

BONDURANT CITY COUNCIL
Minutes
May 2, 2016 6:00 P.M.
Bondurant City Center

1. Roll Call

Present: Mayor Curt Sullivan, Council Member Doug Elrod, Council Member Wes Enos, Council Member Jennifer Keeler, Council Member Brian Lohse

Absent: Council Member Bob Pepper

City Officials

Present: City Administrator Mark Arentsen, City Clerk Shelby Hagan, City Engineer Bob Veenstra, Finance Director Lori Dunham, BRSC Manager Jason McGrann, Recreation Coordinator Molly Rupert

2. Call to Order and Declaring a Quorum

Mayor Curt Sullivan called the meeting to order at 6:01 p.m. and declared a quorum.

3. Pledge of Allegiance

4. Abstentions declared - None

5. Perfecting and Approval of the Agenda

Motion made by Enos, seconded by Keeler, to approve the agenda. Vote on Motion 4-0. Motion declared carried unanimously.

6. Consent Agenda:

All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.

- a. Approval of the City Council Meeting Minutes of April 18, 2016
- b. Receive and File - Planning & Zoning Commission Meeting Minutes of March 31, 2016 & April 14, 2016
- c. Claims Report
- d. Tax Abatement Applications
- e. Special Event Applications
- f. Delinquent Account Listing and Utility Billing Bad Debt Listing

Motion by Enos, seconded by Elrod, to approve the Consent Agenda. Vote on Motion 4-0. Motion declared carried unanimously.

7. Polk County Sheriff's Report – The City has been quiet. Council Member Keeler questioned the City Park vandalism complaints.

8. Guests requesting to address the City Council - None.

9. **RESOLUTION NO. 16-69** - Resolution approving the Site Plan Amendment for Reclaimed Rails Jeremy Boka, Reclaimed Rails, presented to Council their plans to add an interim patio until their expansion in the Fall. The patio will be used for space for their patrons as well as for the Food Trucks they plan to bring in on the weekends.

Moved by Enos, seconded by Elrod, to approve RESOLUTION NO. 16-69. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

10. **PRESENTATION** – Greg Edwards, Greater Des Moines Convention & Visitor Bureau
Greg Edwards presented to Council an update regarding the Convention & Visitor Bureau with the area events and activities.

11. **PRESENTATION** - Jason Kemp, Home Base Iowa

Jason Kemp presented to Council the background of Home Base Iowa and how to become a partner. The City plans to pursue becoming a Home Base Iowa Community.

12. **PRESENTATION** - Spencer Swanson, Eagle Project, Legion Hall - Swanson was unable to attend.

13. **PRESENTATION** - Jason McGrann, BRSC Monthly Report

Jason McGrann presented to Council an update of the operations at the Complex. It included a financial summary, scheduling issues, investments, the USSSA Tournament, and various other topics.

14. **RESOLUTION NO. 16-70** - Resolution approving a proclamation declaring May 2, 2016, as Arbor Day in the City of Bondurant

Moved by Lohse, seconded by Enos, to approve RESOLUTION NO. 16-70. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

15. **RESOLUTION NO. 16-71** - Resolution approving the 2nd Addendum to Agreement No. 1-13-USTEP-015 for Urban-State Traffic Engineering Program Project with the Iowa Department of Transportation

Moved by Lohse, seconded by Enos, to approve RESOLUTION NO. 16-71. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

16. **RESOLUTION NO. 16-72** - Resolution approving Final Change Order No. 5 to include the Pavement Thickness Incentive in the amount of \$11,125.45

Moved by Enos, seconded by Lohse, to approve RESOLUTION 16-72. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

17. **RESOLUTION NO. 16-73** – Resolution approving Partial Payment Application No. 11 in the amount of \$11,125.45 to Absolute Concrete Construction, Inc. for Iowa DOT Project No. STP-U-0747(607)-70-77

Moved by Enos, seconded by Keeler, to approve RESOLUTION 16-73. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

