

BONDURANT CITY COUNCIL  
Minutes  
September 19, 2016 6:00 P.M.  
Bondurant City Center

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Wes Enos, Council Member Doug Elrod, Council Member Bob Pepper

Absent: Council Member Jen Keeler, Council Member Brian Lohse

City Officials

Present: City Administrator Mark Arentsen, City Clerk Shelby Hagan, City Engineer Bob Veenstra, City Attorney David Brick, Recreation Coordinator Molly Rupert

2. Call to Order and Declaring a Quorum

Mayor Curt Sullivan called the meeting to order at 6:00 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared - None.

5. Perfecting and Approval of the Agenda

Motion made by Pepper, seconded by Elrod, to approve the agenda. Vote on Motion 3-0. Motion declared carried unanimously.

6. Consent Agenda:

*All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.*

- a. Approval of the City Council Meeting Minutes of September 6, 2016
- b. Receive and File – Parks & Rec. Board Meeting Minutes of August 22, 2016
- c. Receive and File – Library Board Meeting Minutes of July 7, 2016 & Librarian Report
- d. Claims Report & Bondurant Financial Statement (emailed 09/16/16)
- e. Tax Abatement Applications

Motion by Enos, seconded by Pepper, to approve the Consent Agenda. Vote on Motion 3-0. Motion declared carried unanimously.

7. Polk County Sheriff's Report – Deputy Matt Schnur reported to Council that they have been focusing on juvenile based issues in Bondurant.

8. Guests requesting to address the City Council – Isiah Klapp, 1007 Grant Street, South, explained to Council his concerns with the trail being installed in front of his house. City Engineer Bob Veenstra commented on the concerns.

9. **RESOLUTION NO. 16-115** – Resolution approving the City Encroachment Policy

Moved by Peffer, seconded by Enos, to approve RESOLUTION NO. 16-115. Roll Call: Ayes: Peffer, Enos, Elrod. Nays: None. Absent: Lohse, Keeler. Motion Carried 3-0.

10. **RESOLUTION NO. 16-160** - Resolution approving Iowa Interactive as a Online Registration Service Provider

Moved by Enos, seconded by Elrod, to approve RESOLUTION NO. 16-160. Roll Call: Ayes: Peffer, Enos, Elrod. Nays: None. Absent: Lohse, Keeler. Motion Carried 3-0.

11. **ORDINANCE NO. 16-215** – (Second Reading) Ordinance amending Chapter 92, Water Rates, Removing the Elderly Service Availability Charge of \$3.57 Effective 1/1/17

Moved by Elrod, seconded by Enos, to table the second reading of ORDINANCE NO. 16-215. Roll Call: Ayes: Peffer, Enos, Elrod. Nays: None. Absent: Lohse, Keeler. Motion Carried 3-0.

12. **ORDINANCE NO. 16-216** – (Second Reading) Ordinance amending, Chapter 106, Collection of Solid Waste, of the City Code of the City of Bondurant, Iowa, by Removing Elderly 48 Gallon Toter Rate of \$7.67

Moved by Elrod, seconded by Enos, to table the second reading of ORDINANCE NO. 16-216. Roll Call: Ayes: Peffer, Enos, Elrod. Nays: None. Absent: Lohse, Keeler. Motion Carried 3-0.

Moved by Enos, seconded by Peffer, to close the regular City Council meeting at 6:51 p.m. and move into Closed Session. Roll Call: Ayes: Peffer, Enos, Elrod. Nays: None. Absent: Lohse, Keeler. Motion Carried 3-0.

13. **CLOSED SESSION** – Pursuant to Iowa Code 21.5.1(c) to discuss potential litigation

Mayor Sullivan closed the Closed Session at 7:16 p.m. and moved back into the regular City Council meeting.

14. Discussion Items –

- a. Bee Keeping – Council Member Enos reported a resident’s concern about another resident’s beehive. This will be discussed at the next Council meeting.
- b. Memorial Items Policy – A draft policy was distributed and discussed. Other communities’ policies will be taken into consideration for the final draft.
- c. Old Town Tree Maintenance – There are several areas around town that are not compliant with the City Code. Public Works Staff will create a list, and letters will be sent out.
- d. City Administrator Position Filling Timeline – City Administrator Arentsen explained the timeline to the Council. Council agreed with the timeline as presented.

15. Reports / Comments and appropriate action thereon:

- a. Mayor – Minimum wage Ordinance.
- b. City Administrator –Lake Petocka restrooms done, trail work underway, bike ride yesterday, Board of Adjustment meeting, BRSC meeting rescheduled, playground mulch for City Park, Open House for the Business Center.
- c. Council Members
  - Elrod – Absent on November 7.
  - Enos – None.
  - Peffer – EPRD meeting, Home Base Iowa, arena.
- d. City Attorney – Minimum wage Ordinance.

21. Adjournment

Moved by Peffer, seconded by Elrod, to adjourn the meeting at 7:38 p.m. Vote on Motion 3-0.  
Motion declared carried unanimously.

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Shelby Hagan, City Clerk

ATTEST:

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Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on September 19, 2016, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Curt Sullivan, Mayor