

BONDURANT CITY COUNCIL
Minutes
November 7, 2016 6:00 P.M.
Bondurant City Center

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Jen Keeler, Council Member Wes Enos, Council Member Bob Peffer, Council Member Brian Lohse

Absent: Council Member Doug Elrod

City Officials

Present: City Administrator Mark Arentsen, City Clerk Shelby Hagan, City Attorney David Brick, Utility Clerk Misty Richardson-Kugler, Finance Director Lori Dunham, Library Director Jill Sanders, Recreation Coordinator Molly Rupert, Street Superintendent Ken Grove, Parks Superintendent Boyce Bailey, City Engineer Bob Veenstra, BRSC Facility Manager Jason McGrann, Administrative Assistant Nicole Van Houten, Chief Aaron Kreuder

2. Call to Order and Declaring a Quorum

Mayor Sullivan called the meeting to order at 6:01 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared - None.

5. Perfecting and Approval of the Agenda

Motion made by Peffer, seconded by Enos, to approve the agenda. Vote on Motion 4-0. Motion declared carried unanimously.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of the City Council Meeting Minutes of October 17, 2016 & October 24, 2016
- b. Receive and File - Planning & Zoning Commission Meeting Minutes of October 13, 2016
- c. Receive and File - Parks & Rec. Board Meeting Minutes of September 15, 2016
- d. Receive and File - Librarian Report
- e. Claims Report
- f. Tax Abatement Applications
- g. Delinquent Account Listing and Utility Billing Bad Debt Listing
- h. Liquor/Beer License Applications

Motion by Lohse, seconded by Enos, to approve the Consent Agenda. Vote on Motion 4-0. Motion declared carried unanimously.

7. Polk County Sheriff's Report - Report received; Deputy was called out.

8. Guests requesting to address the City Council – None.
9. **RESOLUTION NO. 16-172** – Resolution approving renewal of the City of Bondurant's Health Insurance Plan effective 12/1/16-01/01/2018

Motion by Pepper, seconded by Enos, to approve RESOLUTION NO. 16-172. Roll Call: Ayes: Lohse, Pepper, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried 4-0.

10. **PRESENTATION** – DART Forward, Elizabeth Presutti

Elizabeth Presutti presented the DART Forward 2035 Plan to Council. The presentation included plans for the growing metro along with information about Bondurant's tax rate.

11. **PRESENTATION** – East Polk Innovation Collaborative (EPIC), Alex Lynch

Alex Lynch presented the new marketing plan for East Polk Innovation Collaborative, formerly known as Eastern Polk Regional Development. A firm assisted with the new concept and provided an assessment along with new ideas.

Motion by Enos, seconded by Pepper, to close the Regular Meeting at 6:39 p.m. and move into the Public Hearing. Roll Call: Ayes: Lohse, Pepper, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried 4-0.

12. **HEARING** – Hold Hearing and Consider Resolution Authorizing and Providing for the Issuance of Not to Exceed \$5,000,000 Aggregate Principal Amount of Healthcare Facilities Revenue Refunding Bonds (Luther Park Heath Center, Inc. Project), Series 2016A and Approving the Execution of Documents Relating to the Series 2016A Bonds, and Related Matters

No public comments.

Motion by Enos, seconded by Pepper, to close the Public Hearing at 6:40 p.m. and move back into the regular City Council meeting. Roll Call: Ayes: Lohse, Pepper, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried 4-0.

10. **RESOLUTION NO. 16-185** – Resolution Authorizing and Providing for the Issuance of Not to Exceed \$5,000,000 Aggregate Principal Amount of Healthcare Facilities Revenue Refunding Bonds (Luther Park Heath Center, Inc. Project), Series 2016A and Approving the Execution of Documents Relating to the Series 2016A Bonds, and Related Matters

Motion by Enos, seconded by Pepper, to approve RESOLUTION NO. 16-185. Roll Call: Ayes: Lohse, Pepper, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried 4-0.

13. **RESOLUTION NO. 16-186** – Resolution setting the date for the Public Hearing on Establishment of the Connection Fee District and Authorization of the Notices

Motion by Enos, seconded by Peffer, to approve RESOLUTION NO. 16-186. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried 4-0.

14. **RESOLUTION NO. 16-187** – Resolution approving PFM Financial Planning Services Agreement

Motion by Enos, seconded by Keeler, to approve RESOLUTION NO. 16-187. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried 4-0.

15. **RESOLUTION NO. 16-188** – Resolution approving the Memorial Items Policy

Motion by Peffer, seconded by Enos, to approve RESOLUTION NO. 16-188. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried 4-0.

