

BONDURANT CITY COUNCIL  
Minutes  
June 20, 2016 6:00 P.M.  
Bondurant City Center

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Jennifer Keeler, Council Member Bob Peffer, Council Member Wes Enos, Council Member Doug Elrod

Absent: Council Member Brian Lohse

City Officials

Present: City Administrator Mark Arentsen, City Clerk Shelby Hagan, City Engineer Bob Veenstra, Finance Director Lori Dunham, Utility Billing Clerk Misty Richardson-Kugler, Building Inspector Jason Van Ausdall, Administrative Assistant Nicole Van Houten, Recreation Coordinator Molly Rupert

2. Call to Order and Declaring a Quorum

Mayor Curt Sullivan called the meeting to order at 6:01 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared - None.

5. Perfecting and Approval of the Agenda

Motion made by Peffer, seconded by Enos, to amend the agenda moving item number 18 to 8a. Vote on Motion 4-0. Motion declared carried unanimously.

Motion made by Keeler, seconded by Enos, to approve the agenda as amended. Vote on Motion 4-0. Motion declared carried unanimously.

6. Consent Agenda:

*All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.*

- a. Approval of the City Council Meeting Minutes of June 6, 2016
- b. Receive and File - Planning and Zoning Commission Minutes of May 26, 2016
- c. Receive and File - Parks and Recreation Board Minutes of May 19, 2016
- d. Claims Report & City of Bondurant Financial Statements (emailed 06/08/16)
- e. Tax Abatement Applications

Motion by Enos, seconded by Peffer, to approve the Consent Agenda. Vote on Motion 4-0. Motion declared carried unanimously.

7. Polk County Sheriff's Report – Quiet month. Council Member Keeler questioned the break-ins on Jefferson Avenue, Southeast.

8. Guests requesting to address the City Council - Zach Nunn, Representative of Iowa House District 30, thanked Mayor Sullivan for his work on Home Base Iowa and presented him with a Challenge Coin.

Jeremy Ripperger, 229 Tailfeather Drive, Northwest, addressed Council requesting Tailfeather Drive, Northwest and Deer Ridge Drive, Northwest becoming a four-way stop. Ripperger expressed his concerns with the increase of traffic with the additional developments in the area.

a. Jason Lozano, 620 Mulberry Drive, Northwest, explained to Council the letter he received from the City Administrator. Lozano expressed his concerns of the proposed encroachment policy, and would like to continue maintaining the area behind his property.

Craig Rehor, 624 Mulberry Drive, Northwest, stated his concerns with the encroachment policy and believes it is a conflict of interest. Rehor would be interested in purchasing or leasing the City property behind his house to maintain.

Ryan Cook, 405 Mallard Pointe Drive, Northwest, explained to Council that he mows the west side of Mud Creek behind their property. Cook believes the neighboring properties are only assisting the City, and should allow them to mow.

Nic Robinson, 608 Mulberry Drive, Northwest, agrees to let the homeowners maintain the area behind their property. Robinson stated that he is in violation with a garden and mows as well. His main concern is weed control.

Summer Hollingshead, 606 Mulberry Drive, Northwest, is also in violation of the proposed encroachment policy. Hollingshead expressed her concerns about the debris that collects in the storm sewers.

Eric Morrow, 403 Mallard Pointe Drive, Northwest, expressed interest in buying or leasing the City's property behind their property for beautification and weed control.

Jamie Kurtz, 353 Aspen Drive, Northwest, expressed her concerns with mowing the area due to the wildlife. Kurtz enjoys the natural landscaping behind her property.

18. **RESOLUTION NO. 16-115** - Resolution approving the City Encroachment Policy

Moved by Pepper, seconded by Elrod, to table RESOLUTION NO. 16-115. Roll Call: Ayes: Pepper, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

9. **RESOLUTION NO. 16-106** - Resolution approving the award of the District 30 Tile Replacement Under Grant Street to Pohlmeier Construction, Inc.

