

BONDURANT CITY COUNCIL
Minutes
January 18, 2016 6:00 P.M.
Bondurant City Center

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Bob Pepper, Council Member Wes Enos,
Council Member Jennifer Keeler

Absent: Council Member Brian Lohse, Council Member Doug Elrod

City Officials

Present: City Administrator Mark Arentsen, City Clerk Shelby Hagan, Finance Director
Lori Dunham

2. Call to Order and Declaring a Quorum

Mayor Curt Sullivan called the meeting to order at 6:00 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared - None.

5. Perfecting and Approval of the Agenda

Motion made by Enos, seconded by Pepper, to approve the agenda. Vote on Motion 3-0. Motion declared carried unanimously.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of the City Council Meeting Minutes of January 04, 2016
- b. Receive and File - Planning and Zoning Commission Minutes of December 17, 2015
- c. Receive and File - Library Board Meeting Minutes of December 2015 and Librarian Report
- d. Claims Report and December 2015 City of Bondurant Financial Statements (emailed 01/12/16)
- e. Utility Delinquent Listing as of 12/31/15
- f. Tax Abatement Applications

Moved by Pepper, seconded by Enos, to amend the City Council Meeting Minutes of January 04, 2016 striking the last sentence of the discussion on item #18. Vote on Motion 3-0. Motion declared carried unanimously.

Moved by Enos, seconded by Pepper, to approve the Consent Agenda as amended. Vote on Motion 3-0. Motion declared carried unanimously.

7. Polk County Sheriff's Report - Due to the absence of Chief Joe Simon, Polk County Sheriff's Department, Enos moved to table the Sheriff's Report, seconded by Pepper.

8. Guests requesting to address the City Council - None.
9. **LEGISLATIVE UPDATE** - State Representative, Zach Nunn

State Representative Zach Nunn discussed topics being addressed during this legislative session, which began on January 11, 2016. A main topic of discussion is education and the amount of money the state is going to invest. Other items addressed between Council and State Representative Nunn were as follows: Bondurant's Census count, the school bond, Mediacom access, the Governor's Water Quality Initiatives, emergency services communication, and college tuition.

10. **RESOLUTION NO. 16-08** - Resolution setting the date for public hearing on proposal to enter into a Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$1,130,000 and setting the date for the sale of General Obligation Urban Renewal Refunding Bonds, Series 2016A and authorizing the use of a preliminary official statement in connection therewith

Moved by Pepper, seconded by Enos, to approve RESOLUTION NO. 16-08. Roll Call Vote: Ayes: Pepper, Enos, Keeler. Nays: None. Absent: Lohse, Elrod. Motion Carried 3-0.

11. **RESOLUTION NO. 16-09** - Resolution providing for notice of hearing on proposed amendment to the revitalization plan for Bondurant Commercial/Residential Urban Revitalization Area

Moved by Enos, seconded by Keeler, to approve RESOLUTION NO. 16-09. Roll Call: Ayes: Pepper, Enos, Keeler. Nays: None. Absent: Lohse, Elrod. Motion Carried 3-0.

12. **RESOLUTION NO. 16-10** - Resolution approving the Letter of Engagement from Dorsey & Whitney, LLP regarding their role as special legal counsel for the City of Bondurant

Moved by Enos, seconded by Pepper, to approve RESOLUTION NO. 16-10. Roll Call: Ayes: Pepper, Enos, Keeler. Nays: None. Absent: Lohse, Elrod. Motion Carried 3-0.

13. **RESOLUTION NO. 16-11** - Resolution authorizing adoption of Policies and Procedures Regarding Municipal Securities Disclosure

Moved by Pepper, seconded by Enos, to approve RESOLUTION NO. 16-11. Roll Call: Ayes: Pepper, Enos, Keeler. Nays: None. Absent: Lohse, Elrod. Motion Carried 3-0.

14. **RESOLUTION NO. 16-12** - Resolution approving the purchase of two pickup trucks from Stivers Ford Lincoln, 1450 Hickman Rd, Waukee, Iowa 50263

Moved by Pepper, seconded by Enos, to approve RESOLUTION NO. 16-12. Roll Call: Ayes: Pepper, Enos, Keeler. Nays: None. Absent: Lohse, Elrod. Motion Carried 3-0.

