BONDURANT CITY COUNCIL
Minutes
November 21, 2016 6:00 P.M.
Bondurant City Center

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Jen Keeler, Council Member Wes Enos, Council Member Doug Elrod, Council Member Brian Lohse

Absent: Council Member Bob Peffer

City Officials Present: City Administrator Mark Arentsen, City Clerk Shelby Hagan, Finance Director Lori Dunham, Library Director Jill Sanders, Recreation Coordinator Molly Rupert, City Engineer Bob Veenstra

2. Call to Order and Declaring a Quorum

Mayor Sullivan called the meeting to order at 6:01 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared - None.

5. Perfecting and Approval of the Agenda

Motion made by Enos, seconded by Elrod, to approve the agenda. Vote on Motion 4-0. Motion declared carried unanimously.

6. Consent Agenda:
   All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.
   a. Approval of the City Council Meeting Minutes of November 7, 2016 and November 16, 2016
   d. Claims Report & Bondurant Financial Statement (emailed 11/15/16)
   e. Tax Abatement Applications

Motion by Keeler, seconded by Enos, to approve the Consent Agenda. Vote on Motion 4-0. Motion declared carried unanimously.

7. Polk County Sheriff’s Report – Quiet month; no incidents have been reported at City Park since the cameras have been installed.

8. Guests requesting to address the City Council – None.

9. PRESENTATION – Watershed Management Plan, Johnathan Swanson

John Swanson, Watershed Management Authority Coordinator, presented to Council the Watershed Management Plan goals, implementation strategy, and implementation services. He
also discussed the Water Quality Initiative and Regional Conservation Partnership Program Grants

10. **RESOLUTION NO. 16-196** – Resolution approving the Mud Creek Watershed Master Plan

   Motion by Enos, seconded by Elrod, to approve RESOLUTION NO. 16-196. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

11. **RESOLUTION NO. 16-197**– Resolution approving a Cooperative Services Agreement between the City of Bondurant and Polk County regarding the Franklin Street, Southwest asphalt overlay

   Motion by Lohse, seconded by Enos, to approve RESOLUTION NO. 16-197. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

12. **RESOLUTION NO. 16-198** - Resolution approving the Settlement of DNR/Wastewater Facility No. 06-77-17-0-01 Matter

   Motion by Enos, seconded by Lohse, to approve RESOLUTION NO. 16-198. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

13. **RESOLUTION NO. 16-199** – Resolution approving the Home Base Iowa Incentive Package

   Motion by Enos, seconded by Elrod, to approve RESOLUTION NO. 16-199. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

14. **RESOLUTION NO. 16-200** – Resolution cancelling the Public Hearing on Establishment of the Connection Fee District on December 5, 2016 and setting a new date for December 19, 2016

   Motion by Enos, seconded by Keeler, to approve RESOLUTION NO. 16-200. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

15. **RESOLUTION NO. 16-201** – Resolution appointing Angela McKenzie to the Planning and Zoning Commission

   Motion by Enos, seconded by Elrod, to approve RESOLUTION NO. 16-201. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

16. **RESOLUTION NO. 16-202** – Resolution approving the North & West Parking Lot Plans for Bondurant-Farrar CSD Bondurant High School

   Erik Nikkel, Snyder & Associates, presented the plan to Council and discussed the Planning and Zoning Commission’s concerns with the right-of-way and the future additional drive.


17. **RESOLUTION NO. 16-203** - Resolution approving Hoisington Koegler Planning Services Proposal

   Motion by Enos, seconded by Keeler, to approve RESOLUTION NO. 16-203. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

18. **RESOLUTION NO. 16-204** – Resolution approving Alternative 1 for the Highway 65 Water Main Crossing Project
Motion by Lohse, seconded by Enos, to approve RESOLUTION NO. 16-204. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

19. **RESOLUTION NO. 16-205** – Resolution approving the 125 Cafeteria Plan

Motion by Enos, seconded by Lohse, to approve RESOLUTION NO. 16-205. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

20. **RESOLUTION NO. 16-206** – Resolution approving the Polk County Conservation Board and the City of Bondurant, Iowa Memorandum of Understanding

Motion by Enos, seconded by Elrod, to approve RESOLUTION NO. 16-206. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

21. **RESOLUTION NO. 16-207** – Resolution approving R&W Excavating Pay Estimate #1 for the Gay Lea Wilson Trail Segment 3 Project in the amount of $262,262.90

Motion by Enos, seconded by Lohse, to approve RESOLUTION NO. 16-207. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

Motion by Enos, seconded by Keeler, to close the Regular Meeting at 6:52 p.m. and move into the Public Hearing. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

22. **HEARING** – Relative to amending the Zoning Code of the City of Bondurant, Iowa, by amending Chapter 178, District Regulations

Derek Temple, Vista Development, questioned if the new regulations would affect the Sankey Summit development. Temple also expressed his concerns with the new side-yard setbacks for R-2.

Motion by Enos, seconded by Lohse, to close the Public Hearing at 6:57 p.m. and move back into the regular City Council meeting. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

23. **ORDINANCE NO. 16-220** – (Second Reading) Ordinance amending the Zoning Code of the City of Bondurant, Iowa, by Amending Chapter 178 – District Regulations

Motion by Enos, seconded by Elrod, to waive the second reading and approve the third and final reading of ORDINANCE NO. 16-220. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

24. Discussion Items –
   a. City Administrator Search Consultant Scoring

   Council discussed their scoring of the firms and chose four to interview. City Administrator Arentsen will contact Slavin Management Consultants, Colin Baenziger and Associates, Gov HR USA, and Callahan Municipal Consultants to invite them to a Special Meeting on Monday, December 12 for a presentation and interview.

   b. Fund Review
Finance Director Lori Dunham presented an overview of the City’s funds to Council. Dunham informed Council that a budget amendment is needed in the spring due to the change in the BRSC operations.

10. Reports / Comments and appropriate action thereon:
   a. Mayor – Be thankful and take the time to be with your family.
   b. City Administrator – New message board, meeting with the Polk County Conservation and the Iowa Natural Heritage Foundation, Merry & Bright Parade, good report from the Iowa Division of Workers’ Compensation.
   c. Council Members
      Elrod – Sponsor of the Middle School Project regarding Community problems.
      Keeler – Questioned the possibility of the Consultant Firms inability to attend on the date set.
      Lohse – Pleasant Street and 2nd Street sign, Resolution for Feasibility Study for the arena (up to $6,000).
      Enos – None.

11. Adjournment

Moved by Lohse, seconded by Elrod, to adjourn the meeting at 8:12 p.m. Vote on Motion 4-0. Motion declared carried unanimously.

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Shelby Hagan, City Clerk

ATTEST:

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Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on November 21, 2016, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Curt Sullivan, Mayor