Moved by Keeler, seconded by Enos, to amend RESOLUTION NO. 16-106 changing the completion date to August 8, 2016. Roll Call: Ayes: Pepper, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

Moved by Enos, seconded by Pepper, to approve RESOLUTION NO. 16-106 as amended. Roll Call: Ayes: Pepper, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

10. **RESOLUTION NO. 16-107** - Resolution approving the City of Bondurant Equipment Borrowing Policy

Moved by Pepper, seconded by Enos, to approve RESOLUTION NO. 16-107. Roll Call: Ayes: Pepper, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

11. **RESOLUTION NO. 16-108** - Resolution approving the Municipal Employee Wages for the 2017 Fiscal Year, Excluding City Administrator, Emergency Services and Library Staff

Moved by Enos, seconded by Keeler, to approve RESOLUTION NO. 16-108. Roll Call: Ayes: Pepper, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

12. **RESOLUTION NO. 16-109** - Resolution approving the Bondurant Emergency Services Employee Wages for Fiscal Year 2017

Moved by Enos, seconded by Pepper, to approve RESOLUTION NO. 16-109. Roll Call: Ayes: Pepper, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

13. **RESOLUTION NO. 16-110** - Resolution approving increases to current building permit fees

Jason Van Ausdall, Veenstra & Kimm, explained to Council the reason for the fee increase for building permits. Bondurant was substantially lower than other Cities in the Metro.

Moved by Elrod, seconded by Enos, to approve RESOLUTION NO. 16-110. Roll Call: Ayes: Pepper, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

14. **RESOLUTION NO. 16-111** - Resolution approving a revised agreement with Veenstra & Kimm for building inspection services

Moved by Enos, seconded by Elrod, to approve RESOLUTION NO. 16-111. Roll Call: Ayes: Pepper, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

15. **RESOLUTION NO. 16-112** - Resolution approving the Site Plan for Landus Cooperative

Todd Drake and Jason Lemmert, Landus Cooperative, explained to Council the future plans for the site located at 2020 Second Street, Northeast.

Moved by Elrod, seconded by Pepper, to approve RESOLUTION NO. 16-112. Roll Call: Ayes: Pepper, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

16. **RESOLUTION NO. 16-113** - Resolution approving the Site Plan for Midwest Underground

Dan Folkman, Midwest Underground, explained to Council the improvements at 1106 32nd Street, Southwest.

Moved by Enos, seconded by Pepper, to approve RESOLUTION NO. 16-113. Roll Call: Ayes: Pepper, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

17. **RESOLUTION NO. 16-114** - Resolution approving the Site Plan for Bondurant Auto Body

Todd and Mary Hanrahan, Bondurant Auto Body, presented to Council the plans for their future shop located at 1002 Second Street, Northeast.

Moved by Pepper, seconded by Enos, to approve RESOLUTION NO. 16-114. Roll Call: Ayes: Pepper, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

19. **RESOLUTION NO. 16-116** - Resolution approving the Bondurant Post Office Lease

Moved by Enos, seconded by Pepper, to approve RESOLUTION NO. 16-116. Roll Call: Ayes: Pepper, Enos, Keeler, Elrod. Nays: None. Absent: Lohse. Motion Carried 4-0.

20. Reports / Comments and appropriate action thereon:

- a. Mayor - Unable to attend the BRAVO meeting tomorrow morning, attended the Polk County Board of Supervisor's meeting regarding minimum wage.
- b. City Administrator – Lake Petocka Restrooms, Road Use Funds are anticipated higher than expected, Iowa Arts Council will be visiting Bondurant Thursday, the Fire Station will be updating their interior lighting, Special Meeting for EZ Mart's Tobacco License (6/27/16), Flooring Company on Main Street, Southeast.
- c. Council Members
  - Keeler – Attended the Polk County Board of Supervisor's meeting, also attended the CVB meeting, questioned the problems with the electricity and the Carnival.
  - Elrod - None.
  - Peffer - EPRD are undergoing a name change (EPIC) and new marketing strategy, proposed a work session for the encroachment policy, would like more details with the Polk County Sheriff's report.
  - Enos - MWA has a new Executive Director, yard waste issue did not pass.

21. Adjournment

Moved by Peffer, seconded by Enos, to adjourn the meeting at 7:59 p.m. Vote on Motion 4-0. Motion declared carried unanimously.

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Shelby Hagan, City Clerk

ATTEST:

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Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on June 20, 2016, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

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Curt Sullivan, Mayor