15. **RESOLUTION NO. 16-13** - Resolution authorizing and directing the City Administrator to Write Off Certain Emergency Services Accounts

Moved by Enos, seconded by Peffer, to approve RESOLUTION NO. 16-13. Roll Call: Ayes: Peffer, Enos, Keeler. Nays: None. Absent: Lohse, Elrod. Motion Carried 3-0.

16. **RESOLUTION NO. 16-14** - Resolution approving the Tax Parcel Limits Change, Charles & Donna Speas, 9001 NE 80th Street

Moved by Enos, seconded by Keeler, to approve RESOLUTION NO. 16-14. Roll Call: Ayes: Peffer, Enos, Keeler. Nays: None. Absent: Lohse, Elrod. Motion Carried 3-0.

17. **RESOLUTION NO. 16-15** - Resolution approving the Arbor Ridge Villas Building Renderings

Travis Sisson of Peak Development Corporation explained the renderings presented to the Council. Sisson informed the Council of the timeline and the changes to the multi-level buildings that will be closest to Grant Street North. Work is set to begin in March or April.

Moved by Enos, seconded by Peffer, to approve RESOLUTION NO. 16-15. Roll Call: Ayes: Peffer, Enos, Keeler. Nays: None. Absent: Lohse, Elrod. Motion Carried 3-0.

18. **RESOLUTION NO. 16-16** - Resolution appreciating Michelle Wells for her time of service

Moved by Enos, seconded by Peffer, to approve RESOLUTION NO. 16-16. Roll Call: Ayes: Peffer, Enos, Keeler. Nays: None. Absent: Lohse, Elrod. Motion Carried 3-0.

19. **RESOLUTION NO. 16-17** - Resolution recognizing Kaylee Seitzer for her accomplishments at the 2015 National Championship for the NFL Punt, Pass and Kick Competition

Mayor Sullivan sends his congratulations to Kaylee for her success. Council Member Keeler questioned publication on media. City Clerk Hagan informed the Council the news was on our media and will be in the Altoona-Herald.

Moved by Peffer, seconded by Keeler, to approve RESOLUTION NO. 16-17. Roll Call: Ayes: Peffer, Enos, Keeler. Nays: None. Absent: Lohse, Elrod. Motion Carried 3-0.

20. Discussion Items –

- a. FY17 Budget - Finance Director Lori Dunham sent the budget via email to Council. Council had no questions regarding the budget for the upcoming fiscal year.
- b. Monthly Chipping Service - City Administrator Arentsen would like to offer a drop off to the residents of Bondurant rather than the door-to-door service. This would prolong the life of equipment. The Iowa Department of Transportation are also changing their rules for CDLs, and hauling the chipper would require a Class A CDL. Council Member Enos mentioned that this topic could be discussed at an upcoming meeting when Metro Waste Authority Executive Director Reo Menning is present. City Administrator Arentsen mentioned that Altoona burns quarterly at their drop site. The City would still offer Spring and Fall Clean Up.

- c. Council/Library Liaison Exchange - Library Board Member Michelle Klinker-Feld discussed that the Board is interested in having a liaison. Council Member Keeler volunteered to serve.

21. Reports / Comments and appropriate action thereon:

- a. Mayor - Reported on the Bondurant Chamber of Commerce Annual Dinner, would like to have more conversations regarding sewer rate reduction.
- b. City Administrator - New employee status update, the site for the restrooms at Lake Petocka have been scraped, the DNR will be stocking trout on January 30, 2016, the City received \$250 from MidAmerican Energy for the Merry & Bright Parade
- c. Council Members
 - Lohse - Absent
 - Peffer - Attending the EPRD meeting on Thursday at Prairie Meadows.
 - Enos - Due to the CVB meetings are the same night as MWA meetings, the City of Bondurant needs a different representative to serve on the board. Council Member Keeler and Council Member Peffer are both interested.
 - Keeler - Attended the Bondurant Chamber of Commerce Annual Dinner, enjoyed Mark's presentation during the event, encourage the Council to vote prior to next meeting regarding the school bond referendum.
 - Elrod - Absent

22. Adjournment

Moved by Peffer, seconded by Keeler, to adjourn the meeting at 6:52 p.m. Vote on Motion 3-0. Motion declared carried unanimously.

Shelby Hagan, City Clerk

ATTEST:

Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on January 18, 2016, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Curt Sullivan, Mayor