrann, BRSC Facility Manager. A report is expected once a month.

23. Reports / Comments and appropriate action thereon:

- a. Mayor Pro Tem - Downtown business owner coalition.
- b. City Administrator – Meeting with the DOT, hiring a Recreation Coordinator tomorrow, City truck status, started the process for a new plow truck, flagpole at Porch Swings and Fireflies will be installed this week.
- c. Council Members
 - Elrod – None.
 - Keeler – None.
 - Enos - None.
 - Peffer – One-way street downtown.
- d. City Attorney - Recreational Fires.

24. Adjournment

Moved by Peffer, seconded by Enos, to adjourn the meeting at 8:28 p.m. Vote on Motion 5-0. Motion declared carried unanimously.

Shelby Hagan, City Clerk

ATTEST:

Brian Lohse, Mayor Pro Tem

I, the understated Mayor Pro Tem of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor Pro Tem and City Council on March 7, 2016, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Brian Lohse, Mayor Pro Tem