

BONDURANT CITY COUNCIL
Minutes
June 6, 2016 6:00 P.M.
Bondurant City Center

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Jennifer Keeler, Council Member Bob Peffer, Council Member Brian Lohse

Absent: Council Member Doug Elrod, Council Member Wes Enos

City Officials

Present: City Administrator Mark Arentsen, City Clerk Shelby Hagan, City Engineer Bob Veenstra, City Attorney David Brick, Finance Director Lori Dunham, BRSC Manager Jason McGrann, Recreation Coordinator Molly Rupert

2. Call to Order and Declaring a Quorum

Mayor Curt Sullivan called the meeting to order at 6:02 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared - None.

5. Perfecting and Approval of the Agenda

Motion made by Lohse, seconded by Keeler, to approve the agenda. Vote on Motion 3-0. Motion declared carried unanimously.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of the City Council Meeting Minutes of May 16, 2016
- b. Receive and File - Planning and Zoning Commission Minutes of April 28, 2016
- c. Receive and File - Parks and Recreation Board Minutes of March 17, 2016 & April 21, 2016
- d. Receive and File - Library Board meeting Minutes of May 11, 2016 and Librarian Report
- e. Claims Report
- f. Delinquent Account Listing & Utility Billing Bad Debt Listing
- g. Tax Abatement Applications
- h. Special Event Applications

Motion by Peffer, seconded by Keeler, to approve the Consent Agenda. Vote on Motion 3-0. Motion declared carried unanimously.

7. Polk County Sheriff's Report – Routine month; unable to give update on the credit card skimmer and break-ins on Jefferson Avenue, Southeast.

8. Guests requesting to address the City Council - Amy Friedrichson Williams presented to Council the concept they would use to dedicate the Quad Fields to her nephew Landon Friedrichson who passed away of cancer a couple of months ago. The Council gave 100% support and instructed Williams to move forward. Williams will continue to update the Council throughout the process.

9. **RESOLUTION NO. 16-92** - Resolution approving the Street Closing Application for Brick Street Market on June 11, 2016

Moved by Pepper, seconded by Keeler, to approve RESOLUTION NO. 16-92. Roll Call: Ayes: Lohse, Pepper, Keeler. Nays: None. Absent: Enos, Elrod. Motion Carried 3-0.

10. **RESOLUTION NO. 16-93** – Resolution approving the Class B Beer (BB) (Includes Wine Coolers) and Outdoor Service application for Reclaimed Rails, 101 Main Street, Southeast

Moved by Pepper, seconded by Lohse, to approve RESOLUTION NO. 16-93. Roll Call: Ayes: Lohse, Pepper, Keeler. Nays: None. Absent: Enos, Elrod. Motion Carried 3-0.

11. **RESOLUTION NO. 16-94** – Resolution awarding the sale of the Former Water Distribution Plant Steel Building in the amount of \$220.00 to Aaron Denton

Moved by Lohse, seconded by Keeler, to approve RESOLUTION NO. 16-94. Roll Call: Ayes: Lohse, Pepper, Keeler. Nays: None. Absent: Enos, Elrod. Motion Carried 3-0.

12. **RESOLUTION NO. 16-95** - Resolution congratulating the Friends of Chichaqua Valley Trail on their award from Polk County Conservation

Moved by Pepper, seconded by Keeler, to approve RESOLUTION 16-95. Roll Call: Ayes: Lohse, Pepper, Keeler. Nays: None. Absent: Enos, Elrod. Motion Carried 3-0.

13. **RESOLUTION NO. 16-96** - Resolution approving the Tobacco-Free Parks Policy

Moved by Lohse, seconded by Pepper, to approve RESOLUTION 16-96. Roll Call: Ayes: Lohse, Pepper, Keeler. Nays: None. Absent: Enos, Elrod. Motion Carried 3-0.

14. **RESOLUTION NO. 16-97** - Resolution approving the Tobacco Permit Application for Casey's General Store #1861

Moved by Pepper, seconded by Lohse, to approve RESOLUTION NO. 16-97. Roll Call: Ayes: Lohse, Pepper, Keeler. Nays: None. Absent: Enos, Elrod. Motion Carried 3-0.

15. **RESOLUTION NO. 16-98** - Resolution approving the Tobacco Permit Application for Casey's General Store #1373

Moved by Lohse, seconded by Pepper, to approve RESOLUTION 16-98. Roll Call: Ayes: Lohse, Pepper, Keeler. Nays: None. Absent: Enos, Elrod. Motion Carried 3-0.

16. **RESOLUTION NO. 16-99** - Resolution approving the Tobacco Permit Application for Git-N-Go

Moved by Lohse, seconded by Pepper, to approve RESOLUTION 16-99. Roll Call: Ayes: Lohse, Pepper, Keeler. Nays: None. Absent: Enos, Elrod. Motion Carried 3-0.

17. **RESOLUTION NO. 16-100** - Resolution approving the Tobacco Permit Application for Founders Irish Pub

Moved by Pepper, seconded by Lohse, to approve RESOLUTION 16-100. Roll Call: Ayes: Lohse, Pepper, Keeler. Nays: None. Absent: Enos, Elrod. Motion Carried 3-0.