16. **RESOLUTION NO. 16-189** - Resolution approving the Bondurant Little League Lease

Motion by Peffer, seconded by Enos, to amend RESOLUTION NO. 16-189 to include that the Little League will replace the equipment they are currently leasing at their cost. Roll Call: Ayes: Lohse, Peffer, Enos. Nays: Keeler. Absent: Elrod. Motion Carried 3-1.

Motion by Peffer, seconded by Enos, to approve RESOLUTION NO. 16-189 as amended. Roll Call: Ayes: Lohse, Peffer, Enos. Nays: Keeler. Absent: Elrod. Motion Carried 3-1.

17. **RESOLUTION NO. 16-190** – Resolution approving the permit for the Pedaler’s Jamboree event

Motion by Enos, seconded by Keeler, to approve RESOLUTION NO. 16-190. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried 4-0.

18. **RESOLUTION NO. 16-191** – Resolution approving City Council Meeting Dates for CY 2017

Motion by Peffer, seconded by Keeler, to approve RESOLUTION NO. 16-191. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried 4-0.

19. **RESOLUTION NO. 16-192** – Resolution of appreciation to the Polk County Sheriff’s Department for their donation to Bondurant Emergency Services

Motion by Enos, seconded by Peffer, to approve RESOLUTION NO. 16-192. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried 4-0.

20. **RESOLUTION NO. 16-193** - Resolution supporting the Home Base Iowa Initiative

Motion by Enos, seconded by Lohse, to approve RESOLUTION NO. 16-193. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried 4-0.

21. **RESOLUTION NO. 16-194** – Resolution approving Change Order #2 for RW Excavating and Dozing for the Gay Lea Wilson Trail Segment 3 Project

Motion by Lohse, seconded by Enos, to approve RESOLUTION NO. 16-194. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried 4-0.

22. **ORDINANCE NO. 16-215** – (Third Reading) Ordinance amending Chapter 92, Water Rates, Removing the Elderly Service Availability Charge of \$3.57 Effective 1/1/17

Motion by Peffer, seconded by Keeler, to approve the third and final reading of ORDINANCE NO. 16-215. Roll Call: Ayes: Lohse, Peffer, Keeler. Nays: Enos. Absent: Elrod. Motion Carried 3-1.

23. **ORDINANCE NO. 16-216** – (Third Reading) Ordinance amending, Chapter 106, Collection of Solid Waste, of the City Code of the City of Bondurant, Iowa, by Removing Elderly 48 Gallon Toter Rate of \$7.67 Effective 1/1/17

Motion by Peffer, seconded by Keeler, to approve the third and final reading of ORDINANCE NO. 16-216. Roll Call: Ayes: Lohse, Peffer, Keeler. Nays: Enos. Absent: Elrod. Motion Carried 3-1.

24. **ORDINANCE NO. 16-218** – (First Reading) Ordinance amending the City Code of the City of Bondurant, Iowa, by Amending Chapter 65 – Stop Required

Motion by Peffer, seconded by Keeler, to waive the first and second reading, and approve the third and final reading of ORDINANCE NO. 16-218. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried 4-0.

25. **ORDINANCE NO. 16-219** – (First Reading) Ordinance amending the Zoning Code of the City of Bondurant, Iowa, by Amending Chapter 178 – District Regulations

Motion by Lohse, seconded by Enos, to approve the first reading of ORDINANCE NO. 16-219. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried 4-0.

26. Discussion Items –

- a. Process for Evaluating City Administrator Consultant Proposals

The Council requested to have scoring criteria when they are selecting consultants to interview. Selection of who to interview will be decided at the November 21 Council Meeting and interviews will be conducted at a Special Meeting held on December 12.

Motion by Enos, seconded by Peffer, to close the Regular Meeting at 7:53 p.m. and move into Closed Session. Roll Call: Ayes: Lohse, Peffer, Enos, Keeler. Nays: None. Absent: Elrod. Motion Carried 4-0.

27. **CLOSED SESSION** – Pursuant to Iowa Code 21.5.1(c) to discuss potential litigation

Mayor Sullivan closed the Closed Session at 8:28 p.m. and moved back into the Regular City Council Meeting.

Council Member Peffer left at 8:28 p.m.

28. Reports / Comments and appropriate action thereon:

- a. Mayor – Updates on meetings attendance.
- b. City Administrator – Ensured a quorum for the November 16 Special Meeting.
- c. Council Members
 - Enos – None.
 - Keeler – CVB meeting, Conference update, Library update, new sign, resident requested that Closed Sessions are after Council comments.
 - Lohse – Arena update.
- d. City Attorney – None.

29. Adjournment

Moved by Lohse, seconded by Enos, to adjourn the meeting at 8:37 p.m. Vote on Motion 3-0. Motion declared carried unanimously.

Shelby Hagan, City Clerk

ATTEST:

Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on November 7, 2016, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Curt Sullivan, Mayor