

BONDURANT CITY COUNCIL
Minutes
July 18, 2016 6:00 P.M.
Bondurant City Center

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Jennifer Keeler, Council Member Bob Peffer, Council Member Doug Elrod

Absent: Council Member Brian Lohse, Council Member Wes Enos

City Officials

Present: City Administrator Mark Arentsen, City Clerk Shelby Hagan, City Engineer Bob Veenstra

2. Call to Order and Declaring a Quorum

Mayor Curt Sullivan called the meeting to order at 6:02 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared - None.

5. Perfecting and Approval of the Agenda

Motion made by Peffer, seconded by Elrod, to approve the agenda. Vote on Motion 3-0. Motion declared carried unanimously.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of the City Council Meeting Minutes of July 5, 2016
- b. Receive and File - Planning and Zoning Commission Minutes of June 23, 2016
- c. Receive and File - Library Board Meeting Minutes of June 1, 2016 & Librarian Report
- d. Receive and File - Parks and Recreation Board Minutes of June 16, 2016
- e. Claims Report & City of Bondurant June 2016 Financial Statement (emailed 07/12/16)
- f. Tax Abatement Applications
- g. Special Events Applications

Motion by Keeler, seconded by Elrod, to approve the Consent Agenda. Vote on Motion 3-0. Motion declared carried unanimously.

7. Polk County Sheriff's Report - Chief Tim Krum reported 111 calls over the last month. Chief Krum also updated the Council on the recent fraud cases reported in Bondurant. He encourages residents to make a report if they were affected to help investigators with the case.

8. Guests requesting to address the City Council - Bryan Pinnick, 3409 Hawthorn Drive, Southwest, addressed Council regarding an invoice he would like reimbursed. Pinnick experienced sewer backup. City Administrator Arentsen will seek more information from the Public Works Staff regarding this issue.

9. **PRESENTATION** - Iowa Interactive, Michelle O'Reilly

Michelle O'Reilly presented to Council the features Iowa Interactive could provide to the City. This includes: payment processing, online registration, permit applications, etc. The portal would be custom tailored and users would encounter minimum fees.

10. **RESOLUTION NO. 16-127** - Resolution approving the Class B Beer (BB) (Includes Wine Coolers) and Outdoor Service application for Reclaimed Rails, 101 Main Street, Southeast

Moved by Pepper, seconded by Keeler, to approve RESOLUTION NO. 16-127. Roll Call: Ayes: Pepper, Keeler, Elrod. Nays: None. Absent: Lohse, Enos. Motion Carried 3-0.

11. **RESOLUTION NO. 16-119** – Resolution approving the CBRE Commission Agreement

Moved by Pepper, seconded by Keeler, to approve RESOLUTION NO. 16-119. Roll Call: Ayes: Pepper, Keeler, Elrod. Nays: None. Absent: Lohse, Enos. Motion Carried 3-0.

12. **RESOLUTION NO. 16-128** – Resolution approving a \$100 donation to Friends of Chichaqua Valley Trail to contribute towards the University of Iowa Marketing Study

Moved by Elrod, seconded by Keeler, to approve RESOLUTION NO. 16-128. Roll Call: Ayes: Pepper, Keeler, Elrod. Nays: None. Absent: Lohse, Enos. Motion Carried 3-0.

13. **RESOLUTION NO. 16-129** - Resolution approving the Transfer of \$280,000 from the Sewer Checking into the Sewer Development Construction Fund for the Wolf Creek Sewer Extension

Moved by Pepper, seconded by Elrod, to approve RESOLUTION NO. 16-129. Roll Call: Ayes: Pepper, Keeler, Elrod. Nays: None. Absent: Lohse, Enos. Motion Carried 3-0.

14. **RESOLUTION NO. 16-130** - Resolution approving the Appointments of Primary and Alternate Contacts to Represent Member with the Iowa Communities Assurance Pool (ICAP)

Moved by Keeler, seconded by Pepper, to approve RESOLUTION NO. 16-130. Roll Call: Ayes: Pepper, Keeler, Elrod. Nays: None. Absent: Lohse, Enos. Motion Carried 3-0.

15. **RESOLUTION NO. 16-131** - Resolution approving the Street Closing Application for Founders Irish Pub for a Live Music Event on August 5, 2016

Moved by Pepper, seconded by Elrod, to approve RESOLUTION NO. 16-131. Roll Call: Ayes: Pepper, Keeler, Elrod. Nays: None. Absent: Lohse, Enos. Motion Carried 3-0.

16. **RESOLUTION NO. 16-132** - Resolution approving the appointment of Dennis Lyman to the Parks and Recreation Board

Moved by Keeler, seconded by Elrod, to approve RESOLUTION NO. 16-132. Roll Call: Ayes: Pepper, Keeler, Elrod. Nays: None. Absent: Lohse, Enos. Motion Carried 3-0.

19. Discussion Items –

- a. Bulk Regulations – The Planning and Zoning Commission recommended seven foot setbacks for the eleven R1 lots in Sankey Summit's Plat 1. Council agreed. City Administrator Arentsen will contact City Attorney David Brick to discuss the next step in this process. Council and Planning and Zoning will schedule a joint work session to discuss changing the bulk regulation requirements. Developers, builders, realtors, etc. will be invited. A resolution will be on the next Planning & Zoning Agenda.
- b. Street Closing Application – The Council supported the changes reflecting the Noise Ordinance and ending times of the updated application.

20. Reports / Comments and appropriate action thereon:

- a. Mayor – Meeting with Little League representatives on Wednesday, asked Council Members to submit their paperwork for the City Administrator evaluation, the recent fraud case could

be used as an opportunity to educate the community, letter from Congressman Young regarding Trees Forever

- b. City Administrator – Lake Petocka Restrooms should be done by the end of the month, bids for the Gay Lea Wilson Trail extension down Grant Street, South are due tomorrow, attended the City Managers Conference last week, informed Council about the upcoming process for the City Administrator vacancy next year, Blue Jay Landing Plat 2, Jazz in July recap.
- c. Council Members

Keeler – Meet the Teacher Night is the same night as the work session, suggests pushing the work session back to 7:00 p.m., Sidewalk Chalk Contest and Jazz in July was a success.

Elrod – Two Planning and Zoning Commission Members terms are expiring at the end of this year.

Peffer – No EPRD meeting this month, attended the EPRD golf outing, attended the Parks and Recreation meeting to discuss the Encroachment Policy, invited Parks and Recreation Board to the work session on August 22, 2016, Tree Board update.

21. Adjournment

Moved by Peffer, seconded by Lohse, to adjourn the meeting at 7:49 p.m. Vote on Motion 3-0. Motion declared carried unanimously.

Shelby Hagan, City Clerk

ATTEST:

Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on July 18, 2016, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Curt Sullivan, Mayor