1. Roll Call

Present: Mayor Curt Sullivan, Council Member Jen Keeler, Council Member Wes Enos, Council Member Brian Lohse, Council Member Bob Peffer, Council Member Doug Elrod

City Officials Present: City Administrator Mark Arentsen, City Clerk Shelby Hagan, Finance Director Lori Dunham, Library Director Jill Sanders, City Engineer Bob Veenstra

2. Call to Order and Declaring a Quorum

Mayor Sullivan called the meeting to order at 6:00 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared – None.

5. Perfecting and Approval of the Agenda

Motion made by Peffer, seconded by Enos, to amend the agenda by moving item #17 and #18 after item #11. Vote on Motion 5-0. Motion declared carried unanimously.

Motion made by Peffer, seconded by Enos, to approve the agenda as amended. Vote on Motion 5-0. Motion declared carried unanimously.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

a. Approval of the City Council Meeting Minutes of December 5, 2016 and December 12, 2016
b. Receive and File – Library Board Meeting Minutes of November 2, 2016 & Librarian Report
c. Claims Report & Bondurant Financial Statement (emailed 12/14/16)
d. Tax Abatement Applications

Motion by Enos, seconded by Peffer, to approve the Consent Agenda. Vote on Motion 5-0. Motion declared carried unanimously.

7. Polk County Sheriff’s Report – Most calls related to winter driving.

8. Guests requesting to address the City Council – None.

9. PRESENTATION – Library Annual Report

Jill Sanders, Library Director, presented to Council statistics from the Annual Report. Circulation increased as well as ebooks. The library implemented a few programs this year from their five-year plan; outreach to Wolf Creek and online community calendar. They had 764 sign up for their
Summer Reading Program, and collaborate with community groups and the Parks and Recreation Department.

Motion by Enos, seconded by Peffer, to close the regular City Council meeting at 6:07 p.m. and move into the Public Hearing. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

10. **PUBLIC HEARING** – Hearing regarding the Pleasant Street Water Main Crossing

No public comments.

Bob Veenstra, City Engineer, explained the project and bids to Council. Synergy Contracting, LLC won the bid with a bid of $116,048.80.

Motion by Enos, seconded by Lohse, to close the Public Hearing at 6:10 p.m. and move back into the regular City Council meeting. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

11. **RESOLUTION NO. 16-227** – Resolution awarding the Pleasant Street Water Main Crossing Contract to _________

Motion by Enos, seconded by Lohse, to approve RESOLUTION NO. 16-227 and awarding the contract to Synergy Contracting, LLC. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

Motion by Enos, seconded by Peffer, to close the regular City Council meeting at 6:12 p.m. and move into the Public Hearing. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

17. **PUBLIC HEARING** – Hearing relative to the Wolf Creek Sanitary Sewer Connection Fee District

Bob Veenstra, City Engineer, explained to Council the process of this project.

Pat George, property owner, questioned the location, fees, and phases of the project.

Bill Elson, property owner, questioned the depth, crossing of Highway 65, cost, fee structure, and phases. Elson also thanked City Administrator Mark Arentsen for his years of service.

Motion by Enos, seconded by Peffer, to close the Public Hearing at 6:46 p.m. and move back into the regular City Council meeting. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

18. **ORDINANCE NO. 16-222** – (First Reading) Ordinance amending the City Code of the City of Bondurant, Iowa, by amending Chapter 104 – Sanitary Sewer Connection Fee District

Motion by Enos, seconded by Lohse, to approve the first reading of ORDINANCE NO. 16-222. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

12. **RESOLUTION NO. 16-228** - Resolution approving the Final Plat for Renaud's Open Prairie
Motion by Lohse, seconded by Enos, to approve RESOLUTION NO. 16-228. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

13. **RESOLUTION NO. 16-229** – Resolution appointing Sonya Sellmeyer to the Library Board of Trustees

Motion by Enos, seconded by Keeler, to approve RESOLUTION NO. 16-229. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

14. **RESOLUTION NO. 16-230** – Resolution approving the purchase of a 2018 7400 SFA 4X2 Public Works Plow Truck

Motion by Peffer, seconded by Enos, to approve RESOLUTION NO. 16-230. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

15. **RESOLUTION NO. 16-231** – Resolution approving an Agreement with GovHR USA for City Administrator Search Consulting Services

Motion by Enos, seconded by Lohse, to approve RESOLUTION NO. 16-231. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

16. **ORDINANCE NO. 16-221** – (First Reading) Ordinance amending the City Code of the City of Bondurant, Iowa, by amending Chapter 69 – Parking Regulations

Motion by Peffer, seconded by Enos, to waive the first and second reading, and approve the third and final reading of ORDINANCE NO. 16-221. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler, Elrod. Nays: None. Motion Carried 5-0.

19. Discussion Items –
   a. Pedaler’s Jamboree Stage Location – Cherish Anderson presented to Council the location of the main stage for the event. Other event details were discussed.
   b. Potential Cross Point Family Church – Bill Wonderlich, Cross Point Family Church, presented to Council the need for an office space for administrative purposes as well as small groups. The church is interested in renting the old bank/dental office. The City will have a lease document drafted.
   c. January Meetings with Search Consultant – Council Members will meet with the Consultant on Sunday, January 8 in three groups of two.

20. Reports / Comments and appropriate action thereon:
   a. Mayor – Busy year, summary of accomplishments will be published in the Bondurant Living Magazine, upcoming challenges, Happy Holidays.
   b. City Administrator – Grant Street trail open, DNR stocking fish in detention ponds, DNR will provide detention pond criteria for developers for future fish stocks, the Chamber Dinner is Friday, January 20 at Plaza RV, downtown development, Chowder Bike Ride on February 17, four construction projects next year.
   c. Council Members
      Elrod – Questioned January meeting.
      Keeler – Water leak on Brick Street, Merry Christmas.
      Enos – None.
      Peffer – None.
Lohse – Swings installed, most of the lights are installed, Merry Christmas.

21. Adjournment

Moved by Peffer, seconded by Elrod, to adjourn the meeting at 7:36 p.m. Vote on Motion 5-0. Motion declared carried unanimously.

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Shelby Hagan, City Clerk

ATTEST:

______________________________
Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on December 19, 2016, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

______________________________
Curt Sullivan, Mayor