18. **RESOLUTION NO. 16-101** - Resolution approving the Site Plan for Tropical Sno

Moved by Lohse, seconded by Keeler, to approve RESOLUTION 16-101. Roll Call: Ayes: Lohse, Peffer, Keeler. Nays: None. Absent: Enos, Elrod. Motion Carried 3-0.

19. **RESOLUTION NO. 16-102** - Resolution approving the Site Plan for C&R Discount

Moved by Lohse, seconded by Peffer, to amend RESOLUTION 16-102 to indicate the owner's plan to add stone wainscoting to three of the four sides facing US Highway 65 of the new and existing building as well as removing the trailers on the property within a reasonable period of time after completion of the construction. Roll Call: Ayes: Lohse, Peffer, Keeler. Nays: None. Absent: Enos, Elrod. Motion Carried 3-0.

Moved by Peffer, seconded by Lohse, to approve RESOLUTION 16-102 as amended. Roll Call: Ayes: Lohse, Peffer, Keeler. Nays: None. Absent: Enos, Elrod. Motion Carried 3-0.

20. **RESOLUTION NO. 16-103** - Resolution approving the Street Closing Application for the 43rd Annual Summerfest Celebration

Moved by Peffer, seconded by Lohse, to approve RESOLUTION 16-103. Roll Call: Ayes: Lohse, Peffer, Keeler. Nays: None. Absent: Enos, Elrod. Motion Carried 3-0.

21. **RESOLUTION NO. 16-104** - Resolution approving the Street Closing Application for a Live Music Event at Founders Irish Pub

Moved by Peffer, seconded by Lohse, to approve RESOLUTION 16-104. Roll Call: Ayes: Lohse, Peffer, Keeler. Nays: None. Absent: Enos, Elrod. Motion Carried 3-0.

22. **RESOLUTION NO. 16-105** - Resolution approving the Iowa Department of Transportation Five Year Agreement for Maintenance and Repair of Primary Roads

Moved by Keeler, seconded by Lohse, to approve RESOLUTION 16-105. Roll Call: Ayes: Lohse, Peffer, Keeler. Nays: None. Absent: Enos, Elrod. Motion Carried 3-0.

23. **RESOLUTION NO. 16-106** - Resolution approving the award of the District 30 Tile Replacement Under Grant Street to _____

Moved by Lohse, seconded by Peffer, to table RESOLUTION 16-106. Roll Call: Ayes: Lohse, Peffer, Keeler. Nays: None. Absent: Enos, Elrod. Motion Carried 3-0.

24. **ORDINANCE NO. 16-213** - (First Reading) Ordinance amending Chapter 106, Garbage Rate

Moved by Lohse, seconded by Peffer, to waive the first and second reading and approve the third and final reading of ORDINANCE 16-213. Roll Call: Ayes: Lohse, Peffer, Keeler. Nays: None. Absent: Enos, Elrod. Motion Carried 3-0.

25. **ORDINANCE NO. 16-214** - (First Reading) Ordinance amending Chapter 69, No Parking

Moved by Peffer, seconded by Lohse, to waive the first and second reading and approve the third and final reading of ORDINANCE 16-214. Roll Call: Ayes: Lohse, Peffer, Keeler. Nays: None. Absent: Enos, Elrod. Motion Carried 3-0.

26. **PRESENTATION** - Jason McGrann, BRSC Monthly Report

BRSC Manager Jason McGrann updated the Council on the operations of the Complex over the last month. McGrann has made several improvements to the Complex, including the completion of the Quad Fields. USSSA has indicated interest in hosting tournaments at the Complex next summer.

27. Discussion Items –

- a. Quad Field Dedication - See Agenda Item #8.
- b. Home Base Iowa - Council would like to continue to pursue becoming a Home Base Iowa Community. Mayor Sullivan plans to attend the next Chamber meeting to introduce the concept, and to, hopefully, gain support from the Bondurant businesses.
- c. City Encroachment Policy - Council agreed to adopt a policy similar to Polk County Conservation to prohibit residents using City property for private use.

28. Reports / Comments and appropriate action thereon:

- a. Mayor - Barricade Policy, Bike Parking update, Summerfest Parade, Mayor's Monthly Meeting
- b. City Administrator – Lake Petocka Restrooms, Nuisance Abatement-Jacob Hines, Citizen's Survey, Employee Evaluations tomorrow, pay adjustments on next agenda, 50 people at the Youth Fishing Derby, rent for the Post Office will increase.
- c. Council Members
 - Keeler – None.
 - Peffer - None.
 - Lohse - \$25,000 Grant from Prairie Meadows for the Porch Swings and Fireflies Project, Ted Bazdega submitted the Iowa Great Places Grant, moving forward to the next phase of the Porch Swings and Fireflies Project (swings), plan to submit a Casey's grant, BDI Arts and Recreation booth at Summerfest, lunch next Monday to discuss the arena concept, discussion on downtown mixed use meeting with a developer.
- a. City Attorney - None.

2. Adjournment

Moved by Peffer, seconded by Lohse, to adjourn the meeting at 8:12 p.m. Vote on Motion 3-0. Motion declared carried unanimously.

Shelby Hagan, City Clerk

ATTEST:

Curt Sullivan, Mayor

I, the understated Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on June 6, 2016, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Curt Sullivan, Mayor