

BONDURANT CITY COUNCIL
Minutes
August 15, 2016 6:00 P.M.
Bondurant City Center

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Jennifer Keeler, Council Member Brian Lohse, Council Member Doug Elrod

Absent: Council Member Bob Pepper

City Officials

Present: City Administrator Mark Arentsen, City Clerk Shelby Hagan, City Engineer Bob Veenstra, Finance Director Lori Dunham

2. Call to Order and Declaring a Quorum

Mayor Curt Sullivan called the meeting to order at 6:00 p.m. and declared a quorum.

Mayor Sullivan requested a moment of silence for the late Deputy Chief Chris Poulson. Our thoughts and prayers are with his family, the fire department and the first responder community as a whole.

3. Pledge of Allegiance

4. Abstentions declared - None.

5. Perfecting and Approval of the Agenda

Motion made by Enos, seconded by Elrod, to approve the agenda. Vote on Motion 4-0. Motion declared carried unanimously.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of the City Council Meeting Minutes of August 1, 2016
- b. Receive and File – Librarian Report
- c. Claims Report & Bondurant July Financial Statement (emailed 08/10/16)
- d. Tax Abatement Applications
- e. Special Event Applications
- f. Street Closing Application

Motion by Enos, seconded by Lohse, to approve the Consent Agenda. Vote on Motion 4-0. Motion declared carried unanimously.

7. Polk County Sheriff's Report – Quiet month. Mayor Sullivan informed the Deputy about the security system the City is looking into for City Park.

8. Guests requesting to address the City Council – Betty Pope, 1205 15th Street, Southwest, presented Council with a portrait of A.C. Bondurant. His great-granddaughter, Mary Jean Lincoln Felder May, wanted to donate it to City Hall. May graduated from Bondurant in 1941. Pope explained there is some history literature on the back of the portrait.

9. **PRESENTATION** – Water Trails and Greenways, Teva Dawson, Des Moines Area MPO

The Greater Des Moines Water Trails and Greenways Master Plan is a vision for our rivers, creeks and greenways. It is the first regional water trails plan, and once the plan is implemented, it will give the people a variety of user experiences. The Des Moines Area MPO plans to have the Master Plan completed by fall 2016.

10. **RESOLUTION NO. 16-138** – Resolution of appreciation for Chris Poulson for his years of service to the community as a member of the Bondurant Emergency Services and Bondurant Emergency Services Association

Chief Aaron Kreuder reported that Deputy Chief Poulson was on the department for twenty-five years. He has been battling cancer for the past three years. The visitation will be held this Friday, August 19, and the funeral is Saturday, August 20. The family requested a traditional fire fighter funeral which includes a procession. Chief Kreuder expects over 1,000 uniform fire fighters from all over the country and ten miles of fire trucks this weekend. Deputy Chief Poulson will be cremated; after the funeral, he will ride in 4130 and backed into the station one last time. Refreshments will be held back at the church.

Moved by Lohse, seconded by Elrod, to approve RESOLUTION NO. 16-138. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

11. **RESOLUTION NO. 16-139** – Resolution approving the Final Plat for Bluejay Landing Plat 1

Jared Murray of Civil Design Advantage, 3405 Southeast Crossroads Drive, Suite G, Grimes, Iowa, presented to Council the Final Plat for Bluejay Landing Plat 1. It includes ten duplex lots and thirty-one single-family lots.

Moved by Enos, seconded by Lohse, to approve RESOLUTION NO. 16-139. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

12. **RESOLUTION NO. 16-140** - Resolution setting a Public Hearing to discuss the proposed City of Bondurant acquisition of property by eminent domain regarding the lot located in Bondurant, Polk County, Iowa, and legally described as: Outlet X in Paine Heights Plat 3, an Official Plat, now included in and forming a part of the City of Bondurant, Polk County, Iowa

Moved by Lohse, seconded by Enos, to approve RESOLUTION NO. 16-140. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

13. **RESOLUTION NO. 16-141** – Resolution approving partial payment to Nisley Construction for the City Park Shelter in the amount of \$2,500.00

Moved by Enos, seconded by Lohse, to approve RESOLUTION NO. 16-141. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

14. **RESOLUTION NO. 16-142** – Resolution setting the date of a Public Hearing for the purpose of amending the current budget of the City of Bondurant for the Fiscal Year ending June 30, 2017

Moved by Enos, seconded by Elrod, to approve RESOLUTION NO. 16-142. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

15. **RESOLUTION NO. 16-143** – Resolution revising the City of Bondurant Employee Handbook to include Workers Compensation Steps

Moved by Enos, seconded by Keeler, to approve RESOLUTION NO. 16-143. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

16. **RESOLUTION NO. 16-144** – Resolution approving the Street Closing Application extension for the RVTV Cy-Hawk Showdown event on September 9, 2016

Council expressed concerns with parking, school routes, and residential access. Chamber Director, Laura McNichols informed Council that the committee will address those issues and formulate a solution.

Moved by Enos, seconded by Lohse, to approve RESOLUTION NO. 16-144. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

17. Discussion Items –

a. Need for Financial Review – Council agreed to a financial review presentation from Finance Director Lori Dunham on the November 21, 2016 regular City Council meeting.

18. Reports / Comments and appropriate action thereon:

a. Mayor – Attended a meeting for economic growth and minimum wage, reported an update on Polk County's timeline and stance on the minimum wage issue.

b. City Administrator – Concrete at Lake Petocka is done, water fountain will be mounted this week, door locks ordered, Tami Russell has expressed that she will not be renewing her position on the Planning and Zoning Commission, submitted the REAP Grant, work on three items from previous REAP Grant are close to complete, 802 Citizen Surveys were sent out, City Hall parking lot lighting, the preconstruction meeting for the Trail Project is this month, City Park Shelter was on the SVPA calendar this month.

- c. Council Members

Elrod – Planning and Zoning joint meeting, attended the joint meeting between the City and Little League.

Keeler – Deputy Chief Poulson's visitation and funeral arrangements, board vacancies, work session next Monday at 7:00 p.m.

Enos – None.

Lohse – BRSC discussion item next Council meeting, Koester work is projecting to have footings in the ground by the end of winter so construction can happen in the spring.

Moved by Enos, seconded by Elrod, to close the Regular City Council Meeting at 7:43 p.m. and move into Closed Session. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

19. CLOSED SESSION - Pursuant to Iowa Code 21(1)(i) to discuss and evaluate the performance of a city employee

Mayor Sullivan closed the Closed Session to return to the Regular City Council Meeting at 8:05 p.m.

21. Adjournment

Moved by Lohse, seconded by Enos, to adjourn the meeting at 8:05 p.m. Vote on Motion 4-0. Motion declared carried unanimously.

Shelby Hagan, City Clerk

ATTEST:

Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on August 15, 2016, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Curt Sullivan, Mayor