18. **RESOLUTION NO. 16-74** - Resolution approving the Final Transfer of \$116,939.70 from the Sewer Checking into the Sewer Sinking fund for SRF Loans CW9402R and CW9605R

Moved by Enos, seconded by Keeler, to approve RESOLUTION NO. 16-74. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

19. **RESOLUTION NO. 16-75** - Resolution approving the Fund Transfers

Moved by Enos, seconded by Lohse, to approve RESOLUTION 16-75. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

20. **RESOLUTION NO. 16-76** - Resolution approving the renewal license application for a Special Class C Beer Permit (BC) and Sunday Sales for Git-N-Go Convenience Store #41

Moved by Enos, seconded by Elrod, to approve RESOLUTION 16-76. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

21. **RESOLUTION NO. 16-77** - Resolution approving the Class C Liquor License (LC) (Commercial) and Outdoor Service application for Founders Irish Pub

Moved by Enos, seconded by Elrod, to approve RESOLUTION 16-77. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

22. **RESOLUTION NO. 16-78** - Resolution approving the Final Plat of Rolling Woods Plat 3

Moved by Lohse, seconded by Enos, to approve RESOLUTION 16-78. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

23. **RESOLUTION NO. 16-79** - Resolution approving the Grant Street Traffic Study

Bob Veenstra, City Engineer, explained to Council the purpose of the study. The study will aid in future plans for Grant Street.

Moved by Lohse, seconded by Enos, to approve RESOLUTION 16-79. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

24. **RESOLUTION NO. 16-80** - Resolution approving the Site Plan extension for Personal Attention Leasing at 3507 Grant Street, South

Personal Attention Leasing are currently in negotiations with two locations; they requested a sixty (60) day extension to their current lease (July 6, 2016).

Moved by Lohse, seconded by Enos, to amend RESOLUTION 16-80 to reflect the sixty (60) day extension (July 6, 2016). Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

Moved by Lohse, seconded by Enos, to approve RESOLUTION 16-80 as amended. Roll Call: Ayes: Lohse, Enos, Keeler, Elrod. Nays: None. Absent: Peffer. Motion Carried 4-0.

25. Discussion Items -

a. Online Registration Programs - Recreation Coordinator Molly Rupert presented to Council six (6) different online registration programs. Her presentation included cost, annual fee, contract, etc. Molly is to proceed with the next step of demonstrations to inform Council what's included with each program.

b. Pothole Repair Reporting Program - Council agreed to proceed with a link on the City website for residents to report a pothole.

26. Reports / Comments and appropriate action thereon:

- a. Mayor - There is an MPO meeting on May 4, 2016 if anyone is able to attend.
- b. City Administrator - Porch Swings and Fireflies sign, Lake Petocka Bathroom foundation, Kinney Park purchase (deed), Road Ready was sold, City-Wide Garage Sale is May 7, 2016, 221 lots will be available to sell with the new developments this summer, fence locate issue.
- c. Council Members
 - Elrod - BDI Conference and would like to proceed with Home Base Iowa.
 - Keeler - Tree conflict with the Grant Street ROW, CVB Update, Sidewalk Chalk Invite, Jazz in July is July 8, 2016, Special Event Application and personal information.
 - Enos - None.
 - Lohse - Encouraged to proceed with Home Base Iowa and BDI Conference on May 5, 2016.

27. Adjournment

Moved by Lohse, seconded by Elrod, to adjourn the meeting at 8:18 p.m. Vote on Motion 4-0. Motion declared carried unanimously.

Shelby Hagan, City Clerk

ATTEST:

Curt Sullivan, Mayor

I, the undersigned Mayor of the City of Bondurant, Polk County, Iowa, hereby certify that the foregoing is a true and accurate copy of proceedings had and done by the Mayor and City Council on May 2, 2016, that all the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for the public inspection at the Office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten business days and prior to the next convened meeting of said body.

Curt Sullivan, Mayor